

September 5, 2014

Mr. Bruce H. Wolfe
Executive Officer
San Francisco Bay Regional Water Quality Control Board
1515 Clay Street, Suite 1400
Oakland, CA 94612

Subject: **Town of Los Altos Hills**
FY 2013-2014 Annual Report

Dear Mr. Wolfe:

This letter and Annual Report with attachments is submitted by Town of Los Altos Hills pursuant to Permit Provision C.16.a of the Municipal Regional Stormwater NPDES Permit (MRP), Order R2-2009-0074, NPDES Permit No CAS612008 issued by the San Francisco Bay Regional Water Quality Control Board. The Annual Report provides documentation of activities conducted during FY 2013-2014 and consists of the following:

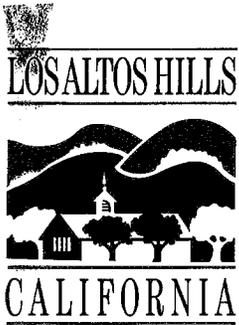
- A. Certification Statement
- B. Annual Report Form
 - Table of Contents
 - Completed Annual Report Form: Sections 1-15
- C. Appendix
 - Table of Contents

Please contact Richard Chiu at (650) 947-2516 regarding any questions or concerns.

Very truly yours,

A handwritten signature in cursive script that reads "Richard Chiu".

Richard Chiu
Public Works Director



TOWN OF LOS ALTOS HILLS
FY 2013-2014 ANNUAL REPORT

Certification Statement

"I certify, under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted, is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature by Duly Authorized Representative:

 9-5-14

Richard Chiu
Public Works Director

Date

ATTACHMENT B

Table of Contents

Section	Page
Section 1 – Permittee Information.....	1-1
Section 2 – Provision C.2 Municipal Operations.....	2-1
Section 3 – Provision C.3 New Development and Redevelopment.....	3-1
Section 4 – Provision C.4 Industrial and Commercial Site Controls.....	4-1
Section 5 – Provision C.5 Illicit Discharge Detection and Elimination.....	5-1
Section 6 – Provision C.6 Construction Site Controls.....	6-1
Section 7 – Provision C.7 Public Information and Outreach.....	7-1
Section 8 – Provision C.8 Water Quality Monitoring.....	8-1
Section 9 – Provision C.9 Pesticides Toxicity Controls.....	9-1
Section 10 – Provision C.10 Trash Load Reduction.....	10-1
Section 11 – Provision C.11 Mercury Controls.....	11-1
Section 12 – Provision C.12 PCBs Controls.....	12-1
Section 13 – Provision C.13 Copper Controls.....	13-1
Section 14 – Provision C.14 PBDE, Legacy Pesticides and Selenium Controls.....	14-1
Section 15 – Provision C.15 Exempted and Conditionally Exempted Discharges.....	15-1

Permittee Name: Town of Los Altos Hills

Section 1 – Permittee Information

Background Information			
Permittee Name:	Town of Los Altos Hills		
Population:	8,354		
NPDES Permit No.:	CAS612008		
Order Number:	R2-2009-0074R		
Reporting Time Period (month/year):	July 2013 through June 2014		
Name of the Responsible Authority:	Richard Chiu	Title:	Public Works Director
Mailing Address:	26379 Fremont Road		
City:	Los Altos Hills	Zip Code:	94022
		County:	Santa Clara
Telephone Number:	(650) 941-7222 ext. 228	Fax Number:	(650) 941-3160
E-mail Address:	rchiu@losaltoshills.ca.gov		
Name of the Designated Stormwater Management Program Contact (if different from above):	John Chau	Title:	Assistant Engineer
Department:	Public Works		
Mailing Address:	26379 Fremont Road		
City:	Los Altos Hills	Zip Code:	94022
		County:	Santa Clara
Telephone Number:	(650) 941-7222 ext. 238	Fax Number:	(650) 941-3160
E-mail Address:	jchau@losaltoshills.ca.gov		

Section 2 - Provision C.2 Reporting Municipal Operations

Program Highlights and Evaluation

Highlight/summarize activities for reporting year:

Summary:
 The Town's maintenance crew inspect and clean storm drain inlets, culverts, ditches, and pick up piles of leaves to keep the street drainage system clean prior to the rainy season. The Town does not have paved sidewalk/plaza or storm drain pump station. Town's crew paint over graffiti to cover it.

C.2.a. ► Street and Road Repair and Maintenance

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
Y	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
Y	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments:

Permittee Name: Town of Los Altos Hills

C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

NA	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
NA	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs

Comments:
Los Altos Hills does not have paved sidewalk/plaza.

C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
Y	Control of discharges from graffiti removal activities
Y	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
NA	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal
NA	Employee training on proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.
NA	Contract specifications requiring proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.

Comments:
Los Altos Hills does not have Mobile Surface Cleaner Program BMPs for graffiti removal. Town's maintenance crew paint over the graffiti to cover it.

C.2.d. ► Stormwater Pump Stations

Does your municipality own stormwater pump stations: Yes No

If your answer is **No** then skip to **C.2.e.**

Complete the following table for dry weather DO monitoring and inspection data for pump stations¹ (add more rows for additional pump stations). If a pump station is exempt from DO monitoring, explain why it is exempt.

Pump Station Name and Location	First inspection Dry Weather DO Data		Second inspection Dry Weather DO Data	
	Date	mg/L	Date	mg/L
None				

Summarize corrective actions as needed for DO monitoring at or below 3 mg/L. Attach inspection records of additional DO monitoring for corrective actions:

Summary:

Attachments:

Complete the following table for wet weather inspection data for pump stations (add more rows for additional pump stations):

Pump Station Name and Location	Date (2x/year required)	Presence of Trash (Cubic Yards)	Presence of Odor (Yes or No)	Presence of Color (Yes or No)	Presence of Turbidity (Yes or No)	Presence of Floating Hydrocarbons (Yes or No)
None						

¹ DO monitoring is exempted where all discharge from a pump station remains in a stormwater collection system or infiltrates into a dry creek immediately downstream.

C.2.e. ► Rural Public Works Construction and Maintenance			
Does your municipality own/maintain rural ² roads:		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If your answer is No then skip to C.2.f.			
Place a Y in the boxes next to activities where applicable BMPs were implemented. If not applicable, type NA in the box and provide an explanation in the comments section below. Place an N in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.			
<input type="checkbox"/> Y	Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas		
<input type="checkbox"/> NA	Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources		
<input type="checkbox"/> Y	No impact to creek functions including migratory fish passage during construction of roads and culverts		
<input type="checkbox"/> Y	Inspection of rural roads for structural integrity and prevention of impact on water quality		
<input type="checkbox"/> Y	Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion		
<input type="checkbox"/> NA	Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate		
<input type="checkbox"/> Y	Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings		
Comments including listing increased maintenance in priority areas: Town of Los Altos Hills normally does not have soil erosion problem along roadsides. If one occurs. Town's maintenance crew repairs it immediately. Town of Los Altos Hills does not have unpaved rural roads.			

² Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

Permittee Name: Town of Los Altos Hills

C.2.f. ► Corporation Yard BMP Implementation			
Place an X in the boxes below that apply to your corporations yard(s):			
<input type="checkbox"/>	We do not have a corporation yard		
<input type="checkbox"/>	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit		
<input checked="" type="checkbox"/>	We have a Stormwater Pollution Prevention Plan (SWPPP) for the Corporation Yard(s)		
Place an X in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type NA in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:			
<input type="checkbox"/>	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment		
<input checked="" type="checkbox"/>	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system		
<input type="checkbox"/>	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method		
<input checked="" type="checkbox"/>	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used		
<input checked="" type="checkbox"/>	Cover and/or berm outdoor storage areas containing waste pollutants		
Comments:			
All materials are stored in door. The corporation yard does not perform heavy vehicle and equipment maintenance. The yard has been inspected by the County's Environmental Health Department for material storage. The yard only handle light maintenance for small scale of the equipment and therefore there is no pollution problem. The Town does not wash vehicles on paved surfaces. The corporation yard inspection checklist and form is available at the corporation yard.			
If you have a corporation yard(s) that is not an NOI facility, complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:			
Corporation Yard Name	Inspection Date (1x/year required)	Inspection Findings/Results	Follow-up Actions
Purissima Corporation Yard	2/14/2014	No violations found	No actions
Purissima Corporation Yard	4/25/2014	No violations found	No actions

Section 3 - Provision C.3 Reporting New Development and Redevelopment

C.3.b.v.(2)(a) ► Green Streets Status Report
 (All projects to be completed by December 1, 2014)

On an annual basis (if applicable), report on the status of any pilot green street projects within your jurisdiction. For each completed project, report the capital costs, operation and maintenance costs, legal and procedural arrangements in place to address operation and maintenance and its associated costs, and the sustainable landscape measures incorporated in the project including, if relevant, the score from the Bay-Friendly Landscape Scorecard.

Summary:

The C.3 New Development and Redevelopment section of the Program’s FY 13-14 Annual Report includes a description of program and regional activities.
 The Green Street Pilot Project Summary Report submitted by BASMAA, on behalf of the MRP permittees, in BASMAA’s MRP FY 12-13 Regional Supplement – New Development and Redevelopment includes information on the green street project planned in our jurisdiction.

C.3.b.v.(1) ► Regulated Projects Reporting

Fill in attached table **C.3.b.v.(1)** or attach your own table including the same information.
 NA. Los Altos Hills only has detached single family homes.

C.3.e.v. ► Alternative or In-Lieu Compliance with Provision C.3.c.

(For FY 11-12 Annual Report and each Annual Report thereafter)
 Is your agency choosing to require 100% LID treatment onsite for all Regulated Projects and not allow alternative compliance under Provision C.3.e.?

	Yes	<input checked="" type="checkbox"/>	No
--	------------	-------------------------------------	-----------

Comments (optional): NA. Los Altos Hills only has detached single family homes.

C.3.e.vi ► Special Projects Reporting

1. Has your agency received, but not yet granted final discretionary approval of, a development permit application for a project that has been identified as a potential Special Project based on criteria listed in MRP Provision C.3.e.ii(2) for any of the three categories of Special Projects (Categories A, B or C)?		Yes	X	No
2. Has your agency granted final discretionary approval of a project identified as a Special Project in the March 15, 2014 report? If yes, include the project in both the C.3.b.v.(1) Table, and the C.3.e.vi. Table.		Yes	X	No
<p>If you answered "Yes" to either question,</p> <ol style="list-style-type: none"> 1) Complete Table C.3.e.vi . below. 2) Attach narrative discussion of 100% LID Feasibility or Infeasibility for each project. 				

C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

(1) Fill in attached table C.3.h.iv.(1) or attach your own table including the same information.
(2) On an annual basis, provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.
<p>Summary: NA. Los Altos Hills only has detached single family homes.</p>
(3) On an annual basis, provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).
<p>Summary: NA. Los Altos Hills only has detached single family homes.</p>
(4) During the reporting year, did your agency:

Permittee Name: Town of Los Altos Hills

<ul style="list-style-type: none"> Inspect all newly installed stormwater treatment systems and HM controls within 45 days of installation? 		Yes		No	X	Not applicable. No new facilities were installed.
<ul style="list-style-type: none"> Inspect at least 20 percent of the total number of installed stormwater treatment systems or HM controls?³ 		Yes		No	X	Not applicable. No treatment measures
<ul style="list-style-type: none"> Inspect at least 20 percent of the total number of installed vault-based systems? 		Yes		No	X	Not applicable. No vault systems.
If you answered "No" to any of the questions above, please explain:						

C.3.i. ► Required Site Design Measures for Small Projects and Detached Single Family Home Projects

On an annual basis, discuss the implementation of the requirements of Provision C.3.i, including ordinance revisions, permit conditions, development of standard specifications and/or guidance materials, and staff training.

Summary:
 Town of Los Altos Hills requires all site development projects storm water runoff shall not exceed the existing pre-development peak discharge value of the property. Detention or retention storage system shall be incorporated into the project to reduce the predicted peak discharge to the pre-development value for peak runoff rate for a 10-year return period sotrm. Los Altos Hills also requires all site storm drain outfalls shall be discharged at a minimum of 30' from the property lines and implement at least one of the site design measures listed in Provision C.3.i.

³ If there is only 1 treatment measure in the jurisdiction, the agency must inspect it every year.

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Project Location ¹⁰ , Street Address	Name of Developer	Project Phase No. ¹¹	Project Type & Description ¹²	Project Watershed ¹³	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New Impervious Surface Area (ft ²) ¹⁴	Total Replaced Impervious Surface Area (ft ²) ¹⁵	Total Pre- Project Impervious Surface Area ¹⁶ (ft ²)	Total Post- Project Impervious Surface Area ¹⁷ (ft ²)
Private Projects											
NA. Los Altos Hills only has detached single family homes.											
Public Projects											
NA. Los Altos Hills only has detached single family homes.											
Comments: NA. Los Altos Hills only has detached single family homes.											

¹⁰ Include cross streets

¹¹ If a project is being constructed in phases, indicate the phase number and use a separate row entry for each phase. If not, enter "NA".

¹² Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.

¹³ State the watershed(s) in which the Regulated Project is located. Downstream watershed(s) may be included, but this is optional.

¹⁴ All impervious surfaces added to any area of the site that was previously existing pervious surface.

¹⁵ All impervious surfaces added to any area of the site that was previously existing impervious surface.

¹⁶ For redevelopment projects, state the pre-project impervious surface area.

¹⁷ For redevelopment projects, state the post-project impervious surface area.

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (private projects)

Project Name Project No.	Application Deemed Complete Date ¹⁸	Application Final Approval Date ¹⁹	Source Control Measures ²⁰	Site Design Measures ²¹	Treatment Systems Approved ²²	Type of Operation & Maintenance Responsibility Mechanism ²³	Hydraulic Sizing Criteria ²⁴	Alternative Compliance Measures ^{25/26}	Alternative Certification ²⁷	HM Controls ^{28/29}
Private Projects										
NA. Los Altos Hills only has detached single family homes.										
Comments: NA. Los Altos Hills only has detached single family homes.										

¹⁸ For private projects, state project application deemed complete date. If the project did not go through discretionary review, report the building permit issuance date.
¹⁹ For private projects, state project application final discretionary approval date. If the project did not go through discretionary review, report the building permit issuance date.
²⁰ List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.
²¹ List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.
²² List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).
²³ List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.
²⁴ See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).
²⁵ For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.
²⁶ For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.
²⁷ Note whether a third party was used to certify the project design complies with Provision C.3.d.
²⁸ If HM control is not required, state why not.
²⁹ If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

Permittee Name: Town of Los Altos Hills

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (public projects)

Project Name Project No.	Approval Date ³⁰	Date Construction Scheduled to Begin	Source Control Measures ³¹	Site Design Measures ³²	Treatment Systems Approved ³³	Operation & Maintenance Responsibility Mechanism ³⁴	Hydraulic Sizing Criteria ³⁵	Alternative Compliance Measures ^{36/37}	Alternative Certification ³⁸	HM Controls ^{39/40}
Public Projects										
NA. Los Altos Hills only has detached single family homes.										
Comments: NA. Los Altos Hills only has detached single family homes.										

³⁰ For public projects, enter the plans and specifications approval date.

³¹ List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

³² List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

³³ List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

³⁴ List the legal mechanism(s) (e.g., maintenance plan for O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

³⁵ See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

³⁶ For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

³⁷ For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

³⁸ Note whether a third party was used to certify the project design complies with Provision C.3.d.

³⁹ If HM control is not required, state why not.

⁴⁰ If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

Permittee Name: Town of Los Altos Hills

C.3.h.iv. ► Table of Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Fill in table below or attach your own table including the same information.

Name of Facility/Site Inspected	Address of Facility/Site Inspected	Newly Installed? (YES/NO) ⁴¹	Party Responsible ⁴² For Maintenance	Date of Inspection	Type of Inspection ⁴³	Type of Treatment/HM Control(s) Inspected ⁴⁴	Inspection Findings or Results ⁴⁵	Enforcement Action Taken ⁴⁶	Comments/Follow-up
NA. Los Altos Hills only has detached single family homes.									

⁴¹ Indicate "YES" if the facility was installed within the reporting period, or "NO" if installed during a previous fiscal year.

⁴² State the responsible operator for installed stormwater treatment systems and HM controls.

⁴³ State the type of inspection (e.g., 45-day, routine or scheduled, follow-up, etc.).

⁴⁴ State the type(s) of treatment systems inspected (e.g., bioretention facility, flow-through planter, infiltration basin, etc...) and the type(s) of HM controls inspected, and indicate whether the treatment system is an onsite, joint, or offsite system.

⁴⁵ State the inspection findings or results (e.g., proper installation, improper installation, proper O&M, immediate maintenance needed, etc.).

⁴⁶ State the enforcement action(s) taken, if any.

C.3.e.vi.Special Projects Reporting Table												
Reporting Period – January 1 – June 30, 2014												
Project Name & No.	Permittee	Address	Application Submittal Date ⁴⁷	Status ⁴⁸	Description ⁴⁹	Site Total Acreage	Density DU/Acre	Density FAR	Special Project Category ⁵⁰	LID Treatment Reduction Credit Available ⁵¹	List of LID Stormwater Treatment Systems ⁵²	List of Non-LID Stormwater Treatment Systems ⁵³
NA. Los Altos Hills only has detached single family homes.												

⁴⁷ Date that a planning application for the Special Project was submitted.

⁴⁸ Indicate whether final discretionary approval is still pending or has been granted, and provide the date or version of the project plans upon which reporting is based.

⁴⁹ Type of project (commercial, mixed-use, residential), number of floors, number of units, type of parking, and other relevant information.

⁵⁰ For each applicable Special Project Category, list the specific criteria applied to determine applicability. For each non-applicable Special Project Category, indicate n/a.

⁵¹ For each applicable Special Project Category, state the maximum total LID Treatment Reduction Credit available. For Category C Special Projects also list the individual Location, Density, and Minimized Surface Parking Credits available.

⁵²: List all LID stormwater treatment systems proposed. For each type, indicate the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area.

⁵³ List all non-LID stormwater treatment systems proposed. For each type of non-LID treatment system, indicate: (1) the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area, and (2) whether the treatment system either meets minimum design criteria published by a government agency or received certification issued by a government agency, and reference the applicable criteria or certification.

Section 4 – Provision C.4 Industrial and Commercial Site Controls

Program Highlights

Provide background information, highlights, trends, etc.
NA. Town of Los Altos Hills does not have any industrial or commercial facility.

C.4.b.i. ► Business Inspection Plan

Do you have a Business Inspection Plan? Yes No
If No, explain:
Town of Los Altos Hills does not have any industrial or commercial facility.

C.4.b.iii.(1) ► Potential Facilities List

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.
NA. Town of Los Altos Hills does not have any industrial or commercial facility.

C.4.b.iii.(2) ► Facilities Scheduled for Inspection

List below or attach your list of facilities scheduled for inspection during the current fiscal year.
NA. Town of Los Altos Hills does not have any industrial or commercial facility.

Permittee Name: Town of Los Altos Hills

C.4.c.iii.(1) ► Facility Inspections

Fill out the following table or attach a summary of the following information. Indicate your violation reporting methodology below.

NA	Permittee reports multiple discrete violations on a site as one violation.
NA	Permittee reports the total number of discrete violations on each site.

	Number	Percent
Number of businesses inspected		
Total number of inspections conducted		
Number of violations (excluding verbal warnings)		
Sites inspected in violation		
Violations resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner		

Comments:
 NA. Town of Los Altos Hills does not have any industrial or commercial facility.

C.4.c.iii.(2) ► Frequency and Types/Categories of Violations Observed

Fill out the following table or attach a summary of the following information.
 NA. Town of Los Altos Hills does not have any industrial or commercial facility.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. active non-stormwater discharge or clear evidence of a recent discharge)	
Potential discharge and other	

Comments:
 NA. Town of Los Altos Hills does not have any industrial or commercial facility.

Permittee Name: Town of Los Altos Hills

C.4.c.iii.(2) ► Frequency and Type of Enforcement Conducted

Fill out the following table or attach a summary of the following information.
 NA. Town of Los Altos Hills does not have any industrial or commercial facility.

	Enforcement Action (as listed in ERP) ⁴⁸	Number of Enforcement Actions Taken	% of Enforcement Actions Taken⁴⁹
Level 1			
Level 2			
Level 3			
Level 4			
Total			

C.4.c.iii.(3) ► Types of Violations Noted by Business Category

Fill out the following table or attach a summary of the following information.
 NA. Town of Los Altos Hills does not have any industrial or commercial facility.

Business Category⁵⁰	Number of Actual Discharge Violations	Number of Potential/Other Discharge Violations

C.4.c.iii.(4) ► Non-Filers

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

NA. Town of Los Altos Hills does not have any industrial or commercial facility.

⁴⁸ Agencies to list specific enforcement actions as defined in their ERPs.

⁴⁹ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

⁵⁰ List your Program's standard business categories.

C.4.d.iii ▶ Staff Training Summary				
Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
NA. Town of Los Altos Hills does not have any industrial or commercial facility.				

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

Program Highlights

Provide background information, highlights, trends, etc.
 Los Altos Hills refer to the C.5 Illicit Discharge Detection and Elimination section of Program’s FY 12-13 Annual Report for description of program and/or regional activities.

C.5.c.iii ► Complaint and Spill Response Phone Number and Spill Contact List

List below or attach your complaint and spill response phone number and spill contact list.

Contact	Description	Phone Number
John Chau	Respond to all illicit discharge related to storm drain system	(650) 947-2510
Tina Tseng	Respond to sewer overflow that involves with storm drain system	(650) 947-2511

C.5.d.iii ► Evaluation of Mobile Business Program

Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities. NA

Description:
Los Altos Hills does not have major storm drain systems. Water discharges into landscape areas when contractors or maintenance crew pressure wash Town Hall building and windows.

C.5.e.iii ► Evaluation of Collection System Screening Program

Provide a summary or attach a summary of your collection screening program, a summary of problems found during collection system screening and any changes to the screening program this FY.

Description:
Los Altos Hills does not have major storm drain systems. Town’s maintenance crew performed street curb, swale, and shoulder cleaning work prior to rainy season and pick up piles of leaves to keep the street drainage system clean. Town crew also clean culverts crossing the roadway.

C.5.f.iii.(1), (2), (3) ► Spill and Discharge Complaint Tracking

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

	Number	Percentage
Discharges reported (C.5.f.iii.(1))	14	

Permittee Name: Town of Los Altos Hills

Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2))	2	14%
Discharges resolved in a timely manner (C.5.f.iii.(3))	14	100%
<p>Comments: Town follows sewer overflow response plan per Sanitary Sewer Management Program and responds to incidents via sewer maintenance contractor. Per the contract, the contractor responds within one hour of sewer mainline overflow calls and relieves blockages before leaving the scene. Storm drains are protected with sandbags if nearby and downstream of overflow manhole, upon arrival prior to any actions taken to relieve the blockages. For Category I incidents, staff reports to Regional Board, Office of Emergency Services, and County Health Department within 2 hours of the event and followed up with electronic reporting to State and Regional Boards.</p>		

C.5.f.iii.(4) ► Summary of major types of discharges and complaints

Provide a narrative or attach a table and/or graph.

The major type of discharges involves root blockages in the sanitary sewer mainline.

Section 6 – Provision C.6 Construction Site Controls

C.6.e.iii.1.a, b, c ▶ Site/Inspection Totals		
Number of High Priority Sites (sites disturbing < 1 acre of soil requiring storm water runoff quality inspection) (C.6.e.iii.1.a)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b)	Total number of storm water runoff quality inspections conducted (include only High Priority Site and sites disturbing 1 acre or more) (C.6.e.iii.1.c)
# 0	# 0	# 0
<p>Comments: Majority of the sites in the Town of Los Altos Hills are not high priority sites. Staff continues to evaluate upcoming construction sites to identify high priority sites. During the last rainy season, staff conducted 109 inspections among 53 active project sites. Staff keeps records on violations and corrective actions. In general, contractors working in the Town respond positively to verbal directions or warnings. Violations normally are corrected within three days. Staff does issue stop notices if violations are not corrected within set timeframe.</p>		

C.6.e.iii.1.d ▶ Construction Activities Storm Water Violations		
BMP Category	Number of Violations⁵¹ excluding Verbal Warnings	% of Total Violations⁵²
Erosion Control	9	16
Run-on and Run-off Control	25	44
Sediment Control	0	0
Active Treatment Systems	0	0
Good Site Management	23	40
Non Stormwater Management	0	0
Total⁵³	57	100%

⁵¹ Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category. For example, if during one inspection at a site, there are 2 erosion control violations, only 1 violation would be counted for this table.

⁵² Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

⁵³ The total number of violations may count more than one violation per inspection, since some inspections may result in violations in more than one category. For example, during one inspection of a site, there may have been both an erosion control violation and a sediment control violation. For this reason, the total number of violations in this table may not match the total number of enforcement actions reported in Table C6.e.iii.1.e.

C.6.e.iii.1.e ► Construction Related Storm Water Enforcement Actions

	Enforcement Action (as listed in ERP) ⁵⁴	Number Enforcement Actions Issued	% Enforcement Actions Issued ⁵⁵
Level 1 ⁵⁶	Written Warning Notice of Violations (NOV)	23	92%
Level 2	Stop Work Order	2	8%
Level 3	Notice to Comply	0	0%
Level 4	Legal Action	0	0%
Total		25	100%

C.6.e.iii.1.f, g ► Illicit Discharges

	Number
Number of illicit discharges, actual and those inferred through evidence at high priority sites and sites that disturb 1 acre or more of land (C.6.e.iii.1.f)	N/A
Number of sites with discharges, actual and those inferred through evidence at high priority sites and sites that disturb 1 acre or more of land (C.6.e.iii.1.g)	N/A

⁵⁴ Agencies should list the specific enforcement actions as defined in their ERPs.

⁵⁵ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

⁵⁶ For example, Enforcement Level 1 may be Verbal Warning.

C.6.e.iii.1.h, i ► Violation Correction Times		
	Number	Percent
Violations (excluding verbal warnings) fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.1.h)	11	92% ⁵⁷
Violations (excluding verbal warnings) not fully corrected within 30 days after violations are discovered (C.6.e.iii.1.i)	1	8% ⁵⁸
Total number of violations (excluding verbal warnings) for the reporting year⁵⁹	12	100%
Comments: All project sites, with the exception of 1, corrected violations within 10 working days of receipt of written instruction and warning. The single site that failed to correct the identified problems was issued a Stop Work Order.		

C.6.e.iii.(2) ► Evaluation of Inspection Data
Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).
Description: Los Altos Hills consultant gives verbal and written instruction and warning to contractors when the construction site does not have proper site controls. Data tracking provides an overview of project site locations and problematic project sites. With the tracking data, staff can monitor project sites that have reported violations and provide additional inspections especially prior to storm events.

C.6.e.iii.(2) ► Evaluation of Inspection Program Effectiveness
Describe what appear to be your program’s strengths and weaknesses, and identify needed improvements, including education and outreach.
Description: The program sets expectation for the staffs to be proactive in distribution of educational information prior to the rainy season/ Town’s grading moratorium and assist contractors in preparing the project sites for the rainy season. It is Town’s goal to have staff fully implements MRP requirements.

⁵⁷ Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.
⁵⁸ Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.
⁵⁹ The total number of violations reported in the table of Violation Correction Times equals the number of initial enforcement actions. I.e., This assumes one violation is issued for several problems during an inspection at a site. The total number of violations in the table of Violation Correction Times may not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

C.6.f ▶ Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
John Chau	6/4/14	Annual C.3 Stormwater Workshop	1	100

Section 7 – Provision C.7. Public Information and Outreach

C.7.b.ii.1 ▶ Advertising Campaign

Summarize advertising efforts. Include details such as messages, creative developed, and outreach media used. The detailed advertising report may be included as an attachment. If advertising is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary:

The following separate reports developed by SCVURPPP and BASMAA summarize countywide and regional advertising efforts conducted during FY 13-14:

- **FY 13-14 Watershed Watch Campaign Annual Campaign Report**
- **FY 13-14 Watershed Watch Partner Report**
- **FY 13-14 Watershed Watch Web Statistics Report**
- **BASMAA Be the Street Campaign Report**

These reports are included within the C.7 Public Information and Outreach section of Program’s FY 13-14 Annual Report.

C.7.b.iii.1 ▶ Pre-Campaign Survey

(For the Annual Report following the pre-campaign survey) Summarize survey information such as sample size, type of survey (telephone survey, interviews etc.). Attach a survey report that includes the following information. If survey was done regionally, refer to a regional submittal that contains the following information:

Information on the pre-campaign survey for the BASMAA Regional Youth Litter Campaign was provided in the FY 11-12 Annual Report.

Place an **X** in the appropriate box below:

<input type="checkbox"/>	Survey report attached
<input checked="" type="checkbox"/>	Reference to regional submittal:

C.7.b.iii.2 ► Post-Campaign Survey

(For the Annual Report following the post-campaign survey) Discuss the campaigns and the measureable changes in awareness and behavior achieved. Provide an update of outreach strategies based on the survey results. If survey was done regionally, refer to a regional submittal that contains the following information:

Information on the post-campaign survey for the BASMAA Regional Youth Litter Campaign is provided in the BASMAA FY 13-14 Annual Report.

Information on the SCVURPPPP 2014 Public Opinion Survey is included in the Program’s FY 13-14 Annual Report.

Place an **X** in the appropriate box below:

	Survey report attached
X	Reference to regional submittal:

C.7.c ► Media Relations

Summarize the media relations effort. Include the following details for each media pitch in the space below, AND/OR refer to a regional report that includes these details:

- Topic and content of pitch
- Medium (TV, radio, print, online)
- Date of publication/broadcast

Summary:

The following separate report developed by BASMAA summarizes media relations efforts conducted during FY 13-14:

- **BASMAA Media Relations Final Report FY 13-14**

This report and any other media relations efforts conducted by the Program are included within the C.7 Public Information and Outreach section of the Program’s FY 13-14 Annual Report.

C.7.d ► Stormwater Point of Contact

Summary of any changes made during FY 13-14:

No Change.

Permittee Name: Town of Los Altos Hills

C.7.e ► Public Outreach Events

Program staff, the Watershed Watch consultant, and Co-permittees staffed eight outreach events in FY 13-14. Events were selected based upon target audience and attendance. Materials distributed at the events included the following: Less Toxic Pest Management fact sheets, "10 Most Wanted Backyard Bugs" brochures, "Don't Plant a Pest" brochure, "You are the Solution to Water Pollution" brochures, "Clean Cars & Clean Creeks" brochure, "Mercury in Fish" brochure, and giveaways (e.g. flyswatters, OWOW magnets, , and temporary tattoos). The flyswatters have the Watershed Watch website and hotline number and the words "The Original Earth-Friendly Pest Control" printed on them. The Campaign also continued using QR codes ("Quick Response" codes) in printed materials. These codes have URLs embedded in them and when scanned with smart phones direct users to specific webpages. This was targeted at people that are reluctant to collect paper materials and only want to look up information online. The bean bag game for children was used at most of the events. Event staff distributed approximately 3,000 outreach materials and giveaways.

Event Details	Description (messages, audience)	Evaluation of Effectiveness
Name: Pumpkins in the Park Date: October 12, 2013 Location: Guadalupe River Park/Discovery Meadow, San Jose Region: Countywide	Type of Event: Community fair Audience: Families with children Messages: Stormwater pollution prevention, less-toxic pest control, and proper disposal of HHW.	General Feedback: Good attendance with lots of children and families. This is a great event for educating families with small children. The bean bag game was very popular with the kids. Estimated Overall Event Attendance: 13,000-15,000 Number of Brochures/Flyers Distributed: 216 Number of Giveaways Distributed: 694 Number of Watershed Watch Discount Cards Distributed: 141 Number of kids that played the bean bag game: 299
Name: Haunt the Hollow Date: October 27, 2013 Location: Happy Hollow Park & Zoo at Kelley Park, San Jose Region: Countywide	Type of Event: Halloween Event Audience: Families with children Messages: Stormwater pollution prevention and proper disposal of HHW	General Feedback: The event is small but well attended. Event organizers encouraged attendees to participate in activities at each booth. As a result a lot of children stopped by the booth and played the bean bag game. Estimated Overall Event Attendance: 5,000 Number of Brochures/Flyers Distributed: 140 Number of Giveaways Distributed: 770 Number of Watershed Watch Discount Cards Distributed: 81 Number of kids that played the bean bag game: 342

FY 2013-2014 Annual Report

Permittee Name: Town of Los Altos Hills

C.7 – Public Information and Outreach

Event Details	Description (messages, audience)	Evaluation of Effectiveness
<p>Name: Mission College Eco Fair Date: April 17, 2014 Location: Mission College Campus, Santa Clara Region: Citywide</p>	<p>Type of Event: College event Audience: Young adults, students Messages: Stormwater pollution prevention and proper disposal of HHW</p>	<p>General Feedback: The event was well organized and a good place to reach young adults. Estimated Overall Event Attendance: 500-1,000 Number of Brochures/Flyers Distributed: 87 Number of Giveaways Distributed: 89 Number of Watershed Watch Discount Cards Distributed: 45 Number of kids that played the bean bag game: 20</p>
<p>Name: San Jose Trash Summit Date: November 15, 2013 Location: San Jose Convention Center Region: Countywide</p>	<p>Type of Event: BE the Street event Audience: Municipal staff, non-profit organization staff, general public Messages: Litter Prevention</p>	<p>General Feedback: The event offered a good opportunity to reach municipal staff and general public interested in issues pertaining to litter prevention. The BASMAA Be the Street photo booth was used at this event and approximately 50 attendees posed for pictures. Estimated Overall Event Attendance: 500-1,000</p>
<p>Name: Watershed Watch "half-off" two hour Car Wash Event Date: May 21 2014 Location: Capitol Premier Car Wash, 735 Capitol Expressway Auto Mall, San Jose Region: Countywide</p>	<p>Type of Event: Car Wash Audience: Car wash customers Messages: Stormwater pollution prevention and proper car washing.</p>	<p>General Feedback: The event was well attended. It is an annual Watershed Watch event and offers a good opportunity to reach car wash customers. Estimated Overall Event Attendance: 50 car washes Number of Brochures/Flyers Distributed: 2 Number of Watershed Watch Discount Cards Distributed: 92</p>
<p>Name: Watershed Watch "half-off" two hour Car Wash Event Date: June 4, 2014 Location: Delta Queen Classic Car Wash, 981 E Hamilton Avenue, Campbell Region: Countywide</p>	<p>Type of Event: Car Wash Audience: Car wash customers Messages: Stormwater pollution prevention, proper car washing.</p>	<p>General Feedback: The event was well attended. It is an annual Watershed Watch event and offers a good opportunity to reach car wash customers. Estimated Overall Event Attendance: 100 car washes Number of Brochures/Flyers Distributed: 23 Number of Watershed Watch Discount Cards Distributed: 74</p>

Permittee Name: Town of Los Altos Hills

Event Details	Description (messages, audience)	Evaluation of Effectiveness
Name: Festival in the Park Date: June 7, 2013 Location: Hellyer County Park, San Jose Region: Countywide	Type of Event: Community Health Fair Audience: Families with children. Message: Stormwater pollution prevention, less-toxic pest control, and proper disposal of HHW.	General Feedback: Great attendance throughout the whole event. This event is great for reaching Spanish speaking segments of the population. Estimated Overall Event Attendance: 3,500-4,000 Number of Brochures/Flyers Distributed: 143 Number of Giveaways Distributed: 415 Number of Watershed Watch Discount Cards Distributed: 62 Number of kids that played the bean bag game: 155
Name: Watershed Watch "half-off" two hour Car Wash Event Date: June 11, 2014 Location: Robertsville Classic Car Wash, 5005 Almaden Exp., San Jose Region: Countywide	Type of Event: Car Wash Audience: Car wash customers Messages: Stormwater pollution prevention, proper car washing.	General Feedback: The event was well attended. It is an annual Watershed Watch event and offers a good opportunity to reach car wash customers. Estimated Overall Event Attendance: 100 car washes Number of Brochures/Flyers Distributed: 56 Number of Watershed Watch Discount Cards Distributed: 85

C.7.f. ► Watershed Stewardship Collaborative Efforts

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report.

Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary:

During FY 13-14, the Program actively supported the Santa Clara Basin Watershed Initiative, including the Land Use Subgroup, and the Santa Clara Valley Zero Litter Initiative. Information on these efforts is included within the C.7 Public Information and Outreach section of the Program's FY 13-14 Annual Report.

C.7.g. ► Citizen Involvement Events

The Program provided funding for the following citizen involvement events:

- 1) National River Clean up Day – The Program supports the involvement of Santa Clara County citizens by providing advertising support for the National River Clean-up Day.
- 2) Citizen involvement events at the Don Edwards San Francisco Bay Wildlife Refuge (Refuge) – A number of citizen involvement and stewardship programs are conducted as part of the Program funded Watershed Watchers Program at the Refuge. Participants usually work in the Refuge gardens planting native plants, pulling non-native plants, and mulching. More details are included in the Watershed Watchers Report in the Program Annual Report Appendix 7-8.

Event Details	Description	Evaluation of effectiveness
<p>The following separate reports developed by SCVURPPP and other organizations also include information about citizen involvement events conducted during FY 13-14:</p> <ul style="list-style-type: none"> • Watershed Watchers: Keeping Our Waterways Clean: FY 13-14 Fourth Quarter Report (includes end-of-year Summary from Alviso Education Center) • Going Native Garden Tour 2014- Summary Report <p>These reports are included within the C.7 Public Information and Outreach section of Program’s FY 13-14 Annual Report.</p>		
<p>Name: Summer of Service Program Date: 7/10/13, 7/25/13, 8/8/13, 6/25/14 Location: Don Edwards Wildlife Refuge, Alviso Focus: Countywide</p>	<p>Partnership program between Santa Clara Valley youth groups and the Watershed Watchers program. Youth spend a day at the Refuge and they work in the gardens in the morning and explore the Refuge in the afternoon.</p>	<p>Number of attendees on 7/10/13: 10 middle school students, 1 high school student, and 2 adults. Number of attendees on 7/25/13: 11 middle school students, 1 high school student and 2 adults. Number of attendees on 8/8/13: 10 middle school students, 1 high school student and 2 adults. Number of attendees on 6/25/14: 16 middle school students, and 2 adults.</p>

FY 2013-2014 Annual Report

Permittee Name: Town of Los Altos Hills

C.7 – Public Information and Outreach

Event Details	Description	Evaluation of effectiveness
<p>Name: Community Service Days/Gardening Without Chemicals Date: 11/23/13, 12/7/13, 2/8/14, 2/22/14, 3/15/14, 4/23/14, 5/13/14, 5/15/14, 5/20/14, 5/31/14 Location: Don Edwards Wildlife Refuge, Alviso Focus: Countywide</p>	<p>This is an open day for the corporate groups, schools groups or the general public to work in the gardens planning native plants, pulling non-native plants, and mulching.</p>	<p>Number of attendees on 11/23/13: 2 adults. Number of attendees on 12/7/13: 2 adults. Number of attendees on 2/8/14: 11 elementary school students and 10 adults. Number of attendees on 2/22/14: 7 elementary school students, 10 middle school students, 3 high school students and 6 adults. Number of attendees on 3/15/14: 3 high school students. Number of attendees on 2/16/13: 13 middle school students and 12 adults. Number of attendees on 4/23/14: 10 adults. Number of attendees on 5/13/14: 25 pre-kindergartners, and 13 adults. Number of attendees on 5/15/14: 8 adults. Number of attendees on 5/20/14: 6 adults. Number of attendees on 5/31/14: 13 middle school students, 1 high school student, and 3 adults.</p>
<p>Name: National River Cleanup Day Date: 5/17/14 Location: Various locations throughout the County Focus: Countywide</p>	<p>In FY 13-14, the Creek Connections Action Group sponsored two creek clean-up events: California Coastal Clean-up Day on September 21, 2013 and National Rivers Clean-up Day on May 17, 2014. The Program provided funding for the National Rivers Clean-up Day advertising.</p>	<p>On National River Cleanup Day, a total of 1,176 volunteers participated in cleaning 51 sites and removed approximately 28,812 pounds of trash and 4,247 pounds of recyclables from creeks.</p>

C.7.h. ► School-Age Children Outreach

Outreach to school-age children is implemented through ZunZun assemblies at local elementary schools and the “Watershed Watchers” program at the Environmental Education Center at the Don Edwards San Francisco Bay Wildlife Refuge (Refuge) in Alviso. The Program sponsors up to 50 ZunZun assemblies at elementary schools in Santa Clara Valley and funds an Interpretive Specialist position at the Refuge for conducting activities and programs about watershed and urban runoff pollution prevention. The Fourth Quarter “Watershed Watchers” Report including the End-of-Year summary is included in the Program Annual Report Appendix 7-8. The Final ZunZun Report and Teacher Evaluation Report are included in the Program Annual Report Appendix 7-9.

Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
<p>The following separate reports developed by SCVURPPP and other organizations also include information about school-age children outreach efforts conducted during FY 13-14:</p> <ul style="list-style-type: none"> • ZunZun School Assemblies for Watershed Watch Campaign- FY 13-14 Academic Year Final Report • Memorandum- Evaluation of the School Assembly Program- FY 13-14 • Watershed Watchers: Keeping Our Waterways Clean: FY 13-14 Fourth Quarter Report (includes end-of-year Summary from Alviso Education Center) <p>These reports are included as within the C.7 Public Information and Outreach section of Program’s FY 13-14 Annual Report.</p>			

Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
<p>Name : ZunZun Musical Assembly Grade or level: elementary</p>	<p>Interactive, musical school assemblies educating K-6 children about watersheds and pollution prevention.</p>	<p>13,613 students</p>	<p>ZunZun assemblies were evaluated using postage-paid evaluation cards that were distributed to all teachers present at the performances. The Program received 177 completed evaluation cards from teachers. Overall, the feedback was positive and indicates an increase in the students' knowledge about watersheds and pollution prevention.</p> <p>A few highlights of the evaluations are:</p> <ul style="list-style-type: none"> • 20 teachers indicated that after the performance, 25% of their students knew what a watershed was; 29 teachers indicated that 50% of their students knew what a watershed was; 35 teachers indicated that 75% of their students knew what a watershed was, and 30 teachers reported that 100% of their students knew what a watershed was. • 9 teachers indicated that after the performance, 50% of their students could name a way to prevent pollution in the watershed; 31 teachers indicated that 75% of their students could name a way to prevent pollution in the watershed; and 71 teachers indicated that 100% of their students could name a way to prevent pollution in the watershed.

Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
<p>Name: Watershed Watchers Program at Don Edwards Wildlife Refuge in Alviso Grade or level: pre-school, elementary, middle, high school.</p>	<p>The Refuge offers a number of interpretive programs to educate children and youth about preventing urban runoff pollution.</p>	<p>124 pre-kindergarteners, 1423 elementary school students, 128 middle school students, and 109 high school students.</p>	<p>Visitor Surveys are used to determine visitor demographics, effectiveness of publicity, and the effectiveness of the Watershed Watchers Program. In addition, an "Urban Runoff Bead Drop" display is used to record actions (e.g., pick up litter, spread the word, take car to car wash) that children promise to do to help keep storm drains clean. Results of both these evaluation mechanisms are summarized in the Watershed Watchers Fourth Quarter Report included in the Program Annual Report Appendix 7-8.</p>

Section 8 - Provision C.8 Water Quality Monitoring

C.8 ► Water Quality Monitoring

State below if information is reported in a separate regional report. Municipalities can also describe below any Water Quality Monitoring activities in which they participate directly, e.g. participation in RMP workgroups, fieldwork within their jurisdictions, etc.

Summary

During FY 13-14, we participated in BASMAA Regional Monitoring Coalition (RMC) and conducted monitoring consistent with the MRP through the Program. In addition, we contributed financially to the Regional Monitoring Program for Water Quality in the San Francisco Estuary (RMP) and were represented at RMP committees and work groups. Monitoring efforts and results are documented in a separate report submitted March 15 of each year, as required in Provision C.8. For additional information on monitoring activities conducted by the Program, BASMAA RMC and the RMP, see the C.8 Water Quality Monitoring section of the Program's FY 13-14 Annual Report and the Integrated Monitoring Report, submitted to the Water Board on March 15, 2014.

Section 9 – Provision C.9 Pesticides Toxicity Controls

C.9.b ► Implement IPM Policy or Ordinance

Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphates, pyrethroids, carbaryl, and fipronil. A separate report can be attached as evidence of your implementation.

Trends in Quantities and Types of Pesticides Used ⁶⁰					
Pesticide Category and Specific Pesticide Used	Amount ⁶¹				
	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Organophosphates	0	0	0	0	0
Product or Pesticide Type A					
Product or Pesticide Type B					
Pyrethroids	0	0	0	0	0
Product or Pesticide Type X					
Product or Pesticide Type Y					
Carbaryl	0	0	0	0	0
Fipronil	0	0	0	0	0

C.9.c ► Train Municipal Employees

Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	0
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within the last 3 years.	0
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within the last three years.	0

⁶⁰ Includes all municipal structural and landscape pesticide usage by employees and contractors.

⁶¹ Weight or volume of the product or preferably its active ingredient, using same units for the product each year. The active ingredients in any pesticide are listed on the label. The list of active ingredients that need to be reported in the pyrethroids class includes: allethrin, bifenthrin, beta-cyfluthrin, bioallethrin, cyfluthrin, cypermethrin, cyphenothrin, deltamethrin, esfenvalerate, etofenprox, fenpropathrin, gamma-cyhalothrin, imiprothrin, lambda-cyhalothrin, metofluthrin, permethrin, phenothrin, prallethrin, resmethrin, sumithrin (d-phenothrin), tau-fluvalinate, tefluthrin, tetramethrin, tralomethrin, cis-permethrin, and zeta-cypermethrin.

C.9.d ▶ Require Contractors to Implement IPM			
Did your municipality contract with any pesticide service provider in the reporting year?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
If yes, attach one of the following:			
<input type="checkbox"/>	Contract specifications that require adherence to your IPM policy and standard operating procedures, OR		
<input type="checkbox"/>	Copy(ies) of the contractors' IPM certification(s) or equivalent, OR		
<input type="checkbox"/>	Equivalent documentation.		
If Not attached , explain: NA. Town of Los Altos Hills does not use pesticide for landscape and structure pest control.			

C.9.e ▶ Track and Participate in Relevant Regulatory Processes
Summarize participation efforts, information submitted, and how regulatory actions were affected OR reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.
Summary: During FY 13-14, we participated in regulatory processes related to pesticides through contributions to the Program, BASMAA and CASQA. For additional information, see the Regional Report submitted by BASMAA on behalf of all MRP Permittees.

C.9.f ▶ Interface with County Agricultural Commissioners			
Did your municipal staff observe any improper pesticide usage or evidence of improper usage (e.g., pesticides in storm drain systems, along street curbs, or in receiving waters) during this fiscal year?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
If yes, provide a summary of improper pesticide usage reported to the County Agricultural Commissioner and follow-up actions taken to correct any violations. A separate report can be attached as your summary.			

C.9.h.ii ▶ Public Outreach: Point of Purchase
Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); OR reference a report of a regional effort for public outreach in which your agency participates.
Summary: The following separate reports developed by SCVURPPP and BASMAA summarize point of purchase outreach efforts conducted during FY 13-14:

Permittee Name: Town of Los Altos Hills

- FY 13-14 Store Employee Training Report (SCVURPPP)
- FY 13-14 Store Employee Training Evaluation Summary (SCVURPPP)
- FY 13-14 Store Employee Training Status Table (SCVURPPP)
- FY 13-14 List of Stores in the IPM Store Partnership Program (SCVURPPP)
- FY 13-14 BASMAA "Our Water, Our World" (OWOW) Report (BASMAA)

C.9.h.vi ► Public Outreach: Pest Control Operators

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); **OR** reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

Summary:

The following separate reports developed by SCVURPPP summarize Public Outreach: Pest Control Operators efforts conducted during FY 13-14:

- FY 13-14 Watershed Watch Campaign Final Report
- FY 13-14 Green Gardener Training Report

These reports are included within the C.7 Public Information and Outreach and C.9 Pesticides Toxicity Control sections of Program's FY 13-14 Annual Report.

Section 10 - Provision C.10 Trash Load Reduction

C.10.a.iii ► Minimum Full Trash Capture

Provide the following:

- 1) Descriptions of actions/tasks completed towards achieving the Minimum Full Trash Capture requirement in provision C.10.a.iii. Include the:
 - Total number and types of full capture devices (publicly and privately-owned) installed to-date;
 - Total land area (acres) and land areas within each trash generation category (i.e., very high, high, moderate and low) treated by full capture devices (or other types of devices for non-population based Permittees), in comparison to the MRP-required full capture requirements in Attachment J to the MRP; and,
 - Percentage of jurisdictional land areas with very high, high, moderate and low trash generation rates treated by full capture devices.
- 2) A narrative summary of maintenance activities implemented for each device, group of devices, or device type, including descriptions of typical maintenance frequencies and issues associated with maintaining these devices.

Descriptions of Actions/Tasks (Conducted or Planned):

The Town of Los Altos Hills is exempt from MRP Permit Provision C.10.a.iii due having a population of 8,354 and 0 acres of retail/wholesale land. As a result, the Town of Los Altos Hills does not currently have, nor plans to install trash full capture devices.

Descriptions of Maintenance Activities:

NA.

C.10.b.iii ► Trash Hot Spot Assessment

Provide the volume of material removed during each MRP-required Trash Hot Spot cleanup during each fiscal year, and the dominant types of trash (e.g., glass, plastics, paper) removed and their sources in FY 2013-14 to the extent possible.

Trash Hot Spot	FY 13-14 Cleanup Date	Volume of Trash Removed (cubic yards)				Dominant Type(s) of Trash in FY 2013-14	Trash Sources in FY 2013-14 (where possible)
		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14		
LAH01	4/16/2014	0.3	0.2	0.1	0.1	Plastic bags, bottles(plastic or glass, sport balls, aluminum cans, convenience/fast food items	Trash accumulation, litter, outfall, unknown

C.10.c ► Long-Term Trash Load Reduction Plan

Provide descriptions of significant revisions made to your Long-term Trash Load Reduction Plan submitted to the Water Board in February 2014. Describe significant changes made to primary or secondary trash management areas (TMA), trash generation maps, control measures, or time schedules identified in your plan.

Description of Significant Revision(s)	Associated TMA
There is no revision to the Town's long term trash reduction plan as of 2/01/2014	

C.10.d ► PART A - Trash Control Measure Implementation and Assessment (Jurisdictional-wide Actions)

Provide a description of each jurisdictional-wide trash control measure implemented to-date. Identify the dominant trash source(s) and dominant type(s) of trash addressed by each control measure. For each jurisdictional-wide measure, identify the trash assessment method(s) used to demonstrate on-going reductions, summarize the results of the assessment(s), and estimate the associated reduction of trash within your jurisdictional area.

Control Measure	Summary Description of Control Measure & Dominant Trash Sources and Types	Assessment Method(s)	Summary of Assessment Results To-date	Estimated % Trash Reduced
Expanded Polystyrene Food Service Ware Ordinance or Policy	<p>In April 2012, the Town of Los Altos Hills passed an ordinance prohibiting the use of expanded polystyrene and non-recyclable food service containers at Town-sponsored events or on Town-owned property. This ordinance became effective on June 15, 2012. The link to this ordinance for the Town is as follows: http://www.losaltoshills.ca.gov/documents/announcements/ordinance_534-polystyrene_ban.pdf?1347382731</p>	<p>Although the Town of Los Altos Hills has adopted and implemented an ordinance prohibiting the distribution of EPS food ware by food vendors, evaluations of the effectiveness of the ordinance have not yet been conducted. For the purpose of estimating trash reductions in stormwater discharges associated with the ordinance, the results of assessments conducted by the cities of Los Altos and Palo Alto were used to represent the reduction of trash associated with the Town's ordinance. Assessments conducted by these cities were conducted prior to and following the effective date of their ordinances, and include audits of businesses and/or assessments of EPS food ware observed on streets, storm drains and local creeks. The results of assessments conducted by these cities are assumed to be representative of the effectiveness of the Town's ordinance because the implementation (including enforcement) of the Town's ordinance is similar to the City of Los Altos' and Palo Alto's.</p> <p>The Town developed its % trash reduced estimate using the following assumptions:</p> <ol style="list-style-type: none"> 1.) EPS food ware comprises 6% of the trash discharged from stormwater conveyances, based on the Regional Trash Generation Study conducted by BASMAA; 2) 80% of EPS food ware distributed by food vendors or sold via stores in the Town is affected by the implementation of the ordinance; and 3) There is now 95% less EPS food ware being distributed, sold and/or observed in the 	<p>Results of assessments that are representative of the Town, but were conducted by the cities of Los Altos and Palo Alto, indicate that Town's ordinance is effective in reducing EPS food ware in stormwater discharges. This conclusion is based on the following assessment results: 1) An average of 95% of businesses affected by the ordinance are no longer distributing EPS food ware. Based on these results, the estimated average reduction of EPS food ware in stormwater discharges is 90%. Assuming EPS food ware is 6% of the trash observed in stormwater discharges, the Town concludes that there has been a 5% (i.e., 6% x90%) reduction in trash in stormwater discharges as a result of the ordinance.</p>	<p>5% reduction</p>

C.10.d ► PART A - Trash Control Measure Implementation and Assessment (Jurisdictional-wide Actions)				
Provide a description of each jurisdictional-wide trash control measure implemented to-date. Identify the dominant trash source(s) and dominant type(s) of trash addressed by each control measure. For each jurisdictional-wide measure, identify the trash assessment method(s) used to demonstrate on-going reductions, summarize the results of the assessment(s), and estimate the associated reduction of trash within your jurisdictional area.				
		environment, based on assessments conducted by the City of Palo Alto and City of Los Altos.		
Public Education and Outreach Programs Targeted at Trash Reduction and Implemented post-MRP Adoption	On behalf of the Town, SCVURPPP and BASMAA also implemented public education and outreach actions at the countywide and regional scales that were targeted at reducing the impacts of trash on local water bodies. For descriptions of these activities, please see Section 7 of the Program’s Annual Report.	BASMAA conducted post-campaign surveys in FY 13-14 to assess the effectiveness and impacts of their youth litter campaign “Be the Street”. The methods used by BASMAA are described in Section 7 of the Program’s Annual Report	Reductions (i.e., trends) in the levels of trash in stormwater discharges that occur as a result of the implementation of Public Education and Outreach campaigns and programs are very difficult to measure. Both the inherent spatial and temporal variability in trash generation and the timeframes by which behavior change occurs as a result of education and outreach largely governs our ability to link this control measure to water quality outcomes. That said, changing littering behaviors is paramount to the long-term success of trash management programs. As described in Section 7 of the Programs’ Annual Report, the Town has spent significant resources on local, county-wide, and public education and outreach programs that are slowly reducing the generation of trash at its source. Based on the results of assessments conducted by BASMAA in FY 13-14 to assess the effectiveness and impacts of their youth litter campaign “Be the Street” (see Program’s Section 7), a modest conservative load reduction associated with public education and outreach program is assumed.	1% reduction.

C.10.d ► PART B - Trash Control Measure Implementation and Assessment (TMA Specific Actions)

Complete the following trash control measure implementation and assessment summary for each primary trash management area (TMA) identified in your Long-term Plan. Include the following information:

- Identify the total jurisdictional area and the % of that area that generates very high (VH), high (H), moderate (M), or low (L) levels of trash;
- Identify the dominant trash source(s) and dominant type(s) of trash addressed or to-be addressed in the TMA;
- Include the area currently treated by full capture devices, the quantity and type of devices installed to-date, and the % of jurisdictional area that generates very high (VH), high (H), moderate (M), and low (L) levels of trash after accounting for reductions via full capture devices;
- Summarize control measures other than full capture devices implemented to-date, distinguishing between implementation that began pre- and post-MRP effective date. If not implemented in the entire TMA, describe generation category targeted and % of TMA addressed;
- Provide the % of the jurisdictional area that generates very VH, H, M or L levels of trash after accounting for all control measures implemented to-date;
- Describe the methods used to evaluate the effectiveness of control measures other than full capture devices, and any assessment results to-date. If the method was not implemented in the entire TMA, describe generation category targeted and % of TMA addressed; and
- Provide an estimate of the % of trash reduced in the TMA and jurisdiction-wide.

C.10.d ► PART B - Trash Control Measure Implementation and Assessment (TMA Specific Actions)								
TMA ID	TMA Area (Acres)	Dominant Sources	Dominant Types		% TMA in Each Trash Generation Category			
					VH	H	M	L
1	6	Trash accumulation, litter, outfall, unknown	Plastic bags, bottles (plastic or glass), sport balls, aluminum cans, convenience/fast food items	Baseline Generation (Pre-MRP)	0%	0%	100%	0%
Trash Full Capture Devices		Summary Descriptions of Full Trash Capture Devices (Quantity and Type)		After taking into account Full Capture Devices	0%	0%	100%	0%
Total Area (Acres)	0	Not Applicable						
% of TMA	0%							
% of VH/H/M	0%							
Summary Descriptions of Control Measures Implemented Since MRP Adoption, Other than Full Capture Devices				After taking into account all New or Enhanced (post-MRP) Control Measures	0%	0%	100%	0%
<p>TMA #1 consists of the area along El Monte Road west of I-280 to Mood Road. This area was designated as a low to medium trash generation rate category. The trash problems in TMA #1 consist mainly of littering from pedestrians and vehicles travelling to and from the Foothill College Campus. Town's crew and landscape contractor pick up debris and trash within TMA #1 when observed. The Town's garbage contractor performs street sweeping as part of the contract agreement with Town.</p>								
Assessment Methods for Control Measures Other than Full Capture Devices								
<p>As part of the Town's Long-Term Trash Reduction Plan, the Town worked collaboratively with other SCVURPPP Permittees to develop the SCVURPPP Pilot Trash Assessment Strategy (Assessment Strategy), which was submitted to the Water Board in February 2014. The Assessment Strategy is focused on answering three core management questions and uses the following four main indicators to assess progress towards trash reduction goals. To assess environmental outcomes associated with control measures other than full capture devices, visual trash assessments were conducted using a standard on-land visual assessment protocol developed by BASMAA member agencies. For each TMA assessed, sites were selected using a probabilistic sample draw to randomly pick sites in priority TMAs and allow for extrapolation within the applicable TMA. In FY 13-14, the Town conducted visual assessments at 2 sites to assess the level of trash observed on-land in priority TMAs. Through this effort, over 2,000 linear feet of streets and sidewalks were assessed. The results of the assessments in FY 13-14 are presented below. Additional information on the Assessment Strategy and results of initial assessments can be found in the Program's FY 13-14 Annual Report.</p>								

Summary of Assessment Results To-date					
In Summer 2014, a total of 2 sites or 2,100 linear feet of streets and sidewalks in this TMA (i.e., 26% of streets/sidewalks with M, H or VH generation rates) were assessed using the on-land visual assessment protocol. Based on the results of these assessments, the area in this TMA where control measures other than full capture devices are implemented was determined to have 0% low, 100% moderate, 0% high and 0% very high levels of trash. The results to the right include not only the reduction observed via on-land assessments, but also via full capture devices (as applicable).					
		Estimated % Trash Reduction in <u>TMA</u> due to New or Enhanced Post-MRP actions	0%		
		Estimated % Trash Reduction <u>Jurisdiction-wide</u> due to New or Enhanced Post-MRP actions	0%		

C.10.d ► PART B - Trash Control Measure Implementation and Assessment (TMA Specific Actions)

TMA ID	TMA Area (Acres)	Dominant Sources	Dominant Types		% TMA in Each Trash Generation Category			
					VH	H	M	L
2	5377	Trash accumulation, litter, outfall, unknown	Plastic bags, bottles (plastic or glass), sport balls, aluminum cans, convenience/fast food items	Baseline Generation (Pre-MRP)	0%	0%	0%	100%
Trash Full Capture Devices		Summary Descriptions of Full Trash Capture Devices (Quantity and Type)		After taking into account <u>Full Capture Devices</u>	0%	0%	0%	100%
Total Area (Acres)	0	Not Applicable						
% of TMA	0%							
% of VH/H/M	0%							
Summary Descriptions of Control Measures Implemented Since MRP Adoption, Other than Full Capture Devices				After taking into account <u>all New or Enhanced (post-MRP) Control Measures</u>	0%	0%	0%	100%
The Town's maintenance crew inspects and cleans storm drain inlets, culverts, ditches, and pick up piles of leaves to keep the street drainage system clean prior to the rainy season. Town's crew and landscape contractor pick up debris and trash on Town parks, public right of way and creeks when observed. Town crew also performs regular inspection and clean up at trash hot spot locations. Outdoor trash containers at Town's facility are equipped with covers. The Town's garbage contractor performs street sweeping as part of the contract agreement with Town.								

Assessment Methods for Control Measures Other than Full Capture Devices					
<p>As part of the Town's Long-Term Trash Reduction Plan, the Town worked collaboratively with other SCVURPPP Permittees to develop the SCVURPPP Pilot Trash Assessment Strategy (Assessment Strategy), which was submitted to the Water Board in February 2014. The Assessment Strategy is focused on answering three core management questions and uses the following four main indicators to assess progress towards trash reduction goals. To assess environmental outcomes associated with control measures other than full capture devices, visual trash assessments were conducted using a standard on-land visual assessment protocol developed by BASMAA member agencies. For each TMA assessed, sites were selected using a probabilistic sample draw to randomly pick sites in priority TMAs and allow for extrapolation within the applicable TMA. In FY 13-14, the Town conducted visual assessments at 2 sites to assess the level of trash observed on-land in priority TMAs. Through this effort, over 2,000 linear feet of streets and sidewalks were assessed. The results of the assessments in FY 13-14 are presented below. Additional information on the Assessment Strategy and results of initial assessments can be found in the Program's FY 13-14 Annual Report.</p>					
Summary of Assessment Results To-date					
<p>On-land visual assessments were not conducted in this TMA in FY 13-14 and therefore no load reductions associated control measures other than full capture devices are assumed to have occurred. Assessments may be conducted in subsequent years.</p>					
		Estimated % Trash Reduction in TMA due to New or Enhanced Post-MRP actions	TMA generates a level of trash that does not adversely affect water quality and therefore no reductions are needed.		
		Estimated % Trash Reduction Jurisdiction-wide due to New or Enhanced Post-MRP actions	NA		

C.10.d ► PART C – Estimated Overall Trash Load Reduction

For Population-based Permittees, provide an estimate of the overall trash reduction percentage achieved to-date within the jurisdictional area of your municipality that generates problematic trash levels (i.e., Very High, High or Moderate trash generation). Base the estimate on the information presented in C.10.d – Parts A and B and creek/shoreline cleanups not reported in C.10.b.iii. Provide a statement regarding the confidence in the estimate and challenges and/or successes in measuring progress towards the 40% trash reduction target described in provision C.10.

Discussion of Trash Reduction Estimate:

The preliminary trash load reduction estimates presented in this section provide the best available estimate of trash reduction from the Town’s municipal separate stormwater sewer system (MS4). These estimates were developed consistent with the trash reduction framework developed in collaboration with Water Board staff in 2013-14, and the Pilot SCVURPPP Trash Assessment Strategy submitted to the Water Board in February 2014. All estimates are based on available information collected by the Town, should be considered preliminary at this time, and are subject to revision by Permittees based on additional information on the effectiveness of trash controls, the magnitude and extent of trash control measure implementation, and/or the levels of trash discharged from the Town’s MS4.

Trash reduction estimates were based on initial data collection efforts that began in FY 13-14 and utilize the verified levels of baseline trash generation in the Town. Reductions associated with jurisdictional-wide trash control measures, trash full capture devices, other TMA-specific control measures, and trash cleanup events in local creeks and shorelines are included. Reductions associated with jurisdictional-wide actions are based on a combination of data collection and observations applicable to the Town. Reductions associated with trash full capture devices assume that trash generated in areas treated by effectively maintained devices reduce trash to a level of “no adverse impacts” to local water bodies. For control measures other than full capture devices, all reductions estimates are based on empirical observations of current trash levels (i.e., on-land visual assessments) and associated reductions in applicable trash management areas. Reductions associated with creek and shoreline cleanups are based on the amount of trash removed via these cleanups in FY 13-14, in comparison to baseline trash generation in the Town.

Trash is only rarely visible in the Town of Los Altos Hills and creek clean up events remove very moderate amounts of trash, much of which contributed by wind and other pathways. Having started out as a very litter-free town that takes pride in the limited amount of litter present (i.e., 100% of the Town has low levels of trash that do not adversely affect water quality), achieving a 40% reduction is challenging due to the nature of the calculations and the need to assess additional areas to ensure that the significant actions being implemented are resulting in trash reductions. Therefore, the Town will continue to focus its efforts on keeping the Town litter free with existing actions that appear to be working.

Estimated % Trash Reduction due to Jurisdictional-wide Actions	6%
Estimated % Trash Reduction due to Trash Full Capture Devices (All TMAs)	0%
Estimated % Trash Reduction due to Other Control Measures (All TMAs)	0%
SubTotal for Above Actions	6%
Estimated % Trash Reduction due to Creek/Shoreline Cleanups (All TMAs)	0%
Total Estimated % Trash Reduction in FY 13-14	6%

Section 11 - Provision C.11 Mercury Controls

C.11.a.i ► Mercury Recycling Efforts

List below or attach lists of efforts to promote, facilitate, and/or participate in collection and recycling of mercury containing devices and equipment at the consumer level (e.g., thermometers, thermostats, switches, bulbs).

Los Altos Hills provides a list of free fluorescent lamp drop-off locations for residents at the front counter.

C.11.a.ii ► Mercury Collection

Provide an estimate of the mass of mercury collected through these efforts, or provide a reference to a report containing this estimate.

Please refer to the FY 13-14 Program Annual Report for an estimate of the mass of mercury collected through collection and recycling efforts in the Program area.

Mercury Containing Device/Equipment	Total Amount of Devices Collected	Estimated Mass of Mercury Collected
Fluorescent Lamps ⁶² (linear feet)	0	0
CFLs ⁶³ (each)	0	0
Thermostats ⁶⁴ (each)	0	0
Thermostats (lbs)	0	0
0Thermometers (each)	0	0
Switches (lbs)	0	0
Total Mass of Mercury Collected During FY 2013-2014:		0

⁶² Only linear fluorescent lamps should be included

⁶³ Only compact fluorescent lamps should be included

⁶⁴ Thermostats can be reported by quantity or by pounds. Whichever unit is used, please avoid double-counting.

- C.11.b ▶ Monitor Methylmercury**
- C.11.c ▶ Pilot Projects to Investigate and Abate Mercury Sources in Drainages**
- C.11.d ▶ Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.11.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.11.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.11.g ▶ Monitor Stormwater Mercury Pollutant Loads and Loads Reduced**
- C.11.h ▶ Fate and Transport Study of Mercury In Urban Runoff**
- C.11.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**
- C.11.j ▶ Develop Allocation Sharing Scheme with Caltrans**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary

A summary of Program and regional accomplishments for these sub-provisions are included within the C.11 Mercury Controls section of Program’s FY 13-14 Annual Report, Integrated Monitoring Report.

Section 12 - Provision C.12 PCBs Controls

C.12.a.ii,iii ▶ Ongoing Training

(For FY 10-11 Annual Report and Each Annual Report Thereafter) List below or attach description of ongoing training development and inspections for PCB identification, including documentation and referral to appropriate regulatory agencies (e.g. county health departments, Department of Toxic Substances Control, California Department of Public Health, and the Water Board) as necessary.

Description:

See the FY 13-14 Program Annual Report for a description of training at the program and/or regional level.

C.12.b ▶ Conduct Pilot Projects to Evaluate Managing PCB-Containing Materials and Wastes during Building Demolition and Renovation Activities

C.12.c ▶ Pilot Projects to Investigate and Abate On-land Locations with Elevated PCB Concentrations

C.12.d ▶ Conduct Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices

C.12.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit

C.12.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs

C.12.g ▶ Monitor Stormwater PCB Pollutant Loads and Loads Reduced

C.12.h ▶ Fate and Transport Study of PCBs In Urban Runoff

C.12.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary

A summary of Program and regional accomplishments for these sub-provisions are included within the C.12 PCB Controls section of Program's FY 13-14 Annual Report, Integrated Monitoring Report.

Section 13 - Provision C.13 Copper Controls

C.13.a.iii.(2) ▶ Training, Permitting and Enforcement Activities

(FY 11-12 Annual Report and each Annual Report thereafter) Provide summaries of activities implemented to manage waste generated from cleaning and treating of copper architectural features, including copper roofs, during construction and post-construction including. :

- Development of BMPs on how to manage the water during and post construction
- Requiring the use of appropriate BMPs when issuing building permits
- Educating installers and operators on appropriate BMPs
- Enforcement actions taken against noncompliance

Town of Los Altos Hills is working on the Copper Controls Ordinance with the City Attorney. The Town does not have new home construction with copper roof since this provision started.

C.13.d.iii ▶ Industrial Sources Copper Reduction Results

Based upon inspection activities conducted under Provision C.4, highlight copper reduction results achieved among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed.

Summary

Town of Los Altos Hills does not have industrial facility.

Section 14 - Provision C.14 PBDE, Legacy Pesticides and Selenium Controls

Note: There are no reporting requirements in the FY 13-14 Annual Report for Section C.14.

Section 15 - Provision C.15 Exempted and Conditionally Exempted Discharges

C.15.b.iii.(1), C.15.b.iii.(2) ► Planned and Unplanned Discharges of Potable Water

Is your agency a water purveyor?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If No , skip to C.15.b.vi.(2):				
If Yes , Complete the attached reporting tables or attach your own table with the same information. Provide any clarifying comments below.				
Comments:				

C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering

<p>Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:</p> <ul style="list-style-type: none"> • Promote conservation programs • Promote outreach for less toxic pest control and landscape management • Promote use of drought tolerant and native vegetation • Promote outreach messages to encourage appropriate watering/irrigation practices • Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff.
<p>Summary: The Town provides handouts to residents at front counter. The Town’s Environmental Committee provides input and encourages homeowners to use less toxic pest control and plant drought tolerant vegetation.</p>

C.15.b.iii.(1) ► Planned Discharges of the Potable Water System

Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Duration of Discharge (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual (mg/L)	pH (standard units)	Discharge Turbidity ⁶⁵ (NTU)	Implemented BMPs & Corrective Actions
NA. Town is not a water purveyor.										

⁶⁵ Monitor the receiving water for turbidity if necessary and feasible. Include data in this column if available.

C.15.b.iii.(2) ► Unplanned Discharges of the Potable Water System ⁶⁶														
Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Discharge Duration (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual (mg/L) ⁶⁷	pH (standard units) ⁵²	Discharge Turbidity (Visual) ⁵²	Implemented BMPs & Corrective Actions	Time of discharge discovery	Regulatory Agency Notification Time ⁶⁸	Inspector arrival time	Responding crew arrival time
NA. Town is not a water purveyor.														

⁶⁶ This table contains all of the unplanned discharges that occurred in this FY.

⁶⁷ Monitoring data is only required for 10% of the unplanned discharges. If you monitored more than 10% of your unplanned discharges, report all of the data collected.

⁶⁸ Notification to Water Board staff is required for unplanned discharges where the chlorine residual is >0.05 mg/L and total volume is ≥ 50,000 gallons. Notification to State Office of Emergency Services is required after becoming aware of aquatic impacts as a result of unplanned discharge or when the discharge might endanger or compromise public health and safety.