

NOTES:

A. GENERAL STATEMENT

The primary duty of the Regional Board is to protect the quality of the waters within the region for all beneficial uses. This duty is implemented by formulation and adopting water quality plans for specific ground or surface water basins and by prescribing and enforcing requirements on all domestic and industrial waste discharges. Responsibilities and procedures of the Regional Water Quality Control Board come from the State's Porter-Cologne Water Quality Act and the Nation's Clean Water Act.

The purpose of the meeting is for the Board to obtain testimony and information from concerned and affected parties and make decisions after considering the recommendations made by the Executive Officer.

B. CONSENT CALENDAR

All the items appearing under the heading "Consent Calendar" will be acted upon by the Board by one motion without discussion, provided that any Board member or other person may request that any item be considered separately and it will then be taken up at a time as determined by the Chairman.

C. HEARING PROCEDURES

Hearings before the San Diego Regional Board are not conducted pursuant to Chapter 5 of the California Administrative Procedure Act, commencing with Section 11500 of the Government Code. Regulations governing the procedures of the regional boards are codified in Chapter 1.5, commencing with Section 647, of the State Water Resources Control Board regulations in Division 3 of Title 23 of the California Code of Regulations.

Testimony and comments presented at hearings need not conform to the technical rules of evidence provided that the testimony and comments are reasonably relevant to the issues before the Board. Testimony or comments that are not reasonably relevant, or that are repetitious, will be excluded. Cross-examination may be allowed by the Chairman as necessary for the Board to evaluate the credibility of factual evidence or the opinions of experts. Video taped testimony by witnesses who are not present at the hearing will not be accepted unless such testimony was subject to cross-examination by all designated parties<sup>1</sup>.

For matters in which a hearing procedures document has been issued, the procedures set forth in that document will apply, subject to the discretionary modification by the Chairman. For other matters, the Board normally uses an informal hearing procedure, which does not include the right of cross-examination. Failure to make a timely objection to the use of an informal procedure, in accord with the directions below, will constitute consent to the informal hearing (See Title 23, California Code of Regulations, Section 648.7). Even with a timely objection, an informal procedure may be used under the circumstances identified in Government Code § 11445.20 (a) (b) or (d).

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<sup>1</sup> This does not preclude the use of videotape to present graphic images, provided that the person who took the videotape is available for questioning; this is intended to apply to spoken testimony of witnesses who are not available for cross-examination at the hearing.

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For formal hearings, in which no hearing procedures document has been issued, designated parties must submit witness testimony prior to the hearing date. During the formal hearing, witnesses will be allowed a limited time to orally summarize the pertinent points of their testimony. Designated parties requesting a formal hearing must submit 20 copies of the following information to the Regional Board. This information must be received in the Regional Board's Office by the date indicated on the first page of this Agenda Notice for the submission of a request for formal hearing:

- Witness testimony;
- The name of each proposed witness and the order in which witnesses will be called;
- A description/summary of what each witness' testimony is intended to prove; and,
- Identification of material factual issues in the dispute.

When a hearing is conducted using formal procedures, participants will be determined to be either "designated parties" or other "interested persons". Only designated parties will have the right to cross-examine witnesses. Interested persons do not have a right to cross-examination, but may ask the Regional Board to clarify testimony.

Designated parties automatically include the Regional Board and any person to whom an order is addressed (i.e., the Discharger(s)). All other persons wishing to testify or provide comments at a formal hearing are interested persons. An interested person may request status as a designated party for purposes of the formal hearing. A request must be received in the Regional Board's Office by the date indicated on the first page of this Agenda Notice for the submission of a request for formal hearing. The request must explain the basis for status as a designated party and, in particular, how the person is directly affected by the possible actions of the Regional Board.

For any hearing (formal or informal) the Chair will allocate time for each party to present testimony and comments and to question other parties if appropriate. Interested parties will generally be given 3 minutes for their comments. Where speakers can be grouped by affiliation or interest, such groups will be asked to select a spokesperson. The Chair may allocate additional time for rebuttal or for a closing statement. Time may be limited due to the number of persons wishing to speak on an item, or the number of items on the Board's agenda, or for other reasons.

All persons testifying must state their name, address, affiliation, and whether they have taken the oath before testifying. The order of testimony for hearings generally will be as follows, unless modified by the Regional Board Chair:

- Testimony of Regional Board staff
- Testimony of discharger
- Testimony of other designated parties
- Testimony of interested persons
- Closing statement by designated parties other than discharger
- Closing statement by discharger
- Closing statement by staff
- Recommendation by Executive Officer (as appropriate)
- Close public hearing
- Deliberation and voting by Regional Board  
includes cross examination if formal hearing

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Closing statements shall be for the purpose of summarization and rebuttal, and are not to be used to introduce new evidence or testimony, or to restate direct testimony. After considering evidence, testimony, and comments, the Regional Board may choose to adopt an order regarding a proposed agenda item. All Regional Board files, exhibits, and agenda material pertaining to items on the agenda are made a part of the record. Persons wishing to introduce item exhibits (i.e., maps, charts, photographs) must leave them with the Regional Board's Executive Assistant and must provide sufficient copies for distribution to the Regional Board, designated parties, and interested persons. Photographs or slides of large exhibits are acceptable.

### D. CONTRIBUTIONS TO REGIONAL BOARD MEMBERS

Persons applying for or actively supporting or opposing waste discharge requirements or other Regional Board orders must comply with legal requirements if they or their agents have contributed or proposed to contribute \$250 or more to the campaign of a Regional Board member for elected office. Contact the Regional Board for details if you fall into this category.

### E. PROCEDURAL INFORMATION

The Regional Board may meet in closed session to deliberate on a decision to be reached based upon evidence introduced in an adjudicatory hearing [Authority: Government Code 11126(d)]; or to consider the appointment, employment or dismissal of a public employee to hear complaints or charges brought against a public employee [Authority: Government Code Section 11126(a)].

The Regional Board may break for lunch at approximately noon at the discretion of the Chairman. During the lunch break Regional Board members may have lunch together. Other than properly noticed closed session items, Regional Board business will not be discussed.

Agenda items are subject to postponement. A listing of postponed items will be posted in the meeting room. You may contact the designated staff contact person in advance of the meeting day for information on the status of any agenda item.

Speaker Cards. All persons desiring to address the Regional Board are required to fill out a speaker card. Cards are normally provided near the entrance to the meeting room. Regional Board staff can assist you in locating the cards.

Please fill out a separate card for each item you plan to speak on. All relevant sections, including the oath, must be completed. Please use the appropriate color card, as indicated below:

Blue: Public Comments (for items requiring no Regional Board action - Public Forum, status reports, etc.).

Green: Public Testimony, in support of the tentative action.

Pink: Public Testimony, opposed to the tentative action.

### F. AVAILABILITY OF EXECUTIVE OFFICER'S REPORT AND AGENDA MATERIAL

Visit our website at [www.waterboards.ca.gov/sandiego](http://www.waterboards.ca.gov/sandiego) to view the Executive Officer's Report over the internet two days prior to the Regional Board meeting. A copy can also be obtained by contacting the staff office. A limited number of copies are available at the meeting.

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Details concerning other agenda items are available for public reference during normal working hours at the Regional Board's office. The appropriate staff contact person, indicated with the specific agenda item, can answer questions and provide additional information. For additional information about the Board, please see the attached sheet.

### G. PETITION OF REGIONAL BOARD ACTION

In accordance with California Water Code section 13320, any person affected adversely by a decision of the California Regional Water Quality Control Board, San Diego Region (Regional Board) may petition the State Water Resources Control Board (State Board) to review the decision. The petition must be received by the State Board within 30 days of the Regional Board's meeting at which the adverse action was taken. Copies of the law and regulations applicable to filing petitions will be provided upon request.

### H. HEARING RECORD

Material presented to the Board as part of testimony (e.g. photographs, slides, charts, diagrams etc.) that is to be made part of the record must be left with the Board. Photographs or slides of large exhibits are acceptable.

All Board files, exhibits, and agenda material pertaining to items on this agenda are hereby made a part of the record.

### I. ACCESSIBILITY

The facility is accessible to people with disabilities. Individuals who have special accommodation or language needs, please contact Ms. Lori Costa at (858) 467-2357 or [lcosta@waterboards.ca.gov](mailto:lcosta@waterboards.ca.gov) at least 5 working days prior to the meeting. TTY/TDD/Speech-to-Speech users may dial 7-1-1 for the California Relay Service.

### J. PRESENTATION EQUIPMENT

Providing and operating projectors and other presentation aids are the responsibilities of the speakers. Some equipment may be available at the Board Meeting; however, the type of equipment available will vary dependent on the meeting location. Because of compatibility issues, provision and operation of laptop computers and projectors for Power Point presentations will generally be the responsibility of the individual speakers. To ascertain the availability of presentation equipment please contact Ms. Lori Costa at (858) 467-2357 or [lcosta@waterboards.ca.gov](mailto:lcosta@waterboards.ca.gov) at least 5 working days prior to the meeting.