



# TOWN OF HILLSBOROUGH

1600 Floribunda Avenue  
Hillsborough, CA 94010-6418  
Phone 650-375-7444  
Fax 650-548-0859

August 9, 2010

Matt Fabry  
General Program Coordinator  
San Mateo Countywide Stormwater  
Pollution Prevention Program  
555 County Center, 5<sup>th</sup> Floor  
Redwood City, CA 94063

Subject: **Deliverables of Period July-September 2009**

Dear Matt:

Enclosed please find the Town of Hillsborough's July –September 2009 Deliverable Report for the along with the required statements of certification. If you have any questions or need additional information, please call me.

Sincerely,

Dave Bishop  
Assistant City Engineer



# TOWN OF HILLSBOROUGH

1600 Floribunda Avenue  
Hillsborough, CA 94010-6418  
Phone 650-375-7444  
Fax 650-548-0859

August 19, 2010

Ms. Sue Ma  
Water Resources Control Engineer  
Regional Water Quality Control Board  
1515 Clay Street, Suite 1400  
Oakland, CA 94612

Subject: **Stormwater Pollution Prevention Program – Construction Inspection**

Dear Sue:

As required by the performance standards for construction inspection, as described in the San Mateo Countywide Stormwater Management Plan (April 2004-June 2010), the Town of Hillsborough requires that each active construction site be stabilized to minimize erosion and sediment discharges from disturbed areas and oversees the inspection of these sites to make sure these requirements are met.

I certify under penalty of law that all active construction sites within the Town of Hillsborough's jurisdiction have been inspected in the month of September 2010 prior to the beginning of the wet season. The inspections have been performed under my direction in accordance with a system designed to assure that qualified personnel properly inspect the sites and evaluate and communicate the information. This certification is based on my inquiry of the person or persons who supervise the qualified inspectors, or those persons directly responsible for conducting the inspections.

Please contact me at (650) 375-7588 with any further questions or comments.

Sincerely,

Dave Bishop  
Assistant City Engineer



**First Quarter - Year Deliverables**  
(July-September 2009)  
Due by January 20, 2010

Municipality: Town of Hillsborough

Contact Person: Dave Bishop Phone: (650) 375-7588

Please complete the following report and submit, along with a statement of certification, to Matt Fabry by the January 20, 2010 TAC meeting.)

**Submittal Checklist**

- 1. Certification Letter (signed by an authorized representative from your municipality)
- 2. Municipal Government Maintenance Monthly Record Keeping Forms (Attachment A)

Check if data submitted electronically. ....

	Street/Leaf	Storm/Litter
July 2009	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
August 2009	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
September 2009	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

\* For maintenance activities not conducted, please fill in zeros on the forms.

- 3. Stormwater Inspections & Violations Summary (for this reporting period - Attachment B)
- 4. Illicit Discharge Quarterly Summary Report: First Quarter

\* Please complete one form for each quarter (do not combine quarters).

- 5. Operations and Maintenance Information for Stormwater Treatment Measures form for each new and redevelopment project where post-construction, stormwater treatment controls have been implemented this reporting period (Attachment D)
- 6. Summary of Pre-Wet Season Erosion Control Inspections Form (Attachment E)
- 7. Table of New Development Projects (Attachment F)

To assist us in compiling information from all the municipalities, please also:

- Do not remove page breaks (start each component at the top of a new page).
- Write your municipality's name at the top of every page.

**COMPONENT 2. MUNICIPAL GOVERNMENT MAINTENANCE ACTIVITIES**

***I. Tasks described in the Stormwater Management Plan and which are therefore enforceable requirements of the NPDES permit***

1. Describe assistance provided to the Municipal Maintenance Subcommittee during July through September 2009. (Do not list the subcommittee meetings attended because EOA will track and include information about meeting attendance in SMCWPPP's Annual Report).
  - Hillsborough did not participate in the work group this referenced period.
  
2. Check that your agency has fully completed Municipal Government Maintenance Activities monthly record-keeping forms (Attachment A) for July through September 2009. Submit completed forms if not entered electronically.
  - Paper forms for July 1 through September 30, 2009 maintenance activities are attached.
  - Electronic files on webpage for July 1 through September 30, 2009 maintenance activities are complete.

Please be sure to include estimates of the amount of leaves and litter collected by your agency, including parks and public works personnel, volunteers and/or court-referred crews.

3. Describe assistance provided to the Parks Maintenance and IPM Work Group during July through September 2009. (Do not list the subcommittee meetings attended because EOA will track and include information about meeting attendance in SMCWPPP's Annual Report).
  - The Town of Hillsborough only has two small parks, which are maintained by the Street Department in a matter consistent with best management practices. The Town does not participate in the Park and Recreation work group.

**COMPONENT 3. INDUSTRIAL AND ILLICIT DISCHARGE CONTROLS**

*Performance standards contained in the Stormwater Management Plan and which are therefore enforceable requirements of the NPDES permit*

1. Submit completed Stormwater Inspections & Violations Summary forms (Attachment B).
  - a. How many businesses were inspected between July and September 2009?
    - Not applicable. The Town is zoned single family residential and has no industrial or commercial businesses.
  - b. How many inspected businesses had one or more violations using definition on the Summary Inspections & Violation Summary form?
    - Not applicable.
  - c. How many businesses had a violation that was pending correction as of end of day on September 30, 2009?
    - Not applicable.
  
2. Complete and submit the attached forms: *Illicit Discharge Inspection Quarterly Summary Report: 1st Quarter 2009/10 (Attachment C)*. **NOTE: For each illicit discharge found please fill out the Illicit Discharge Source Identification Form (Attachment C) and retain copies of the completed Illicit Discharge Source Identification Forms at your municipality (don't submit with deliverables). The completed forms must be made available if requested in the future by the Water Board staff or its representatives.**
  
3. Describe assistance provided to the CII Subcommittee and its Educational Outreach Work Group during July through December 2009. (Do not list the subcommittee meetings attended because EOA will track and include information about meeting attendance in SMCWPPP's Annual Report).
  - Not applicable. The Town is zoned single family residential and has no industrial or commercial developments/businesses.
  
4. Describe your municipality's use of SMCWPPP's business educational outreach materials, such as the Tips for a Cleaner Bay booklet, Vehicle Service Facility booklet, restaurant posters, and other outreach materials for businesses.
  - Not applicable. The Town is zoned single family residential and has no industrial or commercial developments/businesses.

## COMPONENT 4. PUBLIC INFORMATION AND PARTICIPATION

### ***I. Tasks described in the Stormwater Management Plan and which are therefore enforceable requirements of the NPDES permit.***

*Describe your public information and participation activities during the reporting period. Topics that shall be addressed, in as specific a manner as possible, include the following:*

1. Stenciling/signage conducted;
  - All drainage inlets and catch basins are stenciled with thermoplastic where possible that reads, “No Dumping; Drains to Bay”
  
2. Community outreach events held or participated in: (Remember that the performance standards state that municipalities over 50,000 in population will participate in five community outreach events annually, municipalities between 5,000 and 50,000 in population will participate in four activities annually, and municipalities less than 5,000 in population will participate in three activities annually.)

Existing community outreach events:

- Hillsborough staff participated in the Coast Cleanup Day-Outreach Tabling Event in September 19, 2009.

Educational material developed and/or distributed;

- The Town continues to put together a package for all the Less-Toxic-Pest-Management handouts and made available to Hillsborough residents in the Town Hall.
  - The Town provides Recycling Resource packets to all Contractors applying for demolition permits, including what and where salvaged materials may be taken.
  - As part of the County Program, a “Keep Car Wash Pollution Out of the Storm Drain” flyer placard was produced to educate homeowners regarding feasible methods of car washing that can mitigate contaminants such as oil, grease and metals, as well as soap and dirt can flow into storm drain.
  - The Town participates in a program sponsored by the South Bayside Waste Management Authority for a door-to-door collection of hazardous household waste.
- 
3. Describe assistance provided to the PIP subcommittee during July through September 2009. (Do not list the subcommittee meetings attended because EOA will track and include information about meeting attendance in SMCWPPP’s Annual Report.)
    - Hillsborough staff did not participate to the PIP subcommittee additional to the meeting hosted by EOA.

**COMPONENT 5. NEW DEVELOPMENT AND CONSTRUCTION SITE CONTROLS**

***I. Tasks described in the Stormwater Management Plan and which are therefore enforceable requirements of the NPDES permit.***

1. Describe assistance provided to the New Development Subcommittee during July through September 2009. (Do not list the subcommittee meetings attended because EOA will track and include information about meeting attendance in SMCWPPP's Annual Report).
  - Hillsborough staff did not participate/assist to the NDS during the referenced period.
  
2. List workshops attended other than SMCWPPP-sponsored workshops. (EOA will track and include information about your municipality's attendance at SMCWPPP-sponsored workshops in SMCWPPP's Annual Report)
  - Hillsborough staff did not attend workshops during the referenced period.
  
3. How many municipal staff members have received a certificate of completion from a Construction Site Stormwater Compliance workshop offered by SMCWPPP, the San Francisco Estuary Project, or the Santa Clara Valley Urban Runoff Pollution Prevention Program in the last three years?  
For the referenced period, zero municipal staff members received certification of completion from a Construction Site Stormwater Compliance workshop.

***II. Compliance with the Performance Standards.***

1. Please include in your deliverables the 2009 Certification letter that all active construction sites have been inspected prior to the wet season. Check this box if the letter is attached or enclosed.
  
2. Attach a completed copy of the Summary of Pre-Wet Season Erosion Control Inspections Form (Attachment E).

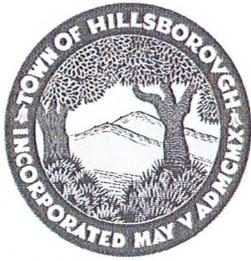
***III. Tasks required by Provision C.3 of SMCWPPP's NPDES permit amended on February 19, 2003.***

1. Attach a copy of the completed Operations and Maintenance Information for Stormwater Treatment Measures form (Attachment D) for each new and redevelopment project where treatment measures have been implemented during this reporting period.

- Not applicable. The Town is zoned single family residential and has no industrial or commercial Businesses.
2. As required by Provision C.3.e.iii of SMCWPPP's amended NPDES permit, provide the following details about your municipality's Operation and Maintenance (O&M) Verification Program:
- Not applicable. The Town is zoned single family residential and has no industrial or commercial businesses.
    - Provide a list or summary of O&M verification inspections conducted between July 1, 2009 and December 31, 2009. Include a summary of inspection results.
      - Not applicable. The Town is zoned single family residential and has no industrial or commercial businesses.
    - Describe any inspection follow-up.
      - Not applicable. The Town is zoned single family residential and has no industrial or commercial businesses.
    - Evaluate your municipality's O&M Verification Program's effectiveness.
      - Not applicable. The Town is zoned single family residential and has no industrial or commercial businesses.
    - Summarize any planned improvements to the O&M Verification Program.
      - Not applicable. The Town is zoned single family residential and has no industrial or commercial businesses.
    - Describe the organization structure of your O&M Verification Program.
      - Not applicable. The Town is zoned single family residential and has no industrial or commercial businesses.
3. Complete the Table of New Development Projects (Attachment F) for all Group 1 and 2 projects being planned or constructed during July through September 2009. NOTE: Include information on hydromodification management for all applicable projects that create and/or replace one acre or more of impervious surface and are located in susceptible areas.

**ATTACHMENT A**

**MUNICIPAL MAINTENANCE REPORTING FORMS**



# TOWN OF HILLSBOROUGH

1600 Floribunda Avenue  
Hillsborough, CA 94010-6418  
Phone 650-375-7444  
Fax 650-548-0859

August 9, 2010

Ms. Sue Ma  
Water Resource Control Engineer  
State Water Quality Control Board  
1515 Clay Street; Suite 1400  
Oakland, CA 94612

Subject: July – September 2009  
San Mateo Countywide Permit Report Hillsborough Street Sweeping Program

Dear Ms. Sue Ma:

As stated in the previous annual deliverables, the Town of Hillsborough does not own a motorized street sweeper. The Town does have a program that responds to the goal of reducing roadway pollutants in the waterways. Hillsborough's rural nature requires a slightly different approach to street sweeping than the more urbanized cities surrounding us.

Most roadways don't have a curb or gutter, and as a result, runoff drains into vegetated/landscaped areas. Where "curbs" exist, they are rolled curbs/gutters and less likely to collect street debris such as leaves and tree branches. When street debris collects within the rolled curbs/gutters, the residents are required to clean and dispose of materials in front of their property.

The Town makes a point of responding quickly to spills such as dumped or tracked construction materials. Whenever we can find the source, the Town will have the responsible party to remediate the incident. The Town will respond accordingly and will hand sweep and whenever the responsible party can not be contacted.

The Town also has an aggressive program to clean out drainage inlets in preparation during the winter months.

Please contact me at (650) 375-7588 with any further questions or comments.

Sincerely,

Dave Bishop  
Assistant City Engineer

**ATTACHMENT B**

**STORMWATER INSPECTIONS & VIOLATIONS SUMMARY**

# STORMWATER INSPECTIONS & VIOLATIONS SUMMARY (Attachment B)

**Municipality:**

**Period Covered By This Report:** July 1, 2009 through September 30, 2009

**Period Covered by the Previous Report:**

**Date:**

**Total Number of Inspections:**

**Total Number of Violations:**

**Total Follow-up Actions:**

**Total Violations Corrected:**

**Total Violations Pending:**

NAME ADDRESS TYPE OF BUSINESS	VIOL DATE	TYPES OF VIOLATION		DESCRIPTION OF VIOLATION, including whether violating flow reached a creek or other waterbody (name waterbody)	ENFORCEMENT ACTIONS						FOLLOW-UP ACTIONS	VIOLATIONS CORRECTED (YES/NO)	DATE CORRECTED
		PEX	NSW		N O N E	V N	W N	I N	F N	L A			

**Type of Violation**

PEX Pollutant Exposure  
NSW Non-Stormwater Discharge

Discharge of pollutants to storm drain system because pollutants are exposed to stormwater runoff.  
Discharge of non-stormwater materials to storm drain system. Non-stormwater discharges allowed by SMCWPPP's NPDES permit as conditionally exempted should not be identified as a NSW violation.

**Enforcement Actions**

NONE	No Action taken	IN	Informal Notice
VN	Verbal Notice	FN	Formal Notice
WN	Warning Notice	LA	Legal Notice

**ATTACHMENT C**

**ILLICIT DISCHARGE QUARTERLY SUMMARY REPORT FORMS**

**AND**

**ILLICIT DISCHARGE SOURCE IDENTIFICATION FORM**



# (Attachment C) Illicit Discharge Inspection Summary Report (July-September 2009)

Municipality: Town of Hillsborough – Public Works/Engineering Division

Contact: Catherine Chan

<b>I. Field Activities</b>			
1. <i>Describe field surveys.</i>	Industrial Areas	Commercial Areas	Residential Areas
Established locations visited:			
<b>Trash Racks</b>	--	--	45
<b>Inlets/Catch Basins</b>	--	--	300
<b>Junction Boxes</b>	--	--	30
<b>SD Lines (miles)</b>	--	--	0
<b>V-Ditches (miles)</b>	--	--	0
2. <i>List how many discharges were identified by the following methods. Include only discharges that could have been prevented by BMPs. Do not include fluid releases associated with minor traffic accidents.</i>			
a. During field surveys at established locations:		b. Calls from:	
-- identified by maintenance crews	-- maintenance crew		
-- identified by illicit discharge inspectors	-- other agencies		
	-- public		
3. <i>List the number of times the following materials were identified.</i>			
-- Sewage	-- Yard Wastes		
-- Used Motor Oil	-- Sediment and/or silt		
-- Antifreeze	-- Concrete Cutting Slurry/Washwaters		
-- Fuels	-- Vehicle Cleaning Washwaters		
-- Paint	-- Building/Sidewalk Washwaters		
-- Concrete	-- Other Washwaters		
-- Construction Debris	-- Industrial Wastes (solvents, metals, corrosives, cooling tower blowdown, etc)		
-- Wall Compound	-- Other (describe):		
-- Food Wastes			
<b>II. Follow-up Activities</b>			
1. <i>Describe whether sources of discharges were identified.</i>			
-- Number of sources that were identified			
-- Number of incidents when source of discharge was not identified			
2. <i>Describe whether discharges were abated.</i>			
-- Number of discharge incidents that were abated			
-- Number of new discharge incidents where discharge is continuing, as of the end of the reporting period; Attach the inspection report			
-- Number of continuing discharges that have already been reported in previous quarter(s).			
3. <i>Describe enforcement activities conducted.</i>			
-- Warning Notice (verbal warning)		-- Formal Violation	
-- Informal Violation		-- Legal Action	

**ATTACHMENT D**

**OPERATION AND MAINTENANCE INFORMATION FOR STORMWATER  
TREATMENT MEASURES**

**ATTACHMENT E**

**SUMMARY OF PRE-WET SEASON EROSION CONTROL INSPECTIONS FORM**



**Attachment E**  
**Summary of Pre-Wet Season Erosion Control Inspections Form**  
**Municipality Name Town of Hillsborough**

Directions: A copy of this completed form documenting your municipality's pre-wet season erosion control inspections should be included with your municipality's 2009 letter that certifies that each active construction site has been stabilized to minimize erosion and the discharge of sediment from disturbed areas prior to the FY 2009/10 wet season.

Project Name	Project Address	Project Type r=residential (units) c=commercial i=industrial g=governmental <sup>1</sup>	Does Project Have Coverage Under Statewide Construction General Permit?	Was Site Inspected by Municipal Staff? If so, provide inspection date(s)	Were Erosion and Sedimentation Control Measures Undertaken Acceptable? <sup>2</sup>	Describe Corrections Made NN= none needed
Johnston	425 Barbara Way	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/12/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input checked="" type="checkbox"/>
Back	45 Bel Aire Ct.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/9/09</u> , <u>10/13/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Perimeter control.
Ward	105 Bella Vista Rd.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/09/09</u> , <u>10/15/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Cover stockpiles and correct installation of fiber rolls
Bulawsky	1530 Bellevue Ave.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/7/09</u> , <u>10/14/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Cover stockpiles
Sanders	1055 Black Mountain	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/8/09</u> , <u>10/15/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input checked="" type="checkbox"/> Slope protection; street & curb/gutter cleaned

<sup>1</sup> Select one or more of the code letters that are applicable to the project site

<sup>2</sup> If no inspection was done, provide explanation in the certification letter about how the acceptability of the erosion and sedimentation control measures was determined.

**Attachment E**  
**Summary of Pre-Wet Season Erosion Control Inspections Form**  
Municipality Name Town of Hillsborough

Project Name	Project Address	Project Type r=residential (units) c=commercial i=industrial g=governmental <sup>1</sup>	Does Project Have Coverage Under Statewide Construction General Permit?	Was Site Inspected by Municipal Staff? If so, provide inspection date(s)	Were Erosion and Sedimentation Control Measures Undertaken Acceptable? <sup>2</sup>	Describe Corrections Made NN= none needed
Hildebrandt	30 Boroughwood Pl.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/12/09,</u> <u>10/15/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Construction entrance, tree protection and cover stockpile
	659 Brewer Dr.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/7/09,</u> <u>10/15/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Stockpile to be removed from ROW adjacent to curb/gutter
Brewer Developments, LLC	605 Brewer Dr.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/14/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input checked="" type="checkbox"/>
Abercrombie	837 Chiltern	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/8/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Inactive site, pre-existing BMPs are intact
Li	551 Craig Rd.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/6/09,</u> <u>10/15/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Tree protection, re-install silt fence at down slope area and slope protection
Ruzicka	5 Downey Way	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/7/09,</u> <u>10/12/09,</u> <u>10/15/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Cover stockpiles, stabilize construction entrance
Hoffman	25 Downey Way	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/7/09,</u> <u>10/13/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Tree protection, cover stockpiles and trash container, clear any debris

**Attachment E**  
**Summary of Pre-Wet Season Erosion Control Inspections Form**  
**Municipality Name Town of Hillsborough**

Project Name	Project Address	Project Type r=residential (units) c=commercial i=industrial g=governmental <sup>1</sup>	Does Project Have Coverage Under Statewide Construction General Permit?	Was Site Inspected by Municipal Staff? If so, provide inspection date(s)	Were Erosion and Sedimentation Control Measures Undertaken Acceptable? <sup>2</sup>	Describe Corrections Made NN= none needed
Vernon	5 Drayton Rd.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/8/09,</u> <u>10/15/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Soil & garbage stockpile to be covered, re-install tree protection, install perimeter control at down slope area.
Diercks	108 Essex Ln.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/8/09,</u> <u>10/15/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Cover stockpile, perimeter control and maintain garage
Lu	632 Fairway Circle	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/7/09,</u> <u>10/14/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Cover trash container and soil stockpiles, re-install silt fencing & fiber rolls, tree protection
Miller Developments	33 Farm Ln.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/9/09,</u> <u>10/15/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Cover trash container, install construction entrance, daily street maintenance
Klein	930 Hillsborough Blvd.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/7/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input checked="" type="checkbox"/>
Fitzpatrick	809 Irwin Ct.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/7/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input checked="" type="checkbox"/>

**Attachment E**
  
**Summary of Pre-Wet Season Erosion Control Inspections Form**
  
**Municipality Name Town of Hillsborough**

Project Name	Project Address	Project Type r= residential (units) c=commercial i=industrial g=governmental <sup>1</sup>	Does Project Have Coverage Under Statewide Construction General Permit?	Was Site Inspected by Municipal Staff? If so, provide inspection date(s)	Were Erosion and Sedimentation Control Measures Undertaken Acceptable? <sup>2</sup>	Describe Corrections Made NN= none needed
Leong	1585 Marlborough Rd.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/7/09,</u> <u>10/13/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Install fiber rolls along frontage and proper install silt fence
Tsia	28 Mountain Wood Lane	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>9/29/08,</u> <u>10/15/08</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Monitor and maintain site frequently
Miller Developments	68 Mountain Wood Lane	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/9/09,</u> <u>10/13/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Install erosion control measures
Ding	16 Oak Tree Pl.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/9/09,</u> <u>10/15/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Slope protection
Kordestani Ventures	2186 Parkside Avenue	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/7/09,</u> <u>10/14/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Cover trash container and maintenance



**Attachment E**  
**Summary of Pre-Wet Season Erosion Control Inspections Form**  
**Municipality Name Town of Hillsborough**

Project Name	Project Address	Project Type r=residential (units) c=commercial i=industrial g=governmental <sup>1</sup>	Does Project Have Coverage Under Statewide Construction General Permit?	Was Site Inspected by Municipal Staff? If so, provide inspection date(s)	Were Erosion and Sedimentation Control Measures Undertaken Acceptable? <sup>2</sup>	Describe Corrections Made NN= none needed
Cheng	1070 Parrott Drive	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/9/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Remove sandbags from curb/gutter and maintenance
Kruttschnitts	601 Provident Dr./ 3000 Ralston Ave.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>9/29/09</u> <u>10/6/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Proper installation of silt fence surrounding soil stockpiles, slope protection, daily monitoring and maintenance
Taheri	560 Pullman Road	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/9/09</u> <u>10/14/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Slope stabilization and tree protection
Spe Inc, & 600 Pullman, LLC	600 Pullman Raod	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/6/09</u> <u>10/14/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Install silt fence at down slope of rear property, maintain construction entrance and daily sweeping
Karn	700 Pullman Raod	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/9/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input checked="" type="checkbox"/>
Stamos	20 & 30 Ralston Avenue	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/12/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input checked="" type="checkbox"/>
Bennett	2755 Ralston Avenue	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/12/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Cover exposed manholes, soil and trash stockpiles, slope protection

**Attachment E**  
**Summary of Pre-Wet Season Erosion Control Inspections Form**  
Municipality Name Town of Hillsborough

Project Name	Project Address	Project Type r=residential (units) c=commercial i=industrial g=governmental <sup>1</sup>	Does Project Have Coverage Under Statewide Construction General Permit?	Was Site Inspected by Municipal Staff? If so, provide inspection date(s)	Were Erosion and Sedimentation Control Measures Undertaken Acceptable? <sup>2</sup>	Describe Corrections Made NN= none needed
Goodman	3480 Ralston Avenue	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/6/09,</u> <u>10/14/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Construction entrance restricted to only one (!), tree protection and proper installation of S-fence
Matar	110 Redwood Drive	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/9/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Site maintenance
Waldsmith	485 Remillard	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/9/09,</u> <u>10/13/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Site maintenance
Homan	280 Robin Rd.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/8/09,</u> <u>10/13/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Site maintenance and slope stabilization
Ballard	220 Roblar Rd.	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/9/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Cover stockpiles and site maintenance
Panjwani	95 outhdown Road	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/8/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input checked="" type="checkbox"/> Site maintenance
Kotseroglou	1383 Southdown Road	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/8/09,</u> <u>10/15/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input checked="" type="checkbox"/>

**Attachment E**  
**Summary of Pre-Wet Season Erosion Control Inspections Form**  
**Municipality Name Town of Hillsborough**

Project Name	Project Address	Project Type r=residential (units) c=commercial i=industrial g=governmental <sup>1</sup>	Does Project Have Coverage Under Statewide Construction General Permit?	Was Site Inspected by Municipal Staff? If so, provide inspection date(s)	Were Erosion and Sedimentation Control Measures Undertaken Acceptable? <sup>2</sup>	Describe Corrections Made NN= none needed
Garber	55 Tiptoe Lane	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/9/09,</u> <u>10/12/09,</u> <u>10/13/09</u> No	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/> Cover stockpiles, remove trash container from R/W, stabilize construction entrance and tree protection
Pace	620 W. Santa Inez	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/8/09,</u> <u>10/12/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input checked="" type="checkbox"/> Stabilize construction entrance, dust control, cover stockpile, inlet control and tree protection
Abuyaghi	10 Woodgate	r <input checked="" type="checkbox"/> (1 unit) c <input type="checkbox"/> i <input type="checkbox"/> g <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> date <u>10/9/09</u> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	NN <input type="checkbox"/>

**ATTACHMENT F**

**TABLE OF NEW DEVELOPMENT PROJECTS**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Project Name; Location (cross streets);	Name of Developer; Project Phase No. <sup>2</sup> ; Project	Status of Project	Project Type <sup>3</sup>	Site Acreage	New or Replaced Impervious Surface Area	Source Control Measure BMPs	Site Design Measure BMPs	Post-Construction Treatment BMPs				Pesticide Reduction Measures Included in Project	Alternative Compliance <sup>4</sup>		HMP <sup>5</sup>
								Treatment BMPs Used	Hydraulic Sizing Criteria Used	Operation & Maintenance Responsibility Mechanism	Referred to O&M Inspection Team (y/n)?		Basis of Impracticability	Alternative Compliance Measures	
<b>Private Projects</b>															
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

<sup>1</sup> List on this table information for all Group 1 and Group 2 Projects, e.g. those that create and/or replace at least 10,000 square feet of impervious surface. Projects that create and/or replace less than 10,000 square feet of impervious surface are not required to be reported.

<sup>2</sup> If a project is being constructed in Phases, each Phase should have a separate entry.

<sup>3</sup> Indicate project type, based on NPDES Permit Provision C.3.c categories: Commercial, Industrial, Residential, Streets/Road/Highways/Freeways, Significant Redevelopment.

<sup>4</sup> If a project was granted Alternative Compliance (Provision C.3.g), report required information on the Interim Alternative Compliance Form (Attachment \_\_).

<sup>5</sup> If hydromodification (HM) control is not required, state why not. If HM control is required, describe the control method used and attach the pre- and post-project hydrographs.



# TOWN OF HILLSBOROUGH

1600 FLORIBUNDA AVENUE  
HILLSBOROUGH  
CALIFORNIA  
94010-6418

## DEPARTMENT OF PUBLIC WORKS

August 16, 2010

Mr. Bruce Wolfe  
Executive Officer  
San Francisco Bay Regional Water Quality Control Board  
1410 Clay Street, Suite 1400  
Oakland, CA 94612

Subject: Notification of Duly Authorized Representatives for Town of Hillsborough

Dear Mr. Wolfe:

This is to document that the persons indicated below are duly authorized by me for signing and certifying municipal regional stormwater NPDES permit required reports for submittal to the San Francisco Bay Regional Water Quality Control Board (Regional Water Board). They may also authorize the City/County Association of Governments (C/CAG) of San Mateo County to sign and certify countywide/regional reports and studies prepared on behalf of the Town:

**Martha DeBry, Public Works Director** as the duly authorized representative, and

**David Bishop, Assistant City Engineer** as the alternate duly authorized representative.

As describe above, the persons listed above are also authorized to direct C/CAG's Executive Director or San Mateo Countywide Water Pollution Prevention Program's Stormwater Coordinator to sign and certify reports prepared by the San Mateo Countywide Water Pollution Prevention Program (Countywide Program) or Bay Area Stormwater Management Agencies Association (BASMAA) on behalf of the Town. This authorization for the submittal of countywide and BASMAA reports will typically occur by an affirmative vote of my duly authorized representative or alternate at the Countywide Program's Stormwater Technical Advisory Committee meetings, but the authorization may also be obtained through email, telephone, face to face contact, or other method of communication.

This notification will remain in effect until it is changed by me or my successor.

Very truly yours,

Anthony Constantouros  
City Manager



# TOWN OF HILLSBOROUGH

1600 Floribunda Avenue  
Hillsborough, CA 94010-6418  
Phone 650-375-7444  
Fax 650-548-0859

August 31, 2010

Ms. Sue Ma  
San Francisco bay Regional Water Quality Control Board  
1410 Clay Street, Suite 1400  
Oakland, CA 94612

Subject: **Certification Statement**  
**Annual Report of Period December 2009 through June 2010**

Dear Sue:

Enclosed please find the Town of Hillsborough's December 2009 through June 2010 Annual Report along with the required statements of certification. In addition to the Annual Report, the Town of Hillsborough is hereby providing statement of certification for the trash hot spot selection information that was recently submitted to the Regional Water Board on July 1<sup>st</sup> of 2010 and participation in a regional collaborative monitoring program to implement the MRP's Provision C.8. If you have any questions or need additional information, please call me.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Sincerely,

Dave Bishop  
*Assistant City Engineer*

Town of Hillsborough  
Engineering Division  
(650) 375-7444



**ATTACHMENT B**

**Table of Contents**

<b>Section</b>	<b>Page</b>
Section 1 – Permittee Information.....	1-1
Section 2 – Provision C.2 Municipal Operations .....	2-1
Section 3 – Provision C.3 New Development and Redevelopment.....	3-1
Section 4 – Provision C.4 Industrial and Commercial Site Controls.....	4-1
Section 5 – Provision C.5 Illicit Discharge Detection and Elimination .....	5-1
Section 6 – Provision C.6 Construction Site Controls.....	6-1
Section 7 – Provision C.7. Public Information and Outreach .....	7-1
Section 8 – Provision C.8 Water Quality Monitoring.....	8-1
Section 9 – Provision C.9 Pesticides Toxicity Controls .....	9-1
Section 10 – Provision C.10 Trash Load Reduction.....	10-1
Section 11 – Provision C.11 Mercury Controls .....	11-1
Section 12 – Provision C.12 PCBs Controls .....	12-1
Section 13 – Provision C.13 Copper Controls.....	13-1
Section 14 – Provision C.14 PBDE, Legacy Pesticides and Selenium Controls.....	14-1
Section 15 – Provision C.15 Exempted and Conditionally Exempted Discharges .....	15-1

**Attachments**

Attachment A – Copy of Individual IPM Policy (C.9.a).....	A
Attachment B – Copy of the Contractors' IPM Certification or Equivalent (C.9.d).....	B



Section 1 – Permittee Information

Background Information			
<b>Permittee Name:</b>	Town of Hillsborough		
<b>Population:</b>	11,395		
<b>NPDES Permit No.:</b>	CAS612008		
<b>Order Number:</b>	R2-2009-0074		
<b>Reporting Time Period (month/year):</b>	November / 2009 through June / 2010		
<b>Name of the Responsible Authority:</b>	Dave Bishop	<b>Title:</b>	Assistant City Engineer
<b>Mailing Address:</b>	1600 Floribunda Ave.		
<b>City:</b>	Town of Hillsborough	<b>Zip Code:</b>	94010
		<b>County:</b>	San Mateo
<b>Telephone Number:</b>	(650) 375-7444	<b>Fax Number:</b>	(650) 548-0859
<b>E-mail Address:</b>	dbishop@hillsborough.net		
<b>Name of the Designated Stormwater Management Program Contact (if different from above):</b>	Catherine Chan	<b>Title:</b>	Assistant Engineer
<b>Department:</b>	Public Works – Engineering Division		
<b>Mailing Address:</b>	1600 Floribunda Ave.		
<b>City:</b>	Hillsborough	<b>Zip Code:</b>	94010
		<b>County:</b>	San Mateo
<b>Telephone Number:</b>	(650) 375-7444	<b>Fax Number:</b>	(650) 548-0859
<b>E-mail Address:</b>	cchan@hillsborough.net		

Section 2 - Provision C.2 Reporting Municipal Operations

**Program Highlights and Evaluation**  
 Highlight/summarize activities for reporting year:

Summary:  
 The Town of Hillsborough encompasses a rural geography that's zoned single family residence that requires other methods of maintenance compared to the common methods used in urbanized areas. The Town does not have typical streets and roads compared to other public agencies, but the Town responds diligently to all municipal operations. Addition to monthly inspections of the Public Works Corporation Yard, the Town has implemented a site specific Stormwater Pollution Prevention Plan (SWPPP) for the Corporation Yard as of July, 1, 2010. The SWPPP includes, but not limited to municipal vehicle maintenance and material storage facilities to comply with water quality standards.

**C.2.a. ► Street and Road Repair and Maintenance**

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and provide explanation in the comments section below:

<b>X</b>	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
<b>X</b>	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
<b>X</b>	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments:  
 All maintenance related debris and waste materials are disposed of at the corporation yard in waste containers and are transported to an approved facility by our contracted refuse company.

**C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing**

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

<b>NA</b>	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
<b>NA</b>	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs

Comments:  
 The Town has roadways without the traditional sidewalk with curb/gutter, and as a result, runoff drains into vegetated/landscaped areas. The

Town has rolled curb/gutters where collection of street debris is less likely. At times, when leaves and street debris collects within the rolled curbs/gutters, the residents are required to clean and dispose materials within their property limits. The Town have parking strips that is similar to sidewalks in which is installed with bricks or interlocking pavers, decomposed granite and grass-crete or turf blocks throughout the Town that serves as drainage systems that filters stormwater runoff prior discharge into the storm drain system.

**C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal**

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

X	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
X	Control of discharges from graffiti removal activities
X	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
NA	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal

Comments:

**C.2.d. ► Stormwater Pump Stations**

Does your municipality own stormwater pump stations:  Yes  No

If your answer is **No** then skip to **C.2.e.**

*(For FY 10-11 Annual Report only)* Complete the following table for dry weather DO monitoring and inspection data for pump stations! (add more rows for additional pump stations): **Not required for this Annual Report**

Pump Station Name and Location	First inspection Dry Weather DO Data		Second inspection Dry Weather DO Data	
	Date	mg/L	Date	mg/L

*(For FY 10-11 Annual Report only)* Summarize corrective actions as needed for DO monitoring at or below 3 mg/L. Attach inspection records of additional DO monitoring for corrective actions:

Summary:  
**Not Applicable.**  
 Attachments:

<sup>1</sup> Pump stations that pump stormwater into stormwater collection systems or infiltrate into a dry creek immediately downstream are exempt from DO monitoring.

*(For FY 10-11 Annual Report only)* Complete the following table for wet weather inspection data for pump stations (add more rows for additional pump stations): **Not Applicable.**

<b>Pump Station Name and Location</b>	<b>Date</b> (2x/year required)	<b>Presence of Trash</b> (Cubic Yards)	<b>Presence of Odor</b> (Yes or No)	<b>Presence of Color</b> (Yes or No)	<b>Presence of Turbidity</b> (Yes or No)	<b>Presence of Floating Hydrocarbons</b> (Yes or No)

C.2.e. ► Rural Public Works Construction and Maintenance	
Does your municipality own/maintain rural <sup>2</sup> roads:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If your answer is <b>No</b> then skip to <b>C.2.f.</b>	
Place an <b>X</b> in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:	
<input checked="" type="checkbox"/>	Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas
<input checked="" type="checkbox"/>	Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources
<input checked="" type="checkbox"/>	No impact to creek functions including migratory fish passage during construction of roads and culverts
<input checked="" type="checkbox"/>	Inspection of rural roads for structural integrity and prevention of impact on water quality
<input checked="" type="checkbox"/>	Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion
<input checked="" type="checkbox"/>	Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate
<input checked="" type="checkbox"/>	Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings
Comments including listing increased maintenance in priority areas:	

<sup>2</sup> Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

<b>C.2.f. ► Corporation Yard BMP Implementation</b>			
Place an <b>X</b> in the boxes below that apply to your corporations yard:			
<input type="checkbox"/>	We do not have a corporation yard		
<input type="checkbox"/>	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit		
<input checked="" type="checkbox"/>	We certify that we have a current <b>Stormwater Pollution Prevention Plan (SWPPP)</b> for the Corporation Yard		
Place an <b>X</b> in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type <b>NA</b> in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:			
<input checked="" type="checkbox"/>	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment		
<input checked="" type="checkbox"/>	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system		
<input checked="" type="checkbox"/>	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method		
<input checked="" type="checkbox"/>	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used		
<input checked="" type="checkbox"/>	Cover and/or berm outdoor storage areas containing waste pollutants		
Comments:			
If you have a corporation yard(s) that is not an NOI facility , complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:			
<b>Corporation Yard Name</b>	<b>Inspection Date</b> (1x/year required)	<b>Inspection Findings/Results</b>	<b>Follow-up Actions</b>
Town of Hillsborough Corporation Yard	Monthly inspections conducted throughout the year	Inspection locations includes: sewer lift station, wash racks, dump area, outdoor storage area, hazardous material storage, fuel dispensing area and catch basins throughout the yard. Confirmed that no surcharge of sewage and wash water occurred. All trash and green waste are contained in dumpsters accordingly and catch basins were cleaned from debris and trash. Storage areas were confirmed to be orderly and all containers are properly capped and sealed. Confirmed that the fuel dispensing area is in good condition with no cracks in the concrete pad and fuel tanks are completely sealed. Drainage is confirmed to be running properly with no discharge and basins are free of non-storm water discharge.	Cleaned and organized areas accordingly during inspections. Repairs were conducted to confirm that sewer pumps were in adequate condition.

Section 3 - Provision C.3 Reporting New Development and Redevelopment

**C.3.a. ► New Development and Redevelopment Performance Standard Implementation Summary Report**

Summary:

**Not required for this Annual Report.**

**C.3.b.v.(1) ► Regulated Projects Reporting Table**

Fill in attached table **C.3.b.v.(1)** or attach your own table including the same information.

**NO REGULATED PROJECTS WERE APPROVED DURING THE MRP REPORTING PERIOD (DECEMBER 1, 2009, THROUGH JUNE 30, 2010). SMCWPPP submitted a semi-annual report that includes information on projects that were in the review or construction process during the period of July 1 through November 30, 2009.**

**C.3.b. ► Green Streets Status Report**

(All projects to be completed by December 1, 2014)

On an annual basis (if applicable), report on the status of any pilot green street projects within your jurisdiction. For each completed project, report the capital costs, operation and maintenance costs, legal and procedural arrangements in place to address operation and maintenance and its associated costs, and the sustainable landscape measures incorporated in the project including, if relevant, the score from the Bay-Friendly Landscape Scorecard.

Summary:

**Not applicable. No pilot green street projects are planned within this jurisdiction.**

**C.3.b.v.(1) ► Regulated Projects Reporting Table**

Fill in attached table **C.3.b.v.(1)** or attach your own table including the same information

NO REGULATED PROJECTS WERE APPROVED DURING THE MRP REPORTING PERIOD (DECEMBER 1, 2009, THROUGH JUNE 30, 2010). SMCWPPP submitted a semi-annual report that includes information on projects that were in the review or construction process during the period of July 1 through November 30, 2009.

**C.3.b.v.(1) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period**

Project Name Project No.	Project Location <sup>3</sup> , Street Address	Name of Developer	Project Phase No. <sup>4</sup>	Project Type & Description <sup>5</sup>	Project Watershed <sup>6</sup>	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New and/or Replaced Impervious Surface Area <sup>7</sup> (ft <sup>2</sup> )	Total Pre-Project Impervious Surface Area <sup>8</sup> (ft <sup>2</sup> )	Total Post-Project Impervious Surface Area <sup>9</sup> (ft <sup>2</sup> )
<b>Private Projects</b>										
<b>Public Projects</b>										

<sup>3</sup> Include cross streets

<sup>4</sup> If a project is being constructed in phases, use a separate row entry for each phase.

<sup>5</sup> Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.

<sup>6</sup> State the watershed(s) that the Regulated Project drains to. Optional but recommended: Also state the downstream watershed(s).

<sup>7</sup> State both the total new impervious surface area and the total replaced impervious surface area, as applicable.

<sup>8</sup> For redevelopment projects, state the pre-project impervious surface area.

<sup>9</sup> For redevelopment projects, state the post-project impervious surface area.

**NO REGULATED PROJECTS WERE APPROVED DURING THE MRP REPORTING PERIOD (DECEMBER 1, 2009, THROUGH JUNE 30, 2010). SMCWPPP submitted a semi-annual report that includes information on projects that were in the review or construction process during the period of July 1 through November 30, 2009.**

**C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period**

Project Name Project No.	Status of Project <sup>10</sup>	Source Control Measures <sup>11</sup>	Site Design Measures <sup>12</sup>	Treatment Systems Approved <sup>13</sup>	Operation & Maintenance Responsibility Mechanism <sup>14</sup>	Hydraulic Sizing Criteria <sup>15</sup>	Alternative Compliance Measures <sup>16/17</sup>	Alternative Certification <sup>18</sup>	HM Controls <sup>19/20</sup>
<b>Private Projects</b>									
<b>Public Projects</b>									

<sup>10</sup> For private projects, state project application submittal date; application deemed complete date; and, final discretionary approval date. For public projects, state plans and specifications approval date.

<sup>11</sup> List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

<sup>12</sup> List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

<sup>13</sup> List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

<sup>14</sup> List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

<sup>15</sup> See Provision C.3.d. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3)

<sup>16</sup> For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

<sup>17</sup> For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

<sup>18</sup> Note whether a third party was used to certify the project design complies with Provision C.3.d.

<sup>19</sup> If HM control is not required, state why not.

<sup>20</sup> If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

**C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting**

(1) Fill in attached table <b>C.3.h.iv (1)</b> or attach your own table including the same information.
(2) On an annual basis, provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.
Summary: <b>NO REGULATED PROJECTS WERE APPROVED DURING THE MRP REPORTING PERIOD (DECEMBER 1, 2009, THROUGH JUNE 30, 2010). SMCWPPP submitted a semi-annual report that includes information on projects that were in the review or construction process during the period of July 1 through November 30, 2009.</b>
(3) On an annual basis, provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).
Summary: <b>NO REGULATED PROJECTS WERE APPROVED DURING THE MRP REPORTING PERIOD (DECEMBER 1, 2009, THROUGH JUNE 30, 2010). SMCWPPP submitted a semi-annual report that includes information on projects that were in the review or construction process during the period of July 1 through November 30, 2009.</b>

**C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting**

Fill in table **below** or attach your own table including the same information.

Facility/Site Inspected and Location	Party Responsible <sup>21</sup> For Maintenance	Date of Inspection	Type of Inspection <sup>22</sup>	Type of Treatment/HM Control(s) Inspected <sup>23</sup>	Inspection Findings or Results <sup>24</sup>	Enforcement Action Taken <sup>25</sup>	Comments

<sup>21</sup> State the responsible operator for installed stormwater treatment systems and HM controls.

<sup>22</sup> State the type of inspection (e.g., annual, follow-up, spot, etc.).

<sup>23</sup> State the type(s) of treatment systems inspected (e.g., bioretention facility, flow-through planter, infiltration basin, etc...) and the type(s) of HM controls inspected, and indicate whether the treatment system is an onsite, joint, or offsite system.

<sup>24</sup> State the inspection findings or results (e.g., proper installation, improper installation, proper O&M, immediate maintenance needed, etc.).

<sup>25</sup> State the enforcement action(s) taken, if any, as appropriate and consistent with your municipality's Enforcement Response Plan.

**C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting**

Fill in table **below** or attach your own table including the same information.

Facility/Site Inspected and Location	Party Responsible <sup>21</sup> For Maintenance	Date of Inspection	Type of Inspection <sup>22</sup>	Type of Treatment/HM Control(s) Inspected <sup>23</sup>	Inspection Findings or Results <sup>24</sup>	Enforcement Action Taken <sup>25</sup>	Comments

**NOTE:** NO REGULATED PROJECTS WERE APPROVED DURING THE MRP REPORTING PERIOD (DECEMBER 1, 2009, THROUGH JUNE 30, 2010). SMCWPPP submitted a semi-annual report that includes information on projects that were in the review or construction process during the period of July 1 through November 30, 2009.

**Section 4 – Provision C.4 Industrial and Commercial Site Controls**

**Program Highlights**

Provide background information, highlights, trends, etc. For FY 09-10 Annual Report describe steps taken to revise your program to meet new data tracking and reporting requirements.

**Not applicable. The Town is zoned single family residential and has not industrial or commercial developments/businesses.**

**C.4.a.ii ► Legal Authority**

*(For FY 09-10 Annual Report only)* Do you have adequate legal authority to obtain effective stormwater pollutant control on industrial sites?

<input type="checkbox"/>	<b>Yes</b>	<input checked="" type="checkbox"/>	<b>No</b>
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If **No**, explain:

**Not applicable. The Town is zoned single family residential and has not industrial or commercial developments/businesses.**

**C.4.b.i. ► Business Inspection Plan**

*(For FY 09-10 Annual Report only)* Do you have a Business Inspection Plan?

<input type="checkbox"/>	<b>Yes</b>	<input checked="" type="checkbox"/>	<b>No</b>
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If No, explain:

**Not applicable. The Town is zoned single family residential and has not industrial or commercial developments/businesses.**

**C.4.b.iii.(1) ► Potential Facilities List**

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

**Not applicable. The Town is zoned single family residential and has not industrial or commercial developments/businesses.**

**C.4.b.iii.(2) ► Facilities Scheduled for Inspection**

List below or attach your list of facilities scheduled for inspection during the current fiscal year.

**Not applicable. The Town is zoned single family residential and has not industrial or commercial developments/businesses.**

**C.4.c.ii.(5) ► Enforcement Response Plan**

(For FY 09-10 Annual Report only) Have you developed and implemented an Enforcement Response Plan by April 1, 2010?  Yes  No

Comment:

**The Town does not have industrial or commercial developments/businesses, but in addition to implementing an Enforcement Response Plan by April 1, 2010, the Town has existing procedures that were improved through the ERP in responding to emergency incidents for construction and/or maintenance activities throughout the Town that is zoned single family residence.**

**C.4.c.iii.(1) ► Facility Inspections**

Fill out the following table or attach a summary of the following information.

**Not applicable. The Town is zoned single family residential and has not industrial or commercial developments/businesses. Facilities inspected are Public Schools and Utility Facility(ies) conducted by the County Environmental Health.**

	Number	Percent
Number of businesses inspected (if known)	10	
Total number of inspections conducted	10	
Violations issued (excluding verbal warnings)	0	
Sites inspected in violation	0	
Violations <sup>1</sup> resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	NA	

<sup>1</sup> Total number of violations equals the number of initial enforcement actions (i.e. one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

**C.4.c.iii.(2) ► Frequency and Types/Categories of Violations Observed**

Fill out the following table or attach a summary of the following information.

**Not applicable.**

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. non-stormwater discharge)	NA
Potential discharge (e.g. BMPs not in place or ineffective)	NA

**C.4.c.iii.(2) ► Frequency and Type of Enforcement Conducted**

Fill out the following table or attach a summary of the following information.  
 The Town is contracted with the County Environmental Health and facilities inspected did not have any unresolved violations. Below is an outline of the Town's levels of enforcement:

Level 4 –

	<b>Enforcement Action</b> (as listed in ERP) <sup>1</sup>	<b>Number of Enforcement Actions Taken</b>	<b>% of Enforcement Actions Taken<sup>2</sup></b>
Level 1	A verbal warning is enforced for threatened violations due to inadequate housekeeping, lack of appropriate BMPs to prevent pollution, or threatened non-stormwater discharges disallowed by MRP	0	NA
Level 2	A written warning/notice of violation is Issued for minor violations or if the response to a verbal warning is inadequate. A written warning may be in the form of a written inspection report, such as a completed Standard Stormwater Facility Inspection Report Form; letter; or checklist that describes violations, expected corrections, and schedule for correction.	0	NA
Level 3	A Stop Work Notice is issued for major violations or if the response to written warning is inadequate. A stop work order to cease all activities on the site except for activities related to the correction of violation(s)	0	NA
Level 4	Legal action is pursued for the most serious violations including where the response to the notice to comply is inadequate. These types of violations are referred to code enforcement officer and city attorney for civil and criminal prosecution.	0	NA
<b>Total</b>		0	NA

Notes:

<sup>1</sup>Agencies to list specific enforcement actions as defined in their ERPs.

<sup>2</sup>Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

**C.4.c.iii.(3) ► Types of Violations Noted by Business Category**

Fill out the following table or attach a summary of the following information.

**Not applicable.**

<b>Business Category<sup>1</sup></b>	<b>Actual Discharge Violations</b>	<b>Potential Discharge Violations</b>

Notes:

<sup>1</sup> List your Program's standard business categories.

**C.4.c.iii.(4) ▶ Non-Filers**

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

**No industries identified as non-filers during scheduled inspections during this fiscal year.**

**C.4.d.iii ▶ Staff Training Summary**

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance

**NOTE:** Municipal Staff utilizes the BASMAA prepared training materials available at: [http://www.flowstobay.org/ms\\_discharge.php](http://www.flowstobay.org/ms_discharge.php) under Materials.

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

**Program Highlights**

Provide background information, highlights, trends, etc. For FY 09-10 Annual Report describe steps taken to revise your program to meet new data tracking and reporting requirements.

**C.5.a.ii ► Legal Authority**

*(For FY 09-10 Annual Report only)* Do you have adequate legal authority to prohibit and control illicit discharges and escalate stricter enforcement to achieve expedient compliance?

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
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If **No**, explain:

**C.5.b.ii.(4) ► Enforcement Response Plan**

*(For FY 09-10 Annual Report only)* Have you developed and implemented an Enforcement Response Plan by April 1, 2010?

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
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If **No**, explain:

**C.5.c.iii ► Complaint and Spill Response Phone Number and Spill Contact List**

List below or attach your complaint and spill response phone number and spill contact list.

Contact	Description	Phone Number
Craig West	Public Works Supervisor	(650) 375-7444
Gary Francis	Public Works – Street Department Supervisor	(650) 375-7506

**C.5.d.iii ► Evaluation of Mobile Business Program**

Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities.

Description:

**Not applicable. The Town does not participate with the Mobile Business Program.**

**C.5.e.iii ► Evaluation of Collection System Screening Program**

Provide a summary or attach a summary of your collection screening program, a summary of problems found during collection system screening and any changes to the screening program this FY.

Description:  
**The Town does not have a formal screening program but current efforts that the Town does have is through identification and reporting of illicit discharges through the municipal maintenance staff and Town residents. To assess the illicit discharge, the police department, maintenance crew, public works supervisor (or representative), County Health Department and fire department reports to the location and conducts necessary assessment and corrective measures. All corrective measure required shall be completed in a timely order. Details of further enforcement procedures are implemented through the ERP.**

**C.5.f.iii.(1), (2), (3) ► Spill and Discharge Complaint Tracking**

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

	Number	Percentage
Discharges reported (C.5.f.iii.(1))	1	
Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2))	0	0
Discharges resolved in a timely manner (C.5.f.iii.(3))	1	100%

**C.5.f.iii.(4) ► Summary of major types of discharges and complaints**

Provide a narrative or attach a table and/or graph.

Section 6 – Provision C.6 Construction Site Controls

**C.6.a.iii ▶ Legal Authority**

(For FY 09-10 Annual Report only) Is your agency's legal authority adequate for C.6 compliance?  Yes  No

If No, explain:

**C.6.b.ii.(3) ▶ Enforcement Response Plan**

(For FY 09-10 Annual Report only) Was your Enforcement Response Plan developed and implemented by April 1, 2010?  Yes  No

If No, explain:

**C.6.e.iii.1.a, b, c ▶ Site/Inspection Totals**

Number of sites disturbing < 1 acre of soil requiring storm water runoff quality inspection (i.e. High Priority) (C.6.e.iii.1.a)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b)	Total number of storm water runoff quality inspections conducted (C.6.e.iii.1.c)
1	1	2

**C.6.e.iii.1.d ▶ Construction Activities Storm Water Violations**

BMP Category	Number of Violations <sup>1</sup>	% of Total Violations <sup>2</sup>
Erosion Control	0	0
Run-on and Run-off Control	0	0
Sediment Control	0	0
Active Treatment Systems	0	0
Good Site Management	0	0
Non Stormwater Management	0	0
<b>Total</b>	<b>0</b>	<b>100% Compliant</b>

Notes:

<sup>1</sup>Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category.

<sup>2</sup>Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

**C.6.e.iii.1.e ► Construction Related Storm Water Enforcement Actions**

	<b>Enforcement Action</b> (as listed in ERP) <sup>1</sup>	<b>Number Enforcement Actions Taken</b>	<b>% Enforcement Actions Taken<sup>2</sup></b>
Level 1	A verbal warning is enforced for threatened violations due to inadequate housekeeping, lack of appropriate BMPs to prevent pollution, or threatened non-stormwater discharges disallowed by MRP	0	NA
Level 2	A written warning/notice of violation is Issued for minor violations or if the response to a verbal warning is inadequate. A written warning may be in the form of a written inspection report, such as a completed Standard Stormwater Facility Inspection Report Form; letter; or checklist that describes violations, expected corrections, and schedule for correction.	0	NA
Level 3	A Stop Work Notice is issued for major violations or if the response to written warning is inadequate. A stop work order to cease all activities on the site except for activities related to the correction of violation(s)	0	NA
Level 4	Legal action is pursued for the most serious violations including where the response to the notice to comply is inadequate. These types of violations are referred to code enforcement officer and city attorney for civil and criminal prosecution.	0	NA
<b>Total</b>		<b>0</b>	<b>NA</b>

Notes:

<sup>1</sup>Agencies should list the specific enforcement actions as defined in their ERPs.

<sup>2</sup>Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

**C.6.e.iii.1.f, g ► Illicit Discharges**

	<b>Number</b>
Number of illicit discharges, actual and those inferred through evidence (C.6.e.iii.1.f)	0
Number of sites with discharges, actual and those inferred through evidence (C.6.e.iii.1.g)	0

**C.6.e.iii.1.h, i ► Violation Correction Times**

	Number	Percent
Violations fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.1.h)	0	% <sup>2</sup>
Violations not fully corrected within 30 days after violations are discovered (C.6.e.iii.1.i)	0	% <sup>3</sup>
<b>Total number of violations for the reporting year<sup>1</sup></b>	0	100%

Notes:

<sup>1</sup>Total number of violations equals the number of initial enforcement actions (i.e. one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

<sup>2</sup>Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.

<sup>3</sup>Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.

**C.6.e.iii.(2) ► Evaluation of Inspection Data**

Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).

Description:

**C.6.e.iii.(2) ► Evaluation of Inspection Program Effectiveness**

Describe what appear to be your program's strengths and weaknesses, and identify needed improvements, including education and outreach.

Description:

<b>C.6.f ▶ Staff Training Summary</b>				
<b>Training Name</b>	<b>Training Dates</b>	<b>Topics Covered</b>	<b>No. of Inspectors in Attendance</b>	<b>Percent of Inspectors in Attendance</b>
Construction Site Compliance Workshop	December 3, 2009	MRP Provision C.6 requirements, requirements of the new Construction General Permit, the Water Board's inspection program, and construction BMPs.	5	100%
State Water Board's Updated State Construction General Permit Webinar	April 30, 2010	Updated parts of the Construction General Permit with new requirements of QSD/QSP.	2	40%

Section 7 – Provision C.7. Public Information and Outreach

**C.7.b.ii.1 ▶ Advertising Campaign**

Summarize advertising efforts. Include details such as messages, creative developed, and outreach media used. The detailed advertising report may be included as an attachment. If advertising is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary:

**The following report developed by BASMAA is included within the C.7 Public Information and Outreach section of the Countywide Program's Annual Report:**

- **FY 09-10 Regional Outreach Strategic Plan – summarizes regional advertising efforts.**

**C.7.b.iii.1 ▶ Pre-Campaign Survey**

*(For the FY 10-11 Annual Report only)* Summarize survey information such as sample size, type of survey (telephone survey, interviews etc.). Attach a survey report that includes the following information. If survey was done regionally, refer to a regional submittal that contains the following information: **Not required for this Annual Report.**

- Summary of how the survey was implemented.
- Analysis of the survey results.
- Discussion of the outreach strategies based on the survey results.
- Discussion of planned or future advertising campaigns to influence awareness and behavior changes regarding trash/litter and pesticides.

Place an **X** in the appropriate box below:

<input type="checkbox"/>	Survey report attached
<input type="checkbox"/>	Reference to regional submittal:

**C.7.c ▶ Media Relations**

Summarize the media relations effort. Include the following details for each media pitch in the space below, AND/OR refer to a regional report that includes these details:

- Topic and content of pitch
- Medium (TV, radio, print, online)
- Date of publication/broadcast

Summary:

**The following reports developed by SMCWPPP and BASMAA are included within the C.7 Public Information and Outreach section of the Countywide Program's Annual Report:**

- **FY 09-10 SMCWPPP Media Relations Report – summarizes countywide media relations efforts**

- FY 09-10 BASMAA Regional Media Relations –summarizes regional media relations efforts.

**C.7.d ► Stormwater Point of Contact**

*(For FY 09-10 Annual Report only, unless changes made)* Provide details of website or phone number used as the point of contact. Report on how the point of contact is publicized and maintained. If any change occurs in this contact, report in a subsequent Annual Report.

Contact Summary:

Town of Hillsborough, Public Works Department and/or Engineering Division can be contacted at (650) 375-744 to provide the public with information on watershed characteristics and stormwater pollution prevention alternatives.

The Countywide Program’s website, [www.flowtobay.org](http://www.flowtobay.org) and phone number (650) 372-6200 is another point of contact that is publicized on SMCWPPP outreach materials and maintained by the Countywide Program. Individual agency points of contact are publicized on the website, referred to when calling into the Countywide Program phone number, and publicized on some SMCWPPP outreach materials.

**C.7.e ► Public Outreach Events**

Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed. Use the following table for reporting and evaluating public outreach events

Event Details	Description (messages, audience)	Evaluation of Effectiveness
Provide event name, date, and location. Indicate if event is local, countywide or regional. <b>The following outreach events were done on a countywide level by SMCWPPP and are included in the C.7 Public Information and Outreach section of the Countywide Program’s FY 09-10 Annual Report:</b> <ul style="list-style-type: none"> <li>• FY 09-10 Coordination of California Coastal Cleanup Day in San Mateo County, September 19, 2009.</li> <li>• FY 09-10 Home Show at the Cow Palace, March 26, 27, &amp; 28, 2010.</li> </ul>	Identify type of event (e.g., school fair, farmers market etc.), type of audience (school children, gardeners, homeowners etc.) and outreach messages (e.g., Enviroscope presentation, pesticides, stormwater awareness)	Provide general staff feedback on the event (e.g., success at reaching a broad spectrum of the community, well attended, good opportunity to talk to gardeners etc.). Provide other details such as: <ul style="list-style-type: none"> <li>• Estimated overall attendance at the event.</li> <li>• Number of people that visited the booth, comparison with previous years</li> <li>• Number of brochures and giveaways distributed</li> <li>• Results of any spot surveys conducted</li> </ul>

**C.7.f. ► Watershed Stewardship Collaborative Efforts**

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report.

Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary:

**During FY 09-10, SMCWPPP developed the online guide, Environmental Resource Guide of Groups and Organizations in San Mateo County with Watershed Stewardship Efforts to encourage public involvement in watershed volunteer efforts. Communication was established with each of the organizations in the guide in order to understand each of the group's needs and future collaboration possibilities. In addition, all of the organization's events throughout the year were posted on the Countywide Program's popular 'Community Events' page to publicize and encourage participation by county residents in local stewardship efforts.**

**C.7.g. ► Citizen Involvement Events**

List the types of events conducted (e.g., creek clean up, storm drain inlet marking, native gardening etc.). Use the following table for reporting and evaluating citizen involvement events.

Event Details	Description	Evaluation of effectiveness
Provide event name, date, and location. Indicate if event is local, countywide or regional  <b>The following report developed by SMCWPPP on the countywide citizen involvement event is included within the C.7 Public Information and Outreach section of the Countywide Program's FY 09-10 Annual Report:</b> • FY 09-10 Coordination of California Coastal Cleanup Day in San Mateo County, September 19, 2009.	Describe activity (e.g., creek clean-up, storm drain marking etc.)	Provide general staff feedback on the event. Provide other evaluation details such as: <ul style="list-style-type: none"> <li>• Number of participants. Any change in participation from previous years.</li> <li>• Distance of creek or water body cleaned</li> <li>• Quantity of trash/recyclables collected (weight or volume).</li> <li>• Number of inlets marked.</li> <li>• Data trends</li> </ul>

**C.7.h. ► School-Age Children Outreach**

Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment. Use the following table for reporting school-age children outreach efforts.

Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
Provide the following information: Name: <b>The Watershed Project, Creek Champions In Class Presentaitons</b> Grade or level (elementary/ middle/ high): <b>Fifth Grade</b> Date: <b>April 21, 2010</b>	Brief description, messages, methods of outreach used.  <b>During an hour in-class presentation, students were learned about watershed ecology and storm drain pathways, how the school and community are connected to the Bay, how they can prevention pollution from entering their local creeks.</b>	Provide number or participants  <b>Approximately 100 students.</b>	Provide agency staff feedback. Report any other evaluation methods used (quiz, teacher feedback etc.). Attach evaluation summary if applicable. <b>Not Applicable.</b>

Section 8 - Provision C.8 Water Quality Monitoring

**C.8 ► Water Quality Monitoring**

State below if information is reported in a separate regional report. Municipalities can also describe below any Water Quality Monitoring activities in which they participate directly, e.g. participation in RMP workgroups, fieldwork within their jurisdictions, etc.

Summary:

**During FY 09-10, we contributed to SMCWPPP's Monitoring and Assessment Program in coordination with BASMAA's Regional Monitoring Coalition (RMC). In addition, we contribute financially to the Regional Monitoring Program for Water Quality in the San Francisco Estuary (RMP) and actively participate in RMP committees and work groups. For additional information on monitoring activities conducted by SMCWPPP, BASMAA RMC and the RMP, see the C.8 Water Quality Monitoring section of the Countywide Program's FY 09-10 Annual Report.**

Section 9 – Provision C.9 Pesticides Toxicity Controls

**C.9.a ▶ Adopt an Integrated Pest Management (IPM) Policy or Ordinance**

(For FY 09-10 Annual Report only) Attach a copy of your individual IPM ordinance or policy.	<input checked="" type="checkbox"/>	<b>Attached</b>	<input type="checkbox"/>	<b>Not attached</b> , explain below
If <b>Not attached</b> , explain:				

**C.9.b ▶ Implement IPM Policy or Ordinance**

Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphorous pesticides, pyrethroids, carbaryl, and fipronil. A separate report can be attached as evidence of your implementation.

Summary:  
**Not applicable. Refer to explanation in C.9.a.**

**C.9.c ▶ Train Municipal Employees**

Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	2
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within the last 3 years.	2
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within the last three years.	40%

**C.9.d ▶ Require Contractors to Implement IPM**

Did your municipality contract with any pesticide service provider in the reporting year?	<input checked="" type="checkbox"/>	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>
If yes, attach one of the following:				
<input type="checkbox"/>	Contract specifications that require adherence to your IPM policy and standard operating procedures, OR			
<input checked="" type="checkbox"/>	Copy(ies) of the contractors' IPM certification(s) or equivalent, OR			
<input type="checkbox"/>	Equivalent documentation.			
If <b>Not attached</b> , explain:				

**C.9.e ▶ Track and Participate in Relevant Regulatory Processes**

Summarize participation efforts, information submitted, and how regulatory actions were affected **OR** reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.

Summary:

**During FY 09-10, we participated in regulatory processes related to pesticides through contributions to SMCWPPP, BASMAA and CASQA. For additional information, see the Regional Pollutants of Concern Report submitted by BASMAA on behalf of all MRP Permittees. This Report is included within the Countywide Program's FY 09-10 Annual Report.**

**C.9.f ▶ Interface with County Agricultural Commissioners**

Provide a summary of improper pesticide usage reported to the County Agricultural Commissioner and follow-up actions to correct violations, if any. A separate report can be attached as your summary.

Summary:

**Not applicable.**

**C.9.h.ii ▶ Public Outreach: Point of Purchase**

Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); **OR** reference a report of a regional effort for public outreach in which your agency participates.

Summary:

**The following reports developed by SMCWPPP and BASMAA summarize point of purchase outreach efforts. These reports are included within the C.9 Pesticides Toxicity Control section of the Countywide Program's FY 09-10 Annual Report:**

- FY 09-10 IPM Store Partnership Program (SMCWPPP)
- FY 09-10 'Our Water, Our World' Report (BASMAA)

**C.9.h.vi ▶ Public Outreach: Pest Control Operators**

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); **OR** reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

Summary:

**The following separate reports developed by SMCWPPP summarize Pest Control Operator outreach efforts conducted during FY 09-10:**

- FY 09-10 Green Gardener Pilot-Program Training Report.

Section 10 - Provision C.10 Trash Load Reduction

**C.10.a.i ▶ Short-Term Trash Loading Reduction Plan**

*(For FY 10-11 Annual Report only)* Provide description of actions/tasks initiated/conducted/completed in developing a Short-Term Trash Loading Reduction Plan (due February 1, 2012).

Description:

**Not required for this Annual Report.**

**C.10.a.ii ▶ Baseline Trash Load and Trash Load Reduction Tracking Method**

*(For FY 10-11 Annual Report only)* Provide description of actions/tasks initiated/conducted/completed to gather trash loading data and in developing a Baseline Trash Load and Trash Load Reduction Tracking Method (due February 1, 2012).

Description:

**Not required for this Annual Report.**

**C.10.a.iii ▶ Minimum Full Trash Capture**

*(For FY 10-11 Annual Report and Each Annual Report Thereafter)* Provide description of actions/tasks initiated/conducted/completed in implementing Minimum Full Trash Capture Devices (due July 1, 2014) within individual jurisdictions. Include information on Full Trash Capture Devices installed under Bay-area Wide Trash Capture Demonstration Project administered by San Francisco Estuary Partnership.

Description:

**Not required for this Annual Report.**

**C.10.b.iii ► Trash Hot Spot Assessment**

*(For FY 10-11 Annual Report and Each Annual Report Thereafter)* Provide volume of material removed from each Trash Hot Spot cleanup, and the dominant types of trash (e.g., glass, plastics, paper) removed and their sources to the extent possible. Provide required photo documentation.

Fill out the following table or attach a summary of the following information.

**SEE ATTACHMENT.**

<b>Trash Hot Spot</b>	<b>Cleanup Date</b>	<b>Volume of Material Removed</b>	<b>Dominant Type of Trash</b>	<b>Trash Sources (where possible)</b>
HILLS_THS01	7/3/2010	6.9 CY	Paper and cardboard.	Trash accumulation from upstream sources.

**C.10.d ► Summary of Trash Load Reduction Actions**

Provide summary of new trash load reduction actions or increased levels of implementation of existing actions that were implemented after adoption of the MRP (control measures and best management practices) including the types of actions and levels of implementation, and the total trash loads and dominant types of trash removed from each type of action.

Suggested trash load reduction actions to track and report may include:

- Anti-litter Campaigns
- Anti-litter/Dumping Enforcement Activities
- Curbside Recycling Programs
- Education and Outreach Efforts
- Free Trash Pickup/Dropoff Days
- County HHW Program Activities
- Improved Trash Bin Management
- Inspection/Maintenance of Storm Drain Outfalls
- Litter Pickup and Control
- Removal of Homeless Encampments
- Solid Waste Recycling Efforts
- Source Controls/Bans/Prohibitions
- Storm Drain Operation and Maintenance
- Storm Drain Signage/Marking
- Street Sweeping Activities
- Trash Removal from Receptacles
- Volunteer Creek Cleanups

Type of Trash Load Reduction Action	Date of First Implementation	Level of Implementation (specify if level was increased after MRP adoption)	Total Trash Load Removed by Action	Dominant Types of Trash Removed by Action
Not all trash load reduction actions were tracked by 'loads removed' this fiscal year. Once the Trash Load Reduction Tracking Method is developed (see Provision C.10.a.ii), trash loads removed will be estimated for each load reduction action (as feasible).				

Section 11 - Provision C.11 Mercury Controls

**C.11.a.i ► Mercury Recycling Efforts**

List below or attach lists of efforts to promote, facilitate, and/or participate in collection and recycling of mercury containing devices and equipment at the consumer level (e.g., thermometers, thermostats, switches, bulbs).

Summary:

**The Town promotes proper collection and recycling of mercury containing devices and equipment. The Town's efforts are through web postings, available at <http://www.hillsborough.net/about/displayarchive.asp?Type=1&targetID=9>, Town newsletters, water quality reports, and posting on maintenance vehicles. The Town participates in a Door-to-Door Household Hazardous Waste that's sponsored by San Mateo County program. Public education information in forms of flyers, brochures and pamphlet is also available to the public and Town residents at Town Hall.**

**C.11.a.ii ► Mercury Collection**

Provide an estimate of the mass of mercury collected through these efforts, or provide a reference to a report containing this estimate.

Amount collected:

**The methodologies for estimating the mass of mercury collected through mercury collection and recycling efforts are currently in development and are due to the Water Board by September 15, 2010. Therefore, estimates could not be made for FY 09-10. Estimates of the mass of mercury collected through recycling efforts during FY 10-11 will be provided with the FY 10-11 Annual Report.**

- C.11.b ▶ Monitor Methylmercury**
- C.11.c ▶ Pilot Projects to Investigate and Abate Mercury Sources in Drainages**
- C.11.d ▶ Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.11.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.11.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.11.g ▶ Monitor Stormwater Mercury Pollutant Loads and Loads Reduced**
- C.11.h ▶ Fate and Transport Study of Mercury In Urban Runoff**
- C.11.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**
- C.11.j ▶ Develop Allocation Sharing Scheme with Caltrans**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary:

**A summary of SMCWPPP's accomplishments for these sub-provisions are included within the C.11 Mercury Controls section of the Countywide Program's FY 09-10 Annual Report and/or the BASMAA Regional POC Report.**

Section 12 - Provision C.12 PCBs Controls

**C.12.a.i.iii ► Municipal Inspectors Training**

*(For FY 09-10 Annual Report only)* List below or attach description of results of training municipal industrial inspectors to identify, in the course of their existing inspections, PCBs or PCB-containing equipment.

Description:

**The Town is zoned single family residence and does not have municipal industrial inspectors. Training for in relation to PCBs or PCB-containing equipment has not been implemented to Town municipal employees. In FY 09-10, inspector training materials were developed through in-kind contributions of SMCWPPP and SCVURPPP to BASMAA that the Town participates. The Town is aware of training materials available and will provide PCB training to municipal employees for the upcoming years.**

**C.12.a.ii.iii ► Ongoing Training**

*(For FY 10-11 Annual Report and Each Annual Report Thereafter)* List below or attach description of ongoing training development and inspections for PCB identification, including documentation and referral to appropriate regulatory agencies (e.g. county health departments, Department of Toxic Substances Control, California Department of Public Health, and the Water Board) as necessary.

Description:

**Not required for this Annual Report.**

- C.12.b ▶ Conduct Pilot Projects to Evaluate Managing PCB-Containing Materials and Wastes during Building Demolition and Renovation Activities**
- C.12.c ▶ Pilot Projects to Investigate and Abate On-land Locations with Elevated PCB Concentrations**
- C.12.d ▶ Conduct Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.12.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.12.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.12.g ▶ Monitor Stormwater PCB Pollutant Loads and Loads Reduced**
- C.12.h ▶ Fate and Transport Study of PCBs In Urban Runoff**
- C.12.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary:

**A summary of Program accomplishments for these sub-provisions are included within the C.12 PCB Controls section of the Countywide Program's FY 09-10 Annual Report and/or the BASMAA Regional POC Report.**

Section 13 - Provision C.13 Copper Controls

**C.13.a.i and iii ► Legal Authority: Architectural Copper**

*(For FY 10-11 Annual Report only)* Do you have adequate legal authority to prohibit discharge of wastewater to storm drains generated from the installation, cleaning, treating, and washing of the surface of copper architectural features, including copper roofs to storm drains?

NA	<b>Yes</b>	NA	<b>No</b>
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If **No**, explain and provide schedule for obtaining authority within 1 year:  
**Not required for this Annual Report.**

**C.13.b.i and iii ► Legal Authority: Pools, Spas, and Fountains**

*(For FY10-11 Annual Report only)* Do you have adequate legal authority to prohibit discharges to storm drains from pools, spas, and fountains that contain copper-based chemicals?

NA	<b>Yes</b>	NA	<b>No</b>
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If **No**, explain and provide schedule for obtaining authority within 1 year:  
**Not required for this Annual Report.**

**C.13.c ► Vehicle Brake Pads**

Reported in a separate regional report.  
**A summary of SMCWPPP's participation with the Brake Pad Partnership (BPP) is included within the C.13 Copper Controls section of the Countywide Program's FY 09-10 Annual Report and/or the BASMAA Regional POC Report.**

**C.13.d.iii ► Industrial Sources Copper Reduction Results**

List below or attach annotated lists or tables from your Industrial and Commercial Site Controls portion of this report, that highlight copper reduction results among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed. For FY09-10 describe below or highlight in the C.4 Evaluation portion (if provided) of this report the steps taken to revise your program to meet new data tracking and reporting requirements for implementation levels described in C.13.d.ii.

Summary:  
**Not applicable. The Town is zoned single family residential and has no industrial or commercial businesses.**

**C.13.e ► Studies to Reduce Copper Pollutant Impact Uncertainties**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary:

**A summary of SMCWPPP's efforts (i.e., participation in RMP committee and work group meetings) to develop regional studies to reduce copper pollutant impact uncertainties is included within the C.13 Copper Controls section of the Countywide Program's FY 09-10 Annual Report and/or BASMAA Regional POC Report.**

Section 14 - Provision C.14 PBDE, Legacy Pesticides and Selenium Controls

**C.14.a ► Control Programs for PBDEs, Legacy Pesticides and Selenium Controls**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities can provide descriptions below.

Summary:

**A summary of SMCWPPP's efforts (i.e., participation in RMP committee and work group meetings) to develop a Control Program for PBDEs, Legacy Pesticides and Selenium is included within the C.14 PBDE, Legacy Pesticides and Selenium section of the Countywide Program's FY 09-10 Annual Report and/or BASMAA Regional POC Report.**

Section 15 - Provision C.15 Exempted and Conditionally Exempted Discharges

**C.15.b.iii.(1), C.15.b.iii.(2) ► Planned and Unplanned Discharges of Potable Water**

Is your agency a water purveyor?  Yes  No

If **No**, skip to C.15.b.vi.(2):

If **Yes**, Complete the attached reporting tables or attach your own table with the same information. Describe program highlights below. For FY 09-10 only, describe steps taken to revise your program to meet new monitoring, data tracking and reporting requirements.

Summary:

**The Town of Hillsborough conducts four water flushing programs: (1) UDF (Unidirectional Flushing that has not been conducted since 2007 due to droughts), (2) Water Quality Flushing, Auto Flushing Program and Fire Flow Program. The water that is deployed to the atmosphere is tested for the parameters of its total chlorine, turbidity, pH and temperature from the water programs except the Fire Flow Program. The Water Quality and Auto Flushing Programs is conducted on dead end (ie.: cul-de-sacs) water mains that ensures that all of the parameters of the water quality is met; and the Town is serving safe water to the public. All water deployed flows through a basket or diffuser which is dechlorinated through tablet inserts and is occasionally tested prior entering the storm drain system confirming that chlorine is not detected. The Fire Flow Program determines the flow rate on a hydrant when fully open in case of an emergency situation and testing of the water except for chlorine detection after the dechlorinating basket is conducted but not tracked. When water main breaks occur dechlorinating baskets are deployed but testing of the effluent water has not historically been conducted due to debris material that can affect the results of quality. Efforts will be made in the coming year to closely monitor (Chlorine, PH and Turbidity) and report actual discharge residuals after dechlorination and filtration prior to entering the storm drain system. Hillsborough will monitor the effectiveness of this program and modify our Standard Operating Procedures (SOP's) to reflect changes needed to meet new monitoring, data tracking and reporting requirements.**

**In addition to the aforementioned programs, the Town has recently purchased the NO-DES flushing method. The NO-DES unit filters and re-circulates the water inside the water distribution system instead of flushing water through hydrants and out to waste into the storm drain system. As the water circulates through the unit, the filtration process removes the particulate matter. The outcome of the NO-DES unit improves water quality, increases disinfectant residuals, and the conservation of two vital resources of water and the energy to supply water.**

**The current water programs that the Town conducts and implements significantly eliminates potential wastewater discharge to the water body of the State and serves safe water to the public.**

**C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering**

Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:

- Promote conservation programs
- Promote outreach for less toxic pest control and landscape management
- Promote use of drought tolerant and native vegetation
- Promote outreach messages to encourage appropriate watering/irrigation practices
- Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff.

Summary:

**The Town of Hillsborough recognizes the importance of water conservation and offers the following water conservation resources and programs:**

- **Free Water Wise Gardening Web and DVD Resource.** Come into the Town Hall to pick up the free DVD "Water-Wise Gardening in the Bay Area," or save yourself a trip and check out this same water saving information online. Learn some great tips for conserving water around your property today.
- **The Town Water Conservation Garden.** The Town maintains a Water Conservation Garden that demonstrates low water landscaping concepts. Visit the garden at Town Hall to learn how you can incorporate these water conservation concepts in your landscaping project.
- **Be a Water Saving Hero.** The Town participates in the regional conservation campaign to remind residents to conserve water resources. You can also check out our water conservation tips and cash rebate information and learn how to be a water saving hero!
- **Water Wise Education Program.** The Town is funding Water Wise Education kits for all Hillsborough City School Districts 5<sup>th</sup> graders in School Year 2007/08. This program combines educational classroom activities with hands on home projects aimed to reduce water consumption while monitoring the progress.
- **Water and Energy Efficiency Rebates.** Hillsborough has participated in a washer rebate program that has funded 384 high efficiency washers since January 2002 for a total cost of \$27,400—resulting in approximately 3,000,000 gallons of water conserved to date. Learn about other rebate programs and money saving tips through PG&E.

**The Town has recently adopted an ordinance of Mandatory Water Conservation that requires mandatory outdoor water conservation measures for new construction and permitted, rehabilitated landscapes with irrigated areas greater than 2,500 square feet pursuant to California State Assembly Bill 1881, Section 65597 - "The Water Conservation in Landscaping Act." All owners of new construction and rehabilitated landscape of applicable square footage shall complete a Landscape Project Application and comply with the Landscape and Irrigation Maintenance Schedule. The Landscape Project Application is designed to achieve water efficiency that provides two options that the applicant can choose from to implement within their project. These options can be planting restrictions and a Water Budget Calculation comparing water use versus a water budget. An Outdoor Water Use Efficiency Checklist of plant material, mulch, irrigation system, hydrozone, water features, and soil amendments information is required to be included in the Landscape Project Application. The Landscape and Irrigation Maintenance Schedule is requiring applicants to include, but not limited to routing inspection; adjustment and repair of the irrigation system; aerating and dethatching turf areas; replenishing mulch; fertilizing; pruning; weeding in all landscape areas; and removing obstruction to emission devices to ensure water use efficiency.**

As mentioned in summary of Section C.15.b.iii, the NO-DES flushing unit will promote water and energy conservation.

The Town's diligent effort thrives to ensure that adverse impacts are eliminated from irrigation water and landscape irritation through improvements on codes and ordinances and implement enforcement(s) through the ERP for ongoing of large volume of landscape irrigation runoff.

<b>C.15.b.iii.(1) ► Planned Discharges of the Potable Water System</b>										
<b>WATER QUALITY FLUSHING PROGRAM &amp; AUTO FLUSHING PROGRAM</b>										
<b>Site/ Location</b>	<b>Discharge Type</b>	<b>Receiving Waterbody(ies)</b>	<b>Date of Discharge</b>	<b>Duration of Discharge (minutes)</b>	<b>Estimated Volume (gallons)</b>	<b>Estimated Flow Rate (gallons/day)</b>	<b>Chlorine Residual (mg/L)</b>	<b>pH (standard units)</b>	<b>Discharge Turbidity<sup>1</sup> (NTU)</b>	<b>Implemented BMPs &amp; Corrective Actions</b>
25 Mountain Wood Ct., Hillsborough, CA	Potable Water	Borel Creek	10/5/09	30	10,200		NA	NA	NA	
1120 Crystal Springs Rd., Hillsborough, CA	Potable Water	San Mateo Creek	10/5/09	30	10,200		NA	NA	NA	
30 Paradise Ct., Hillsborough, CA	Potable Water	Borel Creek	10/5/09	30	10,200		NA	NA	NA	
30 Paradise Ct., Hillsborough, CA	Potable Water	Borel Creek	10/14/09	30	10,200		NA	NA	NA	
25 Mountain Wood Ct., Hillsborough, CA	Potable Water	Borel Creek	10/15/09	30	10,200		NA	NA	NA	
30 Paradise Ct., Hillsborough, CA	Potable Water	Borel Creek	11/4/09	30	10,200		NA	NA	NA	
25 Bridle Way Hillsborough, CA	Potable Water	Borel Creek	11/4/09	30	10,200		NA	NA	NA	
10 Scott Ct., Hillsborough, CA	Potable Water	Easton Creek	11/9/09	20	6,800		NA	NA	NA	
747 Jacaranda Cir., Hillsborough, CA	Potable Water	Terrace Creek	11/9/09	20	6,800		NA	NA	NA	
190 Robin Rd., Hillsborough, CA	Potable Water	Ralston Creek	11/12/09	30	10,200		NA	NA	NA	
1020 Crystal Springs Rd., Hillsborough, CA	Potable Water	San Mateo Creek	11/18/09	20	6,800		NA	NA	NA	
25 Plaid Pl., Hillsborough, CA	Potable Water	San Mateo Creek	11/18/09	30	1,500		NA	NA	NA	

<b>C.15.b.iii.(1) ► Planned Discharges of the Potable Water System</b>										
<b>WATER QUALITY FLUSHING PROGRAM &amp; AUTO FLUSHING PROGRAM</b>										
<b>Site/ Location</b>	<b>Discharge Type</b>	<b>Receiving Waterbody(ies)</b>	<b>Date of Discharge</b>	<b>Duration of Discharge (minutes)</b>	<b>Estimated Volume (gallons)</b>	<b>Estimated Flow Rate (gallons/day)</b>	<b>Chlorine Residual (mg/L)</b>	<b>pH (standard units)</b>	<b>Discharge Turbidity<sup>1</sup> (NTU)</b>	<b>Implemented BMPs &amp; Corrective Actions</b>
Nueva School Hillsborough, CA	Potable Water	Sanchez Creek	11/21/09	20	7,600		NA	NA	NA	
190 Robin Rd., Hillsborough, CA	Potable Water	Ralston Creek	12/14/09	30	10,200		NA	NA	NA	
190 Robin Rd., Hillsborough, CA	Potable Water	Ralston Creek	12/17/09	40	13,600		NA	NA	NA	
1120 Crystal Springs Rd., Hillsborough, CA	Potable Water	San Mateo Creek	12/17/09	40	13,600		NA	NA	NA	
30 Paradise Ct., Hillsborough, CA	Potable Water	Borel Creek	12/28/09	30	10,200		NA	NA	NA	
2240 Redington Rd., Hillsborough, CA	Potable Water	Sanchez Creek	12/30/09	30	10,200		NA	NA	NA	
747 Jacaranda Cir., Hillsborough, CA	Potable Water	Terrace Creek	12/30/09	30	10,200		NA	NA	NA	
Fagan & Jackling Dr., Hillsborough, CA	Potable Water	Easton Creek	1/4/10	30	10,200		NA	NA	NA	
10 Scott Ct., Hillsborough, CA	Potable Water	Easton Creek	1/4/10	30	10,200		NA	NA	NA	
190 Robin Rd., Hillsborough, CA	Potable Water	Ralston Creek	1/4/10	40	13,600		NA	NA	NA	
Forest View Tank #2 Hillsborough, CA	Potable Water	Sanchez Creek	1/6/10	15	600		NA	NA	NA	
25 Marialinda Ct., Hillsborough, CA	Potable Water	Sanchez Creek	1/7/10	20	6,800		NA	NA	NA	
30 Paradise Ct., Hillsborough, CA	Potable Water	Borel Creek	1/25/10	50	17,000		NA	NA	NA	

<b>C.15.b.iii.(1) ► Planned Discharges of the Potable Water System</b>										
<b>WATER QUALITY FLUSHING PROGRAM &amp; AUTO FLUSHING PROGRAM</b>										
<b>Site/ Location</b>	<b>Discharge Type</b>	<b>Receiving Waterbody(ies)</b>	<b>Date of Discharge</b>	<b>Duration of Discharge (minutes)</b>	<b>Estimated Volume (gallons)</b>	<b>Estimated Flow Rate (gallons/day)</b>	<b>Chlorine Residual (mg/L)</b>	<b>pH (standard units)</b>	<b>Discharge Turbidity<sup>1</sup> (NTU)</b>	<b>Implemented BMPs &amp; Corrective Actions</b>
25 Victor Park Ln., Hillsborough, CA	Potable Water	Burlingame Creek	1/25/10	30	10,200		NA	NA	NA	
2240 Redington Rd., Hillsborough, CA	Potable Water	Sanchez Creek	2/1/10	30	10,200		NA	NA	NA	
Fagan & Jackling Rd., Hillsborough, CA	Potable Water	Easton Creek	2/1/10	30	10,200		NA	NA	NA	
747 Jacaranda Cir., Hillsborough, CA	Potable Water	Terrace Creek	2/1/10	30	10,200		NA	NA	NA	
1100 Jackling Rd., Hillsborough, CA	Potable Water	Easton Creek	2/16/10	30	7,500		NA	NA	NA	
Hayne Rd. & El Cerrito Ave., Hillsborough, CA	Potable Water	San Mateo Creek	2/17/10	60	26,400		NA	NA	NA	
Fagan & Jackling Dr., Hillsborough, CA	Potable Water	Easton Creeek	2/22/10	45	15,300		NA	NA	NA	
190 Robin Rd., Hillsborough, CA	Potable Water	Ralston Creek	2/22/10	45	15,300		NA	NA	NA	
10 Stonehedge Rd., Hillsborough, CA	Potable Water	San Mateo Creek	2/22/10	30	10,200		NA	NA	NA	
747 Jacaranda Cir., Hillsborough, CA	Potable Water	Terrace Creek	2/24/10	40	13,600		NA	NA	NA	
60 Fagan Dr., Hillsborough, CA	Potable Water	Easton Creeek	3/1/10	30	10,200		NA	NA	NA	
2240 Redington Rd., Hillsborough, CA	Potable Water	Sanchez Creek	3/1/10	30	10,200		NA	NA	NA	
38 Grevellia Ct., Hillsborough, CA	Potable Water	Sanchez Creek	3/1/10	40	16,000		NA	NA	NA	
Buckeye & Ridgeway Hillsborough, CA	Potable Water	San Mateo Creek	3/1/10	20	6,800		NA	NA	NA	
580 El Cerrito Ave & Brentwood Rd., Hillsborough, CA	Potable Water	San Mateo Creek	3/2/10	20	6,800		NA	NA	NA	

<b>C.15.b.iii.(1) ► Planned Discharges of the Potable Water System</b>										
<b>WATER QUALITY FLUSHING PROGRAM &amp; AUTO FLUSHING PROGRAM</b>										
<b>Site/ Location</b>	<b>Discharge Type</b>	<b>Receiving Waterbody(ies)</b>	<b>Date of Discharge</b>	<b>Duration of Discharge (minutes)</b>	<b>Estimated Volume (gallons)</b>	<b>Estimated Flow Rate (gallons/day)</b>	<b>Chlorine Residual (mg/L)</b>	<b>pH (standard units)</b>	<b>Discharge Turbidity<sup>1</sup> (NTU)</b>	<b>Implemented BMPs &amp; Corrective Actions</b>
25 Victor Park Ln., Hillsborough, CA	Potable Water	Burlingame Creek	3/2/10	15	6,600		NA	NA	NA	
340 El Cerrito Ave., & Brentwood Rd., Hillsborough, CA	Potable Water	San Mateo Creek	3/15/10	15	5,100		NA	NA	NA	
1110 Hayne Rd., Hillsborough, CA	Potable Water	Burlingame Creek	3/15/10	30	10,200		NA	NA	NA	
30 Paradise Ct., Hillsborough, CA	Potable Water	Borel Creek	3/17/10	30	10,200		NA	NA	NA	
30 Paradise Ct., Hillsborough, CA	Potable Water	Borel Creek	3/18/10	40	13,600		NA	NA	NA	
25 Mountain Wood Ct., Hillsborough, CA	Potable Water	Borel Creek	3/24/10	40	13,600		NA	NA	NA	
10 Scott Ct., Hillsborough, CA	Potable Water	Easton Creek	3/25/10	30	15,000		NA	NA	NA	
60 Fagan Dr., Hillsborough, CA	Potable Water	Easton Creek	3/31/10	120	30,600		NA	NA	NA	
30 Paradise Ct., Hillsborough, CA	Potable Water	Borel Creek	4/5/10	30	10,200		NA	NA	NA	
25 Mountain Wood Ct., Hillsborough, CA	Potable Water	Borel Creek	4/5/10	30	10,200		NA	NA	NA	
25 Victor Park Ln., Hillsborough, CA	Potable Water	Burlingame Creek	4/15/10	20	6,800		NA	NA	NA	
340 El Cerrito Ave. & Brentwood Rd., Hillsborough, CA	Potable Water	San Mateo Creek	4/15/10	20	6,800		NA	NA	NA	
1110 Hayne Rd., Hillsborough, CA	Potable Water	Burlingame Creek	4/15/10	30	10,200		NA	NA	NA	
60 Fagan Rd., Hillsborough, CA	Potable Water	Easton Creek	4/26/10	30	10,200		NA	NA	NA	
65 Cottonwood Ct., Hillsborough, CA	Potable Water	Sanchez Creek	4/26/10	30	10,200		NA	NA	NA	

**C.15.b.iii.(1) ► Planned Discharges of the Potable Water System**

<b>WATER QUALITY FLUSHING PROGRAM &amp; AUTO FLUSHING PROGRAM</b>										
<b>Site/ Location</b>	<b>Discharge Type</b>	<b>Receiving Waterbody(ies)</b>	<b>Date of Discharge</b>	<b>Duration of Discharge (minutes)</b>	<b>Estimated Volume (gallons)</b>	<b>Estimated Flow Rate (gallons/day)</b>	<b>Chlorine Residual (mg/L)</b>	<b>pH (standard units)</b>	<b>Discharge Turbidity<sup>1</sup> (NTU)</b>	<b>Implemented BMPs &amp; Corrective Actions</b>
747 Jacaranda Cir., Hillsborough, CA	Potable Water	Terrace Creek	4/26/10	40	13,600		NA	NA	NA	
25 Victor Park Ln., Hillsborough, CA	Potable Water	Burlingame Creek	5/5/10	20	6,800		NA	NA	NA	
1110 Hayne Rd., Hillsborough, CA	Potable Water	Burlingame Creek	5/10/10	20	6,800		NA	NA	NA	
25 Mountain Wood Ct., Hillsborough, CA	Potable Water	Borel Creek	5/12/10	30	10,200		NA	NA	NA	
65 Cottonwood Ct., Hillsborough, CA	Potable Water	Sanchez Creek	5/13/10	20	6,800		NA	NA	NA	
60 Fagan Dr., Hillsborough, CA	Potable Water	Easton Creek	5/20/10	20	10,200		NA	NA	NA	
2240 Redington Rd., Hillsborough, CA	Potable Water	Sanchez Creek	5/20/10	30	10,200		NA	NA	NA	
10 Scott Cir., Hillsborough, CA	Potable Water	Easton Creek	5/24/10	30	10,200		NA	NA	NA	
38 Greveilla Ct., Hillsborough, CA	Potable Water	Sanchez Creek	5/24/10	30	10,200		NA	NA	NA	
2825 Churchill Rd., Hillsborough, CA	Potable Water	Sanchez Creek	5/24/10	30	10,200		NA	NA	NA	
1020 Crystal Springs Rd., Hillsborough, CA	Potable Water	San Mateo Creek	6/3/10	30	10,200		NA	NA	NA	
1020 Crystal Springs Rd., Hillsborough, CA	Potable Water	San Mateo Creek	6/7/10	60	20,400		NA	NA	NA	
25 Mountain Wood Ct., Hillsborough, CA	Potable Water	Borel Creek	6/8/10	45	15,300		NA	NA	NA	
30 Paradise Ct., Hillsborough, CA	Potable Water	Borel Creek	6/9/10	45	15,300		NA	NA	NA	
25 Victor Park Ln., Hillsborough, CA	Potable Water	Burlingame Creek	6/9/10	30	10,200		NA	NA	NA	
11 Mountain Wood Ln., Hillsborough, CA	Potable Water	Borel Creek	6/10/10	30	10,200		NA	NA	NA	

<b>C.15.b.iii.(1) ► Planned Discharges of the Potable Water System</b>										
<b>WATER QUALITY FLUSHING PROGRAM &amp; AUTO FLUSHING PROGRAM</b>										
<b>Site/ Location</b>	<b>Discharge Type</b>	<b>Receiving Waterbody(ies)</b>	<b>Date of Discharge</b>	<b>Duration of Discharge (minutes)</b>	<b>Estimated Volume (gallons)</b>	<b>Estimated Flow Rate (gallons/day)</b>	<b>Chlorine Residual (mg/L)</b>	<b>pH (standard units)</b>	<b>Discharge Turbidity<sup>1</sup> (NTU)</b>	<b>Implemented BMPs &amp; Corrective Actions</b>
1 Mountain Wood Ln., Hillsborough, CA	Potable Water	Borel Creek	6/10/10	30	10,200		NA	NA	NA	
1 Mountain Wood Ln., Hillsborough, CA	Potable Water	Borel Creek	6/14/10	40	13,600		NA	NA	NA	
WFH @ Water Tank Site Hillsborough, CA	Potable Water	NA	6/17/10	10	5,000		NA	NA	NA	
30 Paradise Ct., Hillsborough, CA	Potable Water	Borel Creek	6/14/10	30	10,200		NA	NA	NA	
25 Salmark Ct., Hillsborough, CA	Potable Water	Borel Creek	6/17/10	10	5,000		NA	NA	NA	
35 Anguido Ct., Hillsborough, CA	Potable Water	Borel Creek	6/17/10	15	7,500		NA	NA	NA	
30 Brooke Ct., Hillsborough, CA	Potable Water	Borel Creek	6/17/10	40	20,000		NA	NA	NA	
1265 Tournament Dr., Hillsborough, CA	Potable Water	Borel Creek	6/24/10	40	20,000		NA	NA	NA	
30 Paradise Ct., Hillsborough, CA	Potable Water	Borel Creek	6/24/10	45	22,500		NA	NA	NA	
1020 Crystal Springs Rd., Hillsborough, CA	Potable Water	San Mateo Creek	6/30/10	40	13,600		NA	NA	NA	
25 Victor Park Ln., Hillsborough, CA	Potable Water	Burlingame Creek	6/30/10	20	6,800		NA	NA	NA	
190 Robin Rd., Hillsborough, CA	Potable Water	Ralston Creek	1/6/10-1/11/10	720	28,800		NA	NA	NA	
1120 Crystal Springs Rd., Hillsborough, CA	Potable Water	San Mateo Creek	1/12/10-1/18/10	900	36,000		NA	NA	NA	
1 Mountain Wood Ln., Hillsborough, CA	Potable Water	Borel Creek	1/19/10-1/28/10	2,240	67,200		NA	NA	NA	
10 Scott Cir., Hillsborough, CA	Potable Water	Easton Creek	1/28/10-2/1/10	540	21,600		NA	NA	NA	
2140 Carmelita Ave., Hillsborough, CA	Potable Water	Sanchez Creek	1/28/10-2/1/10	540	21,600		NA	NA	NA	

<b>C.15.b.iii.(1) ► Planned Discharges of the Potable Water System</b>										
<b>WATER QUALITY FLUSHING PROGRAM &amp; AUTO FLUSHING PROGRAM</b>										
<b>Site/ Location</b>	<b>Discharge Type</b>	<b>Receiving Waterbody(ies)</b>	<b>Date of Discharge</b>	<b>Duration of Discharge (minutes)</b>	<b>Estimated Volume (gallons)</b>	<b>Estimated Flow Rate (gallons/day)</b>	<b>Chlorine Residual (mg/L)</b>	<b>pH (standard units)</b>	<b>Discharge Turbidity<sup>1</sup> (NTU)</b>	<b>Implemented BMPs &amp; Corrective Actions</b>
190 Robin Rd., Hillsborough, CA	Potable Water	Ralston Creek	2/2/10-2/17/10	2,160	86,400		NA	NA	NA	
60 Fagan Dr., Hillsborough, CA	Potable Water	Easton Creek	2/3/10-2/16/10	1,800	72,000		NA	NA	NA	
1020 Crystal Springs Rd., Hillsborough, CA	Potable Water	San Mateo Creek	2/9/10-2/16/10	1,080	32,400		NA	NA	NA	
25 Mountain Wood Ln., Hillsborough, CA	Potable Water	San Mateo Creek	2/17/10-3/3/10	2,400	96,000		NA	NA	NA	
30 Paradise Ct., Hillsborough, CA	Potable Water	Borel Creek	2/17/10-3/3/10	1,890	75,600		NA	NA	NA	
190 Robin Rd., Hillsborough, CA	Potable Water	Ralston Creek	3/4/10-3/11/10	1,440	57,600		NA	NA	NA	
1020 Crystal Springs Rd., Hillsborough, CA	Potable Water	San Mateo Creek	3/10/10-3/18/10	1,620	64,800		NA	NA	NA	
1 Mountain Wood Ln., Hillsborough, CA	Potable Water	Borel Creek	3/17/10-3/23/10	810	32,400		NA	NA	NA	
747 Jacaranda Cir., Hillsborough, CA	Potable Water	Terrace Creek	3/23/10-3/30/10	1,320	52,800		NA	NA	NA	
190 Robin Rd., Hillsborough, CA	Potable Water	Ralston Creek	3/31/10-4/14/10	2,640	105,600		NA	NA	NA	
1020 Crystal Springs Rd., Hillsborough, CA	Potable Water	San Mateo Creek	4/7/10-4/14/10	1,320	52,800		NA	NA	NA	
25 Mountain Wood Ln., Hillsborough, CA	Potable Water	Borel Creek	4/13/10-4/19/10	1,200	48,000		NA	NA	NA	
30 Paradise Ct., Hillsborough, CA	Potable Water	Borel Creek	4/14/10-4/19/10	960	38,400		NA	NA	NA	
10 Scott Ct., Hillsborough, CA	Potable Water	Easton Creek	4/19/10-4/26/10	1,440	72,000		NA	NA	NA	
2240 Redington Rd., Hillsborough, CA	Potable Water	Sanchez Creek	4/19/10-4/26/10	1,440	72,000		NA	NA	NA	
190 Robin Rd., Hillsborough, CA	Potable Water	Ralston Creek	4/27/10-5/12/10	2,880	115,200		NA	NA	NA	

**C.15.b.iii.(1) ► Planned Discharges of the Potable Water System**

<b>WATER QUALITY FLUSHING PROGRAM &amp; AUTO FLUSHING PROGRAM</b>										
<b>Site/ Location</b>	<b>Discharge Type</b>	<b>Receiving Waterbody(ies)</b>	<b>Date of Discharge</b>	<b>Duration of Discharge (minutes)</b>	<b>Estimated Volume (gallons)</b>	<b>Estimated Flow Rate (gallons/day)</b>	<b>Chlorine Residual (mg/L)</b>	<b>pH (standard units)</b>	<b>Discharge Turbidity<sup>1</sup> (NTU)</b>	<b>Implemented BMPs &amp; Corrective Actions</b>
1020 Crystal Springs Rd., Hillsborough, CA	Potable Water	San Mateo Creek	5/5/10-5/11/10	1,200	48,000		NA	NA	NA	
747 Jacaranda Cir., Hillsborough, CA	Potable Water	Terrace Creek	5/17/10-5/24/10	1,200	48,000		NA	NA	NA	

Notes: <sup>1</sup> Monitor the receiving water for turbidity if necessary and feasible. Include data in this column if available.

<b>C.15.b.iii.(2) ► Unplanned Discharges of the Potable Water System</b>														
Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Discharge Duration (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual <sup>2</sup> (mg/L)	pH <sup>2</sup> (standard units)	Discharge Turbidity (Visual) <sup>2</sup> .	Implemented BMPs & Corrective Actions	Time of discharge discovery	Regulatory Agency Notification Time <sup>4</sup>	Inspector arrival time	Responding crew arrival time
15 Camphore Ct., Hillsborough, CA	Potable Water	Sanchez Creek	9/8/2009	120	48,000	576,000	NA	NA	NA					
1530 Baine Hillsborough, CA	Potable Water	San Mateo Creek	9/19/2009	120	3,600	43,200	NA	NA	NA					
100 New Place Rd., Hillsborough, CA	Potable Water	Terrace Creek	9/26/2009	120	84,000	1,008,000	NA	NA	NA					
1515 Lakeview Dr., Hillsborough, CA	Potable Water	San Mateo Creek	11/9/2009	120	40,800	489,600	NA	NA	NA					
1338 Marlborough Rd., Hillsborough, CA	Potable Water	Burlingame Creek	11/12/2009	100	24,100	347,040	NA	NA	NA					
750 Chateau Dr., Hillsborough, CA	Potable Water	Ralston Creek	11/16/2009	50	40,800	345,600	NA	NA	NA					
2755 Ralston Ave., Hillsborough, CA	Potable Water	Ralston Creek	11/18/2009	60	7,200	172,800	NA	NA	NA					
335 Pepper Ave., Hillsborough, CA	Potable Water	Ralston Creek	12/4/2009	300	210,000	1,008,000	NA	NA	NA					
1531 Wedgewood Dr., Hillsborough, CA	Potable Water	San Mateo Creek	12/23/2009	120	48,000	576,000	NA	NA	NA					
1024 Jackling Dr., Hillsborough, CA	Potable Water	Easton Creek	2/9/2010	60	48,000	1,152,000	NA	NA	NA					
575 Hayne Rd., Hillsborough, CA	Potable Water	Burlingame Creek	3/4/2010	5760	1,440	360	NA	NA	NA					
1220 Kenilworth Rd., Hillsborough, CA	Potable Water	Burlingame Creek	3/10/2010	5760	1,440	360	NA	NA	NA					
40 Patton Pl., Hillsborough, CA	Potable Water	Sanchez Creek	3/29/2010	40	400	14,400	NA	NA	NA					

**C.15.b.iii.(2) ► Unplanned Discharges of the Potable Water System**

Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Discharge Duration (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual <sup>2</sup> (mg/L)	pH <sup>2</sup> (standard units)	Discharge Turbidity (Visual) <sup>2</sup> .	Implemented BMPs & Corrective Actions	Time of discharge discovery	Regulatory Agency Notification Time <sup>4</sup>	Inspector arrival time	Responding crew arrival time
Willow @ Sharon Ave. Hillsborough, CA	Potable Water	Terrace Creek	4/28/2010	120	72000	864,000	NA	NA	NA					

Notes:

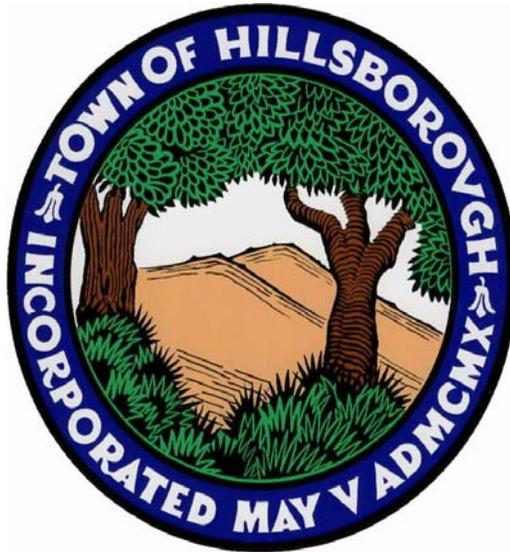
1. This table contains all of the unplanned discharges that occurred in this FY.
2. Monitoring data is only required for 10% of the unplanned discharges. If you monitored more than 10% of your unplanned discharges report all of the data collected.
4. Notification to Water Board staff is required for unplanned discharges where the chlorine residual is >0.05 mg/L and total volume is ≥ 50,000 gallons. Notification to State Office of Emergency Services is required after becoming aware of aquatic impacts as a result of unplanned discharge or when the discharge might endanger or compromise public health and safety.

**ATTACHMENT A**

Copy of Individual IPM Policy (C.9.a)

# TOWN OF HILLSBOROUGH

## Integrated Pest Management Policy & Standard Operating Procedures for Policy Implementation



Revised May 2010

PREPARED BY:  
Town of Hillsborough  
Public Works Department  
1600 Floribunda Avenue  
Hillsborough, CA 94010  
(650) 375-7444



# Town of Hillsborough Integrated Pest Management Policy

Revised May 20, 2010

## GOAL

The Town of Hillsborough seeks to protect the health and safety of its employees and the general public, the environment and water quality, as well as to provide sustainable solutions for pest control, through the reduced use of pesticides on property owned or managed by the Town to the maximum extent practicable.

Employees implementing pest management operations will use Integrated Pest Management (IPM) techniques that emphasize non-pesticide alternatives and, when necessary, employ the least toxic chemicals. Preference will be given to contractors who implement IPM. The Town departments and their contractors that apply pesticides will develop and maintain an active IPM Plan to ensure the long-term prevention and suppression of pest problems with minimum negative impacts on the health and safety of the community and environment. The Town will track employee and contractor pesticide use and prepare an annual report summarizing pesticide use and evaluating pest control activities performed.

The Town will review its purchasing procedures, contracts or service agreements with pesticide applicators and employee training practices to determine what changes can be made to support the goal of pesticide reduction and promote the purchase and use of the least harmful chemicals.

The Town will perform educational outreach and/or support Countywide or regional efforts to educate residential and commercial pesticide users on a) goals and techniques of IPM, and b) pesticide related water quality issues.

## BACKGROUND

Pesticides are defined as: any substance or mixture of substances intended for preventing, destroying, repelling, or mitigating any pest. Pests can be insects, rodents and other animals, unwanted plants (weeds), bacteria or fungi. The term pesticide applies to herbicides, fungicides, insecticides, rodenticides, molluscicides and other substances used to control pests.

Antimicrobial agents are not included in this definition of pesticides. In general, the intent of antimicrobial agents is to reduce or mitigate the growth or development of microbial organisms. They are used to avoid health hazards and include in-door cleaning, spa and swimming pools, medical sterilizer and sanitizer products.

Integrated Pest Management (IPM) is an ecosystem-based strategy that focuses on long-term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed according to established guidelines, and treatments are made with the goal of removing only the target organism. Pest

control materials are selected and applied in a manner that minimizes risks to human health, beneficial and non-target organisms, and the environment.

IPM techniques could include biological controls (e.g., ladybugs and other natural enemies or predators); physical or mechanical controls (e.g., hand labor or mowing); cultural controls (e.g., mulching, discing, or alternative plant type selection); and reduced risk chemical controls (e.g., soaps or oils).

Town owned or managed property includes but is not limited to parks and open space, golf courses, roadsides, landscaped medians, flood control channels and other outdoor areas, as well as municipal buildings and structures.



# Standard Operating Procedures for Implementation of Integrated Pest Management Policy

May 2010

## OBJECTIVE

To minimize the use and reliance on pesticides that threaten water quality by implementing the Town's policy for integrated pest management (IPM) by all Town employees and contractors hired to manage pests on Town property.

## RESPONSIBLE PARTIES

All Town personnel that as part of their municipal job duties are authorized to plan, manage, and control pests including pesticide applications and all Town personnel that administer municipal contracts for applying pesticide on Town property.

## CONTRACTS & CONTRACTORS

Contracts shall include a requirement that the contractor shall adhere to the Town's IPM policy. This will be accomplished by using the following procedures:

1. Include a copy of the Town's IPM policy in the contractor solicitation documents, e.g., Request for Proposal or Request for Quote, and make it clear that the pest control services being solicited must comply with the IPM policy.
2. Include a copy of the Town's IPM policy in the contract's specifications.
3. Meet with the contractor to review the Town's IPM policy.

## MUNICIPAL EMPLOYEES

Town employees who are authorized to manage pests are required to implement the Town's IPM policy. This will be accomplished by using the following procedures:

1. Use cultural practices and pest prevention measures to minimize the occurrence of pest problems.
2. Set a threshold of tolerance for pests.
3. Use biological and physical controls that are environmentally appropriate and economically feasible to control pests.
4. Use chemical control as a last resort, and then the least toxic product will be used. Where feasible for structural pest control, insecticides will be applied as containerized baits.
5. Avoid the use of pesticides that threaten water quality<sup>1</sup> especially in formulations and situations that pose a risk of contaminating stormwater runoff.

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<sup>1</sup> The municipal regional stormwater permit identifies the following pesticides as having a concern to water quality: "organophosphorous pesticides (chlorpyrifos, diazinon, and malathion); pyrethroids (bifenthrin, cyfluthrin, beta-cyfluthrin, cypermethrin, deltamethrin, esfenvalerate, lambda-cyfluthrin, beta-cyfluthrin, cypermethrin,

6. Train employees on IPM techniques, pesticides-related stormwater pollution prevention methods, the municipality's IPM policy, and these standard operating procedures.
7. As part of the Town's annual report for the municipal regional stormwater permit, report on the IPM policy's implementation by showing trends in the quantities and types of pesticides used and suggest reasons for any increases in uses of pesticides that threaten water quality<sup>1</sup> (as required by municipal regional stormwater permit Provision C.9.b.).

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deltamethrin, esfenvalerate, lambda-cyhalothrin, permethrin, and tralomethrin); carbamates (e.g., carbaryl); and fipronil.” (Provision C.9)

**ATTACHMENT B**

Copy of Individual IPM Policy (C.9.d)



November 1, 2009

Town of Hillsborough  
Attn: Gary Francis  
1600 Floribunda Avenue  
Hillsborough, CA 94010-6418  
Re: 2009-2010 Pre & Post-Emergent Weed Abatement Program

Gary,

Thank you for the opportunity to supply the Town of Hillsborough with weed control services for the 2009-2010 season. Our local branch office is in possession of a map that outlines the area designated for Pre and Post-emergent treatment and, due to our experience with the project, we are familiar with the work to be done. I would like to arrange a pre-application meeting with you to go over the program's successes and failures from last year and go over the map to ensure its accuracy and add or subtract from it as needed. The following is an outline of the scope of service for the 2009-2010 weed control program:

- A 2'-8' bandwidth (varies in different areas), as discussed, of pre and post-emergent weed control material applied to the town's roadsides immediately following the first soaking rain of Fall 2009 and completed as quickly as weather will permit thereafter. Glyphosate Pro 4, a non-ionic surfactant, Pro Spreader, and a Milestone tank mixture will be used. Clark Pest Control will bill the Town of Hillsborough at the rate of \$172 per linear mile of work completed. Each side of the road is billed individually at \$172 per linear mile as each is a separate application.
- Designated tank and pump sites throughout the town will be treated with pre and post-emergent weed control material immediately following the first soaking rain of Fall 2008 and completed as quickly as weather will permit thereafter. Pre and post-emergent applications to sites less than one acre in size will be billed at a rate of \$13 per 1000 square feet with a minimum charge of \$100. Pre and post-emergent applications to sites one acre and larger will be billed at a rate of \$10 per 1000 square feet.
- Treatments to easement trails, parking lots, and dam banks will be billed by the linear mile if the bandwidth reaches 8' or less from the roadside; otherwise, it will be billed by the square foot/acre charge.
- The above prices are guaranteed on all work requested and completed between November 1, 2009 and October 31, 2010.

Attached you will find the labels and MSDS' of all material intended for use in the 2009-2010 weed control program. A PCA recommendation will be attained and submitted to your office prior to the initial application.

Thank you for your continued business. I look forward to working with you again this year.

Sincerely,

Russell S Hayden  
AG Department Manager  
Clark Pest Control  
650-596-1270 Phone  
650-596-8514 Fax  
888-595-3800 Cell  
r.hayden@clarkpest.com

**RECOMMENDATION**  
**Target Specialty Products**  
**15415 South Marquardt Avenue**  
**Santa Fe, CA 90670**  
**562-802-2238**

# 26302  
 Date: 01-08-09  
 Proposed: 01-09-09  
 Expires: 12-31-09

Crop: NON CROP AREAS  
 Area: 80; Proposed: 80 Acres  
 Apply by: Ground; Gallons / Treated Acre: 50  
 Delivery Ticket #:  
 Purchase Order #:  
 Pest. Permit#:

Grower: **TOWN OF HILLSBOROUGH**  
 1600 FLORIBUNDA AVENUE  
 Hillsborough, CA 94010  
 (650) 375-7506  
 Applr: **CLARK PEST CONTROL**  
 Fldmn: **NANCY VOORHEES 2204**

Field	Site & Location / California	San Mateo	Prop. Acr.	Field	Site & Location / California	San Mateo	Prop. Acr.
TOHB41N	RIGHT OF WAYS & R	ADS THROUGHOUT	80				
Material	REG.#	RATE	/100 gal	Band	Mat. Reg		
MILESTONE VM AI: AMINOPYRALID	62719-00537-AA-00000	5.00 Oz / Treated Ac DOW AGROSCIENCE	10.00	No	3.13 Gal M*		
PROKOZ GLYPHOSATE PRO 4 AI: GLYPHOSATE	72112-00004-AA-00000	4.00 Pts / Treated Ac PROKOZ	8.00	No	40.00 Gal M*		
DIMENSION ULTRA 40WP AI: DITHIOPYR	62719-00445-ZA-00000	20.00 Oz / Treated Ac DOW AGROSCIENCE	40.00	No	100.00 Lb M*		

**PRECAUTIONS** Signal Word: CAUTION

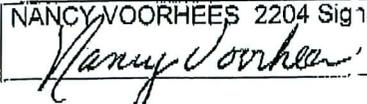
Non Re-entry Interval: Until Dry  
 Feed/Graze Treated Area/Crop: NO

Avoid Drift, Water Contamination  
 Toxic to Fish  
 Plantback Restriction: YES

CRITERIA / ENVIRONMENTAL CHANGES

PEST PRESENT ALWAYS READ THE LABEL BEFORE USE  
 DO NOT ENTER TREATED AREA UNTIL SPRAY HAS DRIED. SEE ATTACHED LIST OF STREETS.

The execution of this recommendation certifies that alternative and mitigation measures that would substantially lessen any significant adverse impact on the environment have been considered and, if feasible, adopted.

NANCY VOORHEES 2204 Signature:  Grower Signature: \_\_\_\_\_

\*\*\* RECOMMENDATION CONTINUES ON NEXT PAGE \*\*\*

Crop: NON-CROP AREAS  
Grower: TOWN OF HILLSBOROUGH

Field: TOHB41N  
Soil pH: 7  
% Organic Matter: 1  
Texture: Sandy Loam  
Pest. Permit#:

03S04W-1M  
Acct: GARY FRANCIS

RIGHT OF WAYS & ROADS THROUGHOUT CITY.  
Total Area: 80 Acres  
Proposed Area: 80 Acres  
PCA: NANCY VOORHEES 2204

### RESTRICTIONS / LIMITATIONS

**MILESTONE VM:** Crop Rotation: Do not rotate non-cropland to cropland for one year following an application of Milestone VM. Do not plant a broadleaf crop until an adequately sensitive field bioassay shows that the level of aminopyralid present in the soil will not adversely affect that broadleaf crop. | Use Precautions and Restrictions: Avoiding Injury to Non-Target Plants: Do not aerially apply Milestone VM within 50 feet of a border downwind (in direction of wind movement), or allow spray drift to come in contact with, any broadleaf crop or other desirable broadleaf plants, including, but not limited to, alfalfa, cotton, dry beans, flowers, grapes, lettuce, potatoes, radishes, soybeans, sugar beets, sunflowers, tobacco, tomatoes or other broadleaf or vegetable crop, fruit trees, ornamental plants, or soil where sensitive crops are growing or will be planted. Avoid application under conditions that may allow spray drift because very small quantities of spray may seriously injure susceptible crops. Follow Precautions for Avoiding Spray Drift and Spray Drift Advisory under General Mixing and Application Instructions on label to minimize the potential for spray drift. Milestone VM is highly active against many broadleaf plant species. Do not use this product on areas where loss of desirable broadleaf plants, including legumes, cannot be tolerated. Chemigation: Do not apply this product through any type of irrigation system. Do not contaminate water intended for irrigation or domestic purposes. Do not treat inside banks or bottoms of irrigation ditches, either dry or containing water, or other channels that carry water that may be used for irrigation or domestic purposes. Milestone VM should not be applied on residential or commercial lawns. Untreated trees can occasionally be affected by root uptake of herbicide through movement into the soil or by excretion of the product from the roots of nearby treated trees. Do not apply Milestone VM within the root zone of desirable trees unless such injury can be tolerated. Seeding Legumes or Wildflowers: Do not plant legumes or wildflowers until a soil bioassay has been conducted to determine if residues of Milestone VM remaining in the soil will adversely affect establishment of legumes and wildflowers. Milestone VM in Plant Residues or Manure: Do not use Milestone VM-treated plant residues, including hay or straw from treated areas, or manure from animals that have grazed forage or eaten hay harvested from treated areas within the previous 3 days as compost or mulch that will be applied to areas where susceptible broadleaf plants may be grown. Do not spread manure from animals that have grazed or consumed forage or hay from treated areas within the previous 3 days on land used for growing susceptible broadleaf crops. Manure from animals that have grazed forage or hay harvested from Milestone VM-treated areas within the previous 3 days may only be spread on pasture grasses, grass grown for seed, and wheat. Do not plant a broadleaf crop in fields treated in the previous year with manure from animals that have grazed forage or hay harvested from Milestone VM-treated areas until an adequately sensitive field bioassay is conducted to determine that the Milestone VM residues in the soil is at a level that is not injurious to the crop to be planted. To promote herbicide decomposition, plant residues should be evenly incorporated in the surface soil or burned. Breakdown of Milestone VM in plant residues or manure is more rapid under warm, moist soil conditions and may be accelerated by supplemental irrigation. Grazing and Haying Restrictions: There are no restrictions on grazing or hay harvest following application of Milestone VM at labeled rates. Do not transfer grazing animals from areas treated with Milestone VM to areas where sensitive broadleaf crops occur without first allowing 3 days of grazing on an untreated pasture. Otherwise, urine and manure may contain enough Milestone VM to cause injury to broadleaf plants. Maximum Application Rate: On non-cropland areas, do not apply more than 7 fl oz (0.11 lb acid equivalent) per acre of Milestone VM per growing season. The total amount of Milestone VM applied broadcast, as a re-treatment, and/or spot treatment per year, must not exceed 7 fl oz per acre. If products containing the same active ingredient are mixed, do not exceed the maximum allowable active ingredient use rate. Spot treatments may be applied at an equivalent broadcast rate of up to 0.22 lb acid equivalent (14 fl oz of Milestone VM) per acre per annual growing season; however, not more than 50% of an acre may be treated. Do not apply more than a total of 0.11 lb acid equivalent (7 fl oz per acre of Milestone VM) per annual growing season as a result of broadcast, spot or repeat applications. \*\*\*\* For best results, most weeds should be treated when they are actively growing and under conditions favorable for growth. Use a higher rate in the rate range when growing conditions are less than favorable or when weed foliage is tall and dense. Milestone also provides preemergence control of germinating seeds and control of emerged seedlings of susceptible broadleaf weeds following application. Use with Surfactants: For post-emergence applications, a high quality surfactant such as a non-ionic surfactant of at least 80% active ingredient, should be added at 0.25% to 0.5% by volume (unless otherwise specified) to enhance herbicide activity under adverse environmental conditions (such as high temperature, low relative humidity, drought conditions, dusty plant surfaces) or when weeds are heavily pubescent or more mature. Use of a compatibility aid may be required if Milestone is mixed with a 2,4-D-containing product and liquid fertilizer. Mixing Milestone and 2,4-D in N-P or N-P-K liquid fertilizer solutions is more difficult than mixing with straight nitrogen fertilizer and should not be attempted without first conducting a successful compatibility test.

**PROKOZ GLYPHOSATE PRO 4:** AVOID CONTACT OF HERBICIDE WITH FOLIAGE, GREEN STEMS, EXPOSED NON-WOODY ROOTS OR FRUIT OF CROPS, DESIRABLE PLANTS AND TREES, BECAUSE SEVERE INJURY OR DESTRUCTION MAY RESULT. AVOID DRIFT. EXTREME CARE MUST BE USED WHEN APPLYING THIS PRODUCT TO PREVENT INJURY TO DESIRABLE PLANTS AND CROPS. Do not allow the herbicide solution to mist, drip, drift or splash onto desirable vegetation since minute quantities of this product can cause severe damage or destruction to the crop, plants or other areas on which treatment was not intended. AVOID APPLYING AT EXCESSIVE SPEED OR PRESSURE. Do not apply this product through any type of irrigation system. APPLY THESE SPRAY SOLUTIONS IN PROPERLY MAINTAINED AND CALIBRATED EQUIPMENT CAPABLE OF DELIVERING DESIRED VOLUMES. GENERAL NONCROP AREAS AND INDUSTRIAL SITES: Use in areas such as airports, apartment complexes, Christmas tree farms, ditch banks, dry ditches, dry canals, fence rows, golf courses, industrial sites, lumber yards, manufacturing sites, office complexes, ornamental nurseries, parks, parking areas, petroleum tank farms and pumping installations, railroads, recreational areas, residential areas, roadsides, sod or turf seed farms, schools, storage areas, utility substations, warehouse areas, other public areas, and similar industrial and noncrop sites.

**DIMENSION ULTRA 40WP:** This product is toxic to fish and highly toxic to other aquatic organisms including oysters and shrimp. Use with care when applying to turf areas adjacent to any body of water. Drift and runoff from treated turf may adversely affect aquatic organisms in adjacent aquatic sites. Do not apply directly to water, or to areas where surface water is present, or to intertidal areas below the mean high water mark. Do not apply when weather conditions favor drift from treated areas. Do not contaminate water when disposing of equipment washwaters. This product is not effective until activated by 1/2 inch or more of rainfall or irrigation. Applications should be timed to ensure that activation has occurred prior to tillering stage of crabgrass development or prior to germination of all other weeds. \*\*\*\* Dimension Ultra 40WP may be applied for preemergence control of listed annual grasses and broadleaf weeds in terrestrial noncrop areas such as farm yards, fence rows, highway or roadside, utility and railroad rights-of-way, airports, recreation areas, campgrounds, and industrial sites such as lumber yards, tank farms, and storage areas. Applied preemergence, Dimension Ultra 40WP controls weeds as they germinate. This product will not control established weeds. Make applications prior to germination of target weeds or to bare ground. The best weed control is obtained when applications are made to

RECOMMENDATION  
CONTINUED - PAGE 3

# 26302  
Date: 01-08-09

Crop: NON CROP AREAS  
Grower: TOWN OF HILLSBOROUGH

soil that is free of clods, weeds and debris such as leaves. Prior to making an application, control existing vegetation by cultivation, hand weeding, or use of a postemergence herbicide. To be effective, Dimension Ultra 40WP must be activated by 1/2 inch or more of rainfall or irrigation prior to germination of target weeds. Once the treatment is activated, avoid mixing of the soil surface that will expose untreated soil. Use Precautions for Noncrop Areas: Do not apply when weather conditions favor drift to non-target areas. This product may injure foliage of non-target plants. Do not graze livestock or feed forage cut from areas treated with this product. For ornamentals within non-crop areas, apply only after transplanting when soil around roots has been thoroughly settled by rainfall or irrigation or injury will result. Do not apply more than 1.25 lbs/A per application and no more than 3.75 lbs/A per year if using split or sequential applications. In New York State, do not apply more than 0.625 lbs./A per year.