



September 30, 2016

Mr. Bruce H. Wolfe
Executive Officer
San Francisco Bay Regional Water Quality Control Board
1515 Clay Street, Suite 1400
Oakland, CA 94612

RE: City of Menlo Park Municipal Regional Stormwater National Pollution Discharge Elimination System Permit (NPDES) FY 2015/16 Annual Report

Dear Mr. Wolfe:

This letter and Annual Report with attachments is submitted by City of Menlo Park pursuant to Permit Provision C.17.a of the Municipal Regional Stormwater NPDES Permit (MRP), Order R2-2015-0049, NPDES Permit No CAS612008 issued by the San Francisco Bay Regional Water Quality Control Board. The Annual Report provides documentation of compliance activities conducted during FY 2015/16 and related accomplishments.

Please contact Azalea Mitch at 650-330-6742 regarding any questions or concerns.

Very truly yours,

A handwritten signature in blue ink that reads "Justin Murphy". The signature is written in a cursive, flowing style.

Justin Murphy
Public Works Director

**CITY OF MENLO PARK
FY 2015/16 ANNUAL REPORT**

Certification Statement

"I certify, under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted, is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature of Duly Authorized Representative:


Justin Murphy, Public Works Director

September 30, 2016

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Section 1 – Permittee Information

Background Information				
Permittee Name:	City of Menlo Park			
Population:	33,449 (2015 estimate from US Census Bureau)			
NPDES Permit No.:	CAS612008			
Order Number:	R2-2015-0049			
Reporting Time Period (month/year):	July 2015 through June 2016			
Name of the Responsible Authority:	Justin Murphy	Title:	Public Works Director	
Mailing Address:	701 Laurel Street			
City:	Menlo Park	Zip Code:	94025	County: San Mateo County
Telephone Number:	(650) 330-6725	Fax Number:	(650) 327-5497	
E-mail Address:	JICMurphy@menlopark.org			
Name of the Designated Stormwater Management Program Contact (if different from above):	Azalea Mitch	Title:	Senior Civil Engineer	
Department:	Public Works			
Mailing Address:	701 Laurel Street			
City:	Menlo Park	Zip Code:	94025	County: San Mateo County
Telephone Number:	(650) 330-6742	Fax Number:	(650) 327-5497	
E-mail Address:	AAMitch@menlopark.org			

Section 2 - Provision C.2 Reporting Municipal Operations

Program Highlights and Evaluation
 Highlight/summarize activities for reporting year:

Summary:
City staff attended San Mateo Countywide Water Pollution Prevention Program (SMCWPPP) Municipal Maintenance Subcommittee meetings. At these meetings, staff discussed best management practices (BMPs) regarding planned and unplanned discharges, trash capture devices, street sweeping, graffiti, and other concerns regarding stormwater topics.

Agency-specific field documentation for the cleaning of full trash capture devices was implemented, and an electronic database of these cleaning records was maintained.

For a description of activities implemented at the countywide and/or regional level, refer to the C.2 Municipal Operations section of the SMCWPPP FY 15-16 Annual Report

C.2.a. ► Street and Road Repair and Maintenance

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
Y	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
Y	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments: **During construction activities, filter cloth with straw booms were installed around drain inlets. The debris was removed using a vacuum truck during all operations.**

All full time street employees are certified in Bay Area Stormwater Management Agencies Association (BASMAA) Mobile Surface Cleaner Program.

C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
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Y	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs
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Comments: **On-site waste was removed using a vacuum truck during all operations.**

C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

N/A	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
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Y	Control of discharges from graffiti removal activities
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Y	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
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Y	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal
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Y	Employee training on proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.
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Y	Contract specifications requiring proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.
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Comments: **Graffiti on top of bridges was removed by hand wiping, and the resulting waste was disposed of in hazmat area. Per maintenance agreement, Cal Trans removes all graffiti underneath or on the sides of bridges.**

C.2.e. ► Rural Public Works Construction and Maintenance					
Does your municipality own/maintain rural ¹ roads:		<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If your answer is No then skip to C.2.f.					
Place a Y in the boxes next to activities where applicable BMPs were implemented. If not applicable, type NA in the box and provide an explanation in the comments section below. Place an N in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.					
<input type="checkbox"/>	Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas				
<input type="checkbox"/>	Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources				
<input type="checkbox"/>	No impact to creek functions including migratory fish passage during construction of roads and culverts				
<input type="checkbox"/>	Inspection of rural roads for structural integrity and prevention of impact on water quality				
<input type="checkbox"/>	Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion				
<input type="checkbox"/>	Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate				
<input type="checkbox"/>	Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings				
Comments including listing increased maintenance in priority areas:					

¹Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

C.2.f. ► Corporation Yard BMP Implementation

Place an X in the boxes below that apply to your corporations yard(s):

- We do not have a corporation yard
- Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit
- We have a **Stormwater Pollution Prevention Plan (SWPPP)** for the Corporation Yard(s)

Place an X in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

- Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment
- Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system
- Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method
- Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used
- Cover and/or berm outdoor storage areas containing waste pollutants

Comments:

If you have a corporation yard(s) that is not an NOI facility, complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:

Corporation Yard Name	Inspection Date (1x/year required)	Inspection Findings/Results	Follow-up Actions
City of Menlo Park	9/24/15	No issues were found.	No follow-up actions were required.

Section 3 - Provision C.3 Reporting New Development and Redevelopment

**C.3.a. ► New Development and Redevelopment Performance
Standard Implementation Summary Report**

(For FY 15-16 Annual Report only) Provide a brief summary of the methods of implementation of Provisions C.3.a.i.(1)-(8).

Summary:

- The City of Menlo Park has adequate legal authority to implement all requirements of Provision C.3. Stormwater Management Plans and C.3 worksheets and improvement plans conforming to C.3 design criteria are required to be completed prior to discretionary approval. Conditions of approval require development projects to be substantially in conformance with the approved plans. Additionally, conditions of approvals state, “simultaneous with the submittal of a complete building permit application, the applicant shall submit plans that comply with the C.3 requirements of the Municipal Regional Permit (MRP) NPDES Permit CAS 612008, subject to review and approval of the Engineering Division. The project has been determined by the Engineering Division to qualify for Special Project status in which case the project shall be designed to meet all C.3 requirements.”
- The City of Menlo Park has adequate procedures to impose conditions of approval or other enforceable mechanisms to implement the requirements of Provisions C.3 and updated conditions of approval that require projects discharging directly to CWA section 303(d) listed water bodies to implement appropriate pollutant control BMP's. The City utilizes and references resources provide by SMCWPPP including but not limited to, model conditions of approval, C.3 flyers, model general plan language and notice to applicant's flyer. Resources are also provided to the public to utilize during design.
- The City of Menlo Park is using the guidance developed by SMCWPPP to address urban runoff water quality considerations during California Environmental Quality Act (CEQA) review.
- Staff regularly attends New Development Subcommittee meetings and C.3 workshops. Additionally, engineering staff was provided C.3 training on June 14, 2016 and training material is made available to staff from all C.3 trainings.
- Staff trains office and field staff on C.3 requirements and updates and maintains a C.3 Guidelines folder in the shared drive. The City provides C.3 material and links to C.3 requirements, guidelines and flyers via the City's website. The City maintains a web page dedicated to “Stormwater Management” and provides links to “Design Resources”.
- City of Menlo Park utilizes conditions of approval for site design as appropriate on discretionary projects. Outreach materials are provided to applicants via handouts or links on the City website. The City has a net-zero increase in stormwater run-off for all projects and applicants are required to maintain pre and post run-off volumes through site design measures. City also utilizes the SMCWPPP C.3 and C.6 Development Review Checklists, as a regulatory measure.
- City of Menlo Park utilizes conditions of approval for source control measures as appropriate on discretionary projects. Outreach materials are provided to applicants via handouts or links on the City website. City utilizes the SMCWPPP C.3 and C.6 Development Review Checklists.
- City of Menlo Park's General Plan and updates to the General Plan integrate water quality and watershed protection with water supply, flood control, habitat protection, groundwater recharge and other sustainable development principles and policies.

- The City of Menlo Park is currently in the process of updating its General Plan. As part of this effort, the Draft Land Use and Circulation Elements section includes Program LU-7.1 Green Infrastructure Plan which focuses on the implementation of City-wide projects that mitigate flooding and improve stormwater quality. The General Plan Update will be adopted at the end of 2016.

C.3.b.iv.(2) ► Regulated Projects Reporting

Fill in attached table C.3.b.iv.(2) or attach your own table including the same information. See table C.3.b.iv.(2)

C.3.c.ii ► Design Specifications for Pervious Pavement Systems

(For FY 2015-16 Annual Report only). Submit design specifications for pervious pavement systems that have been developed and adopted on a regional or countywide basis. If design specifications have been adopted and are contained in a Countywide stormwater handbook, include a reference to the handbook.

Summary: **The City of Menlo Park is following the design specifications included in the SMCWPPP C.3 Stormwater Technical Guidance, revised draft June 2016.**

C.3.e.iv. ► Alternative or In-Lieu Compliance with Provision C.3.c.

Is your agency choosing to require 100% LID treatment onsite for all Regulated Projects and not allow alternative compliance under Provision C.3.e.?

<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
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Comments (optional):

C.3.e.v ► Special Projects Reporting

1. In FY 2015-16, has your agency received, but not yet granted final discretionary approval of, a development permit application for a project that has been identified as a potential Special Project based on criteria listed in MRP Provision C.3.e.ii(2) for any of the three categories of Special Projects (Categories A, B or C)?		Yes	X	No
2. In FY 2015-16, has your agency granted final discretionary approval to a Special Project? If yes, include the project in both the C.3.b.iv.(2) Table, and the C.3.e.v. Table.	X	Yes		No
If you answered "Yes" to either question, 1) Complete Table C.3.e.v. 2) Attach narrative discussion of 100% LID Feasibility or Infeasibility for each project. See attached narrative.				

C.3.h.v.(2) ► Reporting Newly Installed Stormwater Treatment Systems and HM Controls (Optional)

On an annual basis, before the wet season, provide a list of newly installed (installed within the reporting year) stormwater treatment systems and HM controls to the local mosquito and vector control agency and the Water Board. The list shall include the facility locations and a description of the stormwater treatment measures and HM controls installed.
See attached Table C.3.h.v.(2) for list of newly installed Stormwater Treatment Systems/HM Controls.

C.3.h.v.(3)(a) –(c) and (f) ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

The City inspected 11 regular and 2 vault-based stormwater treatment systems. The City has 55 regular and 7 vault-based systems. 20% of 55 = 11 and 20% of 7 ≈ 2	
Option 1 – Reporting Site Inspections	Number/Percentage
Total number of Regulated Projects (including offsite projects, and Regional Projects) in your agency's database or tabular format at the end of the previous fiscal year (FY14-15)	62

Total number of Regulated Projects (including offsite projects, and Regional Projects) in your agency's database or tabular format at the end of the reporting period (FY 15-16)	63
Total number of Regulated Projects (including offsite projects, and Regional Projects) for which O&M verification inspections were conducted during the reporting period (FY 15-16)	13
Percentage of the total number of Regulated Projects (including offsite projects, and Regional Projects) inspected during the reporting period (FY 15-16)	21%²
Option 2 – Reporting Stormwater Treatment System Inspections	
Total number of stormwater treatment and HM systems in your agency's database or tabular format at the end of the previous fiscal year (FY 14-15)	
Total number of stormwater treatment systems in your agency's database or tabular format at the end of the reporting period (FY 15-16)	
Total number of stormwater treatment and HM systems inspected in the reporting period (FY 15-16)	
Percentage of stormwater treatment and HM systems inspected in the reporting period (FY 15-16)	%³

C.3.h.v.(3)(d)-(e) ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.

Summary:

All site visits were conducted by a person trained in stormwater treatment inspection techniques. All systems were intact, in good condition and functioning as designed, with the exception of 207 Constitution Dr., where the property had been demolished for redevelopment and the BMPs (2 Inlet Stormceptors) were presumed destroyed.

These results are nearly identical to inspection results from previous fiscal year FY 2014-2015, when all systems were found to be intact, in good condition, and functioning as designed.

² Based on the number of Regulated Projects in the database or tabular format at the end of the previous fiscal year (FY 14-15), per MRP Provision C.3.h.ii.(6)(b).

³ Based on the number of stormwater treatment and HM systems database or tabular format at the end of the previous fiscal year (FY 14-15), per MRP Provision C.3.h.ii.(6)(b).

Provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).

Summary:

The program is effective and working well. The inspection programs will be more fully integrated into the inspector's regular calendar to ensure that progress is made throughout the year. In the case of treatment systems, property owners will be reminded to self-inspect prior to the wet season and to turn in their annual reports to the City. In addition, City staff attended the SMCWPPP C.3 Stormwater Workshop on June 14, 2016.

C.3.i. ► Required Site Design Measures for Small Projects and Detached Single Family Home Projects

On an annual basis, discuss the implementation of the requirements of Provision C.3.i, including ordinance revisions, permit conditions, development of standard specifications and/or guidance materials, and staff training.

Summary:

- **BASMAA prepared standard specifications in four fact sheets regarding the site design measures listed in Provision C.3.i, as a resource for Permittees. Modifications were made to local ordinances/policies/procedures and forms/checklists to require all applicable projects approved after December 1, 2012 to implement at least one of the site design measures listed in Provision C.3.i. Additionally, development review staff have been trained to require site design measures for applicable projects.**

C.3.j.i.v.(d) ► Green Infrastructure Outreach

On an annual basis, provide a summary of your agency's outreach and education efforts pertaining to Green Infrastructure planning and implementation.

Summary:

Since the beginning of the year, staff has been attending Green Infrastructure subcommittee meetings organized by C/CAG. Staff also attended the annual C3 training held on June 14, 2016, which included Green Infrastructure as one of the topics. Staff organized a training session for the City's transportation and engineering groups on June 9, 2016. A Green Infrastructure demonstration model was built by staff and presented at the City's block party on June 15, 2016. This event was attended by the public as well as elected officials. Please refer to the SMCWPPP FY 15-16 Annual Report for a summary of outreach efforts implemented by the Program.

C.3.j.ii.(2) ▶ Early Implementation of Green Infrastructure Projects

On an annual basis, submit a list of green infrastructure projects, public and private, that are already planned for implementation during the permit term and infrastructure projects planned for implementation during the permit term that have potential for green infrastructure measures. Include the following information:

- A summary of planning or implementation status for each public and private green infrastructure project that is not also a Regulated Project as defined in Provision C.3.b.ii. (see C.3.j.ii.(2) Table B - Planned Green Infrastructure Projects).
- A summary of how each public infrastructure project with green infrastructure potential will include green infrastructure measures to the maximum extent practicable during the permit term. For any public infrastructure project where implementation of green infrastructure measures is not practicable, submit a brief description of the project and the reasons green infrastructure measures were impracticable to implement (see C.3.j.ii.(2) Table A - Public Projects Reviewed for Green Infrastructure).

Background Information:

Describe how this provision is being implemented by your agency, including the process used by your agency to identify projects with potential for green infrastructure, if applicable.

Guidance on identifying and reviewing potential green infrastructure projects is being based on BASMAA's "Guidance for Identifying Green Infrastructure Potential in Municipal Capital Improvement Program Projects" (May 6, 2016).

Summary of Planning or Implementation Status of Identified Projects:

See attached Tables C.3.j.ii.(2)-A and C.3.j.ii.(2)-B for the required information.

C.3.j.iii.(2) ▶ Participate in Processes to Promote Green Infrastructure

On an annual basis, report on the goals and outcomes during the reporting year of work undertaken to participate in processes to promote green infrastructure.

Please refer to the SMCWPPP FY 15-16 Annual Report for a summary of efforts conducted to help regional, state, and federal agencies plan, design and fund incorporation of green infrastructure measures into local infrastructure projects, including transportation projects.

C.3.j.iv.(2) ▶ Tracking and Reporting Progress

On an annual basis, report progress on development and implementation of methods to track and report implementation of green infrastructure measures and provide reasonable assurance that wasteload allocations for TMDLs are being met.

Please refer to the SMCWPPP FY 15-16 Annual Report for a summary of methods being developed to track and report implementation of green infrastructure measures.

C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Project Location ¹⁰ , Street Address	Name of Developer	Project Phase No. ¹¹	Project Type & Description ¹²	Project Watershed ¹³	Total Site Area (Acres)	Total Area of Land Disturb ed (Acres)	Total New Impervious Surface Area (ft ²) ¹⁴	Total Replaced Impervious Surface Area (ft ²) ¹⁵	Total Pre- Project Impervious Surface Area ¹⁶ (ft ²)	Total Post- Project Impervious Surface Area ¹⁷ (ft ²)
Private Projects											
Mid Peninsula Housing	1221-1225 Willow Road	MidPen Housing	N/A	New 90-unit senior housing	San Francisco Bay	2.27	1.44	9,148	53,579	53,579	62,727
MPK 23	300 Constitution	Hibiscus Properties	N/A	Renovated office building and site improvements	San Francisco Bay	7.83	1.45	0	31,648	307,146	289,921
Menlo Business Park – Building 3	1315 O'Brien	Tarlton Properties	N/A	Tenant Improvement for 160,000 sf building w/ site improvements.	San Francisco Bay	11.2	1.10	4,245	26,586	327,640	331,885
Menlo Place	1020 Marsh Road	Bohannon Associates	N/A	TI and minimal site improvements including new landscaping, pathways, asphalt and pavers.	San Francisco Bay	8.3	3.1	12,900	52,590	240,000	252,900

¹⁰Include cross streets

¹¹If a project is being constructed in phases, indicate the phase number and use a separate row entry for each phase. If not, enter "NA".

¹²Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.

¹³State the watershed(s) in which the Regulated Project is located. Downstream watershed(s) may be included, but this is optional.

¹⁴All impervious surfaces added to any area of the site that was previously existing pervious surface.

¹⁵All impervious surfaces added to any area of the site that was previously existing impervious surface.

¹⁶For redevelopment projects, state the pre-project impervious surface area.

¹⁷For redevelopment projects, state the post-project impervious surface area.

C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Project Location ¹⁰ , Street Address	Name of Developer	Project Phase No. ¹¹	Project Type & Description ¹²	Project Watershed ¹³	Total Site Area (Acres)	Total Area of Land Disturb ed (Acres)	Total New Impervious Surface Area (ft ²) ¹⁴	Total Replaced Impervious Surface Area (ft ²) ¹⁵	Total Pre- Project Impervious Surface Area ¹⁶ (ft ²)	Total Post- Project Impervious Surface Area ¹⁷ (ft ²)
1275 El Camino Real	1275 El Camino Real	1275, LLC	N/A	New three-story mixed use building with below-grade parking, ground floor retail and commercial and second and third floor residences. Three new residential units and approx. 10,000 sq. ft of commercial/retail. Project falls within Downtown Specific Plan.	San Francisco Bay	0.41	0.41	0	16,435	17,971	16,435
1283-1295 El Camino	1295 El Camino Real	Menlo El Camino, LLC	N/A	New three-story mixed use building with commercial space and 15 new dwelling units and at grade parking. Project falls within Downtown Specific Plan.	San Francisco Bay	0.61	0.58	0	19,510	24,030	19,510

C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Project Location ¹⁰ , Street Address	Name of Developer	Project Phase No. ¹¹	Project Type & Description ¹²	Project Watershed ¹³	Total Site Area (Acres)	Total Area of Land Disturb ed (Acres)	Total New Impervious Surface Area (ft ²) ¹⁴	Total Replaced Impervious Surface Area (ft ²) ¹⁵	Total Pre- Project Impervious Surface Area ¹⁶ (ft ²)	Total Post- Project Impervious Surface Area ¹⁷ (ft ²)
Menlo Park Hotel	1400 El Camino Real	Pollock Realty	N/A	Four-story hotel with underground parking and 61 hotel rooms. Project falls within Downtown Specific Plan.	San Francisco Bay	0.5	0.5	0	21,816	21,816	21,816
133 Encinal	133 Encinal Street	Hunter Storm	N/A	New residential subdivision for 24 new townhome-style condominiums. Project falls within Downtown Specific Plan.	San Francisco Bay	1.74	1.74	17,695	34,455	34,455	52,150
Alma Station	1010 Alma Street	Lane Partners, LLC	N/A	New three-story office building with two levels of below-grade parking. Project falls within Downtown Specific Plan.	San Francisco Bay	0.66	0.66	0	24,637	25,563	24,637

C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (private projects)

Project Name Project No.	Application Deemed Complete Date ¹⁸	Application Final Approval Date ¹⁹	Source Control Measures ²⁰	Site Design Measures ²¹	Treatment Systems Approved ²²	Type of Operation & Maintenance Responsibility Mechanism ²³	Hydraulic Sizing Criteria ²⁴	Alternative Compliance Measures ^{25/26}	Alternative Certification ²⁷	HM Controls ^{28/29}
Private Projects										
Mid Peninsula Housing	2/23/2016	2/23/2016	Storm drain stenciling, efficient irrigation, litter patrol, regular maintenance of catch basins and streets (street sweeping)	Minimize impervious area, maximize landscaped areas. Maximize runoff into vegetation and landscape.	Bioretention	O&M agreement with property owner is required prior to building permit final occupancy.	C.3.d.i.2(c)	N/A	A third party has been used to certify that the project design complies with Provision C.3.	N/A

¹⁸For private projects, state project application deemed complete date. If the project did not go through discretionary review, report the building permit issuance date.

¹⁹For private projects, state project application final discretionary approval date. If the project did not go through discretionary review, report the building permit issuance date.

²⁰List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

²¹List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

²²List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

²³List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

²⁴See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

²⁵For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

²⁶For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

²⁷Note whether a third party was used to certify the project design complies with Provision C.3.d.

²⁸If HM control is not required, state why not.

²⁹If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (private projects)

Project Name Project No.	Application Deemed Complete Date ¹⁸	Application Final Approval Date ¹⁹	Source Control Measures ²⁰	Site Design Measures ²¹	Treatment Systems Approved ²²	Type of Operation & Maintenance Responsibility Mechanism ²³	Hydraulic Sizing Criteria ²⁴	Alternative Compliance Measures ^{25/26}	Alternative Certification ²⁷	HM Controls ^{28/29}
MPK 23	11/25/2014	12/15/2014	Storm drain stenciling. Regular maintenance of bioretention and storm drainage.	Minimize impervious area, maximize landscaped areas. Maximize runoff into vegetation and landscape.	Bioretention	O&M agreement with property owner is required prior to building permit final occupancy.	C.3.d.i.2(c)	N/A	A third party has been used to certify that the project design complies with Provision C.3	N/A
Menlo Business Park – Building 3	3/31/2015	8/17/2015	Designated materials waste storage. Efficient landscaping & irrigation, prohibit pesticides. Storm drain stenciling. Regular maintenance of bioretention and storm drainage.	Minimize impervious surfaces, maximize landscaped areas. Maximize runoff into vegetation and landscape.	Bioretention, Flow-through Planter	O&M agreement with property owner is required prior to building permit final occupancy.	C.3.d.i.2(c)	N/A	A third party has been used to certify that the project design complies with Provision C.3	N/A

C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (private projects)

Project Name Project No.	Application Deemed Complete Date ¹⁸	Application Final Approval Date ¹⁹	Source Control Measures ²⁰	Site Design Measures ²¹	Treatment Systems Approved ²²	Type of Operation & Maintenance Responsibility Mechanism ²³	Hydraulic Sizing Criteria ²⁴	Alternative Compliance Measures ^{25/26}	Alternative Certification ²⁷	HM Controls ^{28/29}
Menlo Place	6/9/2016	6/9/2016	On-site inlets marked "No Dumping Flows to Bay", retain existing vegetation and plant diverse landscaping species, fountains connected to sanitary sewer.	Direct run-off from sidewalks, walkways and driveways into vegetated areas, minimize land disturbance, tree interceptor credits, self-treating areas, self-retaining areas and detention.	Flow-through Planters, Bioretention and Self-retaining/ Treating Areas	O&M agreement with property owner is required prior to building permit final occupancy.	C.3.d.i.1(b) and 2(3). Combined treatment measures utilizing 1(b) 80% capture approach and 2(c) 0.2 inches per hour.	N/A	N/A	N/A not within HM zone
1275 El Camino Real	6/11/2015	9/30/2015	On-site inlets marked "No Dumping Flows to Bay", retain existing vegetation and plant diverse landscaping species.	Direct run-off from sidewalks, walkways and driveways into vegetated areas, distributed landscape-based detention.	Flow-through planters and bioretention areas	O&M agreement with property owner is required prior to building permit final occupancy.	C.3.d.i.2(c)	N/A	N/A	N/A, not within HM zone and less than 1 acre

C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (private projects)

Project Name Project No.	Application Deemed Complete Date ¹⁸	Application Final Approval Date ¹⁹	Source Control Measures ²⁰	Site Design Measures ²¹	Treatment Systems Approved ²²	Type of Operation & Maintenance Responsibility Mechanism ²³	Hydraulic Sizing Criteria ²⁴	Alternative Compliance Measures ^{25/26}	Alternative Certification ²⁷	HM Controls ^{28/29}
1283-1295 El Camino	6/19/2014	8/17/2015	On-site inlets marked "No Dumping Flows to Bay", retain existing vegetation and plant diverse landscaping species.	Direct run-off from sidewalks, walkways into vegetated areas, distributed landscape based detention, construct driveways and uncovered parking with permeable surfaces, self-treating areas	Bioretention areas and self-retaining/ treating areas	O&M agreement with property owner is required prior to building permit final occupancy.	C.3.d.i.2(c)	N/A	A third party has been used to certify that the project design complies with Provision C.3	N/A, not within HM zone and less than 1 acre
Menlo Park Hotel	03/31/2016	04/18/2016	On-site inlets marked "No Dumping Flows to Bay", retain existing vegetation as practicable, plumb interior drains and parking garage floor drains to sanitary sewer, refuse areas roofed and enclosed, discharge fire sprinkler test water to landscape or sanitary sewer, drain condensate of air conditioning to landscaping.	Direct run-off from sidewalks, walkways and driveways into vegetated areas, minimize impervious surfaces, conserve trees.	Flow-through planter and media filter	O&M agreement with property owner is required prior to building permit final occupancy.	C.3.d.i.2(c)	N/A	A third party has been used to certify that the project design complies with Provision C.3	N/A, not within HM zone and less than 1 acre

C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (private projects)

Project Name Project No.	Application Deemed Complete Date ¹⁸	Application Final Approval Date ¹⁹	Source Control Measures ²⁰	Site Design Measures ²¹	Treatment Systems Approved ²²	Type of Operation & Maintenance Responsibility Mechanism ²³	Hydraulic Sizing Criteria ²⁴	Alternative Compliance Measures ^{25/26}	Alternative Certification ²⁷	HM Controls ^{28/29}
133 Encinal	10/12/2015	1/12/2016	On-site inlets marked "No Dumping Flows to Bay", retain existing vegetation as practicable	Direct run-off from sidewalks, walkways and driveways into vegetated areas, construct walkways and patios with permeable surfaces, minimize impervious surfaces, conserve trees, self-treating areas	Bioretention areas and self-retaining/ treating areas	O&M agreement with property owner is required prior to building permit final occupancy.	C.3.d.i.1(b) and 2(3). Combined treatment measures utilizing 1 (b) 80% capture approach and 2(c) 0.2 inches per hour.	N/A	N/A	N/A, not within HM zone
Alma Station	10/1/2015	11/2/2015	On-site inlets marked "No Dumping Flows to Bay", retain existing vegetation as practicable, plumb interior drains and parking garage floor drains to sanitary sewer.	Direct run-off from sidewalks, walkways and driveways into vegetated areas, minimize land disturbance, tree interceptor credits, self-treating areas, self-retaining areas and detention, construct driveways and bike lanes with permeable surface,	Bioretention areas and self-retaining/treating areas, pervious pavers and tree interceptor credits.	O&M agreement with property owner is required prior to building permit final occupancy.	C.3.d.i.2(c)	N/A	N/A	N/A, not within HM zone

C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (public projects)										
Project Name Project No.	Approval Date ³⁰	Date Construction Scheduled to Begin	Source Control Measures ³¹	Site Design Measures ³²	Treatment Systems Approved ³³	Operation & Maintenance Responsibility Mechanism ³⁴	Hydraulic Sizing Criteria ³⁵	Alternative Compliance Measures ^{36/37}	Alternative Certification ³⁸	HM Controls ^{39/40}
Public Projects										
None	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Comments:										

³⁰For public projects, enter the plans and specifications approval date.

³¹List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

³²List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

³³List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

³⁴List the legal mechanism(s) (e.g., maintenance plan for O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

³⁵See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

³⁶For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

³⁷For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

³⁸Note whether a third party was used to certify the project design complies with Provision C.3.d.

³⁹If HM control is not required, state why not.

⁴⁰If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

C.3.h.v.(2). ► Table of Newly Installed⁴¹ Stormwater Treatment Systems and Hydromodification Management (HM) Controls (Optional)

Fill in table below or attach your own table including the same information.

Name of Facility	Address of Facility	Party Responsible ⁴² For Maintenance	Type of Treatment/HM Control(s)
Sharon Heights Golf and Country Club	2900 Sand Hill Rd	Sharon Heights Golf and Country Club	Bioretention basin, 9 parking lot catch basins with fossil filter filtering devices
CS Bio Co	20 Kelly Ct	Hibiscus Properties LLC	2 bioretention basins
Facebook	1 Facebook Way	Giant Properties LLC	37 bioretention basins
Brilliant Homes Inc	162-164 Jefferson Dr	Murphy Road Apartments – San Jose	6 bioretention areas, 1 flow-through planter

⁴¹ “Newly Installed” includes those facilities for which the final installation inspection was performed during this reporting year.

⁴²State the responsible operator for installed stormwater treatment systems and HM controls.

C.3.e.v. Special Projects Reporting Table
 Reporting Period – July 1 2015 - June 30, 2016

Project Name & No.	Permittee	Address	Application Submittal Date ⁴³	Status ⁴⁴	Description ⁴⁵	Site Total Acreage	Gross Density DU/Acre	Density FAR	Special Project Category ⁴⁶	LID Treatment Reduction Credit Available ⁴⁷	List of LID Stormwater Treatment Systems ⁴⁸	List of Non-LID Stormwater Treatment Systems ⁴⁹
Menlo Park Hotel	City of Menlo Park	1400 El Camino Real, Menlo Park	06/23/2015	Discretionary approval has been granted on April 18, 2016 based on completed project received on April 8, 2016 titled "Menlo Park Hotel"	Four story hotel with underground parking and 61 room accommodations. Site is within Downtown Specific Plan. Project is a zero lot line project and is built on a site which was previously a gas station and 100% impervious	0.5	122/Acre	149.7%	Category A: The project is located in a municipality's designated central business district, downtown core area or downtown core zoning district, neighborhood business district or comparable pedestrian-oriented commercial district, or historic preservation site and/or district. The project creates and/or replaces 0.5 acres or less of impervious surface. The project does not include surface parking, except for incidental parking for emergency vehicle access, ADA access, and passenger or freight loading zones. The project has at least 85% coverage of the site by permanent structures.	Category A: 100%	Flow through planter treating 13% of the site	Media Filter treating 87% of the site. The project is certified by a third party consultant and system meets minimum design criteria

⁴³Date that a planning application for the Special Project was submitted.

⁴⁴ Indicate whether final discretionary approval is still pending or has been granted, and provide the date or version of the project plans upon which reporting is based.

⁴⁵Type of project (commercial, mixed-use, residential), number of floors, number of units, type of parking, and other relevant information.

⁴⁶ For each applicable Special Project Category, list the specific criteria applied to determine applicability. For each non-applicable Special Project Category, indicate n/a.

⁴⁷For each applicable Special Project Category, state the maximum total LID Treatment Reduction Credit available. For Category C Special Projects also list the individual Location, Density, and Minimized Surface Parking Credits available.

⁴⁸: List all LID stormwater treatment systems proposed. For each type, indicate the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area.

⁴⁹List all non-LID stormwater treatment systems proposed. For each type of non-LID treatment system, indicate: (1) the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area, and (2) whether the treatment system either meets minimum design criteria published by a government agency or received certification issued by a government agency, and reference the applicable criteria or certification.

Special Projects Narrative

1400 El Camino Real/Menlo Park Hotel Special Project LID Feasibility Analysis:

The proposed building envelope covers more than 95% of the property and includes an underground parking garage to accommodate parking requirements. The face of the underground garage is placed up to the property line along each side of the parcel and the building podium is at grade with the hotel structure, landscape pockets, and hardscape on top of it. An additional 5% of the at-grade surface (building podium) is being utilized for vehicular and pedestrian access to the building, utility pads/vaults and utility structures. The fact that the building's sub-structure extends to the property lines and is covered by an at-grade podium means there is no space available on-site for conventional LID treatment, such as bio-retention areas or flow through planters. For the street frontages of Glenwood Avenue and El Camino Real, the majority of the ground floor exterior walls are required by city planning to meet strict transparency requirements. The clear glazing area cannot be reduced in size or obscured by tall planters without violating these requirements. These elevations are glazed from floor to ceiling, many with operable doors, and these areas of glazing cannot be reduced in size or they will no longer meet the city requirements. Areas in front of doors must also be free from obstacles, such as planters, so as not to obstruct light or movement.

At the interior courtyard, most of the exterior walls are also glazed, with operable windows, large sliding panel doors, and other glazed wall systems that require open space immediately in front of them to function. The courtyard access is necessary for proper functioning of the restaurant and bar service to these areas. Free access to the areas adjacent to the function room is also critical to flexible operation of this multi-use space.

The exercise area in the northeast corner of the site is directly connected to the adjacent open air yoga area to the north, and is required by city planning to remain open and unenclosed. No planters can be installed that restrict this opening. Passage through this area is also required for emergency egress and operational use for the courtyard area.

There is an increased cost for the installation of the media and infrastructure support for a green roof, such as the waterproofing, root protection, planting/draining medium, planting materials, irrigation system, and irrigation controls. Costs for the installation of such a system are estimated at approximately \$300,000. There is a dramatic change to the structural system that will impact the construction costs, the guestroom sizes, the guestroom window sizes, and the ground floor opening sizes. We anticipate that an effective depth for a green roof of this type to be approximately 24"-36". This depth of soil at the highest point of this building will impact the project by reducing the heights of the ceilings in the guestrooms because the building is currently at the maximum building height allowable for the project zoning, which will require a reduction in the floor-to-floor height at all floor levels. This will also create a hardship for the installation of plumbing, venting, and fire sprinkler systems, because of the reduction in available ceiling space. The weight of the system will have a major impact on the structural system. The significant increase in the design loads at the top of the structure will at minimum significantly decrease the size of the openings allowed at the exterior walls, because of their shear force resistance to the load during a seismic event. It is likely the additional load will require a change to a different construction system, such as steel or concrete. This could increase the cost of construction by another \$500,000 or more. The required structural changes would most likely create a conflict with the city planning requirement for maintaining a minimum of 50% clear transparent glazed openings at the ground floor. While this requirement is being met, any reduction in the opening areas by a larger and more significant structural system would not be viable. Use of planters at the utility yard: This area is not ideal for planters of this kind. PG&E has restrictive requirements for access to and clear space around the electrical switchgear and transformer equipment that would limit the size and location of any possible planter. It is also not recommended to have large volumes of water storage immediately adjacent to high-voltage electrical equipment for safety reasons.

C.3.j.ii.(2) ► Table A - Public Projects Reviewed for Green Infrastructure				
Project Name and Location ⁴⁴	Project Description	Status ⁴⁵	GI Included? ⁴⁶	Description of GI Measures Considered and/or Proposed or Why GI is Impracticable to Implement ⁴⁷
Sidewalk Installation, Santa Cruz Avenue	Installation of new sidewalk and drainage improvements	Design phase	No	GI was considered, but not incorporated in the design as this project was on a fast track schedule. In addition, the City does not currently have GI design standards. These will be developed as part of the GIS master plan.
Chilco St. Improvements - North	Roadway improvements and installation of bicycle lane.	Beginning planning and design phase	TBD	Green infrastructure will be considered.

C.3.j.ii.(2) ► Table B - Planned Green Infrastructure Projects			
Project Name and Location ⁴⁸	Project Description	Planning or Implementation Status	Green Infrastructure Measures Included
Menlo Park Caltrain Undercrossing – Alma Street	Pedestrian and bicycle undercrossing underneath the Caltrain tracks at Alma St. and Middle Ave.	Conceptual design options are being considered.	Incorporation of GI will be evaluated as part of this project.
Parking Plaza 7 Renovation	Renovation of existing parking plaza.	Future planned project.	Incorporation of GI will be evaluated as part of this project.
Downtown Streetscape Improvement	Streetscape improvements.	Future planned project.	Incorporation of GI will be evaluated as part of this project.

⁴⁴ List each public project that is going through your agency’s process for identifying projects with green infrastructure potential.

⁴⁵ Indicate status of project, such as: beginning design, under design (or X% design), projected completion date, completed final design date, etc.

⁴⁶ Enter “Yes” if project will include GI measures, “No” if GI measures are impracticable to implement, or “TBD” if this has not yet been determined.

⁴⁷ Provide a summary of how each public infrastructure project with green infrastructure potential will include green infrastructure measures to the maximum extent practicable during the permit term. If review of the project indicates that implementation of green infrastructure measures is not practicable, provide the reasons why green infrastructure measures are impracticable to implement.

⁴⁸ List each planned (and expected to be funded) public and private green infrastructure project that is not also a Regulated Project as defined in Provision C.3.b.ii. Note that funding for green infrastructure components may be anticipated but is not guaranteed to be available or sufficient.

Section 4 – Provision C.4 Industrial and Commercial Site Controls

Program Highlights and Evaluation
 Highlight/summarize activities for reporting year:

Summary:
The City of Menlo Park maintained its contract with San Mateo County Environmental Health (CEH) to inspect high priority sites and the City continued to inspect low priority sites.

The City continues to work on improving its business inspection database.

Also, the CEH has transferred their inspection data to a newer, more user friendly database and will soon provide more frequent updates to the City.

Refer to the C.4. Industrial and Commercial Site Controls section of the SMCWPPP FY 15-16 Annual Report for a description of activities of SMCWPPP.

C.4.b.iii ► Potential Facilities List

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

See attached table in Appendix.

C.4.d.iii.(1)(a) ► Facility Inspections

Fill out the following table or attach a summary of the following information. Indicate your violation reporting methodology below.

<input checked="" type="checkbox"/>	Permittee reports multiple discrete violations on a site as one violation.		
<input type="checkbox"/>	Permittee reports the total number of discrete violations on each site.		
		Number	Percent
Number of businesses inspected		297 (135 City, 162 County)	
Total number of inspections conducted		299 (136 City, 163 County)	
Number of violations (excluding verbal warnings)		0	
Sites inspected in violation		0	N/A
Violations resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner		0	N/A

Comments:

Since verbal warnings and warning letters both constitute a Level 1 Enforcement Action, and since verbal warnings are excluded from 'Number of violations' above, all Level 1 Enforcement Actions were excluded from 'Number of violations' and 'Sites inspected in violation' categories.

CEH transitioned during the FY from paper inspection forms to an electronic reporting system. This is the first Annual Report completed with the new system. CEH is continuing to work with the database contractor to refine reporting tools.

C.4.d.iii.(1)(b) ► Frequency and Types/Categories of Violations Observed

Fill out the following table or attach a summary of the following information.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. active non-stormwater discharge or clear evidence of a recent discharge)	0
Potential discharge and other	37 (City), 3 (County)
<p>Comments:</p> <p>City sent out 37 'Cover Dumpsters' letters, which constituted all of our enforcement actions. Ten (10) of these letters were for high priority businesses, because they shared dumpsters with low priority businesses inspected by the city.</p> <p>CEH notified one restaurant to cover their used cooking oil drum. They notified another business to clean up their salvage yard. CEH also notified one restaurant that they had observed two gallons of brown cloudy water with odor on the street in front of the building, and that the restaurant is not allowed to discharge fluids this way.</p> <p>Discharge streams would be counted as one discharge per inspection per site, if we had any 'Actual discharge' violations.</p> <p>The Number of Violations reported above includes the level 1 verbal warnings.</p>	

C.4.d.iii.(1)(b) ▶ Frequency and Type of Enforcement Conducted

Fill out the following table or attach a summary of the following information.

	Enforcement Action (as listed in ERP) ⁴⁹	Number of Enforcement Actions Taken	% of Enforcement Actions Taken⁵⁰
Level 1	Verbal Warning/Educational Letter	37 (City), 3 (County)	100%
Level 2	Notice of Violation	0	0%
Level 3	Stop Work Order	0	0%
Level 4	Citation	0	0%
Total		40	100%

C.4.d.iii.(1)(c) ▶ Types of Violations Noted by Business Category

Fill out the following table or attach a summary of the following information.

Business Category⁵¹	Number of Actual Discharge Violations	Number of Potential/Other Discharge Violations
Hazmat	0	7
Restaurant	0	6
Office	0	8
Retail	0	5
Multi-residence >=4 units	0	3
Medical	0	1
Other	0	10

The number of potential violations reported in this table include level 1 verbal warnings.

C.4.d.iii.(1)(d) ▶ Non-Filers

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

There were no industries identified as non-filers during scheduled inspections in FY 15-16.

⁴⁹Agencies to list specific enforcement actions as defined in their ERPs.

⁵⁰Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

⁵¹List your Program's standard business categories.

C.4.e.iii ► Staff Training Summary						
Training Name	Training Dates	Topics Covered	No. of Industrial/ Commercial Site Inspectors in Attendance	Percent of Industrial/ Commercial Site Inspectors in Attendance	No. of IDDE Inspectors in Attendance	Percent of IDDE Inspectors in Attendance
Industrial and Commercial Inspector Stormwater Training	6/1/2016	Illicit discharge stormwater inspection basics, State's Industrial General Permit, examples of common stormwater violations and field scenarios, changes in reissued Municipal Regional Permit requirements	3	100%	2	100%
Comments:						

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

Program Highlights and Evaluation

Highlight/summarize activities for reporting year:

Provide background information, highlights, trends, etc.

Summary:

The street and storm drain maintenance staff continued their annual collection system screening program. Engineering staff continued their participation in the Commercial, Industrial and Illicit Discharge (CII) subcommittee and maintenance staff continued their participation in the Municipal Maintenance subcommittee.

Refer to the C.5 Illicit Discharge Detection and Elimination section of the SMCWPPP FY 15-16 Annual Report for description of activities at the Countywide or regional level.

C.5.c.iii ► Complaint and Spill Response Phone Number

List below or attach your complaint and spill response phone number

Contact	Description	Phone Number
Azalea A. Mitch	Senior Civil Engineer	650.330.6742

Provide your complaint and spill response web address, if used

<https://www.menlopark.org/313/Code-enforcement>

Is a screen shot of your website showing the central contact point attached?

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	-----	--------------------------	----

If No, explain:

Note: Website provided gives the contact info for Menlo Park's Code Enforcement Officer, Eleonor Hilario. Officer Hilario follows up on spill complaints and files a report, which is subsequently forwarded to Azalea Mitch. City staff will make changes to the website to add Azalea Mitch's contact info before next year's Annual Report.

Provide a discussion of how the central contact point (complaint and spill response phone number and, if used, web address) is being publicized to your staff and the public.

For city staff, there are quarterly emails sent to Code Enforcement Officer, City Inspector, and the head of Collection System Screening Program to pass along reports of Illicit Discharges to Azalea Mitch.

For the public, an Environmental Program slideshow runs on local TV Channel 29, which instructs viewers to report stormwater contamination to Menlo Park Environmental Program. Environmental Program hands these spill reports off to Code Enforcement Officer.

C.5.d.iii.(1), (2), (3) ► Spill and Discharge Complaint Tracking

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

	Number	Percentage
Discharges reported (C.5.d.iii.(1))	0	
Discharges reaching storm drains and/or receiving waters (C.5.d.iii.(2))	0	N/A
Discharges resolved in a timely manner (C.5.d.iii.(3))	0	N/A

Comments: There were no illicit discharges reported this fiscal year, other than those associated with C.6 construction sites. Two illicit discharges at construction sites were reported in Table C.6.e.iii(1)(f). To avoid double-counting, they were not reported again here.

C.5.f.iii ► MS4 Map Availability

Discuss how you make your MS4 map available to the public and how you publicize the availability of the MS4 map.

MS4 maps are available to the public on the Oakland Museum Creek Mapping Project website (<http://explore.museumca.org/creeks/crkmap.html>). These maps include municipal storm drains that measure 24 inches or greater in diameter.

Section 6 – Provision C.6 Construction Site Controls

C.6.e.iii.(1) ► Hillside Development Criteria		
What criteria is your agency using to determine hillside development areas?	<input type="checkbox"/>	Local criteria such as maps of hillside development areas or other written criteria
	<input checked="" type="checkbox"/>	The permit definition of projects on sites with ≥ 15% slope
Attach a copy of hillside development area maps or provide your written criteria below, if applicable.		
Description: N/A		

C.6.e.iii.2.a, b, c ► Site/Inspection Totals		
Number of High Priority Sites (sites disturbing < 1 acre of soil requiring storm water runoff quality inspection) (C.6.e.iii.1.a)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b)	Total number of storm water runoff quality inspections conducted (include only High Priority Site and sites disturbing 1 acre or more) (C.6.e.iii.1.c)
15	10	158
Comments:		

C.6.e.iii.2.d ► Construction Activities Storm Water Violations		
BMP Category	Number of Violations⁵² excluding Verbal Warnings	% of Total Violations⁵³
Erosion Control	0	0%
Run-on and Run-off Control	0	0%
Sediment Control	8	89%
Active Treatment Systems	0	0%
Good Site Management	1	11%
Non Stormwater Management	0	0%
Total⁵⁴	9	100%

⁵²Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category. For example, if during one inspection at a site, there are 2 erosion control violations, only 1 violation would be counted for this table.

⁵³Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

⁵⁴The total number of violations may count more than one violation per inspection, since some inspections may result in violations in more than one category. For example, during one inspection of a site, there may have been both an erosion control violation and a sediment control violation. For this reason, the total number of violations in this table may not match the total number of enforcement actions reported in Table C6.e.iii.1.e.

C.6.e.iii.2.e ► Construction Related Storm Water Enforcement Actions

	Enforcement Action (as listed in ERP) ⁵⁵	Number Enforcement Actions Issued	% Enforcement Actions Issued ⁵⁶
Level 1 ⁵⁷	Verbal Warning/Educational Letter	0	0%
Level 2	Notice of Violation	0	0%
Level 3	Stop Work Order	1	25%
Level 3	Notice to Comply	3	75%
Level 4	Citation	0	0%
Total		4	100%

C.6.e.iii.2.f, g ► Illicit Discharges

	Number
Number of illicit discharges, actual and those inferred through evidence at high priority sites and sites that disturb 1 acre or more of land (C.6.e.iii.1.f)	2
Number of sites with discharges, actual and those inferred through evidence at high priority sites and sites that disturb 1 acre or more of land (C.6.e.iii.1.g)	2

⁵⁵Agencies should list the specific enforcement actions as defined in their ERPs.

⁵⁶Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

⁵⁷For example, Enforcement Level 1 may be Verbal Warning.

C.6.e.iii.2.h, i ► Violation Correction Times		
	Number	Percent
Violations (excluding verbal warnings) fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.1.h)	7	88% ⁵⁸
Violations (excluding verbal warnings) not fully corrected within 30 days after violations are discovered (C.6.e.iii.1.i)	2	22% ⁵⁹
Total number of violations (excluding verbal warnings) for the reporting year⁶⁰	9	100%
<p>Comments:</p> <p>On December 22, 2015, during a rain event, the City’s construction inspector received a complaint of turbid water discharged to the street from a construction site at 2331 Loma Prieta Ln. The inspector followed up that same day. He verified the turbid water discharge and halted the dewatering operation. The site was missing inlet filters (gravel bags). The inspector gave verbal warning to the workers present at the site, but there was no responsible person on site. The inspector followed up on the following dates in 2016: January 5, February 26, and March 31. On March 3, an email was sent to the site owners and Construction Safety Officer notifying them of their violation and warning them that if they were out of compliance again, they would be fined. On March 31, the inspector observed that the problem had been resolved.</p> <p>On October 30, 2015, during the monthly wet season construction inspection of 1050 Siskiyou Dr., the City’s inspector observed that the site was missing inlet filters (gravel bags). No responsible person was on site to notify. The inspector followed up three times in 2015, on November 13, November 25, and December 22. On December 22, the inspector observed that the problem had been resolved.</p>		

C.6.e.iii.(4) ► Evaluation of Inspection Data
Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).
<p>Description:</p> <p>There were 13 total BMP problems, if multiple problems in a category during one inspection are counted separately. Sediment control issues accounted for nearly all of these, (12 out of the 13 problems). Problems were concentrated at several sites. Of the 4 sites with BMP problems, 3 of those sites were responsible for 12 of the 13 problems. The most common problem was absence of inlet filters (gravel bags) with just under half the total. The other most common problems were a lack of street sweeping and the need to stabilize the construction entrance, but these accounted for 2 each of the total problems. Repeat violations (not fixed since the previous inspection) accounted for 4 of the total problems.</p>

⁵⁸Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.
⁵⁹Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.
⁶⁰The total number of violations reported in the table of Violation Correction Times equals the number of initial enforcement actions, i.e., this assumes one violation is issued for several problems during an inspection at a site. The total number of violations in the table of Violation Correction Times may not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

Although 9 violations were noted during inspections (excluding verbal warnings), only 4 of these instances had corresponding enforcement actions. Protocol must be standardized for following up on violations when no responsible person is on-site. For 2331 Loma Prieta and 1050 Siskiyou, the same violations were noted for several months in a row without notifying the site owner. To address this problem, updates will be made to Enforcement Response Plan and construction inspectors will be briefed on new protocols during staff meetings.

C.6.e.iii.(4) ► Evaluation of Inspection Program Effectiveness

Describe what appear to be your program's strengths and weaknesses, and identify needed improvements, including education and outreach.

Description:

Program strengths:

- To ensure all inspections are performed in a timely manner, the City continued to employ a contractor to assist regular staff.
- Continued use of the new and more user friendly inspection form.
- City staff participated in the Construction Site Stormwater Inspector Training Workshop held on May 3, 2016
- City staff participated in SMCWPPP NDS meetings
- Refer to the C.6 Construction Site Control section of SMCWPPP FY 15-16 Annual Report) for a description of Program and regional activities.

Needed Improvements:

- The City is currently working on improving the communication between field inspectors and office record keeping staff.
- The City is currently in the process of including a procedure for promptly communicating with site owners when inspector finds problems while no responsible person is on-site. Meetings will be held with construction inspectors to brief them on the new procedure.

C.6.f ► Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	
Construction Inspection Workshop	5/3/2016	Changes in MRP, Caltrans' Experience with Compost BMPs, Vendor Presentation, Water Board Perspective: Construction General Permit	1	

Section 7 – Provision C.7. Public Information and Outreach

C.7.b.i.1 ► Outreach Campaign

Summarize outreach campaign. Include details such as messages, creative developed, and outreach media used. The detailed outreach campaign report may be included as an attachment. If outreach campaign is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary:

The City of Menlo Park has developed and implemented the following advertising campaigns:

- Stormwater pollution prevention slides are shown continuously throughout the day on the community's local 26 and 29 television channels promoting hand-sweeping and properly discarding driveway debris instead of spray-washing, using local commercial carwash stations and spray booths, and displays information on who to contact to report stormwater pollution and illicit discharges.
- The Environmental Programs department continued to use Facebook and Twitter pages to promote water pollution prevention best practices.
- Staff distributed carwash discount coupons at the 2016 Block Party, Facebook Earth Day, Kite Day, Belle Haven Community Spring Fair, and Belle Haven Community Resource Fair.
- Staff advertised the annual Coastal Clean Up event at San Francisquito Creek by issuing a press release, adding the event on the City's calendar, posting flyers in Menlo Park's downtown kiosks, running an ad on channels 26 and 29, running information on City Facilities TV displays, and announcing the event on the City's Facebook and Twitter sites.
- Staff sent 4,380 bill inserts to water customers, which focused on stormwater pollution prevention information and best practices.

Please see SMCWPPP's C.7 Public Information and Outreach section of FY15-16 Annual Report for additional outreach campaigns conducted by the countywide program.

C.7.c. Stormwater Pollution Prevention Education	
Local stormwater phone number(s)	City of Menlo Park Environmental Programs: (650) 330-6720 City of Menlo Park Code Enforcement: (650) 330-6376 San Mateo County Water Pollution Prevention Program (SMCWPPP): (650) 599-1406
Local/Regional stormwater website(s)	City of Menlo Park: http://menlopark.org/362/Water-Pollution-Prevention SMCWPPP: www.flowstobay.org
<p>Outreach:</p> <p>The City of Menlo Park maintains a Water Pollution Prevention webpage that includes information on how to protect wildlife and our watershed by preventing water pollution. Tips include disposing of hazardous waste properly, promoting the use of commercial car wash facilities, keeping storm drains clear of debris, etc. The City's website includes the point of contact for further information and also links directly to the San Mateo Countywide Water Pollution Prevention Program website www.flowstobay.org.</p> <p>Refer to Countywide Program's C.7 Public Information and Outreach section of Program's FY 15-16 Annual Report for efforts conducted by the countywide program to publicize stormwater points of contact (e.g. program website, hotline, outreach materials, etc.).</p>	

C.7.d ► Public Outreach and Citizen Involvement Events		
Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed. Use the following table for reporting and evaluating public outreach events		
Event Details	Description (messages, audience)	Evaluation of Effectiveness
Coastal Cleanup Day, San Francisquito Creek (between Menlo Park and Palo Alto), September 19 th , 2015	The City partnered with Acterra (now Grassroots Ecology) in recruiting volunteers from surrounding communities to participate during the Coastal Cleanup event at San Francisquito Creek where educational material about stormwater pollution prevention was also provided.	In FY15-16, a total of 59 volunteers cleaned up 1.3 miles of San Francisquito Creek between Menlo Park and Palo Alto. They collected 2,700 pounds of trash and 750 pounds of recycling.
Belle Haven Community Spring Fair April 23 rd , 2016	The City set up a table, centered on Water Conservation programs, at the Belle Haven Community Spring Fair. Carwash coupons were made available to all attendees.	Approximately 800 residents attended the event. Ten carwash coupons were distributed. The City was able to reach a broad spectrum of community members by holding the event in an economically disadvantaged and primarily Spanish speaking community. The two Environmental Programs employees staffing the event were able to answer stormwater-related questions.
Menlo Park Annual Block Party, Downtown Menlo Park (Santa Cruz Ave), June 15 th , 2016	Environmental Programs staff set up a Water Conservation themed table that included Stormwater Pollution Prevention items, such as carwash coupons, SMCWPPP's "You are the Solution to Water Pollution" brochures, and reusable shopping bags.	A total of 40 carwash coupons and 250 reusable bags were distributed. A spin the wheel game was used to engage a broad spectrum of community members and educate them about stormwater pollution prevention. The game wheel had stormwater pollution prevention questions that people would have to answer correctly in order to win a prize related to stormwater pollution prevention.

<p>Acterra’s San Francisquito Watershed Project – various activities through FY 2015-2016</p>	<p>Acterra completed the following activities throughout the reporting year:</p> <ul style="list-style-type: none"> • Coordinated volunteer workdays to restore and clean San Francisquito Creek • Provided community service opportunities for Menlo Park youth • Encouraged residents to become stewards of the creek through regular volunteer workdays • Conducted citizen science based water quality monitoring • Conducted plant propagation activities where plants were grown from seeds collected in the watershed, so that the plants are genetically appropriate for the areas and support local fauna • Coordinated the final “Hike and Hack” event to cut back ivy growing in trees along Woodland Ave 	<p>Acterra held 16 volunteer workdays in Menlo Park with 328 volunteers this year.</p>
<p>The following outreach events were conducted on a countywide level by SMCWPPP and are described in detail in the Public Information and Outreach section SMCWPPP’s FY 15-16 Annual Report:</p> <ul style="list-style-type: none"> • Coastal Cleanup Day, September 19th, 2015 • San Mateo County Fair, June 6-14, 2015 	<p>These events were conducted on a countywide level by SMCWPPP and are described in detail in C.7 Public Information and Outreach section of the SMCWPPP FY 15-16 Annual Report</p>	<p>Results are included in Countywide Program’s C.7 Public Information and Outreach section of FY 15-16 Annual Report.</p>

C.7.e. ► Watershed Stewardship Collaborative Efforts

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report.

Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary:

The City of Menlo Park provides annual funds to Acterra's San Francisquito Watershed Project. Acterra is a local environmental 501(c)(3) nonprofit. A main goal of the organization is to improve 47.5 square miles of the local watershed through citizen engagement, education, and creek restoration activities. During FY 15-16, Acterra completed the following activities in Menlo Park:

- Encouraged residents to become stewards of the creek through regular volunteers' workdays.
- Coordinated 16 volunteer workdays with 328 volunteers to restore and clean San Francisquito Creek. Provide community service opportunities for Menlo Park youth.
- Propagated plants for watershed restoration projects along San Francisquito and its tributaries. Plants are grown from seeds collected in this watershed so that the plants are genetically appropriate for the areas and support local fauna.
- Coordinated with Acterra's nursery manager to draft a list of plants that would later be installed at the Alma Street Bike Bridge Garden in the winter of 2015-2016.
- Shared stormwater pollution education program with the environmental science class at Hillview Middle School.
- The City of Menlo Park installed a French slot channel drain at the Alma Street Bike Bridge Garden.

Refer to Countywide Program's FY 15-16 Annual Report for a summary of watershed stewardship collaborative efforts.

C.7.f. ► School-Age Children Outreach			
Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment. Use the following table for reporting school-age children outreach efforts.			
Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
Provide the following information: Name Grade or level (elementary/ middle/ high)	Brief description, messages, methods of outreach used	Provide number or participants	Provide agency staff feedback. Report any other evaluation methods used (quiz, teacher feedback etc.). Attach evaluation summary if applicable.
Hillview Middle School: Acterra Watershed and Pollution Prevention in-class presentations, September 14th, 2015, January 8th, April 26th, 2016	Acterra did provide three in-class presentations at Hillview Middle School using the Enviroscope model to demonstrate stormwater pollution sources and discuss ways to help reduce pollution.	45 students	Based on feedback from school faculty, the stormwater pollution prevention presentations were well received by students. Hillview Middle School has invited Acterra to provide presentations for the following school year. The future presentations are expected to reach an additional 45-50 students.
Hillview Middle School: Acterra Watershed and Pollution Prevention hands-on restoration work on San Francisquito Creek, September 23rd, 2015, January 27th, May 25th, 2016	Each class that received the Acterra in-class presentation also participated in hands-on restoration work on San Francisquito Creek during a separate visit. Students assisted in weeding invasive grasses, installing native plants, and distributing mulch.	45 students	Overall, teachers and students reported that the hands-on creek restoration was a fun and educational experience and that they would be interested in being a part of future stormwater pollution prevention/creek restoration activities.
A description of School-age Children Outreach efforts conducted at the countywide level by SMCWPPP is included within the Public Information and Outreach section of the SMCWPPP FY 15-16 Annual Report	See the Public Information and Outreach section of the SMCWPPP FY 15-16 Annual Report	See the Public Information and Outreach section of the SMCWPPP FY 15-16 Annual Report	Results are included in the C.7 Public Information and Outreach section of the SMCWPPP FY 2015-16 Annual Report

Section 9 – Provision C.9 Pesticides Toxicity Controls

C.9.a. ► Implement IPM Policy or Ordinance							
Is your municipality implementing its IPM Policy/Ordinance and Standard Operating Procedures?					X	Yes	No
If no, explain:							
Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphates, pyrethroids, carbaryl, and fipronil. A separate report can be attached as evidence of your implementation.							
Trends in Quantities and Types of Pesticides Used⁶¹							
Pesticide Category and Specific Pesticide Used	Amount ⁶²						
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	
Organophosphates	0						
Product or Pesticide Type A							
Product or Pesticide Type B							
Pyrethroids	0						
Product or Pesticide Type X							
Product or Pesticide Type Y							
Carbamates	0						
Product or Pesticide Type X							
Product or Pesticide Type Y							
Fipronil	0						
Product or Pesticide Type X							
Product or Pesticide Type Y							

⁶¹Includes all municipal structural and landscape pesticide usage by employees and contractors.

⁶²Weight or volume of the product or preferably its active ingredient, using same units for the product each year. Please specify units used. The active ingredients in any pesticide are listed on the label. The list of active ingredients that need to be reported in the pyrethroids class includes: metofluthrin, bifenthrin, cyfluthrin, beta-cyfluthrin, cypermethrin, deltamethrin, esfenvalerate, lambdacyhalothrin, and permethrin.

Indoxacarb	Reporting not required in FY 15-16					
Diuron	Reporting not required in FY 15-16					
Diamides	Reporting not required in FY 15-16					
IPM Tactics and Strategies used: <ul style="list-style-type: none"> • Use of non-chemical strategies such as monitoring, mowing weeds, mulching at four herbicide free park locations. • Removal of plants that require frequent pesticide applications. • Replacing invasive plants with natives. • Preventive actions such as sealing holes and gaps in structures, improving sanitation. • Use of baits and traps instead of broadcast pesticides 						

C.9.b ▶ Train Municipal Employees	
Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	7
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within this reporting year.	7
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within this reporting year.	100%
Type of Training: SMCWPPP Landscape IPM Training held on March 9, 2016, PAPA Seminar, CAPCA Seminar, local tailgate training.	

C.9.c ▶ Require Contractors to Implement IPM			
Did your municipality contract with any pesticide service provider in the reporting year?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
If yes, briefly describe how contractor compliance with IPM Policy/Ordinance and SOPs was monitored City staff reviewed the list of pesticides and active ingredients used. Staff held meetings with contractors. Contractors are required to obtain City staff approval before using pesticides. Contractors are also required to post signs at point-of-use before and after applications are made.			

C.9.d ▶ Interface with County Agricultural Commissioners			
Did your municipality communicate with the County Agricultural Commissioner to: (a) get input and assistance on urban pest management practices and use of pesticides or (b) inform them of water quality issues related to pesticides.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
If yes, summarize the communication. If no, explain. City staff met with field biologist from the County Agricultural Commissioner's office to conduct annual onsite field inspection of pesticide storage areas, and to review training records and previous years use reports. See Section 9 of the SMCWPPP FY 15-16 Annual Report for summary of communication with the San Mateo County Agricultural Commissioner			
Did your municipality report any observed or citizen-reported violations of pesticide regulations (e.g., illegal handling and applications of pesticides) associated with stormwater management, particularly the California Department of Pesticide Regulation (DPR) surface water protection regulations for outdoor, nonagricultural use of pyrethroid pesticides by any person performing pest control for hire.	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
If yes, provide a summary of improper pesticide usage reported to the County Agricultural Commissioner and follow-up actions taken to correct any violations. A separate report can be attached as your summary.			

C.9.e.ii (1) ▶ Public Outreach: Point of Purchase	
Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); OR reference a report of a regional effort for public outreach in which your agency participates.	
Summary: See the C.9 Pesticides Toxicity Control section of the SMCWPPP FY 15-16 Annual Report for information on point of purchase public outreach conducted countywide and regionally.	

C.9.e.ii (2) ► Public Outreach: Pest Control Contracting Outreach

Provide a summary of outreach to residents who use or contract for structural pest control and landscape professionals); **AND/OR** reference a report of a regional effort for outreach to residents who hire pest control and landscape professionals in which your agency participates.

Summary:

See the C.9 Pesticides Toxicity Control section of the SMCWPPP FY 15-16 Annual Report for a summary of our participation in and contributions towards countywide and regional public outreach to pest control operators and landscapers to reduce pesticide use.

C.9.e.ii.(3) ► Public Outreach: Pest Control Operators

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); **AND/OR** reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

Summary:

See the C.9 Pesticides Toxicity Control section of SMCWPPP FY 15-16 Annual Report for a summary of outreach to pest control operators and landscapers to reduce pesticide use.

C.9.f ► Track and Participate in Relevant Regulatory Processes

Summarize participation efforts, information submitted, and how regulatory actions were affected; **AND/OR** reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.

Summary:

During FY 15-16, City staff participated in regulatory processes related to pesticides through contributions to SMCWPPP, BASMAA and CASQA. For additional information, see the Regional Report submitted by BASMAA on behalf of all MRP Permittees.

Section 10 - Provision C.10 Trash Load Reduction

C.10.a.i ► Trash Load Reduction Summary

For population-based Permittees, provide the overall trash reduction percentage achieved to-date within the jurisdictional area of your municipality that generates problematic trash levels (i.e., Very High, High or Moderate trash generation). Base the reduction percentage on the information presented in C.10.b i-iv and C.10.e.i-ii. Provide a discussion of the calculation used to produce the reduction percentage, including whether the 60% trash reduction performance guideline was attained. If not attained, include a discussion of next steps (e.g., development of a detailed plan or report of non-compliance).

Trash Load Reductions	
Percent Trash Reduction in All Trash Management Areas (TMAs) due to Trash Full Capture Systems (as reported C.10.b.i)	20.5%
Percent Trash Reduction in all TMAs due to Control Measures Other than Trash Full Capture Systems (as reported in C.10.b.ii) ⁶³	22.8%
Percent Trash Reduction due to Jurisdictional-wide Source Control Actions (as reported in C.10.b.iv) ¹	10.0%
SubTotal for Above Actions	53.3%
Trash Offsets (Optional)	
Offset Associated with Additional Creek and Shoreline Cleanups (as reported in C.10.e.i)	N/A
Offset Associated with Direct Trash Discharges (as reported in C.10.e.ii)	N/A
Total (Jurisdictional-wide) % Trash Load Reduction in FY 15-16	53.3%

Discussion of Trash Load Reduction Calculation:

The City attained and reported a 67% trash load reduction in its FY 14-15 Annual Report, exceeding the trash load reduction target of 40% by 2014. The reissued MRP contains a revised calculation methodology that eliminates or caps past trash load reduction offsets or credits. Based on the new calculation methodology, as of July 1, 2016, the City has attained a 53.3% trash load reduction (including trash offsets). The reissued MRP also added a non-mandatory performance guideline of attaining 60% trash reduction by July 1, 2016. Based on the new calculation methodology and the information provided in this Annual Report, the City has not achieved the 60% performance guideline.

The City did not have sufficient time to adjust existing trash control implementation plan to achieve the new non-mandatory target, but expects to exceed the mandatory 70% trash load reduction requirement by June 30, 2017. The City has prepared a Trash Action Plan⁶⁴ to document the description and schedule of additional trash load reduction control actions that will be implemented to attain and exceed the required 70% percent reduction by July 1, 2017.

⁶³ See Appendix 10-1 for changes between 2009 and FY 15-16 in trash generation by TMA as a result of Full Capture Systems and Other Measures.

⁶⁴ See Trash Action Plan in Appendix 10-3.

C.10.a.iii ► Mandatory Trash Full Capture Systems

Provide the following:

- 1) Total number and types of full capture systems (publicly and privately-owned) installed prior to FY 15-16, during FY 15-16, and to-date, including inlet-based and large flow-through or end-of-pipe systems, and qualifying low impact development (LID) required by permit provision C.3.
- 2) Total land area (acres) treated by full capture systems for population-based Permittees and total number of systems for non-population based Permittees compared to the total required by the permit.

Type of System	# of Systems	Areas Treated (Acres)*
Installed Prior to FY 15-16		
Public Connector Pipe Screens	20	200.3
Private Hydrodynamic Separators	6	27.1
Installed in FY 15-16		
N/A	N/A	N/A
Total for all Systems Installed To-date	26	227
Treatment Acreage Required by Permit (Population-based Permittees)		25
Total # of Systems Required by Permit (Non-population-based Permittees)		N/A

*Area treated includes jurisdictional and non-jurisdictional lands (e.g., public K-12 schools and colleges, and freeways)

C.10.b.i ► Trash Reduction - Full Capture Systems				
Provide the following:				
1) Jurisdiction-wide trash reduction in FY 15-16 attributable to trash full capture systems implemented in each TMA; 2) The total number of full capture systems installed to-date in your jurisdiction; 3) Since the effective date of MRP 2.0 (January 1, 2016), the percentage of systems that exhibited significant plugged/blinded screens or were >50% full when inspected or maintained; 4) A narrative summary of any maintenance issues and the corrective actions taken to avoid future full capture system performance issues; and 5) A certification that each full capture system is operated and maintained to meet the full capture system requirements in the permit.				
TMA	Jurisdiction-wide Reduction (%)	Total # of Full Capture Systems	% of Systems Exhibiting Plugged/Blinded Screens or >50% full	Summary of Maintenance Issues and Corrective Actions
1	6.3%	26	All 20 systems were inspected in May 2015 and December 2016. In May 2015, 35% (7/20) exhibited >50% plugged/blinded screens. In December 2016, 0% (0/20) exhibited >50% plugged/blinded screens.	The City maintains and cleans out its trash capture devices twice per year and on an as-needed basis. Every maintenance/service activity is documented using the "Trash Capture Device Maintenance Report-Small Devices" inspection form provided by the Bay Area-Wide Trash Capture Demonstration Project. After the forms are complete, staff enters the information into the www.bayareatrashtacker.org website. To date there have been no maintenance or performance issues.
2	14.1%			
3	0%			
4	0%			
Total*	20.5%			
Certification Statement: The City of Menlo Park certifies that a full capture system maintenance and operation program is currently being implemented to maintain all applicable systems in manner that meets the full capture system requirements included in the Permit.				

*The Total jurisdiction-wide reduction reported for full capture systems includes 0.1% reduction for treatment of 0.3 acres of non-jurisdictional public K-12, college and university school land areas.

C.10.b.ii ► Trash Reduction – Other Trash Management Actions (PART A)

Provide a summary of trash control actions other than full capture systems or jurisdictional source controls that were implemented within each TMA, including the types of actions, levels and areal extent of implementation, and whether actions are new, including initiation date.

TMA	Summary of Trash Control Actions Other than Full Capture Systems
1	Street sweeping continued throughout the City and in TMA 1. In addition, the City continues to require that the property owner of the large business park in this TMA submit an annual report to the City demonstrating that the full capture device on its property is well maintained and operated. Starting from FY14-15, the City continues to have Recology service all street containers 5 days a week, instead of the previous M-W-F schedule.
2	Street sweeping continued throughout the City and in TMA 2. Starting from FY14-15, the City continues to have Recology service all street containers 5 days a week, instead of the previous M-W-F schedule.
3	Street sweeping continued throughout the City and in TMA 3. Starting from FY14-15, the City continues to have Recology service all street containers 5 days a week, instead of the previous M-W-F schedule.
4	Street sweeping continued throughout the City and in TMA 4. Starting from FY14-15, the City continues to have Recology service all street containers 5 days a week, instead of the previous M-W-F schedule.

**C.10.b.ii ► Trash Reduction – Other Trash Management Actions
 (PART B)**

Provide the following:

- 1) A summary of the on-land visual assessments in each TMA (or control measure area), including the street miles available for assessment (i.e., those associated with VH, H, or M trash generation areas not treated by full capture systems), the street miles assessed, the % of available street miles assessed, and the average number of assessments conducted per site within the TMA; and
- 2) Percent jurisdictional-wide trash reduction in FY 15-16 attributable to trash management actions other than full capture systems implemented in each TMA.

TMA ID <i>or (as applicable)</i> Control Measure Area	Total Street Miles Available for Assessment	Summary of On-land Visual Assessments			Jurisdictional-wide Reduction (%)
		Street Miles Assessed	% of Applicable Street Miles Assessed	Avg. # of Assessments Conducted at Each Site*	
1	0.83	0.59	70.4%	5.0	15.8%
2	0.92	0.38	41.2%	3.5	1.5%
3	0.39	0.39	100%	4.0	5.5%
4	1.95	0.58	29.8%	5.0	0%
Total		1.93	-	-	22.8%

*Each on-land visual assessment site is approximately 1,000 feet (on average) in length. Average number of assessments represent those conducted in FYs 14-15 and 15-16.

C.10.b.iv ► Trash Reduction – Source Controls					
Provide a description of each jurisdictional-wide trash source control action implemented to-date. For each control action, identify the trash reduction evaluation method(s) used to demonstrate on-going reductions, summarize the results of the evaluation(s), and provide the associated reduction of trash					
Source Control Action	Summary Description & Dominant Trash Sources and Types Targeted	Evaluation/Enforcement Method(s)	Summary of Evaluation/Enforcement Results To-date	% Reduction	Total Reduction Credit (%)
Single-use Plastic Bag Ordinance	<p><u>About the ordinance:</u> On January 22, 2013, the Menlo Park City Council adopted San Mateo County's Reusable Bag Ordinance. The ordinance applies to all retail stores in the city starting on April 22, 2013 (Earth Day). The ordinance prohibits all retailers from distributing plastic bags and retailers must charge a minimum of 10 cents for each paper bag provided at checkout (minimum price increased to 25 cents in 2015). Retailers may sell paper bags made of at least 40% recycled material and will retain all revenue earned from bag sales. Menlo Park's ordinance can be accessed by visiting: http://www.menlopark.org/DocumentCenter/View/1447</p> <p><u>Enforcement:</u> Retailers must keep complete and accurate records of the purchase and sale of recycled paper bags for a minimum of three years from the date of purchase or sale. Records must be available for potential inspection at the retail store's address. Enforcement is managed by the San Mateo County Health Department.</p>	<p>On behalf of all SMCWPPP Permittees, the County of San Mateo conducted assessments evaluating the effectiveness of the single use plastic bag ban in municipalities within San Mateo County. Assessments conducted by the County included audits of businesses and surveys of customer bag usage at many businesses in San Mateo County. Additionally, the number of complaints by customers was also tracked by the County. The results of assessments conducted by these cities are assumed to be representative of all SMCWPPP Permittees, given the consistency between the scope, implementation, and enforcement of the ordinances among the municipalities.</p> <p>The City of Menlo Park developed its % trash reduced estimate using the following assumptions:</p> <ol style="list-style-type: none"> 1) Single use plastic bags comprise 8% of the trash discharged from stormwater conveyances, based on the Regional Trash Generation Study conducted by BASMAA; 2) 95% of single use plastic bags distributed in the City of Menlo Park are affected by the implementation of the 	<p>Results of assessments conducted by the County of San Mateo on behalf of all municipalities in San Mateo County indicate that the City's ordinance is effective in reducing the number of single use plastic bags in stormwater discharges. This preliminary conclusion is based on the very small number of complaints received from customers about businesses in San Mateo County that are continuing to use single use plastic bags after ordinances were adopted. Assuming single use bags are 8% of the trash observed in stormwater discharges, the City concludes that there has been a 7% (i.e., 8% x 86% effectiveness in reducing bags) reduction in trash in stormwater discharges as a result of the City's ordinance.</p>	7%	10% (Maximum)

C.10.b.iv ► Trash Reduction – Source Controls

Provide a description of each jurisdictional-wide trash source control action implemented to-date. For each control action, identify the trash reduction evaluation method(s) used to demonstrate on-going reductions, summarize the results of the evaluation(s), and provide the associated reduction of trash within your jurisdictional area. Also include the total % reduction credit for all source controls up to the maximum 10% allowed by MRP 2.0.

Source Control Action	Summary Description & Dominant Trash Sources and Types Targeted	Evaluation/Enforcement Method(s)	Summary of Evaluation/Enforcement Results To-date	% Reduction	Total Reduction Credit (%)
Single-use Plastic Bag Ordinance (Continued)	<p><u>Outreach Efforts:</u> Outreach in 2013 and again in 2015 included letters to retailers informing them about the proposed ordinance, press releases, three (3) public workshops and presentations, flyers in the City's solid waste billing inserts, flyers posted throughout the community, tabling event at Menlo Park Block Party, and information posted on the City's Environmental Programs webpage, Facebook and Twitter pages. Free reusable bags are available to our residents upon request at City Hall, retailer toolkits are available to retailers, and "grab your bag" parking lot signs were installed in downtown Menlo Park parking lots.</p>	<p>ordinance, based on the County of San Mateo's Environmental Impact Report; and</p> <p>3) Of the bags affected by the ordinance, there are now 90% less bags being distributed, based on customer complaints received by the County of San Mateo's Department of Environmental Health Services. This is a conservative estimate given that in FY 13-14 Environmental Services only received complaints about 4, of the over 1900 businesses in San Mateo County that are affected by the single-use plastic bag ordinances.</p>			

C.10.b.iv ► Trash Reduction – Source Controls

Provide a description of each jurisdictional-wide trash source control action implemented to-date. For each control action, identify the trash reduction evaluation method(s) used to demonstrate on-going reductions, summarize the results of the evaluation(s), and provide the associated reduction of trash within your jurisdictional area. Also include the total % reduction credit for all source controls up to the maximum 10% allowed by MRP 2.0.

Source Control Action	Summary Description & Dominant Trash Sources and Types Targeted	Evaluation/Enforcement Method(s)	Summary of Evaluation/Enforcement Results To-date	% Reduction	Total Reduction Credit (%)
Expanded Polystyrene Food Service Ware Ordinance	<p><u>About the ordinance:</u> On August 28, 2012, the Menlo Park City Council adopted San Mateo County's Polystyrene Food Ware Ordinance. The ordinance applies to all food vendors in the City and officially became effective on November 1, 2012. The ordinance prohibits food vendors, including restaurants, delis, cafés, markets, fast-food establishments, and vendors at fairs from dispensing prepared food in polystyrene containers labeled with a No. 6. Food vendors must provide alternative food ware products such as biodegradable/compostable plates, cups, and take out containers. Menlo Park's Polystyrene Ordinance can be accessed by visiting: http://www.menlopark.org/DocumentCenter/View/1414</p> <p><u>Enforcement:</u> Enforcement is managed by the San Mateo County Health Department and food vendors not in compliance are subject to fines.</p>	<p>Although the City has adopted and implemented an ordinance prohibiting the distribution of EPS food ware by food vendors, evaluations of the effectiveness of the ordinance have not yet been conducted. For the purpose of estimating trash reductions in stormwater discharges associated with the ordinance, the results of assessments conducted by the cities of Los Altos and Palo Alto were used to represent the reduction of trash associated with the City's ordinance. Assessments conducted by these cities were conducted prior to and following the effective date of their ordinances, and include audits of businesses and/or assessments of EPS food ware observed on streets, storm drains and local creeks. The results of assessments conducted by these cities are assumed to be representative of the effectiveness of the City's ordinance because the implementation (including enforcement) of the City's ordinance is similar to the City of Los Altos' and Palo Alto's.</p>	<p>Results of assessments that are representative of the City, but were conducted by the cities of Los Altos and Palo Alto, indicate that City's ordinance is effective in reducing EPS food ware in stormwater discharges. This conclusion is based on the following assessment result - an average of 95% of businesses affected by the ordinance are no longer distributing EPS food ware post-ordinance. Based on these results, the estimated average reduction of EPS food ware in stormwater discharges is 90%. Assuming EPS food ware is 6% of the trash observed in stormwater discharges, the City concludes that there has been a 5% (i.e., 6% x 90%) reduction in trash in stormwater discharges as a result of the ordinance.</p>	5%	

C.10.b.iv ► Trash Reduction – Source Controls

Provide a description of each jurisdictional-wide trash source control action implemented to-date. For each control action, identify the trash reduction evaluation method(s) used to demonstrate on-going reductions, summarize the results of the evaluation(s), and provide the associated reduction of trash within your jurisdictional area. Also include the total % reduction credit for all source controls up to the maximum 10% allowed by MRP 2.0.

Source Control Action	Summary Description & Dominant Trash Sources and Types Targeted	Evaluation/Enforcement Method(s)	Summary of Evaluation/Enforcement Results To-date	Estimated % Trash Reduced	Total Reduction Credit (%)
Expanded Polystyrene Food Service Ware Ordinance (Continued)	<p><u>Outreach Efforts:</u> The following outreach was conducted for all Menlo Park food vendors, delis, cafés, markets, and fast-food establishments; letters and surveys sent out to all vendors, ordinance information included in the Chamber of Commerce Newsletter, flyers displayed throughout the community, community meetings and presentations, press releases, and information was made available on the City's Environmental Programs webpage, Facebook and Twitter page.</p>	<p>The City Of Menlo Park developed its % trash reduced estimate using the following assumptions:</p> <ol style="list-style-type: none"> 1) EPS food ware comprises 6% of the trash discharged from stormwater conveyances, based on the Regional Trash Generation Study conducted by BASMAA; 2) 80% of EPS food ware distributed by food vendors or sold via stores in the City of Menlo Park is affected by the implementation of the ordinance; and 3) There is now 95% less EPS food ware being distributed, sold and/or observed in the environment, based on assessments conducted by the City of Palo Alto and City of Los Altos 			

Permittee Name: City of Menlo Park

C.10.c ▶ Trash Hot Spot Cleanups

Provide the FY 15-16 cleanup date and volume of trash removed during each MRP-required Trash Hot Spot cleanup during each fiscal year listed. Indicate whether the site was a new site in FY 15-16.

Trash Hot Spot	New Site in FY 15-16 (Y/N)	FY 15-16 Cleanup Date(s)	Volume of Trash Removed (cubic yards)				
			FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
MPK01	N	9/19/2015	0.02	4.2	1.1	9.9	21.2

C.10.d ▶ Long-Term Trash Load Reduction Plan

Provide descriptions of significant revisions made to your Long-term Trash Load Reduction Plan submitted to the Water Board in February 2014. Describe significant changes made to primary or secondary trash management areas (TMA), trash generation maps, control measures, or time schedules identified in your plan. Indicate whether your trash generation map was revised and is attached to your Annual Report.

Description of Significant Revision	Associated TMA
In FY 15-16, consistent with all MRP Permittees, all public K-12 schools, college and university parcels were made non-jurisdictional on the City's baseline trash generation maps. Under California Government Code Sections 4450 through 4461, the construction, modification, or alternation of facilities and/or structures on these parcels are under the jurisdiction of the California Division of State Architect and not the City. The public right-of-way (e.g., streets and sidewalks) surrounding these parcels remain as jurisdictional on the City's baseline trash generation maps. The City's revised baseline trash generation map is included as Appendix 10-2.	All applicable

C.10.e. ► Trash Reduction Offsets (Optional)

Provide a summary description of each offset program implemented, the volume of trash removed, and the offset claimed in FY 15-16. Also, for additional creek and shoreline cleanups, describe the number and frequency of cleanups conducted, and the locations and cleanup dates. For direct discharge control programs approved by the Water Board Executive Officer, also describe the results of the assessments conducted in receiving waters to demonstrate the effectiveness of the control program. Include an Appendix that provides the calculations and data used to determine the trash reduction offset.

Offset Program	Summary Description of Actions and Assessment Results	Volume of Trash (CY) Removed/Controlled in FY 15-16	Offset (Jurisdiction-wide Reduction %)
Additional Creek and Shoreline Cleanups (Max 10% Offset)	N/A	N/A	N/A
Direct Trash Discharge Controls (Max 15% Offset)	N/A	N/A	N/A

Section 11 - Provision C.11 Mercury Controls

- C.11.a ▶ Implement Control Measures to Achieve Mercury Load Reductions**
- C.11.b ▶ Assess Mercury Load Reductions from Stormwater**
- C.11.c ▶ Plan and Implement Green Infrastructure to Reduce Mercury Loads**
- C.11.d ▶ Prepare Implementation Plan and Schedule to Achieve TMDL Allocations**
- C.11.e ▶ Implement a Risk Reduction Program**

Summary:

A summary of accomplishments for these sub-provisions are included within the C.11 Mercury Controls section of SMCWPPP's FY 15-16 Annual Report.

Section 12 - Provision C.12 PCBs Controls

- C.12.a ▶ Implement Control Measures to Achieve PCBs Load Reductions**
- C.12.b ▶ Assess PCBs Load Reductions from Stormwater**
- C.12.c ▶ Plan and Implement Green Infrastructure to Reduce PCBs Loads**
- C.12.d ▶ Prepare Implementation Plan and Schedule to Achieve TMDL Allocations**
- C.12.e ▶ Evaluate PCBs Presence in Caulks/Sealants Used in Storm Drain or Roadway Infrastructure in Public Rights-of-Way**
- C.12.f ▶ Manage PCB-Containing Materials and Wastes During Building Demolition Activities So That PCBs Do Not Enter Municipal Storm Drains**
- C.12.g ▶ Fate and Transport Study of PCBs: Urban Runoff Impact on San Francisco Bay Margins**
- C.12.h ▶ Implement a Risk Reduction Program**

Summary:

A summary of accomplishments for these sub-provisions are included within the C.12 PCBs Controls section of SMCWPPP's FY 15-16 Annual Report.

Section 13 - Provision C.13 Copper Controls

C.13.a.iii ► Manage Waste Generated from Cleaning and Treating of Copper Architectural Features				
(For FY 15-16 Annual Report only) Do you have adequate legal authority to prohibit the discharge of wastewater to storm drains generated from the installation, cleaning, treating, and washing of copper architectural features, including copper roofs?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
(For FY 15-16 Annual Report only) Provide a summary of how copper architectural features are addressed through the issuance of building permits.				
Summary: The City provides BMP fact sheets on architectural copper control to developers, owners and contractors whenever the issue comes up at its front building counter during initial project scoping. When relevant during Engineering plan review, City staff also provides BMP fact sheets and educates about architectural copper BMPs.				
(FY 15-16 Annual Report and each Annual Report thereafter) Provide summaries of permitting and enforcement activities to manage waste generated from cleaning and treating of copper architectural features, including copper roofs, during construction and post-construction.				
Summary: During construction, municipal construction stormwater inspectors are responsible for identifying copper architectural features and whether or not appropriate BMPs are implemented. Any issues noted are documented and enforcement actions recorded in the Provision C.6 inspection records. Post-construction municipal illicit discharge inspectors are responsible for responding to, investigating and identifying illegal discharge of wash water from washing copper architectural features. Any enforcement actions or reported discharges are recorded in the Provision C.5 inspection records. The SMCWPPP "Requirements for Architectural Copper" Fact Sheet is made available to the public, construction inspectors and illicit discharge inspectors on the SMCWPPP website (www.flowstobay.org/files/newdevelopment/flyersfactsheets/ArchitecturalcopperBMPs.pdf). Inspectors are made aware of the concerns with copper architectural features at SMCWPPP Training Workshops and internal meetings.				

C.13.b.iii ► Manage Discharges from Pools, Spas, and Fountains that Contain Copper-Based Chemicals

(For FY 15-16 Annual Report only) Do you have adequate legal authority to prohibit the discharge to storm drains of water containing copper-based chemicals from pools, spas, and fountains?

X	Yes	<input type="checkbox"/>	No
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(For FY 15-16 Annual Report only) Provide a summary of how copper-containing discharges from pools, spas, and fountains are addressed to accomplish the prohibition of the discharge.

Summary:
City requires all regulated projects to discharge pools, spas, and fountain water to the sanitary sewer, operated by West Bay Sanitary District. Pool owners must apply for a swimming pool discharge permit, which includes listing chemicals used to treat the pool.
<https://westbaysanitary.org/swimming-pool-owners-2/>

If notified of an illicit pool discharge to the storm system, City Code Enforcement Officer would respond, in coordination with the illicit discharge detection and elimination program.

(FY 15-16 Annual Report and each Annual Report thereafter) Provide summaries of any enforcement activities related to copper-containing discharges from pools, spas, and fountains.

Summary:
Upon review of our Provision C.5 illicit discharge inspection data, City staff found no enforcement activities related to copper-containing discharges from pools, spas, and fountains. The County inspects Belle Haven Pool and Menlo Swim & Sport, since they are C.4 high priority sites, but neither pool was inspected this year.

C.13.c.iii ► Industrial Sources Copper Reduction Results

Based upon inspection activities conducted under Provision C.4, highlight copper reduction results achieved among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed.

Summary:
The City and County inspectors identify potential users and sources of copper during their regular visits to commercial and industrial sites. No businesses were identified with SIC Codes associated with Industrial/commercial Facilities of Concern for copper. These codes come from BASMAA POC training materials:
<http://www.flowstobay.org/documents/municipalities/cii/Forms/BASMAA%20POC%20Transmittal%20Memo%20Draft%20&%20Attachments%20A-C.pdf>

Section 15 -Provision C.15 Exempted and Conditionally Exempted Discharges

C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering

Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:

- Promote conservation programs
- Promote outreach for less toxic pest control and landscape management
- Promote use of drought tolerant and native vegetation
- Promote outreach messages to encourage appropriate watering/irrigation practices
- Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff.

Summary:

- **Promote conservation programs:** The City of Menlo Park has a wide variety of education programs, policies and incentives to promote outdoor water conservation. The city continues to enforce a “no waste” water ordinance (Chapter 7.38 of the Menlo Park Municipal Code) that prohibits wasteful water runoff from properties. In addition, the city provides free monthly water budget analysis reports and irrigation audits for large landscapes to reduce water usage.
- **Promote outreach for less toxic pest control and landscape management:** Refer to C.7. Public Information and Outreach and C.9. Pesticide Toxicity Control sections of this report for additional information on educational outreach and programs related to water conservation. See Section C.9.e.ii of SMCWPPP’s FY 15-16 Annual Report for a description of SMCWPPP’s activities related to point-of-purchase outreach which promotes less toxic pest control and landscape management
- **Promote use of drought tolerant and native vegetation:** The City enforces water efficient landscaping regulations through its Water-Efficient Landscaping Ordinance (Ordinance No. 968/Chapter 12.44 of the Menlo Park Municipal Code) that applies to all new landscapes exceeding 500 sq. ft. and rehabilitated landscapes exceeding 1,000 sq. ft. The ordinance is applicable to projects such as building additions or modifications that require grading and drainage plan approval, all grading and drainage improvements, new construction projects subject to a building permit, subdivision improvements, etc. The ordinance requires new landscapes to have efficient irrigation systems, limited turf areas, and low water using vegetation. In FY 15-16, the City also continued to implement the Lawn Be Gone program where Menlo Park Municipal Water District Customers get a rebate (\$2/sq. ft. converted) for replacing their lawn with a water-efficient landscape. One of the main requirements of the program is that 80% of the converted landscape must consist of low-water using/drought-tolerant plants.
- **Promote outreach messages to encourage appropriate watering/irrigation practices:** See Section C.7 of SMCWPPP’s FY 15-16 Annual Report for a description of outreach conducted to promote water conservation programs, such as promoting rain barrel use. Information on water conservation, less-toxic pest control and appropriate watering/irrigation practices is also posted on SMCWPPP’s website (www.flowstobay.org).
- **Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff:** Enforcement of the prohibitions set under the City’s Municipal Code on Water Rationing (Ordinance No. 821/Chapter 7.34.040) and Water Conservation (Ordinance No. 849/Chapter 7.38.030) are conducted by the City’s Code Enforcer. The City also established a water waste hotline.

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Section 5 – Provision C.5 Municipal Operations

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Section 10 – Provision C.10. Trash Load Reduction

Attachment 10-1: Baseline Trash Generation and Areas Addressed by Full Capture Systems and Other Control Measures in FY 2015-16

Attachment 10-2: Revised Baseline Trash Generation Map and Areas Currently Addressed by Full Capture Systems

Attachment 10-3: Trash Reduction Action Plan

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Section 4 – Provision C.4 Industrial and Commercial Site Controls

Attachment 4-1: C.4.b.iii. Potential Facilities List

High Priority Sites:

County inspects the following 303 high priority sites:

Facility/Business Name	Street Number	Street Name
Wardrobe Cleaners	335	4TH ST
ACCLARENT INC	1605	ADAMS
AVELLINO LAB USA INC	1505	ADAMS
CAPRION PROTEOMICS US LLC	1455	ADAMS
INTERSECT ENT	1555	ADAMS
INTERTEK TESTING SVCS	1365	ADAMS
MENLO PARK PORTFOLIO	1455	ADAMS
NVS TECHNOLOGIES INC	1505	ADAMS
OMT THERAPEUTICS INC	1455	ADAMS
Q001	1455	ADAMS
STATEGICS INC	1455	ADAMS
TANDEM SCIENCES INC	1455	ADAMS
UPS - Menlo Park	1355	Adams
IBERIA	1026	ALMA
J J HAWAIIAN BBQ	1170	ALMA
SEVEN ELEVEN STORE #14331 D	1170	ALMA
THE ROCK OF GIBRALTAR	1022	ALMA
BARN WOOD SHOP	75	ARBOR
PG&E: MENLO SUBSTATION		Ashton Avenue & Alameda
THE PHILLIPS BROOKS SCHOOL	2245	AVY
CAL TRANS RAVENSWOOD PUMP STA		BAYFRONT EXPWY @ UNIV
EVALVE INC	3885	BOHANNON
MENLO PARK PUBLIC WORKS	333	BURGESS
SMCO THHW	333	BURGESS
Caltrain Construction Support Facility	4000	Campbell
HORIZON	4060	Campbell
MEMRY CORP	4065	CAMPBELL
TAUTONA GRP RESEARCH & DVLP CO	4040	CAMPBELL
GERRYS CAKE	1141	CHESTNUT
LUX DRY CLEANERS	1135	CHESTNUT
NAKS ORIENTAL MARKET	1151	CHESTNUT

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Facility/Business Name	Street Number	Street Name
SHIOK SINGAPORE KITCHEN	1137	CHESTNUT
FIRE STATION #77	1467	CHILCO
CHRYSLER PUMP STATION	7221	CHRYSLER
L-3 RANDTRON ANTENNA SYSTEMS	1150	CHRYSLER PLANT
CAFE MENLO PARK	149	COMMONWEALTH
EXPONENT INC	149	COMMONWEALTH
ADICET BIO	200	CONSTITUTION
Asterias Biotherapeutics	230	Constitution
AT&T	300	CONSTITUTION
BAYFRONT FITNESS	161	CONSTITUTION
CORIUM INTERNATIONAL INC	235	CONSTITUTION
E C I PAINTING INC	165	CONSTITUTION
ETAGEN INC	186	CONSTITUTION
JOMAR MACHINING #8	180	CONSTITUTION
L-3 RANDTRON ANTENNA SYSTEMS	130	CONSTITUTION
OPTIVIA BIOTECHNOLOGY	115	CONSTITUTION
ORACLE AMERICA INC	260	CONSTITUTION
PENTAIR THERMAL MANAGEMENT	307	CONSTITUTION
PROTOTYPES PLUS INC	162	CONSTITUTION
SADRA MEDICAL	185	CONSTITUTION
TYCO ELECTRONICS	300	CONSTITUTION
CARPACCIO	1120	CRANE
CAFÉ DEL SOL RESTAURANT	1010	DOYLE
LAUREL SCHOOL	95	EDGE
AKASAKA	925	EL CAMINO REAL
APPLEWOOD INN	1001	EL CAMINO REAL
APPLEWOOD TO GO	989	EL CAMINO REAL
AUTO DYNAMICS	1279	EL CAMINO REAL
BELTRAMOS	1540	EL CAMINO REAL
BEVMO	700	EL CAMINO REAL
CAFE BORRONE	1010	EL CAMINO REAL
CELIA MEXICAN RESTAURANT # 14	1850	EL CAMINO REAL
COOKS SEAFOOD INC	751	EL CAMINO REAL
CVS/PHARMACY #10240	700	EL CAMINO REAL
DUCKYS CAR WASH	1436	EL CAMINO REAL
ENCINAL INVESTORS, LLC	1600	EL CAMINO REAL
GEORGE & BOB'S SERVICE	1380	EL CAMINO REAL
GOMBEI RESTAURANT	1438	EL CAMINO REAL
GUILD THEATRE	949	EL CAMINO REAL
HUDSON AUTO CARE	495	El Camino Real
JASON CAFE	1246	EL CAMINO REAL

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Facility/Business Name	Street Number	Street Name
JEFFREY HAMBURGERS	888	EL CAMINO REAL
JENNY CRAIG	811	EL CAMINO REAL
KOMA SUSHI JAPANESE RESTAURANT	211	EL CAMINO REAL
LA CASITA CHILANGA #2	761	EL CAMINO REAL
LENSCRAFTERS	700	EL CAMINO REAL
M & R AUTOMOTIVE INC	1281	EL CAMINO REAL
MAMA COCO COCINA	1081	EL CAMINO REAL
MCDONALDS	1100	EL CAMINO REAL
MENLO ATHERTON AUTO REPAIR	1279	EL CAMINO REAL
MENLO CHEVRON	1200	EL CAMINO REAL
MENLO HUB	1029	EL CAMINO REAL
MENLO PARK GAS & DIESEL	275	EL CAMINO REAL
MENLO PARK MONGOLIAN BBQ	700	EL CAMINO REAL
Middle Ave Shell #137	495	El Camino Real
NAMESAKE AND MORE	425	EL CAMINO REAL
NAOMI SUSHI	1328	EL CAMINO REAL
PEETS COFFEE & TEA	515	EL CAMINO REAL
PLANET AUTO REPAIR	301	EL CAMINO REAL
ROUND TABLE PIZZA INC	1225	EL CAMINO REAL
RUBIO FRESH MEXICAN GRILL	515	EL CAMINO REAL
Safeway 2719	525	El Camino Real
STANFORD PARK HOTEL	100	EL CAMINO REAL
STAPLES THE OFFICE SUPERSTORE #1379	700	EL CAMINO REAL
STARBUCKS COFFEE	863	EL CAMINO REAL
SULTANA RESTAURANT	1149	EL CAMINO REAL
THE OASIS	241	EL CAMINO REAL
THE VITAMIN CLOSET	959	EL CAMINO REAL
TRELLIS	1077	EL CAMINO REAL
TRI EZ FOODS & LIQUOR	1820	EL CAMINO REAL
YOGURT STOP	401	EL CAMINO REAL
HILLVIEW SCHOOL	1100	ELDER
FACEBOOK	1	FACEBOOK
STUDIO CAKE	104	GILBERT
PG&E: GLENWOOD SUBSTATION		Glennwood Dr El
3 V BIOSCIENCES INC	1050	HAMILTON
ALTAIR TECHNOLOGIES INC	980	HAMILTON
CARDIOKINETIX INC	925	HAMILTON
CETERIX ORTHOPEDICS INC	959	HAMILTON
DASHI JAPANESE RESTAURANT	873	HAMILTON

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Facility/Business Name	Street Number	Street Name
FIVE STAR PIZZA	877	HAMILTON
HAMILTON HENDERSON PUMP STATION	595	HAMILTON
INVISAGE TECHNOLOGIES INC	990	HAMILTON
MENLO INDUSTRIAL PUMP STATION	1002	HAMILTON
MI TAQUERIA	875	HAMILTON
RENNOVIA INC	1080	HAMILTON
SAJJ	883	HAMILTON
SAJJ	883	HAMILTON
SAJJ	883	HAMILTON
TOGOS MENLO PARK	885	HAMILTON
AM PARTY RENTALS	3575	HAVEN
BAY MATERIALS LLC	3700	HAVEN
CYCLE FINISH	3535	HAVEN
DESIGNCO	3641	HAVEN
FEDERAL EXPRESS-PAOA	3750	Haven
LANDEC CORPORATION	3603	HAVEN
MEDINA MEDICAL INC	3503	HAVEN
MENLO REDWOOD AUTO SERVICE	3549	HAVEN
MONSTER ROUTE	3559	HAVEN
PROSETTA BIOSCIENCES	3603	HAVEN
STACK PLASTICS, INC.	3525	HAVEN
TELOMERE DIAGNOSTICS	3603	HAVEN
TRANSCRIPTIC, INC	3565	HAVEN
WOLFS PRECISION WORKS INC	3549	HAVEN
STUDIO RED	115	INDEPENDENCE
BELLE HAVEN SCHOOL	415	IVY
BAY ASSOC WIRE TECHNOLOGIES	150	JEFFERSON
FORSIGHT LABS LLC	191	JEFFERSON
FORSIGHT VISION 4 INC	175/177	JEFFERSON
INFO IMAGE	141	JEFFERSON
INTUIT	180	JEFFERSON
OCULAR DYNAMICS	173	JEFFERSON
PEARL THERAPEUTICS INC	171	JEFFERSON
THE FOUNDRY	199	JEFFERSON
C S BIO	20	KELLY
D M FIGLEY CO INC	10	KELLY
D M FIGLEY CO INC	10	KELLY
Burgess Swimming Pool	501	Laurel
MENLO PARK CITY HALL	701	LAUREL
NATIVITY GRAMMAR SCHOOL	1250	LAUREL

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Facility/Business Name	Street Number	Street Name
WEST BAY SANITARY DISTRICT	500	Laurel
BUTLER BUILDING	1700	MARSH
MARSH ROAD CHEVRON	1110	MARSH
MENLO SMOG	1110	MARSH
CAFE ZOE	1929	MENALTO
CHEF KWAN'S	630	MENLO
TRADER JOES	720	MENLO
CREPES CAFE	1195	MERRILL
LITTLEHOUSE BY PENINSULA VOLUNTEERS	800	MIDDLE
BUSHEL WHOLE BLENDED JUICES	60	MIDDLEFIELD
COSMOPOLITAN CAFE	275	MIDDLEFIELD
FIRE STATION #1	300	MIDDLEFIELD
MENLO PARK FIRE PROTECTION DIST-ADMIN BLDG	170	MIDDLEFIELD
NORTHERN MANAGEMENT SERVICES	345	MIDDLEFIELD
ST PATRICKS SEMINARY	320	MIDDLEFIELD
THE WILLOWS MARKET	60	MIDDLEFIELD
US GEOLOGICAL SURVEY	345	MIDDLEFIELD
ZOHRABS ARCO GARAGE	3233	MIDDLEFIELD
MENLO PARK FOSTER FREEZE	580	OAK GROVE
MENLO PRESS	651	OAK GROVE
PHIL TREASURE POT RESTAURANT	625	OAK GROVE
VALLOMBROSA CENTER	250	OAK GROVE
OAK KNOLL SCHOOL	1895	OAK KNOLL
ADVERUM BIOTECHNOLOGIES	1025	OBRIEN
ALS ROOFING SUPPLY	985	OBRIEN
AMERICAN PRINTING & COPY	1100	OBRIEN
APPLIED STEM CELL INC	1165	OBRIEN
AUXOGYN INC	1490	OBRIEN
AVALANCHE BIOTECHNOLOGIES INC	1035	OBRIEN
CALYSTA ENERGY	1140	OBRIEN
CIRCUIT THERAPEUTICS INC	1505	OBRIEN
COOL CAFE @MBP	1525	OBRIEN
DNA 2.0	1140	OBRIEN
DURA FOAM	1185	OBRIEN
ELECTRO MOTION INC	1001	OBRIEN
EPINOMICS	1430	OBRIEN
GACHINA LANDSCAPE MANAGEMENT	1130	OBRIEN

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Facility/Business Name	Street Number	Street Name
JOB TRAIN	1200	OBRIEN
KATEEVA INC	1430	OBRIEN
KATEEVA INC	1430	OBRIEN
LAGUNITA LLC	1490	OBRIEN
NOREN PRODUCTS INC	1010	OBRIEN
OFFICE MAX	1315	OBRIEN
POLYTEC PRODUCTS CORP	1190	OBRIEN
SANFORD METAL PROCESSING CO	990	OBRIEN
SPINAL MODULATION INC	1135	OBRIEN
WESTERN ALLIED MECHANICAL	1180	OBRIEN
ZEA CHEM INC	1490	OBRIEN
ZEPTOR CORPORATION	1430	OBRIEN
ACCLARENT INC	1525	O'BRIEN
UNIVERSITY AVE LIFT STATION	1595	O'BRIEN
EAST PALO ALTO ACADEMY	475	POPE
SRI COGENERATION	333	RAVENSWOOD
SRI INTERNATIONAL	333	RAVENSWOOD
PG&E: SRI SUBSTATION		Ravenswood & Laurel
VERIZON WIRELESS DUMBARTON BC-7		RAVENSWOOD SUBSTATION
AILI ICE DESIGNS	2825	SAND HILL
AT&T California - P3071	2950	Sand Hill
BISTRO AT THE COMMON	2882	SAND HILL
KOHLBERG, KRAVIS & ROBERTS	2800	SAND HILL
LIGHTSPEED VENTURE PARTNERS	2200	SAND HILL
MORGAN STANLEY CAFETERIA	2725	SAND HILL
NEW ENTERPRISE ASSOCIATES INC	2855	SAND HILL
QUADRUS CAFE	2400	SAND HILL
SAND HILL OAK PARTNERS	2800	SAND HILL
SHARON HEIGHTS GOLF & COUNTRY	2900	SAND HILL
STANFORD UNIVERSITY SRCF	2575	SAND HILL
TRINITY SCHOOL	2650	SAND HILL
SLAC NATIONAL ACCELERATOR LAB	2575	SAND HILL RD M/S 36
ANGELO MIO RESTAURANT	820	SANTA CRUZ
ANNS COFFEE SHOP	772	SANTA CRUZ
BAGEL STREET CAFE	746	SANTA CRUZ
BASKIN ROBBINS #192	863	SANTA CRUZ
COLDSTONE CREAMERY	611	SANTA CRUZ
GALATA BISTRO	827	SANTA CRUZ
HOOT N TOOT CLEANERS	875	SANTA CRUZ
LB STEAK	898	SANTA CRUZ

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Facility/Business Name	Street Number	Street Name
LE BOULANGER	720	SANTA CRUZ
LEFT BANK RESTAURANT	635	SANTA CRUZ
MENLO ART CLEANERS	824	SANTA CRUZ
MENLO CAFE	620	SANTA CRUZ
MIYO YOGURT	842	SANTA CRUZ
PEETS COFFEE TEA & SPICES CO	899	SANTA CRUZ
PHARMACA PHARMACY	871	SANTA CRUZ
POSH BAGEL	869	SANTA CRUZ
QUIZNOS SUBS	604	SANTA CRUZ
STACKS RESTAURANT	600	SANTA CRUZ
STARBUCKS COFFEE #646	693	SANTA CRUZ
SUBWAY	809	SANTA CRUZ
SUGAR SHACK	816	SANTA CRUZ
SUSIE CAKES BAKESHOP	642	SANTA CRUZ
TOKYO SUBWAY	605	SANTA CRUZ
UNA MAS	683	SANTA CRUZ
VIDA BISTRO	641	SANTA CRUZ
WALGREENS #7087	643	SANTA CRUZ
YAKINIKU HOUSE JUBAN	712	SANTA CRUZ
SELBY LANE ELEMENTARY	170	SELBY
VINTAGE OAKS PUMP STATION I	100	Seminary
VINTAGE OAKS PUMP STATION II	190	SEMINARY
LA ENTRADA SCHOOL	2200	SHARON
CVS/PHARMACY #9330	325	SHARON PARK
EL CERRITO	325	SHARON PARK
ERICS GOURMET	325	SHARON PARK
MARTHAS PASTRIES	325	SHARON PARK
SAFEWAY STORE #1709	325	SHARON PARK
SHARON HEIGHTS DRY CLEANING CT	325	SHARON PARK
SHARON HEIGHTS PUMP STATION	920	SHARON PARK
SHARON HEIGHTS SHELL	125	Sharon Park
SHARON HEIGHTS WINES/LIQUORS	325	SHARON PARK
STARBUCKS COFFE CO	325	SHARON PARK
WILD BERRY YOGURT	375	SHARON PARK
STOWE LIFT STATION	17	STOWE
Belle Haven Pool	100	Terminal
MENLO PARK SENIOR CENTER	110	TERMINAL
PG&E: BELLE HAVEN SUBSTATION		Terminal Avenue Del Norte
BAY TUNNEL PROJECT	5000	UNIVERSITY
DRAEGERS MARKET	1010	UNIVERSITY

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Facility/Business Name	Street Number	Street Name
SFPUC RAVENSWOOD CONTROL BLDG	5000	UNIVERSITY
MENLOVILLE COUNTRY STORE	1902	VALPARAISO
A & S 76	710	WILLOW
AT&T	2005	WILLOW
BACK A YARD GRILL	1189	WILLOW
BELLE HAVEN CHEVRON	1399	Willow
DONUT DELITE	732	WILLOW
EL RANCHO MARKET	812	WILLOW
FACEBOOK	1601	WILLOW
FACEBOOK	1601	WILLOW
FUKI SUSHI JAPANESE RESTAURANT	1601	WILLOW
GUALDULAHARA TAQUERIA	1211	WILLOW
JACK IN THE BOX #3477	1401	WILLOW
JONATHANS WILLOW FISH & CHIPS	840	WILLOW
MARDINI RESTAURANT	408	WILLOW
MENLO BBQ	555	WILLOW
MENLO PARK FIRE DIST TASK FORCE 3	1376	WILLOW
MENLO PARK SURGICAL HOSPITAL	570	WILLOW
Oil Changer #611	944	Willow
PACIFIC BIOSCIENCES OF CA INC	1380	WILLOW
PALL FORTE BIO CORP	1360	WILLOW
QUALITY MARKET	1209	WILLOW
SKYLINE POOL & SPA	426	WILLOW
SOLESKA MARKET	1305	WILLOW
STARBUCKS COFFEE CO	1401	WILLOW
SUBWAY 52127	850	WILLOW
SUNSET MAGAZINE	80	WILLOW
TONYS PIZZA	820	WILLOW
TUTTI FRUTTI	888	WILLOW
VETERANS ADMINISTRATION MED CT	795	Willow
WILLOW COVE GAS	500	WILLOW
WILLOW RD PUMP STATION	1928	WILLOW
WILLOW SCHOOL	620	WILLOW
WINE BANK	1320	WILLOW
PG&E: RAVENSWOOD SUBSTATION		Willow Rd & Dumbarton

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Low Priority Sites:

City inspects the following 504 low priority sites. Many of this businesses may have been closed or moved. The City is working to develop a new stormwater inspection database to facilitate comprehensive tracking of businesses/facilities requiring inspection.

Facility/Business Name	Street Number	Street Name
REAR PARKING LOT	1365	ADAMS CT
INTERTEK - LOADING BAY	1451	ADAMS DR
MULTIPLE APARTMENTS	904-980	ALICE LN
CINDY'S NAIL SPA 2	1010	ALMA ST
OFFICE BUILDING	1100	ALMA ST
MULTIPLE APARTMENTS	110	ALMA ST
MULTIPLE APARTMENTS	120	ALMA ST
MULTIPLE APARTMENTS	150	ALMA ST
MULTIPLE APARTMENTS	400	ALMA ST
CUMMINGS PARK	1104	ALMANOR AVE
OFFICE BUILDING	1101	ALMANOR AVE
MULTIPLE APARTMENTS	810	ARBOR RD
MULTIPLE APARTMENTS	864	ARBOR RD
PENINSULA VOLUNTEERS	500	ARBOR RD
MULTIPLE APARTMENTS	700	ARBOR RD
MULTIPLE APARTMENTS	800	ARBOR RD
MULTIPLE APARTMENTS	854	ARBOR RD
MULTIPLE APARTMENTS	908	ARBOR RD
MULTIPLE APARTMENTS	940	ARBOR RD
MULTIPLE APARTMENTS	1000	ARBOR RD
BRIGHT ANGEL MONTESSORI	695	BAY RD
JEHOVA'S WHITNESSES	811	BAY RD
KORNBERG ASSOC	645	BAY RD
SFPUC ROW	55	Bay Rd
SFPUC ROW	75	Bay Rd
SFPUC ROW	101	Bay Rd
SFPUC ROW	207	Bay Rd
SFPUC ROW	39-75	Bay Rd
MULTIPLE APARTMENTS	815	BAY RD
MACEDONIA BAPTIST CHURCH	1110	BERKELEY AVE
MULTIPLE APARTMENTS	1111	BERKELEY AVE
APRIA HEALTHCARE	3905	BOHANNON DR
ART IN ACTION	3923	BOHANNON DR
DSSD	4025	BOHANNON DR
MULTIPLE BUSINESSES	4300	BOHANNON DR
NETWORK VIDEO TECH	4005	BOHANNON DR

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Facility/Business Name	Street Number	Street Name
ORRICK	3805	BOHANNON DR
USPS	3875	BOHANNON DR
SFPUC ROW	2399	BRANNER DR
CURVES	115	BUCKTHORN WAY
ANDREA STOLL BRAUN DENTAL	425	BURGESS DR
BURGESS PEDIATRICS	401	BURGESS DR
STANFORD BLOOD CTR	445	BURGESS DR
MULTIPLE APARTMENTS	461	BURGESS DR
FITNESS BY DESIGN	605	CAMBRIDGE AVE
ABBOTT VASCULAR	4035	CAMPBELL AVE
MULTIPLE BUSINESSES	4040	CAMPBELL AVE
ADAMARC FINANCIAL CO	1158	CHESTNUT ST
CHRISTIAN SCIENCE RDG RM	1129	CHESTNUT ST
DJ'S HAIR DESIGN	1151	CHESTNUT ST
ELA LINGERIE	1139	CHESTNUT ST
MULTIPLE BUSINESSES	1050	CHESTNUT ST
MULTIPLE BUSINESSES	1150	CHESTNUT ST
MULTIPLE BUSINESSES	1170	CHESTNUT ST
MULTIPLE BUSINESSES	1182	CHESTNUT ST
GOODWIN PROCTOR OFFICE	1200	CHRYSLER DR
COMCAST OF CALIFORNIA IX, INC	1200	CHRYSLER DR
MULTIPLE BUSINESSES	1215	CHRYSLER DR
PAN-PACIFIC MECHANICAL	1205	CHRYSLER DR
MULTIPLE APARTMENTS	600-690	COLEMAN AVE
MULTIPLE APARTMENTS	700-770	COLEMAN AVE
MULTIPLE APARTMENTS	806-850	COLEMAN AVE
THE ROBERTS SCHOOL INC.	641	COLEMAN AVE
MULTIPLE APARTMENTS	2-22	COLEMAN PL
KEER CONSULTING	433	CONCORD DR
CARR/FERRELL ATTORNEYS	120	CONSTITUTION DR
COMMUNICATION ARTS	110	CONSTITUTION DR
CONSTRUCTION KANA WORLDWI	183	CONSTITUTION DR
COUNTRY MAN ASSOCIATES	195	CONSTITUTION DR
EAGENT, INC.	188	CONSTITUTION DR
MERSCH BUDCO & ASSOC.	169	CONSTITUTION DR
MULTIPLE BUSINESSES	104	CONSTITUTION DR
MULTIPLE BUSINESSES	190	CONSTITUTION DR
VACANT LOT	101	CONSTITUTION DR
PROGRESO FINANCIERO	173	CONSTITUTION DR
WOODSIDE VINEYARDS	203	CONSTITUTION DR
WORLD PAC	209	CONSTITUTION DR
ATHERTON HEALTHCARE	1275	CRANE ST
CARPACCIO OFFICE	1134	CRANE ST

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Facility/Business Name	Street Number	Street Name
JAMES SPENCER PHD	1245	CRANE ST
MENLO MEDICAL CLINIC	1300	CRANE ST
MENLO POINTE APARTMENT	950	CRANE ST
MULTIPLE APARTMENTS	934	CRANE ST
MULTIPLE APARTMENTS	945	CRANE ST
MULTIPLE APARTMENTS	970	CRANE ST
OCINA FINE JEWELRY	1150	CRANE ST
STYLE ALTERATIONS	1155	CRANE ST
SF CREEK BANK	1001-1099	CREEK DR
SF CREEK BANK	615-857	CREEK DR
SF CREEK BANK	869-983	CREEK DR
SILVER DZIDRA	705	CURTIS WAY
MULTIPLE APARTMENTS	701	CURTIS WAY
MULTIPLE APARTMENTS	707	CURTIS WAY
VACANT LOT	560	DERRY LN
VACANT	570	DERRY LN
MULTIPLE APARTMENTS	113	E CREEK DR
MULTIPLE APARTMENTS	120	E CREEK DR
MULTIPLE APARTMENTS	200	E O'KEEFE ST
SHARON GREEN APTS	2315	EASTRIDGE AVE
MULTIPLE APARTMENTS	2325	EASTRIDGE AVE
MULTIPLE APARTMENTS	2323	EASTRIDGE AVE
A-A LOCK ACCESS CONTROL	1253	EL CAMINO REAL
ATHERTON PARK FOREST APAR	1670	EL CAMINO REAL
AUROBORA PROJECTS	1162	EL CAMINO REAL
AUTO SALES/REPAIRS	1300	EL CAMINO REAL
CASHIN COMPANY REALTORS	1365	EL CAMINO REAL
CATERING	425	EL CAMINO REAL
CORNERSTONE RESEARCH	1000	EL CAMINO REAL
FELDMAN'S BOOKS AND SPA	1163	EL CAMINO REAL
GUY PLUMBING AND HEAT INC	1267	EL CAMINO REAL
HEALTH DIAGNOSTICS	99	EL CAMINO REAL
KERWIN &ASSOCIATES	1150	EL CAMINO REAL
LARSEN OFFICE&QUEST LAB	41	EL CAMINO REAL
MATTRESS DISCOUNTER	1189	EL CAMINO REAL
MENLO VELO BICYCLE	433	EL CAMINO REAL
MERMAID INN MOTEL	727	EL CAMINO REAL
MULTIPLE BUSINESSES	203	EL CAMINO REAL
MULTIPLE BUSINESSES	801	EL CAMINO REAL
MULTIPLE BUSINESSES	1045	EL CAMINO REAL
MULTIPLE BUSINESSES	1177	EL CAMINO REAL
MULTIPLE BUSINESSES	1192	EL CAMINO REAL

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Facility/Business Name	Street Number	Street Name
MULTIPLE BUSINESSES	1259	EL CAMINO REAL
MULTIPLE BUSINESSES	1285	EL CAMINO REAL
MULTIPLE BUSINESSES	1618	EL CAMINO REAL
PARKING LOT	200	EL CAMINO REAL
PARKING LOT	350	EL CAMINO REAL
PARKING LOT	550	EL CAMINO REAL
VACANT LOT	1275	EL CAMINO REAL
OFFICE BUILDING	1295	EL CAMINO REAL
PARKING LOT	1300	EL CAMINO REAL
VACANT	1542	EL CAMINO REAL
ZINK SALON	1610	EL CAMINO REAL
PARK FOREST HOA	1670	EL CAMINO REAL
RED COTTAGE INN	1704	EL CAMINO REAL
SAMMY ZELCHER	1258	EL CAMINO REAL
SEW 'GO	1460	EL CAMINO REAL
STANFORD HOSPITAL	145	EL CAMINO REAL
TAJIMA CREATIVE	1700	EL CAMINO REAL
TAN FOR ALL SEASONS	989	EL CAMINO REAL
TIME SOURCE INC	981	EL CAMINO REAL
First Republic Bank	1215	EL CAMINO REAL
VACANT	1906	EL CAMINO REAL
VENTURE CAPITALIST OFFICE	1422	EL CAMINO REAL
VENTURE DEAL	1259	EL CAMINO REAL
OFFICE BUILDING	1560	EL CAMINO REAL
MULTIPLE APARTMENTS	707	ELIZABETH LN
GERMAN-AMERICAN INTER SCH	275	ELLIOTT DR
ATHERTON OAKS	425-475	ENCINAL AVE
MULTIPLE APARTMENTS	475	ENCINAL AVE
MULTIPLE APARTMENTS	1917-1989	EUCLID AVE
MILTON	920	EVELYN ST
MULTIPLE APARTMENTS	1007-1040	FLORENCE LN
MULTIPLE APARTMENTS	922-975	FLORENCE LN
MULTIPLE APARTMENTS	900-908	FREMONT PL
MULTIPLE APARTMENTS	1002-1080	FREMONT ST
MULTIPLE APARTMENTS	816-854	FREMONT ST
MULTIPLE APARTMENTS	731-739	FREMONT ST
GARWOOD APARTMENTS	465	GARWOOD WAY
MULTIPLE BUSINESSES	104	GILBERT AVE
SPA IN THE PARK	105	GILBERT AVE
MULTIPLE APARTMENTS	610	GILBERT AVE

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Facility/Business Name	Street Number	Street Name
EURO CENTERS LANG SCHOOL	585	GLENWOOD AVE
GLENWOOD VISTA APARTMENTS	517	GLENWOOD AVE
MULTIPLE APARTMENTS	439-449	GLENWOOD AVE
AUTO VISION	923	HAMILTON AVE
AVID TECHNOLOGY	980	HAMILTON AVE
CHURCH OF GOD OF MNLO PK	567	HAMILTON AVE
H&R BLOCK	891	HAMILTON AVE
HAMILTON PARK	531	HAMILTON AVE
MULTIPLE BUSINESSES	927	HAMILTON AVE
MULTIPLE BUSINESSES	927	HAMILTON AVE
MULTIPLE APARTMENTS	631	HAMILTON AVE
MULTIPLE BUSINESSES	1140	HAMILTON CT
MULTIPLE BUSINESSES	1175	HAMILTON CT
AUTO STOP CAR SALES	3531	HAVEN AVE
COMCAST	3760	HAVEN AVE
EMERG VEHICLE SOLUTION	3561	HAVEN AVE
INDOOR/OUTDOOR STORAGE	3665	HAVEN AVE
LANDEC	3603	HAVEN AVE
MONSTER ROUTE	3555	HAVEN AVE
MULTIPLE BUSINESSES	3551	HAVEN AVE
MULTIPLE BUSINESSES	3715	HAVEN AVE
MULTIPLE BUSINESSES	3721	HAVEN AVE
MULTIPLE BUSINESSES	3760	HAVEN AVE
OFFICE BUILDING	3695	HAVEN AVE
TYSON'S WORLD OF DOGS	3757	HAVEN AVE
VACANT	3575	HAVEN AVE
WORLD INFO	3721	HAVEN AVE
MULTIPLE APARTMENTS	1102	HENDERSON AVE
MULTIPLE APARTMENTS	1104	HOLLYBURNE
MULTIPLE APARTMENTS	1103	HOLLYBURNE AVE
OFFICE BUILDING	8	HOMEWOOD PL
MULTIPLE APARTMENTS	1308	HOOVER ST
OFFICE BUILDING	1326	HOOVER ST
OFFICE BUILDING	1350	HOOVER ST
WEBSTER WARREN	1261	HOOVER ST
MULTIPLE APARTMENTS	1294	HOOVER ST
MULTIPLE APARTMENTS	1300	HOOVER ST
MULTIPLE APARTMENTS	1325	HOOVER ST
DOC TECHNO INC & SKIRE	100	INDEPENDENCE DR
OFFICE BUILDING	110	INDEPENDENCE DR
VACANT LOT	180	INDEPENDENCE DR
SKIRE	111	INDEPENDENCE DR
BELLE HAVEN SCHOOL	415	IVY

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Facility/Business Name	Street Number	Street Name
BELLE HAVEN CHILD DEVELOP	410	IVY DR
SFPUC ROW	511	IVY DR
COMARTIN REIS	160	JEFFERSON DR
MULTIPLE BUSINESSES	170	JEFFERSON DR
RANDTON ANTENNA SYSTEMS	138	JEFFERSON DR
THEME PARTY PRODUCTIONS	165	JEFFERSON DR
RECOLOGY TRUCK	20	KELLY CT
MULTIPLE APARTMENTS	15-48	KENT PL
FARRELL MICHAEL	1035	LAUREL ST
LAURELS APTS	1043	LAUREL ST
MILLS ST APTS	1309	LAUREL ST
MULTIPLE APARTMENTS	1235	LAUREL ST
MULTIPLE APARTMENTS	1243	LAUREL ST
TRINITY EPISCOPAL CHURCH	1040	LAUREL ST
MULTIPLE APARTMENTS	1019	LAUREL ST
MULTIPLE APARTMENTS	432-452	LAUREL ST
MULTIPLE APARTMENTS	200	LINFIELD DR
MULTIPLE APARTMENTS	220	LINFIELD DR
MOAVCO	661	LIVE OAK AVE
MULTIPLE APARTMENTS	670	LIVE OAK AVE
MULTIPLE APARTMENTS	683	LIVE OAK AVE
MULTIPLE APARTMENTS	818-875	LIVE OAK AVE
MULTIPLE APARTMENTS	1001	MADERA AVE
MULTIPLE APARTMENTS	1008	MADERA AVE
MULTIPLE APARTMENTS	1013	MADERA AVE
MULTIPLE APARTMENTS	1014	MADERA AVE
MULTIPLE APARTMENTS	1017	MADERA AVE
MULTIPLE APARTMENTS	1025	MALLET CT
BOYS & GIRLS CLUB	400	MARKET PL
BAYFRONT PARK LANDFILL	1600	MARSH RD
ORRICK	1010	MARSH RD
MULTIPLE BUSINESSES	1923	MENALTO AVE
ARROYO CONSTRUCTION	648	MENLO AVE
BODY MATRIX	611	MENLO AVE
DAINES	709	MENLO AVE
DELLA MORTE	723	MENLO AVE
FOURT THERAPY CENTER	849	MENLO AVE
HOWARD JACQUELINE	721	MENLO AVE
JANE ANTONACCIA IN. DESIG	642	MENLO AVE
JUDY LAW MARTIN	775	MENLO AVE
JULIA M SMITH	701	MENLO AVE
KAPOLEI PROPERTIES	633	MENLO AVE
LEARY TIMOTHY	625	MENLO AVE

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Facility/Business Name	Street Number	Street Name
MENLO MANAGEMENT	760	MENLO AVE
MENLO TERRACE APARTMENTS	825	MENLO AVE
MERIDIAN TRAVEL	830	MENLO AVE
MITEM CORP	634	MENLO AVE
VACANT LOT	840	MENLO AVE
MULTIPLE APARTMENTS	915	MENLO AVE
MULTIPLE APARTMENTS	959	MENLO AVE
SILICON VALLEY RESEARCH G	631	MENLO AVE
PANO LOGIC INC	606	MENLO AVE
PARKING PLAZA #4	820	MENLO AVE
CALTRAIN PARKING LOT	1100	MERRILL ST
MARTIN WEALTH MANAGEMET	1145	MERRILL ST
MULTIPLE APARTMENTS	1155	MERRILL ST
BRIARWOOD MANOR	908	MIDDLE AVE
MEHRTENS ROGER	1016	MIDDLE AVE
MIDDLE PARK APARTMENTS	1028	MIDDLE AVE
MULTIPLE APARTMENTS	882	MIDDLE AVE
MULTIPLE APARTMENTS	896	MIDDLE AVE
BARCLAY'S CAPITAL INVEST	275	MIDDLEFIELD RD
FOUNDATION CAPITAL	250	MIDDLEFIELD RD
MENLO MCCANDLES	565	MIDDLEFIELD RD
MENLO MEDICAL CLINIC	321	MIDDLEFIELD RD
MENLO PK FIRE PROT DIST	170	MIDDLEFIELD RD
MERRILL LYNCH, SPECTRUM	333	MIDDLEFIELD RD
OFFICE BUILDING	90	MIDDLEFIELD RD
OFFICE BUILDING	200	MIDDLEFIELD RD
1273 MILLS ST APARTMENTS	1273	MILLS ST
CARTER ANTOINETTE	1280	MILLS ST
COCCO CHESTER	1257	MILLS ST
MULTIPLE APARTMENTS	1240	MILLS ST
MULTIPLE APARTMENTS	1250	MILLS ST
MULTIPLE APARTMENTS	1272	MILLS ST
MULTIPLE APARTMENTS	1281	MILLS ST
MULTIPLE APARTMENTS	1300-1370	MILLS ST
MULTIPLE APARTMENTS	1227-1281	MILLS ST
LA TIGRE MAJICA	820	NEWBRIDGE ST
PARKING LOT	900	NEWBRIDGE ST (or 170 Carlton)
BRIGHT EAGLE OFFICE COMP	1040	NOEL DR
FARMAR JACK	1041	NOEL DR
MULTIPLE APARTMENTS	1010	NOEL DR

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Facility/Business Name	Street Number	Street Name
MULTIPLE APARTMENTS	1019	NOEL DR
MULTIPLE APARTMENTS	1023	NOEL DR
MULTIPLE APARTMENTS	1025	NOEL DR
MULTIPLE APARTMENTS	1035	NOEL DR
MULTIPLE APARTMENTS	1044	NOEL DR
MULTIPLE APARTMENTS	1045	NOEL DR
MULTIPLE APARTMENTS	1047	NOEL DR
MULTIPLE APARTMENTS	1052	NOEL DR
MULTIPLE APARTMENTS	1071	NOEL DR
MULTIPLE APARTMENTS	1080	NOEL DR
MULTIPLE APARTMENTS	1101	NOEL DR
MULTIPLE APARTMENTS	1141	NOEL DR
MULTIPLE APARTMENTS	1173	NOEL DR
PARKVIEW PROPERTY MANAGEM	1031	NOEL DR
ADV CHIROPRACTIC CENTER	630	OAK GROVE AVE
BRENZEL JAMES	704	OAK GROVE AVE
COAMERICA BANK	800	OAK GROVE AVE
DUPLEXES	419	OAK GROVE AVE
ELLENBERG MAUREEN	510	OAK GROVE AVE
LAKE STREET INVESTMENTS	724	OAK GROVE AVE
LAUREL GROVE APTS	402-450	OAK GROVE AVE
MULTIPLE BUSINESSES	681	OAK GROVE AVE
MULTIPLE BUSINESSES	695	OAK GROVE AVE
MULTIPLE BUSINESSES	845-888	OAK GROVE AVE
MULTIPLE APARTMENTS	387	OAK GROVE AVE
VACANT LOT	550	OAK GROVE AVE
BRIDGEPOINT MUSIC	657	OAK GROVE AVE
PACIFIC PENINSULA CUSTOM	718	OAK GROVE AVE
PARKING PLAZA #1	707 U	OAK GROVE AVE
PHYSICAL THERAPY AND REHA	705	OAK GROVE AVE
ST CLAIRE	726	OAK GROVE AVE
TECHWORLD TRADING	562	OAK GROVE AVE
USPS	655	OAK GROVE AVE
MULTIPLE APARTMENTS	915	OAK LN
MULTIPLE APARTMENTS	922	OAK LN
MULTIPLE APARTMENTS	925	OAK LN
MULTIPLE APARTMENTS	934	OAK LN
MULTIPLE APARTMENTS	935	OAK LN
ITALIAN AMERICAN SOCIAL CLUB	958	OAK LN
MULTIPLE APARTMENTS	960	OAK LN
MULTIPLE APARTMENTS	965	OAK LN
MULTIPLE APARTMENTS	971	OAK LN
ABEKAS	1060	O'BRIEN DR

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Facility/Business Name	Street Number	Street Name
CASA DEL BAMBINI	1215	O'BRIEN DR
FOCUS PRUDUCT DESIGN	960	O'BRIEN DR
HEFFERMAN INSURANCE	1460	O'BRIEN DR
IGLESIA VIDA ETERNA	965	O'BRIEN DR
KATEEVA	1430	O'BRIEN DR
SFPUC ROW	1218	O'BRIEN DR
SFPUC ROW	1360-1530	O'BRIEN DR
SHAMROCK STORAGE	940	O'BRIEN DR
UPS - ANNEX	960	O'BRIEN DR
WEST INC	1105	O'BRIEN DR
WESTERN ALLIED MECHANICAL	1170	O'BRIEN DR
PARKING, COVERED CULVERT	1098	O'BRIEN DR
MULTIPLE APARTMENTS	515	O'KEEFE ST
BELTRAMOS	615	PARTRIDGE AVE
MULTIPLE APARTMENTS	635	PARTRIDGE AVE
PENINSULA VOLUNTEERS	817	PARTRIDGE AVE
MULTIPLE APARTMENTS	315	PIERCE RD
MULTIPLE APARTMENTS	513	PIERCE RD
MULTIPLE APARTMENTS	541	PIERCE RD
MULTIPLE APARTMENTS	611	PIERCE RD
MULTIPLE APARTMENTS	835	PIERCE RD
MULTIPLE APARTMENTS	845	PIERCE RD
MULTIPLE APARTMENTS	711-771	PIERCE RD
STARLIGHT MISSIONARY, CHU	825	PIERCE RD
BAHR ARCHITECTS INC	1119	PINE ST
MULTIPLE APARTMENTS	1075	PINE ST
MULTIPLE APARTMENTS	1143	PINE ST
MULTIPLE APARTMENTS	1150	PINE ST
MULTIPLE APARTMENTS	1060	PINE ST
MULTIPLE APARTMENTS	1160	PINE ST
CORPUS CHRISTI MONASTERY	2400	RALMAR AVE
APARTMENT	240-280	RAVENSWOOD AVE
CHAN ALBERT & MAY L	440	RAVENSWOOD AVE
MULTIPLE APARTMENTS	240	RAVENSWOOD AVE
MULTIPLE APARTMENTS	280	RAVENSWOOD AVE
MULTIPLE APARTMENTS	400	RAVENSWOOD AVE
MULTIPLE APARTMENTS	430	RAVENSWOOD AVE
MULTIPLE APARTMENTS	462	RAVENSWOOD AVE
MULTIPLE APARTMENTS	1100	RINGWOOD AVE
MULTIPLE APARTMENTS	651	ROBLE AVE
MULTIPLE APARTMENTS	660-699	ROBLE AVE
MULTIPLE APARTMENTS	709-795	ROBLE AVE

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Facility/Business Name	Street Number	Street Name
MULTIPLE APARTMENTS	805-897	ROBLE AVE
MULTIPLE APARTMENTS	950	ROBLE AVE
MULTIPLE APARTMENTS	960	ROBLE AVE
MULTIPLE APARTMENTS	963	ROBLE AVE
MULTIPLE APARTMENTS	975	ROBLE AVE
MENLO PARK OAKS APARTMENT	1524	SAN ANTONIO ST
MENLO PINES	1466	SAN ANTONIO ST
MULTIPLE APARTMENTS	1452	SAN ANTONIO ST
MULTIPLE APARTMENTS	1464	SAN ANTONIO ST
MULTIPLE APARTMENTS	1489	SAN ANTONIO ST
MULTIPLE APARTMENTS	1508	SAN ANTONIO ST
MULTIPLE APARTMENTS	1560	SAN ANTONIO ST
MULTIPLE APARTMENTS	1580	SAN ANTONIO ST
MULTIPLE APARTMENTS	1530-1546	SAN ANTONIO ST
ROBERT IACONO & JAQUELINE	1516	SAN ANTONIO ST
SAN ANTONIO APARTMENTS	1450	SAN ANTONIO ST
ADDISON WESLEY	2725	SAND HILL RD
AUGUST CAPITAL	2484	SAND HILL RD
BANK OF AMERICA	2180	SAND HILL RD
LIGHTSPEED VENTURE	2200	SAND HILL RD
MORGAN STANLEY & SILVER L	2775	SAND HILL RD
MULTIPLE BUSINESSES	2895	SAND HILL RD
OFFICE BUILDING	2550	SAND HILL RD
PRIVATE	2800	SAND HILL RD
OFFICE BUILDING	2755	SAND HILL RD
CHASE	650	SANTA CRUZ AVE
CITIBANK	620	SANTA CRUZ AVE
FLAGELS	870	SANTA CRUZ AVE
HAUS WISE	656	SANTA CRUZ AVE
JOSEF BOUTIQUE/PINK TANGE	883	SANTA CRUZ AVE
JULIE'S	855	SANTA CRUZ AVE
MULTIPLE BUSINESSES	502	SANTA CRUZ AVE
MULTIPLE BUSINESSES	556	SANTA CRUZ AVE
MULTIPLE BUSINESSES	644	SANTA CRUZ AVE
MULTIPLE BUSINESSES	701	SANTA CRUZ AVE
MULTIPLE BUSINESSES	707	SANTA CRUZ AVE
MULTIPLE BUSINESSES	730	SANTA CRUZ AVE
MULTIPLE BUSINESSES	777	SANTA CRUZ AVE
MULTIPLE BUSINESSES	781	SANTA CRUZ AVE
MULTIPLE BUSINESSES	807	SANTA CRUZ AVE
MULTIPLE BUSINESSES	844	SANTA CRUZ AVE
MULTIPLE BUSINESSES	887	SANTA CRUZ AVE

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Facility/Business Name	Street Number	Street Name
MULTIPLE BUSINESSES	932	SANTA CRUZ AVE
DOLMA INC	622	SANTA CRUZ AVE
MULTIPLE APARTMENTS	1027	SANTA CRUZ AVE
MULTIPLE APARTMENTS	1085	SANTA CRUZ AVE
QUITESSENCE	889	SANTA CRUZ AVE
SANTA CRUZ BARBER SHOP	603	SANTA CRUZ AVE
STEPHEN MILLER GALLERY	808	SANTA CRUZ AVE
TEXTURES HAIR SALON	814	SANTA CRUZ AVE
TOM WING & SONS	888	SANTA CRUZ AVE
TRADITIONS FINE HOME FURN	850	SANTA CRUZ AVE
MULTIPLE APARTMENTS	2140	SANTA CRUZ AVE
VILLAGE STATIONERS	719	SANTA CRUZ AVE
WELLS FARGO	735	SANTA CRUZ AVE
OFFICE BUILDING	934	SANTA CRUZ AVE
MULTIPLE APARTMENTS	1031	SANTA CRUZ AVE
MULTIPLE APARTMENTS	1045	SANTA CRUZ AVE
MULTIPLE APARTMENTS	1051	SANTA CRUZ AVE
MULTIPLE APARTMENTS	1095	SANTA CRUZ AVE
MULTIPLE APARTMENTS	2160	SANTA CRUZ AVE
BARKER ASSOCIATES & MTECH	118	SANTA MARGARITA AVE
FLICKER, KARIN, KRUGER	120	SANTA MARGARITA AVE
MULTIPLE APARTMENTS	1100	SHARON PARK DR
SEVEN OAKS ASSOCIATION	600	SHARON PARK DR
SFPUC ROW	2330	SHARON PARK DR
SHARON GROVE APTS	690	SHARON PARK DR
MULTIPLE APARTMENTS	1202	SHARON PARK DR
MULTIPLE APARTMENTS	1204	SHARON PARK DR
MULTIPLE APARTMENTS	1280	SHARON PARK DR
MULTIPLE APARTMENTS	1290	SHARON PARK DR
MULTIPLE APARTMENTS	1230	SHARON PARK DR
COUNTRY SHARON	2225	SHARON RD
SHARON GLEN CONDOS	2301	SHARON RD
SPIEKER PROPERTIES	2275	SHARON RD
MULTIPLE APARTMENTS	496	SHERWOOD WAY
NAT ELECTRICAL CONTR ASSO	111	SPRUCE AVE
BANK OF THE WEST	1111	UNIVERSITY DR
BOHACEKVENTURES	1100	UNIVERSITY DR
MENLO PRESBYTERIAN CHURCH	1177	UNIVERSITY DR
MID PENINSULA CHIROPRACTI	1155	UNIVERSITY DR
MULTIPLE BUSINESSES	1140	UNIVERSITY DR
MULTIPLE APARTMENTS	624	UNIVERSITY DR
MULTIPLE APARTMENTS	631	UNIVERSITY DR
MULTIPLE APARTMENTS	632	UNIVERSITY DR

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Facility/Business Name	Street Number	Street Name
TOWNSEND COMPUTER TOOLS	156	UNIVERSITY DR
OFFICE BUILDING	1220	UNIVERSITY DR
MULTIPLE APARTMENTS	1330	UNIVERSITY DR
MULTIPLE APARTMENTS	540-564	UNIVERSITY DR
MULTIPLE APARTMENTS	200-298	WAVERLEY ST
MULTIPLE APARTMENTS	307-385	WAVERLEY ST
MULTIPLE APARTMENTS	407-495	WAVERLEY ST
MULTIPLE APARTMENTS	4-21	WAVERLY CT
STANFORD MEDICINE PLANNIN	66	WILLOW PL
TA ASSOC, PRMIRA, CP, UBS	64	WILLOW PL
ALL ABOARD MINI STORAGE	1500	WILLOW RD
EMERGENCY RESPONSE TRAINI	1376	WILLOW RD
FOOTSTEPS PRESCHOOL	450	WILLOW RD
GUIDESPARK	1354	WILLOW RD
JLS	135	WILLOW RD
MARKSTYLE BARBER	820	WILLOW RD
MENLO GATEWAY APT	1317	WILLOW RD
MENLO PARK CHIROPRACTIC	718	WILLOW RD
MULTIPLE APARTMENTS	1105-1161	WILLOW RD
MULTIPLE BUSINESSES	724	WILLOW RD
MULTIPLE BUSINESSES	1354	WILLOW RD
MULTIPLE APARTMENTS	21	WILLOW RD
MULTIPLE APARTMENTS	600	WILLOW RD
MULTIPLE APARTMENTS	1169	WILLOW RD
MULTIPLE APARTMENTS	1173	WILLOW RD
MULTIPLE APARTMENTS	1179	WILLOW RD
MULTIPLE APARTMENTS	1221	WILLOW RD
VACANT LOT	1299	WILLOW RD
MULTIPLE APARTMENTS	20	WILLOW RD
OCHOA'S BEAUTY SALON	720	WILLOW RD
PALO ALTO AIRPORTER	244	WILLOW RD
PARKING LOT	1340	WILLOW RD
PRIVATE	70	WILLOW RD
SILICON VALLEY PAD	1370	WILLOW RD
STANFORD MARKETING	125	WILLOW RD
STAR REALTY	418	WILLOW RD
TERRAMETRIX	285	WILLOW RD
MULTIPLE APARTMENTS	666	WILLOW RD
WILLOW FAMILY DENTISTRY	906	WILLOW RD
WILLOW MANOR	565	WILLOW RD
MULTIPLE APARTMENTS	481	WILLOW RD
MULTIPLE APARTMENTS	501	WILLOW RD

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Facility/Business Name	Street Number	Street Name
CALTRANS & UP RR	1520	WILLOW RD
VACANT LOT	1260	WILLOW RD
PARKING LOT	1250	WILLOW RD
PARKING LOT DONUT DELITE	1209	WILLOW ROAD
MULTIPLE APARTMENTS	1100	WINDERMERE AVE

Section 5 – Provision C.5 Municipal Operations

Attachment 5-1: C.5.c.iii. Screenshot of Website with Contact Point

The screenshot shows the City of Menlo Park website. The header includes the city logo, navigation icons for Facebook, Twitter, YouTube, and a search bar. Below the header is a main navigation bar with categories: GOVERNMENT, CITY SERVICES, OUR COMMUNITY, DOING BUSINESS, and I WANT TO... The 'GOVERNMENT' menu is expanded, listing various departments such as Alarms, Code enforcement, Communications, Detective Unit, Media Relations, Parking and permits, Patrol division, Police records, Property and evidence, and Traffic unit. The main content area is titled 'Code enforcement' and includes a breadcrumb trail: 'You are here: Home > Government > City departments > Police > Divisions / Units > Code enforcement'. The text explains that the City of Menlo Park has adopted city codes to keep neighborhoods safer and healthier. It also provides information on reporting a code violation, listing required details like specific complaints, exact addresses, and names of people spoken to. On the right side, there is a 'Contact Us' section for Eleanor Hilario, Code Enforcement Officer, with an email link and phone number (650-330-6376). Below that is a 'Related Links' section with links to 'Alarm Application', 'Residential Daytime Permit - Application', and 'Citizen Corps'. A 'View All' button is also present.

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Section 10 – Provision C.10 Trash Load Reduction

Attachment 10-1: Baseline Trash Generation and Areas Addressed by Full Capture Systems and Other Control Measures in FY 2015-16

Attachment 10-2: Revised Baseline Trash Generation Map and Areas Currently Addressed by Full Capture Systems

Attachment 10-3: Trash Reduction Action Plan

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Attachment 10-1: Baseline Trash Generation and Areas Addressed by Full Capture Systems and Other Control Measures in FY 2015-16

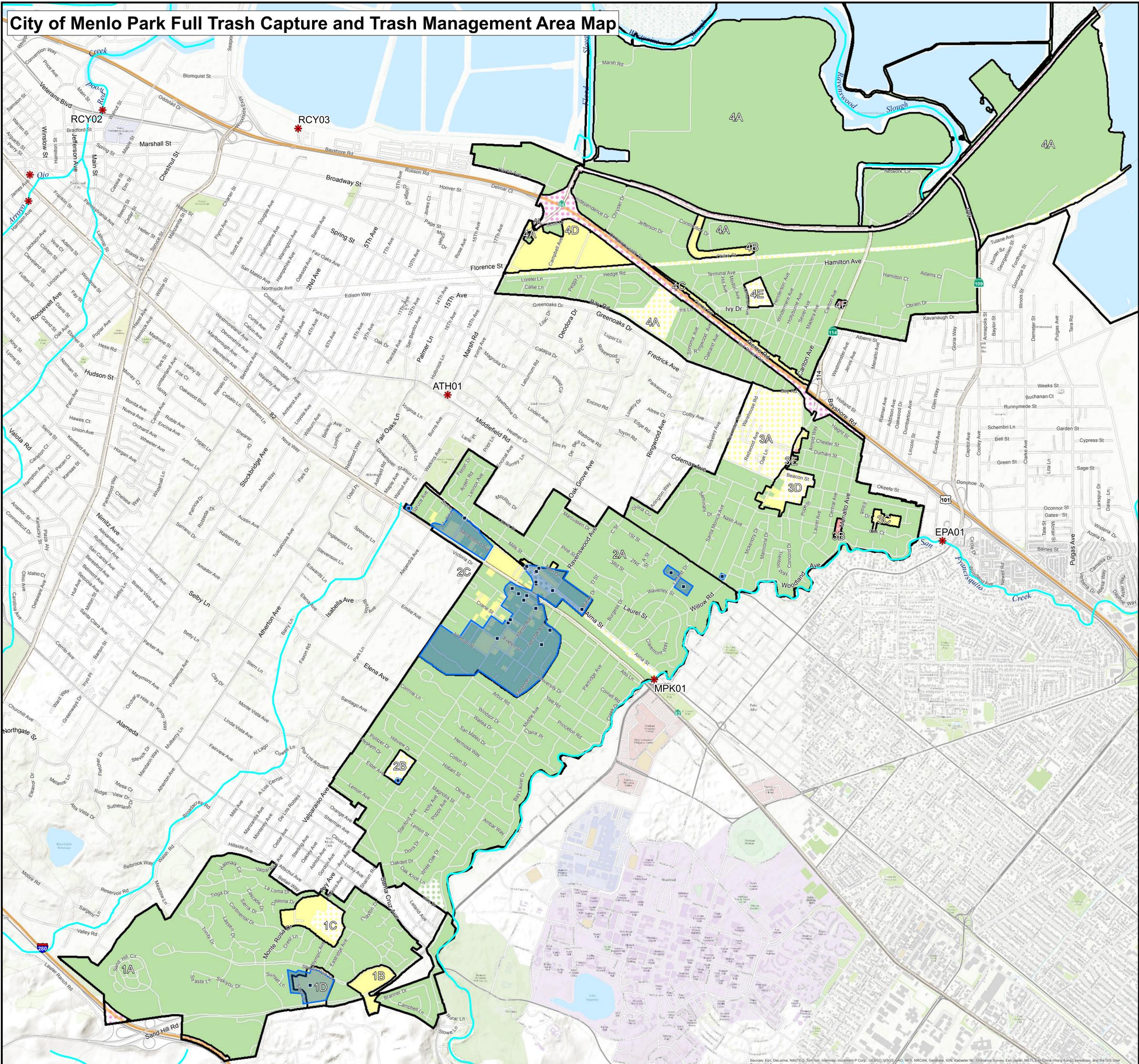
TMA	2009 Baseline Trash Generation (Acres)					Trash Generation (Acres) in FY 15-16 After Accounting for Full Capture Systems					Jurisdiction-wide Reduction via Full Capture Systems (%)	Trash Generation (Acres) in FY 15-16 After Accounting for Full Capture Systems and Other Control Measures					Jurisdiction-wide Reduction via Other Control Measures (%)	Jurisdiction-wide Reduction via Full Capture AND Other Control Measures (%)
	L	M	H	VH	Total	L	M	H	VH	Total		L	M	H	VH	Total		
1	685	61	0	0	746	701	44	0	0	746	6.3%	743	3	0	0	746	15.8%	22.1%
2	1399	67	0	0	1466	1435	30	0	0	1466	14.1%	1446	18	2	0	1466	1.5%	15.6%
3	468	18	2	0	488	468	18	2	0	488	0.0%	480	6	1	0	488	5.5%	5.5%
4	2246	103	1	0	2350	2246	103	1	0	2350	0.0%	2246	103	1	0	2350	0.0%	0.0%
Totals	4798	249	3	0	5050	4851	195	3	0	5050	20.5%*	4915	131	4	0	5050	22.8%	43.3%*

*The % reduction from full capture includes 0.1% for 0.3 acres of full capture covering non-jurisdictional public K-12, college and university school areas

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Attachment 10-2: Revised Baseline Trash Generation Map and Areas Currently Addressed by Full Capture Systems

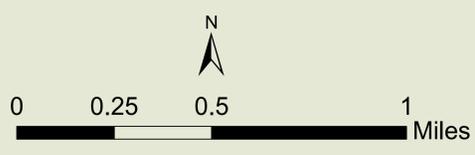
City of Menlo Park Full Trash Capture and Trash Management Area Map



Legend
Trash Generation Category

- * Creek/Shoreline Hotspot
- Full-Capture Location
- Full Trash Capture
- Trash Management Area
- Non-Jurisdictional
- (Dot color = Generation Category)

- Streets
- Freeway
- Creeks
- Parcel Boundary



Data Sources:
 Roads: San Mateo County
 City Boundaries: San Mateo County
 Creeks: San Mateo County
 Parcels: San Mateo County
 Background: ESRI World Topographic Map

Map Created By:
 EOA, Inc.
Date:
 July 11th, 2016

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Attachment 10-3: Trash Reduction Action Plan

**City of Menlo Park Trash Load Reduction Action Plan
 2016**

As required by the Municipal Regional Permit (MRP), permittees are required to reduce trash discharges from 2009 levels based on the following schedule:

- 60% reduction by July 1, 2016 (guideline, not mandatory)
- 70% reduction by July 1, 2017 (mandatory)
- 80% by July 1, 2019 (mandatory)

In July 2014, the City implemented a Short-Term Trash Load Reduction Plan and adopted a Long-Term Trash Load Reduction Plan (Long-Term Plan). These plans identify the litter reduction control measures required to achieve the targets for trash load reduction required by the MRP. By July 1, 2022, the City will be required to fully implement the measures included in the Long-Term Plan.

While a number of control measures have been implemented by City staff to reduce litter, the trash load reductions for fiscal year (FY) 2015-2016 fell short of the 60% guideline. As noted in Table 1, the trash load reduction was calculated at 53.3%.

Table 1 – City of Menlo Park Trash Load Reductions for FY 2015-2016

Trash Load Reductions	
Percent Trash Reduction in All Trash Management Areas (TMAs) due to Trash Full Capture Systems (as reported C.10.b.i)	20.5%
Percent Trash Reduction in all TMAs due to Control Measures Other than Trash Full Capture Systems (as reported in C.10.b.ii)	22.8%
Percent Trash Reduction due to Jurisdictional-wide Source Control Actions (as reported in C.10.b.iv)	10.0%
Total (Jurisdictional-wide) % Trash Load Reduction in FY 15-16	53.3%

As the City was not able to meet the 2016 trash reduction guideline, it is being required to submit a Trash Load Reduction Action Plan that includes the strategy and schedule for the implementation of additional trash load reduction control actions to attain the 70% mandatory reduction target by July 1, 2017.

The City's Action Plan focuses on the implementation of full trash capture systems and the purchase of new equipment to improve the maintenance of these systems.

- **Vactor Truck Purchase (FY 2016-17):** Included in the City's budget for FY 2016-17 is \$400,000 for the purchase of a new vactor truck with improved vacuum performance. Staff have had difficulty maintaining the existing full capture devices due to mechanical problems with the existing equipment. The new vactor truck will allow for the proper and more efficient maintenance of the full trash capture system devices.
- **Installation of Additional Full Trash Capture Devices (FY 2016-17):** The City's FY 2016-17 budget includes \$60,000 for the installation of additional full trash capture devices. City staff will be evaluating locations within the storm drain system for the installation of these devices, which are expected to be installed in the beginning of 2017.
- **Long-Term Plan:** While full implementation of the Long-Term Plan is not required until July 2022, City staff will continue to monitor and assess the strategies for trash load reduction. As part of this process, additional measures will be evaluated and considered for implementation as part of the 2017-18 fiscal year.