



Meeting Minutes

Date: July 9, 2008
Time: 10am-11am

Item	Description	Purpose	Notes
1	Meeting Items	<ul style="list-style-type: none"> ▪ Introductions ▪ Review agenda ▪ Past Action Items ▪ Roundtable 	
2	Business Rules	<ul style="list-style-type: none"> ▪ Discuss eSMR attendance at BRT 	<ol style="list-style-type: none"> 1. What to report when. It was discussed at the business rules team (BRT) meeting how to ensure that dischargers submit complete reports when switching from paper to electronic submission. An example of a necessary documented reporting criteria would be the biosolids data that many dischargers include as a courtesy to their regional boards. It was suggested during the BRT that a letter be sent to the discharger to help clarify. Additionally, the eSMR2 training classes should assist in making sure that a complete submission is received. 2. Amendments. When a permit is amended there needs to be close attention paid to how the system will be used by the discharger. Rachel has had her permit changed in the current system and preferred having two separate orders to submit data against because of less confusion.
3	Beta Testing – Aerojet Rollout	<ul style="list-style-type: none"> ▪ Discuss 7/8 training at Region 5 	<p>First hour of training worked best with just Regional Board staff attending. This simulates the eSMR2 101 “Fundamentals” class. Aerojet’s first submission will not be until 10/15 because of a permit renewal.</p> <p>Next Beta training will be 7/22 with Paso Robles at Region 3 office.</p>
4	Beta Testing	<ul style="list-style-type: none"> ▪ Review bugs and enhancements ▪ Discuss post-production enhancements 	<p>Test environment was updated with new code at 8:30am 7/9. Fixes include making the analysis date optional (some Regions require only the sample date), and ensuring that the existing eSMR system will work with the integration of eSMR2.</p> <p>Both issues have passed and production release scheduled for Friday 7/11.</p>
5	Summary	<ul style="list-style-type: none"> ▪ New action items 	<p>Next meeting THURSDAY 7/17/2008 in-person @ Sacramento.</p>

Past Action Items:

Item #	Who	Action Item	Status/Notes
1	Ron/Don	Discharger Submission	<p>DUE 4/16. Review Mantis issues related to “discharger screen”, “error check”, and “CDF Tool”. Postponed until beta.</p> <p>4/2: Display old Mantis issues and relate to new screen</p> <p>4/16: get spreadsheet out to group</p> <p>6/25: 154 Mantis issues related to either current or past eSMR efforts. Validation needed on whether to close issues. Spreadsheet will contain issues #'s and summary to allow group to audit issues able to be closed as a result of eSMR2 effort.</p>
2	Ron	USEPA Upload	<p>Policy on data transfer to USEPA.</p> <p>4/2: CROMERR application now being prepared by SWRCB and monthly meetings setup with SWRCB legal dept.</p> <p>4/9: no update</p> <p>4/16: Meeting with legal on 4/22, wait for update</p> <p>4/30: CROMERR website http://epa.gov/cromerr/. Draft application now in development.</p> <p>6/18: Need to follow-up with draft submission to USEPA.</p>
3	Dischargers	Mantis Accounts	<p>4/9: Self-register for mantis accounts. http://mantis.waterboards.ca.gov/signup_page.php Don will then activate and assign to eSMR project.</p>

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4	Darrin	Potential vs. Violation	<p>RE-OPENED. 4/16: Need decision on whether to post un-reviewed self-determined violations from dischargers as “potential” or “violation”. As currently designed, “violations” will show in public reports including re-designed SMR Summary Report.</p> <p>4/30: Taking issue to “NPDES Roundtable” on 5/8 & talking to Public Reports User Group on 5/9</p> <p>-student workers entering potentials w/o review by official enforcement officer, not looking at conditional statements</p> <p>-need official check by both discharger and enforcement officer to be copy of record for report</p> <p>-current workflow for Regions 3, 4, and 5 -> students enter as “potential”, staff validate and change to “violation”</p> <p>-“potential” violations do not show on Public Reports</p> <p>**-if RB staff change violation from “potential” to “violation”, send notification to discharger</p> <p>**-facility-at-a-glance report still shows “potential”</p> <p>-new violations discovered by case worker will have a status of “violation”, system will notify discharger</p> <p>5/8: NPDES Roundtable recommends to MCC to have discharger self-determined violations initially set with a status of “violation”. Feedback form could be added to reports so public/discharger could question reported data.</p> <p>5/21: Business rules needed on exactly when to report something as a violation for dischargers.</p> <p>5/28: Issue now going to AEO meeting. Enhancements will be made to eSMR2 Alpha version to gain acceptance per discharger comments during 5/28 meeting.</p> <p>6/25: Went to enforcement roundtable on 6/24, recommendation from team needed by 7/1.</p> <p>7/2: Decision made from enforcement roundtable.</p> <p>7/9: Issue now going to AEO meeting.</p>
5	Don	Calculation Type	<p>6/18: Send out calculation type list to group. To be discussed at 6/25 meeting.</p> <p>7/2: Need more feedback from user group. Will give additional week to review valid values.</p>
6	Ron	Business Rules Document	<p>6/18: Need to draft “Business Rules” document to address discharger concerns on use of tabs.</p> <p>7/9: BRT met on 7/8 to discuss. Need feedback from eSMR group on (1) what to report when, (2) amendments. Next BRT meeting not until August, so no news until then.</p>