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September 15, 2010

Mr. Bruce H. Wolfe  
**REGIONAL WATER QUALITY CONTROL BOARD**  
San Francisco Bay Region  
1515 Clay St., Suite 1400  
Oakland, CA 94612

**SUBJECT: CITY OF LOS ALTOS URBAN RUNOFF MANAGEMENT PROGRAM  
FY 2009-2010 ANNUAL REPORT**

Dear Mr. Wolfe:

This letter and Annual Report with attachments is submitted by the City of Los Altos pursuant to Permit Provision C.16.a of the Municipal Regional Stormwater NPDES Permit (MRP), Order R2-2009-0074, NPDES Permit No CAS612008 issued by the San Francisco Bay Regional Water Quality Control Board. The Annual Report provides documentation of activities conducted during FY 2009-2010 and consists of the following:

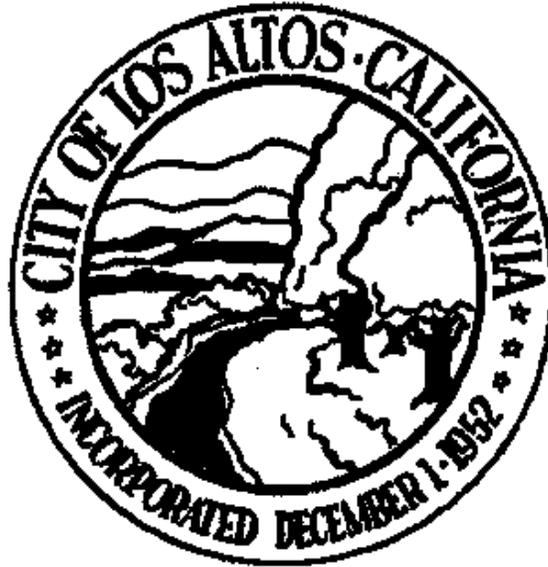
- A. Certification Statement
- B. Annual Report Form
  - Completed Annual Report Form: Sections 1-15
- C. Appendices

Please contact me at 650-947-2624 regarding any questions or concerns.

Very truly yours,

Larry Lind  
Senior Engineer





# Municipal Regional Stormwater Permit Annual Report FY 2009-2010

September 15, 2010



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Section 1 – Permittee Information

Background Information				
<b>Permittee Name:</b>	City of Los Altos			
<b>Population:</b>	28,000			
<b>NPDES Permit No.:</b>	CAS612008			
<b>Order Number:</b>	R2-2009-0074			
<b>Reporting Time Period (month/year):</b>	July 1 2009 through June 30, 2010			
<b>Name of the Responsible Authority:</b>	Douglas J. Schmitz	<b>Title:</b>	City Manager	
<b>Mailing Address:</b>	1 N. San Antonio Road			
<b>City:</b>	Los Altos	<b>Zip Code:</b>	94022	<b>County:</b> Santa Clara
<b>Telephone Number:</b>	(650) 947-2605	<b>Fax Number:</b>		
<b>E-mail Address:</b>	dschmitz@losaltosca.gov			
<b>Name of the Designated Stormwater Management Program Contact (if different from above):</b>	Larry Lind	<b>Title:</b>	Senior Engineer	
<b>Department:</b>	Engineering Division of the Community Development Department			
<b>Mailing Address:</b>	1 N. San Antonio Road			
<b>City:</b>	Los Altos	<b>Zip Code:</b>	94022	<b>County:</b> Santa Clara
<b>Telephone Number:</b>	(650) 947-2624	<b>Fax Number:</b>	(650) 947-2732	
<b>E-mail Address:</b>	llind@losaltosca.gov			

**Section 2 - Provision C.2 Reporting Municipal Operations**

**Program Highlights and Evaluation**

Highlight/summarize activities for reporting year:

**Summary: In FY09-10; all maintenance personnel again received SCVURPP training; the SWPPP for Municipal Service Center was reviewed and determined to be in need for improved protect from possible drainage from the raw material storage area. A berm will be constructed in early FY10-11 to trap any discharge which will than be disposed of in the sanitary sewer system. No pesticide application violations were received from the SCC Department of Agriculture; there were no Sanitary Sewer Overflows that reached any of the four creeks in Los Altos. 2495 yards of leaf material picked up in FY09-10. The City of Los Altos is a member of the Program's Municipal Operations Ad Hoc Task Group and has participated in the development of the Program's requirement for this Provision of the Permit. Additionally please see Provision C.2, Municipal Operations section of the Program's FY 09-10 Annual Report for a description of activities of the BASMAA Municipal Operations Committee.**

**C.2.a. ► Street and Road Repair and Maintenance**

Place an **X** in the boxes next to implemented BMPs to certify that these BMPs were implemented in all applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and provide explanation in the comments section below:

<b>X</b>	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
<b>X</b>	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
<b>X</b>	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments:

**C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing**

Place an **X** in the boxes next to implemented BMPs to certify that these BMPs were implemented in all applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

<b>X</b>	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
<b>X</b>	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs

Comments:

**C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal**

Place an **X** in the boxes next to implemented BMPs to certify that these BMPs were implemented in all applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

<b>X</b>	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
<b>X</b>	Control of discharges from graffiti removal activities
<b>X</b>	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
<b>N/A</b>	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal

Comments:

**The City of Los Altos does not use power washing to remove graffiti. All graffiti are simply painted over without removing it.**

**C.2.d. ► Stormwater Pump Stations**

Does your municipality own stormwater pump stations:  Yes  No

If your answer is **No** then skip to **C.2.e.**

<b>C.2.e. ► Rural Public Works Construction and Maintenance</b>			
Does your municipality own/maintain rural <sup>1</sup> roads:	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
If your answer is <b>No</b> then skip to <b>C.2.f.</b>			
<b>C.2.f. ► Corporation Yard BMP Implementation</b>			
Place an <b>X</b> in the boxes below that apply to your corporations yard:			
<input type="checkbox"/>	We do not have a corporation yard		
<input type="checkbox"/>	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit		
<input checked="" type="checkbox"/>	We certify that we have a current <b>Stormwater Pollution Prevention Plan (SWPPP)</b> for the Corporation Yard		
Place an <b>X</b> in the boxes below next to implemented SWPPP BMPs to certify that these BMPs were implemented in all applicable instances. Type <b>NA</b> in the box if your corporation yard(s) is filed as a Notice of Intent (NOI) facility and is covered under the California State Industrial Stormwater NPDES General Permit, or if you do not have a corporation yard. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:			
<input checked="" type="checkbox"/>	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment		
<input checked="" type="checkbox"/>	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system		
<input checked="" type="checkbox"/>	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method		
<input checked="" type="checkbox"/>	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used		
<input type="checkbox"/>	Cover and/or berm outdoor storage areas containing waste pollutants		
Comments: <b>The City of Los Altos has a current SWPPP for its corporation yard. Upon updating the SWPPP, it was discovered that a better BMP should be applied to our outdoor storage area for debris and raw materials. Currently drainage from this area eventually enters a catch basin that only has silt bags in it. During FY 10/11 the City of Los Altos will install a berm as recommended by the California Stormwater Quality Association Stormwater Best Management Practice Handbook for Municipal Facilities. This will trap any runoff which will than be pumped to the sanitary sewer systems. Until this berm is built, this area will be temporarily protected with straw waddles along with the existing silt bags.</b>			

<sup>1</sup> Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

If you have a corporation yard(s) that is not an NOI facility , complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:

<b>Corporation Yard Name</b>	<b>Inspection Date</b> (1x/year required)	<b>Inspection Findings/Results</b>	<b>Follow-up Actions</b>
Los Altos MSC	September 9, 2009	One five gallon bucket not labeled with material it contained.	Corrected 9-09-09

Section 3 - Provision C.3 Reporting New Development and Redevelopment

**C.3.a. ► New Development and Redevelopment Performance Standard Implementation Summary Report**

*(For FY 10-11 Annual Report only)* Provide a brief summary of the methods of implementation of Provisions C.3.a.i.(1)-(8).

Summary:

**Not required for this Annual Report.**

**C.3.b. ► Green Streets Status Report**

*(All projects to be completed by December 1, 2014)*

On an annual basis (if applicable), report on the status of any pilot green street projects within your jurisdiction. For each completed project, report the capital costs, operation and maintenance costs, legal and procedural arrangements in place to address operation and maintenance and its associated costs, and the sustainable landscape measures incorporated in the project including, if relevant, the score from the Bay-Friendly Landscape Scorecard.

Summary:

**Potential Green Street Project: 343 Second Street – Packard Foundation Project**

**Second Street is a local street in the City of Los Altos, Santa Clara County. The segment of Second Street between Lyell Street and Whitney Street, along 343 Second Street is a potential green street since it contains the following key elements: a) Stormwater treatment and infiltration for groundwater replenishment through the use of natural feature system (flow-through rain gardens), b) It creates attractive streetscapes that enhance neighborhood livability by enhancing the pedestrian environment and introducing park-like elements into the downtown area. The proposed flow-through rain gardens along Second Street and at the intersection of Whitney Street are not required by the Packard Foundation Project to meet C.3, SCVURPPP, and/or other agency stormwater requirements. Any detention, infiltration, and treatment provided by these rain gardens are not included in the project's Stormwater Management Plan. A variety of onsite stormwater control features, including maximized pervious area, rainwater reuse, vegetated swales, flow-through filters, and unlined retention basins, will accomplish stormwater management goals well above and beyond those prescribed in C.3 requirements. The Second Street rain gardens are an additional feature to treat a portion of the street runoff while providing a sustainable design element accessible to the public. Therefore, Second Street from Lyell Street to Whitney Street is a potential Green Street. This project is in the Planning Phase at this time. The applicant will submit plans for plan check to the Building Division in the near future.**

**C.3.b.v.(1) ► Regulated Projects Approved During FY 09/10 Reporting Table**

Fill in attached table **C.3.b.v.(1)** or attach your own table including the same information

**(See Appendix B)**

**C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting for FY 09/10**

(1) Fill in attached table C.3.h.iv.(1) or attach your own table including the same information

**(See Appendix B)**

(2) On an annual basis, provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.

Summary:

**During the FY 2009-2010 the City of Los Altos did not conduct an inspection at either of its two development/redevelopment projects. One of the locations had been completed two years ago and was inspected twice with no problems. The other one was just recently completed and an inspection has yet been scheduled.**

(3) On an annual basis, provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).

Summary:

**It is still difficult to document the effectiveness of the City of Los Altos O&M Program because we have limited sites. Improvements that might be considered are to make a better effort to conduct the O&M inspections and have better scheduling and communication with property owner where the systems are located.**

**Section 4 – Provision C.4 Industrial and Commercial Site Controls**

**C.4.a.ii ► Legal Authority**

*(For FY 09-10 Annual Report only)* Do you have adequate legal authority to obtain effective stormwater pollutant control on industrial sites?

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
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If **No**, explain:

**C.4.c.ii.(5) ► Enforcement Response Plan**

*(For FY 09-10 Annual Report only)* Have you developed and implemented an Enforcement Response Plan by April 1, 2010?

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
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If **No**, explain:

**The City of Los Altos does have adequate legal authority to obtain effective compliance with the MRP. The City of Los Altos has not completed its new Enforcement Response Plan, but continues to implement the enforcement plan delineated in the City of Los Altos' San Clara Valley Urban Runoff Pollution Prevention Program Urban Runoff Management Plan dated September 1, 2004. During FY 10-11 the City of Los Altos will continue to review and will revise, as necessary, the enforcement plan from the Management Plan. The City of Los Altos has no Industrial Sites and limited Commercial Sites.**

**Program Highlights**

Provide background information, highlights, trends, etc. For FY 09-10 Annual Report describe steps taken to revise your program to meet new data tracking and reporting requirements.

**The City of Los Altos has no industrial sites and limited commercial sites. Commercial sites primary consist of vehicle maintenance facilities and gas stations. These are inspected annually and during the last few years, all these facilities were found to be compliance with all necessary best management practices. In the coming year the City of Los Altos will incorporation the inspection and tracking procedures developed by the project and will ensure that inspector get the proper training as dictated by the Permit. The City of Los Altos participated in the review of the IND/IDDE Ad Hoc Task Group products and we are now implementing the inspection protocol developed by that Group. Additionally please see the C.5 Illicit Discharge Detection and Elimination section of Program's FY 09-10 Annual Report for description of activities of the IND/IDDE AHTG and the BASMAA Municipal Operations Committee for addition Program highlights.**

**C.4.b.i. ► Business Inspection Plan**

(For FY 09-10 Annual Report only) Do you have a Business Inspection Plan?  Yes  No

If No, explain:

**C.4.b.iii.(1) ► Potential Facilities List**

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

**See Appendix C**

**C.4.b.iii.(2) ► Facilities Scheduled for Inspection**

List below or attach your list of facilities scheduled for inspection during the current fiscal year.

**All Vehicle mechanical repairs, maintenance, fueling or cleaning facilities are inspected once every year.**

**C.4.c.iii.(1) ► Facility Inspections**

Fill out the following table or attach a summary of the following information.

	Number	Percent
Inspections conducted	14	
Violations issued (excluding verbal warnings)	0	
Sites inspected that were found to be in violation	0	0%
Violations <sup>1</sup> resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	0	0%

<sup>1</sup> Total number of violations equals the number of initial enforcement actions (i.e. one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

**C.4.c.iii.(2) ► Frequency and Types/Categories of Violations Observed**

Fill out the following table or attach a summary of the following information.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. non-stormwater discharge)	None
Potential discharge (e.g. BMPs not in place or ineffective)	None

**C.4.c.iii.(2) ► Frequency and Type of Enforcement Conducted**

Fill out the following table or attach a summary of the following information.

	Enforcement Action (as listed in ERP) <sup>1</sup>	Number of Enforcement Actions Taken	% of Enforcement Actions Taken <sup>2</sup>
Level 1	Verbal Warning	None	0%
Level 2	Written Warning	None	0%
Level 3	Citation	None	0%
Level 4	Legal	None	0%
<b>Total</b>		None	0%

Notes:

<sup>1</sup>Agencies to list specific enforcement actions as defined in their ERPs.

<sup>2</sup>Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

**C.4.c.iii.(3) ► Types of Violations Noted by Business Category**

Fill out the following table or attach a summary of the following information.

Business Category <sup>1</sup>	Actual Discharge Violations	Potential Discharge Violations
No violations reported therefore no Enforcement Actions were taken		

Notes:

<sup>1</sup> List your Program's standard business categories.

**C.4.c.iii.(4) ▶ Non-Filers**

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

**No such facilities in Los Altos**

**C.4.d.iii ▶ Staff Training Summary**

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
		<p>Commercial Inspections are conducted by the City of Palo Alto for the City of Los Altos. Their inspectors have not taken any training as defined by the Section C.4.d of the Permit, but inspectors are scheduled to attend such training within the 5-year term of the Permit.</p>		

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

**C.5.a.ii ► Legal Authority**

(For FY 09-10 Annual Report only) Do you have adequate legal authority to prohibit and control illicit discharges and escalate stricter enforcement to achieve expedient compliance?  Yes  No

If **No**, explain:

**C.5.b.ii.(4) ► Enforcement Response Plan**

(For FY 09-10 Annual Report only) Have you developed and implemented an Enforcement Response Plan by April 1, 2010?  Yes  No

If **No**, explain:  
**The City of Los Altos does have adequate legal authority to obtain effective compliance with the MRP. The City of Los Altos has not completed its new Enforcement Response Plan, but continues to implement the enforcement plan delineated in the City of Los Altos' San Clara Valley Urban Runoff Pollution Prevention Program Urban Runoff Management Plan dated September 1, 2004. During FY 10-11 the City of Los Altos will continue to implement enforcement on these matters and will review and revise, as necessary, the enforcement plan from the Management Plan.**

**Program Highlights**

Provide background information, highlights, trends, etc. For FY 09-10 Annual Report describe steps taken to revise your program to meet new data tracking and reporting requirements.

**Summary: For several years, the City of Los Altos has made its storm drain system GIS maps available to the public at the Engineering Division counter in City Hall. The City of Los Altos participated in the review of the IND/IDDE Ad Hoc Task Group products and we are now implementing the collection system screening protocol developed by that Group. Additionally please see Refer to the C.5 Illicit Discharge Detection and Elimination section of Program's FY 09-10 Annual Report for description of activities of the IND/IDDE AHTG and the BASMAA Municipal Operations Committee for addition Program**

**C.5.c.iii ► Complaint and Spill Response Phone Number and Spill Contact List**

List below or attach your complaint and spill response phone number and spill contact list.

Contact	Description	Phone Number
Police Department Dispatch	Dispatch will contact a police officer, the County Fire Department, the 24 hour emergency crew, etc. as required	(650)-947-2770

**C.5.d.iii ► Evaluation of Mobile Business Program**

Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities.

**Description:**

It has long been the policy of the city to have power washers install appropriate BMPs to prevent any discharges to the storm drain systems. Since a majority of this takes place in the downtown area, city has a policy documents that provides information to the property owner on this policy and the city also encourages that the contractors be certified by the BASMAA Mobile Surface Cleaners Program. The city only hires BASMAA certified mobile cleaners for any of its cleaning operations. Field city staff are trained to report an illegal power washing operation. Please see Provision C.5 section of the Programs FY09-10 Annual Report for a description of the additional efforts by the Program's IND/IDDE AHTG.

**C.5.e.iii ► Evaluation of Collection System Screening Program**

Provide a summary or attach a summary of your collection screening program, a summary of problems found during collection system screening and any changes to the screening program this FY.

**Description:**

Please see Provision C.5 Illicit Discharge Detection and Elimination section of Program's FY 09-10 Annual Report for description of activities of the IND/IDDE AHTG to develop collection system screening program guidance. The City of Los Altos participated in the review of the IND/IDDE Ad Hoc Task Group products and we are now implementing the collection system screening protocol developed by that Group. During this reporting FY, the City of Los Altos did inspect outfalls and its storm drain system and the inspection staff would report any suspicious situation to their supervisor. Nothing was reported during the FY.

**C.5.f.iii.(1), (2), (3) ► Spill and Discharge Complaint Tracking**

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

	Number	Percentage
Discharges reported (C.5.f.iii.(1))	6	
Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2))	6	100%
Discharges resolved in a timely manner (C.5.f.iii.(3))	6	100%

**C.5.f.iii.(4) ► Summary of major types of discharges and complaints**

Provide a narrative or attach a table and/or graph.

**The City did not have any major types of discharges or complaints during FY 09/10.**

**Section 6 – Provision C.6 Construction Site Controls**

**C.6.a.iii ► Legal Authority**

(For FY 09-10 Annual Report only) Is your agency's legal authority adequate for C.6 compliance?  Yes  No

If **No**, explain:

**C.6.b.ii.(3) ► Enforcement Response Plan**

(For FY 09-10 Annual Report only) Was your Enforcement Response Plan developed and implemented by April 1, 2010?  Yes  No

If **No**, explain:  
**The City of Los Altos does have adequate legal authority to obtain effective compliance with the MRP. The City of Los Altos has not completed a new Enforcement Response Plan, but continues to implement the enforcement plan delineated in the City of Los Altos' Santa Clara Valley Urban Runoff Pollution Prevention Program Urban Runoff Management Plan dated September 1, 2004. During FY 10-11 the City of Los Altos will continue to review and will revise, as necessary, the enforcement plan from the Management Plan.**

**C.6.e.iii.1.a, b, c ► Site/Inspection Totals**

Number of sites disturbing < 1 acre of soil requiring storm water runoff quality inspection (i.e. High Priority) (C.6.e.iii.1.a)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b)	Total number of storm water runoff quality inspections conducted (C.6.e.iii.1.c)
0	2	11

**C.6.e.iii.1.d ▶ Construction Activities Storm Water Violations (At Sites > 1 Acre & High Priority)**

BMP Category	Number of Violations <sup>1</sup>	% of Total Violations <sup>2</sup>
Erosion Control	0	0
Run-on and Run-off Control	0	0
Sediment Control	1	50%
Active Treatment Systems	0	0
Good Site Management	0	0
Non Stormwater Management	1	50%
<b>Total</b>	<b>2</b>	<b>100%</b>

Notes:

<sup>1</sup>Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category.

<sup>2</sup>Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

**C.6.e.iii.1.e ▶ Construction Related Storm Water Enforcement Actions (At Sites > 1 Acre & High Priority)**

	Enforcement Action (as listed in ERP) <sup>1</sup>	Number Enforcement Actions Taken	% Enforcement Actions Taken <sup>2</sup>
Level 1	Verbal Warning	6	75%
Level 2	Written Warning	0	0
Level 3	Citation	2	25%
Level 4	Legal	0	0
<b>Total</b>		<b>5</b>	<b>100%</b>

Notes:

<sup>1</sup>Agencies should list the specific enforcement actions as defined in their ERPs.

<sup>2</sup>Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

**C.6.e.iii.1.f, g ▶ Illicit Discharges (At Sites > 1 Acre & High Priority)**

	Number
Number of illicit discharges, actual and those inferred through evidence (C.6.e.iii.1.f)	2
Number of sites with discharges, actual and those inferred through evidence (C.6.e.iii.1.g)	1

<b>C.6.e.iii.1.h, i ► Violation Correction Times (At Sites &gt; 1 Acre &amp; High Priority)</b>		
	<b>Number</b>	<b>Percent</b>
<b>Violations fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.1.h)</b>	<b>2</b>	<b>100%<sup>2</sup></b>
<b>Violations not fully corrected within 30 days after violations are discovered (C.6.e.iii.1.i)</b>	<b>0</b>	<b>0%<sup>3</sup></b>
<b>Total number of violations for the reporting year<sup>1</sup></b>	<b>2</b>	<b>100%</b>

Notes:

<sup>1</sup>Total number of violations equals the number of initial enforcement actions (i.e. one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

<sup>2</sup>Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.

<sup>3</sup>Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.

<b>C.6.e.iii.(2) ► Evaluation of Inspection Data (At Sites &gt; 1 Acre &amp; High Priority)</b>
Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).
<p><b>Description:</b>  <b>The City of Los Altos is planning to incorporate the tracking data and data summaries that were developed by the Program. Some of the data here does not necessarily represent an entire fiscal year of date because some of the information was not previously tracked in the city's construction inspection programs.</b></p>

**C.6.e.iii.(2) ► Evaluation of Inspection Program Effectiveness (At Sites > 1 Acre & High Priority)**

Describe what appear to be your program’s strengths and weaknesses, and identify needed improvements, including education and outreach.

**Summary:**

**Our program’s strengths:** The City’s inspectors make sure that the construction sites are complying with the stormwater regulations regardless of size. The inspectors give verbal warnings as necessary and follow up to make sure that the violations have been corrected. If the violations are not corrected after the verbal warnings, the Engineering Division proceeds with the next storm water enforcement actions (written warnings and citations.) The City of Los will be incorporating program improvements/enhancements to address MRP requirements, such as: 1) revised stormwater construction inspection forms and inspection data tracking tools; 2) revised operating procedures and provided training to inspectors; 3) began conducting inspections with the new forms. Even than, due to the limited number of sites, it is difficult to give the process a fair evaluation.

The City of Los Altos participated as a member in the Program’s Construction Ad Hoc Task Group (AHTG) and reviewed AHTG products, including a template construction inspection form, an inspection data tracking spreadsheet, and guidance for identifying high priority sites. For further effectiveness evaluation please see section C.6 Construction Site Control section of Program’s FY 09-10 Annual Report for a description of activities of the Construction AHTG and the BASMAA Development Committee.

<b>C.6.f ► Staff Training Summary</b>				
<b>Training Name</b>	<b>Training Dates</b>	<b>Topics Covered</b>	<b>No. of Inspectors &amp; Engineers in Attendance</b>	<b>Percent of Inspectors &amp; Engineers in Attendance</b>
<b>Construction Site Compliance Workshop</b>	<b>January 20</b>	<b>MRP-what you need to know, Understanding the New State General Construction Permit, Water Board Inspection Program in Santa Clara County, SWPPP Requirements, Linear Utility Projects, Sediment, Erosion Control &amp; Construction Site Pollution Prevention, Developing a SWPPP Site Map</b>	<b>2</b>	<b>40%</b>
<b>2010 International LID Conference</b>	<b>April 12-14</b>	<b>Overview of LID Treatment Practices, Barriers to LID Implementation, LID Resources, Green Roofs, Landscape Based Solutions, Pervious Pavements, Rainwater Harvesting, LID Project Examples in California</b>	<b>1</b>	<b>20%</b>
<b>State Wide General Construction Permit Workshop</b>	<b>April 27</b>	<b>Construction Permit Overview, SMARTS Demo</b>	<b>1</b>	<b>20%</b>
<b>Maintaining Permeable Interlocking Concrete Pavement</b>	<b>June 4</b>	<b>Overview of Permeable pavement Systems, Special PICP benefits, Research on Hydrology and Water Quality, Installing PICP across the USA, Maintenance Needs &amp; Associated Studies, Street Sweeper 101, On-site Demo</b>	<b>1</b>	<b>20%</b>
<b>New Stormwater Requirements Workshop</b>	<b>June 8</b>	<b>Stormwater Regulations, Performance of Bioretention Areas, Overcoming Obstacles to LID Implementation, Implementation of C.3 in Local Projects, Integrated Water harvesting &amp; watershed, Green roofs, Using the Bay-friendly Landscape Standards to Implement LID in SF Bay Area, Retrofit Cases Studies</b>	<b>2</b>	<b>40%</b>

**Section 7 – Provision C.7. Public Information and Outreach**

**C.7.b.ii.1 ► Advertising Campaign**

Summarize advertising efforts. Include details such as messages, creative developed, and outreach media used. The detailed advertising report may be included as an attachment. If advertising is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary:

**The following separate reports developed by SCVURPPP on behalf of the City of Los Altos that summarize countywide advertising efforts conducted during FY 09-10:**

- **FY 09-10 Watershed Watch Campaign Annual Campaign Report**
- **FY 09-10 Watershed Watch Partner Report**
- **FY 09-10 Watershed Watch Web Statistics Report**

**These reports are included within the C.7 Public Information and Outreach section of Program's FY 09-10 Annual Report.**

**C.7.c ► Media Relations**

Summarize the media relations effort. Include the following details for each media pitch in the space below, AND/OR refer to a regional report that includes these details:

- Topic and content of pitch
- Medium (TV, radio, print, online)
- Date of publication/broadcast

Summary:

**The following separate report developed by BASMAA on behalf of the City of Los Altos that summarizes media relations efforts conducted during FY 09-10:**

- **BASMAA Media Relations Final Report**

**This report is included within the C.7 Public Information and Outreach section of Program's FY 09-10 Annual Report.**

**C.7.d ► Stormwater Point of Contact**

*(For FY 09-10 Annual Report only, unless changes made)* Provide details of website or phone number used as the point of contact. Report on how the point of contact is publicized and maintained. If any change occurs in this contact, report in a subsequent Annual Report.

Contact Summary:

The following link on city web site deals with this information: [www.losaltosca.gov/commdev/engineering/stormwater.html](http://www.losaltosca.gov/commdev/engineering/stormwater.html)  
 Another point of contact is the Watershed Watch Campaign hotline (1-866-WATHERSHED) and Watershed Watch Campaign website ([www.mywatershedwatch.org](http://www.mywatershedwatch.org)), and individual agency points of contact are publicized on SCVURPPP outreach materials and websites and the point of contact is maintained by the Program and their authorized agents.

**C.7.e ► Public Outreach Events**

Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed. Use the following table for reporting and evaluating public outreach events

Program staff, the Watershed Watch consultant, and Co-permittees staffed ten outreach events in FY 09-10. Events were selected based upon target audience and attendance. Materials distributed at the events included the following: Less Toxic Pest Management fact sheets, “10 Most Wanted Backyard Bugs” brochures, “Don’t Plant a Pest” brochures, “You are the Solution to Water Pollution” brochures, “Clean Cars & Clean Creek” brochure, and giveaways (e.g. flyswatters, OWOW magnets, notepads and temporary tattoos). The flyswatters have the Watershed watch website and hotline number and the words “The Original Earth-Friendly Pest Control” printed on them. The beanbag game for children was used at most the events. Even staff distributed more than 5,000 outreach materials and giveaways.

Event Details	Description (messages, audience)	Evaluation of Effectiveness
<p><b>Name:</b> Pumpkins in the Park  <b>Date:</b> October 10, 2009  <b>Location:</b> Guadalupe River Park and Gardens, San Jose  <b>Region:</b> Countywide</p>	<p><b>Type of Event:</b> Community fair  <b>Audience:</b> Families with children  <b>Message:</b> Stormwater pollution prevention, less-toxic pest control and, proper disposal of household hazardous waste (HHW).</p>	<p><b>General Feed Back:</b> The event was very well attended. A lot of attendees stopped at the booth to play the bean bag game and pick up brochures. This is a good event for educating families with children. Estimated Overall Event Attendance: 12,000-14,000.  <b>Number of Brochures Distributed:</b> 432  <b>Number of Giveaways Distributed:</b> over 1,000</p>
<p><b>Name:</b> Muslim Green Fair  <b>Date:</b> October 18, 2009  <b>Location:</b> 3003 Scott Blvd., Santa Clara  <b>Region:</b> Countywide</p>	<p><b>Type of Event:</b> Community fair  <b>Audience:</b> Families with children  <b>Message:</b> Stormwater pollution prevention, less-toxic pest control and, proper disposal of HHW</p>	<p><b>General Feed Back:</b> This is a good event for reaching members of the Muslim community. The bean bag game was used at this event. Estimated Overall Event Attendance: 1,000  <b>Number of Brochures Distributed:</b> 14  <b>Number of Giveaways Distributed:</b> 221</p>

C.7.e ► Public Outreach Events (cont.)		
Event Details	Description (messages, audience)	Evaluation of Effectiveness
<b>Name:</b> Haunted History <b>Date:</b> October 31, 2009 <b>Location:</b> History Park at Kelley Park, San Jose <b>Region:</b> Countywide	<b>Type of Event:</b> Halloween Event <b>Audience:</b> Families <b>Message:</b> Stormwater pollution prevention.	<b>General Feed Back:</b> This event is good for getting the Program's name out, but not for educating attendees. Most children stop at the booth only for candies and are not receptive to information. <b>Estimated Overall Event Attendance:</b> 1,500 <b>Number of Brochures Distributed:</b> 12 <b>Number of Giveaways Distributed:</b> 267
<b>Name:</b> Spring Garden Market <b>Date:</b> April 10, 2010 <b>Location:</b> History Park at Kelley Park, San Jose <b>Region:</b> Countywide	<b>Type of Event:</b> Plant sale <b>Audience:</b> Home owners/gardeners <b>Message:</b> Stormwater pollution prevention, less-toxic pest control	<b>General Feed Back:</b> Most people came to the event to buy plants and did not want to pick up information. The Program will probably not attend this event next year. <b>Estimated Overall Event Attendance:</b> 3,000 <b>Number of Brochures Distributed:</b> 181 <b>Number of Giveaways Distributed:</b> 61
<b>Name:</b> NVIDIA Corp. Earth Day Event <b>Date:</b> April 22, 2010 <b>Location:</b> 2701 San Tomas Expwy, Santa Clara <b>Region:</b> Countywide	<b>Type of Event:</b> Corporate event <b>Audience:</b> Information Technology Professionals <b>Message:</b> Stormwater pollution prevention, less-toxic pest control	<b>General Feed Back:</b> The event was held during lunch hour in the cafeteria and very well attended. Most employees stopped at the booth to ask questions and take brochures. <b>Estimated Overall Event Attendance:</b> 500 <b>Number of Brochures Distributed:</b> 60 <b>Number of Giveaways Distributed:</b> 183
<b>Name:</b> Spring in Guadalupe Gardens <b>Date:</b> April 24, 2010 <b>Location:</b> Guadalupe River Park and Gardens, San Jose <b>Region:</b> Countywide	<b>Type of Event:</b> Community fair, plant sale. <b>Audience:</b> Families with children, homeowners and gardeners <b>Message:</b> Stormwater pollution prevention, less-toxic pest control and, proper disposal of HHW.	<b>General Feed Back:</b> Good attendance at booth. Most people were looking for specific pest control information. The bean bag toss game was used. <b>Estimated Overall Event Attendance:</b> 4,500 <b>Number of Brochures Distributed:</b> 423 <b>Number of Giveaways Distributed:</b> 797

<b>C.7.e ► Public Outreach Events (cont.)</b>		
<b>Event Details</b>	<b>Description (messages, audience)</b>	<b>Evaluation of Effectiveness</b>
<b>Name:</b> Watershed Watch Car Wash Event <b>Date:</b> May 5, 2010 <b>Location:</b> Robertsville Classic Car Wash, 5005 Almaden Expwy, San Jose <b>Region:</b> Countywide	<b>Type of Event:</b> Car Wash <b>Audience:</b> Car wash customers <b>Message:</b> Stormwater pollution prevention, proper car washing.	<b>General Feed Back:</b> Excellent turn-out, resulted in a 50% increase of business for the car wash during the 2-hour time period. Event staff spoke with customers and provided them information on proper car washing. Most people were interested in taking the Watershed Watch discount card.  <b>Estimated Overall Event Attendance:</b> 150 <b>Number of Brochures Distributed:</b> 103 <b>Number of Watershed Watch Discount Cards Distributed:</b> 129
<b>Name:</b> Watershed Watch Car Wash Event <b>Date:</b> May 19, 2010 <b>Location:</b> Delta Queen Classic Car Wash, 981 E Hamilton Ave, Campbell <b>Region:</b> Countywide	<b>Type of Event:</b> Car Wash <b>Audience:</b> Car wash customers <b>Message:</b> Stormwater pollution prevention, proper car washing.	<b>General Feed Back:</b> Due to a rainy day forecast, attendance was low at this event. <b>Estimated Overall Event Attendance:</b> 45 <b>Number of Brochures Distributed:</b> 34 <b>Number of Watershed Watch Discount Cards Distributed:</b> 49
<b>Name:</b> Watershed Watch Car Wash Event, <b>Date:</b> June 2, 2010 <b>Location:</b> Capitol Premier Car Wash, 735 Capitol Expwy Auto Mall, San Jose <b>Region:</b> Countywide	<b>Type of Event:</b> Car Wash <b>Audience:</b> Car wash customers <b>Message:</b> Stormwater pollution prevention, proper car washing.	<b>General Feed Back:</b> Good turn-out. Car wash owner indicated there was an increase in business from their normal expectations. <b>Estimated Overall Event Attendance:</b> 100 <b>Number of Brochures Distributed:</b> 101 <b>Number of Watershed Watch Discount Cards Distributed:</b> 107
<b>Name:</b> Festival in the Park <b>Date:</b> June 26, 2010 <b>Location:</b> Hellyer County Park, San Jose <b>Region:</b> Countywide	<b>Type of Event:</b> Community Health Fair <b>Audience:</b> Families with children. <b>Message:</b> Stormwater pollution prevention, less-toxic pest control and, proper disposal of HHW.	<b>General Feed Back:</b> Good event for reaching the Hispanic community. The bean bag game drew a lot of families with children to the booth. <b>Estimated Overall Event Attendance:</b> 5,000 <b>Number of Brochures Distributed:</b> 418 <b>Number of Giveaways Distributed:</b> 365

**C.7.f. ► Watershed Stewardship Collaborative Efforts**

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report.

Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary:

**During FY 09-10, the Program actively supported the Santa Clara Basin Watershed Initiative (SCBWMI), including the Core Group, the Land Use Subgroup, and the Trash Subgroup (now the Santa Clara Valley Zero Litter Initiative); the Bay Area Macroinvertebrate Bioassessment Information Network (BAMBI); and the Stevens & Permanente Creeks Watershed Council. Information on these efforts is included within the C.7 Public Information and Outreach section of the Program’s FY 09-10 Annual Report.**

**C.7.g. ► Citizen Involvement Events**

List the types of events conducted (e.g., creek clean up, storm drain inlet marking, native gardening etc.). Use the following table for reporting and evaluating citizen involvement events.

**The following separate reports developed by SCVURPPP and other organizations also include information about citizen involvement events conducted during FY 09-10:**

- **Watershed Watchers: Keeping Our Waterways Clean: FY 09-10 Fourth Quarter Report (includes end-of-year Summary from Alviso Education Center)**
- **Going Native Garden Tour 2010- Summary Report**

**These reports are included within the C.7 Public Information and Outreach section of Program’s FY 09-10 Annual Report.**

Event Details	Description	Evaluation of effectiveness
<p><b>Name: Summer of Service Programs</b>  <b>Date: 7/16/09, 7/30/09, 8/13/09</b>  <b>Location: Don Edwards Wildlife Refuge, Alviso</b>  <b>Focus: Countywide</b></p>	<p>Partnership program between Santa Clara Valley youth groups and the Watershed Watchers program. Youth spend a day at the Refuge and they work in the gardens in the morning and explore the Refuge in the afternoon.</p>	<p><b>Number of attendees on 7/16/09: 2 elementary school students and 6 middle school students.</b>  <b>Number of attendees on 7/30/09: 10 middle school students.</b>  <b>Number of attendees on 8/13/09: 8 middle school students.</b></p>

<b>C.7.g. ► Citizen Involvement Events (cont.)</b>		
<b>Event Details</b>	<b>Description</b>	<b>Evaluation of effectiveness</b>
<b>Name:</b> Gardening at the Refuge <b>Date:</b> 11/21/09 <b>Location:</b> Don Edwards Wildlife Refuge, Alviso <b>Focus:</b> Countywide	Participants usually work in the Refuge gardens planting native plants, pulling non-native plants, and mulching.	Number of attendees: 4 elementary school students, 2 high school students, and 9 adults.
<b>Name:</b> Community Service Days <b>Date:</b> 1/16/10, 3/20/10, 4/17/10, 5/17/10 <b>Location:</b> Don Edwards Wildlife Refuge, Alviso <b>Focus:</b> Countywide	This is an open day for the general public. Participants work in the gardens planting native plants, pulling non-native plants, and mulching.	Number of attendees on 1/16/10: 1 elementary school student, 1 high school student, and 6 adults. Number of attendees on 3/20/10: 1 elementary school student and 6 adults. Number of attendees on 4/17/10: 4 elementary school students and 4 adults. Number of attendees on 5/17/10: 13 elementary school students and 7 adults.
<b>Name:</b> National River Cleanup Day <b>Date:</b> 5/15/10 <b>Location:</b> Various locations throughout the County <b>Focus:</b> Countywide	In FY 09-10, the Creek Connection Action Group sponsored two creek clean-up events: Coastal Clean-up Day on September 19, 2009 and National Rivers Clean-up Day on May 15, 2010. The Program provided funding for the National Rivers Clean-up Day advertising.	A total of 1,068 volunteers participated in cleaning 34 sites and removed approximately 29,098 pounds of trash and 6,394 pounds of recyclables from creeks.

<b>C.7.h. ► School-Age Children Outreach</b>
Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment. Use the following table for reporting school-age children outreach efforts.
Outreach to school-age children is implemented through ZunZun assemblies at local elementary schools and the “Watershed Watchers” program at the Environmental Education Center at the Don Edwards San Francisco Bay Wildlife Refuge (Refuge) in Alviso. The Program sponsors up to 50 ZunZun assemblies at elementary schools in Santa Clara Valley and funds an Interpretive Specialist position at the Refuge for conducting activities and programs about watershed and urban runoff pollution prevention. The Fourth Quarter “Watershed Watchers” Report including the End-of-Year summary is included in the Program Annual Report Appendix 7-5. The ZunZun Final Report is included in the Program Annual Report Appendix 7-7.

C.7.h. ► School-Age Children Outreach (cont.)			
Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
<p>Name : ZunZun Musical Assembly            Grade or level: elementary</p>	<p>Interactive, musical school assemblies educating K-6 children about watersheds and pollution prevention.</p>	<p>14,161 students</p>	<p>ZunZun assemblies were evaluated using postage-paid evaluation cards that were distributed to all teachers present at the performances. The Program received 130 completed evaluation cards from teachers. Overall, the feedback is positive and indicates an increase in the students' knowledge about watersheds and pollution prevention.</p> <p>A few highlights of the evaluations are:</p> <ul style="list-style-type: none"> <li>• Twenty-two teachers indicated that after the performance, 50% of their students knew what a watershed is; 51 teachers indicated that 75% of their students knew what a watershed is and 28 teachers indicated that 100% of their students knew what a watershed is.</li> <li>• Eight teachers indicated that after the performance, 50% of their students could name a way to prevent pollution in the watershed; 38 teachers indicated that 75% of their students could name a way to prevent pollution in the watershed; and 78 teachers indicated that 100% of their students could name a way to prevent pollution in the watershed.</li> </ul> <p>The Final Teacher Evaluation Report is included in the Program Annual Report Appendix 7-7.</p>

<b>C.7.h. ► School-Age Children Outreach (cont.)</b>			
<b>Program Details</b>	<b>Focus &amp; Short Description</b>	<b>Number of Students/Teachers reached</b>	<b>Evaluation of Effectiveness</b>
<p><b>Name: Watershed Watchers Program at Don Edwards Wildlife Refuge in Alviso</b>  <b>Grade or level: elementary, middle, high school</b></p>	<p>The Refuge offers a number of interpretive programs to educate children and youth about preventing urban runoff pollution. These include: <b>Bike the Levees; Discover Native Species; Habitat Exploration; Living Wetlands; Marshes, Mud and Plankton; Quackers and Honkers; and Water Water Everywhere.</b></p>	<p><b>80 pre-kindergarteners, 1,359 elementary school students, 33 middle school students, and 199 high school students</b></p>	<p>Visitor Surveys are used to determine visitor demographics, effectiveness of publicity, and the effectiveness of the Watershed Watchers Program.</p> <p>In addition, an “Urban Runoff Bead Drop” display is used to record actions (e.g., pick up litter, spread the word, take car to car wash) that children promise to do to help keep storm drains clean.</p> <p>Results of both these evaluation mechanisms are summarized in the Watershed Watchers Fourth Quarter Report included in the Program Annual Report Appendix 7-5.</p>

**Section 8 - Provision C.8 Water Quality Monitoring**

**C.8 ► Water Quality Monitoring**

State below if information is reported in a separate regional report. Municipalities can also describe below any Water Quality Monitoring activities in which they participate directly, e.g. participation in RMP workgroups, fieldwork within their jurisdictions, etc.

**Summary:**

**During FY 09-10, we contributed to the SCVURPPP Monitoring and Assessment Program which conducts water quality monitoring in Santa Clara Valley creeks and rivers. In coordination with the BASMAA Regional Monitoring Coalition (RMC). In addition, we contribute financially to the Regional Monitoring Program for Water Quality in the San Francisco Estuary (RMP) and actively participate in RMP committees and work groups. For additional information on monitoring activities conducted by SCVURPPP, BASMAA RMC and the RMP, see the C.8 Water Quality Monitoring section of the Program's FY 09-10 Annual Report.**

Section 9 – Provision C.9 Pesticides Toxicity Controls

**C.9.a ▶ Adopt an Integrated Pest Management (IPM) Policy or Ordinance**

<i>(For FY 09-10 Annual Report only)</i> Attach a copy of your individual IPM ordinance or policy.	<input checked="" type="checkbox"/>	<b>Attached (see Appendix D)</b>	<input type="checkbox"/>	<b>Not attached</b> , explain below
If <b>Not attached</b> , explain:				

**C.9.b ▶ Implement IPM Policy or Ordinance**

Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphorous pesticides, pyrethroids, carbaryl, and fipronil. A separate report can be attached as evidence of your implementation.
Summary: <b>The City of Los Altos uses very limited amounts of pesticides as noted in Appendix E. The City has long since discontinued use of pesticides that threaten water quality such as organophosphorous pesticides, pyrethroids, carbaryl, and fipronil.</b>

**C.9.c ▶ Train Municipal Employees**

Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	<b>10</b>
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within the last 3 years.	<b>4</b>
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within the last three years.	<b>4</b>

<b>C.9.d ▶ Require Contractors to Implement IPM</b>				
Did your municipality contract with any pesticide service provider in the reporting year?			<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, attach one of the following:				
<input type="checkbox"/>	Contract specifications that require adherence to your IPM policy and standard operating procedures, OR			
<input type="checkbox"/>	Copy(ies) of the contractors' IPM certification(s) or equivalent, OR			
<input type="checkbox"/>	Equivalent documentation.			
If <b>Not attached</b> , explain: <b>Require contractor to implement IPM by discussing requirements by phone or in person prior to initiating work. Upon revision of the existing IPM Policy, pesticide service provider service agreements will include the City's IPM policy.</b>				

<b>C.9.e ▶ Track and Participate in Relevant Regulatory Processes</b>	
Summarize participation efforts, information submitted, and how regulatory actions were affected <b>OR</b> reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.	
Summary: <b>During FY 09-10, we participated in regulatory processes related to pesticides through contributions to SCVURPPP, BASMAA and CASQA. For additional information, see the Regional Pollutants of Concern Report submitted by BASMAA on behalf of all MRP Permittees. This Report is included within the Program's FY 09-10 Annual Report.</b>	

<b>C.9.f ▶ Interface with County Agricultural Commissioners</b>	
Provide a summary of improper pesticide usage reported to the County Agricultural Commissioner and follow-up actions to correct violations, if any. A separate report can be attached as your summary.	
Summary: <b>City staff did not report any improper pesticide usage or violations to the County Agricultural Commissioner in FY 09-10.</b>	

**C.9.h.ii ► Public Outreach: Point of Purchase**

Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); **OR** reference a report of a regional effort for public outreach in which your agency participates.

Summary:

**The following separate reports developed by SCVURPPP and BASMAA summarize point of purchase outreach efforts conducted during FY 09-10:**

- **FY 09-10 Store Employee Training Report (SCVURPPP)**
- **FY 09-10 Store Employee Training Evaluation Summary (SCVURPPP)**
- **FY 09-10 Store Employee Training Status Table (SCVURPPP)**
- **FY 09-10 List of Stores in the IPM Store Partnership Program (SCVURPPP)**
- **FY 09-10 BASMAA “Our Water, Our World” (OWOW) Report (BASMAA)**

**These reports are included within the C.9 Pesticides Toxicity Control section of Program’s FY 09-10 Annual Report.**

**C.9.h.vi ► Public Outreach: Pest Control Operators**

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); **OR** reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

Summary:

**The following separate reports developed by SCVURPPP summarizes Public Outreach: Pest Control Operators efforts conducted during FY 09-10:**

- **FY 09-10 Green Gardener Training Report**

**This report is included within the C.9 Pesticides Toxicity Control section of Program’s FY 09-10 Annual Report.**

Section 10 - Provision C.10 Trash Load Reduction

**C.10.a.i ► Short-Term Trash Loading Reduction Plan**

*(For FY 10-11 Annual Report only)* Provide description of actions/tasks initiated/conducted/completed in developing a Short-Term Trash Loading Reduction Plan (due February 1, 2012).

Description:

**Not required for this Annual Report.**

**C.10.a.ii ► Baseline Trash Load and Trash Load Reduction Tracking Method**

*(For FY 10-11 Annual Report only)* Provide description of actions/tasks initiated/conducted/completed to gather trash loading data and in developing a Baseline Trash Load and Trash Load Reduction Tracking Method (due February 1, 2012).

Description:

**A summary of Program accomplishments for this sub-provision are included within the C.10 Trash Load Reduction section of Program's FY 09-10 Annual Report.**

**C.10.a.iii ► Minimum Full Trash Capture**

*(For FY 10-11 Annual Report and Each Annual Report Thereafter)* Provide description of actions/tasks initiated/conducted/completed in implementing Minimum Full Trash Capture Devices (due July 1, 2014) within individual jurisdictions. Include information on Full Trash Capture Devices installed under Bay-area Wide Trash Capture Demonstration Project administered by San Francisco Estuary Partnership.

Description:

**A summary of Program accomplishments for this sub-provision are included within the C.10 Trash Load Reduction section of Program's FY 09-10 Annual Report. In addition, the Program recently finalized a technical report detailing the results of its Pilot Trash Structural Treatment Control Study implemented in 2007. This technical report is also available within the C.10 Trash Load Reduction section of Program's FY 09-10 Annual Report.**

**C.10.b.iii ► Trash Hot Spot Assessment**

*(For FY 10-11 Annual Report and Each Annual Report Thereafter)* Provide volume of material removed from each Trash Hot Spot cleanup, and the dominant types of trash (e.g., glass, plastics, paper) removed and their sources to the extent possible. Provide required photo documentation.

Fill out the following table or attach a summary of the following information.

<b>Trash Hot Spot</b>	<b>Cleanup Date</b>	<b>Volume of Material Removed</b>	<b>Dominant Type of Trash</b>	<b>Trash Sources (where possible)</b>
<b>Stevens Creek (ID #LOA01) (See before and after Photos in Appendix E)</b>	<b>May 8, 2010</b>	<b>Approx. 225 gallons</b>	<b>Bottles (plastic &amp; glass) &amp; Glass</b>	<b>Residential &amp; Freeway</b>

**C.10.d ► Summary of Trash Load Reduction Actions**

Provide summary of new trash load reduction actions or increased levels of implementation of existing actions that were implemented after adoption of the MRP (control measures and best management practices) including the types of actions and levels of implementation, and the total trash loads and dominant types of trash removed from each type of action.

Suggested trash load reduction actions to track and report may include:

- Anti-litter Campaigns
- Anti-litter/Dumping Enforcement Activities
- Curbside Recycling Programs
- Education and Outreach Efforts
- Free Trash Pickup/Drop-off Days
- County HHW Program Activities
- Improved Trash Bin Management
- Inspection/Maintenance of Storm Drain Outfalls
- Litter Pickup and Control
- Removal of Homeless Encampments
- Solid Waste Recycling Efforts
- Source Controls/Bans/Prohibitions
- Storm Drain Operation and Maintenance
- Storm Drain Signage/Marking
- Street Sweeping Activities
- Trash Removal from Receptacles
- Volunteer Creek Cleanups

Type of Trash Load Reduction Action	Date of First Implementation	Level of Implementation (specify if level was increased after MRP adoption)	Total Trash Load Removed by Action	Dominant Types of Trash Removed by Action
<p><b>Not all trash load reduction actions were tracked by “loads removed” this fiscal year. Once the Trash Load Reduction Tracking Method is developed (see Provision C.10.a.ii), trash loads removed will be documented for each load reduction action (as feasible). See the Program’s FY 09-10 Annual Report for schedule.</b></p>				

Section 11 - Provision C.11 Mercury Controls

**C.11.a.i ► Mercury Recycling Efforts**

List below or attach lists of efforts to promote, facilitate, and/or participate in collection and recycling of mercury containing devices and equipment at the consumer level (e.g., thermometers, thermostats, switches, bulbs).

**Mercury recycling efforts are conducted by the Santa Clara Countywide HHW Program on behalf of the city of Los Altos. The City of Los Altos manifested 637 fluorescent lights of varying sizes during the fiscal year.**

**C.11.a.ii ► Mercury Collection**

Provide an estimate of the mass of mercury collected through these efforts, or provide a reference to a report containing this estimate.

Amount collected:

**The methodologies for estimating the mass of mercury collected through mercury collection and recycling efforts are currently in development and are due to the Water Board by September 15, 2010. Therefore, estimates could not be made for FY 09-10. Estimates of the mass of mercury collected through recycling efforts during FY 10-11 will be provided with the FY 10-11 Annual Report (see FY 10-11 BASMAA Regional POC Report)**

- C.11.b ▶ Monitor Methylmercury**
- C.11.c ▶ Pilot Projects to Investigate and Abate Mercury Sources in Drainages**
- C.11.d ▶ Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.11.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.11.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.11.g ▶ Monitor Stormwater Mercury Pollutant Loads and Loads Reduced**
- C.11.h ▶ Fate and Transport Study of Mercury In Urban Runoff**
- C.11.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**
- C.11.j ▶ Develop Allocation Sharing Scheme with Caltrans**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

**Summary:**  
A summary of Program accomplishments for these sub-provisions are included within the C.11 Mercury Controls section of Program's FY 09-10 Annual Report and/or the BASMAA Regional POC Report.

Section 12 - Provision C.12 PCBs Controls

**C.12.a.i.iii ► Municipal Inspectors Training**

*(For FY 09-10 Annual Report only)* List below or attach description of results of training municipal industrial inspectors to identify, in the course of their existing inspections, PCBs or PCB-containing equipment.

**Description:**

In FY 09-10, inspector training materials were developed through in-kind contributions of SCVURPPP to BASMAA. Training materials can be found in the BASMAA Regional POC Report.

Since the City of Los Altos has no existing industrial facilities and therefore no trained industrial inspectors.

**C.12.b ► Conduct Pilot Projects to Evaluate Managing PCB-Containing Materials and Wastes during Building Demolition and Renovation Activities**

**C.12.c ► Pilot Projects to Investigate and Abate On-land Locations with Elevated PCB Concentrations**

**C.12.d ► Conduct Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**

**C.12.e ► Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**

**C.12.f ► Diversion of Dry Weather and First Flush Flows to POTWs**

**C.12.g ► Monitor Stormwater PCB Pollutant Loads and Loads Reduced**

**C.12.h ► Fate and Transport Study of PCBs In Urban Runoff**

**C.12.i ► Development of a Risk Reduction Program Implemented Throughout the Region**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

**Summary**

A summary of Program accomplishments for these sub-provisions are included within the C.12 PCB Controls section of Program's FY 09-10 Annual Report and/or the BASMAA Regional POC Report.

Section 13 - Provision C.13 Copper Controls

**C.13.c ▶ Vehicle Brake Pads**

A summary of the Program's participation with the Brake Pad Partnership (BPP) is included within the C.13 Copper Controls section of Program's FY 09-10 Annual Report and/or the BASMAA Regional POC Report.

**C.13.d.iii ▶ Industrial Sources Copper Reduction Results**

List below or attach annotated lists or tables from your Industrial and Commercial Site Controls portion of this report, that highlight copper reduction results among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed. For FY09-10 describe below or highlight in the C.4 Evaluation portion (if provided) of this report the steps taken to revise your program to meet new data tracking and reporting requirements for implementation levels described in C.13.d.ii.

**Summary**

In FY 09-10, inspector training materials were developed through in-kind contributions of SCVURPPP to BASMAA. Training materials can be found in the BASMAA Regional POC Report.

Since the City of Los Altos has no existing industrial facilities, no industrial inspection training was necessary.

**C.13.e ▶ Studies to Reduce Copper Pollutant Impact Uncertainties**

Revised. Description reads "State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below."

**Summary**

A summary of the Program's efforts (i.e., participation in RMP committee and work group meetings) to develop regional studies to reduce copper pollutant impact uncertainties is included within the C.13 Copper Controls section of Program's FY 09-10 Annual Report and/or BASMAA Regional POC Report.

Section 14 - Provision C.14 PBDE, Legacy Pesticides and Selenium Controls

**C.14.a ► Control Programs for PBDEs, Legacy Pesticides and Selenium Controls**

Revised. Description reads "State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities can provide descriptions below."

**Summary**

**A summary of the Program's efforts (i.e., participation in RMP committee and work group meetings) to develop a Control Program for PBDEs, Legacy Pesticides and Selenium is included within the C.14 PBDE, Legacy Pesticides and Selenium section of Program's FY 09-10 Annual Report and/or BASMAA Regional POC Report.**

Section 15 - Provision C.15 Exempted and Conditionally Exempted Discharges

**C.15.b.iii.(1), C.15.b.iii.(2) ► Planned and Unplanned Discharges of Potable Water**

Is your agency a water purveyor?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If <b>No</b> , skip to C.15.b.vi.(2):				

**C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering**

Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:

- Promote conservation programs
- Promote outreach for less toxic pest control and landscape management
- Promote use of drought tolerant and native vegetation
- Promote outreach messages to encourage appropriate watering/irrigation practices
- Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff.

**Summary:**  
**All Commercial and large multi-family project are subject to the State’s water efficient regulations. It is referenced in the conditions of approval of these projects and applied during the building permit. Under these regulations the landscape plans are certified and inspected by the project Landscape Architects. For city installations, maintenance crews install landscape using “drought tolerant” plant material and installed low-flow irrigation systems to help minimize runoff. We do internally practice conservation. The city’s recreation department contracts with the Youth Science Institute to offer elementary classroom field trips and family science days at Redwood Grove in the City of Los Altos. Several courses emphasize resource conservation, stream biology, native plants etc.**

**Additionally For outreach for less toxic pest control and appropriate irrigation practices please see the Watershed Watch Campaign in the C.7. Public Information and Outreach section and the IPM Store Partnership and Green Gardener Training Programs in the C.9. Pesticide Toxicity Control section of Program’s FY 09-10 Annual Report for additional information on this task.**

# Appendix

## **Appendix A**

Acronyms and Abbreviations..... A-1

## **Appendix B: - Provision C.3 – New Development and Redevelopment**

C.3.b.v. (1) Regulated Projects Approved During the Fiscal Year Reporting Period (part 1) ..... B-1

C.3.b.v. (1) Regulated Projects Approved During the Fiscal Year Reporting Period (part 2) ..... B-2

C.3.h.iv. Installed Stormwater Treatment Systems Operation and Maintenance Verification  
Inspection Program Reporting ..... B-3

## **Appendix C: - Provision C.4 – Industrial and Commercial Site Controls**

C.4.b Inspection Plan: List of Facilities ..... C-1

## **Appendix D: - Provision C.9 – Pesticides Toxicity Controls**

C.9.a City of Los Altos Integrate Pest Management Policy..... D-1

C.9.b City of Los Altos Pesticide Usage for FY 09/10 ..... D-4

## **Appendix E: - Provision C.10 – Trash Load Reduction**

C.10.b.iii Trash Hot Spot Assessment ..... E-1

# MUNICIPAL REGIONAL STORMWATER PERMIT

## Acronyms and Abbreviations

AB	Assembly Bill
AC	Acres
AHTG	Ad Hoc Task Group
AOC	Area of Concern
APWA	American Public Works Association
AR	Annual Report
BACWA	Bay Area Clean Water Agencies
BAPPG	Bay Area Pollution Prevention Group
BASMAA	Bay Area Stormwater Management Agency Association
BMP	Best Management Practice
BPAC	City of Los Altos Bicycle/Pedestrian Advisory Committee
CA.	California
CAP	Copper Action Plan
CASQA	California Stormwater Quality Association
CEO	Code Enforcement Officer
CEQA	California Environmental Quality Act
CI	Construction Inspection
CIP	Capital Improvement Project
COA	Condition of Approval
DEH	Santa Clara County Department of Environmental Health
DOT	Department of Transportation
DPR	Santa Clara County Department of Pesticide Regulation
DTSC	Department of Toxic Substance Control
e.g.	For Example
EIR	Environmental Impact Report
EOA	Eisenberg, Olivieri, and Associates
Etc.	Excreta
Expo	Exposition
FOG	Gats, Oils, and Grease
FY	Fiscal Year
GIS	Geographic Information Systems
HAZMAT	Hazardous Material
Hg	Mercury
HHW	Household Hazardous Waste
HMP	Hydromodification Management Plan
i.e.	That Is
ICID	Illegal Connection, Illicit Discharge
ID	Identification
IPM	Integrated Pest Management
KAB	Keep America Beautiful
LUS	Land Use Subgroup (WMI)
MEP	Maximum Extent Practicable
MOU	Memorandum of Understanding

**Acronyms and Abbreviations (cont.)**

MRP	Municipal Regional Permit
N/A	Not Applicable
NAP	Nickel Action Plan
NEPA	National Environmental Protection Act
NOI	Notice of Intent
NPDES	National Pollutant Discharge Elimination System
NPS	Non-point Source Pollution
O & M	Operation and Maintenance
OP Pesticides	Organo-Phosphage pesticides
OSH	Orchard Hardware Store
OWOW	Our Water Our World
PAPA	Professional Association of Pesticide Applicators
PCA	Pesticide Certified Applicator
PCB	Poly-Chlorinated Biphenyl
PCO	Pest Control Operator
PD	Police Department
PG&E	Pacific Gas and Electric
PIP	Public Information and Participation
PS	Performance Standard
PSA	Public Service Announcement
PUD	Planned Unit Developments
PW	Public Works
RMP	San Francisco Bay Regional Monitoring Program
ROW	Right of Way
RTA	Rapid Trash Assessment
RWQCB	Regional Water Quality Control Board
s. f. or sq. ft.	Square feet
SCBWMI or WMI	Santa Clara Basin Watershed Management Initiative
SCC	Santa Clara County
SCVURPPP Program	Santa Clara Valley Urban Runoff Pollution Prevention Program
SCVWD	Santa Clara Valley Water District
SIC	Standard Industrial Classification
SOP	Standard Operating Procedure
STOPPP Program	San Mateo Countywide Stormwater Pollution Prevention Program
SWID	Stormwater Infiltration Device
SWMP	Stormwater Management Plan
SWPPP	Stormwater Pollution Prevention Plan
TMDL	Total Maximum Daily Load
URMP	Urban Runoff Management Plan
URP	Urban Runoff Program
WDR	Waster Discharge Requirements
WEO	Watershed education and Outreach
WMI	Watershed Management Initiative

## MUNICIPAL REGIONAL STORMWATER PERMIT

### Provision C.3 – New Development and Redevelopment

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period										
Project Name Project No.	Project Location, Street Address	Name of Developer	Project Phase No. <sup>2</sup>	Project Type & Description <sup>3</sup>	Project Watershed <sup>4</sup>	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New and/or Replaced Impervious Surface Area <sup>5</sup> (ft <sup>2</sup> )	Total Pre-Project Impervious Surface Area <sup>6</sup> (ft <sup>2</sup> )	Total Post-Project Impervious Surface Area <sup>7</sup> (ft <sup>2</sup> )
<b>Private Projects</b>										
960 N. San Antonio Rd.	960 N. San Antonio Rd. (between Pasa Robles Ave. & Loucks Ave.)	De Anza Properties		Mixed Use (residential/commercial)	Adobe Creek	2.22	2.22	77,653	74,524	77,653
<b>Public Projects</b>										
NONE										

<sup>2</sup> If a project is being constructed in Phases, use a separate row entry for each Phase.

<sup>3</sup> Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.

<sup>4</sup> State the watershed(s) that the Regulated Project drains to. Optional but recommended: Also state the downstream watershed(s).

<sup>5</sup> State both the total new impervious surface area and the total replaced impervious surface area, as applicable.

<sup>6</sup> For redevelopment projects, state the pre-project impervious surface area.

<sup>7</sup> State the post-project impervious surface area.

## MUNICIPAL REGIONAL STORMWATER PERMIT

### Provision C.3 – New Development and Redevelopment (cont)

<b>C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period</b>									
Project Name Project No.	Status of Project <sup>8</sup>	Source Control Measures <sup>9</sup>	Site Design Measures <sup>10</sup>	Treatment Systems Approved <sup>11</sup>	Operation & Maintenance Responsibility Mechanism <sup>12</sup>	Hydraulic Sizing Criteria <sup>13</sup>	Alternative Compliance Measures <sup>14/15</sup>	Alternative Certification <sup>16</sup>	HM Controls <sup>17/18</sup>
<b>Private Projects</b>									
960 N. San Antonio Rd.	Application deemed complete date: January 8, 2008, Final discretionary approval date: June 3, 2010	Closed trash enclosure, storm drain labeling	Roof downspouts to landscaping	Kristar Up-Flow Filter; Filter strip	The City will record a maintenance agreement with the current owner or the future Home Owners Association (HOA).	0.34 cfs; Flow Hydraulic Design Basis	N/A	Balance Hydrologics, Inc. was the third-party that approved the SWMP for this project.	HM Controls is not required because the existing project is already built out over 90%, and the project is less than 50 acres.
<b>Public Projects</b>									
					<b>NONE</b>				

<sup>8</sup> For private projects, state project application date; application deemed complete date; and, final discretionary approval date. For public projects, state plans and specifications approval date.

<sup>9</sup> Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

<sup>10</sup> Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

<sup>11</sup> List stormwater treatment system(s) approved onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

<sup>12</sup> List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

<sup>13</sup> See Provision C.3.d. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3)

<sup>14</sup> For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

<sup>15</sup> For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i. (2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

<sup>16</sup> Note whether a third party was used to certify the project design complies with Provision C.3.d.

<sup>17</sup> If HM control is not required, state why not.

<sup>18</sup> If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

## MUNICIPAL REGIONAL STORMWATER PERMIT

### Provision C.3 – New Development and Redevelopment (cont)

**C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting**

Fill in table **below** or attach your own table including the same information.

Facility/Site Inspected and Location	Party Responsible For Maintenance	Date of Inspection	Type of Inspection (annual, follow-up, etc.)	Type of Treatment/HM Control(s) Inspected <sup>19</sup>	Inspection Findings or Results	Enforcement Action Taken	Comments
					NO VERIFICATION INSPECTIONS WERE CONDUCTED DURING FY 2009-2010 AT THE CITY'S TWO REGULATED SITES		

<sup>19</sup> State the type(s) of treatment systems inspected (e.g., bioretention facility, flow-through planter, infiltration basin, etc...) and the type(s) of HM controls inspected, and indicate whether the treatment system is an onsite, joint, or offsite system.

## MUNICIPAL REGIONAL STORMWATER PERMIT

### Provision C.4 – Industrial and Commercial Site Controls

#### Provision C.4.b Inspection Plan: List of Facilities

FY 2009-2010

Facility	Address
El Camino Real Unocal Service Station	4350 El Camino Real
Rancho Auto Service	601 Los Altos Rancho Shopping Center
Los Altos ARCO AM/PM Service Station	988 N. San Antonio Road
Los Altos Union Service Station	330 S. San Antonio Road
Ladera Auto Works	465 First Street
Skips Tire & Auto Center	317 First Street
Reitmeir's Werkstatt	309 First Street
Village Chevron Service Station	401 Main Street
California Automotive	139 First Street
Chevron Automotive Center	2300 Homestead Road
Allied Auto Works	2073 Grant Road
Allied Auto #2	1540 Miramonte Road
USA Gasoline Service Station	929 Fremont Avenue
City of Los Altos Corporation Yard	707 Fremont Avenue
Garden Supply Nursery	4730 El Camino Real
Los Altos Nursery	245 Hawthorne Avenue

# MUNICIPAL REGIONAL STORMWATER PERMIT

## Provision C.9 – Pesticides Toxicity Controls

### Provision C.9.a City of Los Altos Integrate Pest Management Policy



#### MEMORANDUM

**DATE:** June 24, 2002  
**TO:** Jim Porter, Director of Public Works  
**FROM:** Brian J. McCarthy, Public Works Superintendent  
**SUBJECT:** PUBLIC WORKS MAINTENANCE DEPARTMENT UPDATED  
INTEGRATED PEST MANAGEMENT POLICY

---

#### PURPOSE:

The policy of the City of Los Altos Public Works Maintenance Department in regards to the application of pesticides to City property is to minimize pesticide use and reduce the amount of pesticides in storm water and landscape runoff to the maximum extent practicable.

This policy concerns the application of pesticides to property owned by the City only, and does not concern the application of pesticides to property that is not owned by the City.

#### CITY INTEGRATED PEST MANAGEMENT POLICY

The City, in carrying out its operations, shall assume pesticides are potentially hazardous to human and environmental health. City departments shall give preference to reasonably available non-pesticide alternatives when considering the use of pesticides on City property. For all pest problems on City property, City departments shall follow the integrated pest management (IPM) approach outlined below.

1. Monitor each pest ecosystem to determine pest population, size, occurrence, and natural enemy population, if present.
2. Identify decisions and practices that could affect pest populations. Consider a range of potential treatments for the pest problem.
3. Employ non-pesticide management tactics first. Consider the use of chemicals only as a last resort.
4. Determine the most effective treatment time, based on pest biology and other variables, such as weather, seasonal changes in wildlife use and local conditions.
5. Design and construct indoor and outdoor areas to reduce and eliminate pest habitats.
6. Modify management practices, including watering, mulching, waste management, and

Provision C.9.a City of Los Altos Integrate Pest Management Policy (cont.)

food storage.

7. Modify pest ecosystems to reduce food and living space.
8. Use physical controls such as hand-weeding, traps and barriers.
9. Use biological controls introducing or enhancing pests' natural enemies.
10. Acquaint staff with pest biology's, the IPM approach, new pest management strategies as they become known, and toxicology of pesticides proposed for use.
11. Inform the public of the City's attempt to reduce pesticide use and respond to questions from the public about City's pest management practices.
12. City of Los Altos will implement a process for tracking and reporting pesticide use on municipally-owned property to the maximum extent practicable. The highest priority for tracking and reporting will be organophosphate pesticides and other pesticides impairing water quality. City of Los Altos will strive, over time, to resolve difficulties associated with reporting use by contractors and other data collection limitations. The results will be reported in the annual report.
13. City of Los Altos will conduct a periodic agency-wide search of its chemical inventory for pesticides no longer legal for application per EPA, State, and/or local requirements. These pesticides, if found, will be properly disposed pursuant to appropriate waste disposal regulations.
14. As part of the annual reporting process, the City of Los Altos will review and evaluate, with input from municipal staff, the effectiveness of its Pest Management Plan and IPM Policy in achieving the goals of the Plan to the maximum extent practicable.
15. Commercial applicators contracted by the City of Los Altos for application of pesticides on municipal property will be required to follow the City of Los Altos' IPM policy, SOPs, and BMPs; through contractual agreements. Provide documentation of pesticide use on City of Los Altos property to the city in a timely manner.

**DEFINITIONS**

The following terms shall have the meanings set forth below:

1. "City department" means any department of the City of Los Altos includes any pesticide applicator hired by a City department to apply pesticides on City property.
2. "Contract" means a binding written agreement, including but not limited to, a contract, lease, permit, license or easement between a person, firm, corporation or other entity, and a City department, which grants a right to use or occupy property of the City of Los Altos for a specified purpose or purposes.
3. "Contractor" means a person, firm, corporation or other entity that enters into a contract with the City.
4. "Integrated pest management" means a decision-making process for managing pests, which uses monitoring to determine pest injury levels and combines biological, physical, and

Provision C.9.a City of Los Altos Integrate Pest Management Policy (cont.)

chemical tools to minimize health, environmental risks. The method uses extensive knowledge about pests, such as infestation thresholds, life histories, environmental requirements, and natural enemies to complement and facilitate, biological and other natural control of pests. The method uses the least toxic synthetic pesticides only as a last resort to controlling pests,

5. "Pesticide" means pesticide as defined in Section 12753 of Chapter 2 of Division 7 of the California Food and Agricultural Code.
6. "Toxicity Category I Pesticide Product" means any pesticide product that meets United States Environmental Protection Agency criteria for Toxicity Category I under Section 156.10 of Part 156 of Title 40 of the Code of Federal Regulations.
7. "Toxicity Category II Pesticide Product" means any pesticide product that meets United States Environmental Protection Agency criteria for Toxicity Category II under Section 156.10 of Part 156 of Title 40 of the Code of Federal Regulations

**RESTRICTION ON USE OF TOXICITY CATEGORY I AND CATEGORY II**

No City department shall use any Toxicity Category I or Category II Pesticide Product unless all other measures have been exhausted. Authorization must be made by the Public Works Superintendent to allow use of Category I or Category II Pesticides.

**NOTICE OF PESTICIDE USE**

Any City department that uses any pesticide shall comply with the following notification procedures:

1. Signs shall be posted at least two days before application of the pesticide product and remain posted at least two days after application of the pesticide
2. Signs shall be posted at every entry point where the pesticide is applied if the pesticide is applied in an enclosed area, and in highly visible locations around the perimeter of the area where the pesticide is applied if the pesticide is applied in an open area,
3. Signs shall be of a standardized design which are easily recognizable to the public and workers.
4. Signs shall contain the name and active ingredient of the pesticide product, the target pest, the date of pesticide use, the signal word indicating the toxicity category of the pesticide product, the date for re-entry to the area treated, and the name and contact number for the City department responsible for the application.
5. City departments shall not be required to post signs in right-of-way locations that the general public does not use for recreational purposes.
6. City departments may apply a pesticide without providing a two day advance, notification in the event of a public health emergency.

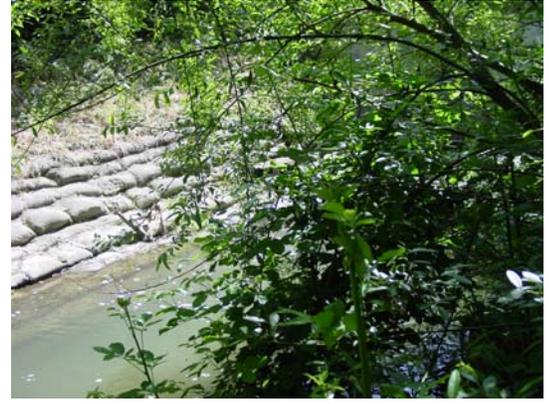
**MUNICIPAL REGIONAL STORMWATER PERMIT**  
**Provision C.9 – Pesticides Toxicity Controls**

Provision C.9.b - City of Los Altos Pesticide Usage for FY 09/10

APPENDIX C Summary of Pesticide Usage FY 09/10 City of Los Altos				
Name of Pesticide	Active Ingredient	Number of Times Applied	Total Quantity Applied (ounces)	Purpose
<b><u>Applied by City Employees</u></b>				
Kleenup Pro	Glyphosphate	20	6,429	Weed Control
Surflan AS	Oryzalin	16	6,164	Weed Control
Roundup Promax	Glyphosphate	1	187	Weed Control
Sedgehammer	Halosulfuron methyl (75%)	3	3.6 (grams)	Weed Control
<b><u>Applied by City Contractor</u></b>				
Generation Mini Blocks Weatherblok XT	Brodifacoum 0.005% Difethialone 0.0025% Bromadiolone 0.005%	4	55	Rats
Fumitoxin	Aluminum Phosphate	2	1800 (grams)	Gophers
Drione	Pyethrin 1% Piperonyl butoxide 10% Amorphous silicon dioxide hydrate 40%	1	4	Bees & Wasps
Wasp Freeze	PHenothrin .12% Bioallethrin .129%	2	8	Bees & Wasps
Masterline	Bifenthrin 7.9%	1	8	Spiders

**MUNICIPAL REGIONAL STORMWATER PERMIT**  
**Provision C.10 – Trash Load Reduction**

C.10.b.iii ► Trash Hot Spot Assessment

<b>CITY OF LOS ALTOS CREEK TRASH HOTSPOT, ID #LOA01</b> <b>Creek Cleanup on May 8, 2010</b> (Photo documentation take at 50 foot intervals from I-280 culvert looking upstream)	
<b>Before Cleanup</b> <b><u>April 30, 2010</u></b>	<b>After Cleanup</b> <b><u>May 8, 2010</u></b>
 <p><b>LOA01-1</b></p>	 <p><b>LOA01-1</b></p>
 <p><b>LOA01-2</b></p>	 <p><b>LOA01-2</b></p>
 <p><b>LOA01-3</b></p>	 <p><b>LOA01-3</b></p>

C.10.b.iii ► Trash Hot Spot Assessment (cont.)

<b>CITY OF LOS ALTOS CREEK TRASH HOTSPOT, ID #LOA01</b> <b>Creek Cleanup on May 8, 2010</b> (Photo documentation take at 50 foot intervals from I-280 culvert looking upstream)	
<b>Before Cleanup</b> <b><u>April 30, 2010</u></b>	<b>After Cleanup</b> <b><u>May 8, 2010</u></b>
 <p><b>LOA01-4</b></p>	 <p><b>LOA01-4</b></p>
 <p><b>LOA01-5</b></p>	 <p><b>LOA01-5</b></p>
 <p><b>LOA01-6</b></p>	 <p><b>LOA01-6</b></p>