

## ATTACHMENT "C"

### SUPPLEMENTAL ENVIRONMENTAL PROJECTS

#### QUALIFICATION CRITERIA GUIDANCE

##### **Required Information for Supplemental Environmental Projects:**

- The name of the organization proposing a SEP, contact person and phone number.
- The name and location of the project, including watershed (creek, river, bay) where it is located.
- A short, one paragraph or less, description of the project, showing how it fits into one of the following six RWQCB SEP categories:
  - 1) Pollution Prevention;
  - 2) Environmental Restoration;
  - 3) Environmental Auditing;
  - 4) Public Awareness Watershed Assessment;
  - 5) Watershed Management Facilitation Services; or
  - 6) Non-Point Source Program Implementation.
- Explain the need for the proposed project. Describe how the project serves the environmental objectives identified by the Regional Board's Water Quality Control Plan (Basin Plan).
- Provide a concise description of the primary project activities, including a discussion of how the project fits into one or more of the above six RWQCB SEP categories.
- Describe the specific goals of the project. Include numerical objectives where appropriate.
- Provide a step-by-step plan for project implementation.
- Provide a schedule for project implementation, including any project milestones.
- The estimated cost of the project.
- Provide a line item budget for the project.
- Identify personnel who will implement the project and summarize their relevant experience.
- Describe the criteria that will be used to assess project success and evaluation plans.
- Describe plans to continue and/or maintain the project beyond the ACL-funded period. Identify potential funding sources for maintenance/continuation activities. Especially for restoration projects, describe the monitoring plan, who will be implementing the monitoring, and length of time the monitoring plan will be in place.