



County of Yolo

ENVIRONMENTAL HEALTH POLICY AND PROCEDURE

CHAPTER 6, DIVISION 2, SECTION 2.3

Onsite Wastewater Treatment Systems (OWTS) Policy Local Agency Responsibilities and Duties Data Collection and Reporting

- A. PURPOSE:** The California State Water Resources Control Board adopted the *Water Quality Control Policy for Siting, Design, Operation, and Maintenance of Onsite Wastewater Treatment Systems* (OWTS Policy) on June 19, 2012 which became effective in May 13, 2013. The OWTS Policy requires each local agency that permits OWTS (hereafter “Septic Systems”) to collect data and submit an annual report to the Regional Water Quality Control Board having jurisdiction; for Yolo County this is the Central Valley Regional Water Quality Control Board (CVRWQCB). This Policy describes the Yolo County Environmental Health Division’s program for data collection and reporting to the CVRWQCB in compliance with the OWTS Policy.
- B. FORMS REQUIRED:** None
- C. POLICY:** Pursuant to Item 3.3 of Tier 2 of the OWTS Policy, an annual report shall be submitted to the CVRWQCB on or before February 1 of each year and shall include the required elements as described therein. The Yolo County Environmental Health Division shall collect any and all such data and perform any required studies so as to fulfill this requirement. The Director of Environmental Health shall be responsible for data collection and reporting.
- D. PROCEDURE:**

Annual Reporting

The annual report will be submitted to the CVRWQCB by February 1 of each year in a format prescribed by the OWTS Policy, Section 3.3, and will include the following information:

1. Number and location of complaints
2. Application and registrations (annual permits) of septage pumper trucks
3. Number, location, description and type (Standard or Alternative) of all OWTS Permits (Note, OWTS Policy requires the type to be described by OWTS Tier, however all of the OWTS in Yolo would be considered OWTS Policy Tier 2 since our requirements vary from Tier 1 Standards.)
4. Water Quality Monitoring identified in the OWTS Policy (9.3). Groundwater monitoring data will be submitted in a format for inclusion into Geotracker, and surface water monitoring shall be submitted to California Environmental Data Exchange Network (CEDEN).
5. All variances from the adopted Ordinance and/or Manual must be reported on an annual basis to the RWQCB. The following information shall be collected and reported:
 - a. The number of granted variances
 - b. The address (es) of each location where the variance(s) were granted
 - c. A description of the Permits issued and type of variance allowed.

Permanent Records

Yolo County Environmental Health Division will retain all permanent records and will make them available within ten (10) working days upon written request by the CVRWQCB.

Yolo County Environmental Health Division will maintain:

- The number, location and permit description of any variance granted; and
- The number, location, permit description, and type (standard or alternative) of all permits requests and/or issued; and
- The number, location and description of all complaints and how they were resolved; and
- The number, location and description of all site evaluations; and
- The applications and registrations of septage pumper trucks; and
- Water well monitoring data.

The Yolo County Environmental Health Division maintains records electronically. Electronically imaged documents are available to the public via an online portal.

Every Fifth Year Report

Every fifth year the Yolo County Environmental Health Division will submit an evaluation of the monitoring program identified below in "Water Quality Data." The submittal will include an assessment of whether water quality is being impacted by Septic Systems, and identify any changes in the LAMP that will be under taken to address impacts.

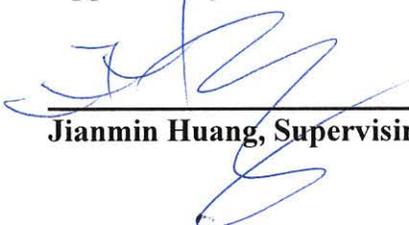
Water Quality Data

The Yolo County Environmental Health Division will maintain a water quality assessment program that consists of obtaining water quality data from the following sources:

- Regulated state small water systems and small public water systems in Yolo County (sampled at frequencies and for constituents as per California regulations)
- Well water quality testing conducted at the time of well construction (domestic wells are tested for total coliform and nitrate)
- Wells within Yolo County that are monitored as part of the Statewide Groundwater Ambient Monitoring and Assessment (GAMA) program

The Yolo County Environmental Health Division maintains the results of all water well and monitoring well testing electronically. Electronically imaged documents are available to the public via an online portal.

Approved by:



For Leslie Lindbo
Director of Env. Health 7/14/2016

Jianmin Huang, Supervising Env. Health Specialist

Date

Effective Date: July 14, 2016