## Attachment 5



## Construction Management Program

## Program Highlights

## Construction

縞 Capital Improvement Projects（CIP）
E Deferred Capital，Utilities Undergrounding，ADA，Water \＆Sewer
筞 Private Development
＊Turnkey／Reimbursement Projects
害 Traffic／Electrical
，Non－construction
紪 Surveying
舩 Geology
鲜 Materials Testing
旅 Storm Water Compliance


## Inspection Program Overview

## Capital Improvement Projects

- Major Buildings Section: Deferred Capital including Fire Stations, Recreation Centers, Libraries
- Bridges: Deferred Capital and Caltrans funded
- Water/Wastewater: Water \& Sewer Group Jobs and Treatment Plants
- Districts: Storm Drain \& Street Improvements, Parks, ADA


## Inspection Program Overview

## Private Development \&

Turnkey/Reimbursement Projects

- Bridges: New development bridges
- Major Buildings: Public Parks
- Districts: Subdivision Grading and Improvements, Grading and Public Improvements for Single Family and Commercial, Utilities Undergrounding



## RE Responsibilities

- Constructability review and CM cost and Working Days estimate
- Involvement in Design Build projects
- Pre-Pre Construction Meeting
- Pre-Construction Meeting
- Inspection/CM
- Negotiation
- Track Rain delays
- Community outreach (door hangers, complaints)
- City forces coordination
- Environmental compliance (Storm Water compliance monitoring, mitigation, re-vegetation agreements)
- Tracking Time/Personnel Charges
- Review Billings
- RFI/Submittal reviews
- Change orders/Field Orders/T\&M
- Dispute Resolution
- Conflicts/Design changes
- Utility coordination
- Redlines/As-builts
- Punchlist
- Project Closeout/BOBU (Beneficial Occupancy)/Notice of Completion (NOC)
- Warranty (defects)
- Contractor ratings


## Storm Water Compliance SOP

## Construction BMP Inspections

## Software: Microsoft Sharepoint/SDShare

- RE inputs inspection results
- Allows issuance of BMP Notices via e-mail along with photos
- Tracking of all project BMP inspections, reinspections
- Demo


## Training

Prior to Wet Season

- Mandatory for all RE's
- August 13/15, 2014

Industry meetings

- Agenda Item - Construction BMP's
- Feb 13, 2014

RE/Section Meetings

- March 27, 2014


Joint Meeting w/ DSD Building Inspectors

- March 26, 2014

April 8, 2014

## Upcoming Implementation Items

- Publishing of Escalating Enforcement Policy
- Finalize WPCP template for Group Jobs
- Revise Specifications for CIP projects to include Escalating Enforcement Policy
- Bi-weekly Coordination with DSD
- Annual Report Update- correct data from Sharepoint/SDShare
- Evaluate other reporting software


