

Delta Methylmercury Total Maximum Daily Load Proposed Stakeholder Advisory Group

DRAFT Charter Outline

Section 1 - Project Purpose and Background

General background on the history of the project and purpose of the Delta Methylmercury Total Maximum Daily Load (TMDL) Stakeholder Advisory Group

Section 2 – Draft Schedule and Milestones

Spreadsheet and narrative describing the general and specific (if available) project milestones.

Section 3 - Workgroup Organization

Description of how the entire process will function (the “rules of engagement”)

3.1 - Participant and Alternates Selection List and Process

3.3 - Participant Replacement/Succession

3.3 - Participant Responsibilities

3.4 - Water Board Responsibilities

3.5 - Consultant Responsibilities

3.6 - Meeting Methods

3.7 - Decision-Making Protocols

3.8 - Communication protocols

Section 4 – Workgroup Operating Rules

A description of general meeting rules (i.e. cell phone use, speaking out of turn, etc.)

Section 5 - Workgroup Sunset Procedures

A description of how long the Stakeholder Advisory Group is expected to last and the steps that will be taken to formally renew or disband it (as warranted)