

City of Foster City

ESTERO MUNICIPAL IMPROVEMENT DISTRICT

CORPORATION YARD
100 LINCOLN CENTRE DRIVE
FOSTER CITY, CA 94404-1149
(650) 286-8140 • FAX (650) 349-7204

September 13, 2013

Mr. Bruce H. Wolfe
Executive Officer
San Francisco Bay Regional Water Quality Control Board
1515 Clay Street, Suite 1400
Oakland, CA 94612

Subject: **City of Foster City**
FY 2012/13 Annual Report

Dear Mr. Wolfe:

This letter and Annual Report with attachments is submitted by **City of Foster City** pursuant to Permit Provision C.16.a of the Municipal Regional Stormwater NPDES Permit (MRP), Order R2-2009-0074, NPDES Permit No CAS612008 issued by the San Francisco Bay Regional Water Quality Control Board. The Annual Report provides documentation of compliance activities conducted during FY 2012/13 and related accomplishments.

Please contact me at 650-286-3279 regarding any questions or concerns.

Very truly yours,

A handwritten signature in cursive script that reads "Norman Dorais".

Norman Dorais, P.E.

Duly Authorized Representative
Public Works Maintenance Manager

**CITY OF FOSTER CITY
FY 2012/13 ANNUAL REPORT**

Certification Statement

"I certify, under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted, is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature of Duly Authorized Representative:



Norman Dorais, P.E.
Public Works Maintenance Manager

9/13/2013

ATTACHMENT B

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Section 1 – Permittee Information

Background Information			
Permittee Name:	City of Foster City		
Population:	30,645		
NPDES Permit No.:	CAS612008		
Order Number:	R2-2009-0074R		
Reporting Time Period (month/year):	July 2012 through June 2013		
Name of the Responsible Authority:	Norman Dorais	Title:	Public Works Maintenance Mgr.
Mailing Address:	610 Foster City Bl.		
City:	Foster City	Zip Code:	94404
County:	San Mateo County		
Telephone Number:	650-286-3279	Fax Number:	650-286-2579
E-mail Address:	NDorais@fostercity.org		
Name of the Designated Stormwater Management Program Contact (if different from above):	Mike McElligott	Title:	Public Works Superintendent
Department:	Public Works		
Mailing Address:	100 Lincoln Centre Dr.		
City:	Foster City	Zip Code:	94404
County:	San Mateo		
Telephone Number:	650-286-3546	Fax Number:	650-286-2546
E-mail Address:	MMcElligott@fostercity.org		

Section 2 - Provision C.2 Reporting Municipal Operations

Program Highlights and Evaluation

Highlight/summarize activities for reporting year:

Summary:

Foster City participated in the Municipal Maintenance sub-committee, had two MW's attend the May 23rd Municipal Maintenance Workshop. Refer to the C.2 Municipal Operations section of the SMCWPPP FY 12-13 Annual Report for a description of activities implemented at the countywide and/or regional level.

C.2.a. ► Street and Road Repair and Maintenance

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
Y	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
Y	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments:

City staff requires contractors to cover drain inlets with filter fabric during construction. Dust and debris control is maintained through both mechanical and manual methods. Concrete asphalt and slurry is required to be collected with wet/dry vacuum and the spoils and slurry are properly disposed preventing it from reaching the storm drain.

C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing	
Place a Y in the boxes next to activities where applicable BMPs were implemented. If not applicable, type NA in the box and provide an explanation in the comments section below. Place an N in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.	
Y	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
Y	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs
Comments:	

C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal	
Place a Y in the boxes next to activities where applicable BMPs were implemented. If not applicable, type NA in the box and provide an explanation in the comments section below. Place an N in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.	
Y	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
Y	Control of discharges from graffiti removal activities
Y	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
Y	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal
Y	Employee training on proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.
NA	Contract specifications requiring proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.
Comments:	
If graffiti is discovered or reported to staff, graffiti is removed with 24 hours. Generally, if the graffiti is on signage, approved cleaners are used and properly disposed. If the graffiti is on or under bridge structures, the surface is repainted with standard paint. All workers are trained in proper safety and disposal of chemicals and/or paint.	

C.2.d. ► Stormwater Pump Stations						
Does your municipality own stormwater pump stations:		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			
If your answer is No then skip to C.2.e.						
Complete the following table for dry weather DO monitoring and inspection data for pump stations ¹ (add more rows for additional pump stations). If a pump station is exempt from DO monitoring, explain why it is exempt.						
Pump Station Name and Location	First inspection Dry Weather DO Data		Second inspection Dry Weather DO Data			
	Date	mg/L	Date	mg/L		
Foster City Lagoon Drainage Plant Corporation Yard 100 Lincoln Center Drive, Foster City	8/27/12	9.89	4/22/13	9.02		
Summarize corrective actions as needed for DO monitoring at or below 3 mg/L. Attach inspection records of additional DO monitoring for corrective actions:						
Summary:						
Attachments: Rainfall data chart indicating rain days for FY 12/13						
Complete the following table for wet weather inspection data for pump stations (add more rows for additional pump stations):						
Pump Station Name and Location	Date (2x/year required)	Presence of Trash (Cubic Yards)	Presence of Odor (Yes or No)	Presence of Color (Yes or No)	Presence of Turbidity (Yes or No)	Presence of Floating Hydrocarbons (Yes or No)
Foster City Lagoon Drainage Plant Corporation Yard 100 Lincoln Centre Dr., Foster City	10/23/2012	0	No	No	No	No
	4/2/2013	0	No	No	No	No

¹ DO monitoring is exempted where all discharge from a pump station remains in a stormwater collection system or infiltrates into a dry creek immediately downstream.

C.2.e. ► Rural Public Works Construction and Maintenance

Does your municipality own/maintain rural² roads: Yes No

If your answer is **No** then skip to **C.2.f.**

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

<input type="checkbox"/>	Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas
<input type="checkbox"/>	Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources
<input type="checkbox"/>	No impact to creek functions including migratory fish passage during construction of roads and culverts
<input type="checkbox"/>	Inspection of rural roads for structural integrity and prevention of impact on water quality
<input type="checkbox"/>	Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion
<input type="checkbox"/>	Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate
<input type="checkbox"/>	Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings

Comments including listing increased maintenance in priority areas:

² Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

C.2.f. ► Corporation Yard BMP Implementation			
Place an X in the boxes below that apply to your corporations yard(s):			
<input type="checkbox"/>	We do not have a corporation yard		
<input type="checkbox"/>	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit		
<input checked="" type="checkbox"/>	We have a Stormwater Pollution Prevention Plan (SWPPP) for the Corporation Yard(s)		
Place an X in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type NA in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:			
<input checked="" type="checkbox"/>	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment		
<input checked="" type="checkbox"/>	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system		
<input checked="" type="checkbox"/>	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method		
<input checked="" type="checkbox"/>	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used		
<input type="checkbox"/>	NA Cover and/or berm outdoor storage areas containing waste pollutants		
Comments:			
If you have a corporation yard(s) that is not an NOI facility , complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:			
Corporation Yard Name	Inspection Date (1x/year required)	Inspection Findings/Results	Follow-up Actions
EMID Corporation Yard	6/17/13	IN Compliance	None

Section 3 - Provision C.3 Reporting New Development and Redevelopment

C.3.b.v.(2)(a) ► Green Streets Status Report

(All projects to be completed by December 1, 2014)

On an annual basis (if applicable), report on the status of any pilot green street projects within your jurisdiction. For each completed project, report the capital costs, operation and maintenance costs, legal and procedural arrangements in place to address operation and maintenance and its associated costs, and the sustainable landscape measures incorporated in the project including, if relevant, the score from the Bay-Friendly Landscape Scorecard.

Summary:

The City of Foster City does not have a pilot green street project within its jurisdiction. The C.3 New Development and Redevelopment section of the SMCWPPP FY 12-13 Annual Report includes a description of activities conducted at the countywide or regional level.

C.3.b.v.(2)(c) ► Summary of Green Street Projects Completed by January 1, 2013

(For FY 12-13 Annual Report only) Provide a summary of all green street projects completed by January 1, 2013.

Summary:

BASMAA has prepared a regional summary of all green street pilot projects. The Green Street Pilot Project Summary Report is being submitted by BASMAA, on behalf of the MRP permittees, in BASMAA's MRP FY 12-13 Regional Supplement – New Development and Redevelopment. The Green Streets Pilot Project Summary Report contains all of the required elements listed in Provision C.3.b.v.(2)(c) for all green street projects completed by January 1, 2013, as well as information on projects not yet completed.

C.3.b.v.(1) ► Regulated Projects Reporting

Fill in attached table **C.3.b.v.(1)** or attach your own table including the same information.

No Regulated Projects were approved.

C.3.e.v. ► Alternative or In-Lieu Compliance with Provision C.3.c.

(For FY 11-12 Annual Report and each Annual Report thereafter)

Is your agency choosing to require 100% LID treatment onsite for all Regulated Projects and not allow alternative compliance under Provision C.3.e.?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
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Comments (optional):

C.3.e.vi ► Special Projects Reporting

1. Has your agency received, but not yet granted final discretionary approval of, a development permit application for a project that has been identified as a potential Special Project based on criteria listed in MRP Provision C.3.e.ii(2) for any of the three categories of Special Projects (Categories A, B or C)?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
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2. Has your agency granted final discretionary approval of a project identified as a Special Project in the March 15, 2013 report? If yes, include the project in both the C.3.b.v.(1) Table, and the C.3.e.vi. Table.	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
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If you answered "Yes" to either question,
 1) Complete Table C.3.e.vi. below.
 2) Attach narrative discussion of 100% LID Feasibility or Infeasibility for each project.

Note: Attachment 3 is the 2013 Special Projects Reporting Form.

C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Fill in attached table **C.3.h.iv.(1)** or attach your own table including the same information.
See attached table C.3.h.iv.(1).

(2) On an annual basis, provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.

Summary:

(3) On an annual basis, provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).

Summary:
Inspections did not indicate that any changes were needed.

(4) During the reporting year, did your agency:

• Inspect all newly installed stormwater treatment systems and HM controls within 45 days of installation?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Not applicable. No new facilities were installed.
• Inspect at least 20 percent of the total number of installed stormwater treatment systems or HM controls? ³	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Not applicable. No treatment measures
• Inspect at least 20 percent of the total number of installed vault-based systems?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Not applicable. No vault systems.

If you answered "No" to any of the questions above, please explain:

C.3.i. ► Required Site Design Measures for Small Projects and Detached Single Family Home Projects

On an annual basis, discuss the implementation of the requirements of Provision C.3.i, including ordinance revisions, permit conditions, development of standard specifications and/or guidance materials, and staff training.

Summary:
BASMAA prepared standard specifications in four fact sheets regarding the site design measures listed in Provision C.3.i, as a resource for Co-permittees. We have modified local procedures and forms to require all applicable projects approved after December 1, 2012 to implement at least one of the site design measures listed in Provision C.3.i. We are using the following Program and BASMAA products for C.3.i implementation:

- **BASMAA's site design fact sheets**
- **The SMCWPPP C.3 Regulated Projects Checklist**
- **C.3.i guidance provided by the SMCWPPP C.3 Stormwater Technical Guidance document Appendix L**
- **One (1) staff member attended the May 22 SMCWPPP New Development Workshop**

³ If there is only 1 treatment measure in the jurisdiction, the agency must inspect it every year.

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Project Location ¹⁰ , Street Address	Name of Developer	Project Phase No. ¹¹	Project Type & Description ¹²	Project Watershed ¹³	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New Impervious Surface Area (ft ²) ¹⁴	Total Replaced Impervious Surface Area (ft ²) ¹⁵	Total Pre- Project Impervious Surface Area ¹⁶ (ft ²)	Total Post- Project Impervious Surface Area ¹⁷ (ft ²)
Private Projects											
None											
Public Projects											
None											
Comments:											

¹⁰ Include cross streets

¹¹ If a project is being constructed in phases, indicate the phase number and use a separate row entry for each phase. If not, enter "NA".

¹² Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.

¹³ State the watershed(s) in which the Regulated Project is located. Downstream watershed(s) may be included, but this is optional.

¹⁴ All impervious surfaces added to any area of the site that was previously existing pervious surface.

¹⁵ All impervious surfaces added to any area of the site that was previously existing impervious surface.

¹⁶ For redevelopment projects, state the pre-project impervious surface area.

¹⁷ For redevelopment projects, state the post-project impervious surface area.

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (private projects)

Project Name Project No.	Application Deemed Complete Date ¹⁸	Application Final Approval Date ¹⁹	Source Control Measures ²⁰	Site Design Measures ²¹	Treatment Systems Approved ²²	Type of Operation & Maintenance Responsibility Mechanism ²³	Hydraulic Sizing Criteria ²⁴	Alternative Compliance Measures ^{25/26}	Alternative Certification ²⁷	HM Controls ^{28/29}
Private Projects										
None										

Comments:

¹⁸ For private projects, state project application deemed complete date. If the project did not go through discretionary review, report the building permit issuance date.

¹⁹ For private projects, state project application final discretionary approval date. If the project did not go through discretionary review, report the building permit issuance date.

²⁰ List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

²¹ List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

²² List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

²³ List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

²⁴ See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

²⁵ For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

²⁶ For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

²⁷ Note whether a third party was used to certify the project design complies with Provision C.3.d.

²⁸ If HM control is not required, state why not.

²⁹ If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control). Q:\PubWorks\NPDES\2012-13 Deliverables\Annual Report\MRP FY 2012-13 Annual Report Format SMCWPPP - Final Working Draft Complete Report.docx

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (public projects)

Project Name Project No.	Approval Date ³⁰	Date Construction Scheduled to Begin	Source Control Measures ³¹	Site Design Measures ³²	Treatment Systems Approved ³³	Operation & Maintenance Responsibility Mechanism ³⁴	Hydraulic Sizing Criteria ³⁵	Alternative Compliance Measures ^{36/37}	Alternative Certification ³⁸	HM Controls ^{39/40}
Public Projects										
None										

Comments:

³⁰ For public projects, enter the plans and specifications approval date.

³¹ List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

³² List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

³³ List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

³⁴ List the legal mechanism(s) (e.g., maintenance plan for O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

³⁵ See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

³⁶ For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

³⁷ For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

³⁸ Note whether a third party was used to certify the project design complies with Provision C.3.d.

³⁹ If HM control is not required, state why not.

⁴⁰ If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).Q:\PubWorks\NPDES\2012-13 Deliverables\Annual Report\MRP FY 2012-13 Annual Report Format SMCWPPP - Final Working Draft Complete Report.docx

C.3.h.iv. ► Table of Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Fill in table below or attach your own table including the same information.

The table is intended to help permittees meet two requirements of the MRP. The table is intended to (1) report on the inspections of installed stormwater treatment systems, and (2) provide a list of all newly installed treatment measures and HM controls to vector control agencies on an annual basis before the wet season, i.e., October 1. SMCWPPP will submit these tables to the San Mateo County Mosquito Abatement District (MAD) to fulfill this requirement. The facility name, address, responsible party and type of treatment/HM control should be provided for all facilities installed during this fiscal year. If a newly installed facility has not yet had an inspection because the 45-day time frame for inspecting the newly-installed facility extends into the next fiscal year, include the facility in the table so that it will be reported to the MAD. In those cases, indicate in columns pertaining to inspection information that the 45-day inspection will be reported in the subsequent fiscal year.

Note: The two projects being added to the list are highlighted in grey because the project acceptance occurred after June 30, 2013; however, in order to ensure proper notification to the San Mateo County Mosquito District, staff is including them in this year's report.

Name of Facility/Site Inspected	Address of Facility/Site Inspected	Newly Installed? (YES/NO) ⁴¹	Party Responsible ⁴² For Maintenance	Date of Inspection	Type of Inspection ⁴³	Type of Treatment/HM Control(s) Inspected ⁴⁴	Inspection Findings or Results ⁴⁵	Enforcement Action Taken ⁴⁶	Comments/Follow-up
City Hall	610 Foster City Bl.	No	City of Foster City – PW Minc. Div.	9/19/2012	Annual	Flow through planter treatment device	This device continues to function properly. Annual inspection is adequate for this device	None	Continue to inspect annually.
NPJC Parking Lot	800 Foster City Bl.	Yes	BRE Properties	9/14/13	45 Day	Bio-retention	Operating per plan	None	Project Completion (8/1/13) FY 13/14
Gilead NLB-1	368 Lakeside Dr.	Yes	Gilead Sciences	9/14/13	45 Day	Bio-retention	Operating per plan	None	Project Completion (8/9/13) FY 13/14

⁴¹ Indicate "YES" if the facility was installed within the reporting period, or "NO" if installed during a previous fiscal year.

⁴² State the responsible operator for installed stormwater treatment systems and HM controls.

⁴³ State the type of inspection (e.g., 45-day, routine or scheduled, follow-up, etc.).

⁴⁴ State the type(s) of treatment systems inspected (e.g., bioretention facility, flow-through planter, infiltration basin, etc...) and the type(s) of HM controls inspected, and indicate whether the treatment system is an onsite, joint, or offsite system.

⁴⁵ State the inspection findings or results (e.g., proper installation, improper installation, proper O&M, immediate maintenance needed, etc.).

⁴⁶ State the enforcement action(s) taken, if any.

C.3.e.vi.Special Projects Reporting Table
Reporting Period – January 1 – June 30, 2013

Project Name & No.	Permittee	Address	Application Submittal Date ⁴⁷	Status ⁴⁸	Description ⁴⁹	Site Total Acreage	Density DU/Acre	Density FAR	Special Project Category ⁵⁰	LID Treatment Reduction Credit Available ⁵¹	List of LID Stormwater Treatment Systems ⁵²	List of Non-LID Stormwater Treatment Systems ⁵³
None												

⁴⁷ Date that a planning application for the Special Project was submitted.

⁴⁸ Indicate whether final discretionary approval is still pending or has been granted, and provide the date or version of the project plans upon which reporting is based.

⁴⁹ Type of project (commercial, mixed-use, residential), number of floors, number of units, type of parking, and other relevant information.

⁵⁰ For each applicable Special Project Category, list the specific criteria applied to determine applicability. For each non-applicable Special Project Category, indicate n/a.

⁵¹ For each applicable Special Project Category, state the maximum total LID Treatment Reduction Credit available. For Category C Special Projects also list the individual Location, Density, and Minimized Surface Parking Credits available.

⁵² List all LID stormwater treatment systems proposed. For each type, indicate the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area.

⁵³ List all non-LID stormwater treatment systems proposed. For each type of non-LID treatment system, indicate: (1) the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area, and (2) whether the treatment system either meets minimum design criteria published by a government agency or received certification issued by a government agency, and reference the applicable criteria or certification.

Section 4 – Provision C.4 Industrial and Commercial Site Controls

Program Highlights

Provide background information, highlights, trends, etc.

The facility inventory and the list of businesses inspected in 2012/13 are attached. All of the businesses scheduled for inspection in 2012/13 were inspected. For FY 13/14, inspections will be conducted by CEH inspectors. During the transition, both the County Environmental Health (CEH): Food and Haz Mat program inspectors and City of San Mateo inspectors conducted routine Stormwater inspections at inventoried sites based on High, Medium, and Low priorities. CEH and City of San Mateo inspection staff obtained training from several sources, including through the Countywide Program, shadowing inspectors from other agencies, and from on-line resources. CEH and City of San Mateo inspection staff also participated in the Countywide Program's Commercial/Industrial/Illicit Discharge (CII) sub-committee. Also refer to the C.4. Industrial and Commercial Site Controls section of the Program's FY 12-13 Annual Report for a description of activities of the countywide program and/or the BASMAA Municipal Operations Committee.

C.4.b.i. ► Business Inspection Plan

Do you have a Business Inspection Plan?

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	-----	--------------------------	----

If No, explain:

C.4.b.iii.(1) ► Potential Facilities List

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

Attachment 4 (CEH) and Attachment 6 (City of San Mateo inspectors)

C.4.b.iii.(2) ► Facilities Scheduled for Inspection

List below or attach your list of facilities scheduled for inspection during the current fiscal year.

Attachment 5 (CEH) and Attachment 6 (City of San Mateo inspectors)

C.4.c.iii.(1) ▶ Facility Inspections – (CEH inspections)

Fill out the following table or attach a summary of the following information. Indicate your violation reporting methodology below.

<input checked="" type="checkbox"/>	Permittee reports multiple discrete violations on a site as one violation.
<input type="checkbox"/>	Permittee reports the total number of discrete violations on each site.

	Number	Percent
Number of businesses inspected	61	
Total number of inspections conducted	66	
Number of violations (excluding verbal warnings)	0	
Sites inspected in violation	0	0%
Violations resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	0	0%

Comments:
County Environmental Health (CEH): Food and Haz Mat program inspectors conduct routine Stormwater inspections at inventoried sites based on High, Medium, and Low priorities. If a violation or discharge is observed, a description of the violation is noted on the Inspection Report form, including comments and/or requirements that the facility must complete to clear the violation. If the violation is not cleared at the time of the inspection, a copy of the Inspection Report form is given to a stormwater technician for follow up.

C.4.c.iii.(1) ▶ Facility Inspections – (City of San Mateo inspectors)

Fill out the following table or attach a summary of the following information. Indicate your violation reporting methodology below.

<input checked="" type="checkbox"/>	Permittee reports multiple discrete violations on a site as one violation.
<input type="checkbox"/>	Permittee reports the total number of discrete violations on each site.

	Number	Percent
Number of businesses inspected	25	
Total number of inspections conducted	32	
Number of violations (excluding verbal warnings)	3	
Sites inspected in violation	3	8%
Violations resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	3	100%

Comments:
“Sites inspected in violation” is reported as the number of sites that received a Level 2 enforcement action (written Notice of Violation) or higher.

C.4.c.iii.(2) ▶ Frequency and Types/Categories of Violations Observed – (CEH inspections)

Fill out the following table or attach a summary of the following information.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. active non-stormwater discharge or clear evidence of a recent discharge)	0
Potential discharge and other	0
Comments: No violations, excluding verbal warnings, were identified this year.	Total: 0

C.4.c.iii.(2) ▶ Frequency and Types/Categories of Violations Observed – (City of San Mateo inspections)

Fill out the following table or attach a summary of the following information.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. active non-stormwater discharge or clear evidence of a recent discharge)	0
Potential discharge and other	3
Comments: Total number of violations excludes those receiving a verbal warning (2). Discharge streams are counted as one discharge per source of discharge per inspection per site.	Total: 3

C.4.c.iii.(2) ▶ Frequency and Type of Enforcement Conducted – (CEH inspections)

Fill out the following table or attach a summary of the following information.

	Enforcement Action (as listed in ERP) ⁴⁸	Number of Enforcement Actions Taken	% of Enforcement Actions Taken ⁴⁹
Level 1	Verbal or Written Warning	5	100%
Level 2	Notice of Violation / Abatement Notice	0	0%
Level 3	Administrative Order / Compliance Order	0	0%
Level 4	Legal Action / Hearing to Revoke Permit	0	0%
Total		5	100%

⁴⁸ Agencies to list specific enforcement actions as defined in their ERPs.

⁴⁹ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

C.4.c.iii.(2) ▶ Frequency and Type of Enforcement Conducted – (City of San Mateo inspections)

Fill out the following table or attach a summary of the following information.

	Enforcement Action (as listed in ERP) ⁵⁰	Number of Enforcement Actions Taken	% of Enforcement Actions Taken ⁵¹
Level 1	Verbal or Written Warning	2	40%
Level 2	Notice of Violation / Abatement Notice	3	60%
Level 3	Administrative Order / Compliance Order	0	0%
Level 4	Legal Action / Hearing to Revoke Permit	0	0%
Total		5	100%

C.4.c.iii.(3) ▶ Types of Violations Noted by Business Category – (Summary of both CEH and San Mateo)

Fill out the following table or attach a summary of the following information.

Business Category ⁵²	Number of Actual Discharge Violations	Number of Potential/Other Discharge Violations
Automotive	0	0
Food Service	0	3
Other	0	0

C.4.c.iii.(4) ▶ Non-Filers

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

There were no industries identified as non-filers during this fiscal year.

⁵⁰ Agencies to list specific enforcement actions as defined in their ERPs.
⁵¹ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.
⁵² List your Program's standard business categories.

C.4.d.iii ► Staff Training Summary – (City of San Mateo inspectors)

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
On-the-job training	Feb – May 2013	Business inspections, IDDE and follow-up, and evaluation of typical BMPs at commercial facilities	1	50%
SMCWPPP Illicit Discharge Training	April 24, 2013	Addressed illicit discharges at commercial businesses	2	100%

* Note: refer to County of San Mateo for CEH inspectors training.

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

Program Highlights

Provide background information, highlights, trends, etc.

Foster City receives support from the two inspectors in the City of San Mateo. As a joint owner of the Wastewater Treatment plant, Foster City is jointly pays for the San Mateo provided inspectors. Two San Mateo inspectors attended the SMCWPPP April 24th Illicit Discharge Inspector Training Workshop.

Refer to the C.5 Illicit Discharge Detection and Elimination section of the SMCWPPP FY 12-13 Annual Report (if applicable) for description of activities at the countywide or regional level.

C.5.c.iii ► Complaint and Spill Response Phone Number and Spill Contact List

List below or attach your complaint and spill response phone number and spill contact list.

Contact	Description	Phone Number
Complaint – Regular Business Hours	Public Works Department	(650) 286-8140
Emergency – After Hours, Holidays, & Weekends	Police Dispatch	(650) 286-3345

C.5.d.iii ► Evaluation of Mobile Business Program

Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities.

Description:

The City uses the same procedures to respond to complaints and illicit discharges for all businesses including mobile businesses operating with the City. The City’s enforcement response plan is followed when any violations are noted.

C.5.e.iii ► Evaluation of Collection System Screening Program

Provide a summary or attach a summary of your collection screening program, a summary of problems found during collection system screening and any changes to the screening program this FY.

Description:

- The collection system screening program identifies illicit discharges through complaint investigation, routine catch basin inlet cleaning, lagoon monitoring, and inspection of storm water pump station.
- Prior to any pumping from the City’s only discharge pint to the Bay, the forebay is inspected for any sheen on the water surface and any

- floatable trash is removed at the bar screens.
- No signs of illicit discharge were found at the screens during FY 12/13 prior to pumping .
 - Staff has solicited several options to provide a device that will provide for 100% trash capture for all water discharged into the Bay. Based on comments from the RWQCB, the device will be installed within the next 12 months.
 - Staff is utilizing the San Mateo Countywide Storm System Screening Form – C.5.e in FY 2012-2013.

C.5.f.iii.(1), (2), (3) ► Spill and Discharge Complaint Tracking

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

	Number	Percentage
Discharges reported (C.5.f.iii.(1))	4	
Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2))	0	0%
Discharges resolved in a timely manner (C.5.f.iii.(3))	4	100%

Comments:
 The reported calls from residents included shopping carts, dead animal removal. Complete list is attached.

C.5.f.iii.(4) ► Summary of major types of discharges and complaints

Provide a narrative or attach a table and/or graph.

Three complaints involved dead animals and one complaint involved foam/bubbles.

Section 6 – Provision C.6 Construction Site Controls

C.6.e.iii.1.a, b, c ▶ Site/Inspection Totals		
Number of High Priority Sites (sites disturbing < 1 acre of soil requiring storm water runoff quality inspection) (C.6.e.iii.1.a)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b)	Total number of storm water runoff quality inspections conducted (include only High Priority Site and sites disturbing 1 acre or more) (C.6.e.iii.1.c)
# 0	# 3	# 17
Comments: <ul style="list-style-type: none"> No other inspections were conducted besides the 17 accounted for above: 6 at Gilead, 5 at PJCC parking lot, and 6 at Triton Pointe. 		

C.6.e.iii.1.d ► Construction Activities Storm Water Violations

- In your agency’s completed Construction Site Inspection Tracking Table, for each BMP category listed in this table, enter the total number and percentage of violations. These totals and percentages should be automatically tabulated at the bottom of the tracking table in the Summary of Violations by BMP Category. Be sure that these totals include ONLY sites that disturb 1 acre or more of land and High Priority Sites.
- If you are counting more than one violation per inspection (for example, your Tracking Table shows that both erosion control and good site management violations were found), explain that you are doing this in a prominent note below the tables so that it is clear why the number of violations counted in this table is different from the number of enforcement actions.
- If you have described any “problems” that you do not consider “violations”, do not include them in the tally of violations in the Tracking Table, and do not include them at all in the Annual Report form. In the comments column of your Tracking Table, or in a footnote in your tracking table, explain the problems that were found that were not considered violations.

BMP Category	Number of Violations ⁵¹ excluding Verbal Warnings	% of Total Violations ⁵²
Erosion Control	0	
Run-on and Run-off Control	0	
Sediment Control	0	
Active Treatment Systems	0	
Good Site Management	0	
Non Stormwater Management	0	
Total⁵³	0	100%

⁵¹ Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category. For example, if during one inspection at a site, there are 2 erosion control violations, only 1 violation would be counted for this table.

⁵² Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

⁵³ The total number of violations may count more than one violation per inspection, since some inspections may result in violations in more than one category. For example, during one inspection of a site, there may have been both an erosion control violation and a sediment control violation. For this reason, the total number of violations in this table may not match the total number of enforcement actions reported in Table C6.e.iii.1.e.

C.6.e.iii.1.e ► Construction Related Storm Water Enforcement Actions

- Enter the total number and percentage of violations for each Enforcement Action level. The totals and percentages should be automatically tabulated in the Summary of Enforcement Actions at the bottom of the tracking table. Be sure that these totals include ONLY sites that disturb 1 acre or more of land and High Priority Sites.

Note: If you are counting only one type of violation per applicable inspection, the total number of violations (in the previous table) should match the total number of Enforcement Actions (in this table). If you count more than one violation per applicable inspection, explain this in a prominent note on this page of your Annual Report.

	Enforcement Action (as listed in ERP) ⁵⁴	Number Enforcement Actions Issued	% Enforcement Actions Issued ⁵⁵
Level 1 ⁵⁶	Verbal or Written Warning	3	100%
Level 2	Notice of Violation / Abatement Notice	0	
Level 3	Administrative Citation / Stop Work Order	0	
Level 4	Legal Action / Hearing to Revoke Permit	0	
Total		3	100%

C.6.e.iii.1.f, g ► Illicit Discharges

Obtain from your agency's completed Construction Site Inspection Tracking Table the total number of illicit discharge (actual and inferred from evidence). This total should be automatically tabulated at the bottom of the tracking table. (It is included along with the Summary of Violations by BMP Category.) Be sure that this total includes ONLY sites that disturb 1 acre or more of land and High Priority Sites. Also, count the number of sites with illicit discharges – taking into consideration that illicit discharges may have been identified at the same site during more than one inspection. Do not leave any cells blank.

	Number
Number of illicit discharges, actual and those inferred through evidence at high priority sites and sites that disturb 1 acre or more of land (C.6.e.iii.1.f)	0
Number of sites with discharges, actual and those inferred through evidence at high priority sites and sites that disturb 1 acre or more of land (C.6.e.iii.1.g)	0

⁵⁴ Agencies should list the specific enforcement actions as defined in their ERPs.

⁵⁵ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

⁵⁶ For example, Enforcement Level 1 may be Verbal Warning.

C.6.e.iii.1.h, i ▶ Violation Correction Times

	Number	Percent
Violations (excluding verbal warnings) fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.1.h)	0	% ⁵⁷
Violations (excluding verbal warnings) not fully corrected within 30 days after violations are discovered (C.6.e.iii.1.i)	0	% ⁵⁸
Total number of violations (excluding verbal warnings) for the reporting year ⁵⁹	0	100%
Comments: Our agency's ERP Level 1 includes verbal warnings with written documentation to address situations that are not violations, exclude those from the tally of violations and explain the basis of the exclusion in this comment box.		

C.6.e.iii.(2) ▶ Evaluation of Inspection Data

Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).

Description:
For all three sites, there were only verbal warnings and no other violations/enforcement required. Contractor made corrections immediately prior to the end of the inspection. The total number of verbal warnings decreased from 14 warnings in FY 11/12 to three warnings in FY 12/13.

C.6.e.iii.(2) ▶ Evaluation of Inspection Program Effectiveness

Describe what appear to be your program's strengths and weaknesses, and identify needed improvements, including education and outreach.

Description:
Conducted inspections with the new forms. Participated in the New Development Subcommittee. Established a procedure to provide to permit applicants the updated BMP plan sheet information piece. The City provided training opportunities to inspectors; conducted inspections with the new forms; participated in or attended the April 11, 2013 Stormwater Training for Construction Site Inspectors Workshop.

⁵⁷ Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.
⁵⁸ Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.
⁵⁹ The total number of violations reported in the table of Violation Correction Times equals the number of initial enforcement actions. I.e., This assumes one violation is issued for several problems during an inspection at a site. The total number of violations in the table of Violation Correction Times may not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

C.6.f ▶ Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
Stormwater Training for Construction Site Inspectors	4/11/13	Requirements for construction site inspections in Provision C.6 of the Municipal Regional Stormwater Permit (MRP), Key differences between Provision C.6 and the statewide Construction General Permit, Caltrans experience with construction BMPs and site inspections, Practice identifying proper BMP installation and using the construction site stormwater inspection checklist, Operation and maintenance (O&M) inspections of permanent stormwater controls	2 inspectors (Leah Edwards, Eric Dreesman) and 1 additional staff member (Julie Maloney)	100%

Section 7 – Provision C.7. Public Information and Outreach

C.7.a ► Storm Drain Inlet Marking (existing storm drains)

(For FY 12-13 Annual Report only) Report prior years' estimated annual percentages of municipality maintained storm drain inlet markings inspected and maintained as legible with a no dumping message or equivalent. At least 80% of municipality-maintained storm drain inlet markings shall be inspected and maintained at least once per 5-year permit term.

Summary:

2009-10: 40 %

2010-11: 35 %

2011-12: 50 %

2012-13: 65 %

C.7.a ► Storm Drain Inlet Marking (newly-constructed, privately-maintained streets)

(For FY 12-13 Annual Report only) Report prior years' annual number of projects accepted after inlet markings were verified. For newly-approved, privately-maintained streets, permittees shall require inlet marking by the project developer upon construction and maintenance of markings through the development maintenance entity. Markings shall be verified prior to acceptance of the project.

Summary:

Annual number of newly-constructed, privately-maintained streets for which inlets were marked:

2009-10: 0 projects

2010-11: 0 projects

2011-12: 0 projects

2012-13: 1 projects

Note: In the coming year the City will be doing outreach to all existing private developments to remind them of their responsibility to re-mark as needed. The City will also begin a program of periodic inspecting private inlet for compliance.

C.7.b.ii.1 ▶ Advertising Campaign

Summarize advertising efforts. Include details such as messages, creative developed, and outreach media used. The detailed advertising report may be included as an attachment. If advertising is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary:

The following separate report developed by BASMAA summarizes the activities of the Regional Youth Litter Campaign:

- **BASMAA Be the Street Youth Litter Campaign Report**

C.7.b.iii.1 ▶ Pre-Campaign Survey

(For the Annual Report following the pre-campaign survey) Summarize survey information such as sample size, type of survey (telephone survey, interviews etc.). Attach a survey report that includes the following information. If survey was done regionally, refer to a regional submittal that contains the following information:

The following separate report developed by BASMAA summarizes any pre-campaign survey conducted in FY 12-13:

- **BASMAA Be the Street Youth Litter Campaign Report**

Place an **X** in the appropriate box below:

<input type="checkbox"/>	Survey report attached
<input checked="" type="checkbox"/>	Reference to regional submittal:

C.7.c ▶ Media Relations

Summarize the media relations effort. Include the following details for each media pitch in the space below, AND/OR refer to a regional report that includes these details:

- Topic and content of pitch
- Medium (TV, radio, print, online)
- Date of publication/broadcast

Summary:

The following separate report developed by BASMAA summarizes media relations efforts conducted regionally during FY 12-13:

- **BASMAA Media Relations Final Report FY 12-13**

This report and any other media relations efforts conducted countywide is included within the Public Information and Outreach section of the SMCWPPP FY 12-13 Annual Report.

C.7.d ► Stormwater Point of Contact

Provide details of website or phone number used as the point of contact. Report on how the point of contact is publicized and maintained. If any change occurs in this contact, report in a subsequent Annual Report.

The SMCWPPP initial points of contact have not changed, however, social media points of contact have been established in addition to the original website and phone number. A summary of efforts conducted by SMCWPPP to publicize stormwater points of contact (e.g. program website, hotline, outreach materials, and social media, etc.) is included within the Public Information and Outreach section of the SMCWPPP FY 12-13 Annual Report.

C.7.e ► Public Outreach Events

Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed. Use the following table for reporting and evaluating public outreach events.

The following outreach events were conducted on a countywide level by SMCWPPP and are described in detail in the Public Information and Outreach section of the SMCWPPP FY 12-13 Annual Report:

- California Coastal Cleanup Day in San Mateo County, September 15, 2012
- San Mateo County Fair, June 8-16, 2013

In addition,

Event Details	Description (messages, audience)	Evaluation of Effectiveness
An annual Earth Day Expo was held at the Visa International headquarters in Foster City on April 18, 2013 was a local event.	Annual informational event sponsored by Visa International for their employees – Brochures are passed out and include those prepared by the Countywide program. Staff is present to answer questions of the employees.	Public Works staffed a booth during the event with conservancy and water pollution prevention information as the main topics. The entire Visa employee staff comprising of over 3,000 employees were encouraged to stop by the fair. They were given food cafeteria vouchers, a multitude of handouts and entries to prizes if they collected information throughout the event.
Foster City Chamber of Commerce Art and Wine Festival, June 1st and 2nd, 2013	The Art and Wine Festival is a community event with entertainment, rides and vendor booths.	City staff operated a booth during the event speaking attendees about water pollution prevention, among other topics. Brochures were distributed about proper oil disposal, car

		washing BMP's and water way conservancy. Car wash discount cards and reusable shopping bags were also given away. 20,000 people attended the event over both days. 300 people visited the City's booth.
The following outreach events were conducted on a countywide level by SMCWPPP and are described in detail in the Public Information and Outreach section of the SMCWPPP FY 12-13 Annual Report: <ul style="list-style-type: none"> • California Coastal Cleanup Day in San Mateo County, September 15, 2012 • San Mateo County Fair, June 8-16, 2013 	While there were no Coastal Cleanup locations within Foster City, any volunteers were referred to the nearby events in San Mateo or Redwood City. Based on the inspection of the Bayshore frontage along the City of Foster City from the City Limit with City of San Mateo to the San Mateo-Hayward Bridge did not reveal any trash needing removal.	See countywide program for participation numbers of countywide residents.

C.7.f. ► Watershed Stewardship Collaborative Efforts

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report. Evaluate effectiveness by describing the following: <ul style="list-style-type: none"> • Efforts undertaken • Major accomplishments
Summary: A summary of efforts conducted by SMCWPPP to work with Watershed Stewardship Groups on a countywide level is included within the Public Information and Outreach section of the SMCWPPP FY 12-13 Annual Report

C.7.g. ► Citizen Involvement Events

List the types of events conducted (e.g., creek clean up, storm drain inlet marking, native gardening etc.). Use the following table for reporting and evaluating citizen involvement events.

The following involvement events were conducted on a countywide level by SMCWPPP and are described in detail in the Public Information and Outreach section of the SMCWPPP FY 12-13 Annual Report:

- California Coastal Cleanup Day in San Mateo County, September 15, 2012

Event Details	Description	Evaluation of effectiveness
The following citizen involvement events were done on a countywide level by SMCWPPP and are included in the C.7 Public Information and Outreach section of Countywide Program's FY 12-13 Annual Report: <ul style="list-style-type: none"> • Coordination of California Coastal Cleanup Day in San Mateo County, September 15, 2012. • Administration of a Community Action Grant program 	While there were no Coastal Cleanup locations within Foster City, any volunteers were referred to the nearby events in San Mateo or Redwood City. Based on the inspection of the Bayshore frontage along the City of Foster City from the City Limit with City of San Mateo to the San Mateo-Hayward Bridge did not reveal any trash needing removal. The County Fair is promoted on the City website and in the local newspaper	See countywide program for participation numbers of countywide residents.
See SMCWPPP - C.9.h.i. PUBLIC OUTREACH: POINT OF PURCHASE	Our Water Our World program – partially hosted in Foster City	See report for complete details

C.7.h. ► School-Age Children Outreach

Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment. Use the following table for reporting school-age children outreach efforts.

SMCWPPP conducted two school-aged children outreach programs countywide. These programs are summarized in the Public Information and Outreach section of the SMCWPPP FY 12-13 Annual Report

Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
Provide the following information:	Brief description, messages, methods of outreach used	Provide number or participants	Provide agency staff feedback. Report any other evaluation methods used (quiz, teacher

Name Grade or level (elementary/ middle/ high)			feedback etc.). Attach evaluation summary if applicable.
Brewer Island Elementary 2/5/13	Banana Slug School Assembly Program - provides information about storm drains, watersheds, the marine environment, and tips to keep water clean.	400	See SMCWPPP Section C.7.h SCHOOL-AGE CHILDREN OUTREACH for feedback details

C.7.i. ► Outreach to Municipal Officials

(For FY 12-13 Annual Report only) Summarize outreach conducted to increase the overall awareness of stormwater and/or watershed messages among municipal officials.

Summary:
A summary of efforts conducted by the countywide program to work with watershed stewardship groups is included within the C.7 Public Information and Outreach section of the Countywide Program's FY 12-13 Annual Report.

Section 8 - Provision C.8 Water Quality Monitoring

C.8 ► Water Quality Monitoring

State below if information is reported in a separate regional report. Municipalities can also describe below any Water Quality Monitoring activities in which they participate directly, e.g. participation in RMP workgroups, fieldwork within their jurisdictions, etc.

Summary

In addition to the residents that live and enjoy the lagoon from their homes, the lagoon is inspected from a working pontoon boat at least weekly during the summer months (April-October) and bi-monthly during the winter months (November – March).

During FY 12-13, we contributed through SMCWPPP to the BASMAA Regional Monitoring Coalition (RMC). In addition, we contributed financially to the Regional Monitoring Program for Water Quality in the San Francisco Estuary (RMP) and were represented at RMP committees and work groups. Monitoring efforts and results are documented in a separate report submitted March 15 of each year, as required in Provision C.8. For additional information on monitoring activities conducted by SMCWPPP, BASMAA RMC and the RMP, see the C.8 Water Quality Monitoring section of the SMCWPPP FY 12-13 Annual Report.

Section 9 – Provision C.9 Pesticides Toxicity Controls

C.9.b ► Implement IPM Policy or Ordinance					
Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphates, pyrethroids, carbaryl, and fipronil.					
Trends in Quantities and Types of Pesticides Used⁶²					
Pesticide Category and Specific Pesticide Used	Amount ⁶³				
	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Organophosphates	None	None	None	None	
Product or Pesticide Type A	None	None	None	None	
Product or Pesticide Type B	None	None	None	None	
Pyrethroids	None	None	None	None	
Product or Pesticide Type X	None	None	None	None	
Product or Pesticide Type Y	None used Outdoors	None used Outdoors	None used Outdoors	None used Outdoors	
Carbaryl	None	None	None	None	
Fipronil	None used Outdoors	None used Outdoors	None used Outdoors	None used Outdoors	

⁶² Includes all municipal structural and landscape pesticide usage by employees and contractors.

⁶³ Weight or volume of the product or preferably its active ingredient, using same units for the product each year. The active ingredients in any pesticide are listed on the label. The list of active ingredients that need to be reported in the pyrethroids class includes: allethrin (D-allethrin), bioallethrin, bifenthrin, beta-cyfluthrin, cyfluthrin, cypermethrin, cyphenothrin, deltamethrin, esfenvalerate, etofenprox, gamma-cyhalothrin, imiprothrin, lambda-cyhalothrin, metofluthrin, permethrin, phenothrin, prallethrin, resmethrin, sumithrin (D-phenothrin), tau fluvalinate, tefluthrin, tetramethrin, tralomethrin, and zeta-cypermethrin (S-cypermethrin).

C.9.c ▶ Train Municipal Employees	
Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within the last 3 years. List of attendees at the 11-09-11 Structural IPM Training Workshop – (5 attendees) List of attendees at the 02-28-12 Landscape IPM Training Workshop – (8 attendees) List of attendees at the 02-27-13 Landscape IPM Training Workshop – (15 attendees) List of attendees at the 01-23-13 Staff Training on IPM & Pesticide Safety – (16 attendees) See Attachment 7 for Foster City attendees.	
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within the last three years.	100%

C.9.d ▶ Require Contractors to Implement IPM			
Did your municipality contract with any pesticide service provider in the reporting year?	<input checked="" type="checkbox"/> X	Yes	<input type="checkbox"/> No
If yes, attach one of the following:			
<input checked="" type="checkbox"/> X	Contract specifications that require adherence to your IPM policy and standard operating procedures, OR		
<input checked="" type="checkbox"/> X	Copy(ies) of the contractors' IPM certification(s) or equivalent, OR		
<input type="checkbox"/>	Equivalent documentation.		
<p>The City of Foster City verifies IPM contractor performance by hiring professionals that certify they are properly trained and use IPM. The City contracts with Clark Pest Control for all outside building pesticide treatments. Our contact is: Gary Koeppen Route QA Supervisor Clark Pest Control (Branch 12) Office: (650) 596-1270 ext. 701 gkoeppen@clarkpest.com</p> <p>Clark Pest Control is Green Pro Certified "Green Pro Certification attached is different from Quality Pro Green (Regional Board staff review cited Quality Pro Green certification). The Green Pro Certification ensures technicians are trained and 'only make traditional pesticide applications after discussing the options with us and getting our consent'. Clark Pest Control was recognized as an IPM Innovator by the Department of Pesticide Regulation in 2010.</p>			
If Not attached , explain:			

C.9.e ▶ Track and Participate in Relevant Regulatory Processes

Summarize participation efforts, information submitted, and how regulatory actions were affected **OR** reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.

Summary:

During FY 12-13, we participated in regulatory processes related to pesticides through contributions to SMCWPPP, BASMAA and CASQA. For additional information, see the Regional Pollutants of Concern Report submitted by BASMAA on behalf of all MRP Permittees and included as an appendix to the SMCWPPP Annual Report.

C.9.f ▶ Interface with County Agricultural Commissioners

Did your municipal staff observe any improper pesticide usage or evidence of improper usage (e.g., pesticides in storm drain systems, along street curbs, or in receiving waters) during this fiscal year?

	Yes	X	No
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If yes, provide a summary of improper pesticide usage reported to the County Agricultural Commissioner and follow-up actions taken to correct any violations. A separate report can be attached as your summary.

C.9.g. ▶ Evaluate Implementation of Source Control Actions Relating to pesticides

(For FY 12-13 Annual Report only) Submit a report that evaluates; 1) the effectiveness of control measures implemented, and 2) attainment of pesticide concentration and toxicity targets for water and sediment from monitoring data (Provision C.8.). If needed, the report should include the following:

- Improvements to existing control measures and/or additional control measures required.
- A plan to implement improved and/or new control measures.

Summary:

The Effectiveness Evaluation Report is included in Section C.9 Pesticides Toxicity Control of the SMCWPPP FY 12-13 Annual Report. In addition, staff is attending IPM Sub-committee meetings and has signed onto the IPM Policy developed through the committee. All Maintenance Workers are trained and reminded of the IPM Policy the City adopted and reminds Contractors at monthly check-in meetings about the City's IPM Policy.

C.9.h.ii ▶ Public Outreach: Point of Purchase

Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); **OR** reference a report of a regional effort for public outreach in which your agency participates.

Summary:

Orchard Supply Hardware in Foster City is a big proponent of IPM usage and has in-store displays in the garden section. The following reports developed by SMCWPPP and BASMAA summarize point of purchase outreach efforts on a countywide and regional level:

- SMCWPPP FY 12-13 Annual Report, Public Information and Outreach section
- BASMAA FY 12-13 "Our Water Our World" report

C.9.h.iv ▶ Pest Control Contracting Outreach

(For FY 12-13 Annual Report only) Document effectiveness of outreach to residents who use or contract for structural or landscape pest control **OR** reference a regional that summarizes these actions.

Summary:

Efforts to conduct outreach at the countywide level related to pest control contracting are summarized in the SMCWPPP FY 12-13 Annual Report, C.9 Pesticides Toxicity Control section.

C.9.h.vi ▶ Public Outreach: Pest Control Operators

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); **OR** reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

Summary:

Efforts to conduct outreach at the countywide level to pest control operators to reduce pesticide use are summarized in the SMCWPPP FY 12-13 Annual Report, C.9 Pesticides Toxicity Control section

Response to Water Board Staff Comments on Section 9, Provision C.9, of FY 11-12 Annual Report

Use this area to respond to any Water Board staff comments on Section 9 of your FY 11-12 Annual Report, and refer to any required submittals that are attached.

Section 10 - Provision C.10 Trash Load Reduction

C.10.a.iii ► Minimum Full Trash Capture (Summary of Actions)

Provide the following:

- 1) Descriptions of actions/tasks initiated, conducted or completed in implementing Minimum Full Trash Capture Devices (due July 1, 2014), including numbers of devices, device types and total land area treated to-date by full capture devices;
- 2) Descriptions of planned actions/tasks and time schedules for completion;
- 3) A map that includes locations of all full capture devices installed (private and public) to-date and associated treatment areas, trash generation rates/areas, creek/shoreline trash hot spots, and trash management areas defined to-date.
- 4) A summary of maintenance activities implemented for each device or groups of devices, including descriptions of typical maintenance frequencies and issues associated with maintaining these devices.

Descriptions of Actions/Tasks (Conducted or Planned):

Due to the unique characteristics of the Foster City drainage system, there currently are no full trash capture devices installed. However, efforts have been undertaken to install a single full trash capture device at the City's stormwater pump station. The reason that this location was chosen rather than the hundreds of individual storm lines that enter the lagoon is because the stormwater pump station completely isolates the lagoon stormwater system from the bay. With the installation of the full trash capture device at the stormwater pump station, the City will meet the permit requirements of July 2014. City staff is working to arrange a meeting with Regional Board staff to discuss the proposed design and installation to ensure that the proper implementation process is followed in order to get full credit for the installation of the full trash capture device.

The three most important benefits to having a single full trash capture device located at the stormwater pump station are controllability, cost, and on-going maintenance.

1. By having the full trash capture device located at the pump station, staff has complete control as to when the stormwater is pumped out to the bay. This will ensure that maintenance on the device will be performed regularly and a visual inspection made before any stormwater allowed to be released into the bay. In addition, since the device is located between the employee parking area and the main corporation yard facilities, the device will be monitored multiple times on a daily basis.
2. By locating a single trash capture device in an accessible area, entirely within City property, design and installation costs are reduced. With the City owning the structure the device will be installed onto, the costs associated with permitting are eliminated. Also, since the stormwater pump station directs flow through the pump station, the single device can be designed to handle the expected range of flows. The budget level designs have developed with vendors address issues with stormwater pumping volumes in order to allow the full pumping capacity of the stormwater pumps.
3. Finally, with the location of the device at the main corporation yard facility, on-going maintenance can be performed with minimal disruption to regular operations. This location has the added benefit of being continually monitored during storm events, since the stormwater pump station is staffed anytime it is operated.

In addition to the installation of the single device, Foster City remains committed to the process being undertaken by the workgroup. Over the next six months, management staff will be working with a consultant and maintenance staff to survey the Medium and High Trash Generation Rates to verify and modify as needed.

Descriptions of Maintenance Activities:

- Maintenance crews continue to visually inspect all catch basins located in public right-of-way and remove debris as needed. During the next six months, any floating debris will be quantified in order to provide verification to the trash generation model.
- Two special items to note. 1) The storm drain system in Foster City is entirely submerged. Any plastic bottles or floating trash that enters through a storm inlet remains trapped in the storm inlet. The pipe is connected below the waterline. 2) It should also be noted that unlike traditional stormwater catch basins, catch basins in Foster City should be more correctly identified and detention basins. Each catch basin has a 12" sump. The benefit of the "sump" is that any material that enters the catch basin that doesn't float sinks to the sump area and is not conveyed into the stormwater pipes.

C.10.a.iii ► Minimum Full Trash Capture (List of Devices)

Provide a list of trash full capture devices installed to-date or planned for installation by July 1, 2014 and the land area treated by each device or group of devices.

None

Applicable Trash Management Area (Preliminary Map ID)	Device Type	Planned or Installed	Maintenance Frequency	Total Number Installed	Total Area Treated (acres)
Entire Lagoon	Roscoe Moss	Summer 2014	Observed daily, cleaned as needed, but always before, during and after pumping	n/a	212
Totals					

C.10.b.iii ► Trash Hot Spot Assessment

Provide the volume of material removed from each Trash Hot Spot cleanup, and the dominant types of trash (e.g., glass, plastics, paper) removed and their sources to the extent possible. Additionally, include a map that identifies the location(s) of trash hot spots.

EOA will assist San Mateo County Permittees to complete this table - please refer to April 30, 2013 memorandum provided to the Trash Subcommittee. Fill out the following table or attach a summary of the following information. Do not leave any cells blank and add/delete rows as needed. Delete this row when table is completed. On the map created under reporting section C.10.a.iii, include the location of your trash hot spots cleaned and assessed in FY 2012-13. Photographs of hot spots before and after cleanups/assessments should be documented and accessible, but are not required to be submitted with the Annual Report.

Trash Hot Spot	Cleanup Date	FY 2012-13 Volume of Trash Removed (cubic yards)	FY 2011-12 Volume of Trash Removed (cubic yards)	FY 2010-11 Volume of Trash Removed (cubic yards)	Dominant Type(s) of Trash	Trash Sources (where possible)
San Miguel Beach	Monthly and as needed	Avg. ~1 cf per month	Ave. 1-2 cf per month	Ave. 1-2 cf per month	Tennis balls, beverage containers, organic debris (floating leaves and branches)	Edgewater Plaza Shopping Center with restaurants, trees and numerous tennis courts adjacent to the lagoon.

C.10.c ► Long-Term Trash Load Reduction Plan	
Provide descriptions of the progress made to-date on the development of Long-term Trash Load Reduction Plans due to the Water Board by February 1, 2014.	
Long-Term Plan Task	Summary of Progress
1. Identifying and mapping trash generating areas	Maps have been confirmed based on land use. Staff will be contracting with consultant to verify maps generation rates. Even though the plan is to install a single device, staff will be working to determine areas that could benefit from increased maintenance.
2. Identifying trash sources (as necessary or feasible) to assist in selecting trash management actions	The consultant contract will include a trash assessment as needed to confirm the type of increased maintenance.
3. Prioritizing trash generating areas and associated types of trash problems	The consultant contract will include determination of the trash generation prioritization with the food and shopping centers specifically identified.
4. Identifying and selecting trash management actions for specific management areas	Based on the recommendations of the consultant findings, additional actions will be taken to ensure that no trash ever comes in contact with the bay.
5. Defining the type of assessment(s) that will be used to demonstrate progress towards goals	With the successful installation of a single full trash capture device located at the stormwater pump station prior to contact with the bay, the material collected on the screen will be quantifiable through tracking on the City's GIS system. The material will also be assessed to try and determine its origin and any strategies to prevent it from entering the stormwater system.

C.10.d Summary of Trash Reduction Actions

For each trash reduction action (i.e., control measures and best management practices) implemented by your municipality during the reporting period include a full description of the action. Describe actions initiated prior to and continued after the MRP effective date (December 2009), actions initiated after the MRP effective date, and actions planned for future implementation. If a planned action, also include the planned date of implementation. Add rows for actions not listed below as needed. Also identify the dominant source of trash and dominant types of trash removed for each action. To the extent possible, identify the applicable management areas identified on the map created under reporting section C.10.a.iii.

Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
Trash Management Area Specific Actions				
Full-Capture Treatment Devices	Continued Pre-MRP Actions: New/Enhanced Post-MRP Actions Initiated/Planned: See description in section C.10.a.iii		Plastic Bags	
Street Sweeping	Continued Pre-MRP Actions: Since January 1991, the City of Foster City increased sweeping residential streets from twice per month to bi-weekly. This provides an additional 2 sweeping days/year for the residential streets (or an additional 117.6 miles/year). Also, residential boulevards are swept every week. This results in an additional 26 times per year (or an additional 624 miles/year). In addition, since 1990, all boulevards and commercial streets have been swept every week. This provides enhanced sweeping of an additional 26 weeks for boulevards that are not adjacent to commercial areas (or an additional 332 miles/year). New/Enhanced Post-MRP Actions Initiated/Planned:	City-Wide		
On-land Trash Cleanups	Continued Pre-MRP Actions: The City of Foster City continues to implement the removal of any trash found in City parks, City parking lots and public streets and medians. The trash is cleaned up by City crews and/or volunteer efforts throughout the year. The origins of the trash are investigated and additional trash cans or additional signage provided where needed. New/Enhanced Post-MRP Actions Initiated/Planned:	City Parks	Plastic Bags, wrappers	

C.10.d Summary of Trash Reduction Actions

For each trash reduction action (i.e., control measures and best management practices) implemented by your municipality during the reporting period include a full description of the action. Describe actions initiated prior to and continued after the MRP effective date (December 2009), actions initiated after the MRP effective date, and actions planned for future implementation. If a planned action, also include the planned date of implementation. Add rows for actions not listed below as needed. Also identify the dominant source of trash and dominant types of trash removed for each action. To the extent possible, identify the applicable management areas identified on the map created under reporting section C.10.a.iii.

Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
Partial-Capture Treatment Devices	<p>Continued Pre-MRP Actions: Existing fossil device installed at City Hall is inspected annually.</p> <p>Stormwater Pump Station Racks Foster City is among a few Permittees within the Bay area that have installed and maintained trash racks on their stormwater pump stations. Existing pump station trash racks are assumed to remove roughly 25% of the trash that enters the pump station (BASMAA 2012a). The baseline trash load removed via these devices is accounted for in baseline trash loads. The City of Foster City currently has trash racks installed at the one pump station that connects to the Bay. The pump station collects all of the runoff from the City of Foster City. The trash racks are checked daily and cleaned as needed. The trash racks are monitored continuously whenever the pump station is in operation. Design and costs for upgraded trash rack system that collect trash as small as 5 mm. are being investigated.</p> <p>New/Enhanced Post-MRP Actions Initiated/Planned:</p>			
Enhanced Storm Drain Inlet Maintenance	<p>Continued Pre-MRP Actions: The baseline trash load described assumes that the City of Foster City currently maintains and removes material from storm drain inlets at least once per year. This baseline frequency is consistent with the frequency of storm drain inlet maintenance in the City of Foster City prior to the effective date of the MRP.</p>			

C.10.d Summary of Trash Reduction Actions

For each trash reduction action (i.e., control measures and best management practices) implemented by your municipality during the reporting period include a full description of the action. Describe actions initiated prior to and continued after the MRP effective date (December 2009), actions initiated after the MRP effective date, and actions planned for future implementation. If a planned action, also include the planned date of implementation. Add rows for actions not listed below as needed. Also identify the dominant source of trash and dominant types of trash removed for each action. To the extent possible, identify the applicable management areas identified on the map created under reporting section C.10.a.iii.

Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
	New/Enhanced Post-MRP Actions Initiated/Planned: focus on retail restaurant areas identified on trash generation.			
Activities to Reduce Trash from Uncovered Loads	Continued Pre-MRP Actions: Continued development of permit tracking system for trash hauling from sites within Foster City. Permittees are required to cover loads when transporting trash and debris to municipally or privately-owned landfills and transfer stations.			
	New/Enhanced Post-MRP Actions Initiated/Planned:			
Anti-littering and Illegal Dumping Enforcement Activities	Continued Pre-MRP Actions: The City of Foster City has implemented the following enhanced anti-littering and illegal dumping enforcement control measure. Any illegal dumping is investigated by the police including photographs. If the offending party is discovered, fines are imposed to clean-up area. Areas that have historically collected illegal debris have been fenced in and are monitored routinely during evening/night patrols.			
	New/Enhanced Post-MRP Actions Initiated/Planned:			
Improved Trash Bins/Container Management	Continued Pre-MRP Actions: All new developments are required to have covered trash areas with runoff directed to sanitary sewer.			
	New/Enhanced Post-MRP Actions Initiated/Planned:			

C.10.d Summary of Trash Reduction Actions				
For each trash reduction action (i.e., control measures and best management practices) implemented by your municipality during the reporting period include a full description of the action. Describe actions initiated prior to and continued after the MRP effective date (December 2009), actions initiated after the MRP effective date, and actions planned for future implementation. If a planned action, also include the planned date of implementation. Add rows for actions not listed below as needed. Also identify the dominant source of trash and dominant types of trash removed for each action. To the extent possible, identify the applicable management areas identified on the map created under reporting section C.10.a.iii.				
Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
Creek, Channel, Shoreline Cleanups	Continued Pre-MRP Actions: Continued posting of information on levee trail bulletin boards and City park bulletin boards. Coordination of volunteer led efforts through Sherriff Work program and City staff and equipment .			
	New/Enhanced Post-MRP Actions Initiated/Planned:			
Area/Jurisdictional-wide Actions				
Single-Use Carryout Bag Policies	Continued Pre-MRP Actions:	Jurisdiction-wide		
	New/Enhanced Post-MRP Actions Initiated/Planned: Reusable Bag Ordinance - Since April 22, 2013, retail establishments in Foster City have been prohibited from distributing free single use carryout bags. Single use paper bags with a minimum recycled content or reusable bags may be sold for a minimum charge of \$0.10. The City Council adopted the County of San Mateo's ordinance (as have many jurisdictions in the County) and the County will enforce the ordinance. The County has set up a website with tips for business owners and residents. All retail establishments, including, but not limited to grocery, clothing, convenience, pharmacy stores in San Mateo County are affected.			
Polystyrene Foam Food Service Ware Policies	Continued Pre-MRP Actions:	Jurisdiction-wide		

C.10.d ► Summary of Trash Reduction Actions

For each trash reduction action (i.e., control measures and best management practices) implemented by your municipality during the reporting period include a full description of the action. Describe actions initiated prior to and continued after the MRP effective date (December 2009), actions initiated after the MRP effective date, and actions planned for future implementation. If a planned action, also include the planned date of implementation. Add rows for actions not listed below as needed. Also identify the dominant source of trash and dominant types of trash removed for each action. To the extent possible, identify the applicable management areas identified on the map created under reporting section C.10.a.iii.

Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
	New/Enhanced Post-MRP Actions Initiated/Planned: The City of Foster City adopted an ordinance banning polystyrene foam food service ware at the point-of-sale. The ordinance was adopted October 17, 2011 with the ban effective April 1, 2012.			
Public Education and Outreach Programs	Continued Pre-MRP Actions: The City of Foster City has implemented the public education and outreach control measures: in accordance with the San Mateo Countywide Program.	Jurisdiction-wide		
	New/Enhanced Post-MRP Actions Initiated/Planned:			

Section 11 - Provision C.11 Mercury Controls

C.11.a.i ► Mercury Recycling Efforts

List below or attach lists of efforts to promote, facilitate, and/or participate in collection and recycling of mercury containing devices and equipment at the consumer level (e.g., thermometers, thermostats, switches, bulbs).

Please refer to the FY 12-13 Countywide Program Annual Report for a list of mercury collection and recycling efforts conducted by the County Household Hazardous Waste Program.

1) Promotion

The City of Foster City provides for door-to-door HHW collection including thermostats. The program is promoted on the websites of Foster City and Recology. Information is also provided in the bi-monthly garbage collection bills.

Residential Door-to-Door HHW Collection Program

Properly and safely managing residential Household Hazardous Waste (HHW) including automotive wastes, chemical wastes (pool, paint, cleaning, and gardening products) and other items such as fluorescent lamps, computers and sharps is now as easy as picking up the phone or sending an e-mail. Residents just need to follow an easy three-step process and At Your Door Special Collection will conveniently collect from your home your HHW and other eligible items that cannot be disposed of in your garbage or recycled in your curbside recycling program.

This program is for all Foster City residents (single-family, condos, townhomes and apartments). Residents do not need to pay a separate fee for using the Door-to-Door program, the costs are already included in the garbage bills. Residents may schedule as many appointments as needed.

Contact At Your Door, at 800-HHW-PKUP (800-449-7587) to schedule an appointment for a door to door pickup.

Accepted Materials:

- Automotive Products (motor oil, anti-freeze)
- Batteries (home & car)
- Latex and oil-based paints, varnishes and stains
- Paint thinners and degreasers
- Pool and spa chemicals
- Household cleaners and cleaning supplies
- Aerosol spray cans (non-empty)
- Furniture and metal polishes
- Pesticides, herbicides, insecticides, and garden chemicals
- Photographic chemicals

- Art and hobby supplies
- Fuels
- Propane tanks from barbecues
- Mercury Containing Items (fluorescent light bulbs, old thermometers, etc.)
- Consumer electronics, TVs, computers, laptops, cell phones

Not Accepted Materials:

- Ammunition · Asbestos
- Biological Materials
- Business-generated materials
- Electronics
- Explosives
- Radioactive Materials
- Compressed Gas Cylinders

For a more complete list of items accepted through the City's door-to-door collection program, please go to <http://www.rethinkwaste.org/residents/beyond-cart/household-hazardous-waste>

2) Facilitation/Organization

In addition to the HHW collection on call service, the City also provided three special "E-waste collection events" The City provided the facility location and staff to add in the event. The events were held on Oct. 15, 2011; April 11, 2012 (As part of the Earth Day Fair); and June 20, 2012.

3) Collection of:

- a) In addition to the door-to-door HHW collection program, Mercury-containing devices and equipment at designated drop-off points or HHW drop-off events organized and conducted by Foster City throughout the year. However, the materials are collected by Recology or their contractor on behalf of the City.
- b) Mercury-containing devices and equipment by your municipality or contractors at individual residences. Services provided at individual residences include curbside collection and scheduled pickups of HHW by your agency, HHW Program staff and/or designated contractors. NOTE: a very limited number of HHW Programs and cities provide these services. Provide the number of residents that use curbside collection and/or schedule pickups of mercury-containing devices and equipment.

C.11.a.ii ▶ Mercury Collection

Provide an estimate of the mass of mercury collected through these efforts, or provide a reference to a report containing this estimate.

- C.11.b ▶ Monitor Methylmercury**
- C.11.c ▶ Pilot Projects to Investigate and Abate Mercury Sources in Drainages**
- C.11.d ▶ Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.11.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.11.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.11.g ▶ Monitor Stormwater Mercury Pollutant Loads and Loads Reduced**
- C.11.h ▶ Fate and Transport Study of Mercury In Urban Runoff**
- C.11.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**
- C.11.j ▶ Develop Allocation Sharing Scheme with Caltrans**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary

A summary of SMCWPPP and regional accomplishments for these sub-provisions are included within the C.11 Mercury Controls section of the SMCWPPP FY 12-13 Annual Report and/or the BASMAA Regional POC Report.

Section 12 - Provision C.12 PCBs Controls

C.12.a.ii,iii ▶ Ongoing Training

(For FY 10-11 Annual Report and Each Annual Report Thereafter) List below or attach description of ongoing training development and inspections for PCB identification, including documentation and referral to appropriate regulatory agencies (e.g. county health departments, Department of Toxic Substances Control, California Department of Public Health, and the Water Board) as necessary.

Description:

Industrial Inspectors attend annual training. To date, no known locations have been determined.

Guidance: As applicable, summarize how your agency has incorporated PCBs and PCBs-containing equipment into existing industrial inspections and the results of the inspections in relation to PCBs (e.g., were PCBs or PCBs-containing equipment identified and referred to appropriate regulatory agencies?) Report on any local efforts to provide associated training.

C.12.b ▶ Conduct Pilot Projects to Evaluate Managing PCB-Containing Materials and Wastes during Building Demolition and Renovation Activities

C.12.c ▶ Pilot Projects to Investigate and Abate On-land Locations with Elevated PCB Concentrations

C.12.d ▶ Conduct Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices

C.12.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit

C.12.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs

C.12.g ▶ Monitor Stormwater PCB Pollutant Loads and Loads Reduced

C.12.h ▶ Fate and Transport Study of PCBs In Urban Runoff

C.12.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary

A summary of SMCWPPP and regional accomplishments for these sub-provisions are included within the C.12 PCB Controls section of the SMCWPPP FY 12-13 Annual Report and/or the BASMAA Regional POC Report.

Section 13 - Provision C.13 Copper Controls

C.13.a.iii.(2) ▶ Training, Permitting and Enforcement Activities

(FY 11-12 Annual Report and each Annual Report thereafter) Provide summaries of activities implemented to manage waste generated from cleaning and treating of copper architectural features, including copper roofs, during construction and post-construction including. :

The City reviews each application and prohibits the use of copper architectural features.

In addition, the City continues to send City Planners and inspectors to workshops, such as the April 11, 2013 Construction Site Inspection Workshop (4 attendees).

C.13.a.iii.(3) ▶ Evaluation of Effectiveness

(FY 12-13 Annual Report) Evaluate the effectiveness of measures the agency has undertaken to prevent discharge of wastewater to storm drains during the installation, cleaning, treating, and washing of the surface of copper architectural features. The discussion of the effectiveness of these measures should include BMP implementation and may propose additional measures to address this source of pollutants.

The City reviews each application and prohibits the use of copper architectural features.

C.13.c ▶ Vehicle Brake Pads

Reported in a separate regional report.

A summary of SMCWPPP's participation with the Brake Pad Partnership (BPP) is included within the C.13 Copper Controls section of the SMCWPPP FY 12-13 Annual Report and/or the BASMAA Regional POC Report.

C.13.c.iii ▶ Water Quality Issues Associated with Automobile Brake Pads

(FY 12-13 Annual Report Only) – Assess status of copper water quality issues associated with automobile brake pads and recommend brake-pad related actions for inclusion in subsequent permits if needed.

An assessment of copper water quality issues associated with automobile brake pads and recommend brake-pad related actions for inclusion in subsequent permits is included within the C.13 Copper Controls section of the SMCWPPP FY 12-13 Annual Report and/or the BASMAA Regional POC Report.

C.13.d.iii ► Industrial Sources Copper Reduction Results

Based upon inspection activities conducted under Provision C.4, highlight copper reduction results achieved among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed.

Summary

Architectural copper is not allowed in any project development. Plans are reviewed at the building and planning counter for any construction that takes place in the City. Staff is trained to look for the design elements that might include copper elements.

C.13.e ► Studies to Reduce Copper Pollutant Impact Uncertainties

Report on progress of studies being conducted countywide or regionally to reduce copper pollutant impact uncertainties. State below if information is reported in a separate regional report.

Summary

A summary of the SMCWPPP and/or regional efforts to develop regional studies to reduce copper pollutant impact uncertainties is included within the C.13 Copper Controls section of the SMCWPPP FY 12-13 Annual Report and/or BASMAA Regional POC Report.

Section 14 - Provision C.14 PBDE, Legacy Pesticides and Selenium Controls

C.14.a ► Control Programs for PBDEs, Legacy Pesticides and Selenium Controls

Report on progress of studies being conducted countywide or regionally to characterize the distribution and pathways of PBDEs, legacy pesticides, and selenium. State below if information is reported in a separate regional report.

Summary

A summary of SMCWPPP and regional efforts related to the Control Program for PBDEs, Legacy Pesticides and Selenium is included within the C.14 PBDE, Legacy Pesticides and Selenium section of the SMCWPPP FY 12-13 Annual Report and/or BASMAA Regional POC Report.

C.14.a.v. ► Control Programs for PBDEs, Legacy Pesticides and Selenium Controls – Load Computation

(For FY 12-13 Annual Report only) Submit a report with information required to compute loading estimates of PBDEs, legacy pesticides and selenium from urban runoff to the Bay.

Summary

Information required to compute loading estimates of PBDEs, legacy pesticides and selenium from urban runoff to the Bay is included within the C.14 PBDE, Legacy Pesticides and Selenium section of the SMCWPPP FY 12-13 Annual Report and/or BASMAA Regional POC Report.

C.14.a.vi. ► Control Programs for PBDEs, Legacy Pesticides and Selenium Controls – Control Measures

(For FY 12-13 Annual Report only) Submit a report identifying control measures and/or management practices to reduce impacts from discharges of PBDEs, legacy pesticides or selenium in urban runoff.

Summary

A report identifying control measures and/or management practices to reduce impacts from discharges of PBDEs, legacy pesticides or selenium in urban runoff is included within the C.14 PBDE, Legacy Pesticides and Selenium section of the SMCWPPP FY 12-13 Annual Report and/or BASMAA Regional POC Report.

Section 15 - Provision C.15 Exempted and Conditionally Exempted Discharges

C.15.b.iii.(1), C.15.b.iii.(2) ► Planned and Unplanned Discharges of Potable Water

Is your agency a water purveyor? Yes No

If **No**, skip to C.15.b.vi.(2):

If **Yes**, Complete the attached reporting tables or attach your own table with the same information. Provide any clarifying comments below.

Comments:

There were no water breaks last FY that resulted in potable water entering the Bay. All water was contained with the lagoon system. If planned discharges are performed, all water is dechloraminated and runoff held within the lagoon system and not discharged into the bay.

C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering

Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:

- Promote conservation programs – Foster City adopted the Outdoor Landscape Efficiency Ordinance in January 2010. The City also promotes conservation programs including irrigation controllers and synthetic turf rebate programs through water bill inserts and application materials in public places.
- Promote outreach for less toxic pest control and landscape management – The City encourages IPM.
- Promote use of drought tolerant and native vegetation – The City participates in the “Lawn Be Gone” program and has Tiered water rates which results in reduced outside water use.
- Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff. – The City has a code enforcement person that will contact property owner for water wasting.

Summary:

The City is still using tiered water rates since FY 10-11. The rates and tiers are attached. Water use overall for the City has been reduced from 5.3 MGD to 3.9 MGD since 2009. The reduction is largely concentrated in the irrigation sector.

C.15.b.iii.(1) ► Planned Discharges of the Potable Water System										
Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Duration of Discharge (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual (mg/L)	pH (standard units)	Discharge Turbidity ⁶² (NTU)	Implemented BMPs & Corrective Actions
No discharges into the bay										

⁶² Monitor the receiving water for turbidity if necessary and feasible. Include data in this column if available.

C.15.b.iii.(2) ► Unplanned Discharges of the Potable Water System⁶³

Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Discharge Duration (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual (mg/L) ⁶⁴	pH (standard units) ⁵²	Discharge Turbidity (Visual) ⁵²	Implemented BMPs & Corrective Actions	Time of discharge discovery	Regulatory Agency Notification Time ⁶⁵	Inspector arrival time	Responding crew arrival time
No discharges into the bay														

⁶³ This table contains all of the unplanned discharges that occurred in this FY.

⁶⁴ Monitoring data is only required for 10% of the unplanned discharges. If you monitored more than 10% of your unplanned discharges, report all of the data collected.

⁶⁵ Notification to Water Board staff is required for unplanned discharges where the chlorine residual is >0.05 mg/L and total volume is ≥ 50,000 gallons. Notification to State Office of Emergency Services is required after becoming aware of aquatic impacts as a result of unplanned discharge or when the discharge might endanger or compromise public health and safety.

Attachment 1

2012-2013													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
1					0.18	0.87				0.46			1
2						1.06							2
3													3
4						0.06				0.45			4
5		0.01				0.98	0.25		0.08				5
6							0.09		0.11	0.02			6
7								0.25	0.05	0.07			7
8					0.18			0.12					8
9					0.05		0.01						9
10													10
11				0.01		0.01							11
12						0.08							12
13													13
14													14
15						0.16				0.01			15
16					0.45	0.04							16
17	0.01				0.74	0.18							17
18													18
19								0.45	0.07				19
20					0.57				0.08				20
21				0.03	0.49	0.23							21
22				0.81		0.82							22
23				0.19		1.00	0.13	0.03					23
24				0.20								0.03	24
25				0.06		1.15	0.01					0.12	25
26						0.23							26
27											0.03		27
28					0.38	0.13					0.01		28
29					0.07	0.11							29
30					1.39				0.09				30
31				0.17					0.49				31
Amount	0.01	0.01	0.00	1.47	4.50	7.11	0.49	0.85	0.97	1.01	0.04	0.15	
Days	1	1	0	7	10	16	5	4	7	5	2	2	
										Season Total:		16.61	
										Days of Rain:		60	

○ - WET WEATHER MONITORING

⊙ - DAY WEATHER DO DATES.

Attachment 2



Municipal Corporation Yard Inspection Form

Municipality: Foster City Corp Yard
Location of Corporation Yard Inspected: 100 Lincoln Center
Date and Time of Inspection: 6/17/13 0905
Name of Person and Position Conducting Inspection: Debra Bickel

A. General Good Housekeeping BMPs Being Implemented (Check all that were observed/determined):

- Clean and orderly corporation yard maintained
- Materials with potential to discharge to stormwater covered prior to rains
 Not able to determine during inspection
- Containers are not overfilled and lids are kept closed when not in use
- Storm drain inlet labels are maintained
- A sufficient number of covered litter receptacles are used and maintained
- Materials and wastes are stored as far away from storm drain inlets as practicable
- Vehicles and equipment are maintained to minimize drips and leakage
- Spill containment kits/clean up materials available at locations where there are potential for spills
- Dry clean up methods are used for any spills or leaks
- Corporation yard maintenance staff has been trained to use BMPs listed in the Corporation Yard's Site Specific Stormwater Pollution Prevention Plan
- Describe any improvements needed: _____

B. Vehicle and Equipment Washing (Check all that were observed/determined):

- Vehicle and/or equipment washing occurs at the corporation yard, if not skip to next section
 - Washing activities are located under a roof or in a building equipped with a municipal sewer connection
 - Vehicle washing area is adequately sized for vehicles being washed and to minimize drag-out from washed vehicles so there is no flow to storm drain inlets
 - All vehicle washing systems are maintained and cleaned out on a regular schedule
 - Outdoor equipment washing occurs and the following BMPs are used:
 - Wash area is paved and surrounded by berms or graded to prevent washwater from flowing off and stormwater from adjoining areas from flowing onto the wash area
 - Wash area is sloped to collect washwater
 - Washwaters drain to a dead-end sump or an oil-water separator connected to sanitary sewer
 - Describe any improvements needed: _____

C. Vehicle and Equipment Maintenance and Repair (Check all that were observed/determined):

- Vehicle and/or equipment maintenance occurs at corporation yard, if not skip to next section
 - Vehicle and/or equipment maintenance are conducted indoors whenever feasible
 - Drain and drip pans or open containers of fluids are not left lying around
 - Vehicle and/or equipment maintenance and repair area is swept at least weekly

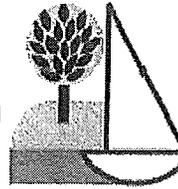
- Street sweeping waste and materials removed during storm drain cleaning are stored on a concrete or asphalt pad in a contained area. Water including decanted water from collected wastes drains to sanitary sewer or is allowed to evaporate so it doesn't flow to storm drain inlets
- Hazardous wastes are stored in compliance with hazardous waste regulations
- Describe any improvements needed: _____

G. Outdoor Material Storage (Check all that were observed/determined):

- Material is stored outdoors at corporation yard, if not do not complete this section
 - To the extent feasible materials that must be stored outside are stored in a roofed area that is bermed to prevent contact with stormwater
 - Stockpiles of raw materials that cannot be stored under a roof are kept covered when the material is not being used
 - If stockpiles are so large that they cannot feasibly be stored under a roof or covered, erosion control BMPs are used at the perimeter of the stockpile and sediment controls BMPs at downstream storm drain inlet(s)
 - Fluids are stored within secondary containment to prevent accidental release
 - Caution and control are used when transferring liquids to minimize spills
 - Not able to determine during inspection
 - Containers are kept out of pooled or standing water
 - Not able to determine during inspection
 - Storage areas are inspected regularly to detect any leaks and spills
 - Describe any improvements needed: _____

Additional Comments: _____

Attachment 3



2013 Potential Special Projects Reporting Form
Municipal Regional Stormwater Permit (MRP)
Provision C.3.e.vi Compliance

1. Statement Regarding Potential Special Projects

All agencies must complete this section of the form; subsequent sections are to be completed only by agencies that:

- Have received, and not yet approved, one or more development permit applications for projects that are identified as potential "Special Projects" based on criteria provided in MRP Provision C.3.e.ii(2); and/or
- Approved one or more Special Project during the reporting period of July 1 through December 31, 2012.

1.1 Contact Information.

Enter the name and contact information of the person to whom questions about this form should be directed.

Name: Julie Moloney Phone No. : 650-286-3242

Email Address : jmoloney@fostercity.org

Mailing Address: 610 Foster City Boulevard, Foster City, CA 94404

1.2 Statement Regarding Potential Special Projects

Has the agency received, but not yet granted final discretionary approval of, a development permit application for a project that has been identified as a potential Special Project based on criteria listed in MRP Provision C.3.e.ii(2) for any of the three categories of Special Projects (Categories A, B or C)? Or has the agency granted final discretionary approval on or after July 1, 2012, but before December 31, 2012, of a project identified as a Special Project?

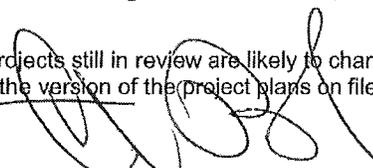
- YES. Enter information on all of these projects in Sections 2 and 3 of this form.
- NO. After the authorized person signs below, submit to the Water Board only Page 1 of this form.

1.3 Certification Statement

The following statement must be signed by the duly authorized representative.

I certify under penalty of law that this document and all attachments are prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who managed the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete*. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

*Note that projects still in review are likely to change as a result of the review process, and that the information provided is based on the version of the project plans on file with the agency on the date this report was submitted.

Signature :  Date : 3/1/13

Print or Type Name: Curtis Banks Title : Community Development Director

Attachment 4

C.4.b.iii.(1)
Potential Facilities List
Facilities Inspected by San Mateo County

Municipality
FOSTER CITY

Facility	Address	City
LINKS AT MARINERS POINT	2401 3RD	FOSTER CITY
LB GOLF	2401 3RD	FOSTER CITY
MARINERS POINT BAR LLC	2401 3RD	FOSTER CITY
FOSTER CITY ELEMENTARY	461 BEACH PARK	FOSTER CITY
THE BODY STUDIO EXPRESS	1455 BEACH PARK	FOSTER CITY
BASIL CHA CHA CUISINE	1457 BEACH PARK	FOSTER CITY
MILK & HONEY CATERING	1459 BEACH PARK	FOSTER CITY
SWEET BASIL THAI CUISINE	1473 BEACH PARK	FOSTER CITY
5 JOY RESTAURANT	1489 BEACH PARK	FOSTER CITY
KENTA RAMEN	1495 BEACH PARK	FOSTER CITY
CITY OF FC-LIFT STATION 16	BLUEFISH	FOSTER CITY
CITY OF FC-LIFT STATION 15	CHESS	FOSTER CITY
BUDGET TRUCK RENTAL	1133 CHESS	FOSTER CITY
APPLIED BIOSYSTEMS	1149 CHESS	FOSTER CITY
CROWNE PLAZA	1221 CHESS	FOSTER CITY
CROWNE PLAZA S F MID PENINSULA	1221 CHESS	FOSTER CITY
TOKAI JAPANESE RESTAURANT & SUSHI	1221 CHESS	FOSTER CITY
HARRYS HOFBRAU	1297 CHESS	FOSTER CITY
CITY OF FC-LIFT STATION 34	EDGEWATER	FOSTER CITY
EDGEWATER CLEANERS	901 EDGEWATER	B FOSTER CITY
RICKSHAW CORNER RESTAURANT	901 EDGEWATER	E FOSTER CITY
SAVE MART SUPERMARKETS	919 EDGEWATER	FOSTER CITY
KOBE JAPANESE CUISINE & BAR	929 EDGEWATER	#B FOSTER CITY
PLAZA GOURMET	929 EDGEWATER	C FOSTER CITY
SPICES RESTAURANT & BAR	929 EDGEWATER	FOSTER CITY
BURI TARA THAI CUISINE	939 EDGEWATER	FOSTER CITY
COOKING PAPA	949 EDGEWATER	FOSTER CITY
WATERFRONT PIZZA	969 EDGEWATER	FOSTER CITY
GENERAL NUTRITION CENTER	969 EDGEWATER	H FOSTER CITY
OLIVE	969 EDGEWATER	#J FOSTER CITY
SUBWAY SANDWICH	969 EDGEWATER	F FOSTER CITY
FOSTER CITY COFFEE HSE & BAKERY	969 EDGEWATER	#A FOSTER CITY
CHEVYS FRESH MEX	979 EDGEWATER	A FOSTER CITY
KENT CLEANERS	999 EDGEWATER	D FOSTER CITY
PHILIPS LIQUOR	999 EDGEWATER	#C FOSTER CITY
CALTRANS FOSTER CITY STATION	380 FOSTER CITY	FOSTER CITY
GILEAD SCIENCES INC	384 FOSTER CITY	FOSTER CITY
FOSTER CITY TOUCHLESS CAR WASH	390 FOSTER CITY	FOSTER CITY
VALERO STORE #7044	501 FOSTER CITY	FOSTER CITY
VALERO	501 FOSTER CITY	FOSTER CITY
IHOP #3063	531 FOSTER CITY	C FOSTER CITY
PARKS & REC DEPT	610 FOSTER CITY	FOSTER CITY
CAFE AT THE J	800 FOSTER CITY	FOSTER CITY
PENINSULA JEWISH COMMUNITY CENTER	800 FOSTER CITY	FOSTER CITY
SOON KOREAN BBQ	1062 FOSTER CITY	FOSTER CITY
STARBUCKS COFFEE	1066 FOSTER CITY	FOSTER CITY
99 RANCH MARKET	1070 FOSTER CITY	FOSTER CITY
TAI WU SEAFOOD RESTAURANT	1080 FOSTER CITY	FOSTER CITY
ROUND TABLE PIZZA	1084 FOSTER CITY	FOSTER CITY
NEW SAIGON RESTAURANT	1088 FOSTER CITY	FOSTER CITY
CITY OF FC-LIFT STATION 10	GULL	FOSTER CITY

C.4.b.iii.(1)
Potential Facilities List
Facilities Inspected by San Mateo County

Municipality
FOSTER CITY

Facility	Address		City
AUDUBON ELEMENTARY SCHOOL	841 GULL		FOSTER CITY
APPLIED BIOSYSTEMS	320 HATCH		FOSTER CITY
AB SCIEX LLC	353 HATCH		FOSTER CITY
BAYSHORE AMBULANCE	370 HATCH		FOSTER CITY
CITY OF FC-LIFT STATION 9	HILLSDALE		FOSTER CITY
ARCO 06139	880 HILLSDALE		FOSTER CITY
FOSTER CITY LIFT STA #29	909 HILLSDALE		FOSTER CITY
SAFEWAY STORES INC #999	921 HILLSDALE		FOSTER CITY
METRO CLEANERS	923 HILLSDALE		FOSTER CITY
ABC SEAFOOD RESTAURANT	973 HILLSDALE	B5	FOSTER CITY
CVS/PHARMACY #9879	987 HILLSDALE		FOSTER CITY
PARKSIDE TOWERS	1001 HILLSDALE		FOSTER CITY
CENTURY CAFE	1065 HILLSDALE	#101	FOSTER CITY
IKES LAIR OF FOSTER CITY	1065 HILLSDALE		FOSTER CITY
CHEVRON STATION	1101 HILLSDALE		FOSTER CITY
CHEVRON STATION # 9-2600	1101 HILLSDALE		FOSTER CITY
CITY OF FC-LIFT STATION 12	KILDEER		FOSTER CITY
GILEAD SCIENCES INC	310 LAKESIDE		FOSTER CITY
GILEAD SCIENCES INC	320 LAKESIDE		FOSTER CITY
GILEAD SCIENCES INC	322 LAKESIDE		FOSTER CITY
GILEAD SCIENCES INC	324 LAKESIDE		FOSTER CITY
GILEAD SCIENCES	335 LAKESIDE		FOSTER CITY
GILEAD SCIENCES INC	342 LAKESIDE		FOSTER CITY
GILEAD SCIENCES INC	344 LAKESIDE	B	FOSTER CITY
GILEAD SCIENCES	346 LAKESIDE		FOSTER CITY
GILEAD SCIENCES INC	353 LAKESIDE		FOSTER CITY
GILEAD SCIENCES INC	357 LAKESIDE		FOSTER CITY
GILEAD SCIENCES INC	362 LAKESIDE		FOSTER CITY
FOSTER CITY CORP YARD	100 LINCOLN CENTRE		FOSTER CITY
APPLIED BIOSYSTEMS	850 LINCOLN CENTRE	850	FOSTER CITY
EUREST @ VISA	800 METRO CENTER		FOSTER CITY
EUREST @ VISA	801 METRO CENTER		FOSTER CITY
VISA METRO 1 CAFE	900 METRO CENTER		FOSTER CITY
EUREST @ VISA	901 METRO CENTER		FOSTER CITY
STARBUCKS COFFEE	1000 METRO CENTER	#E	FOSTER CITY
NOAHS BAGELS	1000 METRO CENTER		FOSTER CITY
JAMBA JUICE	1000 METRO CENTER	#B	FOSTER CITY
COSTCO WHOLESALE	1001 METRO CENTER		FOSTER CITY
COSTCO WHOLESALE	1001 METRO CENTER		FOSTER CITY
WAREHOUSE DEMO SERVICES #147	1001 METRO CENTER		FOSTER CITY
ORCHARD SUPPLY HARDWARE	1010 METRO CENTER		FOSTER CITY
VISA INTERNATIONAL	800 METRO CENTRE		FOSTER CITY
VISA INTERNATIONAL	801 METRO CENTRE		FOSTER CITY
VISA INTERNATIONAL	900 METRO CENTRE		FOSTER CITY
ORCHARD SUPPLY HARDWARE #430	1010 METRO CTR		FOSTER CITY
CITY OF FC-LIFT STATION 1	PILGRIM		FOSTER CITY
BREWER ISLAND SCHOOL	1151 POLYNESIA		FOSTER CITY
CITY OF FC-LIFT STATION 18	POMPANO		FOSTER CITY
CITY OF FC-LIFT STATION 22	SHELL		FOSTER CITY
COURTYARD BY MARRIOTT (THE MARKET)	550 SHELL		FOSTER CITY
LOTUS GARDEN RESTAURANT	1058 SHELL	#B	FOSTER CITY

C.4.b.iii.(1)
Potential Facilities List
Facilities Inspected by San Mateo County

Municipality
FOSTER CITY

Facility	Address		City
INDIA CASH & CARRY	1058 SHELL	#D	FOSTER CITY
CHALET TICINO	1058 SHELL	C	FOSTER CITY
TOKIES TERIYAKI HOUSE	1058 SHELL	G	FOSTER CITY
CHOW DOWN CATERING	1064 SHELL		FOSTER CITY
PICCADILLY DELICATESSEN	1072 SHELL	#K	FOSTER CITY
FOSTER CITY MINI MART	1080 SHELL		FOSTER CITY
JAY VEE LIQUORS	1088 SHELL		FOSTER CITY
TABLAFLAVORS INC	1088 SHELL	C	FOSTER CITY
KHAO SAN THAI CUISINE	1088 SHELL	A	FOSTER CITY
BOWDITCH MIDDLE SCHOOL	1450 TARPON		FOSTER CITY
N BOWDITCH MIDDLE SCHOOL	1450 TARPON		FOSTER CITY
CAFE SAVINI	950 TOWER	#100	FOSTER CITY
MCDONALDS RESTAURANT	1101 TRITON		FOSTER CITY
TACO BELL	1131 TRITON		FOSTER CITY
CARLS JR	1140 TRITON		FOSTER CITY
PIZZA HUT #281095	1141 TRITON		FOSTER CITY
REC TECHNOLOGY US INC	1159 TRITON		FOSTER CITY
DFS COMMERCIAL	1166 TRITON		FOSTER CITY
CITY OF FC-LIFT STATION 14	TURNSTONE		FOSTER CITY
CITY OF FC-LIFT STATION 28	VELOCITY		FOSTER CITY
GILEAD SCIENCES INC	301 VELOCITY		FOSTER CITY
EFI	303 VELOCITY		FOSTER CITY
GILEAD SCIENCES INC	303 VELOCITY		FOSTER CITY
EL TORITO RESTAURANT	388 VINTAGE PARK		FOSTER CITY

Attachment 5

C.4.b.iii.(2)
Facilities Scheduled for Inspection

Municipality
FOSTER CITY

Facility	Address	City
AB SCIEX LLC	353 HATCH	FOSTER CITY
5 JOY RESTAURANT	1489 BEACH PARK	FOSTER CITY
CROWNE PLAZA	1221 CHESS	FOSTER CITY
SPICES RESTAURANT & BAR	929 EDGEWATER	FOSTER CITY
WATERFRONT PIZZA	969 EDGEWATER	FOSTER CITY
GENERAL NUTRITION CENTER	969 EDGEWATER	H FOSTER CITY
OLIVE	969 EDGEWATER	#J FOSTER CITY
PHILIPS LIQUOR	999 EDGEWATER	#C FOSTER CITY
VALERO	501 FOSTER CITY	FOSTER CITY
TAI WU SEAFOOD RESTAURANT	1080 FOSTER CITY	FOSTER CITY
NEW SAIGON RESTAURANT	1088 FOSTER CITY	FOSTER CITY
AUDUBON ELEMENTARY SCHOOL	841 GULL	FOSTER CITY
ABC SEAFOOD RESTAURANT	973 HILLSDALE	B5 FOSTER CITY
PARKSIDE TOWERS	1001 HILLSDALE	FOSTER CITY
CENTURY CAFE	1065 HILLSDALE	#101 FOSTER CITY
IKES LAIR OF FOSTER CITY	1065 HILLSDALE	FOSTER CITY
CHEVRON STATION # 9-2600	1101 HILLSDALE	FOSTER CITY
GILEAD SCIENCES INC	310 LAKESIDE	FOSTER CITY
APPLIED BIOSYSTEMS	850 LINCOLN CENTRE	850 FOSTER CITY
EUREST @ VISA	901 METRO CENTER	FOSTER CITY
STARBUCKS COFFEE	1000 METRO CENTER	#E FOSTER CITY
JAMBA JUICE	1000 METRO CENTER	#B FOSTER CITY
LOTUS GARDEN RESTAURANT	1058 SHELL	#B FOSTER CITY
INDIA CASH & CARRY	1058 SHELL	#D FOSTER CITY
CHALET TICINO	1058 SHELL	C FOSTER CITY
TOKIES TERIYAKI HOUSE	1058 SHELL	G FOSTER CITY
PICCADILLY DELICATESSEN	1072 SHELL	#K FOSTER CITY
TABLAFLAVORS INC	1088 SHELL	C FOSTER CITY
KHAO SAN THAI CUISINE	1088 SHELL	A FOSTER CITY
BOWDITCH MIDDLE SCHOOL	1450 TARPON	FOSTER CITY
N BOWDITCH MIDDLE SCHOOL	1450 TARPON	FOSTER CITY
TACO BELL	1131 TRITON	FOSTER CITY
CARLS JR	1140 TRITON	FOSTER CITY
THE BODY STUDIO EXPRESS	1455 BEACH PARK	FOSTER CITY
BASIL CHA CHA CUISINE	1457 BEACH PARK	FOSTER CITY
MILK & HONEY CATERING	1459 BEACH PARK	FOSTER CITY
GILEAD SCIENCES	335 LAKESIDE	FOSTER CITY
SWEET BASIL THAI CUISINE	1473 BEACH PARK	FOSTER CITY
SOON KOREAN BBQ	1062 FOSTER CITY	FOSTER CITY
STARBUCKS COFFEE	1066 FOSTER CITY	FOSTER CITY
RICKSHAW CORNER RESTAURANT	901 EDGEWATER	E FOSTER CITY
99 RANCH MARKET	1070 FOSTER CITY	FOSTER CITY
COOKING PAPA	949 EDGEWATER	FOSTER CITY
IHOP #3063	531 FOSTER CITY	C FOSTER CITY
KENT CLEANERS	999 EDGEWATER	D FOSTER CITY
CHEVYS FRESH MEX	979 EDGEWATER	A FOSTER CITY
FOSTER CITY CORP YARD	100 LINCOLN CENTRE	FOSTER CITY
VISA INTERNATIONAL	800 METRO CENTRE	FOSTER CITY
EUREST @ VISA	801 METRO CENTER	FOSTER CITY
VISA INTERNATIONAL	801 METRO CENTRE	FOSTER CITY
VISA INTERNATIONAL	900 METRO CENTRE	FOSTER CITY
PLAZA GOURMET	929 EDGEWATER	C FOSTER CITY
MCDONALDS RESTAURANT	1101 TRITON	FOSTER CITY

**C.4.b.iii.(2)
Facilities Scheduled for Inspeyton**

**Municipality
FOSTER CITY**

Facility	Address	City
METRO CLEANERS	923 HILLSDALE	FOSTER CITY
CVS/PHARMACY #9879	987 HILLSDALE	FOSTER CITY
LB GOLF	2401 3RD	FOSTER CITY
MARINERS POINT BAR LLC	2401 3RD	FOSTER CITY
ORCHARD SUPPLY HARDWARE	1010 METRO CENTER	FOSTER CITY
SAFEWAY STORES INC #999	921 HILLSDALE	FOSTER CITY
CAFE SAVINI	950 TOWER	#100 FOSTER CITY
REC TECHNOLOGY US INC	1159 TRITON	FOSTER CITY
DFS COMMERCIAL	1166 TRITON	FOSTER CITY
KOBE JAPANESE CUISINE & BAR	929 EDGEWATER	#B FOSTER CITY
PIZZA HUT #281095	1141 TRITON	FOSTER CITY
SAVE MART SUPERMARKETS	919 EDGEWATER	FOSTER CITY
CAFE AT THE J	800 FOSTER CITY	FOSTER CITY
CROWNE PLAZA S F MID PENINSULA	1221 CHESS	FOSTER CITY
TOKAI JAPANESE RESTAURANT & SUSHI	1221 CHESS	FOSTER CITY
PARKS & REC DEPT	610 FOSTER CITY	FOSTER CITY
APPLIED BIOSYSTEMS	320 HATCH	FOSTER CITY
ORCHARD SUPPLY HARDWARE #430	1010 METRO CTR	FOSTER CITY
VALERO STORE #7044	501 FOSTER CITY	FOSTER CITY

Attachment 6

Foster City Stormwater Inspection Business Plan 2012/2013

SW_PRI	INSP1213	FAC NAME	ST_NO	ST_NAME	CITY	FAC DESCRIPTION
H	X	99 RANCH MARKET	1070	FOSTER CITY BLV	FOSTER CITY	GROCERY STORES
L	X	ABC RESTAURANT	973	HILLSDALE BLV E	FOSTER CITY	FOOD PREP SERVICES
H	X	APPLIED BIOSYSTEMS LLC	850	LINCOLN CENTRE DR	FOSTER CITY	BIOTECH R&D & MFG
L		BAJA FRESH #209	1001	HILLSDALE BLV E	FOSTER CITY	FOOD PREP SERVICES
L		BASIL CHA CHA THAI BISTRO	1457	BEACH PARK BLV	FOSTER CITY	FOOD PREP SERVICES
L	X	BUDGET TRUCK RENTAL	1133	CHESS DR	FOSTER CITY	EQUIPMENT RENTAL
L		CAFÉ SAVINI	950	TOWER LANE	FOSTER CITY	FOOD PREP SERVICES
L		CALTRANS MAINT YARD	380	FOSTER CITY BLV	FOSTER CITY	AUTOMOTIVE SERVICES
L	X	CARL'S JR RESTAURANT	1140	TRITON DR	FOSTER CITY	FOOD PREP SERVICES
L	X	CENTURY CAFÉ	1065	HILLSDALE BLV E	FOSTER CITY	FOOD PREP SERVICES
L		CHALET TICINO	1058	SHELL BLV C	FOSTER CITY	FOOD PREP SERVICES
L	X	CHEVY'S MEXICAN RESTAURANT	979	EDGEWATER BLV	FOSTER CITY	FOOD PREP SERVICES
L		CHIPOTLE RESTAURANT	1062	FOSTER CITY BLV	FOSTER CITY	FOOD PREP SERVICES
L		CHULA THAI CUISINE	1088	SHELL BLV A	FOSTER CITY	FOOD PREP SERVICES
H	X	COOKING PAPA	949	EDGEWATER BLVD	FOSTER CITY	FOOD PREP SERVICES
H	X	COSTCO WHOLESALE # 147	1001	METRO CENTER BLV	FOSTER CITY	FOOD PREP SERVICES
L		COURTYARD BY MARRIOTT	550	SHELL BLV	FOSTER CITY	DEPARTMENT STORES
L	X	CROWNE PLAZA HOTEL	1221	CHESS DR	FOSTER CITY	HOTELS & MOTELS
	X	CVS PHARMACY #9879	987	HILLSDALE BLV E	FOSTER CITY	HOTELS & MOTELS
	X	DE LUX CLEANERS	1058	SHELL BLV	FOSTER CITY	VARIETY STORE
L		EL TORITO #7131	388	VINTAGE PARK DR	FOSTER CITY	DRY CLEANERS
	X	ELECTRONICS FOR IMAGING	303	VELOCITY WAY	FOSTER CITY	FOOD PREP SERVICES
L		FOSTER CITY BAKERY	969	EDGEWATER BLV	FOSTER CITY	FOOD PREP SERVICES
L		FOSTER CITY CHEVRON	1101	HILLSDALE BLV E	FOSTER CITY	FOOD PREP SERVICES
H	X	FOSTER CITY CORP YARD	100	LINCOLN CENTRE DR	FOSTER CITY	AUTOMOTIVE SERVICES
	X	FOSTER CITY RECREATION CTR	650	SHELL BLV	FOSTER CITY	GOVERNMENT FACILITY
L		FOSTER CITY TOUCHLESS	390	FOSTER CITY BLV	FOSTER CITY	GOVERNMENT FACILITY
L		FREEBIRDS WORLD BURRITO	1000	METRO CENTER BLV, STE. A	FOSTER CITY	AUTOMOTIVE SERVICES
L	X	GILEAD SCIENCES	333	LAKESIDE DR	FOSTER CITY	FOOD PREP SERVICES
L		HARRYS HOFBRAU/ CARVERY	1297	CHESS DR	FOSTER CITY	BIOTECH R&D
L		HILLSDALE ARCO	880	HILLSDALE BLV E	FOSTER CITY	FOOD PREP SERVICES
L		IHOP RESTAURANT #3063	531	FOSTER CITY BLV	FOSTER CITY	AUTOMOTIVE SERVICES
L	X	JOY RESTAURANT	1489	BEACH PARK BLV	FOSTER CITY	FOOD PREP SERVICES

Businesses with an "x" in the "INSP1213" column indicate businesses that will be inspected in the reporting year 2012/2013.

Foster City Stormwater Inspection Business Plan 2012/2013

SW_PRI	INSP1213	FAC_NAME	ST_NO	ST_NAME	CITY	FAC_DESCRIPTION
	X	KENT CLEANERS	999	EDGEWATER BLV	FOSTER CITY	DRY CLEANERS
L	X	KOBE RESTAURANT	929	EDGEWATER BLV	FOSTER CITY	FOOD PREP SERVICES
L	X	LOTUS GARDEN RESTAURANT	1058	SHELL BLV	FOSTER CITY	FOOD PREP SERVICES
L		LUCKY STORES #710	919	EDGEWATER BLV	FOSTER CITY	GROCERY STORES
H	X	MCDONALDS RESTAURANT	1101	TRITON DR	FOSTER CITY	FOOD PREP SERVICES
	X	METRO CLEANERS	923	HILLSDALE BLV E	FOSTER CITY	DRY CLEANERS
	X	MILK AND HONEY CATERING	1459	BEACH PARK BLV	FOSTER CITY	FOOD PREP SERVICES
	X	MY BIG FAT GREEK ATHENA GYROS	969	EDGEWATER BLV	FOSTER CITY	FOOD PREP SERVICES
L		NEW SAIGON	1088	FOSTER CITY BLV	FOSTER CITY	FOOD PREP SERVICES
L		PARADISE BIRYANI HOUSE	1088	SHELL BLV C	FOSTER CITY	FOOD PREP SERVICES
L		PENINSULA JEWISH COMM CTR	800	FOSTER CITY BLV	FOSTER CITY	FOOD PREP SERVICES
L		PICCADILLY CATERING	1072	SHELL BLV	FOSTER CITY	FOOD PREP SERVICES
L		PIZZA HUT OF SAN DIEGO	1141	TRITON DR	FOSTER CITY	FOOD PREP SERVICES
L		PLAZA GOURMET	929	EDGEWATER BLV	FOSTER CITY	FOOD PREP SERVICES
L	X	REC TECHNOLOGY US, INC.	1159	TRITON DR	FOSTER CITY	FOOD PREP SERVICES
L		RICHY FUSIA PASTA	1495	BEACH PARK BLV	FOSTER CITY	SOLAR TECH R&D
L	X	RICKSHAW CORNER	901	EDGEWATER BLV	FOSTER CITY	FOOD PREP SERVICES
L		ROUND TABLE PIZZA	1084	FOSTER CITY BLV	FOSTER CITY	FOOD PREP SERVICES
H	X	SAFEWAY STORES #999	921	HILLSDALE BLV E	FOSTER CITY	FOOD PREP SERVICES
L		SPICES	929	EDGEWATER BLV	FOSTER CITY	GROCERY STORES
	X	SUBWAY SANDWICHES	969	EDGEWATER BLV	FOSTER CITY	FOOD PREP SERVICES
L		SWEET BASIL THAI HOUSE	1473	BEACH PARK BLV	FOSTER CITY	FOOD PREP SERVICES
L		TACO BELL #3049	1131	TRITON DR	FOSTER CITY	FOOD PREP SERVICES
L	X	TAI WU RESTAURANT	1080	FOSTER CITY BLV	FOSTER CITY	FOOD PREP SERVICES
L		TOKAI JAPANESE RESTAURANT	1221	CHESS DR	FOSTER CITY	FOOD PREP SERVICES
L		TOKIE'S TERIYAKI HOUSE	1058	SHELL BLV G	FOSTER CITY	FOOD PREP SERVICES
L		TURTLE BAY	981	HILLSDALE BLV E	FOSTER CITY	FOOD PREP SERVICES
L		VISA USA	900	METRO CENTER BLV	FOSTER CITY	FOOD PREP SERVICES
L		WATERFRONT PIZZA	969	EDGEWATER BLV, STE D	FOSTER CITY	FOOD PREP SERVICES

Businesses with an "x" in the "INSP1213" column indicate businesses that will be inspected in the reporting year 2012/2013.

Attachment 7

**Structural IPM Workshop
Attendees - November 9, 2011**

Last Name	First Name	Municipality	Email Address	Phone	Attended
Adams	Don	City of Daly City			X
Arnott	Greg	County of San Mateo	garnott@co.sanmateo.ca.us	650-363-1870	
Arzaga	Andrew	City of South San Francisco			
Baston	Linda	City of Brisbane		415-939-8627	X
Behrens	Gary	County of San Mateo	gbegrebs@co.sanmateo.ca.us	650-363-1875	
Brunelli	Brian	City of South San Francisco			X
Burton	Daniel	City of Redwood City	dburton@redwoodcity.org	650-780-7268	X
Cohn	Dustin	City of Pacifica			X
De La Fuente	Ivan	City of San Mateo	delafuente@cityofsanmateo.org	650-522-7363	
Delaney	James	City of Burlingame			X
Delfin	Geraldo "JR"	City of Foster City		650-787-8036	X
Dran	Lou	City of San Carlos	lduran@cityofsancarlos.org	650-863-6782	X
Drastrup	Dorte	City of Foster City	ddrastrup@fostercity.org	650-286-3553	X
Espinoza	Fancisco	City of Redwood City	fespinoza@redwoodcity.org	650-780-7441	X
Estrada	Richard	Atco Pest Control			X
Fescenda	Ron	City of Pacifica	fescendar@ci.pacifica.ca.us	650-738-3762	X
Forster	Robert	City of San Mateo	rforster@cityofsanmateo.org	650-522-7364	X
Francis	Gary	Town of Hillsborough	gfrancis@Hillsborough.net	650-375-7506	X
Friars	Joe	City of Brisbane			X
Gostisha	Sheila	County of San Mateo	sgostisha@co.sanmateo.ca.us	650-573-2592	X
Gotelli	Louis	Town of Colma	louis.gotelli@colma.ca.gov	650-757-8888	
Gothardt	Garrett	City of Foster City			X
Hernandez	Manuel	City of Foster City	mhernandez@fostercity.org	650-286-3386	X
Herzberg	Sam	County of San Mateo	sherzberg@co.sanmateo.ca.us	650-363-1823	X
Holtz	Richard	City of Burlingame	Rholtz@burlingame.org		X
Justimbaste	Eva	City of Burlingame	eva.justimbaste@veollawaterna.com	650-342-3727	X
Kerr	Kristin	EOA	kakerr@eoainc.com	510-832-2852	X
Macias	T	Town of Portola Valley	tmacias@portolavalley.net	650-333-9632	X
Madonich	Jeff	City of San Bruno	jmadonich@sanbruno.ca.gov	650-616-7194	X
Mailan	Paul	City of Burlingame			X
Matonis	Valerie	City of Redwood City	vmatonis@redwoodcity.org	650-780-7280	X
Mayer	Kelly	County of San Mateo	kmayer@co.sanmateo.ca.us	650-363-4700	X
McClymond	Don	City of Brisbane	dmcclymond@ci.brisbane.ca.us	415-508-2130	
Medina	Marty	City of San Bruno	mmedina@sanbruno.ca.gov	650-616-7065	
Moll	Karl	City of Daly City			X
Ng	Vivian	City of San Mateo	ng@cityofsanmateo.org		
Neily	Paul	City of Millbrae	despinoza@ci.millbrae.ca.us	650-259-2342	X
Ranson	Greg	City of Daly City			X
Reyes	Rico	City of South San Francisco			
Sadiq	Nazmeen	City of Foster City			X
Scott	Kevin	County of San Mateo	kpscott@co.sanmateo.ca.us	650-355-8289	X
Shoblo	Dolan	City of Brisbane			X
St. Clair	Shelli	City of San Mateo	sstclair@cityofsanmateo.org	650-522-7342	X
St. Martin	Jean	City of San Carlos			X
Thomas	Carl	City of Menlo Park			X
Trewin	John	County of San Mateo	jtrewin@co.sanmateo.ca.us	650-851-1210	X
Tyler	Steve	Town of Atherton	styler@ci.atherton.ca.us	650-752-0541	X
Walsh	Rene	City of San Bruno	rwalsh@sanbruno.ca.gov	650-616-7193	X
Weber	Scott	Town of Portola Valley	sweber@portolavalley.net	650-851-1700	X
Weiss	Julie	City of Palo Alto			X
Wong	Mike	City of Palo Alto			X
Yuen	Ione	City of Redwood City	iyuen@co.sanmateo.ca.us	650-363-4700	X
Zander	Kurt	City of Foster City			X
Zuker	Albert	County of San Mateo	azuker@co.sanmateo.ca.us	650-740-7847	X

5
Attendees
From
Foster City

	Last Name	First Name	Municipality
81	Wheeler	Howard	Loral Landscaping
82	Zumba	Tony	City of San Mateo Parks

**SMCWPPP Parks Maintenance & IPM Subcommittee
Landscape IPM Workshop
February 28, 2012
Final Attendance List**

(8)

ATTENDEES FROM
FOSTER CITY

	Last Name	First Name	Municipality
1	Aizawa	Brian	City of Redwood City
2	Avtonomoff	Brad	City of Pacifica
3	Barros	Dan	City of San Bruno
4	Baston	Linda	City of Brisbane
5	Bergstrom	Paul	Loral Landscaping, Inc.
6	Brass	Kelly	City of Daly City
7	Bravo	Omar	City of Redwood City
8	Bustos	Dave	City of Daly City
9	Cardenas	Jorge	Loral Landscaping, Inc.
10	Cerini	Larry	City of San Bruno
11	Daher	Michele	City of East Palo Alto
12	DelCruz	Jessy	City of Daly City
13	Drastrup	Dorte	City of Foster City
14	Elissetche	J.P.	City of Pacifica
15	Farias	Jose	City of Redwood City
16	Fascenda	Ron	City of Pacifica
17	Francis	Gary	Town of Hillsborough
18	Friars	Joe	City of Brisbane
19	Fukudome	Glenn	City of Redwood City
20	Garcia	Luis	City of Redwood City
21	Gomba	Bill	City of Foster City
22	Gostisha	Sheila	San Mateo County Parks
23	Gotelli	Louis	Town of Colma
24	Gotthardt	Garrett	City of Foster City
25	Grunwald	Kingsley	City of San Mateo
26	Harrison	Robin	City of Foster City
27	Herbert	Dominique	City of Redwood City
28	Hernandez	Martin	City of Redwood City
29	Hollis	Mike	City of Redwood City
30	Jimenez	Oz	City of Foster City
31	Kraemer	Stephen	San Mateo County Parks

	Last Name	First Name	Municipality
32	Madonich	Jeff	City of San Bruno
33	Matonis	Valerie	City of Redwood City
34	Mc Clymond	Don	City of Brisbane
35	Meigar	Juan	City of Daly City
36	Mitchell	Cynthia	City of Redwood City
37	Moreno	Leonardo	City of Redwood City
38	Nicholls	Ed	City of San Bruno
39	Ochoa	Jesus	City of Redwood City
40	Ortiz	Andres	City of San Mateo
41	Palmini	Mari	City of San Bruno
42	Penisini	Sharom	City of Redwood City
43	Perez Rubio	Elga	City of San Mateo
44	Pulido	Mario	City of East Palo Alto
45	Reed	Bruce	City of San Mateo
46	Rosewicz	John	City of San Bruno
47	Ryan	Matthew	City of Foster City
48	Schaffer	Kurt	City of Foster City
49	Schroeder	Nazmeen	City of Foster City
50	Shoblo	Dolan	City of Brisbane
51	Soulard	Mark	City of San Mateo
52	Stipp	Randy	City of Daly City
53	Thompson	Tim	City of San Bruno
54	Thompson	Paul	City of Daly City
55	Trewin	John	San Mateo County Parks
56	Tyler	Steve	Town of Atherton
57	Valencia	Mighuel	City of East Palo Alto
58	Venezia	Daniel	City of Redwood City
59	Vetter	Steve	City of San Bruno
60	Walsh	Renee	City of San Bruno
61	Wheeler	Howard	Loral Landscaping, Inc.
62	Wilson	Jerry	City of San Bruno
63	Zumba	Tony	City of San Mateo

SMCWPPP Parks Maintenance & IPM Work Group Landscape IPM Workshop February 27, 2013

Attendance List

ATTENDEE FROM FOSTER CITY

	Last Name	First Name	Municipality
1	Acker	Alan	City of Menlo Park
2	Aizawa	Brian	City of Redwood City
3	Atre	Vishakha	EOA. Inc./ Program Staff
4	Avtonomoff	Bradley	City of Pacifica
5	Braas	Kelley	City of Daly City
6	Cardenas	Jorge	Loral Landscaping
7	Cerini	Larry	City of San Bruno
8	Chavez	Jose	Town of Hillsborough
9	Cipres	Hector	City of Menlo Park
10	Clark	Aren	City of Pacifica
11	Daher	Michelle	City of East Palo Alto
12	Dahl	Clay	Town of Hillsborough
13	Daldrup	Stephen	Veolia Water NA
14	Del Carlo	Matthew	County of San Mateo Parks
15	Dela Cruz	Jesse	City of Daly City
16	DeOliveira	Joao	City of San Bruno
17	Drastrup	Dorte	City of Foster City
18	Duran	Lou	City of San Carlos
19	Eide	Jeremy	SMC Agricultural Weights & Measures/ Speaker
20	Ellisette	Jean Pierre	City of Pacifica
21	Escoto	Greg	San Mateo County Parks
22	Espinoza	Francisco	City of Redwood City
23	Fa	Matiu	City of Foster City
24	Falzon	Vince	City of Burlingame
25	Fascenda	Ron	City of Pacifica
26	Florez	Joe	County of San Mateo
27	Francis	Gary	Town of Hillsborough
28	Fukudome	Glenn	City of Redwood City
29	Gomba	William	City of Foster City
30	Gostisha	Sheila	County of San Mateo Parks
31	Gotelli	Louis	Town of Colma
32	Gotthardt	Garrett	City of Foster City
33	Grunwald	Kingsley	City of San Mateo Parks
34	Haena	Todd	City of Foster City
35	Hanson	Donald	City of Foster City
36	Harivandi	Ali	UC Cooperative Extension/ Speaker
37	Harmison	Richard	City of Foster City
38	Harmison	Robin	City of Foster City
39	Hebert	Steven	Swat Pest Control/ Speaker

	Last Name	First Name	Municipality
40	Herbert	Dominique	City of Redwood City
41	Hernandez	Manny	City of Foster City
42	Hollis	Mike	City of Redwood City
43	Hummel	Gordon	City of Menlo Park
44	Hurtado	Oswaldo	City of Menlo Park
45	Jimenez	Oswald	City of Foster City
46	Kerr	Kristin	EOA, Inc./ Program Staff
47	Kieffer	Ed	City of Menlo Park
48	Kraemer	Stephen	County of San Mateo Parks
49	Matonis	Valerie	City of Redwood City
50	Matthews	Lindsey	Loral Landscaping
51	Melger	Juan	City of Daly City
52	Mooney	David	City of Menlo Park
53	Moore	David	Neudorff North America
54	Moreno	Leonardo	City of Redwood City
55	Munoz	Genaro	City of Foster City
56	Murphy	Robert	City of Foster City
57	Nicholls	Ed	City of San Bruno
58	Niehuser	Paul	City of San Bruno
59	Ortiz	Andres	City of San Mateo Parks
60	Palmini	Mari	City of San Bruno
61	Paolino	John	Town of Hillsborough
62	Perez	Juan	City of Menlo Park
63	Perez	Leno	City of Menlo Park
64	Pimentel	Scott	County of San Mateo
65	Purido	Mario	City of East Palo Alto
66	Rodricks	Kenneth	Town of Hillsborough
67	Ryan	Matthew	City of Foster City
68	Schroeder	Nazmeen	City of Foster City
69	Soulard	Mark	City of San Mateo Parks
70	St. Martin	Jean	San Carlos
71	Stipp	Randy	City of Daly City
72	Sutherland	Andrew	UC Cooperative Extension/ Speaker
73	Templin	Jeff	City of Daly City
74	Thompson	Paul	City of Daly City
75	Trewin	John	County of San Mateo - Public Works
76	Valencia	Miguel	City of East Palo Alto
77	Valencia	Alex	City of East Palo Alto
78	Vaplon	Richard	City of Burlingame
79	Vetter	Steve	City of San Bruno
80	Weber	Daniel	City of Foster City

Jan. 23rd, 2013:

IPM &

Pesticide Safety Training:

WILLIAM GOMBA

Oswald Jimenez

T-BONE

Doris HANSON

Matin K. Fa

Nazmeen Schroeder

Robert Murphy

Peter Chiamos

Daniel Weber

Richard Hermison

Robin Harmison

GEVARO MUÑOZ

Tammy Pounder

madhew Ryan

Kurt Schaffer

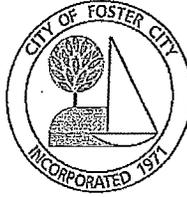
Garrett Gotthardt

TRAINER: DORTE DRASTRUP

Corp YARD Training Rev.

**LIST OF PESTICIDE APPLICATORS and TRAINED PERSONNEL
FOR
City of Foster City
FY 12/13**

FY 12/13 APPLICATORS:	List of who attended County IPM training Feb. 27, 2013:	QAC/PCA Certificate holders:
	1. Dorte Drastrup	1. Pete Chiamos QAC
1 Gomba Bill	2. Matiu Fa	2. Dorte Drastrup QAC/PCA
2 Gotthardt Garrett	3. Bill Gomba	3. Garrett Gotthardt QAC
3 Haena Todd	4. Garrett Gotthardt	4. Todd Haena QAC
4 Hanson Don	5. Todd Haena	5. Tammy Pounder QAC
5 Harmison Richard	6. Donald Hanson	
6 Harmison Robin	7. Richard Harmison	
7 Jimenez Oswald	8. Robin Harmison	
8 Munoz Genaro	9. Manny Hernandez	
9 Ryan Matt	10. Oswald Jimenez	
10 Schroeder Nazmeen	11. Genaro Munoz	
	12. Robert Murphy	
	13. Matthew Ryan	
	14. Nazmeen Schroeder	
	15. Daniel Weber	
	Contractor: Loral Landscaping	



Memorandum:

To: Kevin M. Miller, Parks and Recreation Director
 Raymond Towne, Public Works Director

From: Dorte Drastrup, Parks Superintendent and IPM Coordinator *[Signature]*
 Norm Dorais, Public Works Manager and IPM Coordinator *[Signature]*

Date: December 15, 2011

Subject: Adoption of Updated Integrated Pest Management Policy

Recommendation:

Staff has reviewed and recommends adoption of the updated Integrated Pest Management (IPM) Policy by Parks, Public Works, and Building Maintenance. (Please see attachments).

Executive Summary:

The San Francisco Bay Regional Water Quality Control Board (Water Board) has adopted a municipal regional stormwater permit (MRP). This permit requires the City and each of the other 75 public agencies covered by the MRP to implement pesticide control programs to minimize reliance on pesticides that pose a threat to water quality and require IPM in municipal operations and on municipal property. Foster City Maintenance Staff has already been implementing IPM as Best Management Practices for over ten years. The adoption of the attached policy satisfies the more specific and formal requirements set forth by the Water Board.

Background:

In 2003, the City of Foster City informally adopted an integrated pest management (IPM) policy in accordance with the State's 1999 stormwater requirements to develop performance standards for municipal pest management. The 2003 policy was based on a template developed by the San Mateo Countywide Water Pollution Prevention Program (Countywide Program) and was adopted by most jurisdictions in the county.

The San Francisco Bay Regional Water Quality Control Board (Water Board) adopted a municipal regional stormwater permit (MRP) in October 2009, requiring the City and each of the other 75 public agencies covered by the MRP to implement pesticide control

programs to minimize reliance on pesticides that pose a threat to water quality and require IPM in municipal operations and on municipal property (MRP Provision C.9).

The City was required to submit its existing IPM policy to the Water Board as part of its annual stormwater report in September 2010. Water Board staff indicated in a February 10, 2011 memorandum that the policy adopted by San Mateo jurisdictions did not meet the MRP's requirements because it was expressed as *recommendations* and not *requirements*. In addition, the existing 2003 version of the IPM policy lacked specificity about the hierarchical decision-making process and multi-step approach that should be used to control pests and, only where and when needed, address problems using the least toxic pesticides. In May 2011, Water Board staff expressed its intent to issue Notices of Violation to municipalities that did not adopt updated IPM policies.

In response to these reported deficiencies, the Countywide Program's Parks Maintenance and IPM Work Group developed an updated version of the model IPM policy, incorporating input from both the San Mateo County Agricultural Commissioner and Water Board staff.

Analysis:

The primary changes to the 2003 version of the IPM policy were to incorporate more specificity and clarify IPM is not a recommended activity, but a description of the city's commitment to minimize the use of pesticides that threaten water quality.

More specificity was incorporated into the updated IPM policy by incorporating ten steps that will be followed to control pests through a process that includes pest prevention, biological and habitat controls, and chemical controls when needed using reduced risk pesticides at the minimum amounts needed to be effective.

In addition, the MRP's requirements that are included in the updated version of the IPM policy include the following:

1. Clarify that the pesticides of concern are those that threaten water quality. The MRP contains a list of these pesticides.
2. Commit the City to establishing written standard operating procedures for pesticide use to ensure implementation of the IPM policy and to require employees and pest control contractors to comply with the standard operating procedures.
3. Track the use of pesticides and summarize this information in the annual municipal stormwater report consistent with the MRP's requirements.
4. Review purchasing procedures and service agreements with pest control contractors to determine what changes, if any, may be needed to support the implementation of the IPM policy.

In accordance with Item 2, above, the Countywide Program's Parks Maintenance and IPM Workgroup developed written standard operating procedures for pesticide use that can be customized for utilization by each agency. Foster City's maintenance staff is already implementing those procedures. Also, at the suggestion of Water Board staff and similar to other IPM policies adopted in the Bay Area, the IPM policy states that

each department that performs pest management activities will identify an IPM coordinator who will be responsible for assisting staff to implement the city's IPM policy.

By the end of 2011 it is scheduled that over half of San Mateo County cities will have adopted this model IPM policy.

Fiscal Impact:

The cost associated with adopting and implementing the updated IPM policy is considered to be negligible because the City of Foster City has an existing IPM policy. The updated policy mainly adds specificity to the existing IPM policy so that the City's hierarchical pest control decision-making process is clear and consistent with the MRP requirements. In addition, by adopting an updated policy meeting MRP requirements, the City will likely avoid future enforcement actions that could include financial penalties based on Water Board staff's determination that the 2003 version of the IPM policy was inadequate.

Attachments:

1. IPM Policy
2. Standard Operating Procedures



San Mateo Countywide Water Pollution Prevention Program Model Integrated Pest Management (IPM) Policy

GOAL

The City of Foster City seeks to protect the health and safety of its employees and the general public, the environment and water quality, as well as to provide sustainable solutions for pest control through the reduced use of pesticides on property including buildings owned or managed by the City by applying Integrated Pesticide Management principles and techniques. The municipal regional stormwater permit requires that the City of Foster City minimize reliance on pesticides that threaten water quality.

REQUIRED USE OF INTEGRATED PEST MANAGEMENT

Employees implementing pest management controls will use Integrated Pest Management (IPM) techniques that emphasize non-pesticide alternatives. Pesticides will only be used after careful consideration of non-chemical alternatives and then the least toxic chemicals that are effective shall be used. Pest control contractors hired by the City of Foster City are required to implement IPM to control pests. This will be achieved by hiring only IPM-certified pest control contractors or by including contract specifications requiring contractors to implement IPM methods.

The City of Foster City will establish written standard operating procedures for pesticide use to ensure implementation of this IPM policy and to require municipal employees and pest control contractors to comply with the standard operating procedures.

The City will track employee and contractor pesticide use and prepare an annual report summarizing pesticide use and evaluating pest control activities performed consistent with the municipal regional stormwater permit's requirements.

The City will review its purchasing procedures, contracts or service agreements with pest control contractors and employee training practices to determine what changes, if any, need to be made to support the implementation of this IPM Policy.

The City will perform educational outreach and/or support Countywide or regional efforts to educate residential and commercial pesticide users on a) goals and techniques of IPM, and b) pesticide related water quality issues consistent with the municipal regional stormwater permit's requirements.

The IPM-based hierarchical decision making process that will be used to control pests will include the following:

1. Based on field observations evaluate locations and sites where pest problems commonly occur to determine pest population, size, occurrence, and natural enemy population, if present. Identify conditions that contribute to the

- development of pest populations, and decisions and practices that could be employed to manage pest populations
2. Design, construct, and maintain landscapes and buildings to reduce and eliminate pest habitats;
 3. Modify management practices including watering, mulching, waste management, and food storage to discourage the development of pest population;
 4. Modify pest ecosystems to reduce food, water sources, and harborage;
 5. Prioritize the use of physical controls such as mowing weeds, using traps, and installing barriers;
 6. Use biological controls to introduce or enhance a pests' natural enemies;
 7. When pest populations reach treatment thresholds (based on how much biological, aesthetic, economic or other damage is tolerable) non-pesticide management activities will be evaluated before considering the use of pesticides;
 8. When pesticides are necessary, select reduced risk pesticides and use the minimum amounts needed to be effective;
 9. Apply pesticides at the most effective treatment time, based on pest biology, monitoring, and other variables, such as weather, seasonal changes in wildlife use, and local conditions; and
 10. Whenever possible, use pesticide application methods, such as containerized baits, that minimize opportunities for mobilization of the pesticide in stormwater runoff.

Departments performing pest management activities will identify an IPM coordinator who is responsible for assisting staff with implementation of this IPM policy.

BACKGROUND

Pesticides are defined as: any substance or mixture of substances intended for preventing, destroying, repelling, or mitigating any pest. Pests can be insects, rodents and other animals, unwanted plants (weeds), bacteria or fungi. The term pesticide applies to herbicides, fungicides, insecticides, rodenticides, molluscicides and other substances used to control pests.

Integrated Pest Management (IPM) is an ecosystem-based strategy that focuses on long-term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed according to established guidelines, and treatments are made with the goal of removing only the target organism. Pest control materials are selected and applied in a manner that minimizes risks to human health, beneficial and nontarget organisms, and the environment.

IPM techniques could include biological controls (e.g., ladybugs and other natural enemies or predators); physical or mechanical controls (e.g., hand labor or mowing, caulking entry points to buildings); cultural controls (e.g., mulching, alternative plant type selection, and enhanced cleaning and containment of food sources in buildings); and reduced risk chemical controls (e.g., soaps or oils).

City owned or managed property/facility includes but is not limited to parks and open space, golf courses, roadsides, landscaped medians, flood control channels and other outdoor areas, as well as municipal buildings and structures.



City of Foster City
Standard Operating Procedures for Pesticide Use and Implementation
of Municipality's Integrated Pest Management Policy

Purpose: To minimize the use and reliance on pesticides that threaten water quality by implementing the city's policy [or ordinance] for integrated pest management (IPM) by all municipal employees and contractors hired to manage pests on municipal property.

Responsible Parties: All city personnel that as part of their municipal job duties are authorized to plan, manage, and control pests including pesticide applications and all city personnel that administer municipal contracts for applying pesticide on municipal property.

Contracts & Contractors: Contracts shall include a requirement that the contractor shall adhere to the city's IPM policy. This will be accomplished by using the following procedures:

1. Include a copy or link to the municipality's IPM policy in the contractor solicitation documents, e.g., Request for Proposal or Request for Quote, and make it clear that the pest control services being solicited must comply with the IPM policy.
2. Include a copy of the municipality's IPM policy in the contract's specifications.
3. Meet with the contractor to review the City's IPM policy.

Municipal Employees: Municipal employees who are authorized to manage pests are required to implement the city's IPM policy. This will be accomplished by using the following procedures:

1. Use cultural practices and pest prevention measures to minimize the occurrence of pest problems.
2. Set a threshold of tolerance for pests.
3. Use biological and physical controls that are environmentally appropriate and economically feasible to control pests.
4. Use chemical control as a last resort, and then the least toxic product will be used. Where feasible for structural pest control, insecticides will be applied as containerized baits.
5. Avoid the use of pesticides that threaten water quality¹ especially in formulations and situations that pose a risk of contaminating stormwater runoff.
6. Train employees on IPM techniques, pesticides-related stormwater pollution prevention methods, the municipality's IPM policy, and these standard operating procedures.
7. As part of the municipality's annual report for the municipal regional stormwater permit, report on the IPM policy's implementation by showing trends in the quantities and types of pesticides used and suggest reasons for any increases in uses of pesticides that threaten water quality¹ (as required by municipal regional stormwater permit Provision C.9.b.).

¹ The municipal regional stormwater permit identifies the following pesticides as having a concern to water quality: "organophosphorous pesticides (chlorpyrifos, diazinon, and malathion); pyrethroids (bifenthrin, cyfluthrin, beta-cyfluthrin, cypermethrin, deltamethrin, esfenvalerate, lambda-cyfluthrin, beta-cyfluthrin, cypermethrin, deltamethrin, esfenvalerate, lambda-cyhalothrin, permethrin, and tralomethrin); carbamates (e.g., carbaryl); and fipronil." (Provision C.9)

EXHIBIT A

SCOPE OF WORK and SCHEDULE

Scope of Deliverables:

SCOPE OF WORK for Foster City Cul-de-sacs, Walkways, and easements.

Contractor is to perform ongoing landscape maintenance as described in attached Cul-de-Sac, Levee, and Park Maintenance Specifications (*at prevailing wages*) from July 1, 2013, through June 30, 2014, at the following locations:

1. 28 cul-de-sacs:

12 Cul-de-sacs with Lawns, Shrubs, Groundcover and Trees:

- Sunfish 2 by
- Mullet 2 Sunfish Park
- Bluefish 2 by
- Shad 2 Shad Park
- Sandpiper 2 by
- Stilt 1 Kildeer Park
- Puffin 1 Puffin Ct.

16 Cul-de-sacs with Shrubs, Groundcover and Trees:

- Kildeer 2 by
- Stilt 1 Kildeer Park
- Turnstone 2 by
- Avocet 2 Turnstone
- Loon 2 Park
- Curlew 2
- Puffin 1 Off Crane
- Pelican 2
- Duck 2

2. 16 Georgian Squares with Shrubs, Trees, Groundcover and Hard-Scape):

- Trysail 2
- Foresail 2 (off Schooner)
- Mainsail 2
- Topsail 2 Entry to Ketch Park
- Staysail 2
- Spinnaker 1
- Trimaran 2 (off Spinnaker)
- Sloop 1
- Yawl 1 (Back side of Ketch Park)
- Ketch 1

3. 7 Island bridges with Groundcover and Hard-scape:

- **Surfbird Isle** (Widgeon St.) (Gull Park)
- **Shearwater Isle** (Flying Fish) (Gull Park)
- **Dolphin Isle** (Surfperch St.) (across from Shad Ct.)
- **Sailfish Isle** (Bowfin) (Marlin Park/Cod St.)
- **Shooting Star Isle** (Comet Dr.) (Lurline/Constitution Dr.)
- **Flying Mist Isle** (Polynesia Dr.) (Erckenbrack Park/Lurline)
- **Flying Cloud Isle** (Balclutha Dr.) (Erckenbrack Park/Matsonia)

Ice-plant: Trim ice-plant top and bottom as follows: 18" in from bottom edge (bulkhead) for walking. Edge at side-walk and trim 6" in from fence lines on sides. Edge along the steps.

Loose litter: Check and remove loose litter bi-weekly and always before major Holidays. On occasion remove litter more often as needed and/or requested by Manager.

Weed maintenance: Any visible weeds must be kept at 1" or less above ground.

Contractor must adhere to City of Foster City's IPM policy or program (see Attached IPM Policy). Careful precaution must be exercised to avoid any runoff into storm-drains or water-ways at all times. All chemical applications must be performed by properly trained or certified applicators only as required by Department of Pesticide Regulations (DPR) and City policy. Manager or appointed designee shall be notified in writing minimum 48 hours in advance of any chemical application. Notice shall include name and EPA # of chemical(s) to be applied, date and location(s). Posting shall be provided by contractor as required per label, DPR, or as requested by Manager.

Irrigation: None present except for quick-coupler in certain areas. *

4. Pilgrim and Constitution walkways:

Blow walkways minimum weekly. More often if needed during heavy leaf-drop/rain to keep the pathways safe and presentable for pedestrians.

Trim ice-plant, Podocarpus, overhanging branches, and other vegetation along pathways, side-walks, and fence-lines to keep the walkways safe and presentable for pedestrians.

Weed maintenance: Any visible weeds must be kept at 1" or less above ground.

Contractor must adhere to City of Foster City's IPM policy or program. Careful precaution must be exercised to avoid any runoff into storm-drains at all times. All chemical applications must be performed by properly trained/ certified applicators only as required by DPR and City policy. Manager or appointed designee shall be notified in writing minimum 48 hours in advance of any chemical application. Notice shall include name and EPA # of chemical(s) to be applied, date and location(s). Posting shall be provided by contractor as required per label, DPR, or as requested by Manager.

Loose litter: Check for and remove loose litter weekly.

Irrigation maintenance and repairs as needed. Note: These areas are well established and rarely need any water.

Note: Parks staff will empty trash- and recycling cans, and refill dog-bag-dispensers. *



II. TECHNICAL MAINTENANCE SPECIFICATIONS

GENERAL LANDSCAPE MAINTENANCE REQUIREMENTS

All maintenance functions shall be performed in accordance with the following specifications and at the frequencies indicated. The City shall have the right to determine schedule days and the extent and frequency of additional "as needed" services. Standards and frequencies may be modified from time to time as deemed necessary by the City for the proper maintenance of the facilities. It is expected that each site be inspected a minimum of once per week.

All operations will be conducted so as to provide maximum safety for the public and minimize disruption to the public.

Leaves, glass, paper, weeds, and any other debris will be removed from landscaped areas and disposed of off site.

Contractor will clean sidewalks, roadways, pathways, and any other areas littered or soiled by his or her maintenance operations.

The Contractor shall maintain all cul-de-sacs, easements, and levee area clean of weeds, litter and debris at all times.

Plant materials on or adjacent to cul-de-sacs, easements or roadway intersections shall be pruned to provide adequate **sight distance** for vehicles entering the intersection.

Plant materials shall be pruned so that all traffic control signs are clearly visible to approaching vehicles.

The City shall be notified immediately of any unusual, hazardous or vandalized conditions at the work site, including but not limited to broken street lights, fallen tree branches, or any item that creates a potential hazard.

The Contractor shall control all insects, diseases, rodents, snails, ants, slugs and other like pests *in an IPM manner* and without the use of any Pyrethroids. The Parks Manager or City's representative should be made aware of any control measures to be used, showing evidence of written recommendations from the Contractor's Pest Control Advisor.

Hardscape maintenance shall include maintaining all concrete, brick paver, and asphalt surfaces free of debris, dirt and weeds. These are typically the concrete areas located within the cul-de-sacs (inclusive of cul-de-sacs

Ground Cover Maintenance

All ground cover areas shall be maintained in a trimmed and weed-free condition.

A. **Weeds** - Contractor must adhere to City of Foster City's IPM Protocols that *"requires that the City departments and City contractors who apply pesticides to City property, eliminate or reduce pesticide applications to the maximum extent feasible"*. I.e.:

- 1) Weeds on bare ground or hard-scape shall be mowed or line-trimmed. Any visible weeds must be kept at 1" or less above ground.
 - 2) Noxious weeds, such as Mallow, Fennel, "Wild Garlic", and "Thistle" shall first be pulled or mechanically removed, then controlled with chemical applications as necessary (category III "Caution" only).
- Careful precaution must be exercised to avoid any runoff into storm-drains at all times.
 - All chemical applications must be performed by properly trained/ certified applicators only as required by DPR and City policy.
 - Manager or appointed designee shall be notified in writing minimum 48 hours in advance of any chemical application. Notice shall include name and EPA # of chemical(s) to be applied, date(s) and location(s).
 - Posting shall be provided by contractor as required per label, DPR, or as requested by Manager.

Weed removal will be done on a **weekly** basis. A pre-emergent herbicide may be used where appropriate in shrub and ground cover beds to inhibit weed growth. Weeds not killed with herbicides shall be removed manually. The Contractor at his expense shall replace plants killed by weeds and chemicals, etc. Weeds shall be controlled and not allowed to become an "eye-sore" or reach an objectionable height, as determined by the City's representative or Parks Manager.

B. **Ground Cover** - Ground cover areas shall be fertilized once per year in April with 15-15-15 commercial fertilizer or equal, at a rate of 6 pounds per 1,000 square feet. Levee- and island bridges ice-plant shall be fertilized once per year during rainy season at a time it will be "watered in" by the rain and not subject to run-off. In addition, the contractor shall follow fertilizer recommendations made in the soils report. Fertilizer shall be a complete fertilizer furnishing the required percentage of nitrogen, phosphoric acid and potash to keep groundcover, trees, shrubs and other plants in a healthy and vigorous growing condition. Applications shall be made at recommended rates. If the application of iron, zinc or other trace minerals is required to correct a specific soil deficiency, it shall also be applied as specified by the soils Inspector at the Contractor's expense.

4



BAY-FRIENDLY COALITION

May 7, 2013

Dennis Solis
 P.O. Box 20926
 Castro Valley, CA 94546

Dear Dennis,

Thank you for establishing yourself as a Bay-Friendly Qualified Professional. As a Bay-Friendly trained professional, you embody the heart of the Bay-Friendly organization because you are implementing our methodology of sustainability in “real world” environments. Not only are you improving the Bay Area ecology through your everyday actions, you also are advocating for sustainability and moving the cause forward through your personal connections and outreach. We truly value and appreciate your involvement!

Enclosed in this packet you will find your graduation certificate and Bay-Friendly Qualified Professional embroidered patch in addition to this membership recognition letter. Your training program participation includes a two-year complimentary membership in the Bay-Friendly Coalition, which entitles you to discounts on publications & select events, and updates on the latest happenings in the world of Bay-Friendly.

We hope you have already explored and/or joined the professional networking site on LinkedIn. Instructions were included with your congratulatory email sent last week.

Finally, you should have received an email recently with your instructions to login to our online directory of Qualified Professionals. If you haven't already done so, we ask that you login to the site and update your listing. You may have noticed that we do quite a bit of communicating with our professionals group via email and “snail” mail so it's vital that we have your most current information. **If you have a company, address, or email change, the directory is the best place for you to update your information, and we very much appreciate your keeping that information current.**

We welcome any ideas you have for even more ways we can better serve you. Thank you again for your commitment and contribution toward our efforts to create healthy & beautiful urban environments!

Sincerely,

Deborah Sherman, Manager of Admin & Operations
 Bay-Friendly Landscaping & Gardening Coalition
deborah@bayfriendlycoalition.org



Bay-Friendly Coalition
 Member #MBR-000374
 Dennis Solis
 Echo Landscape

Member: Individual
 Valid: 03/01/2012 - 02/28/2014

Helping people and plants thrive, naturally!



CLARK PEST CONTROL RECEIVES 2009 IPM INNOVATOR AWARD FOR EFFORTS TO REVOLUTIONIZE THE PEST MANAGEMENT INDUSTRY



“IPM Innovators are role models for change from traditional pest control to strategies that reduce or eliminate toxic pesticides. One of our missions is to encourage through recognition the use of pest control methods that are more protective of public health and the environment. We especially applaud Clark Pest Control for its efforts to find a replacement for pyrethroid pesticides for residential pest control.”

DPR Director Mary-Ann Warmerdam



Our S.M.A.R.T.[®] service and business philosophy is based on IPM (Integrated Pest Management) which refers to a sustainable approach to pest management with the minimal impact to people, property, and the environment. We consistently practice Sustainable Methods And Responsible Treatments (S.M.A.R.T.) in our every day operations.



In addition, Clark helped to develop GreenPro, a national IPM certification program for the pest management industry, and was one of the first companies to become certified. In fact, Clark Pest Control has more GreenPro certified technicians than any other pest management company in the world.

“we need you”

Utilize our resources and follow us:

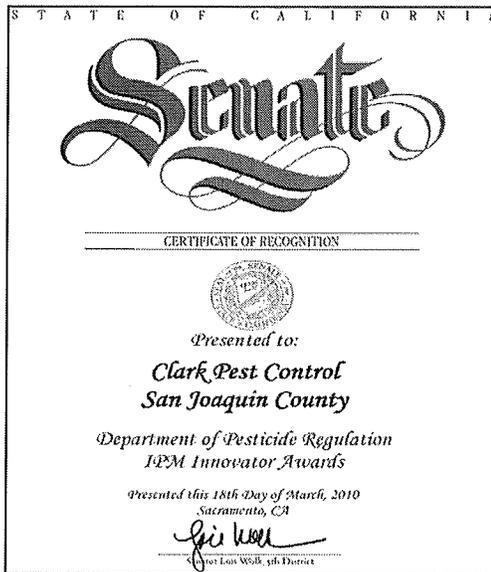


www.clarkpest.com | clarkcommercialservices@clarkpest.com | 1.800.936.3339



Our Distinguished Awards!

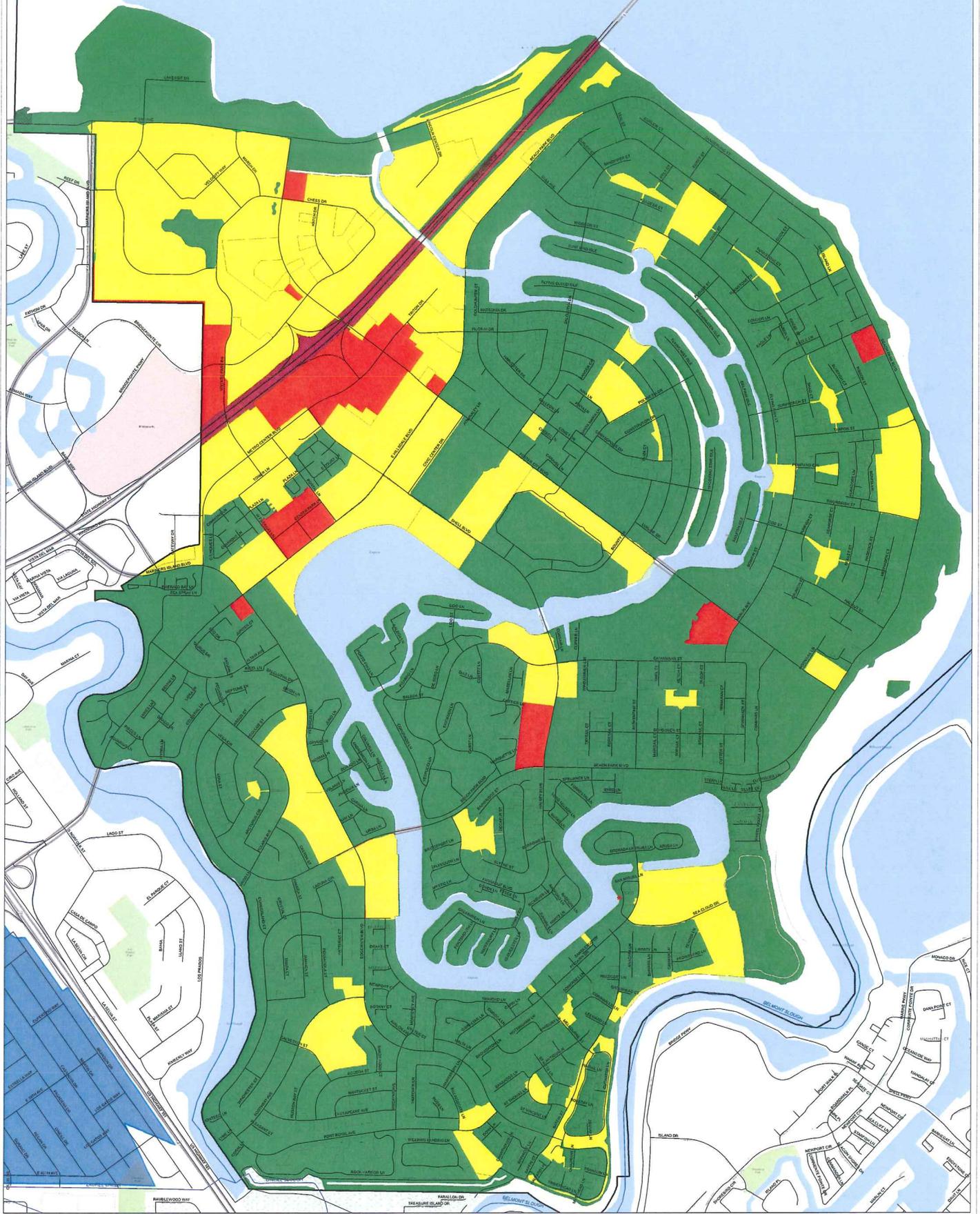
Our efforts to bridge conventional pest control methods with environmentally-conscious alternatives have been recognized by CalEPA!



Clark is the S.M.A.R.T.(er) Choice

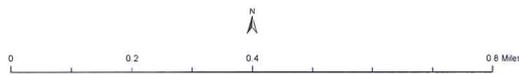
Attachment 8

City of Foster City Draft Final Trash Generation Rate Map - August 9th, 2013



Legend

Low (< 5)	Non-Jurisdictional
Medium (5 - 10)	Full Trash Capture
Medium/High	Trash Hot Spot
High (10 - 40)	Streets
High/Very High	Agency Boundary
Very High (> 50)	Creeks



Data Sources:
 Streets: San Mateo County
 City Boundaries: San Mateo County
 Background: ESRI World Topographic Map

Map Created By:
 ECA, Inc

Date:
 August 9th, 2013