

September 16, 2013

Bruce H. Wolfe, Executive Officer
California Regional Water Quality Control Board
San Francisco Bay Region
1515 Clay Street, Suite 1400
Oakland, CA 94612

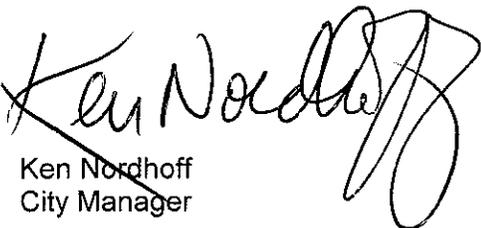
Ms. Pamela Creedon, Executive Officer
California Regional Water Quality Control Board
Central Valley Region
11020 Sun Center Drive, #200
Rancho Cordova, CA 95670-6114

Dear Mr. Wolfe and Ms. Creedon:

Enclosed is the 2012 - 2013 Annual Report for the City of Walnut Creek, which is required by and in accordance with Provision C.16 in National Pollutant Discharge Elimination System (NPDES) Permit Number CAS612008 issued by the San Francisco Bay Regional Water Quality Control Board and/or by Provision C.13 in NPDES Permit Number CA0083313 issued by the Central Valley Regional Water Quality Control Board.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Very truly yours,


Ken Nordhoff
City Manager

Enclosure

ATTACHMENT B

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Section 1 – Permittee Information

Background Information			
Permittee Name:	City of Walnut Creek		
Population:	64,173		
NPDES Permit No.:	CAS612008 (San Francisco Bay RWQCB Permit)		
Order Number:	R2-2009-0074 (San Francisco Bay RWQCB)		
Reporting Time Period (month/year):	July 2012 through June 2013		
Name of the Responsible Authority:	Ken Nordhoff	Title:	City Manager
Mailing Address:	1666 North Main Street		
City:	Walnut Creek	Zip Code:	CA 94596
		County:	Contra Costa
Telephone Number:	925-943-5812	Fax Number:	925-256-3599
E-mail Address:	Nordhoff@walnut-creek.org		
Name of the Designated Stormwater Management Program Contact (if different from above):	Rinta Perkins	Title:	NPDES Program Manager
Department:	Public Services Department		
Mailing Address:	1666 North Main Street		
City:	Walnut Creek	Zip Code:	CA 94596
		County:	Contra Costa
Telephone Number:	925-256-3511	Fax Number:	925-256-3550
E-mail Address:	Perkins@walnut-creek.org		

Section 2 - Provision C.2 Reporting Municipal Operations

Program Highlights and Evaluation

Highlight/summarize activities for reporting year:

Summary:

- The City of Walnut Creek is a member of the Municipal Operations Committee (of the Contra Costa Clean Water Program/CCCWP). Refer to the C.2 Municipal Operations section of the CCCWP's FY 12-13 Annual Report for a description of activities implemented at the countywide and/or regional level.
- Staff training on stormwater pollution prevention was conducted last October, followed by audits of corporation and maintenance yards to reinforce and verify staff's knowledge of best management practices. Sixty-two staff from the Maintenance and Engineering divisions attended this training. NPDES Coordinator will schedule the next audits of the City's corporation and maintenance yards during the month of September each year per Water Board staff's comments on this provision for reporting year 2011-12.
- Every month, a designated Safety Committee member verifies that spill kits are available in work areas and vehicles. Spill prevention and handling procedures are included in the annual staff training and safety brown bag meetings.



- The City entered into a Streambed Alteration Agreement with the California Department of Fish and Game to conduct routine drainage maintenance. This permit year thirty-five staff from Maintenance and Engineering divisions were trained by a certified biologist to perform site assessment and field surveys for endangered species in advanced of any drainage maintenance work. Additionally, staff was trained to recognize activities that can be damaging to the environment and harmful to its wildlife.

- In order to become more sustainable, the City's Fleet Maintenance division recently added two plug-in electric cars to its fleet of alternative fueled vehicles. To date, the City owns a total of sixty-eight vehicles, of which thirteen are alternative fueled vehicles. Mechanical staff will be evaluating these vehicles for maintenance and drivability as well as the fitting of this all-electric car into the City's current sustainable vehicle fleet.
- Our maintenance staff continues to maintain our drainage infrastructure through routine inspection, repair and cleaning. This permit year, crew removed a total of 109.5 cubic yard of debris from inlets, culverts, roadside ditches and trash racks. The Clean Water program selected an engineering consultant to update and digitize the City's drainage base maps and all pertinent attributes. Although staff has continuously updated the map as new drainage improvements are accepted, such effort needs to be coordinated with Cartegraph Asset Management Database for maintenance activities. The project completion is anticipated in FY 2014-15.

- To-date the City has installed 145 small-size full trash capture devices, in part to meet the City's goal of 40-percent trash load reduction by July 1, 2014. Frequent maintenance of these devices is particularly important especially during the heavy leaf season where blockage by leaf materials can potentially cause risk of flooding. Locations of these devices were entered into our Geographical Information System (GIS) map along with their respective maintenance activities. About 25 cubic yards of trash were removed from these devices. Maintenance crew tracked the amount and type of debris removed from each device. Several devices, installed in the low generation trash areas (i.e. residential areas), were part of a regional special study to determine trash load rate. We anticipate relocating these devices to high- and medium-trash generation areas after the study was concluded.

Since the first installation of these devices, maintenance crew has had several performance issues. When the trash capture devices were installed near trees of broad leaves, it increased the risk of flooding due to blockage. Staff also learned certain types of devices did not perform well in areas of concentrated discharge. This permit year, twenty-five devices were damaged during a heavy rain event.

- In FY 2012-13 our crew swept a total of 13,450 curb miles, removed 2,022 cubic yard of debris, and 200 cubic yard of leaf materials during the fall season. Our existing enhanced street sweeping program includes sweeping of residential areas once a month, parking lots once a week and arterial roads twice a month. Downtown areas are swept three times a week.
- Aside from maintaining the City's precious resources, our Rangers and staff host several events to bring residents and visitors to the City's Open Spaces to learn about the environment. By hosting monthly guided hikes, First Annual Earth Day and other special events, we brought attendees closer to the nature while educating them about our natural resources and how to protect them. During the Earth Day in April, participants removed litter from the creek bank, transplanted native plants, removed weed and corrected erosion problems.



- Our tree crew has removed overgrown trees and limbs surrounding tennis courts. This was done to remove the litter dropped in that area during the busy tennis season. We have a progressive schedule for tree pruning at other public parks to deter illegal dumping and littering by park goers.

C.2.a. ► Street and Road Repair and Maintenance

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
Y	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
Y	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments:



The City's Buena Vista/Parkside Safe Routes to School project involved constructing sidewalks to provide safe pedestrian access and replacing the roadside ditch with a storm drain. We obtained permits from the pertinent regulatory agencies as the project impacted natural conveyance channel with some habitat value. Construction crew and City staff underwent training by the project biologist to recognize habitat of local endangered species prior to the start of the project.

Engineering staff incorporated Stormwater Pollution Prevention provisions in every Capital Improvement Project's contract and specification documents. Engineering inspectors verified to ensure these requirements were implemented and monitored throughout the project stages.

(Left: New sidewalk on Parkside west of Buena Vista)

C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
Y	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs

Comments:
 Staff from the City's Parks Maintenance division is responsible for flat-surface cleaning activities of City-owned plazas and certain sidewalks within the downtown area. He has attended the BASMAA's surface cleaning training and received a certification. His truck is equipped with a small tank of clean water, a separate wash water tank, portable vacuum and some sediment control materials (such as gravel bags and filter materials). Two additional portable vacuums and sediment control materials were made available at the Corporation Yard to be used by other maintenance crews to remove wash water during their operation.

C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
Y	Control of discharges from graffiti removal activities
Y	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
Y	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal
Y	Employee training on proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.
Y	Contract specifications requiring proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.

Comments:
 • This permit year, the City repaired and maintained nine bridges. In the contract, we required proper capture and disposal methods for materials removed or waste generated from this project in addition to preventing any pollutants from entering the creek or nearby storm drain inlets. The contractor protected nearby storm drain inlets with filter fabric and berms prior to performing the work. For one of the bridges, the

Permittee Name: City of Walnut Creek

City's contractor removed all slurry and chip seal from the concrete bridge deck and sealed the surfaces with resin, commonly used for this purpose. For the rest of the bridges, the contractor performed concrete spall repairs and also applied resin to the bridge deck surfaces. None of the projects involved applying materials underneath the bridge deck. Materials removed from this work were properly recycled and manifested.

- When the City's custodian contractor performed window washing of the City Hall building, he protected storm drain inlets on the parking lot with filter fabrics and gravel bags. Only water was used during this activity.
- The same Parks Maintenance staff member responsible for activities outlined in Section C.2.b was also responsible for graffiti removal. He is a BASMAA-certified surface cleaner and has attended the training to understand best management practices to prevent stormwater pollution. In almost all cases, he painted over the affected surface of graffiti and used little, if any, water to wash.

C.2.d. ► Stormwater Pump Stations

Does your municipality own stormwater pump stations: Yes No

If your answer is **No** then skip to **C.2.e.**

Complete the following table for dry weather DO monitoring and inspection data for pump stations¹ (add more rows for additional pump stations). If a pump station is exempt from DO monitoring, explain why it is exempt.

Pump Station Name and Location	First inspection Dry Weather DO Data		Second inspection Dry Weather DO Data	
	Date	mg/L	Date	mg/L
Not applicable				

Summarize corrective actions as needed for DO monitoring at or below 3 mg/L. Attach inspection records of additional DO monitoring for corrective actions: Not applicable.

Summary:
Not applicable as the City of Walnut Creek does not own stormwater pump stations.
Attachments: Not applicable

Complete the following table for wet weather inspection data for pump stations (add more rows for additional pump stations):

Pump Station Name and Location	Date (2x/year required)	Presence of Trash (Cubic Yards)	Presence of Odor (Yes or No)	Presence of Color (Yes or No)	Presence of Turbidity (Yes or No)	Presence of Floating Hydrocarbons (Yes or No)
Not applicable.						

¹ DO monitoring is exempted where all discharge from a pump station remains in a stormwater collection system or infiltrates into a dry creek immediately downstream.

C.2.e. ► Rural Public Works Construction and Maintenance			
Does your municipality own/maintain rural ² roads:		<input type="checkbox"/>	Yes
		<input checked="" type="checkbox"/>	No
If your answer is No then skip to C.2.f.			
Place a Y in the boxes next to activities where applicable BMPs were implemented. If not applicable, type NA in the box and provide an explanation in the comments section below. Place an N in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.			
<input type="checkbox"/>	Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas		
<input type="checkbox"/>	Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources		
<input type="checkbox"/>	No impact to creek functions including migratory fish passage during construction of roads and culverts		
<input type="checkbox"/>	Inspection of rural roads for structural integrity and prevention of impact on water quality		
<input type="checkbox"/>	Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion		
<input type="checkbox"/>	Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate		
<input type="checkbox"/>	Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings		
Comments including listing increased maintenance in priority areas: Not applicable			

² Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

C.2.f. ► Corporation Yard BMP Implementation	
Place an X in the boxes below that apply to your corporations yard(s):	
<input type="checkbox"/>	We do not have a corporation yard
<input type="checkbox"/>	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit
<input checked="" type="checkbox"/>	We have a Stormwater Pollution Prevention Plan (SWPPP) for the Corporation Yard(s)
Place an X in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type NA in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:	
<input checked="" type="checkbox"/>	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment
<input checked="" type="checkbox"/>	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system
<input checked="" type="checkbox"/>	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method
<input checked="" type="checkbox"/>	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used
<input checked="" type="checkbox"/>	Cover and/or berm outdoor storage areas containing waste pollutants
<p>Comments:</p> <p>The Storm Water Pollution Prevention Plan (SWPPP) covers the City's main corporation and three smaller municipal yards (Traffic Operations Center, Heather Farm Park and Boundary Oak Golf Course). During the Annual Stormwater Pollution Prevention training, sixty-two Maintenance and Engineering staff learned about SWPPP, the types of potential pollutants handled during their activities, good housekeeping practices and preventive maintenance. Spill prevention and response procedures were highlighted during this presentation. After attending the training, supervisors were asked to self-inspect their work areas including making SWPPP available. Findings of these inspections were verified during the annual audits by the NPDES Coordinator. Beginning in FY 13-14, audits of the corporation and maintenance yards will be conducted in September as outlined by Water Board's comments.</p> <p>Maintenance staff replaced several missing "No Dumping – Drains to Creek" decals in two maintenance yards. Crew also replaced decals removed prior to striping red curbs. As Parks Maintenance crews are assigned larger landscaping areas to maintain, they start to consolidate material storage. The primary location to store pesticides and fertilizers is at the main corporation yard, which makes it easy to monitor the storage and disposal of such materials.</p>	



Maintenance staff is aware of the trash load reduction requirement under the City's NPDES Permit and looked for ways to reduce and prevent litter. New initiatives were reviewed by managers of the Public Services Department.

This permit year, Parks Maintenance crews retrofitted all 55-gal trash containers with new lids to prevent trash from spilling out or being blown away. This type of trash containers can be found in our Open Spaces, dog park and near sport fields. When appropriate, the trash container was secured to a pole, fence or building to prevent vandalism or tip over. Staff noticed a reduction in the amount of litter found on the ground. Refer to Section C.10 for additional information regarding trash pickups occurring at the City's parks during special events or sport activities.

If you have a corporation yard(s) that is not an NOI facility, complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:

Corporation Yard Name	Inspection Date (1x/year required)	Inspection Findings/Results	Follow-up Actions
<p>Corporation Yard, 511 Lawrence Way</p>  <p>(Picture: Fleet mechanic shop)</p>	<p>12/17/2012</p>	<ul style="list-style-type: none"> • In general, the facility was organized and clean. Trash bins were abundant throughout the yards. Dumpster area was clean. One was missing a lid. • Parking lot was swept monthly. Storage areas were cleaned regularly. • Verified wash pad was used to wash equipment and the interceptor was cleaned three times a year • Landscaping materials were stored inside designated bins. • Chemicals, auto fluids, pesticides and fertilizers were stored indoor inside approved containers. • Verified appropriate handling and disposal of spent fluids • Spill kits and SWPPP binder were available on site. Some vehicles carry spill kits. 	<ul style="list-style-type: none"> • Missing dumpster lid was ordered and installed. • Missing "No Dumping - Drain to Creek" decals were installed. • Record of HHW waste recycling was received to review

<p>Traffic Operations Center, 508 Lawrence Way</p>  <p>(Picture: Sign Shop)</p>	<p>12/17/2012</p>	<ul style="list-style-type: none"> • In general, the facility was clean, organized and well maintained. • Marking materials and supplies were stored under a locked structure with roof. • Paints and solvents were stored indoors inside locked cabinets. • Signs were stored indoors inside the Sign Shop. • The yard was swept monthly. Trash containers were made available throughout the yard. • Crew was responsible to review their work areas before and after concluding their daily activities. • Spill kits and SWPPP binder were available on site. Some vehicles carry spill kits. 	<ul style="list-style-type: none"> • Missing "No Dumping - Drain to Creek" decals were installed.
<p>Heather Farm Park maintenance yard, 300 North San Carlos</p>  <p>(Picture: Supplies storage)</p>	<p>2/18/2012</p>	<ul style="list-style-type: none"> • Maintenance staff undertook major cleanup and consolidated material storage. • A limited amount of fertilizers and pesticides was stored at this location. Most were mixed at the main Corp. Yard and used for the daily operation. • Wash pad was used regularly to clean equipment, tractor and street sweepers. • Small equipment was stored inside the building. • Landscape materials were covered with tarp • Spill kits and SWPPP binder were available on site. 	<p>No follow-up action needed.</p>

<p>Boundary Oak Golf Course maintenance yard, 3600 Valley Vista Road</p>  <p>(Picture: Equipment storage)</p>	<p>12/12/2012</p>	<ul style="list-style-type: none"> • Boundary Oak Golf Course has been designated as a Certified Audubon Cooperative Sanctuary. • Due to its environmental stewardship status, the use of fertilizers and pesticides had decreased over the years at the facility. Staff training included wildlife and habitat management, water quality management, IPM and water conservation • Overall, the yard looked clean and organized. • No repair was done on the outdoor lift. • Small equipment (tractors, mowers and golf carts) was stored under a structure. • Chemicals, fertilizers and pesticides were stored inside a locked container with adequate ventilation. • Wash pad was regularly used and maintained. • Spill kits and SWPPP binder were made available on site. 	<ul style="list-style-type: none"> • The City is going through a long-range financial planning for the golf course. Recommended structural improvements to cover the fueling station and outdoor lift were included in the plan.
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Section 3 - Provision C.3 Reporting New Development and Redevelopment

C.3.b.v.(2)(a) ► Green Streets Status Report

(All projects to be completed by December 1, 2014)

On an annual basis (if applicable), report on the status of any pilot green street projects within your jurisdiction. For each completed project, report the capital costs, operation and maintenance costs, legal and procedural arrangements in place to address operation and maintenance and its associated costs, and the sustainable landscape measures incorporated in the project including, if relevant, the score from the Bay-Friendly Landscape Scorecard.

Summary:

- The C.3 New Development and Redevelopment section of the CCCWP's FY 12-13 Annual Report includes a description of activities conducted at the countywide or regional level.
- The City of Walnut Creek has no additional activities

C.3.b.v.(2)(c) ► Summary of Green Street Projects Completed by January 1, 2013

(For FY 12-13 Annual Report only) Provide a summary of all green street projects completed by January 1, 2013.

Summary:

- BASMAA has prepared a regional summary of all green street pilot projects. The Green Street Pilot Project Summary Report is being submitted by BASMAA on behalf of the MRP permittees, in BASMAA's MRP FY 12-13 Regional Supplement – New Development and Redevelopment. The Green Streets Pilot Project Summary Report contains all of the required elements listed in Provision C.3.b.v.(2)(c) for all green street projects completed by January 1, 2013, as well as information on projects not yet completed.
- The City of Walnut Creek has no independent Green Street projects.

C.3.b.v.(1) ► Regulated Projects Reporting

Fill in attached table **C.3.b.v.(1)** or attach your own table including the same information.

Summary:

See attached table C.3.b.v.(1) of this section

C.3.e.v. ► Alternative or In-Lieu Compliance with Provision C.3.c.			
<i>(For FY 11-12 Annual Report and each Annual Report thereafter)</i> Is your agency choosing to require 100% LID treatment onsite for all Regulated Projects and not allow alternative compliance under Provision C.3.e.?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Comments (optional): <ul style="list-style-type: none"> The City of Walnut Creek is allowing alternative compliance by allowing Non-LID on projects meeting the criteria for Special Project. Walnut Creek is one of the few communities in Contra Costa County that has the planning requirements, density of development and proximity to transit consistent with allowing special projects. All projects are required to provide LID treatment unless they can meet the strict requirements of a special project and then after demonstrating the inability to provide 100% LID treatment. The City of Walnut Creek stormwater ordinance requires every application for a development project to be accompanied by a stormwater control plan that meets the criteria in the most recent version of the Contra Costa Clean Water Program Stormwater C.3 Guidebook. Click here to see Municipal Code Section 9-16.105 for compliance with Provision C.3.c. The Guidebook has been updated to incorporate the requirements of Provision C.3.e. See the New Development and Redevelopment section of the CCCWP's FY 2012-2013 Annual Report for details. 			

C.3.e.vi ► Special Projects Reporting			
1. Has your agency received, but not yet granted final discretionary approval of, a development permit application for a project that has been identified as a potential Special Project based on criteria listed in MRP Provision C.3.e.ii(2) for any of the three categories of Special Projects (Categories A, B or C)?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
2. Has your agency granted final discretionary approval of a project identified as a Special Project in the March 15, 2013 report? If yes, include the project in both the C.3.b.v.(1) Table, and the C.3.e.vi. Table.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
If you answered "Yes" to either question, <ol style="list-style-type: none"> Complete Table C.3.e.vi . below. Attach narrative discussion of 100% LID Feasibility or Infeasibility for each project. Summary: <ul style="list-style-type: none"> See Table C.3.e.vi below of this section. See Attachment C.3.e.vi for LID feasibility discussion for each project. Provision C.3.e.ii (2) for special project designation supports the City of Walnut Creek's General Plan 2025 goals that encourage housing development that helps to reduce the increase in traffic congestion and that encourages housing and commercial mixed-use development in selected locations that enhance pedestrian access and reduce traffic (see Chapter 4, Built Environment of Walnut Creek General Plan 2025). Such denser developments concentrate growth in compact sites to avoid sprawl and ultimately preserve and enhance natural resources. 			

C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

(1) Fill in attached table **C.3.h.iv.(1)** or attach your own table including the same information.

(2) On an annual basis, provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.

Summary:

- City Staff conducts all O&M inspections. It is anticipated that in a few years, the number of required inspections will challenge the program with current staff levels.
- Staff conducted initial inspections of newly installed stormwater treatment facilities as part of a punch list to finalize a development project. This inspection is typically conducted with the project owner, maintenance supervisor and City inspector.
- During these inspections, we identify deficiencies for the project owner to correct before the project can be finalized. Any corrective actions noted during the inspection are re-inspected by City project and construction inspector. In addition, staff informs the project owner and maintenance supervisor of their responsibilities to inspect and maintain these stormwater treatment facilities regularly and to submit an annual report of their performance to City staff. A common issue encountered during initial inspection was eroded slopes. Sprinkler irrigation had to be adjusted to prevent washing off materials from the bioretention areas.
- In November 2012, the NPDES Coordinator sent letters to owners of projects subject to Provision C.3 reminding them to submit an annual inspection report of their permanent stormwater treatment facilities by February 1, 2012. Out of 14 projects subject to Provision C.3, City staff conducted ten inspections (four initial and six annual maintenance verifications) between February and May to ensure effective performance of these facilities.
- This permit year, we inspected more projects with stormwater treatment facilities in response to property owners' requests for maintenance guidance for these facilities. Most common inquiries dealt with plant and soil replacement. City staff recommended reading the Contra Costa Clean Water Program's Stormwater C.3 Guidebook (for soil, planting and irrigation).

(3) On an annual basis, provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).

Summary:

- The annual O&M program is an effective method to ensure stormwater treatment facilities are maintained and inspected by property owners. Staff places higher priority on recently completed projects to take the opportunity to educate property owners and maintenance supervisors of their responsibilities. Initial inspections were performed as part of the final checklist to close development projects. With the number of installed facilities growing we are developing a prioritization plan that will ensure inspections are completed at a maximum interval of every three years.
- The NPDES Coordinator keeps a copy of the stormwater control plan as well as operations and maintenance plan for each project. In addition, records of maintenance and inspection activities done by the property owners are kept with the project file. This information is helpful especially when working with a new landscape contractor hired by the property owner who is not familiar with stormwater treatment facilities or their maintenance requirements.

- Tracking ownership of a parcel when it is recently sold had proven to be a challenge. City staff is not always made aware if there is a change in the property ownership. A new property owner often is not aware where the stormwater treatment facilities are located on their site or of their responsibilities. The annual O&M program is the only way to capture this new information. During the O&M inspection we take the opportunity to work with the owner’s maintenance team, walk through the site and educate them on the intended function of each stormwater treatment facility. Staff began to include a form in the Stormwater Control Plan to notify NPDES Coordinator in the event the property is sold to a new owner. See **Attachment C.3.h.iv** for a copy of the Change of C.3. Project Ownership form.

(4) During the reporting year, did your agency:

Inspect all newly installed stormwater treatment systems and HM controls within 45 days of installation?	X	Yes		No		Not applicable. No new facilities were installed.
Inspect at least 20 percent of the total number of installed stormwater treatment systems or HM controls? ³	X	Yes		No		Not applicable. No treatment measures
Inspect at least 20 percent of the total number of installed vault-based systems?	X	Yes		No		Not applicable. No vault systems.

If you answered “No” to any of the questions above, please explain:
 Not applicable.

C.3.i. ► Required Site Design Measures for Small Projects and Detached Single Family Home Projects

On an annual basis, discuss the implementation of the requirements of Provision C.3.i, including ordinance revisions, permit conditions, development of standard specifications and/or guidance materials, and staff training.

Summary:

- The Contra Costa Clean Water Program adopted on December 1, 2012 addendum to the *Stormwater C.3 Guidebook*, 6th Edition. The addendum, “Preparing a Stormwater Control Plan for a Small Land Development Project,” includes step-by-step instructions, a project data form, and standard specifications for reduction measures. The City of Walnut Creek’s updated stormwater ordinance requires that applications for certain development must include a Stormwater Control Plan to meet the criteria in the most recent version of the *Stormwater C.3 Guidebook*.

³ If there is only 1 treatment measure in the jurisdiction, the agency must inspect it every year.

- The City of Walnut Creek prepared a guidance document "*Small Projects and Single Family Homes, Implementation of Provision C.3.1*" for the public and staff training (see **Attachment C.3.i**). This document includes an excerpt from the MRP, definitions and processing steps not found in the County Guidebook addendum. Clean Water staff trained Building and Engineering permit technicians and staff on the requirements using the guidance document. The training was conducted in November and December 2012. We have three projects meeting the criteria this year. Two are single family homes and one is additional uncovered parking to a hospice care facility that is under the 5,000 square foot threshold for a regulated project. One single family home is permitted and under construction, the other is still in design. The hospice project is permitted and will complete construction before the rainy season. The training materials and BASMAA fact sheets for small projects are linked on our Clean Water Webpage at www.walnut-creek.org/citygov/depts/ps/cleanwater/permitreq.asp.

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Project Location ¹⁰ , Street Address	Name of Developer	Project Phase No. ¹¹	Project Type & Description ¹²	Project Watershed ¹³	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New Impervious Surface Area (ft ²) ¹⁴	Total Replaced Impervious Surface Area (ft ²) ¹⁵	Total Pre- Project Impervious Surface Area ¹⁶ (ft ²)	Total Post- Project Impervious Surface Area ¹⁷ (ft ²)
Private Projects											
1500 California Y12-010	1500 N. California Blvd	1500 N. California Blvd LLC.	N/A	Mixed-use residential/commercial 6-story 212,000 sq. ft. project in downtown consisting of approx. 140 residential and 19,400 sq. ft. of retail space.	Grayson Creek	1.21	1.21	0	52,708	52,708	52,708
Progressive Y12-018	2860 N. Main St.	Progressive Insurance	N/A	20,738 sf office/service building	Grayson Creek	1.93	1.93	3,228	64,876	79,880	68,104
Atria Y12-036	1400 Montego	Atria Sr. Living	N/A	Remodel of existing senior living facility including parking lot upgrades.	San Ramon Creek	5.1	0	-600	6860	16,700	16,100
Cole Terrace Y12-031	1756 Cole Ave	Lennox Homes, LLC	N/A	12-unit condominium/airspace subdivision (previously approved under Y08-030)	Grayson Creek	0.35	0.35	10,848	0	0	10,848
The Arroyo Y11-036	1250 Arroyo Way	Hall Equities Group	N/A	Demolish an existing office building and surface parking lot to construct 107 apartment units with parking on ground floor	Grayson Creek	1.004	1.004	0	34,596	43,226	39,226
Public Projects											
None											
Comments: There was no Capital Improvement Project subject under Provision C.3 approved in FY 12-13.											

¹⁰ Include cross streets

¹¹ If a project is being constructed in phases, indicate the phase number and use a separate row entry for each phase. If not, enter "NA".

¹² Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.

¹³ State the watershed(s) in which the Regulated Project is located. Downstream watershed(s) may be included, but this is optional.

¹⁴ All impervious surfaces added to any area of the site that was previously existing pervious surface.

¹⁵ All impervious surfaces added to any area of the site that was previously existing impervious surface.

¹⁶ For redevelopment projects, state the pre-project impervious surface area.

¹⁷ For redevelopment projects, state the post-project impervious surface area.

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (private projects)

Project Name Project No.	Application Deemed Complete Date ¹⁸	Application Final Approval Date ¹⁹	Source Control Measures ²⁰	Site Design Measures ²¹	Treatment Systems Approved ²²	Type of Operation & Maintenance Responsibility Mechanism ²³	Hydraulic Sizing Criteria ²⁴	Alternative Compliance Measures ^{25/26}	Alternative Certification ²⁷	HM Controls ^{28/29}
Private Projects										
1500 California Y12-010	11/14/2012	6/19/2013	Storm drain stencils, enclosed trash enclosure with connection to sanitary sewer, floor drains and underground parking lot area to sanitary sewer	Direct runoff onto landscape areas	Contech Vault & Flow Through Planters on roof.	O&M with Private Land Owner	Volume Hydraulic Design Basis – 1.b	N/A	N/A	No HM, Pre-Project Impervious less than Post-Project Impervious
Progressive Y12-018	7/30/2012	3/20/2013	Storm drain stencils, Efficient landscape irrigation	Direct runoff onto landscape areas	Bioretention	O&M with Private Land Owner	Flow Hydraulic Design Basis – 2.c	N/A	N/A	No HM, Pre-Project Impervious less than Post-Project Impervious
Atria Y12-036	7/8/2012	7/31/2012	Storm drain stencils, Efficient landscape irrigation	Direct runoff onto landscape areas	Bioretention	O&M with Private Land Owner	Flow Hydraulic Design Basis – 2.c	N/A	N/A	No HM, Pre-Project Impervious less than Post-Project Impervious
Cole Terrace Y12-021	9/5/2012	4/9/2013	Storm drain stencils, Efficient landscape irrigation, floor drains and underground parking lot area to sanitary sewer	Direct runoff onto landscape areas	Contech Vault & Flow Through Planters.	O&M with Private Land Owner	Volume Hydraulic Design Basis – 1.b	N/A	N/A	No HM, Post-Project Impervious area is less than 1 acre

¹⁸ For private projects, state project application deemed complete date. If the project did not go through discretionary review, report the building permit issuance date.

¹⁹ For private projects, state project application final discretionary approval date. If the project did not go through discretionary review, report the building permit issuance date.

²⁰ List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

²¹ List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

²² List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

²³ List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

²⁴ See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

²⁵ For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

²⁶ For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

²⁷ Note whether a third party was used to certify the project design complies with Provision C.3.d.

²⁸ If HM control is not required, state why not.

²⁹ If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (private projects)

Project Name Project No.	Application Deemed Complete Date ¹⁸	Application Final Approval Date ¹⁹	Source Control Measures ²⁰	Site Design Measures ²¹	Treatment Systems Approved ²²	Type of Operation & Maintenance Responsibility Mechanism ²³	Hydraulic Sizing Criteria ²⁴	Alternative Compliance Measures ^{25/26}	Alternative Certification ²⁷	HM Controls ^{28/29}
The Arroyo Y11-036	7/20/2011	4/9/2013	Storm drain stencils, Efficient landscape irrigation, floor drains and underground parking lot area to sanitary sewer	Direct runoff onto landscape areas, Pervious pathways around building.	Kristar Vault & Flow Through Planters.	O&M with Private Land Owner	Flow Hydraulic Design Basis – 2.c	N/A	N/A	No HM, Pre-Project Impervious less than Post-Project Impervious
Comments: None.										

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (public projects)

Project Name Project No.	Approval Date ³⁰	Date Construction Scheduled to Begin	Source Control Measures ³¹	Site Design Measures ³²	Treatment Systems Approved ³³	Operation & Maintenance Responsibility Mechanism ³⁴	Hydraulic Sizing Criteria ³⁵	Alternative Compliance Measures ^{36/37}	Alternative Certification ³⁸	HM Controls ^{39/40}
Public Projects										
None										
Comments: There was no Capital Improvement Project subject under Provision C.3 approved in FY 12-13.										

³⁰ For public projects, enter the plans and specifications approval date.

³¹ List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

³² List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

³³ List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

³⁴ List the legal mechanism(s) (e.g., maintenance plan for O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

³⁵ See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

³⁶ For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

³⁷ For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

³⁸ Note whether a third party was used to certify the project design complies with Provision C.3.d.

³⁹ If HM control is not required, state why not.

⁴⁰ If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

C.3.h.iv. ► Table of Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Fill in table below or attach your own table including the same information.

Name of Facility/Site Inspected	Address of Facility/Site Inspected	Newly Installed? (YES/NO)⁴¹	Party Responsible⁴² For Maintenance	Date of Inspection	Type of Inspection⁴³	Type of Treatment/HM Control(s) Inspected⁴⁴	Inspection Findings or Results⁴⁵	Enforcement Action Taken⁴⁶	Comments/Follow-up
NorthCreek Church	2303 Ygnacio Valley Road	No	NorthCreek Church/Evangelical Free Church	4/12/13	Routine - Annual	Bioretention basins, vegetated swales, flow-through planters and a sand filter	During inspection, City staff noted dead plants and eroded slopes on parking lot's swales. Observed compacted soil at the bottom of front bioswales.	None	Owner's contractor replaced with new plants and tilled compacted soil. Slopes were re-established.
Quick Mount PV (formerly Varian Inc. site)	2700 Mitchell Drive	No	Quick Mount PV	4/12/13	Routine - Annual	Bioretention basins and vegetated swales on parking lots	Facilities in good condition	None	Facility Manager is aware of on-site stormwater treatment facilities and their maintenance requirements.
John Muir Medical Center	1601 Ygnacio Valley Road	No	John Muir Health	4/12/13	Routine - Annual	Bioretention basins, vegetated swales on parking lots and CDS units with media filters (cartridges)	Facilities in good condition. Owner's contractor maintained CDS units and replaced with new cartridges. CDS units' maintenance certificate is on file.	None	None
Palos Verdes Mall	1506 Camino Verde	No	C&P Associates	4/22/13	Routine - Annual	Bioretention facilities and vegetated swales	During inspection, City staff noted trash on the bioswale. Basin overflow was fitted with a much smaller grate.	None	Owner's contractor removed trash and replaced existing grate with one that fit the overflow structure.
Rossmoor Corporation Yard	800 Rockview Drive	No	Golden Rain Foundation	3/22/13	Routine - Annual	Bioretention facilities and sand filters	During inspection, City staff noted trash on sand filters.	None	Owner's maintenance staff removed trash.
Rossmoor Creekside Clubhouse	1010 Stanley Dollar Drive	No	Golden Rain Foundation	3/22/13	Routine - Annual	Bioretention facilities	Facilities in good condition.	None	None

⁴¹ Indicate "YES" if the facility was installed within the reporting period, or "NO" if installed during a previous fiscal year.

⁴² State the responsible operator for installed stormwater treatment systems and HM controls.

⁴³ State the type of inspection (e.g., 45-day, routine or scheduled, follow-up, etc.).

⁴⁴ State the type(s) of treatment systems inspected (e.g., bioretention facility, flow-through planter, infiltration basin, etc...) and the type(s) of HM controls inspected, and indicate whether the treatment system is an onsite, joint, or offsite system.

⁴⁵ State the inspection findings or results (e.g., proper installation, improper installation, proper O&M, immediate maintenance needed, etc.).

⁴⁶ State the enforcement action(s) taken, if any.

C.3.h.iv. ► Table of Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Fill in table below or attach your own table including the same information.

Name of Facility/Site Inspected	Address of Facility/Site Inspected	Newly Installed? (YES/NO)⁴¹	Party Responsible⁴² For Maintenance	Date of Inspection	Type of Inspection⁴³	Type of Treatment/HM Control(s) Inspected⁴⁴	Inspection Findings or Results⁴⁵	Enforcement Action Taken⁴⁶	Comments/Follow-up
Walnut Creek Library	1644 North Broadway	No	City of Walnut Creek	4/22/13	Routine – Annual	Bioretention facilities and flow-through planters	Maintenance staff installed cobbles near outfalls to prevent erosion from concentrated flow.	None	New plants were installed at areas where soil was exposed.
Walnut Creek Volkswagen	2020 North Main Street	No	Volkswagen USA	4/16/13	Routine – Annual	Bioretention facilities and flow-through planters	A few of the swales had overgrown vegetation.	None	Owner’s landscape contractor trimmed overgrown vegetation.
Kevin Noodle House restaurant	2034 North Main Street	No	Kevin Son Hoang Huynh	4/16/13	Routine – Annual	Bioretention facilities and pervious asphalt	Bioswales and porous asphalt parking lot were in good condition. Owner added cobbles at outfalls to prevent eroded soil.	None	None
Central Contra Costa Sanitary District Corp. Yard	1250 Springbrook Road	No	Central Contra Costa Sanitary District	4/22/13	Routine – Annual	Bioretention facilities, porous asphalt, green roof, CDS unit	Facilities in good condition. Plant materials on green roof were thriving. District staff watched closely performance of pervious asphalt.	None	None.
Brian Ranch Subdivision	3085 Oak Grove Road	No	Oak Grove Group LLC	4/12/13	Routine – Annual	Bioretention facilities and flow-through planters	This project was halted. Bioretention facilities were in good condition.	None	Owner’s contractor removed old sediment control materials from prior winter season.
24-Hr Fitness/Chick-A-Fill Restaurant	2770 North Main Street	No	Chicago Inland Empire, LLC	4/22/13	Routine – Annual	Bioretention facilities on parking lots and back of building	Facilities in good condition. Several dead plants along bioswales due to broken sprinklers.	None	Owner’s contractor planted new materials to replace dead plants. Sprinklers were repaired.
Geary Market Place	1510 Geary Road	No	AAT Geary Marketplace	4/22/13	Routine – Annual	Bioretention facilities on parking lots and back of building	Staff noted the new owner of this facility in the database. During inspection, City staff noted cigarette butts littering back bio-swales from tenant’s employees.	None	Property manager cleaned up bioswales from cigarette butts and was asked to do outreach efforts to the tenants.
Centre Place	1855 Olympic Boulevard	No	Centre Place Walnut Creek LLC	4/22/13	Routine – Annual	Bioretention facilities and pervious concrete.	Facilities in good condition. Owner was advised to watch closely the pervious concrete for any sign of loosen gravels.	None	None

C.3.h.iv. ► Table of Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Fill in table below or attach your own table including the same information.

Name of Facility/Site Inspected	Address of Facility/Site Inspected	Newly Installed? (YES/NO)⁴¹	Party Responsible⁴² For Maintenance	Date of Inspection	Type of Inspection⁴³	Type of Treatment/HM Control(s) Inspected⁴⁴	Inspection Findings or Results⁴⁵	Enforcement Action Taken⁴⁶	Comments/Follow-up
Neiman Marcus	1000 South Main Street	No	Macerich Northwest Associates	4/8/13 4/25/13	Routine - Annual	Contech stormwater vaults.	Staff was present when owner's contractor serviced all six on-site Contech units. One CDS unit (near loading dock) was inspected at later date due to lack of access during the initial inspection.	None	All units were in good condition
Almond Station	1960 Almond Avenue	Yes	RR Almond LLC	6/28/13	45-day Initial	Bioretention facilities and self-treating areas.	City staff inspected the site as part of final inspection. Facilities in good condition.	None	None

C.3.e.vi.Special Projects Reporting Table

Reporting Period of January 1 – June 30, 2013

Project Name & No.	Permittee	Address	Application Submittal Date ⁴⁷	Status ⁴⁸	Description ⁴⁹	Site Total Acreage	Density DU/Acre	Density FAR	Special Project Category ⁵⁰	LID Treatment Reduction Credit Available ⁵¹	List of LID Stormwater Treatment Systems ⁵²	List of Non-LID Stormwater Treatment Systems ⁵³
1500 N. California Mixed-Use Y12-010	Walnut Creek	1500 North California	3/6/12	Entitled 6/13/13	1.22-AC site to build 154 apartment units and 21,500 square feet of retail space.	1.22 AC	126	3:1	Category B for density of mixed-use with FAR of at least 3:1	Category B: 75%	Flow-through planters	Contech Stormfilter units treating 75 % of total runoff. Max. design surface loading rate of 50 inches per hour.
1500 Mt. Diablo Y12-025	Walnut Creek	1500 Mt. Diablo	5/2/12	Approval pending	Construction of a two-story mixed-use building with ground floor retail and outdoor and upper floor restaurant (possibly rooftop dining)	0.18 AC	N/A	1.5:1	Category A for zero surface parking in downtown district	Category A: 100%	None	Contech Stormfilter units Treating 100 % of total runoff. Max. design surface loading rate of 50 in/hr.
Village Walk II Condominium Y12-064	Walnut Creek	1727 Lacassie Avenue	11/19/12	Approval pending	Construction of 13 residential condo units in a single building	0.3 AC	38	N/A	Category C for location within ¼ mi. of transit hub and zero surface parking	Category C: Location: 50% Density: 10% Min. Parking: 20%	Flow-through planters	Contech Stormfilter units treating 80 % of total runoff. Max. design surface loading rate of 50 inches per hour.

⁴⁷ Date that a planning application for the Special Project was submitted.

⁴⁸ Indicate whether final discretionary approval is still pending or has been granted, and provide the date or version of the project plans upon which reporting is based.

⁴⁹ Type of project (commercial, mixed-use, residential), number of floors, number of units, type of parking, and other relevant information.

⁵⁰ For each applicable Special Project Category, list the specific criteria applied to determine applicability. For each non-applicable Special Project Category, indicate n/a.

⁵¹ For each applicable Special Project Category, state the maximum total LID Treatment Reduction Credit available. For Category C Special Projects also list the individual Location, Density, and Minimized Surface Parking Credits available.

⁵² List all LID stormwater treatment systems proposed. For each type, indicate the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area.

⁵³ List all non-LID stormwater treatment systems proposed. For each type of non-LID treatment system, indicate: (1) the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area, and (2) whether the treatment system either meets minimum design criteria published by a government agency or received certification issued by a government agency, and reference the applicable criteria or certification.

The Landing Y12-066	Walnut Creek	207 Ygnacio Valley Road	12/4/12	Approval pending	Construction of 141 apartment units over 2-story parking garage	1.20 AC	118	N/A	Category C for location within ¼ mi. of transit hub, residential density of over 100 DU/AC and zero surface parking	Category C: Location: 50% Density: 30% Min. Parking: 20%	Bioretention facilities	None proposed at this time
The Newell Village Y09-026	Walnut Creek	1500 Newell	4/13/09	Entitled 2/17/10	Construction of 4- story building of mixed-use with retails on ground floor, 49 condo units on upper floors and 2-below grade parking levels.	1.97 AC	49	2.3:1	Category B for density of mixed-use with FAR of at least 2:1	Category B: Density 50%	Flow-through planters	Contech Stormfilter units treating 50 % of total runoff. Max. design surface loading rate of 50 inches per hour.
Cole Terrace Y12-031	Walnut Creek	1756 Cole Ave	5/31/2012	Entitled 9/5/2012	Construction of 12- Unit multi-family condominium project with podium parking on vacant lot	0.35	38	N/A	Category C for location within ¼ mi. of transit hub and zero surface parking	Category C: Location: 50% Density: 10% Min. Parking: 20%	Flow-through planter	Filterra Vault unit treating 80 % of total runoff. Max. design surface loading rate of 50 inches per hour.
The Arroyo Y11-036	Walnut Creek	1250 Arroyo Way	05/26/2011	Entitled 4/9/13	Demolish an existing office building and surface parking lot to construct 107 apartment units with parking on ground floor	1.004	100	N/A	Category C for location within 1/2 mi. of transit hub and zero surface parking	Category C: Location: 25% Density: 20% Min. Parking: 20%	Flow-through planter, Pervious surfacing	Filterra Vault unit treating 49.6 % of total runoff. Max. design surface loading rate of 50 inches per hour.

Section 4 – Provision C.4 Industrial and Commercial Site Controls

Program Highlights
<p>Provide background information, highlights, trends, etc.</p> <ul style="list-style-type: none"> • The City of Walnut Creek is an active member of the CCCWP’s Municipal Operations Committee and the CCCWP representative at the BASMAA Municipal Operations & Trash Committee. Refer to the C.4. Industrial and Commercial Site Controls section of the CCCWP’s FY 12-13 Annual Report for a description of activities of the CCCWP’s Municipal Operations and/or the BASMAA Municipal Operations Committee. • The City updated its Stormwater Ordinance to be consistent with its Permit. Trash reduction provision was highlighted in several areas within the Ordinance particularly within the collection and maintenance of trash enclosures as well as keeping loads or dumpsters covered. It is illegal for unauthorized person to remove trash or recyclables. Property owners must attempt to secure their dumpsters or trash enclosures to prevent scavenging and can be responsible for cleanup where scavenging causes litter. • Beginning FY 12-13, the Central Contra Costa Sanitary District (CCCSD) is contracted to conduct commercial and industrial inspections on behalf of the City of Walnut Creek. Consequently, we revised the City’s Business Inspection Plan to reflect new authorized inspectors. The revised Plan clarified definitions of inspection categories and included additional tools to develop a business inspection list. A copy of the City’s BIP was provided to the Central Contra Costa Sanitary District for their information. See Attachment C.4.b.i for a copy of the City’s revised Business Inspection Plan. • We updated our Enforcement Response Plan (ERP) and its corresponding flowchart. In addition to the authorized inspectors, we incorporated Water Board staff’s comments of our prior-year annual report. The revised Plan clarified Level 1 violations and how they are being addressed. Both District inspectors and City staff used the standards and followed the enforcement flowchart contained in the Plan. See Attachment C.4.c for a copy of the City’s revised Enforcement Response Plan. • District inspectors visited 161 commercial and industrial facilities (three of which were incidental projects that received site development permits from the City). A total of 122 initial/re-inspections and 39 follow-up inspections were completed by the District inspectors in FY 12-13. Forty-two (42) additional inspections were performed to conclude a case or follow-up inspections. Where practical, the District inspectors combined the scheduled sanitary sewer pretreatment with stormwater inspections resulting in cost savings to the City. See Attachment C.4.c.iii.(1) for a copy of the Facility Inspections Summary in FY 12-13. • Nine notices of violations, six warning notices and one administrative fine were issued by the District inspectors and City staff. All were resolved within the timeline set in the ERP. NPDES Coordinator issued an administrative fine of \$3,000 to a recycling center for contributing to persistent trash problems on the site and on adjacent public right-of-way. As a result of the enforcement, the operator has since instituted enhanced control measures to ensure over-spilled recyclables were picked up and the site cleaned more frequently. In handling this case, City staff received assistance from the Central Contra Costa Solid Waste Authority to enforce provisions of the Franchise agreement.

C.4.b.i. ► Business Inspection Plan
<p>Do you have a Business Inspection Plan? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If No, explain: Not applicable.</p>

Permittee Name: City of Walnut Creek

C.4.b.iii.(1) ► Potential Facilities List

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

Each year we evaluate results of our facility inspections from the prior year and make any necessary adjustments to our potential facilities list based on their likelihood to be a source of pollutants to stormwater and releasing non-stormwater discharges. Combining both the District and the City's Business License database, there are 574 potential facilities to inspect. Refer to **Attachment C.4.b.iii.(1)** for the most recent Potential Facilities List.

- 14 assisted living facilities
- 7 bars and hotels
- 11 body shops
- 10 car rentals, car washes and auto detailers
- 21 catering, grocery stores and mini markets
- 5 maintenance yards, landscaper and property managers
- 74 commercial facilities, retailers and golf courses
- 10 contractors, veterinary and laboratories
- 18 dry cleaners
- 8 museum, schools and collages
- 22 fleet operators and gas stations
- 247 food service facilities
- 3 manufacturing facilities
- 4 mobile service provider, paint shop and parking garages
- 1 warehouse
- 100 auto dealers and auto service facilities
- 14 permitted facilities (including NOI permittees with RWQCB)

C.4.b.iii.(2) ► Facilities Scheduled for Inspection

List below or attach your list of facilities scheduled for inspection during the current fiscal year.

For FY 13-14, District inspectors plan to visit 132 commercial and industrial facilities, 22 more than last year. We decided to drop off healthcare (medical) offices, property management companies, mortuaries and incidental projects from the Potential Facilities List. The breakdown of facilities to be inspected is as follows:

- 44 enforcement re-inspections
- 15 permitted facility inspections
- 102 initial inspections

Refer to **Attachment C.4.b.iii.(2)** for the list of planned facilities to inspect in FY 13-14.

C.4.c.iii.(1) ► Facility Inspections

Fill out the following table or attach a summary of the following information. Indicate your violation reporting methodology below.

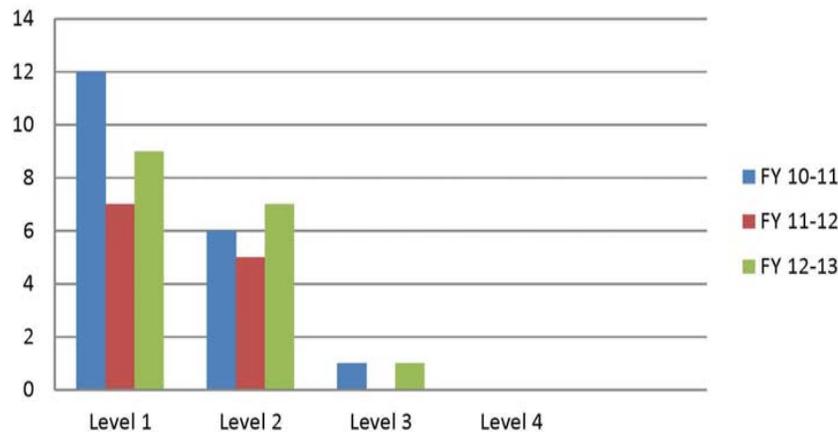
X	Permittee reports multiple discrete violations on a site as one violation.
	Permittee reports the total number of discrete violations on each site.

	Number	Percent
Number of businesses inspected	161	
Total number of inspections conducted	203	
Number of violations (excluding verbal warnings)	16	
Sites inspected in violation	16	9.9%
Violations resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	16	100%

Comments:

- District inspectors conducted a total of 203 inspections, of which 122 were initial and re-inspections. There were 39 enforcement follow-up inspections, consultations and partial inspections. In addition, District inspectors conducted 42 inspections of facilities which were closed or have moved. See **Attachment C.4.c.iii.(1)** for a copy of Facility Inspection Summary in FY 12-13.
- More than half of the violations were due to poor housekeeping practices such as keeping dumpsters and trash enclosure areas clean. Illegal washing was another activity cited frequently. All violations were resolved within the timeline established in the ERP.

Number of Citations Issued for Stormwater Violations



- Before each inspection visit to a business, a District inspector reviewed its record as well as City’s database to see if past violations had occurred on this facility or if the facility was currently under obligation to put forth mitigation efforts. The historical information provides enforcement trends on the subject facility. In the case of the recycling center, NPDES Coordinator issued a fine due to persistent trash issues at the site over the years. Numerous warnings and citations were issued to the recycling center in the past years. In each incident, the trash issues were corrected in a timely manner only to reoccur sometimes later. The administrative fine was issued to enforce continuous housekeeping practices on-site. Follow-up inspections confirmed the operator modified its practices to incorporate more frequent site monitoring as well as trash pickups.

C.4.c.iii.(2) ► Frequency and Types/Categories of Violations Observed

Fill out the following table or attach a summary of the following information.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. active non-stormwater discharge or clear evidence of a recent discharge)	9
Potential discharge and other	7

Comments:

District inspectors counted the number of violations as one discharge per source of discharge per inspection per site. Of the sixteen citations issued, six violations involved non-stormwater discharges into nearby storm drain inlets. One Notice of Violation issued by a District inspector to a contractor was for both pollutant discharge and pollutant exposure. Eleven violations involved pollutant exposures that could potentially become stormwater pollution.

C.4.c.iii.(2) ► Frequency and Type of Enforcement Conducted

Fill out the following table or attach a summary of the following information.

	Enforcement Action (as listed in ERP) ⁴⁸	Number of Enforcement Actions Taken	% of Enforcement Actions Taken ⁴⁹
Level 1	Warning notice and education	6	41%
Level 2	Notice of violation, Stop Work Order	9	53%
Level 3	Formal enforcement (administrative penalties, cost recovery)	1	6%
Level 4	Legal action and/or referral to State and Federal agencies	0	0
Total		16	100%

C.4.c.iii.(3) ► Types of Violations Noted by Business Category

Fill out the following table or attach a summary of the following information.

Business Category ⁵⁰	Number of Actual Discharge Violations	Number of Potential/Other Discharge Violations
Food service facilities (restaurants, cafes)	4	2

⁴⁸ Agencies to list specific enforcement actions as defined in their ERPs.

⁴⁹ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

⁵⁰ List your Program's standard business categories.

Permittee Name: City of Walnut Creek

Grocery market, shopping center, office complex	0	5
Contractor	1	1
Auto service facilities	1	2
Recycling center	0	1
TOTAL	6	11

C.4.c.iii.(4) ► Non-Filers

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

The NPDES Coordinator and District inspectors reviewed the operations of the businesses inspected to determine if they were subject to provisions of the State Industrial General Permit. If so, the District inspectors or City staff checked to determine if the business had obtained a permit or filed a Notice of Intent (NOI) with the State Water Resources Control Board. There were no facilities identified as non-filers during scheduled inspections in this permit year.

C.4.d.iii ► Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
Commercial/Industrial Stormwater Inspection Training Workshop (Contra Costa County)	5/16/13	<ul style="list-style-type: none"> Outline available through Contra Costa Clean Water Program 	CCCSD 7 City 2	78% 100%
Internal meeting (Clean Water staff)	6/10/13	<ul style="list-style-type: none"> Reviewed updated Enforcement Response Plan Reviewed updated Stormwater Ordinance Reviewed updated Business Inspection Plan 	City 2	100%
CWEA Pretreatment, Pollution Prevention, and Stormwater Annual Conferences	2/25 – 27/13	<ul style="list-style-type: none"> Stormwater BMPs Inspector training sessions Outreach 	CCCSD 7	78%
CWEA Labs 101 – Back to Basics	6/6/13	<ul style="list-style-type: none"> Good sampling methods Sample handling 	CCCSD 6	67%
CWEA – NRTC including Plan Review 101	9/12 – 13/12	<ul style="list-style-type: none"> Stormwater education and outreach Plan reviews 	CCCSD 6	67%

Permittee Name: City of Walnut Creek

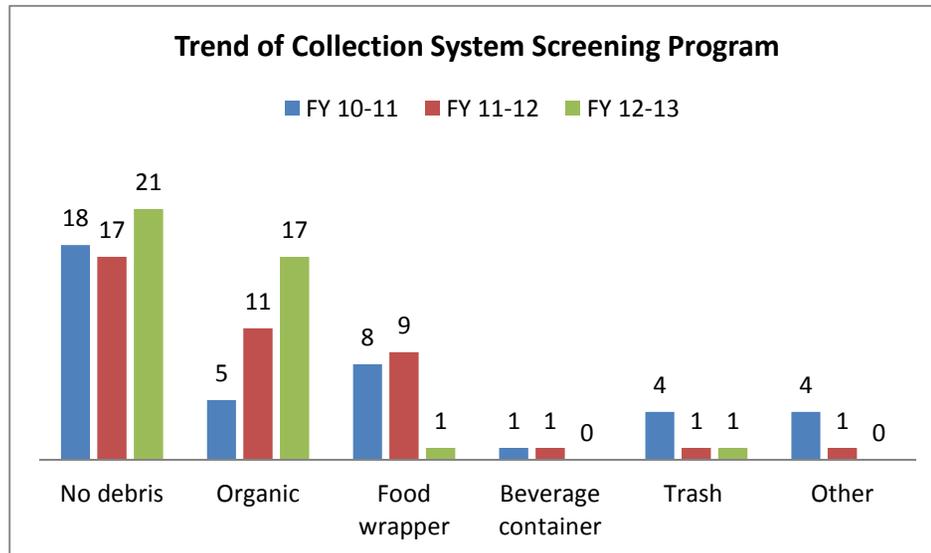
CWEA Annual Conference	4/17 – 19/13	<ul style="list-style-type: none"> • Inspector training • Stormwater BMPs • Outreach 	CCCSD 3	33%
CalEPA Basic Inspector Academy	6/10 – 13/13	<ul style="list-style-type: none"> • Investigation • Evidence • Witness testimony • Case development • Interagency coordination 	CCCSD 1	11%

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

Program Highlights

Provide background information, highlights, trends, etc.

- The City of Walnut Creek is a member of the Municipal Operations Committee (of the Contra Costa Clean Water Program/CCCWP).
- Refer to the C.5 Illicit Discharge Detection and Elimination section of CCCWP's FY 12-13 Annual Report for description of activities conducted at the countywide and regional level of behalf of all Permittees.
- During the month of June, Maintenance crew randomly inspected forty storm drain inlets and outlets throughout the City for evidence of illicit discharge activities. The selected inlets were located within the City's low-, medium- and high-priority screening areas. Out of forty selected inlets, two contained litter. Staff tried to determine the source of litter and sent outreach letter to nearby businesses informing them that certain types of litter (specific to the nature of their business) were found in a nearby drain inlet.



- In comparing results of our collection screening program in the past few years, we noticed a decreasing trend of illicit discharges or illegal dumping. Throughout the year, there are several occasions when our maintenance crew will inspect or work on our drainage system; thereby bringing to attention any incidents as they occur.
- Public education is another factor that has reduced the number of incidents over the years. As facility owners or managers become aware of stormwater pollution, this awareness is shared among the employees.

C.5.c.iii ► Complaint and Spill Response Phone Number and Spill Contact List

List below or attach your complaint and spill response phone number and spill contact list.

Contact	Description	Phone Number
John Johnston	Street and Drainage Maintenance Supervisor	(925) 943-5899 X 2444

Permittee Name: City of Walnut Creek

Rich Payne	Public Services Manager	(925) 943-5899 X2436
Rinta Perkins	Program Manager – NPDES	(925) 256-3511
Michael Hawthorne	Assistant Engineer	(925) 943-5899 X 2245

All City field crews carry an “Emergency and Environmental Phone Number” card containing pertinent contact information of various neighboring agencies, regulatory agencies and clean-up contractors. This reference card is updated annually.

Reference Card
 Updated 04/2013

Use this card as a reference to contact local municipalities, special districts, regulatory agencies or contractor during an incident.

Local/County/Regional Governmental Contacts:

City of Walnut Creek: Stormwater Contact Alternate (office) Public Services Dept. After Hours Walnut Creek Police Dept. Dispatch (Non-Emergency)	925.256.3511 925.943.5899 X 2245 925.943.5854 X 2444 925.943.5854 925.943.5844	City of Lafayette: Stormwater Contact Public Works	925.256.1864 925.934.3908	City of Pleasant Hill: Stormwater Contact	925.671.5261	Contra Costa County (Public Works Dept.) Stormwater Contact Alternate Alternate	925.313.2296 925.313.2281 925.313.2023	Contra Costa County Flood Control Stormwater Contact Sheriff Communications Center	925.313.2271 925.646.2441
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1666 North Main Street
 Walnut Creek, CA 94596
 925.943.5800
 Fax 925.256.3550

State and Federal Agencies:

Office of Emergency Services Spill Line	800.852.7550	California Highway Patrol:	925.646.4980
San Francisco Bay Regional Water Quality Control Board (Water Board) Permit Writer	510.622.2383	Dept. of Fish & Game 24-Hour Dispatch Center FNG Warden	831.649.2801 925.376.1274
Cal EPA Dept. of Toxic Substances Control:	510.540.3856	Cal. Occupational Safety & Health Administration	925.602.6517
US Coast Guard Marine Safety Offices	510.437.3073		

Clean-up Contractors & Labs:

Roto Rooter	925.939.3100
Acu-Vac Power Sweeping	925.825.0532
Valley Sweeping Service	925.516.7899
BSK Analytical Lab	925.462.4000
Delta Environmental Lab	800.747.6082
McCampbell Analytical Lab	877.252.9262

Call Central Contra Costa Sanitary District if encounter a stormwater violation at commercial/industrial facility: (925) 228-9500

C.5.d.iii ► Evaluation of Mobile Business Program

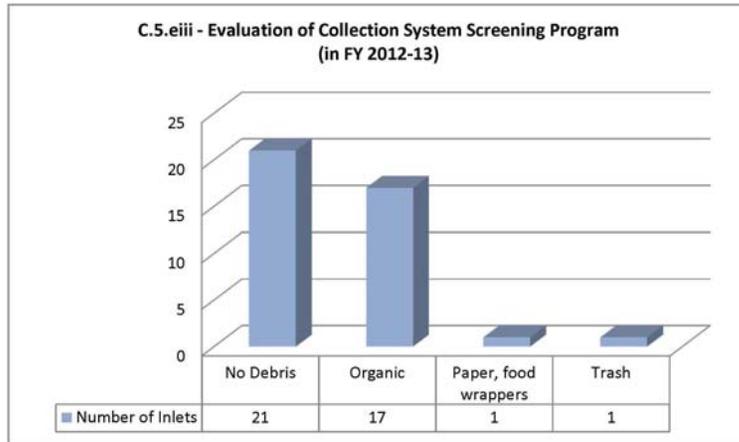
Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities.

- Description:
- Refer to the C.5 Illicit Discharge Detection and Elimination section of the CCCWP’s FY 12-13 Annual Report for a description of efforts by the CCCWP’s Municipal Operations Committee and the BASMAA Municipal Operations Committee to address mobile businesses.
 - When requiring corrective actions on the part of a facility representative to clean trash enclosure areas, City staff requires that a BASMAA-certified mobile surface cleaner be retained. District inspectors verify that this mobile cleaner has obtained a special discharge permit and that best management practices are being implemented prior to washing activities.
 - When a mobile business applies for a business license permit with the City, a brochure on stormwater pollution prevention is distributed as part of our education efforts. As an example, NPDES Coordinator reviewed an application submitted by a mobile cleaner to provide auto detail and wash service to shoppers at the Broadway Plaza. The proposed practice was to use little water and contain any wash water on-site.

C.5.e.iii ► Evaluation of Collection System Screening Program

Provide a summary or attach a summary of your collection screening program, a summary of problems found during collection system screening and any changes to the screening program this FY.

Description:



- Maintenance staff randomly selected 40 storm drain inlets and outfalls within the City's low-, medium- and high-priority screening areas for evidence of illicit discharges or illegal dumping. A few of the chosen inlets were located upstream of the City's designated trash hot spots.
- Twenty-one (21) inlets were found to be clean and contained no debris. Seventeen (17) inlets contained minimal amount of organic matters (leaves dropped from nearby street trees).
- One inlet had a small amount of food wrappers and papers while another contained trash. We investigated the source pathway of these inlets to a nearby fast food restaurants. NPDES Coordinator followed up with reminder letters to the facility managers.

C.5.f.iii.(1), (2), (3) ► Spill and Discharge Complaint Tracking

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

	Number	Percentage
Discharges reported (C.5.f.iii.(1))	7	
Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2))	0	0%
Discharges resolved in a timely manner (C.5.f.iii.(3))	7	100%

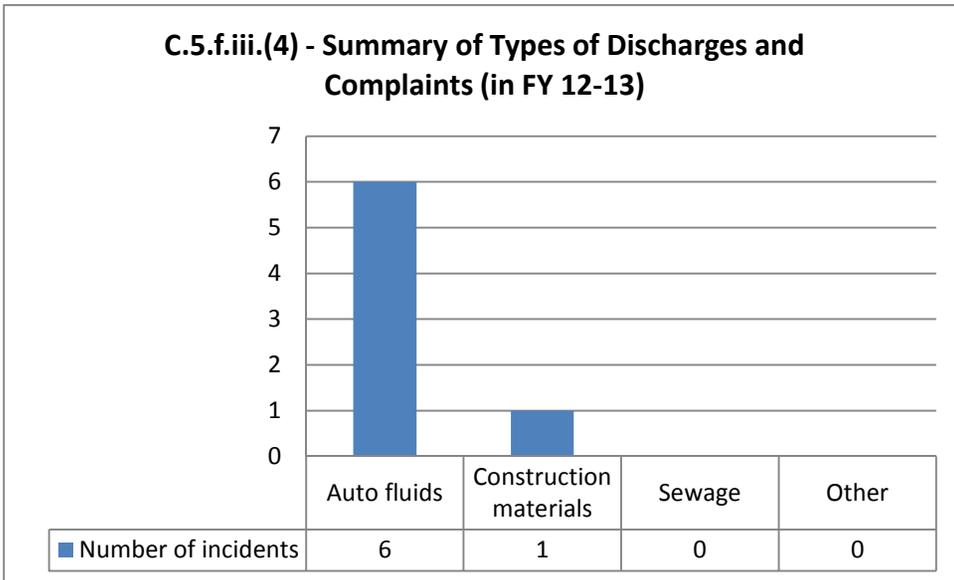
Comments:

In FY 2012-13, there were six (6) spill incidents involving leaking vehicles and car accidents. At one incident, approximately 20-gallon of hydraulic oil spilled onto roadway from a leaking Waste Management garbage truck. Staff immediately contained and cleaned before the leaking fluid would enter a nearby storm drain inlet. A small amount of fuel spilled from auto accidents, was cleaned promptly by our maintenance crew. One incident involved paint spilled from construction equipment on a residential driveway. Contractor cleaned up the spilled material with rags.

In addition to tracking the spill incidents handled by City's maintenance crew, we also track others handled by the County Hazardous Materials Division. Although these were not spills, three incidents involved abandoned hazardous materials and were removed by the County staff. None of the materials spilled onto pavement or entered into a nearby inlet.

C.5.f.iii.(4) Summary of major types of discharges and complaints

Provide a narrative or attach a table and/or graph.



- Six (6) incidents, in this permit year occurred in the City’s right-of-way and were result of leaking vehicles and car accidents. In the event of a car accident, our Police Department was the first responder who notified the City’s Public Services Department to contain and initiate cleanup. In other cases, complaints came directly to our Corporation Yard, and a crew was sent to investigate and respond. The crew completed a Spill Incident Response form and forwarded it to the NPDES Coordinator to track.
- One spill incident involving paint came directly to the NPDES Coordinator. Both homeowner and the contractor were informed of appropriate best management practices to clean up latex paint spill with dry method.

Section 6 – Provision C.6 Construction Site Controls

C.6.e.iii.1.a, b, c ► Site/Inspection Totals		
Number of High Priority Sites (sites disturbing < 1 acre of soil requiring storm water runoff quality inspection) (C.6.e.iii.1.a)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b)	Total number of storm water runoff quality inspections conducted (include only High Priority Site and sites disturbing 1 acre or more) (C.6.e.iii.1.c)
13	5	86
<p>Comments:</p> <ul style="list-style-type: none"> • Construction inspectors continue to use the City's MS Access database to log in their inspection activities. The database incorporated several milestones (such as finalizing site improvement work and preliminary final punch list of stormwater treatment facilities), which triggered a joint inspection with the NPDES Coordinator. • Using the guidelines established in the Contra Costa Clean Water Guide book and the MRP. The number of small High Priority Sites increased to 13 in the fiscal year 12-13. Five projects disturbed of over one acre requiring them to obtain coverage under the State General Construction permits from Water Resources Control Board. The five projects are a reduction compared to ten in the fiscal year 11-12. • In addition to thorough monthly inspections, staff conducted pre-rainy season inspections (typically done during late September) to verify that all sites were prepared for the upcoming rainy months. There were a total of 86 pre-rainy, monthly and follow-up inspections in this permit year (see Attachment C.6.e.iii for construction inspections report). • Inactive priority projects awaiting permit issuance and non-priority projects were required to have approved erosion control plans and necessary measures installed on-site. Engineering inspectors conducted 650 drive-by and miscellaneous inspections of inactive priority and non-priority projects (non-priority projects included utility works, retaining wall replacement, curb ramps, traffic signal replacement and re-striping). 		

C.6.e.iii.1.d ▶ Construction Activities Storm Water Violations		
BMP Category	Number of Violations⁵¹ excluding Verbal Warnings	% of Total Violations⁵²
Erosion Control	8	24%
Run-on and Run-off Control	7	21%
Sediment Control	9	26%
Active Treatment Systems	0	0%
Good Site Management	8	24%
Non Stormwater Management	2	6%
Total⁵³	34	100%

C.6.e.iii.1.e ▶ Construction Related Storm Water Enforcement Actions			
	Enforcement Action (as listed in ERP)⁵⁴	Number Enforcement Actions Issued	% Enforcement Actions Issued⁵⁵
Level 1 ⁵⁶	Warning Notice	12	80%
Level 2	Notice of Violation/Stop Work Order	3	20%
Level 3	Administrative Penalties	0	0%
Level 4	Legal Action/Referral	0	0%
Total		15	100%

⁵¹ Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category. For example, if during one inspection at a site, there are 2 erosion control violations, only 1 violation would be counted for this table.

⁵² Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

⁵³ The total number of violations may count more than one violation per inspection, since some inspections may result in violations in more than one category. For example, during one inspection of a site, there may have been both an erosion control violation and a sediment control violation. For this reason, the total number of violations in this table may not match the total number of enforcement actions reported in Table C6.e.iii.1.e.

⁵⁴ Agencies should list the specific enforcement actions as defined in their ERPs.

⁵⁵ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

⁵⁶ For example, Enforcement Level 1 may be Verbal Warning.

C.6.e.iii.1.f, g ► Illicit Discharges	
	Number
Number of illicit discharges, actual and those inferred through evidence at high priority sites and sites that disturb 1 acre or more of land (C.6.e.iii.1.f)	0
Number of sites with discharges, actual and those inferred through evidence at high priority sites and sites that disturb 1 acre or more of land (C.6.e.iii.1.g)	0

C.6.e.iii.1.h, i ► Violation Correction Times		
	Number	Percent
Violations (excluding verbal warnings) fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.1.h)	3	100% ⁵⁷
Violations (excluding verbal warnings) not fully corrected within 30 days after violations are discovered (C.6.e.iii.1.i)	0	0% ⁵⁸
Total number of violations (excluding verbal warnings) for the reporting year⁵⁹	3	100%
<p>Comments:</p> <ul style="list-style-type: none"> This permit year, we found construction-projects with State General Construction permits requiring QSPs were better prepared to implement provisions of their permits – particularly dealing with periodic site monitoring and documentations. Having the QSP’s involved allowed the developers to correct deficiencies on their own without significant intervention by the City Inspection staff. Based on our experiences last year we heavily emphasized the use of QSP’s during the plan review process with the project owner and at the pre-construction meeting prior to issuing a Site Development Permit. All three violations were the result of tracking mud onto City Streets and requiring clean up. One violation was issued to an inactive building permit site for having allowed the driveway to degrade and allowing muddy storm water to enter the gutter. This was considered an illicit discharge as the contractor had not installed any erosion/sediment controls and had abandoned his construction site. It was corrected within 10 days by the property owner and did not reoccur for the rest of the rainy season. 		

⁵⁷ Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.

⁵⁸ Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.

⁵⁹ The total number of violations reported in the table of Violation Correction Times equals the number of initial enforcement actions. This assumes one violation is issued for several problems during an inspection at a site. The total number of violations in the table of Violation Correction Times may not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

Permittee Name: City of Walnut Creek

C.6.e.iii.(2) ► Evaluation of Inspection Data

Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).

Description:

- When comparing to the prior fiscal year, the number of violation notices was fewer in number. Verbal warnings were very effective in conjunction with inspection by a qualified QSP on staff.
- We had more small sites to evaluate this year with only a few larger projects, which put additional burden on staff resources to perform inspections. This effort was aided by our inspection tracking database and the combined efforts of clean water staff, engineers and inspectors.
- We had no issues with BMP performance and the typical issues with contractor installation of BMPs. The combination of QSPs and experienced staff continues to ensure installed BMPs are effective.
- With the issuance of Water Board Notice of Violation to Contra Costa County, we reviewed our existing inspection, documentation and enforcement processes to ensure our practices were in compliance with the expectations from Water Board.
- Inspectors noted if a non-stormwater discharge actually entered a storm drain in the tracking database to be reported. An actual discharge of non-stormwater was considered a serious infraction resulting in the issuance of a Notice of Violation. In this permit year, no incidents involved direct discharges of non-stormwater into nearby inlets. The single illicit discharge noted in our inspections was attributed to an inactive building permit only site where the contractor had no installed stormwater protection prior to the rainy season.

C.6.e.iii.(2) ► Evaluation of Inspection Program Effectiveness

Describe what appear to be your program’s strengths and weaknesses, and identify needed improvements, including education and outreach.

Description:

- The City of Walnut Creek is a member of the New Development and Redevelopment Committee of the CCCWP and chaired the committee this past year.
- We continue to use the inspection tracking database developed last year and have found it to be successful. We have shared our database with other communities in Contra Costa County such City of Richmond.
- The NPDES Coordinator met regularly with engineering staff and inspectors to discuss pertinent cases to share information among City staff and to raise issues that may have come about. Additionally, an Associate Engineer qualified as a QSD and QSP was assigned to oversee C.6 inspection. The extra level of oversight and experience aided the inspection staff and contractor in meeting the daily requirements.
- Refer to the C.6 Construction Site Control section of the CCCWP’s FY 11-12 Annual Report for a description of activities at the countywide or regional level.
- In the upcoming year we will work with our building department to review any inactive building permits to determine if any required stormwater protection prior to the rainy season.

C.6.f ▶ Staff Training Summary				
Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
Construction Inspection Processes	Sept. 15, 2012	Addition of Associate Engineer into oversight position, reporting and inspection	4	100%
Clean Water Training	Jan. 31, 2013	Overview of MRP, Illicit Discharge, Construction Inspection procedures	2	50%
Review of Contra Costa County's NOV	Feb. 14, 2013	C.6 Inspection process and ERP	4	100%
Cartegraph overview	April 16, 2013	Relationship overview of Storm Drain Asset management to C.3 and C.6 provisions of MRP	3	75%

Section 7 – Provision C.7. Public Information and Outreach

C.7.a ► Storm Drain Inlet Marking (existing storm drains)

(For FY 12-13 Annual Report only) Report prior years' estimated annual percentages of municipality maintained storm drain inlet markings inspected and maintained as legible with a no dumping message or equivalent. At least 80% of municipality-maintained storm drain inlet markings shall be inspected and maintained at least once per 5-year permit term.

Summary:

The City of Walnut Creek owns 4,172 storm drain inlets, which we inspect, maintain and clean at least once a year. Part of the maintenance activities is to verify that an inlet has a legible "No Dumping – Drains to Creek" decal. The following is an estimated annual percentage of stenciled City-owned storm drain inlets that were inspected and maintained as legible:

- 2009-10: 85%
- 2010-11: 84%
- 2011-12: 87%
- 2012-13: 92%

C.7.a ► Storm Drain Inlet Marking (newly-constructed, privately-maintained streets)

(For FY 12-13 Annual Report only) Report prior years' annual number of projects accepted after inlet markings were verified. For newly-approved, privately-maintained streets, permittees shall require inlet marking by the project developer upon construction and maintenance of markings through the development maintenance entity. Markings shall be verified prior to acceptance of the project.

Summary:

Annual number of newly-constructed, privately-maintained streets for which inlets were marked:

- 2009-10: 0 projects
- 2010-11: 2 projects
- 2011-12: 0 projects
- 2012-13: 0 projects

When a project applicant applies for a site development permit, Engineering staff provides a permit package containing required checklists, general notes and other specific requirements pertinent to the type of the project. General Notes (refer to **Attachment C.7.a**, notes no. 24) for the site development permit requires that all new storm drain inlets be stenciled or stamped with the City's Clean Water Program standard decal 'No Dumping – Drains to Creek', prior to the acceptance of the subdivision improvement or the final building inspection, whichever occurs first. Engineering inspector will verify that the project has satisfied this requirement as part of the final inspection checklist.

C.7.b.ii.1 ► Advertising Campaign

Summarize advertising efforts. Include details such as messages, creative developed, and outreach media used. The detailed advertising report may be included as an attachment. If advertising is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary:

- Refer to Section 7 in the CCCWP's FY 12-13 Annual Report for a complete review of advertising efforts conducted by the CCCWP on behalf of all Permittees.



- The City of Walnut Creek retained O’Rorke, Inc. to spearhead a cigarette butt litter reduction campaign. The advertising campaign ran throughout the month of May 2013 and was featured on Walnut Creek TV, online (Facebook and banner ads), print (“post-it” flag ad ran on the front of the Walnut Creek Journal and bike outreach). The main focus of this effort was to call attention to the presence of the cigarette butt receptacles installed in downtown Walnut Creek, raise awareness about cigarette butt litter, and increase visitors to the Clean Water Program’s website.

The consultant measured how many impressions and clicks were achieved from ads placed on Facebook, Patch.com and print newspapers. Google Analytics was installed on the City’s Clean Water Program website to measure the traffic. Over eight hundred (800) visits were directly attributed to our online advertising efforts within 30-day period.

Ten (10) downtown bars and restaurants participated in the campaign. The editor of Walnut Creek Patch shadowed the outreach team during the grassroots outreach to bar and restaurant patrons. To analyze the effectiveness of our public education campaign, our consultant measured the volume of cigarette butt litter collected in 15 receptacles in 10 different business locations in downtown Walnut Creek. A total of 2,106 cigarette butts were collected in the ash receptacles over the course of the campaign.

While the campaign was too short in duration to ascertain a change in long-term littering behavior, we feel the outreach campaign had raised the issue to a higher level and brought public awareness. See **Attachment C.7.b.ii.1** for the final report of this campaign.



C.7.b.iii.1 ► Pre-Campaign Survey

(For the Annual Report following the pre-campaign survey) Summarize survey information such as sample size, type of survey (telephone survey, interviews etc.). Attach a survey report that includes the following information. If survey was done regionally, refer to a regional submittal that contains the following information:

- Refer to Section C.7 in the CCCWP’s FY 12-13 Annual Report for complete details on the pre-campaign survey conducted for the CCCWP’s Pesticide Campaign.
- Refer to **Attachment C.7.b.ii.1** in this Annual Report for complete details on the pre-campaign survey conducted for the City of Walnut Creek’s Cigarette Butt Litter Reduction Campaign.

Place an **X** in the appropriate box below:

X	Survey report attached (see Attachment C.7.b.iii.1)
<input type="checkbox"/>	Reference to regional submittal:

C.7.c ► Media Relations

Summarize the media relations effort. Include the following details for each media pitch in the space below, AND/OR refer to a regional report that includes these details:

- Topic and content of pitch
- Medium (TV, radio, print, online)
- Date of publication/broadcast

Summary:
 Refer to BASMAA’s “MRP Regional Supplement for Training and Outreach Report” for a summary of media relation efforts conducted (included press releases) during FY 12-13 on behalf of all Permittees.

C.7.d ► Stormwater Point of Contact

Summary of any changes made during FY 12-13:

- There was no change in the stormwater point of contact for the City of Walnut Creek.
- Refer to Section C.7 of the CCCWP’s FY 12-13 Annual Report for efforts conducted countywide to publicize stormwater points of contact (such as CCCWP’s website, hotline, outreach materials, etc.)

C.7.e ► Public Outreach Events		
Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed. Use the following table for reporting and evaluating public outreach events		
Event Details	Description (messages, audience)	Evaluation of Effectiveness
Provide event name, date, and location. Indicate if event is local, countywide or regional.	Identify type of event (e.g., school fair, farmers market etc.), type of audience (school children, gardeners, homeowners etc.) and outreach messages (e.g., EnviroScape presentation, pesticides, stormwater awareness)	Provide general staff feedback on the event (e.g., success at reaching a broad spectrum of the community, well attended, good opportunity to talk to gardeners etc.). Provide other details such as: <ul style="list-style-type: none"> • Estimated overall attendance at the event. • Number of people that visited the booth, comparison with previous years • Number of brochures and giveaways distributed • Results of any spot surveys conducted
Funded a series of “ Discovering a Sense of Place ” three mini workshops on March 9, March 23 and May 11 at Gardens at Heather Farm and Creek Walk at Civic Park	Three mini workshops were geared toward homeowners with focus on 1) the creek and watershed evolution, 2) integrated pest management principles, and 3) the concept of bioregion, plants and habitat diversity. The workshop addressed the issues of non-point source pollution and how homeowners can reduce pesticides use.	There were a total of 65 participants for all three workshops. All participants received “Our Water, Our World” IPM information, Bay-Friendly Gardening booklet, native plants list, and a variety of other publications. All responses to the workshop evaluations were positive. Requested topics for future workshops include edible gardens, building owl and birdhouses, and more classes on ecosystem.
Co-funded the 9 th Bringing Back the Natives Garden Tour held throughout Alameda and Contra Costa counties on May 5 with 2-day Native Plant Sale Extravaganza on May 4 and 5. The event showcased 43 gardens and nurseries located in fifteen cities and unincorporated areas; two of which were located in Walnut Creek.	12,831 garden visits were made on the day of the tour, of which 1,008 occurred at the two gardens in Walnut Creek. More than 40 garden talks and demonstrations were given throughout the day on various subjects. Visitors learned about how to select native plants, conserving water, creating garden for wildlife, reducing pesticides and composting.	<ul style="list-style-type: none"> • 43 gardens and nurseries were showcased • 40 garden talks and demonstrations • A series of Select Tours were coordinated • 5,773 registrants (of which 72% had attended previous Tour) • The majority of respondents (83%) wanted to learn how to select native plants; 58% wanted to learn how to conserve water <p>Refer to CCCWP’s FY 12-13 Annual Report, Section C.7 for further details regarding the effectiveness of this event.</p>

<p>Supported “Our Water, Our World” regional campaign through CCCWP and BASMAA</p>	<p>BASMAA coordinated program implementation with major chains such as Home Depot, Orchard Supply Hardware (OSH) and Ace Hardware National.</p>	<p>Work with major chains resulted in year-to-year increases in sales of less-toxic products of a 29% increase in retail sales at OSH and 22.25% increase at Home Depot. For more detailed information, please refer to BASMAA’s MRP Regional supplement for Training and Outreach annual reporting for FY 12-13.</p>
<p>Funded Cigarette Butt Litter Reduction campaign in Walnut Creek.</p> 	<p>One component of the campaign was the grass-root outreach directly to participating restaurant and bar patrons. Imprinted cocktail napkins were distributed to inform patrons of the new cigarette butt receptacles and the impact of cigarette butt litter on our environment.</p>	<p>Overall, bar and restaurant owners were supportive of this outreach efforts and patrons were receptive to the message. During the month of May, localized campaign included online ads, bicycle signage, printed ads and newspaper flags. Within the first week of May 2012, the City’s Clean Water website has received over 100 new visits as a result of this campaign. See Attachment C.7.b.iii.1 for more detailed information about this outreach.</p>
<p>Outreach to the homeless community through the Trinity Center</p> 	<p>Councilmember Simmons and NPDES Coordinator presented “Impacts of Trash on our Creeks” to the homeless community at the Trinity Center on May 7, 2013. Located in Walnut Creek, the Center was launched by St. Paul’s Episcopal Church to provide basic services to people who are homeless and experiencing poverty as well as a safe place off the street.</p>	<p>The meeting was attended by nineteen Center participants. We showed direct impacts of trash to the environment and how the homeless community can help. Councilmember Simmons invited them to participate at the Annual Creek Cleanup Day. Four people from the Center came to remove trash from the creek banks on May 11, 2013.</p>

<p>Co-sponsored “Otters in Walnut Creek? You Bet!” guided tour in Walnut Creek’s Civic Park on July 21, 2012</p> 	<p>Participants of this guided tour:</p> <ul style="list-style-type: none"> • Learned how to track otters • Listened for bird calls and watch for egrets • Identified fish and crayfish • Learned which plants Native Americans used for food and medicines • Understood how the creek corridor functions as an interconnected ecosystem 	<p>Twenty-three people participated in this guided tour, which was led by biologist Jim Hale. Participants gave positive reviews to this event and suggested to offer it in subsequent years.</p>
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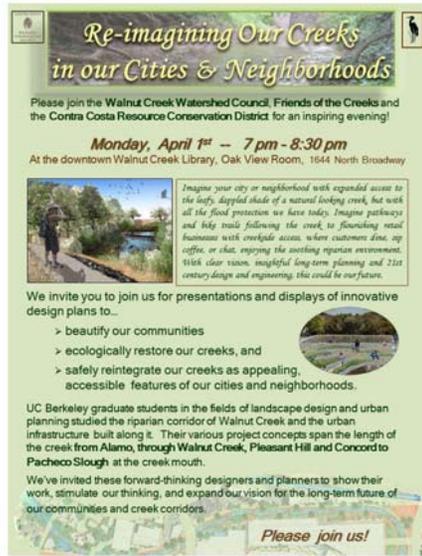
C.7.f. ► Watershed Stewardship Collaborative Efforts

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report. Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary:

- Through its participation at the CCCWP, the City supports the **Contra Costa Watershed Forum**. At its monthly meetings, the Forum facilitates discussion and information sharing on various watershed-related subjects.



- The City of Walnut Creek is an active member of the **Walnut Creek Watershed Council** (which consists of twelve local agencies and non-profit organizations). Councilmember Simmons is the current chair and NPDES Coordinator is the secretary of the Council. On April 1, the Council co-sponsored “Re-Imagining Our Creeks in Our Cities and Neighborhoods” at Walnut Creek downtown library. Students of UC Berkeley’s Landscaping Architect and Urban Planning presented their view of new possibilities to make the Walnut creek corridors a more appealing asset to our communities that would enhance economic value and our quality of life.

The presentation was well received by interested members of the public. It received coverage from a local radio station and newspaper, which highlighted the Council’s mission and activities. The City of Walnut Creek allocated \$10,000 a year in staff time to the Watershed Council.

- The City of Walnut Creek co-funded and was an active member of the **Contra Costa Green Business Program**. In 2012, four businesses received Green Business certifications for the first time; one of which was the first restaurant in the City to receive such acknowledgement. Eight facilities were re-certified after meeting current standards.

C.7.g. ► Citizen Involvement Events

List the types of events conducted (e.g., creek clean up, storm drain inlet marking, native gardening etc.). Use the following table for reporting and evaluating citizen involvement events.

Event Details	Description	Evaluation of effectiveness
Provide event name, date, and location. Indicate if event is local, countywide or regional	Describe activity (e.g., creek clean-up, storm drain marking etc.)	Provide general staff feedback on the event. Provide other evaluation details such as: <ul style="list-style-type: none"> Number of participants. Any change in participation from previous years. Distance of creek or water body cleaned Quantity of trash/recyclables

		<p>collected (weight or volume).</p> <ul style="list-style-type: none"> • Number of inlets marked. • Data trends
<p>Supported the Community Watershed Stewardship Grant program through the Contra Costa Clean Water Program.</p>	<p>The CCCWP contributed \$20,000 toward the Community Watershed grant bringing its total to \$80,000 available for non-profit groups.</p>	<p>The grant was awarded to non-profit groups working on watershed-related projects. Refer to Section C.7 of the CCCWP's FY 12-13 Annual Report for detailed information.</p>
<p>Ongoing maintenance of Oak Woodland Demonstration garden and Creek Walk by volunteers.</p>	<p>The City relied on volunteers for maintenance of these areas, which are regularly used for Outdoor Watershed Education program. Fourth and fifth graders learn about native plants local to the area, aquatic invertebrates and beneficial insects and the creek ecosystem.</p>	<p>Volunteers dedicated over 238 hours in FY 12-13 to maintain these areas. Weeding and pruning are most common tasks of our volunteers. The City's parks maintenance staff provided assistance with tasks requiring small equipment.</p>
<p>Hosted a citywide "Community Service" day on October 6, 2012.</p> 	<p>The goal of this event was to bring community together by matching projects with people. Environmental-related projects included pond habitat restoration, canal trail repair, creek cleanup, native plant propagation and removal of invasive plants along creek banks. All projects are 4-hour long either in the morning or afternoon.</p> <p>To view the 2012 Community Service Day video, please visit http://www.youtube.com/watch?v=DL-G2LlqRnc&list=PL02D7F2160B02114B</p>	<p>This is the 2nd Community Service day hosted by the City. A total of 230 volunteers worked on nine environmental and nature-type of projects.</p> 

<p>24th Annual Creek Cleanup event on May 11, 2013.</p> 	<p>Each year the City and Friends of the Creeks host an annual creek cleanup event in Civic Park. Volunteers were assigned to a creek section or an area. They were tasked to remove trash, invasive plants, planting and mulching.</p> <p>To view the 2013 Creek Clean-up video, please visit http://www.youtube.com/watch?v=tpOH37lw9EY&feature=c4-overview-vl&list=PL02D7F2160B02114B</p>	<p>A total of 130 volunteers came to participate, of which four were from the homeless community. Volunteers removed 20 cubic yards of trash from the creeks; eight yards of which were arundo bamboo. This was the first year the amount of trash removed was less than thirty yards!</p>
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C.7.h. ► School-Age Children Outreach

Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment. Use the following table for reporting school-age children outreach efforts.

Program Details	Focus & Short Description	Number of Students/Teachers	Evaluation of Effectiveness
<p>Provide the following information:</p>	<p>Brief description, messages, methods of outreach used</p>	<p>Provide number or participants</p>	<p>Provide agency staff feedback. Report any other evaluation methods used (quiz, teacher feedback etc.).</p>
<p>Outdoor Watershed Education program at Creek Walk by Buena Vista Elementary and Eagle Peak Montessori schools (May & June 2013)</p> 	<p>The field trip is designed to educate elementary school students about local creek habitat. Students learned about features of the creek, creek-side plants and terrestrial invertebrates. They completed nature-themed art projects and participated in a park clean-up.</p>	<p>101 fourth and fifth graders along with 24 teachers and parent chaperones</p>	<p>The program received positive feedback from students and teachers. Overall each class picked up close to 500 pieces of trash. See Attachment C.7.h for detailed information about this program.</p> 

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<p>Co-sponsored Mr. Funnelhead program, an education program that focused on recycling of used motor oil and filters,</p>	<p>The City contributed its share of \$76,000 Used Oil Block grant toward this program. Mr. Funnelhead outreach program brings awareness of used motor oil and oil filter recycling through school assembly and certification of used oil collection centers.</p>	<p>In FY 12-13, Mr. Funnelhead visited and performed at Palmer School and Valle Verde elementary school. A total of 630 Walnut Creek students attended these assemblies.</p>	<p>There are twelve certified recycling centers for used motor oil and filters in Walnut Creek. Refer to the C.7 section of the CCCWP's FY 12-13 Annual Report for a description of school-age children outreach efforts conducted at the countywide level.</p>
<p>Supported "Be Classy – Not Trashy" youth outreach litter campaign</p>	<p>Through its participation at the CCCWP's Public Information and Participation Committee, City staff helped to develop and implement this youth outreach campaign.</p>	<p>Development of the campaign was just concluded at the end of FY 12-13.</p>	<p>Refer to the C.7 section of the CCCWP's FY 12-13 Annual Report for detailed information on this campaign.</p>

C.7.i. ► Outreach to Municipal Officials

(For FY 12-13 Annual Report only) Summarize outreach conducted to increase the overall awareness of stormwater and/or watershed messages among municipal officials.

Summary:

NPDES Coordinator had the opportunity during a budget presentation to update the City Council on the City's NPDES permit compliance activities. Long-term financial projection was included in order to inform Council of when reserve funds are anticipated to run out. In addition to presentations at City Council meetings, staff wrote pertinent issues (such as the Clean Water Initiatives 2012, Contra Costa Grand Jury Report on Clean Water programs in the County, cigarette-butt anti littering campaign to name a few) in the Council Weekly Updates.

Section 8 - Provision C.8 Water Quality Monitoring

C.8 ► Water Quality Monitoring

State below if information is reported in a separate regional report. Municipalities can also describe below any Water Quality Monitoring activities in which they participate directly, e.g. participation in RMP workgroups, fieldwork within their jurisdictions, etc.

Summary

- During FY 12-13, we contributed through the CCCWP to the BASMAA Regional Monitoring Coalition (RMC). In addition, we contributed financially to the Regional Monitoring Program for water quality in the San Francisco Estuary (RMP) and were represented at RMP committees and work groups. Monitoring efforts and results are documented in a separate report submitted March 15 of each year, as required in Provision C.8. For additional information on monitoring activities conducted by the CCCWP, BASMAA RMC and the RMP, see the C.8 Water Quality Monitoring section of the Program's FY 12-13 Annual Report.



- The only water quality monitoring we did in this permit year was at Heather Farm Park, the largest City's park. It is experiencing a problem with growing population of non-domestic Canada geese. Aside from creating public nuisance and maintenance challenge, the geese droppings contributed to an elevated bacteria level in the Park's concrete pond. The pond is designated as a non-contact recreation (REC-2) facility. Park Maintenance service tried a variety of methods to control the geese population such as trained goose-herding dog, sprinklers, and geese relocation. One attempt to lower bacteria and nitrate levels of the concrete pond was to install floating islands. Two man-made islands were launched a couple years ago to clean water and provide fish habitat. An article published in the Contra Costa Times (posted on August 21, 2012) provided coverage of the floating islands launching.

http://www.mercurynews.com/breaking-news/ci_21366128/walnut-creek-launches-floating-islands-deal-pollutants-help

The San Francisco Bay Area Water Quality Control Plan (Basin Plan) contains water quality objectives for total coliform that apply to waters with Contact Recreation beneficial uses (REC-1), but not for Non-Contact Recreation (REC-2) facility such as Heather Farm pond. The only water quality objective for REC-2 is for fecal coliform, which we have not tested the pond water for. Results of water quality to date are inconclusive as testing were only performed in the past year. Although two bacteria measures (HPC and total coliform) decreased from June 2012 to December 2012, E. Coli indicator increased. Staff proposed to include analysis for fecal coliform as this will allow comparison to the only Basin Plan objective applicable to non-contact recreation beneficial uses.

To address nutrients/algae issue, staff proposed to test for other constituents such as Nitrate, Total Phosphorous, Dissolved Organophosphate and Chlorophyll a. We hope these set of measurement will provide a basis from which to evaluate whether and how nutrient levels may cause excessive algae growth and whether the islands are helpful in reducing algae growth. See Section C.9 of the Annual Report for more explanation on the floating islands.

Section 9 – Provision C.9 Pesticides Toxicity Controls

C.9.b ► Implement IPM Policy or Ordinance

Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphates, pyrethroids, carbaryl, and fipronil. A separate report can be attached as evidence of your implementation.

Trends in Quantities and Types of Pesticides Used⁶⁰

Pesticide Category and Specific Pesticide Used	Amount ⁶¹				
	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Organophosphates	None	None	None	None	
Pyrethroids	None	None	None	None	
Carbaryl	None	None	None	None	
Fipronil	None	None	None	None	

C.9.c ► Train Municipal Employees

Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	30
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within the last 3 years.	30
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within the last three years.	100%

⁶⁰ Includes all municipal structural and landscape pesticide usage by employees and contractors.

⁶¹ Weight or volume of the product or preferably its active ingredient, using same units for the product each year. The active ingredients in any pesticide are listed on the label. The list of active ingredients that need to be reported in the pyrethroids class includes: allethrin, bifenthrin, beta-cyfluthrin, bioallethrin, cyfluthrin, cypermethrin, cyphenothrin, deltamethrin, esfenvalerate, etofenprox, fenpropathrin, gamma-cyhalothrin, imiprothrin, lambda-cyhalothrin, metofluthrin, permethrin, phenothrin, prallethrin, resmethrin, sumithrin (d-phenothrin), tau-fluvalinate, tefluthrin, tetramethrin, tralomethrin, cis-permethrin, and zeta-cypermethrin.

C.9.d ▶ Require Contractors to Implement IPM					
Did your municipality contract with any pesticide service provider in the reporting year?		<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If yes, attach one of the following:					
<input checked="" type="checkbox"/>	Contract specifications that require adherence to your IPM policy and standard operating procedures, OR				
<input checked="" type="checkbox"/>	Copy(ies) of the contractors' IPM certification(s) or equivalent, OR				
<input type="checkbox"/>	Equivalent documentation.				
If Not attached , explain: Integrated Pest Management (IPM) principles were explicitly required in the contracts for both structural and landscaping pest controls. The City's IPM Policy and Programs were attached to the contract. See Attachment C.9.d (certificates) for copies of IPM certificates for the City's contracted structural pest applicators. See Attachment C.9.d (Landscaping) for a copy of the Agreement with Terracare requiring implementation of Bay-Friendly landscaping principles in maintaining medians and greenways. See Attachment C.9.d (Structural) for a copy of the Agreement with Western Exterminator requiring IPM techniques implementation.					

C.9.e ▶ Track and Participate in Relevant Regulatory Processes	
Summarize participation efforts, information submitted, and how regulatory actions were affected OR reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.	
Summary: During the FY 12-13, the City participated in regulatory processes related to pesticides through the CCCWP, BASMAA and CASQA. For additional information, see the Regional Pollutants of Concern Report submitted by BASMAA on behalf of all MRP Permittees.	

C.9.f ▶ Interface with County Agricultural Commissioners					
Did your municipal staff observe any improper pesticide usage or evidence of improper usage (e.g., pesticides in storm drain systems, along street curbs, or in receiving waters) during this fiscal year?		<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If yes, provide a summary of improper pesticide usage reported to the County Agricultural Commissioner and follow-up actions taken to correct any violations. A separate report can be attached as your summary. Not applicable.					

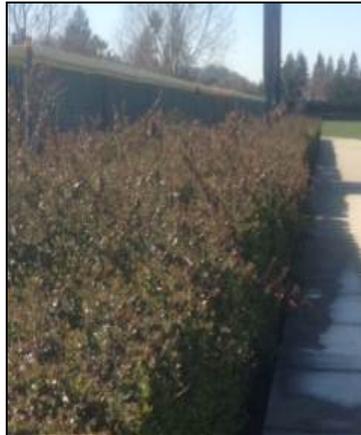
C.9.g. ► Evaluate Implementation of Source Control Actions Relating to pesticides

(For FY 12-13 Annual Report only) Submit a report that evaluates; 1) the effectiveness of control measures implemented, and 2) attainment of pesticide concentration and toxicity targets for water and sediment from monitoring data (Provision C.8.). If needed, the report should include the following:

- Improvements to existing control measures and/or additional control measures required.
- A plan to implement improved and/or new control measures.

Summary:

- The effectiveness evaluation report is included in Section C.9 Pesticides Toxicity Control of the CCCWP's FY 12-13 Annual Report
- The City's IPM Advisory Task Force - comprised of City staff and a community member - is responsible for hiring IPM-certified structural pest control service and landscaping contractor to maintain greenways and medians. The Committee also evaluates pesticide use, educates City staff and develops signage to promote IPM program awareness at public facilities or park. The City's IPM Coordinator is working to obtain an International Audubon certification for Heather Farm Park by eliminating the use of synthetic pesticides.
- This permit year the City's IPM Advisory Task Force revised the Integrated Pest Management (IPM) policy to incorporate implementation hierarchy, relevance to surface water quality and stormwater permit compliance, reference for accurate record-keeping and staff training. Additionally, the Task Force revised the IPM implementation program to include management effectiveness, language for contracts and distribution and maintenance of standard operating procedures. See **Attachment C.9.g** for a signed copy of the revised IPM policy and program.



- The City's Parks Maintenance division approach to meeting this provision is through implementation of progressive cultural practices and infrastructure improvements. This two-fold effort has reduced our reliance on pesticides and off-site runoff of irrigation water. In an effort to promote the growth of sports turf and suppress weed species, Parks maintenance staff combines over-seeding turf areas frequently with frequent aerification to maximize turf density and rooting depth. Organic fertilizers are used predominantly so nitrogen is not introduced into the soil faster that the plant can absorb it. Drought tolerant plants were introduced to park areas and irrigated with drip irrigation. Several hundred cubic yards of mulch was spread in landscaped areas to minimize silt movement into nearby drain inlets.

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- Irrigation improvements focusing on improved distribution uniformity are ongoing. Rudgear Park has seen a 17 percent increase in its water use efficiency due to new irrigation components and layout changes. These types of improvements are carried out at other public parks. Irrigation timers are replaced with more intuitive system that can interpret weather data and information from field sensors.
- Thirty maintenance staff members were trained in pesticides safety and IPM policy and program in this permit year. IPM principles are discussed and reviewed during staff meeting as problems arise. The City contracted pest control services to Western Exterminator for its public buildings and Terracare for its medians and greenways; both companies employ IPM-certified pest control applicators.
- The Parks Maintenance division has substituted synthetic fertilizers with more organic products. Sheet mulching on exposed soil is being used to suppress weed germination. Irrigation schedules and patterns were adjusted to foster healthier plants with less water. These measures have resulted in a 77-percent reduction in pesticide use in FY 2012-13.



- Staff uses non-chemical control measures to remove weeds. As an example, all weed abatement along fire roads in the City's over 3,000 acres of open space is done through disking and grazing. In the Monarch Ridge area of the Acalanes Open Space, the City contracted 'Goats R Us' to use sheep in this limited area. Cattle grazing is also used to control weeds and reduce fire hazards in south Lime Ridge and Shell Ridge. Staff evaluated impact of sheep grazing in comparison to cattle grazing for future consideration.
- Volunteers worked a total of 228 hours in our Open Space during the month of November to remove weeds, repair eroded area and cattle protection screening from young Oak trees.



- The floating islands at Heather Farm Park have matured and thrived over the past year creating a network of dense roots that extend two feet below the water line. These roots help filter out unwanted nutrients from the water and reduce the potential for algae blooms. To promote even more growth, our maintenance staff removed the temporary fencing bordering the islands so the plant material can continue to fill in and 'spill' over into the water. We can expect the islands to change with the seasons as the plant material reseeds itself throughout the year.

- Our contractor, Western Exterminator, used baits and other preventive measures to control pests in public buildings and facilities. Baits were placed inside and outside of buildings to control pest specific to the facility. In FY 12-13, five facilities experienced some pest problems ranging from cockroaches to spiders and rodents. Refer to **Attachment C.9.g** for a summary of pest findings by location. These infestations were addressed through an IPM implementation hierarchy, which began with baits and modification to the environment to prevent further infestation. Western Exterminator posted their maintenance report online allowing City staff to continuously monitor any pest infestation and

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progress. Respective maintenance supervisors meet with both contractors on a regular basis to review pest control practices and to ensure that contractors know which pesticides are not in the approved product list.

C.9.h.ii ► Public Outreach: Point of Purchase

Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); **OR** reference a report of a regional effort for public outreach in which your agency participates.

Summary:

See the C.9 Pesticides Toxicity Control section of CCCWP’s FY 12-13 Annual Report for information on point of purchase public outreach conducted countywide and regionally. Through CCCWP and BASMAA, the City participated at the *Our Water – Our World* campaign (see Section C.7.e of this Annual Report).

C.9.h.iv ► Pest Control Contracting Outreach

(For FY 12-13 Annual Report only) Document effectiveness of outreach to residents who use or contract for structural or landscape pest control **OR** reference a regional report that summarizes these actions.

Summary:

- See the C.9 Pesticides Toxicity Control section of the CCCWP’s FY 12-13 Annual Report for a report that evaluates outreach to residents.
- The City’s Clean Water Program website is updated to include integrated pest management (IPM) message through implementation of Bay-Friendly landscaping principles. Homeowners are encouraged to make environmentally friendly gardening choices, such as converting their lawns to a garden with native plants, composting, and use less-toxic pest control methods. The website includes a link to the Bay-Friendly qualified landscape professionals who practice IPM principles.
- The City co-funded 2013 “Bringing Back the Natives” garden tours, which showcase beautiful gardens throughout the Bay area to motivate homeowners to practice sustainable gardening practices. The goal of the tours is to encourage participants to eliminate pesticide use, reduce water use, generate less solid waste, and provide habitat for wildlife in their own gardens. Three hundred thirty-six (336) Walnut Creek residents took part in the garden tours. See Section C.10 below for detailed information on this outreach effort.
- The City promotes safe disposal of pesticides, fertilizers and other household hazardous materials by homeowners by bringing them to the Central Contra Costa Sanitary District’s household hazardous waste (HHW) facility in Martinez. Brochure containing such information about the service is made available at public counter of the City Hall.



Ladybug, a natural predator to control aphids



Identifying various plants native to the area.

- The City's Clean Water Program funded a series of "Discovering Your Sense of Place" mini workshops in partnership with Gardens at Heather Farm. In one of the workshops, participants learned hands-on natural solutions to combat pests through beneficial insects. About sixty-five (65) Walnut Creek residents participated at all three mini workshops. Future series of mini workshops, scheduled for FY 13-14, will include partnership with beekeepers, Audubon Society, Lindsay Wildlife Museum and more. The project outcomes include new volunteer recruitment for the City's CreekWalk and IPM demonstration gardens.

C.9.h.vi ► Public Outreach: Pest Control Operators

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); OR reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

Summary:

See the C.9 Pesticides Toxicity Control section of CCCWP's FY 12-13 Annual Report for a summary of our participation in and contributions toward countywide and regional public outreach to pest control operators and landscapers to reduce pesticide use.

Response to Water Board Staff Comments on Section 9, Provision C.9, of FY 11-12 Annual Report

Use this area to respond to any Water Board staff comments on Section 9 of your FY 11-12 Annual Report, and refer to any required submittals that are attached.

Not applicable. The City of Walnut Creek did not receive any comments from Water Board staff regarding Section C.9 of our FY 11-12 Annual Report.

Section 10 - Provision C.10 Trash Load Reduction

C.10.a.iii ► Minimum Full Trash Capture (Summary of Actions)

Provide the following:

- 1) Descriptions of actions/tasks initiated, conducted or completed in implementing Minimum Full Trash Capture Devices (due July 1, 2014), including numbers of devices, device types and total land area treated to-date by full capture devices;
- 2) Descriptions of planned actions/tasks and time schedules for completion;
- 3) A map that includes locations of all full capture devices installed (private and public) to-date and associated treatment areas, trash generation rates/areas, creek/shoreline trash hot spots, and trash management areas defined to-date.
- 4) A summary of maintenance activities implemented for each device or groups of devices, including descriptions of typical maintenance frequencies and issues associated with maintaining these devices.

Descriptions of Actions/Tasks (Conducted or Planned):

- The City received a grant from ABAG to purchase and install 109 small full trash capture devices throughout downtown areas in addition to the 26 devices it paid on its own. Eight of these devices were installed toward the end of FY 12-13 (refer to **Attachment C.10.a.iii.1** for the list of all installed full trash capture devices). Most devices were installed in high- and medium-trash generation areas of downtown and along the commercial corridors. In addition, there were some devices installed in low-trash generation areas as part of the Trash Generation pilot study.
- With the help of a GIS intern, the City delineated treatment areas from each full trash capture device within each sub-watershed basin. Using LiDAR and other GIS layers, staff verified flow direction of surface runoff and which storm drain inlets where it is the most appropriate place to have additional full trash capture devices installed. Refer to **Attachment C.10.a.iii.2** for a map showing locations of all installed full trash capture devices and the City's three hot spots.
- Refer to **Attachment C.10.a.iii.3** for a map showing drainage and treatment areas for BART Station and its surrounding areas. Refer to **Attachment C.10.a.iii.3** for a map of the BART Station and surrounding treatment areas. The second map shows opportunities of where the next full trash capture devices should be installed when funding becomes available.
- The same modeling approach was repeated with other high- and medium-trash generation areas within the City limits. Staff identified 24 inlets as potential locations for additional full trash capture devices. The City plans to purchase and install these devices in FY 13-14.
- Using the Clean Water crew's maintenance records, staff prepared a map showing which full trash capture devices contained litter and the quantities removed. The larger circle denoted the higher amount of litter removed from the device. Refer to see **Attachment C.10.iii.4**.

Descriptions of Maintenance Activities:

- Clean Water crews inspect all full trash capture devices and clean them as needed. In areas where they are located adjacent to street trees with broad leaves, these devices have been cleaned more frequently. Maintenance crews enter inspection and cleaning records in a designated spreadsheet. As debris is removed, our crew estimates how much of it is actually trash, not organic matter.
- Last winter the City experienced flooding in a few areas where full trash capture devices were installed. To release the ponded water, our crew had to remove the device during heavy rain events and reinstall once the weather condition improved. One-quarter of installed connector-type screen devices were damaged last winter either due to excessive force of discharge or jammed large debris. The manufacturer had replaced all damaged devices; some had been relocated. Staff will continue to monitor closely performance of these devices.

C.10.a.iii ► Minimum Full Trash Capture (List of Devices)

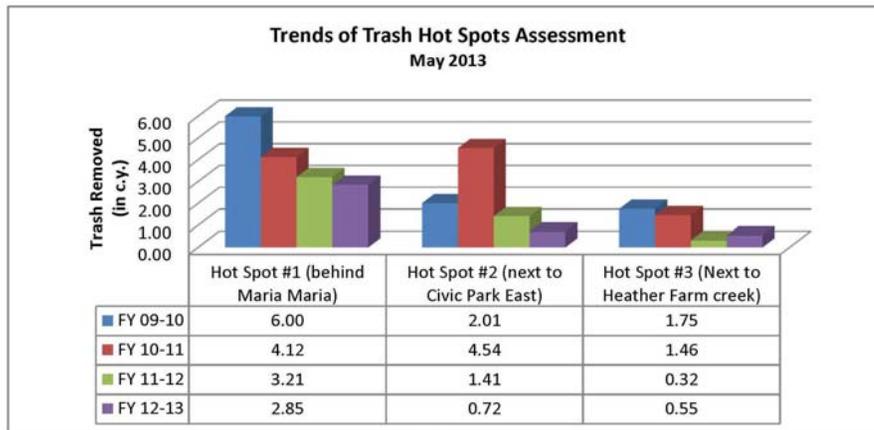
Provide a list of trash full capture devices installed to-date or planned for installation by July 1, 2014 and the land area treated by each device or group of devices.

Applicable Trash Management Area (Preliminary Map ID)	Device Type	Planned or Installed	Maintenance Frequency	Total Number Installed	Total Area Treated (acres)
	Refer to Attachment C.10.a.iii.1 for a list of installed Full Trash Capture devices				
	Refer to Attachment C.10.a.iii.2 for a map showing locations of all Full Trash Capture devices				
Totals				145	772.62

C.10.b.iii ► Trash Hot Spot Assessment

Provide the volume of material removed from each Trash Hot Spot cleanup, and the dominant types of trash (e.g., glass, plastics, paper) removed and their sources to the extent possible. Additionally, include a map that identifies the location(s) of trash hot spots.

Trash Hot Spot	Cleanup Date	FY 2012-13 Volume of Trash Removed (cubic yards)	FY 2011-12 Volume of Trash Removed (cubic yards)	FY 2010-11 Volume of Trash Removed (cubic yards)	Dominant Type(s) of Trash	Trash Sources (where possible)
Walnut Creek site #1 Lat. 37.905586 Long. -122.057447	4/15/13 4/22/13	2.85 cy	3.21 cy	4.12 cy	Large items, fabrics and clothes, construction debris, paper and cardboard, plastic bags and other plastics, bottles and convenient (fast food) items	Homeless encampment, illegal dumping, and windblown from adjacent road
Walnut Creek site #2 Lat. 37.905586 Long. -122.057447	4/18/13	0.72 cy	1.41 cy	4.54 cy	Construction debris, fabric and clothes, miscellaneous items, plastic bags and other plastics, Styrofoam, paper and cardboard.	Trash accumulation, homeless encampment, litter and outfall
Walnut Creek site #3 Lat. 37.909639 Long. -122.038917	4/18/13	0.55 cy	0.32 cy	1.46 cy	Fabric and clothes, plastic bags and other plastics, comingled trash and convenient (fast food) items	Trash accumulation, litter, and illegal dumping



- See **Attachment C.10.b.iii** for detailed forms representing trash hot spot assessment in FY 12-13.
- Although at Trash Hot Spot #3, the amount of trash removed increased slightly compared to the prior year, the overall trend showed decrease in amount of trash removed in all three hot spots (see graph).
- Civicorp was contracted to assess and clean designated trash hot spots. On the first day NPDES Coordinator gave a safety orientation meeting to the crew to inform them of the methodology used and to designate note takers. A City staff was assigned to accompany each crew for quality control/quality assurance.

C.10.c ► Long-Term Trash Load Reduction Plan	
Provide descriptions of the progress made to-date on the development of Long-term Trash Load Reduction Plans due to the Water Board by February 1, 2014.	
Long-Term Plan Task	Summary of Progress
1. Identifying and mapping trash generating areas	City staff reviewed the map depicting trash generating areas by identifying if there were errors in the land use maps and identified areas or street blocks through field verification that should have re-designated trash generation rates. These verification efforts were done by using on-land visual trash assessment, Google maps and local knowledge according to <i>BASMAA's On-Land Visual Trash Assessment</i> Protocol. City staff tracked any changes made to the original trash generating map areas for future references. In many instances, staff took photos of the assessed area's conditions during the assessment, particularly when the trash condition category was changed. Revisions to the map were internally reviewed by various stakeholders to ensure accuracy. There were occasions when staff visited a location several times during the week to determine the appropriate trash designation category. This effort resulted in delineation of trash generation areas.
2. Identifying trash sources (as necessary or feasible) to assist in selecting trash management actions	City staff began to identify sources of trash while conducting on-land visual trash assessment (outlined in step #1) in high- and medium-trash generating areas. Most high-trash generation areas are located within our robust downtown core and commercial corridors with high pedestrians and vehicle traffic. We used <i>Source Identification Data Collection</i> form found in the BASMAA guidance to track the various trash sources in each area. In areas where full trash capture devices were installed, staff attempted to identify sources of trash (such as cigarette butts along a busy downtown street). For low-trash generation areas (such as residential neighborhood), most debris was organic matter with very minimal trash items. Staff identified and tracked trash sources in a tracking sheet for reference.
3. Prioritizing trash generating areas and associated types of trash problems	The high-trash generation areas (depicted in the map as 'red' zones) are our first priority to address; in this case these are the downtown core areas, BART station and its surroundings. The very high-trash generation areas (depicted in the map as 'purple' zone) will not be addressed as they are outside of the City's jurisdiction (such as Caltrans right-of-way). Areas and neighborhood adjacent to Caltrans freeway, on- and off-ramps will be included in the high priority. Most litter found in these areas is windblown from adjacent freeway or ramps. Homeless encampment in certain areas within downtown contributed to trash issues from illegal dumping and scavenging activities. The following priority are the medium-trash generation areas, which are located throughout the City and mostly in the commercial corridors, shopping centers, schools, public parks and areas adjacent to a regional trail. To address the remaining low (green) parcels, staff proposes citywide trash control measures (such as single-use carryout bag ban, polystyrene foam food service ware ban, public outreach program and Municipal Codes with robust trash provisions). Staff evaluated existing control measures to see if there were any areas for improvement.

	<p>Priority 1: Downtown, areas surrounding BART station and areas adjacent to Caltrans right-of-way (with common trash consisting of cigarette butts, litter from homeless encampment, litter from overfilled dumpsters, plastic bags, food and drink containers)</p> <p>Priority 2: Commercial corridors, shopping centers, schools and public parks (with common trash consisting of cigarette butts, plastic bags, fast food packages, beverage containers)</p> <p>Priority 3: Residential neighborhood and other low-trash generation areas</p>
<p>4. Identifying and selecting trash management actions for specific management areas</p>	<p>The City was divided into five primary trash management areas (TMAs). Within the primary management areas, staff delineated secondary TMAs because they were located in different parts of the City (such as schools, parks and commercials). Refer to Attachment C.10.c.1 for a map depicting the City's Trash Management Areas.</p> <p>TMA #1: Downtown core (pedestrian retail district)</p> <p>TMA #2: Commercial areas (including areas surrounding the BART station)</p> <p>TMA #3: Schools</p> <p>TMA #4: Parks</p> <p>TMA #5: Residential neighborhoods (the remaining City)</p> <p>With the help of a GIS intern, staff delineated areas served by full trash capture devices and showed treatment areas on a map. We looked for areas where control measures overlap and where additional measures may be needed. Initial analysis of this map showed there are over fifty devices currently installed in low-trash generation areas (with very little trash). We identified 24 potential locations within TMA #1 and #2 to have new full trash capture devices installed. Staff is working to identify additional control measures for each TMA. Refer to Attachment C.10.c.2 for a list of trash management areas' current and planned control measures for each primary and secondary TMAs.</p>
<p>5. Defining the type of assessment(s) that will be used to demonstrate progress towards goals</p>	<p>Assessment methods are currently being developed regionally. These methods will be adapted for use in the City of Walnut Creek and will be incorporated in our Long Term Trash Management Plan. As an example, refer to Attachment C.10.c.3 for a map of treatment areas for downtown Walnut Creek, which is located in TMA #1.</p>

C.10.d Summary of Trash Reduction Actions

For each trash reduction action (i.e., control measures and best management practices) implemented by your municipality during the reporting period include a full description of the action. Describe actions initiated prior to and continued after the MRP effective date (December 2009), actions initiated after the MRP effective date, and actions planned for future implementation. If a planned action, also include the planned date of implementation. Add rows for actions not listed below as needed. Also identify the dominant source of trash and dominant types of trash removed for each action. To the extent possible, identify the applicable management areas identified on the map created under reporting section C.10.a.iii.

Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
Trash Management Area Specific Actions				
Full-Capture Treatment Devices	Continued Pre-MRP Actions: None implemented.	N/A	Pedestrians, roadway debris	Cigarette butts, papers, beverage containers
	New/Enhanced Post-MRP Actions Initiated/Planned: The City had installed, inspected, cleaned and maintained a total of 145 small full trash capture devices, of which 109 were purchased through ABAG grant. Staff proposes to purchase 24 new small full trash capture devices. See description in section C.10.a.iii.	Citywide		
Street Sweeping	Continued Pre-MRP Actions: The City swept all residential areas once a month and downtown areas three times a week. Staff tracked the amount of debris removed from street sweeping activities.	Citywide	Pedestrians, trash from adjacent property and street trees	Organic matter (about 85%) and litter
	New/Enhanced Post-MRP Actions Initiated/Planned: In addition to the above schedule, the City sweeps parking lots once a week and arterial roads twice a month. We provide leaf pickups for two neighborhoods during Fall season to remove accumulated leaves dropped on the roads.	Citywide, leaf pickup for Arlene and Eccleston neighborhood		
On-land Trash Cleanups	Continued Pre-MRP Actions: Park maintenance crews serviced downtown trash bins, public parks and facilities four days a week.	TMA #1	Homeless encampment,	Plastic bags, papers,

C.10.d Summary of Trash Reduction Actions

For each trash reduction action (i.e., control measures and best management practices) implemented by your municipality during the reporting period include a full description of the action. Describe actions initiated prior to and continued after the MRP effective date (December 2009), actions initiated after the MRP effective date, and actions planned for future implementation. If a planned action, also include the planned date of implementation. Add rows for actions not listed below as needed. Also identify the dominant source of trash and dominant types of trash removed for each action. To the extent possible, identify the applicable management areas identified on the map created under reporting section C.10.a.iii.

Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
	New/Enhanced Post-MRP Actions Initiated/Planned: The frequency of trash pickups has increased at all City parks to six days a week. City's Special Events permit require organizer of a major event to provide a trash monitor whose primary responsibility is to ensure adequate trash service during the special event.	TMA #1, 3	park visitors, uncovered/over-filled dumpsters,	clothes, beverage containers, food wrappers
Partial-Capture Treatment Devices	Continued Pre-MRP Actions: None implemented.	N/A	N/A	N/A
	New/Enhanced Post-MRP Actions Initiated/Planned: None proposed.	N/A		
Enhanced Storm Drain Inlet Maintenance	Continued Pre-MRP Actions: City staff inspected all storm drain inlets once a year and cleaned as necessary. Inlet cleaning records were entered into Cartegraph asset management database. Staff noted inlets requiring more frequent cleaning and modified cleaning schedule accordingly.	Citywide	Street tree, street trash or from nearby activity	Organic matter
	New/Enhanced Post-MRP Actions Initiated/Planned: No enhanced actions proposed.	Citywide		

C.10.d Summary of Trash Reduction Actions

For each trash reduction action (i.e., control measures and best management practices) implemented by your municipality during the reporting period include a full description of the action. Describe actions initiated prior to and continued after the MRP effective date (December 2009), actions initiated after the MRP effective date, and actions planned for future implementation. If a planned action, also include the planned date of implementation. Add rows for actions not listed below as needed. Also identify the dominant source of trash and dominant types of trash removed for each action. To the extent possible, identify the applicable management areas identified on the map created under reporting section C.10.a.iii.

Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
Activities to Reduce Trash from Uncovered Loads	Continued Pre-MRP Actions: City relied on provisions in its existing Solid Waste franchise agreement to cover loads and the Police Department to enforce the vehicle codes for required covered loads. Staff did not track the number of incidents encountered.	Citywide	Waste hauler, scavengers	Trash
	New/Enhanced Post-MRP Actions Initiated/Planned: City Council adopted the revised Stormwater Ordinance with more stringent trash provisions. See Attachment C.10.d.1 for a copy of the revised Stormwater Ordinance. Code Enforcement officer and Clean Water staff will be on the lookout for any uncovered loads.	Citywide		
Anti-littering and Illegal Dumping Enforcement Activities	Continued Pre-MRP Actions: Enforcement of anti-littering was done on reactive basis or during commercial facility inspections. A citation would be issued for non-compliance and followed-up according to the Enforcement Response Plan.	Citywide	Poor housekeeping practices by employees, scavengers	Trash
	New/Enhanced Post-MRP Actions Initiated/Planned: The revised Stormwater Ordinance contains stringent provisions that prohibit scavenging activities, require adequate trash pickup service, and maintain trash enclosures and other litter reduction measures.	Citywide		

C.10.d Summary of Trash Reduction Actions

For each trash reduction action (i.e., control measures and best management practices) implemented by your municipality during the reporting period include a full description of the action. Describe actions initiated prior to and continued after the MRP effective date (December 2009), actions initiated after the MRP effective date, and actions planned for future implementation. If a planned action, also include the planned date of implementation. Add rows for actions not listed below as needed. Also identify the dominant source of trash and dominant types of trash removed for each action. To the extent possible, identify the applicable management areas identified on the map created under reporting section C.10.a.iii.

Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
Improved Trash Bins/Container Management	Continued Pre-MRP Actions: None implemented.	Citywide	Poor housekeeping practices	Trash
	New/Enhanced Post-MRP Actions Initiated/Planned: The revised Stormwater Ordinance requires dumpsters to have lids and stay closed at all times. Public Services managers reviewed adequacy and locations of trash bins in downtown area and made necessary adjustments. In FY 12-13 we added eight additional trash and recycle bins in certain parts of downtown bringing the total to 83 bins.	Citywide		
Creek, Channel, Shoreline Cleanups	Continued Pre-MRP Actions: One creek cleanup event by volunteers (In May).	TMA #1	Homeless encampment, illegal dumping, windblown	Trash, plastic bags, papers, beverage containers
	New/Enhanced Post-MRP Actions Initiated/Planned: One additional creek cleanup event by volunteers (in October) in addition to at least 2 homeless encampment cleanups by municipal staff or contractors	TMA #1		
Area/Jurisdictional-wide Actions				
Single-Use Carryout Bag Policies	Continued Pre-MRP Actions: During past community events, attendees were asked to make a pledge before receiving complementary recyclable bags.	Jurisdiction-wide	Pedestrian litter, windblown from	Single-use plastic bags.

C.10.d ► Summary of Trash Reduction Actions

For each trash reduction action (i.e., control measures and best management practices) implemented by your municipality during the reporting period include a full description of the action. Describe actions initiated prior to and continued after the MRP effective date (December 2009), actions initiated after the MRP effective date, and actions planned for future implementation. If a planned action, also include the planned date of implementation. Add rows for actions not listed below as needed. Also identify the dominant source of trash and dominant types of trash removed for each action. To the extent possible, identify the applicable management areas identified on the map created under reporting section C.10.a.iii.

Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
	<p>New/Enhanced Post-MRP Actions Initiated/Planned: Staff spent considerable time to engage other agencies for a regional single-use carryout bag ban. Unfortunately, there was inadequate support for such regional effort. A few months ago, there were several State legislations for statewide bans that appeared to have a good chance of passing. Unfortunately, the proposed bills got stalled. Preparing and approving an adequate environmental document on our own would require more time than available before the July 1, 2014 deadline.</p> <p>Consequently the City Council approved a Revised Short-Term Trash Reduction plan that increases the trash pickup activities to off-set the potential credit received from the product ban while directing staff to pursue bag ban on our own in FY 2013-2014. Refer to Attachment C.10.d.2 for the Revised Load Reduction Summary.</p>		uncovered dumpsters, homeless encampments	
Polystyrene Foam Food Service Ware Policies	<p>Continued Pre-MRP Actions: None implemented.</p> <p>New/Enhanced Post-MRP Actions Initiated/Planned: See the explanation on the Single-Use Plastic bag ban above.</p>	Jurisdiction-wide	Illegal dumping at public parks and	

C.10.d ► Summary of Trash Reduction Actions

For each trash reduction action (i.e., control measures and best management practices) implemented by your municipality during the reporting period include a full description of the action. Describe actions initiated prior to and continued after the MRP effective date (December 2009), actions initiated after the MRP effective date, and actions planned for future implementation. If a planned action, also include the planned date of implementation. Add rows for actions not listed below as needed. Also identify the dominant source of trash and dominant types of trash removed for each action. To the extent possible, identify the applicable management areas identified on the map created under reporting section C.10.a.iii.

Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
Public Education and Outreach Programs	Continued Pre-MRP Actions: City conducted public outreach events as required by its permit at that time. Each year, we conducted a number of public outreach events, led youth outreach programs and participated in media campaigns.	Jurisdiction-wide	Restaurant/bar patrons, pedestrians, employees	Cigarette butts
	New/Enhanced Post-MRP Actions Initiated/Planned: The City recently launched <i>Cigarette Butt Littering Reduction Campaign</i> to specifically address cigarette butts issue in commercial areas and downtown. Refer to Attachment C.7.b.iii.1 for a complete report of this campaign along with its measurements.			

Section 11 - Provision C.11 Mercury Controls

C.11.a.i ► Mercury Recycling Efforts

List below or attach lists of efforts to promote, facilitate, and/or participate in collection and recycling of mercury containing devices and equipment at the consumer level (e.g., thermometers, thermostats, switches, bulbs).

- The City encourages our residents to properly dispose of mercury-containing device (such as bulbs, thermostats, thermometer and switches) through recycling and/or drop-off at the Central Contra Costa Sanitary District (CCCSD)'s household hazardous waste (HHW) facility in Martinez. The City of Walnut Creek is within the District's service area. Information of the HHW facility is made available at the City's website and the City Hall's public counters. The City of Walnut Creek has no role in the collection of mercury-containing devices and equipment at the consumer level. CCCSD provides the collection service to Walnut Creek residents.
- The City's Clean Water website includes information on recycling of mercury-containing thermostats as an alternate disposal coordinated by the Thermostat Recycling Corporation. The objectives of this non-profit group are to raise awareness of key components of California's mercury thermostat law and to encourage the recycling of waste mercury thermostats. As businesses replace their mercury-containing thermostats, they are asked to return them to a participating TRC collection site. There are no fees for contractors or homeowners to discard thermostats in TRC recycling containers.
- Recycling of mercury-containing devices and equipment is in the checklist for our commercial and industrial facility inspections. During this inspection, City staff or District inspectors verify if the facility has any mercury-containing devices and inform the facility representative the proper disposal methods available. City staff received a training to identify which types of facility, device and equipment containing mercury and other pollutants of concern.

C.11.a.ii ► Mercury Collection

Provide an estimate of the mass of mercury collected through these efforts, or provide a reference to a report containing this estimate.

Summary:

Please refer to the FY 12-13 CCCWP Annual Report for an estimate of the mass of mercury collected through collection and recycling efforts in Contra Costa County.

Mercury Containing Device/Equipment	Total Amount of Devices Collected	Estimated Mass of Mercury Collected
Fluorescent Lamps ⁶² (linear feet)	Not applicable	Not applicable
CFLs ⁶³ (each)	Not applicable	Not applicable
Thermostats ⁶⁴ (each)	Not applicable	Not applicable

⁶² Only linear fluorescent lamps should be included

⁶³ Only compact fluorescent lamps should be included

Thermostats (lbs.)	Not applicable	Not applicable
Thermometers (each)	Not applicable	Not applicable
Switches (lbs.)	Not applicable	Not applicable
Total Mass of Mercury Collected During FY 2011-2012:		

- C.11.b ▶ Monitor Methylmercury**
- C.11.c ▶ Pilot Projects to Investigate and Abate Mercury Sources in Drainages**
- C.11.d ▶ Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.11.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.11.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.11.g ▶ Monitor Stormwater Mercury Pollutant Loads and Loads Reduced**
- C.11.h ▶ Fate and Transport Study of Mercury In Urban Runoff**
- C.11.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**
- C.11.j ▶ Develop Allocation Sharing Scheme with Caltrans**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary:

A summary of countywide CCCWP and regional accomplishments for these sub-provisions are included within the C.11 Mercury Controls section of CCCWP's FY 12-13 Annual Report and/or the BASMAA Regional POC Report.

⁶⁴ Thermostats can be reported by quantity or by pounds. Whichever unit is used, please avoid double-counting.

Section 12 - Provision C.12 PCBs Controls

C.12.a.ii,iii ▶ Ongoing Training

(For FY 10-11 Annual Report and Each Annual Report Thereafter) List below or attach description of ongoing training development and inspections for PCB identification, including documentation and referral to appropriate regulatory agencies (e.g. county health departments, Department of Toxic Substances Control, California Department of Public Health, and the Water Board) as necessary.

Description:

- See the FY 12-13 CCCWP Annual Report for a description of training provided countywide and/or regionally.
- The Central Contra Costa Sanitary District inspectors attended training in the past year to recognize PCBs-containing equipment while performing commercial and industrial facility inspections. They were trained to refer to regulatory agencies as necessary.

C.12.b ▶ Conduct Pilot Projects to Evaluate Managing PCB-Containing Materials and Wastes during Building Demolition and Renovation Activities

C.12.c ▶ Pilot Projects to Investigate and Abate On-land Locations with Elevated PCB Concentrations

C.12.d ▶ Conduct Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices

C.12.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit

C.12.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs

C.12.g ▶ Monitor Stormwater PCB Pollutant Loads and Loads Reduced

C.12.h ▶ Fate and Transport Study of PCBs In Urban Runoff

C.12.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary

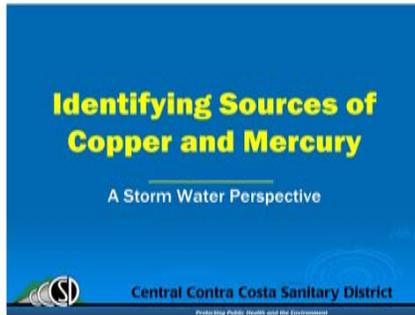
A summary of countywide CCCWP and regional accomplishments for these sub-provisions are included within the C.12 PCB Controls section of the CCCWP's FY 12-13 Annual Report and/or the BASMAA Regional POC Report.

Section 13 - Provision C.13 Copper Controls

C.13.a.iii.(2) ▶ Training, Permitting and Enforcement Activities

(FY 11-12 Annual Report and each Annual Report thereafter) Provide summaries of activities implemented to manage waste generated from cleaning and treating of copper architectural features, including copper roofs, during construction and post-construction including. :

- Development of BMPs on how to manage the water during and post construction
- Requiring the use of appropriate BMPs when issuing building permits
- Educating installers and operators on appropriate BMPs
- Enforcement actions taken against noncompliance



- NPDES Coordinator and Engineering staff attended training conducted by the Central Contra Costa Sanitary District on how to identify sources of copper and mercury. We learned about sources of copper, its various applications and recognized certain conditions of equipment with a higher potential for copper discharge. Training materials were shared with our building inspectors who may encounter certain circumstances (such as corroded pipes) for copper discharge.

- To date, the City of Walnut Creek has not processed any building application with proposed architectural copper elements as part of the building design. If a project applicant proposes to use architectural copper, the application is routed to the NPDES Coordinator for feedback. One applicant for a downtown project proposed to use architectural copper in his building design. After being informed of the requirement to treat such discharge, he abandoned the idea and chose other building materials.
- The use of architectural copper is rare, almost non-existence in Walnut Creek. However, the potential sources of copper in stormwater come from vehicle brake pads, corroded copper pipes, air emissions, improper discharge of pool and/or spa water and copper algacides. Discharge of swimming pool and spa water to the sanitary sewer system is most common, followed by discharge to a landscape area. NPDES Coordinator responded to two referrals from residents about their neighbors attempted to discharge swimming pool waters to the street. In all cases, the waters had yet to be released. The responsible parties were educated on proper methods to discharge pool waters.

C.13.a.iii.(3) ► Evaluation of Effectiveness

(FY 12-13 Annual Report) Evaluate the effectiveness of measures the agency has undertaken to prevent discharge of wastewater to storm drains during the installation, cleaning, treating, and washing of the surface of copper architectural features. The discussion of the effectiveness of these measures should include BMP implementation and may propose additional measures to address this source of pollutants.

Summary:

The City discourages the use of architectural copper. If it is proposed, City staff routes the project to the NPDES Coordinator who then inform the project applicant of potential impacts to water quality from copper discharge and the required best management practices to treat copper runoff. The high cost of materials and the more stringent requirement to treat stormwater runoff are usually enough to discourage such proposal from moving forward.

C.13.c ► Vehicle Brake Pads

Summary:

Refer to the countywide CCCWP's participation with the Brake Pad Partnership (BPP), which is included within the C.13 Copper Controls section of CCCWP's FY 12-13 Annual Report and/or the BASMAA Regional POC Report.

C.13.c.iii ► Water Quality Issues Associated with Automobile Brake Pads

(FY 12-13 Annual Report Only) – Assess status of copper water quality issues associated with automobile brake pads and recommend brake-pad related actions for inclusion in subsequent permits if needed.

Summary:

An assessment of copper water quality issues associated with automobile brake pads and recommend brake-pad related actions for inclusion in subsequent permits is included within the C.13 Copper Controls section of CCCWP's FY 12-13 Annual Report and/or the BASMAA Regional POC Report.

C.13.d.iii ► Industrial Sources Copper Reduction Results

Based upon inspection activities conducted under Provision C.4, highlight copper reduction results achieved among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed.

Summary:

Within the City of Walnut Creek, there are no metal finishers, electroplaters, or semi-conductor manufacturer – all are typical facilities that use copper-containing materials in their manufacturing processes. Certain processes could potentially release droplets of copper-containing solutions into building air exhaust systems and onto building roads and surrounding areas. Potential sources identified for copper in roof deposition include

Permittee Name: City of Walnut Creek

copper chloride etchers and ammonia etchers. District inspectors look for signs of copper deposition at most facilities, ranging from a slight discoloration to a dark blue or deep green deposit. Leaks in exhaust pipes could be seen as localized deposition directly below the pipefitting. Air deposition of exhaust vapors could be seen as plume radiating out from the exhaust pipe. Inspectors look for best management practices (BMPs) implemented on-site such as the use a vent cover, drip pan collection system and/or a scrubber system. For additional inspector training materials, refer to BASMAA Pollutants of Concern (POCs) inspection.

C.13.e ► Studies to Reduce Copper Pollutant Impact Uncertainties

Report on progress of studies being conducted countywide or regionally to reduce copper pollutant impact uncertainties. State below if information is reported in a separate regional report.

Summary:

A summary of the countywide CCCWP and/or regional efforts to develop regional studies to reduce copper pollutant impact uncertainties is included within the C.13 Copper Controls section of the CCCWP's FY 12-13 Annual Report and/or BASMAA Regional POC Report.

Section 14 - Provision C.14 PBDE, Legacy Pesticides and Selenium Controls

C.14.a ► Control Programs for PBDEs, Legacy Pesticides and Selenium Controls

Report on progress of studies being conducted countywide or regionally to characterize the distribution and pathways of PBDEs, legacy pesticides, and selenium. State below if information is reported in a separate regional report.

Summary

A summary of the countywide CCCWP and regional efforts related to the Control Program for PBDEs, Legacy Pesticides and Selenium is included within the C.14 PBDE, Legacy Pesticides and Selenium section of the CCCWP's FY 12-13 Annual Report and/or BASMAA Regional POC Report.

C.14.a.v. ► Control Programs for PBDEs, Legacy Pesticides and Selenium Controls – Load Computation

(For FY 12-13 Annual Report only) Submit a report with information required to compute loading estimates of PBDEs, legacy pesticides and selenium from urban runoff to the Bay.

Summary

Information required to compute loading estimates of PBDEs, legacy pesticides and selenium from urban runoff to the Bay is included within the C.14 PBDE, Legacy Pesticides and Selenium section of the CCCWP's FY 12-13 Annual Report and/or BASMAA Regional POC Report.

C.14.a.vi. ► Control Programs for PBDEs, Legacy Pesticides and Selenium Controls – Control Measures

(For FY 12-13 Annual Report only) Submit a report identifying control measures and/or management practices to reduce impacts from discharges of PBDEs, legacy pesticides or selenium in urban runoff.

Summary

A report identifying control measures and/or management practices to reduce impacts from discharges of PBDEs, legacy pesticides or selenium in urban runoff is included within the C.14 PBDE, Legacy Pesticides and Selenium section of CCCWP's FY 12-13 Annual Report and/or BASMAA Regional POC Report.

Section 15 - Provision C.15 Exempted and Conditionally Exempted Discharges

C.15.b.iii.(1), C.15.b.iii.(2) ► Planned and Unplanned Discharges of Potable Water

Is your agency a water purveyor? Yes No

If **No**, skip to C.15.b.vi.(2):

If **Yes**, Complete the attached reporting tables or attach your own table with the same information. Provide any clarifying comments below.

Comments:

The City of Walnut Creek is informed of any planned discharges related to maintenance activities by both the Contra Costa Water District and the East Bay Municipal Utility District. NPDES Coordinator receives the notification at least two weeks prior to the scheduled discharge. This permit year, there was one planned discharge from the Contra Costa Water District’s Diablo Hills reservoir during the week of November 26, 2012. Because the discharge amount was below the MRP thresholds for notification, the District did not submit a discharge plan to the City. District staff monitored the discharge flow and weather in order not to overwhelm the City’s storm drain system.

C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering

Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:

- Promote conservation programs
- Promote outreach for less toxic pest control and landscape management
- Promote use of drought tolerant and native vegetation
- Promote outreach messages to encourage appropriate watering/irrigation practices
- Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff.

Summary:

- The City promotes several programs to minimize pollutant loading from excess irrigation through its participation at the CCCWP, such as
 - 6th Edition Stormwater C.3 Guidebook promotes to land development professionals landscaping designed to: 1) minimize irrigation and runoff; 2) promote infiltration of runoff where appropriate; and, 3) minimize use of fertilizers and pesticides using pest-resistant plants that are suited to site conditions (e.g., soil and climate).
 - Our Water Our World (OWOW) Program promotes purchasing less toxic alternatives to combating lawn and garden pests.
 - Bay-Friendly Landscaping and Gardening Training and Certification Program promotes to landscapers a variety of measures designed to reduce waste and prevent stormwater pollution.

Permittee Name: City of Walnut Creek

- The City co-funded and was a Steering Committee member of the Contra Costa Green Business Program. The program recognizes businesses that implement sustainable measures such as using drought tolerant plants, mulching, carefully monitoring irrigation schedules and needs, and implementing Integrated Pest Management.
- Refer to the C.2 Municipal Maintenance section of the City of Walnut Creek's FY 12-13 for water conservation measures recently implemented in the public parks and medians.
- Refer to the C.3 New Development and Redevelopment, C.7 Public Information and Outreach and C.9 Pesticide Toxicity Control sections of the City of Walnut Creek's FY 12-13 Annual Report for additional promotional and education efforts done citywide.
- The City of Walnut Creek requires projects that install or replace 2,500 sf. or more of landscaping, fountains, swimming pools or other water features as part of a larger project requiring a City-issued permit, to follow the City's water-efficient landscaping regulations. The premise of this regulation is the reduce water usage through plant selection, soil preparation/amendment, irrigation system and schedule. A verification performed by a certified irrigation auditor is needed to assure the project meets the water efficiency in landscaping.

City of Walnut Creek
FY 12-13 Annual Report

List of Attachments

C.3.h.iv	Change of C.3 Project Ownership
C.3.i	Small Projects and Single Family Homes, Implementation of Prov. C.3.i
C.3.e.vi	LID Feasibility Discussion
C.4.b.i	Business Inspection Plan (2013 revision)
C.4.b.iii.(1)	Potential Facilities List (Master list)
C.4.b.iii.(2)	Planned Facilities to Inspect in FY 13-14
C.4.c	Enforcement Response Plan (2013 revision)
C.4.c.iii.(1)	Facility Inspections Report
C.6.e.iii	Construction Inspections Report
C.7.a	General Notes for Site Development Permits
C.7.b.ii.1	Cigarette Butt Litter Reduction Campaign Final Report
C.7.h	Kids for the Bay Final Report
C.9.d Certificates	IPM Certificates for Western Exterminator
C.9.d Landscaping	Maintenance Services Agreement with Terracare
C.9.d Structural	Maintenance Services Agreement with Western Exterminator
C.9.g	Revised Integrated Pest Management (IPM) Policy and Program
C.9.h	Pest Findings Summary by Locations
C.10.a.iii.1	List of Full Trash Capture Devices
C.10.a.iii.2	Map of Full Trash Capture Devices Location
C.10.a.iii.3	Map of Treatment Areas for BART Station and Surroundings
C.10.a.iii.4	Map of Trash Amount Removed from Full Trash Capture Devices
C.10.b.iii	Summary of Trash Hot Spots Assessment for FY 12-13
C.10.c.1	Map of Trash Management Areas (TMAs)
C.10.c.2	List of Trash Management Areas' Control Measures
C.10.c.3	Map of Treatment Areas for Downtown
C.10.d.1	Stormwater Ordinance (2013 revision)
C.10.d.2	Revised Load Reduction Summary (2013 revision)

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CHANGE OF OWNERSHIP REPORT

(To be completed by the current owner/buyer of subject property)

The property you acquired is subject to the provisions covered in the Stormwater Operation and Maintenance Agreement between owner of this property and the City of Walnut Creek. Please answer all questions in each section, and sign and complete the certification before returning it to the City of Walnut Creek. You may be responsible for the current or upcoming assessment even if you do not receive the invoice.

OWNER/COMPANY NAME		ASSESSOR'S PARCEL NUMBER
CONTACT NAME, TITLE	DAYTIME TELEPHONE NUMBER	EMAIL ADDRESS
PROPERTY NAME	PROPERTY TYPE <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Mixed-Use	
STREET ADDRESS OR PHYSICAL LOCATION OF SUBJECT PROPERTY		CITY, STATE, ZIP CODE
MAILING ADDRESS (IF DIFFERENT)		CITY, STATE, ZIP CODE
DATE OF TRANSFER		

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing and all information hereon, including any accompanying statements or documents, is true and correct to the best of my knowledge and belief.

Signature of Buyer or Corporate Officer

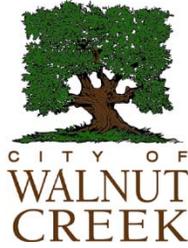
Date

Name of Buyer/Legal Representative/
Corporate Officer (Print Print)

Title

Email Address

Small Projects and Single Family Homes



IMPLEMENTATION OF PROVISION C.3.i

December 2012

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Introduction:

The Federal Clean Water Act requires that storm drain systems to their part to prevent transportation of sediment in run-off to streams, creeks, rivers and bays. The State Regional Water Boards have authority to implement Federal and State Laws and provide regulations in the issuance of permits for discharges into storm sewers. The Bay Area has one permit for the cities surrounding the San Francisco Bay known as the Municipal Regional Permit (MRP). The Permittee's (local cities) have a requirement to enforce the regulations issued under those permits. The last permit had a provision in it that affected small projects and Single Family Homes. Below is an excerpt from the MRP.

From the MRP Fact Sheet:

Provision C.3.i. (Required Site Design Measures for Small Project and Detached Single-Family Homes Projects) introduces new requirements on single-family home projects that create and/or replace 2500 square feet or more of impervious surface and small development projects that create and/or replace > 2500 ft² to <10,000 ft² impervious surface (collectively over the entire project). A detached single-family home project is defined as the building of one single new house or the addition and/or replacement of impervious surface to one single existing house, which is not part of a larger plan of development.

This Provision requires these projects to select and implement one or more stormwater site design measures from a list of six. These site design measures are basic methods to reduce the amount and flow rate of stormwater runoff from projects and provide some pollutant removal treatment of the runoff that does leave the projects. Under this Provision, only projects that already require approvals and/or permits under the Permittees' current planning, building, or other comparable authority are regulated. Hence this Provision does not require Permittees to regulate small development and single-family home projects that would not otherwise be regulated under the Permittees' current ordinances or authorities. Water Board staff recognizes that the stormwater runoff pollutant and volume contribution from each one of these projects may be small; however, the cumulative impacts could be significant. This Provision serves to address some of these cumulative impacts in a simple way that will not be too administratively burdensome on the Permittees. To assist these small development and single-family home projects, this Provision also requires the Permittees to develop standard specifications for lot-scale site design and treatment measures.

Definitions:

Impervious Surface: Surface where water cannot go through to the ground below.

Pervious Surface: Surface or material that will allow water to pass through to the ground below. Wood decks count as pervious surfaces.

New Impervious Area: Sum of New Impervious Surfaces where there were lawn or landscaping or pervious pavers before the project.

Replaced Impervious Area: Sum of existing impervious surfaces where there was a driveway, roof, walkways, patios, pool decks, sheds or other buildings before the project and where an impervious surface will remain after the project.

Detached single-family home project – The building of one single new house or the addition and/or replacement of impervious surface to one single existing house, which is not part of a larger plan of development.

MRP – Municipal Regional Permit, this is the permit issued by the State Regional Water Quality Control Board that allows cities to discharge storm water into creeks, streams, rivers and the San Francisco Bay. The Regional boards ensure cities comply with provisions of State and Federal Clean Water laws.

Processing Applications/Permits

Getting information out at Information Gather phase

When a potential applicant contacts staff, either at the counter or via phone or email, and it appears they may fall under this provision, provide them with the handout from the C.3 Guidebook. This handout is an addendum to the C.3 Guidebook. The addendum contains the steps to creating the Stormwater Control Plan for these projects and details the requirements for the construction and implement of the selected treatment options. If there are still questions, please have them contact Carlton Thompson at cthompson@walnut-creek.org or 925-943-5899 x2220. This guide can be found in the Development Center website (<http://www.walnut-creek.org/citygov/depts/cd/tdc/default.asp>)

Processing the Stormwater Control Plan submittal

The Stormwater Control Plan for these projects consists of a data form, a sketch or site plan with the locations marked for implementation of the implemented options.

1. Review the project data form and check total up the two entries for Total New Impervious Surface and Total Replaced Impervious Surface.
 - a. The project is subject to C.3.i. if the sum of the two entries is between 2,500 SF and 10,000 SF for projects that are not gas stations, auto service, uncovered parking lots or restaurants.
 - b. If the project is a gas station, auto service, uncovered parking lot or restaurant, then a sum between 2,500 SF and 5,000 SF applies. Any sum under 2,500 SF does not require any implementation.
 - c. If the applicant will voluntarily implement, then take the information route it to Carlton.
2. Once the data form is complete, ensure that a measure is selected and the Check off sheet for the selected option is incorporated into the permit plan set. This can be done by stapling the sheets to the plans.
3. After all the other processing of the plans is complete with the applicant, route a copy of the stormwater control plan to Carlton.

FAQ

Question: Do Pools count as impervious surface? Pool decks count, pools or ponds or other water features do not. The reason is they typically can capture an inch of rainfall before

overflowing thereby capturing small rainfalls completely and delaying rainfall into storm drainage systems on larger storms.

Question: If a project replaces less than 2,500 SF do they have to do this? No. They may voluntarily add these measures or they may implement them to comply with other requirements in the building code.

Question: If a person is building a garage and replacing the driveway do they have to do this if it is over 2,500 SF total? Yes. The building and the driveway combined would total more than 2,500 SF even if the driveway doesn't require a permit. The same would be true for building additions and patios. If the applicant puts those items on the plan for the permits, it makes it part of the permit drawings and it must be counted.

Question: Do sidewalks and frontage improvements required by the City count? No.

Question: Is this only for residential projects? No. This provision is for small projects to include single family homes which were previously and specifically excluded. So small changes to commercial properties would require implementation if they fall within zone between 2,500 SF and 10,000 SF created or replace impervious surface. If the commercial use is a gas station, auto service, uncovered parking lot or restaurant, the zone is between 2,500 SF and 5,000 SF. Projects that are larger than the 5,000 SF or 10,000 SF are considered regulated projects and fall under the provisions of C.3.b of the MRP.

References

MRP Provision C.3.i

C.3.i. Required Site Design Measures for Small Projects and Detached Single-Family Home Projects

i. Task Description – The Permittees shall require all development projects, which create and/or replace > 2500 ft² to < 10,000 ft² of impervious surface, and detached single-family home projects,¹⁰ which create and/or replace 2,500 square feet or more of impervious surface, to install one or more of the following site design measures:

- Direct roof runoff into cisterns or rain barrels for reuse.
- Direct roof runoff onto vegetated areas.
- Direct runoff from sidewalks, walkways, and/or patios onto vegetated areas.
- Direct runoff from driveways and/or uncovered parking lots onto vegetated areas.
- Construct sidewalks, walkways, and/or patios with permeable surfaces.³
- Construct bike lanes, driveways, and/or uncovered parking lots with permeable surfaces.³

This provision applies to all development projects that require approvals and/or permits issued under the Permittee's' planning, building, or other comparable authority.

ii. Implementation Level – All elements of this task shall be fully implemented by December 1, 2012.

iii. Reporting – On an annual basis, discuss the implementation of the requirements of Provision C.3.i, including ordinance revisions, permit conditions, development of standard specifications and/or guidance materials, and staff training.

iv. Task Description – The Permittees shall develop standard specifications for lotscale site design and treatment measures (e.g., for roof runoff and paved areas) as a resource for single-family homes and small development projects.

v. Implementation Level – This task may be fulfilled by the Permittees cooperating on a countywide or regional basis.

Due Date for Full Implementation – December 1, 2012.

vi. Reporting – A report containing the standard specifications for lot-scale treatment BMPs shall be submitted by December 1, 2012.

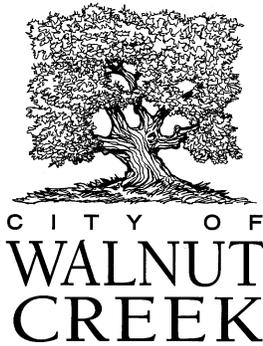
Walnut Creek Muni Code, Title 9, Chapter 16

9-16.105 Stormwater Control Plan Required.

Every application for a development project, including but not limited to a rezoning, tentative map, parcel map, conditional use permit, variance, site development permit, design review, or building permit that is subject to the development runoff requirements in the City's NPDES permit shall be accompanied by a stormwater control plan that meets the criteria in the most recent version of the Contra Costa Clean Water Program Stormwater C. 3. Guidebook

Attachment:

Contra Costa Clean Water Program C.3.i Addendum to Guidebook



INTEROFFICE MEMO

DATE: August 22, 2013

TO: Rinta Perkins

FROM: Carlton Thompson, P.E.

SUBJECT: C.3.e.vi Special Project Narratives 2013 Annual Report

Below are the project narratives for the special projects reported in Table C.3.e.vi of the FY2012-2013 Annual Report. Three projects were reported in a March 11 memo to the Water Board that was under review. Two additional projects are included in this memo: 1500 N. California and 1500 Newell. The 1500 N. California project is currently waiting for a first permit submittal. The 1500 Newell project originally did not proposed Non-LID treatment, but met the criteria, as they finalized the plans Non-LID features were included to mitigate construction and access easement requirements required by Contra Costa Flood Control District around the adjacent box culvert for the San Ramon Creek.

Project Y09-026, “Newell Village”, 1500 Newell Avenue, Category B

1. Final discretionary approval was granted 2/17/10 for the “Newell Village” project which met the criteria for a mixed use Category B special project with 50-percent maximum LID treatment reduction credit. Project is 1.97 acres comprised two 4-story mixed use with retail on the ground floor and 49 condo units above and two levels of underground parking. The site formerly had a 7 story office building and surface parking and small retail building on three adjacent parcels in the heart of downtown Walnut Creek next to Broadway Plaza.
2. The site is broken up in 20 Drainage Management Areas per the Contra Costa Stormwater Guidebook. The 50% area drains to LID and 50% area Non-LID
3. The routing of the drainage has been optimized to provide for the project to obtain certification and optimize the use of LID treatment. LID treatment is provided on the Podium deck via flow through planters.
4. The Project consists of two new mixed use buildings and underground parking covering 92% of the net lot area totaling 57,158 sf. (1.3 acres). The remainder of the site is Las Trampas Creek and Channel.

Project Y11-036, “The Arroyo”, 1250 Arroyo Way, Category C

1. Project is 1.004 acres and will construct 107 apartment units with parking on ground floor, on a previously developed lot with a single story office building and surface parking lot, draining towards Arroyo Way.
2. The site is broken up in 7 Drainage Management Areas per the Contra Costa Stormwater Guidebook. 50.6% of the area drains to LID treatment and 49.4% drains to a Non-LID Kristar Media Filter in a below grade vault at the front of the site.
3. The routing of the drainage has been optimized to provide for the project to obtain certification and optimize the use of LID treatment. LID treatment is provided in flow-through planters and decomposed granite surfacing on native soil around the perimeter of the building.
4. The building covers approximately 74% of the site; the remaining 26% of the site is amenity space around the building back and sides, an interior courtyard is provided above the parking level and other outdoor amenities are provided on the roof. The project is in the flood plain so parking is at grade with units above the flood elevation and flood proofing provided in the garage.

Project Y12-010, “1500 N. California”, 1500 North California Blvd, Category B

1. Final discretionary approval was granted 6/13/13 for the 1500 North California project which met the criteria for a mixed use Category B special project with 75-percent maximum LID treatment reduction credit. Project is 1.2 acres comprised of a parking lot, Scotts Valley Bank Building and an abandoned former restaurant on three adjacent parcels in the heart of downtown Walnut Creek.
2. The site is broken up in 14 Drainage Management Areas per the Contra Costa Stormwater Guidebook. The 35% area drains to LID and 65% area Non-LID
3. The routing of the drainage has been optimized to provide for the project to obtain certification and optimize the use of LID treatment.
4. The Project consists of two new mixed use buildings and underground parking covering 85% of the site totaling 161,510 sf. of space, which contain 141 apartment units, 17,670-sf. of retail space and one level of underground parking structure.

Project Y12-025, Village Walk II Condominium, 1727 Lacassie Avenue, Category C

5. Project is 0.5 acres, is a combination of two single family lots, draining towards the street.
6. The site is broken up in several Drainage Management Areas per the Contra Costa Stormwater Guidebook. The proportion of areas draining to LID and Non-LID are being evaluated.
7. The routing of drainage is under review and has not been optimized.
8. The building covers approximately 60% of the site; the remaining 40% of the site is amenity space around the building back and sides, a short drive way to underground parking and a landscaped frontage. The site will have a large long retaining wall on two sides as the current site sits approximately 6 feet above the street elevation.

Project Y12-031, Cole Terrace Condominium, 1756 Cole Avenue, Category C

1. Project is 0.35 acres, is a vacant lot, draining towards east towards California Blvd.
2. The site is broken up in five Drainage Management Areas per the Contra Costa Stormwater Guidebook. The proportion of areas draining to LID and Non-LID are being evaluated.
3. The routing of the drainage has been optimized to provide for the project to obtain certification and optimize the use of LID treatment.
4. The building covers approximately 80% of the site; the remaining 20% of the site is amenity space around the building back and sides, a short drive way to underground parking and a landscaped frontage. The site will have a large long retaining wall on one sides as the current site sits approximately 4 feet below its uphill neighbor.

Project Y12-064, 1500 Mt Diablo, 1500 Mt Diablo Blvd, Category A

1. Project is 0.5 acres, formerly a city owned uncovered parking lot in the heart of downtown at the corner of Main Street and Mt. Diablo Blvd, and the site drains toward both streets and Commercial Lane.
2. The site is broken up in several Drainage Management Areas per the Contra Costa Stormwater Guidebook. The proportion of areas draining to LID and Non-LID are being evaluated.
3. The routing of drainage is under review and has not been optimized.
4. The building covers approximately 90% of the site; the remaining 10% of the site is public sidewalk and a portion of Commercial Lane. Currently the size of the building presents a site distance issue and staff is working with the applicant to get the building footprint appropriately situated and sized for the location. This site has many subsurface utilities and will present a challenge for vault based Non-LID. The current footprint allows no LID treatment.

Project Y12-066, "The Landing", 207 Ygnacio Valley Road, Category C

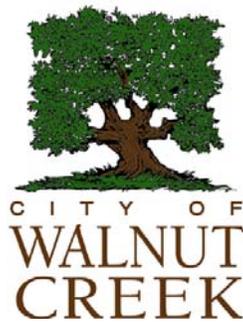
1. Project is 1.2 acres comprised of an vacant lot, 5 single family homes and one 4 plex, site drains toward Ygnacio Valley Road and Lacassie Avenue. The current plan has not been through any public hearings and is subject to many changes.
2. The site is broken up in several Drainage Management Areas per the Contra Costa Stormwater Guidebook. The proportion of areas draining to LID and Non-LID are being evaluated.
3. The routing of drainage is under review and has not been optimized.
4. The building covers approximately 65% of the site; the remaining 35% of the site is landscaping and an area designated for a future pedestrian bridge across Ygnacio Valley Road to the Walnut Creek BART Transit Village. Currently this project is planning to use LID treatment in the landscape areas and no Non-LID treatment facilities have been proposed.

<Signed>

CARLTON THOMPSON, P.E.
Associate Engineer

Document No. 11-CW 02
Original issued: September 2009
Amended: June 26, 2013

INDUSTRIAL AND COMMERCIAL BUSINESS INSPECTION PLAN



June 2013

Prepared by:

Clean Water Program
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925/ 256.3550 (fax)

www.walnut-creek.org/cleanwater

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This industrial and commercial Business Inspection Plan (Plan) is the mechanism the City of Walnut Creek implements to comply with section C.4 Industrial and Commercial Site Controls of the Municipal Regional Permit (MRP) Order No. R2-2009-0074. This Plan is a written inspection plan to outline specific steps the City of Walnut Creek will take to conduct an effective facility stormwater inspection, categorize and prioritize commercial and industrial sites within the City's jurisdiction based on the potential for pollutant exposure and set frequency of inspections to prevent and abate stormwater pollution. This Plan satisfies section C.4.b of the MRP.

1.1 Goal of the Inspection Program

The goal of the inspection program is to reduce pollutant and non-stormwater discharges to the stormdrain system from industrial and commercial businesses through facility inspections and education. To achieve this goal, a multi-faceted approach has been developed to include the following tasks:

1. Identify businesses with high potential to generate stormwater pollution.
2. Develop and implement a systematic inspection program.
3. Develop and distribute educational information to businesses about stormwater issues.
4. Develop an effective enforcement mechanism to achieve compliance with the local stormwater ordinance.

5. Implement a training program to create highly skilled inspectors capable of detecting and identifying pollutants at the source.
6. Conduct focused outreach activities to targeted industrial and commercial sectors.
7. Prepare reports to document inspection activities.
8. Analyze trends and modify the Inspection Plan when necessary to improve the inspection program.

1.2 Inspection Program Organization

The Central Contra Costa Sanitary District (CCCSD) is responsible for conducting stormwater inspections for the City of Walnut Creek. The primarily person for overseeing the inspection program for the City of Walnut Creek is the District's Source Control Supervisor and their number is 925-229-7380.

1.3 Municipal Operations Committee (MOC)

The Contra Costa Clean Water Program (Program) established the MOC to address all Program wide compliance issues related to commercial/industrial stormwater inspection programs in the MRP. The MOC's role is to assist in achieving consistency in inspections, to improve the inspection program, coordinate inspector training and outreach activities and develop educational information for business owners and operators. Recommendations and/or activities planned by the MOC are reported to the Program's Management Committee by Program staff and are implemented by City of Walnut Creek.

IMPLEMENTATION OF THE INSPECTION PLAN

This section provides the mechanism to implement the Inspection Plan.

2.1 Business Identification

A countywide and regional analysis of businesses was conducted during the Program's first permit period (1993-1998). This effort identified a base-line universe of industrial and commercial businesses with high potential to cause stormwater pollution ("Identified/Targeted Business"). In addition, the Program conducted a study and developed a report in 2004 of businesses that generate pollutants of concern. Please refer to the *Pollutants of Concern Source Assessment Report by the Contra Costa Clean Water Program, July 1, 2004*. The City of Walnut Creek annually reviews its business license database by Standard Industrial Code (SIC), and/or POTW permitted facility databases, and/or Hazardous Materials Inspection Facility Database and Notice of Intent listings (NOI), and provision C.4.b.ii of the MRP that lists potential businesses to inspect to keep Identified/Targeted Business listings current and up-to-date.

2.2 Identified/Targeted Business Types and Inspection Frequency

Business types identified as having high potential to cause stormwater pollution in the City's jurisdiction include manufacturing facilities, industrial facilities, food service facilities, vehicle service facilities, retail gas outlets, and nurseries. The municipalities use the Pollutant of Concern (POC) process to assist in evaluating the types of businesses identified as targeted for inspections under this program. Table 2-1 summarizes the business types with the

potential to discharge pollutants of concern. The list of POCs is identified by the Program's *Draft Pollutants of Concern Pollution Prevention and Control Measures Plan, December 2004*. The City of Walnut Creek's goal is to inspect all Identified/Targeted Businesses within its jurisdiction at least once every five (5) years. Table 2-2 describes specific business types that are subject to inspection at more frequent intervals based on several factors. These factors include, but are not limited to pollutants of concern onsite, high personnel turnover rates, facility location proximity to sensitive water bodies, violation history, and high volume of potentially hazardous substances used on a regular basis.

2.3 Inspection Types

Three types of inspections will be conducted – routine inspections, priority inspections and “call-out” inspections. “Routine” inspections are conducted at Identified/Targeted Businesses at a minimum of once every five (5) years. “Priority” inspections are conducted at businesses that require inspections annually to ensure they are operating in compliance with the City of Walnut Creek's Stormwater ordinance. One example of a “priority” inspection is if a business shows evidence of active non-stormwater pollutant discharges during a routine inspection and gets cited with a Notice of Violation (described in subsequent section), it is subject to “priority” inspection at least once the following year after compliance is achieved. “Call-out” inspections are conducted as needed following reported or referred non-stormwater discharge or pollutant exposure. Table 2-2 describes the types of inspection that are performed.

2.4 Facility Inspections

Facility inspections are conducted to determine the business is complying with local stormwater ordinance and the MRP requirements. Inspections shall include but are not limited to the following:

- Prevention of stormwater runoff pollution or illicit discharge by implementing appropriate BMPs;
- Visual observation for evidence of unauthorized discharges, illicit connections, and potential discharge of pollutants to stormwater;
- Noncompliance with the City's ordinance and the MRP; and
- Verification of coverage under the Industrial General Permit, if applicable.

An inspector designated by the City will visit a business facility. The inspector will provide identification and review the business operation, current documentation of employee stormwater training, maintenance and discharge practices with the on-site facility representative. The inspector will interview the business staff and conduct a visual inspection to evaluate the potential for stormwater pollution to occur and to determine if the operations are complying with the City's Stormwater ordinance. The following areas are inspected, at a minimum:

- A. Outdoor process/manufacturing areas;
- B. Outdoor material storage areas;
- C. Outdoor waste storage and disposal areas;
- D. Outdoor vehicle and heavy equipment storage and maintenance areas;
- E. Outdoor parking areas and access roads;

- F. Outdoor wash areas;
- G. Work practices from indoor areas that can either drain to outdoor areas (e.g. hosing indoor floors) or be discharged to outside areas (e.g. dumping mop water);
- H. Stormwater conveyance system maintenance;
- I. Emergency response practices (e.g. hazardous waste spill response); and
- J. Other areas (such as loading and unloading facilities, warehouse facilities and rooftop downspouts).

If any problems or areas of concern are identified, the inspector will notify the facility representative and discuss potential solutions. If a stormwater violation is identified, the inspector will notify the facility representative in writing using one of the enforcement documents identified below. This enforcement document will also be used to instruct the representative to take corrective action and to establish a correction schedule to solve the problem or violation. If an active discharge is observed the inspector may collect samples and have them analyzed for appropriate parameters. The inspector may also take photographs to document violations and obtain copies of documents as needed to record the compliance status of the business with City's Stormwater ordinance. An exit interview is conducted with the facility representative following each inspection.

Individual inspections are documented using the Stormwater Inspection Report Form (Appendix 2-1) or its equivalent.

2.5 Education

Inspectors distribute and discuss appropriate educational and BMP materials with the facility representative during an inspection. These materials will serve a dual purpose - to educate businesses and provide a narrative standard that may be utilized in cases where enforcement of ordinances is required. Distribution of educational materials is documented on the inspection form. Education of the City's stormwater management program is ongoing from the initial inspection through any potential enforcement actions.

2.6 Enforcement

Enforcement protocol is explained in the City of Walnut Creek's **Enforcement Response Plan** (ERP). Please refer to this document for specific enforcement guidance that the City conducts when a facility is in violation with stormwater regulation.

2.7 Inspector Training

The City of Walnut Creek will conduct annual training whether through local efforts or through the Program's workshops to ensure effective and consistent inspections. This training will include all training topics required by the MRP and may be conducted by industry representatives, inspectors from sister agencies and informational updates from stormwater inspectors at various agencies. Additional training on new regulations is conducted as needed. The Program's training and workshops are planned and coordinated by the MOC. Inspectors may also attend in house training, regional conferences, etc., as appropriate to improve their skills.

2.8 Industry Outreach

The City of Walnut Creek will conduct outreach activities to target businesses that are potential stormwater polluters and educate facility owners/operators about stormwater regulations and how stormwater pollution can be minimized. Such outreach activities may be conducted for individual businesses or a group of businesses. The City may also participate in Program activities that target specific industry groups. For example, the Program works with the Green Business Program that provides certification for businesses that goes beyond compliance with stormwater and other environmental regulations.

2.9 Reporting

The City of Walnut Creek will report its inspection activities on an annual basis in the City's annual report which is submitted to the Water Board, and will also be used to periodically evaluate the inspection program. The City will include in their annual report as required in the MRP: a list of facilities scheduled for inspection during the current fiscal year and a database of all facilities inspected including the name and address of the business and local business operator, a brief description of business activity including SIC code, inspection priority and inspection frequency, and if coverage under the Industrial General Permit is required.

The goal of the stormwater inspection program is to reduce pollutants and non-stormwater discharges to the stormdrain system from industrial and commercial businesses through facility inspections and education. This Plan is used as a framework to implement the inspection program. If necessary, modifications to this Plan are made annually.

Table 2-1
BUSINESSES TYPES WITH THE POTENTIAL TO DISCHARGE
POLLUTANTS OF CONCERN

Pollutant of Concern (POCs)	Businesses with the Potential to Discharge POC
Chlordane	Commercial retail, contaminated sites.
Copper	Architectural applications, discharges from pools, spas, and fountains, copper-based pesticide applications, metal finishing and electroplating facilities, automobile brake pad debris (auto bodies), vehicle dismantlers and scrap yards, construction site soil erosion, vehicle services, mobile cleaners.
DDT (dichlorodiphenyltrichloroethane)	Improper disposal of unused stocks of pesticide products, contaminated sites.
Diazinon	Improper disposal of unused stocks of pesticide products, contaminated sites.
Dieldrin	Improper disposal of unused stocks of pesticide products, contaminated sites.
Dioxin	Wood and trash burning facilities, refineries, current and historic medical and municipal waste incineration facilities, nurseries and other facilities that have herbicides.
Mercury	Industrial buildings, dental offices, metal finishing and electroplating facilities, crematories, cement processing, secondary steel smelters, petroleum refineries emissions, household hazardous waste facilities.
Nickel	Metal finishing and electroplating facilities, soil erosion from construction sites.
PCBs (polychlorinated biphenyls)	Facilities with PCB-laden materials and equipment on site.
Sediment	Nurseries, quarries, masonries, construction sites.

TABLE 2-2
INSPECTION FREQUENCY BY BUSINESS TYPE

Inspection Frequency				
Business Type	Annual	1-2 Years	2-3 Years	5 Years
Notice of Intent (NOI) Filers	X			
Community/Commercial Pools				X
Priority Inspection (to ensure business maintains compliance after prior citation)	X			
Pretreatment Permitted Facilities	X			
Vehicle Service Facilities (General)				
Oil Change Shops				X
Auto Body Shop w/ or w/o wash pad				X
Fleet Operations				X
Retail Car Washes				X
Food Service Facilities				
Fast Food Restaurants				X
Full Service Food Restaurants				X
Embedded Food Services (cafeteria, deli, etc.)				X
Grocery Stores				X
Retail Gas Outlets				X
Plant Nurseries				X
Golf Courses (Food/Vehicle Operations/Grounds)				X

TABLE 2-2 (cont.)
INSPECTION FREQUENCY BY BUSINESS TYPE

Business Type	Annual	1-2 Years	2-3 Years	5 Years
Manufacturing Facilities				X
Cement & Asphalt Batch Plants				X
Corporation Yards				X
Auto Dismantlers				X
Special Study Areas/Projects		X		
Other				

TABLE 2-3
SUMMARY OF INSPECTION TYPES

Inspection Type	Minimum frequency
“Routine” Inspection	Once every 5 years
“Priority” Inspection	Annually (for following up on enforcement actions until compliance is achieved; then once every 5 years or a ‘routine’ inspection)
“Call-out” Inspection	As needed

APPENDIX 2-1: Master Database of Facilities for Inspection

APPENDIX 2-2

Stormwater Inspection Report

Inspection date

Facility name	Site address	City	Zip code

Primary contact name and title	Phone number	Inspector name

Secondary contact name and title	Phone number	Inspector name

Property owner	Mailing address	City	Zip code

City permit number	SIC code	Parcel #	Stormwater facility type <input type="checkbox"/> Residential <input type="checkbox"/> Restaurant <input type="checkbox"/> Vehicle Service Facility <input type="checkbox"/> Other (see below)
	SIC code		
# of employees	Days of operation	Hours of operation	

Type of business or operation / major activity

Inspection type <input type="checkbox"/> Routine <input type="checkbox"/> Investigation / call-out <input type="checkbox"/> Enforcement follow-up or priority inspection	Enforcement action <input type="checkbox"/> Warning Notice <input type="checkbox"/> Notice of Violation <input type="checkbox"/> Referral Notice (note referral agency): _____	#	Follow-up inspection required? <input type="checkbox"/> Yes <input type="checkbox"/> No
			Sample collected? <input type="checkbox"/> Yes <input type="checkbox"/> No

Site Map (optional): Sketch inspection site showing major site features, e.g.; buildings, outdoor storage areas, storm drain inlets, creeks, illicit discharge / connection location, etc.

Initial observations / changes since last inspection:

Stormwater Permit Status (choose one only):

- Facility has filed NOI. WDID # _____
 Does the facility have a SWPPP?
 If yes: Is the SWPPP being implemented?
 Is self-monitoring being implemented?
 Has the facility self-certified no exposure?
- Facility is not covered and does not appear to need coverage.
- Facility not covered but may require coverage.
- Facility has an individual NPDES permit.

- Yes No Refer to RWQCB
- Yes No
- Yes No
- Yes No

Permit # _____

Stormwater Inspection:

Illicit connections discovered? If Yes, describe under Deficiencies / Observations							<input type="checkbox"/> Yes <input type="checkbox"/> No	
Areas of Activity	N/A	BMPs				Pollutant exposure	Illicit discharge	Deficiencies / Observations Enter code for Pollutant Type in boxes below and briefly describe. (Additional space on back page)
		Any in place?		Appear Effective?				
		Yes	No	Yes	No			
INDOORS								
a. floor cleaning							<input type="checkbox"/> <input type="checkbox"/>	
b. equipment cleaning							<input type="checkbox"/> <input type="checkbox"/>	
c. manufacturing, residues and spills							<input type="checkbox"/> <input type="checkbox"/>	
OUTDOORS								
a. outdoor process/mfg areas							<input type="checkbox"/> <input type="checkbox"/>	
b. outdoor material storage areas							<input type="checkbox"/> <input type="checkbox"/>	
c. outdoor waste storage/disposal areas							<input type="checkbox"/> <input type="checkbox"/>	
d. outdoor vehicle and heavy equipment storage.							<input type="checkbox"/> <input type="checkbox"/>	
e. outdoor parking areas and access roads							<input type="checkbox"/> <input type="checkbox"/>	

Areas of Activity	N/A	BMPs				Pollutant exposure	Illicit discharge	Deficiencies / Observations Enter code for Pollutant Type in boxes below and briefly describe. (Additional space on back page)
		Any in place?		Appear Effective?				
		Yes	No	Yes	No			
f. outdoor wash areas							<input type="checkbox"/> <input type="checkbox"/>	
g. outdoor drainage from indoor areas							<input type="checkbox"/> <input type="checkbox"/>	
h. other (describe)							<input type="checkbox"/> <input type="checkbox"/>	

Pollutant Type: (enter number in boxes above - use more than one code if necessary)

- | | | |
|---------------------------|----------------------|--------------------------------|
| 1. Construction materials | 4. Automotive fluids | 7. Yard waste |
| 2. Sewage | 5. Fuels | 8. Litter |
| 3. Food waste | 6. Hazardous waste | 9. Other (specify next to box) |

Additional Deficiencies / Observations:

Educational materials distributed:	
Quantity	Type
_____	_____
_____	_____
_____	_____
_____	_____

APPENDIX 2-2(cont.)

Instructions for completing the Stormwater Inspection Report

Inspection Report Field	Instructions
Inspection Date	Write the date of the inspection.
Facility Name	Write the name of the facility.
Site Address	Write the street address of the site.
City	Write the city the site is located.
Zip Code	Write the zip code of the site.
Primary contact name and title	Write the name and title of the primary contact at the site.
Phone number	Write the phone number of the primary contact.
Inspector name	Write the name of the inspector that met with the primary contact.
Secondary contact name and title	If applicable, write the name and title of a secondary contact at the site. Secondary contact is the contact person when the primary contact is not available
Phone number	Write the phone number of the secondary contact.
Inspector name	If applicable, write the name of a second inspector that met with <i>either</i> contact persons.
Property owner	If different from the primary or secondary contact person, write the name of the property owner. OR indicate whether the property owner is either the primary or secondary contact.
Mailing address, City, Zip code	Write the mailing address, city, and zip code of the property owner if different from the site address.
City Permit number	To be used by city staff to indicate a permit number such as a business license, etc.
SIC code (two fields)	Write the SIC code(s) that best describes the <i>activities</i> conducted at the site.
Parcel #	Write the county assessor's parcel number of the site.
# of employees	Write the total number (or range) of employees that work at the site.
Days of operation	Write the days (Sunday through Saturday) the site is in operation.
Hours of operation	Write the range of hours the site is in operation; include <i>all</i> shifts.
Stormwater facility type	Check <i>one</i> of the following boxes:
Residential	- the site of the inspection is residential (in response to an illicit discharge investigation or call-out)
Restaurant	- the site is a food service facility ¹ or restaurant
Vehicle Service Facility	- the site is a vehicle service facility
Other (see below)	- the site is not one of the other three previous selections; describe the type of business in the "Type of business or operation / major activity" field below

¹ This can include other commercial facilities that also provide food service (e.g. hotel).

Instructions for completing the Stormwater Inspection Report (continued)

Inspection Report Field	Instructions
Type of business or operation / major activity	Describe the business activity (if not residential, vehicle service, or a restaurant).
Inspection type	Check <i>one</i> of the following boxes:
Routine	- the inspection is the routine, regularly scheduled inspection
Investigation / call-out	- the inspection is in response to an illicit discharge report or referral call (from the public, another agency, another department, etc.)
Compliance verification	- the inspection is a follow-up to confirm the site's progress since the last inspection
Enforcement follow-up (1-year)	- the inspection is the next year follow-up at a site with enforcement activities during the last inspection
Enforcement action	Check <i>all</i> of the boxes that apply:
Warning Notice	- the site is issued a Warning Notice
Notice of Violation	- the site is issued a Notice of Violation
Referral Notice (note referral agency)	- the inspection report or a separate referral notice should be referred to another regulatory agency (e.g., Regional Board, POTW, HazMat, Fire Department, etc.) Note the primary referral agency.
#	Indicate the number that identifies the enforcement action.
Follow-up inspection required?	Check whether or not a follow-up inspection is required. Enforcement follow-up is documented on the Warning Notice or Notice of Violation.
Sample collected?	Check whether or not a sample was taken. (e.g., stormwater discharge, process discharge, an unidentified non-stormwater discharge)
Sample no.	Describe the identifying sample number for future reference.
Initial observations / changes since last inspection	Indicate whether there have been any changes to the site's status of compliance since the last inspection. For example, if this is a follow-up inspection, were the BMPs effective? Were the requirements implemented? has the facility achieved compliance? Write any comments, notes, observations, or recommendations.
Site map	This is optional but could be used to record the map site features. Recording the location of illicit connections (if known) may be useful for follow-up inspections.

Instructions for completing the Stormwater Inspection Report (continued)

Inspection Report Field		Instructions
Stormwater Permit Status		Check one of the following boxes:
Facility has filed NOI.		- the site has submitted a Notice of Intent (NOI) to comply with the California Industrial General Permit See <i>Additional Instructions on NOI Facilities</i> below.
Facility is not covered and does not appear to need coverage.		- the facility <u>does not</u> appear to fit under one of the eleven industrial categories that must obtain coverage under a permit for stormwater discharges
Facility is not covered but may require coverage.		- the facility <u>does</u> appear to fit under one of the eleven industrial categories that must obtain coverage under a permit for stormwater discharges; AND - has not filed a NOI or obtained coverage under an individual permit Check “Yes” in “Referral to RWQCB” below.
Facility has an individual NPDES permit; Permit # ²		- the facility has obtained an individual stormwater permit write the permit number.
Referral to RWQCB?		Check whether or not the stormwater inspection report should be forwarded to Regional Board staff.
Additional Instructions on NOI Facilities³ - If the facility has filed a NOI, complete the following:		
WDID# ²		Write the waste discharger identification number (WDID). The WDID appears at the top of all correspondence from the State or Regional Boards (e.g., annual report forms, invoice for annual permit fee).
Does the facility have a SWPPP?		Indicate whether or not the facility has developed a SWPPP. If the facility does not have a SWPPP, check “Yes” in “Referral to RWQCB” below.
If yes: (the facility has a SWPPP)		Answer <i>both</i> of the following questions:
Is the SWPPP being implemented?		Indicate whether or not the facility is <i>implementing</i> its SWPPP. If the facility does not implement its SWPPP, check “Yes” in “Referral to RWQCB” below. Briefly describe in “Additional Observations / Notes” which portion of the SWPPP the facility does not implement.
Is self-monitoring being implemented?		Indicate whether or not the facility conducts self-monitoring. Self-monitoring includes: non-stormwater discharge visual observations; stormwater visual observations; and stormwater sampling. Only check “Yes” if facility conducts <u>all three</u> parts of the self-monitoring. If the facility does not conduct any part of the self-monitoring, check “Yes” in “Referral to RWQCB” below. Describe in “Additional Observations / Notes” which self-monitoring component the facility does not implement.
Has the facility self certified no exposure?		Indicate whether or not the facility has applied for a stormwater sampling exemption by certifying the facility has no pollutant exposure to stormwater.

² The inspector can request the site contact telephone the inspector with the WDID or permit number within a certain time period.

³ Note the CCCWP inspector has no legal authority to enforce the Industrial General Permit. The coordination of information between the CCCWP and Regional Board staff on NOI facilities are currently under development. These instructions provide guidance but may change at a later date.

Instructions for completing the Inspection Report (continued)

Inspection Report Field		Instructions
Illicit connections discovered?		Check Yes or No depending on whether an illicit connection to the storm drain was discovered. Further descriptive information should be included in Deficiencies / Observations.
Indoor/Outdoor Areas of Activity		Respond to each activity area listed. Either check “N/A” or complete the “BMP” and “Type of Discharge” information.
	N/A - Not Applicable	Check box if the site does not have that activity area. Go to the next activity area. OR Check box if there is no reasonable potential for pollutant discharge to the storm drains from this area. Go to the next activity area.
	Best Management Practice - BMP	For each activity area at the site, answer the first question (“In Place?”). Answer the second question (“Effective?”) only if the answer to the first question is “Yes”.
	In place?	- Does the facility appear to implement BMPs that prevent pollutant discharge to stormwater? Check “Yes” or “No”.
	Appear effective?	- If the facility does implement BMPs, do the BMPs appear to be effective at preventing pollutant discharge to stormwater? Check “Yes” or “No”.
	Type of Discharge	Describe the type(s) of pollutant discharge from each applicable activity area.
	Pollutant exposure	Check if the activity may lead to a pollutant discharge to the storm drain because pollutants are exposed to stormwater runoff.
	Illicit discharge	Check if the pollutant discharge to the storm drain is a non-stormwater discharge which is not exempted by ordinance. ⁴ Indicate under Deficiencies / Observations whether or not the non-stormwater discharge was occurring at the time of the inspection.
Deficiencies / Observations and Additional Deficiencies / Observations		Continue any comments from “Initial observations / changes since last inspection” field from page 1. Write any deficiencies noted, comments, notes, observations, recommendations. Indicate the pollutant type in the box.
Educational materials distributed		Indicate the quantity and type (title) of the educational materials given out during the inspection.

⁴ Non-stormwater discharges which are conditionally exempted (please refer to the NPDES permit for specific criteria) include: discharges in compliance with an NPDES permit; properly managed water line flushing and other discharges from potable water sources; landscape irrigation and lawn watering; irrigation water; diverted stream flows; groundwater infiltration to storm drains; uncontaminated pumped groundwater percolation and footing drains; water from crawl space sumps; air conditioning condensate; springs; individual residential car washing; flows from riparian habitats and wetlands; dechlorinated swimming pool discharges; and flows from firefighting.

Potential Facilities List
City of Walnut Creek

Attachment C.4.b.iii.(1)

Name	Address	City	Program Category
Atria Montego Heights	1400 MONTEGO Drive	Walnut Creek	Assisted Living
Atria Valley View	1228 ROSSMOOR Parkway	Walnut Creek	Assisted Living
Byron Park Retirement	1700 TICE VALLEY Blvd	Walnut Creek	Assisted Living
Care Center of Roosmoor	1224 ROSSMOOR Parkway	Walnut Creek	Assisted Living
Carnelian I	2380 WARREN Road	Walnut Creek	Assisted Living
Harmony Home Care	1621 THIRD Ave	Walnut Creek	Assisted Living
Heatherwood	1315 MT PISGAH Road	Walnut Creek	Assisted Living
Heritage Pointe Senior Apartment Homes	1785 SHUEY Ave	Walnut Creek	Assisted Living
Kensington Place	1580 GEARY Road	Walnut Creek	Assisted Living
Manor Care	1975 TICE VALLEY Blvd	Walnut Creek	Assisted Living
Manor Care Cafeteria	1226 ROSSMOOR	Walnut Creek	Assisted Living
Sunrise Assisted Living	2175 YGNACIO VALLEY Road	Walnut Creek	Assisted Living
Tiffany Court	1866 SAN MIGUEL Drive	Walnut Creek	Assisted Living
Walnut Creek Willows Assisted Living	2015 MT DIABLO Blvd	Walnut Creek	Assisted Living
Arties Countrywood Lounge	2068 TREAT Blvd B	Walnut Creek	Bar Only
Club 1220	1220 PINE Street	Walnut Creek	Bar Only
Ol Beercafe and Bottleshop	1541 GIAMMONA Drive	Walnut Creek	Bar Only
Spoontonic Lounge	2580 N MAIN Street	Walnut Creek	Bar Only
Cooks Collision	1414 PINE Street	Walnut Creek	Body Shop
Cooks Collision	2659 N MAIN Street	Walnut Creek	Body Shop
Dent Wizard	1300 PINE Street	Walnut Creek	Body Shop
Dent Wizard	1301 PARKSIDE Drive	Walnut Creek	Body Shop
E-Tech Collision	2141 N BROADWAY	Walnut Creek	Body Shop
Jim's California Auto Body, Inc.	2645 N MAIN Street	Walnut Creek	Body Shop
Mike Rose's Auto Body, Inc.	2140 N BROADWAY Blvd	Walnut Creek	Body Shop
Mike Rose's Auto Body, Inc.	2288 N MAIN Street	Walnut Creek	Body Shop
Miracle Auto Painting	1075 BOULEVARD Way	Walnut Creek	Body Shop
New Colors Automotive	1435 PINE Street	Walnut Creek	Body Shop
Parker Robb Collision Center Body Shop	1750 LOCUST Street	Walnut Creek	Body Shop
Enterprise Rent - A - Car	2679 N MAIN Street	Walnut Creek	Car Rental
Hertz	2042 N MAIN Street	Walnut Creek	Car Rental
Autopia Car Wash	2172 N MAIN Street	Walnut Creek	Car Wash/Det.
Cooks Collision	1367 PINE Street	Walnut Creek	Car Wash/Det.
Elegant Auto Detailing	1507 THIRD Ave	Walnut Creek	Car Wash/Det.
Lil Bear Car Wash	604 YGNACIO VALLEY Road	Walnut Creek	Car Wash/Det.
Mercedes Benz of Walnut Creek	1300 PINE Street	Walnut Creek	Car Wash/Det.
ProntoWash Autospa	1270 BROADWAY PLAZA	Walnut Creek	Car Wash/Det.
Walnut Creek Car Wash	2965 N MAIN Street	Walnut Creek	Car Wash/Det.
Walnut Creek Honda Detail Center	1410 ARROYO Way	Walnut Creek	Car Wash/Det.
Meribeth's	1606 LOCUST	Walnut Creek	Catering-Bus.
CCCSD - CSO	1250 SPRINGBROOK Road	Walnut Creek	CCCSD
CCCSD - Vehicle Shop	1266 SPRINGBROOK Road	Walnut Creek	CCCSD
Accent European Kitchen & Bath	1571 BOTELHO Drive	Walnut Creek	Commercial
Animal Crackers	1541 PALOS VERDES MALL	Walnut Creek	Commercial
Animal Rescue Foundation	2890 MITCHELL Drive	Walnut Creek	Commercial
Art Form Custom Framing	1563 BOTELHO Drive	Walnut Creek	Commercial
Artistic Stone Kitchen & Bath	1310 S CALIFORNIA Blvd	Walnut Creek	Commercial
Barbeque Galore	1539 BOTELHO Drive	Walnut Creek	Commercial
Beauty Source	1545 BOTELHO Drive	Walnut Creek	Commercial
Build-Tek	1528 SECOND Ave	Walnut Creek	Commercial
C & L Lawnmower	2327 BOULEVARD Circle	Walnut Creek	Commercial
C&M Party Props	1942 MT DIABLO Blvd	Walnut Creek	Commercial
Cats A Groomin	1812 TICE VALLEY Blvd	Walnut Creek	Commercial
Century 14	1201 LOCUST Street	Walnut Creek	Commercial
City of Walnut Creek Reprographics	511 LAWRENCE Way	Walnut Creek	Commercial

Potential Facilities List
City of Walnut Creek

Attachment C.4.b.iii.(1)

Club Sport Valley Vista	3737 VALLEY VISTA Road	Walnut Creek	Commercial
Countrywood Florist	2054 TREAT Blvd	Walnut Creek	Commercial
Elite Nail Spa	1863 YGNACIO VALLEY Road	Walnut Creek	Commercial
Escuela Plaza	LOCUST Street	Walnut Creek	Commercial
ez Nails & Spa	1485 NEWELL Ave	Walnut Creek	Commercial
Flower Bowl	2325 BOULEVARD Circle	Walnut Creek	Commercial
Forget Me Not Flowers	1402 N MAIN Street	Walnut Creek	Commercial
Hall Equities Group	1855 OLYMPIC Blvd	Walnut Creek	Commercial
Kaiser Data Center	25 N VIA MONTE Blvd	Walnut Creek	Commercial
Kinko's	1909 MT DIABLO Blvd	Walnut Creek	Commercial
M Sport Motors	2599 N MAIN Street	Walnut Creek	Commercial
Main Street Plaza	1295 S MAIN Street	Walnut Creek	Commercial
Nextcycle Recycling	790 BANCROFT Road	Walnut Creek	Commercial
North Main Pet Lodge	2818 N MAIN Street	Walnut Creek	Commercial
Pacific Medical	190 N WIDGET Lane	Walnut Creek	Commercial
Rivendell Bicycle Works	2040 N MAIN Street #19	Walnut Creek	Commercial
SAN MIGUEL CENTER	1250 NEWELL Ave	Walnut Creek	Commercial
Security Public Storage	2690 N MAIN Street	Walnut Creek	Commercial
Sequoia Surgical Pavilion	2405 SHADELANDS Drive	Walnut Creek	Commercial
Signworks	1539 THIRD Ave #A	Walnut Creek	Commercial
Site for Sore Eyes	1599 BOTELHO Drive	Walnut Creek	Commercial
Sports Basement	1881 YGNACIO VALLEY Road	Walnut Creek	Commercial
Thirteen	1525 LOCUST Street	Walnut Creek	Commercial
Valley Cab Company	1339 PINE Street F	Walnut Creek	Commercial
Valley Glass Company	1177 BOULEVARD Way	Walnut Creek	Commercial
Walgreens	2900 N MAIN Street	Walnut Creek	Commercial
Walnut Creek Customs	2016 N MAIN Street	Walnut Creek	Commercial
Walnut Creek Sports And Fitness Club	1908 OLYMPIC Blvd	Walnut Creek	Commercial
Wells Fargo Bank - Building A	1350 MONTEGO Drive	Walnut Creek	Commercial
Wells Fargo Bank - Building B	1250 MONTEGO Drive	Walnut Creek	Commercial
Wells Fargo Bank - Building C	1200 MONTEGO Drive	Walnut Creek	Commercial
Bohannon Concrete	1561 THIRD Ave	Walnut Creek	Contractor
Engineered Soil Repairs, Inc.	1267 SPRINGBROOK Road	Walnut Creek	Contractor
Cardinal Dental Laboratory	1844 SAN MIGUEL Drive 315	Walnut Creek	Dental Lab
Hockel Dental Laboratory	2651 OAK GROVE Road	Walnut Creek	Dental Lab
Kainos Dental Laboratory	1844 SAN MIGUEL Drive 308B	Walnut Creek	Dental Lab
Millennium Dental Laboratory	2021 YGNACIO VALLEY Road A1	Walnut Creek	Dental Lab
American Dry Cleaning	2400 OLYMPIC Blvd 8	Walnut Creek	Dry Cleaner
AmeriClean Cleaners	1545 PALOS VERDES MALL	Walnut Creek	Dry Cleaner
Classic Cleaning	1350 MT DIABLO Blvd	Walnut Creek	Dry Cleaner
Dutch Girl Cleaners	1950 MT DIABLO Blvd	Walnut Creek	Dry Cleaner
Five Star Cleaners	1950 MT DIABLO Blvd 2	Walnut Creek	Dry Cleaner
Herald Cleaners	1525 CYPRESS Street	Walnut Creek	Dry Cleaner
Hosanna 1 Hour Cleaners	1280 NEWELL Ave C	Walnut Creek	Dry Cleaner
Major Town Cleaners	2918 N MAIN Street	Walnut Creek	Dry Cleaner
Marshall Steel Cleaners	1297 PARKSIDE Drive	Walnut Creek	Dry Cleaner
Min's Cleaners	1661 BOTELHO Drive 160	Walnut Creek	Dry Cleaner
New Fashion Cleaners	581 YGNACIO VALLEY Road	Walnut Creek	Dry Cleaner
Norge Valley Cleaners	1557 PALOS VERDES MALL	Walnut Creek	Dry Cleaner
Premium Cleaners	1865 YGNACIO VALLEY Blvd	Walnut Creek	Dry Cleaner
Sparklizing Cleaners	1958 TICE VALLEY Blvd	Walnut Creek	Dry Cleaner
St Paul Cleaners	1381 E NEWELL Ave	Walnut Creek	Dry Cleaner
Varella Cleaners	2857 YGNACIO VALLEY Road	Walnut Creek	Dry Cleaner
Vogue Cleaners	1256 CIVIC Drive	Walnut Creek	Dry Cleaner
Vogue Cleaners	1552 NEWELL Ave	Walnut Creek	Dry Cleaner
Lindsay Wildlife Museum	1931 FIRST Ave	Walnut Creek	Education

Potential Facilities List
City of Walnut Creek

Attachment C.4.b.iii.(1)

All Area Towing	1520 THIRD Ave	Walnut Creek	Fleet Operations
Budget Car and Truck Rental	2654 N MAIN Street	Walnut Creek	Fleet Operations
California Army National Guard	1800 CARMEL Drive	Walnut Creek	Fleet Operations
PG&E Walnut Creek General Construction Yard	1232 BOULEVARD Way	Walnut Creek	Fleet Operations
United States Postal Service Vehicle Maintenance Facility	2070 N BROADWAY	Walnut Creek	Fleet Operations
1515 Restaurant Lounge	1515 N MAIN Street	Walnut Creek	Food Service
1990 Cafeteria	1990 N CALIFORNIA Blvd #140	Walnut Creek	Food Service
360 Gourmet World Grill	1558 NEWELL Ave	Walnut Creek	Food Service
A Sweet Affair Bakery	1815 YGNACIO VALLEY Road #F	Walnut Creek	Food Service
Ajisai Japanese Grill	2300 N MAIN Street	Walnut Creek	Food Service
Ajsai Japanese Grill	2300 N MAIN	Walnut Creek	Food Service
Alborz Persian Cuisine	1829 MT DIABLO Blvd	Walnut Creek	Food Service
All Star Donuts	2054 TREAT Blvd A	Walnut Creek	Food Service
Applebee's	2819 YGNACIO VALLEY Road	Walnut Creek	Food Service
Auntie Ann's Pretzels	627 CAPWELL Lane	Walnut Creek	Food Service
Babalou's Mediterranean	1645 BONANZA Street	Walnut Creek	Food Service
Babushka European Restaurant & Deli	1475 NEWELL Ave	Walnut Creek	Food Service
Bagel Street Café	2975 YGNACIO VALLEY Road	Walnut Creek	Food Service
Baja Fresh	1251 S CALIFORNIA	Walnut Creek	Food Service
Black Bear Diner	700 BANCROFT Road	Walnut Creek	Food Service
Blush Organic Yogurt	1345 NEWELL Ave B	Walnut Creek	Food Service
Bombay Indian Restaurant	1512 N MAIN Street	Walnut Creek	Food Service
Bosphorus	1512 LOCUST Street	Walnut Creek	Food Service
Boudin Sourdough Bakery and Café	67 BROADWAY Plaza	Walnut Creek	Food Service
Breads of India	1358 N MAIN Street	Walnut Creek	Food Service
Buckhorn Grill	1171 LOCUST Street	Walnut Creek	Food Service
Burger King #4516	1799 N BROADWAY	Walnut Creek	Food Service
Burger King #6579	2855 N MAIN Street	Walnut Creek	Food Service
Buttercup Grill	660 YGNACIO VALLEY Road	Walnut Creek	Food Service
C U Sushi	1690 LOCUST Street	Walnut Creek	Food Service
Cactus Café Towers	1277 TREAT Blvd	Walnut Creek	Food Service
Café Duzni	1981 N BROADWAY Road	Walnut Creek	Food Service
Café La Scala	1655 N MAIN Street	Walnut Creek	Food Service
Café Montego	1350 MONTEGO Drive	Walnut Creek	Food Service
Café Pica deli	1644 N BROADWAY	Walnut Creek	Food Service
Caffe California	100 PRINGLE Ave	Walnut Creek	Food Service
California Pizza Kitchen	1120 BROADWAY Plaza	Walnut Creek	Food Service
Caspers Hot Dogs	1280 NEWELL Ave A	Walnut Creek	Food Service
Cheese Steak Shop, Inc.	1626 CYPRESS Street	Walnut Creek	Food Service
Chef Jon Lee	1250 NEWELL Ave J	Walnut Creek	Food Service
Chick-fil-a	2800 N MAIN Street	Walnut Creek	Food Service
China Village Restaurant	1841 YGNACIO VALLEY Road	Walnut Creek	Food Service
Chinatown Café	2064 TREAT Blvd H	Walnut Creek	Food Service
Chipotle Mexican Grill	1158 LOCUST Street	Walnut Creek	Food Service
Chopin Café & Restaurant	1574 PALOS VERDES MALL	Walnut Creek	Food Service
Cinco De Mayo	1372 LOCUST Street	Walnut Creek	Food Service
Citra Grill	1550 OLYMPIC Blvd	Walnut Creek	Food Service
Coco Swirl	1273 LOCUST Street	Walnut Creek	Food Service
Corner's Tavern	1342 BROADWAY Plaza	Walnut Creek	Food Service
Cornology	1288 BROADWAY Plaza	Walnut Creek	Food Service
Cream	1372 N MAIN Street 101	Walnut Creek	Food Service
Creekside Events Center	1001 GOLDEN RAIN Road	Walnut Creek	Food Service
Creekside Patio	1010 STANLEY DOLLAR Blvd	Walnut Creek	Food Service
Crepes Ooh La La	1548 LOCUST Street	Walnut Creek	Food Service
Crogan's Bar & Grill Inc	1387 LOCUST Street	Walnut Creek	Food Service

Potential Facilities List
City of Walnut Creek

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Cypress	1388 LOCUST Street	Walnut Creek	Food Service
Da Lat Vietnamese Cuisine	1353 LOCUST Street	Walnut Creek	Food Service
Dan's Bar	1524 CIVIC Drive	Walnut Creek	Food Service
Daphne's Greek Café	1813 YGNACIO VALLEY Blvd A	Walnut Creek	Food Service
Deli Delight	325 N WIGET Lane 100	Walnut Creek	Food Service
Do Sit Thai Cuisine	1520 PALOS VERDES MALL	Walnut Creek	Food Service
Domino's Pizza	2521 N MAIN Street	Walnut Creek	Food Service
Dragon 2000	1651 BOTELHO Drive	Walnut Creek	Food Service
Dragon's Pond	1353 LOCUST Street	Walnut Creek	Food Service
Edible Arrangements	1544 NEWELL Ave	Walnut Creek	Food Service
Eleve Restaurant	1677 N MAIN Street	Walnut Creek	Food Service
Elks Lodge #1811	1475 CREEKSIDE Drive	Walnut Creek	Food Service
Evie's Hamburgers	2861 YGNACIO VALLEY Road	Walnut Creek	Food Service
Extreme Pizza	1630 CYPRESS Street	Walnut Creek	Food Service
Finish Line Café	1600 S MAIN Street 102	Walnut Creek	Food Service
Fleming's Prime Steakhouse and Wine Bar	1685 MT DIABLO Blvd	Walnut Creek	Food Service
Fraedo's Café	1646 N CALIFORNIA Blvd 110	Walnut Creek	Food Service
Freebirds World Burrito	1512 GEARY Road	Walnut Creek	Food Service
Fresh Choice, Inc.	1275 S MAIN Street	Walnut Creek	Food Service
Frosting Bake Shop	1288 BROADWAY Plaza	Walnut Creek	Food Service
Fuddruckers	1940 N MAIN Street	Walnut Creek	Food Service
Fujian Japanese Restaurant	1518 BONANZA Street	Walnut Creek	Food Service
Gelateria Naia	1245 N BROADWAY	Walnut Creek	Food Service
Genova Delicatessen	1105 S CALIFORNIA Blvd	Walnut Creek	Food Service
Genova Delicatessen	2064 TREAT Blvd C&D	Walnut Creek	Food Service
GENOVA RAVIOLI MANUFACTURING	2730 CAMINO DIABLO	Walnut Creek	Food Service
George's Giant Hamburger	1491 NEWELL Ave	Walnut Creek	Food Service
Gourmet Burritos (jalisco)	2228 OAK GROVE Road	Walnut Creek	Food Service
Green Garden	1562 PALOS VERDES MALL	Walnut Creek	Food Service
Guanatos Ice Cream	704 BANCROFT Road C	Walnut Creek	Food Service
Haagen-Dazs	625 CAPWELL Lane	Walnut Creek	Food Service
Habit Burger Grill	1504 GEARY Road	Walnut Creek	Food Service
Hamachi Restaurant & Lounge	1523 GIAMMONA Drive	Walnut Creek	Food Service
Havana	1516 BONANZA Street	Walnut Creek	Food Service
Havana Café & Catering	2172 N MAIN Street	Walnut Creek	Food Service
High Tech Burrito	1815 YGNACIO VALLEY Road B	Walnut Creek	Food Service
Home of Chicken and Waffles	1653 MT DIABLO Blvd	Walnut Creek	Food Service
House of Bagels	1331 LOCUST Street	Walnut Creek	Food Service
House of Sake Restaurant	313 N CIVIC Drive	Walnut Creek	Food Service
Hubcaps Diner Inc.	1548 BONANZA Street	Walnut Creek	Food Service
IHOP	2910 N MAIN Street	Walnut Creek	Food Service
Ike's Lair	1159 LOCUST Street	Walnut Creek	Food Service
Il Fornaio (Cucina Italian)	1430 MT DIABLO Blvd	Walnut Creek	Food Service
Jack in the Box #417	2295 N MAIN Street	Walnut Creek	Food Service
Jade Garden Restaurant	2979 YGNACIO VALLEY Road	Walnut Creek	Food Service
Jamba Juice	1425 DUNCAN Ave	Walnut Creek	Food Service
Jamba Juice Co.	704 BANCROFT Road B	Walnut Creek	Food Service
Kabob House	1250 NEWELL Ave G	Walnut Creek	Food Service
Kacha Thai Bistro	1665 MT DIABLO Blvd	Walnut Creek	Food Service
Kaiwa Sushi	1534 LOCUST Street	Walnut Creek	Food Service
Kara's Cupcakes	1388 N MAIN Street	Walnut Creek	Food Service
Katy's Kreek	1680 LOCUST Street	Walnut Creek	Food Service
Kelly's Kafe	1981 N BROADWAY 110	Walnut Creek	Food Service
Kentucky Fried Chicken	1275 S CALIFORNIA Blvd	Walnut Creek	Food Service
Kevin's Noodle House	2034 N MAIN Street	Walnut Creek	Food Service
Kinder's	1831 YGNACIO VALLEY Road	Walnut Creek	Food Service

Potential Facilities List
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Kinder's Meats	1293 PARKSIDE Drive	Walnut Creek	Food Service
La Boulange de Walnut Creek	1342 BROADWAY Plaza	Walnut Creek	Food Service
La Fogata Mexican Bar & Grill	1315 N MAIN Street	Walnut Creek	Food Service
Lark Creek Café	1360 LOCUST Street	Walnut Creek	Food Service
Le Bistro	1606 N MAIN Street	Walnut Creek	Food Service
Le Cheval Restaurant	1375 N BROADWAY	Walnut Creek	Food Service
LeGateau Elegant	1479 NEWELL Ave	Walnut Creek	Food Service
Lettuce	1632 LOCUST Street	Walnut Creek	Food Service
Lift	1321 LOCUST Street	Walnut Creek	Food Service
Locust Street Deli	1552 LOCUST Street	Walnut Creek	Food Service
Lottie's Creamery	1414 N MAIN Street	Walnut Creek	Food Service
Maria Maria	1470 N BROADWAY	Walnut Creek	Food Service
Mary's Pizza Shack	2246 OAK GROVE Road	Walnut Creek	Food Service
Masses Bar & Grille	2721 N MAIN Street	Walnut Creek	Food Service
Massimo's Ristorante	1604 LOCUST Street	Walnut Creek	Food Service
McCovey's Restaurant	1444 N CALIFORNIA Blvd	Walnut Creek	Food Service
McDonald's	1380 N CALIFORNIA	Walnut Creek	Food Service
Mel's Diner	1394 N MAIN Street	Walnut Creek	Food Service
Mi Casa	2195 N BROADWAY	Walnut Creek	Food Service
Miraku Japanese Cuisine & Sushi Bar.	2131 N BROADWAY	Walnut Creek	Food Service
Mixed Grain Korean Cuisine	1546 BONANZA Street	Walnut Creek	Food Service
Modern China Café	1525 N MAIN Street	Walnut Creek	Food Service
Montecatini Ristorante	1528 CIVIC Drive	Walnut Creek	Food Service
Mooyah	1815 YGNACIO VALLEY Road D	Walnut Creek	Food Service
Morucci's Deli	1218 BOULEVARD Way	Walnut Creek	Food Service
Mountain Mike's Pizza	1817 YGNACIO VALLEY Road	Walnut Creek	Food Service
Mr. Luckys Bar & Grill	1527 LOCUST Street	Walnut Creek	Food Service
Mr. Pickles Sandwich Shop	1991 N BROADWAY	Walnut Creek	Food Service
Murphy's Deli	2121 N CALIFORNIA 200	Walnut Creek	Food Service
Nama Sushi	1502 SUNNYVALE Ave	Walnut Creek	Food Service
Neiman Marcus Café	1000 S MAIN Street	Walnut Creek	Food Service
New Deli Café	1600 RIVIERA Ave	Walnut Creek	Food Service
Noah's New York Bagels Inc.	730 BANCROFT Road C	Walnut Creek	Food Service
Nordstrom's Café	1200 BROADWAY PLAZA	Walnut Creek	Food Service
Nordstrom's Espresso Bar	1200 BROADWAY PLAZA	Walnut Creek	Food Service
Nothing Bundt Cakes	1551 BOTELHO Drive	Walnut Creek	Food Service
Oi - C Bowl	1616 N MAIN Street	Walnut Creek	Food Service
Oishi Sushi & Grill	1542 NEWELL Ave	Walnut Creek	Food Service
Olde San Francisco Creamery Co.	1370 LOCUST Street	Walnut Creek	Food Service
Opa Authentic Greek Cuisine	1532 N MAIN Street	Walnut Creek	Food Service
Original Hick'ry Pit	1495 S MAIN Street	Walnut Creek	Food Service
Ottavio	1606 N MAIN Street	Walnut Creek	Food Service
Oyama Sushi	1519 N MAIN Street	Walnut Creek	Food Service
Pacific Bay Coffee Company	1495 NEWELL Ave	Walnut Creek	Food Service
Pancoast Pizza	1516 S MAIN Street	Walnut Creek	Food Service
Panda Express	2280 OAK GROVE Road A	Walnut Creek	Food Service
Panera Bread	1140 LOCUST Street	Walnut Creek	Food Service
Panera Bread	742 BANCROFT	Walnut Creek	Food Service
Papa John's Pizza	1280 NEWELL Ave B	Walnut Creek	Food Service
Papa Murphy's Pizza	1557 PALOS VERDES MALL #A	Walnut Creek	Food Service
Papa Murphy's Pizza	2991 YGNACIO VALLEY Road	Walnut Creek	Food Service
Pasta Primavera Too	2997 N MAIN Street	Walnut Creek	Food Service
Peet's Coffee & Tea	1343 LOCUST Street	Walnut Creek	Food Service
Peet's Coffee & Tea, Inc.	1835 YGNACIO VALLEY Road	Walnut Creek	Food Service
PF Changs China Bistro	1205 BROADWAY PLAZA	Walnut Creek	Food Service
Pho Saigon	1560 NEWELL Ave	Walnut Creek	Food Service

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Pinkberry	1179 LOCUST Street A	Walnut Creek	Food Service
Pinky's Pizza	2085 N BROADWAY 100	Walnut Creek	Food Service
Pizza Guys	1548 NEWELL Ave	Walnut Creek	Food Service
Pizza Hut Express (Inside Target)	1871 N MAIN Street	Walnut Creek	Food Service
Plaza Deli	2175 N CALIFORNIA Blvd 204	Walnut Creek	Food Service
Plearn Thai Palace	1510 N MAIN Street	Walnut Creek	Food Service
Pomegranate Restaurant / Catering	1389 N MAIN Street B	Walnut Creek	Food Service
Prima Ristorante	1522 N MAIN Street	Walnut Creek	Food Service
Pyramid Brewery & Alehouse	1410 LOCUST Street	Walnut Creek	Food Service
Quiznos	2236 OAK GROVE Road A	Walnut Creek	Food Service
Quiznos Sub	2914 N MAIN Street	Walnut Creek	Food Service
Residual Sugar	1684 LOCUST Street	Walnut Creek	Food Service
Rocco's Ristorante & Pizzeria	2909 YGNACIO VALLEY Road	Walnut Creek	Food Service
Rossmoor Diner	1908 TICE VALLEY Blvd A	Walnut Creek	Food Service
Round Table Pizza	1776 N BROADWAY	Walnut Creek	Food Service
Ruth's Chris Steak House	1553 OLYMPIC Blvd	Walnut Creek	Food Service
Sakana Sushi	1280 NEWELL Ave E	Walnut Creek	Food Service
Salvatore Ristorante	1627 N BROADWAY	Walnut Creek	Food Service
Sargam Indian Cuisine	140 N CIVIC Drive	Walnut Creek	Food Service
Saroor Indian Cuisine	2580 N MAIN Street	Walnut Creek	Food Service
Sasa	1432 N MAIN Street	Walnut Creek	Food Service
Saxbys Coffee	1632 N MAIN Street	Walnut Creek	Food Service
Scott's Seafood Grill & Bar	1333 N CALIFORNIA Blvd	Walnut Creek	Food Service
Shanghai Restaurant	1291 PARKSIDE Drive	Walnut Creek	Food Service
Silk Road	1440 N MAIN Street	Walnut Creek	Food Service
Skipolini's Pizza	1535 GIAMMONA Drive	Walnut Creek	Food Service
Sodexo at Byron Park	1700 TICE VALLEY Blvd	Walnut Creek	Food Service
Sodexo at Kaiser Permanente	1425 S MAIN Street	Walnut Creek	Food Service
Sorrento's	2064 TREAT Blvd B	Walnut Creek	Food Service
Spin Gourmet Pizza and Night Club	1411 LOCUST Street	Walnut Creek	Food Service
Stadium Pub	1420 LINCOLN Ave	Walnut Creek	Food Service
Stanford's Restaurant & Bar	1300 S MAIN Street	Walnut Creek	Food Service
Starbucks	710 BANCROFT Road	Walnut Creek	Food Service
Starbuck's	1320 BROADWAY Plaza	Walnut Creek	Food Service
Starbucks #5259	716 BANCROFT Road	Walnut Creek	Food Service
Starbucks #5624	1340 N MAIN Street	Walnut Creek	Food Service
Starbucks #5768	2922 N MAIN Street	Walnut Creek	Food Service
Starbucks (Inside Target)	1871 N MAIN Street	Walnut Creek	Food Service
Starbucks Coffee	1152 LOCUST Street	Walnut Creek	Food Service
Starbuck's Coffee	1544 PALOS VERDES MALL	Walnut Creek	Food Service
Starbucks Coffee #581	1146 BROADWAY Plaza	Walnut Creek	Food Service
Starbucks Coffee @ Safeway	2941 YGNACIO VALLEY Road	Walnut Creek	Food Service
Subway	1514 GEARY Road	Walnut Creek	Food Service
Subway	1572 PALOS VERDES MALL	Walnut Creek	Food Service
Subway #49195	1441 LOCUST Street	Walnut Creek	Food Service
Subway Sandwiches #13750	1815 YGNACIO VALLEY Road E	Walnut Creek	Food Service
Subway Sandwiches #39581	1556 NEWELL Ave	Walnut Creek	Food Service
Sun Mei	2932 N MAIN Street	Walnut Creek	Food Service
Sunrise Bistro	1559 BOTELHO Drive	Walnut Creek	Food Service
Taco Bell	1250 NEWELL Ave K	Walnut Creek	Food Service
Taco Bell #22330	2400 N MAIN Street	Walnut Creek	Food Service
Taco Bell #5725	2849 YGNACIO VALLEY Road	Walnut Creek	Food Service
Taqueria Mexican Grill	1359 LOCUST Street	Walnut Creek	Food Service
Tatsu Sushi	1837 YGNACIO VALLEY Road	Walnut Creek	Food Service
Tender Greens	1352 LOCUST Street	Walnut Creek	Food Service
The Brass Bear Delicatessen	1506 N MAIN Street	Walnut Creek	Food Service

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The Cheesecake Factory	1181 LOCUST Street E	Walnut Creek	Food Service
The Civic Garden Deli	201 N CIVIC Drive 117	Walnut Creek	Food Service
The Counter Custom Built Burgers	1699 N CALIFORNIA Blvd	Walnut Creek	Food Service
The Door Restaurant	1448 S MAIN Street	Walnut Creek	Food Service
The Habit Burger & Grill	1255 S CALIFORNIA Blvd	Walnut Creek	Food Service
Tiki Tom's	1535 OLYMPIC Blvd	Walnut Creek	Food Service
Tomatina	1325 N MAIN Street	Walnut Creek	Food Service
Toyo Sushi Japanese Cuisine	2865 YGNACIO VALLEY Road	Walnut Creek	Food Service
Tullio's Family Style Italian Restaurant	2065 N BROADWAY	Walnut Creek	Food Service
Tutti Frutti Frozen Yogurt	1510 PALOS VERDES MALL C	Walnut Creek	Food Service
Tutti Frutti Frozen Yogurt	2238 OAK GROVE Road	Walnut Creek	Food Service
Una Mas Mexican Grill	2054 TREAT Blvd B	Walnut Creek	Food Service
Va de Vi	1511 MT DIABLO Blvd	Walnut Creek	Food Service
Vanessa's Bistro	1329 N MAIN Street	Walnut Creek	Food Service
Vic Stewart's Restaurant	850 S BROADWAY	Walnut Creek	Food Service
Village Cupboard Delicatessen	1842 TICE VALLEY Blvd	Walnut Creek	Food Service
Vitality Bowl	1528 LOCUST Street	Walnut Creek	Food Service
Viva Espresso	2001 N MAIN Street 150	Walnut Creek	Food Service
Walnut Creek Baking Company	1686 LOCUST Street	Walnut Creek	Food Service
Walnut Creek Yacht Club	1555 BONANZA Street	Walnut Creek	Food Service
Wendy's	2955 N MAIN Street	Walnut Creek	Food Service
Yan's China Bistro and Bar	2929 N MAIN Street	Walnut Creek	Food Service
Ygnacio Café	2033 N MAIN Street 160	Walnut Creek	Food Service
Yogurt Castle	1499 N CALIFORNIA	Walnut Creek	Food Service
Yogurt Park of Broadway Plaza	80 BROADWAY Lane	Walnut Creek	Food Service
Yogurt Station	2913 YGNACIO VALLEY Road	Walnut Creek	Food Service
Yogurtland	1247 S CALIFORNIA Blvd	Walnut Creek	Food Service
Yoppi Frozen Yogurt	1815 YGNACIO VALLEY Road #G	Walnut Creek	Food Service
Yum on the Run	2879 YGNACIO VALLEY Road	Walnut Creek	Food Service
76 Service Station	690 YGNACIO VALLEY Road	Walnut Creek	Gas Station
Chevron	1980 N MAIN Street	Walnut Creek	Gas Station
Chevron Service Station #95595	1700 MT DIABLO Blvd	Walnut Creek	Gas Station
Coast Gasoline & Service	1387 S CALIFORNIA Blvd	Walnut Creek	Gas Station
Heather Farm Shell	1790 YGNACIO VALLEY Road A	Walnut Creek	Gas Station
Ideal Miles Plus Gasoline	699 YGNACIO VALLEY Road	Walnut Creek	Gas Station
Main & Geary Chevron Service	2895 N MAIN Blvd	Walnut Creek	Gas Station
North Main Chevron	2329 N MAIN Street	Walnut Creek	Gas Station
North Main Shell	2900 N MAIN Street	Walnut Creek	Gas Station
Oak Grove Valero Station	2411 OAK GROVE Road	Walnut Creek	Gas Station
Texx Oil	1599 NEWELL Ave	Walnut Creek	Gas Station
USA Gas	265 YGNACIO VALLEY Road	Walnut Creek	Gas Station
USA Mini Mart & Gas Station	2098 MT DIABLO Blvd	Walnut Creek	Gas Station
Valero (former Exxon)	605 YGNACIO VALLEY Road	Walnut Creek	Gas Station
Walnut Creek 76	2501 N MAIN Street	Walnut Creek	Gas Station
Walnut Creek Chevron Service Center	1805 YGNACIO VALLEY Road	Walnut Creek	Gas Station
Walnut Creek Gasoline	1611 NEWELL Ave	Walnut Creek	Gas Station
Boundary Oaks Golf Course	3800 VALLEY VISTA	Walnut Creek	Golf Course
Diablo Hills Golf Association/ Greenery Restaurant	1551 MARCHBANKS Drive	Walnut Creek	Golf Course
Rossmoor Golf Course	1010 STANLEY DOLLAR Drive	Walnut Creek	Golf Course
BevMo	2940 N MAIN Street	Walnut Creek	Grocery Store
Diablo Oriental Foods	2590 N MAIN Street	Walnut Creek	Grocery Store
Fresh & Easy Neighborhood Market	1821 YGNACIO VALLEY Road	Walnut Creek	Grocery Store
Harvest Market	1633 BONANZA Street	Walnut Creek	Grocery Store
India Bazaar	1250 NEWELL Ave A	Walnut Creek	Grocery Store
Kasra Market	1270 NEWELL Ave C	Walnut Creek	Grocery Store

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Lunardi's Market	1600 PALOS VERDES MALL	Walnut Creek	Grocery Store
Nob Hill Foods	2270 OAK GROVE Road	Walnut Creek	Grocery Store
Safeway	2941 YGNACIO VALLEY Road	Walnut Creek	Grocery Store
Safeway	710 BANCROFT Road B	Walnut Creek	Grocery Store
Safeway #917	600 S BROADWAY	Walnut Creek	Grocery Store
Safeway Stores	1972 TICE VALLEY Blvd	Walnut Creek	Grocery Store
Sprouts Market	1510 GEARY Road	Walnut Creek	Grocery Store
Trader Joe's	1372 S CALIFORNIA Street	Walnut Creek	Grocery Store
Whole Foods Market	1333 E NEWELL Ave	Walnut Creek	Grocery Store
Diablo Mountain Inn	2079 MT DIABLO Blvd	Walnut Creek	Hotel
Holiday Inn Express	2730 N MAIN Street	Walnut Creek	Hotel
Marriott Hotel	2355 N MAIN Street	Walnut Creek	Hotel
Muir Lab	2255 YGNACIO VALLEY Road A	Walnut Creek	Laboratory
Safeway Headquarters Laboratory	2800 YGNACIO VALLEY Road	Walnut Creek	Laboratory
Tax & Trade Bureau Laboratory	490 N WIDGET Lane	Walnut Creek	Laboratory
City of Walnut Creek Parks Department	511 LAWRENCE Way	Walnut Creek	Landscape
Detector Engineering and Technology	486 N WIDGET Lane	Walnut Creek	Manufacturing
Quick Mount PV	2700 MITCHELL Drive 2	Walnut Creek	Manufacturing
Summit Technology	2717 N MAIN Street 10	Walnut Creek	Manufacturing
7-Eleven	2525 N MAIN Street	Walnut Creek	Mini-Market
7-Eleven	301 N CIVIC Drive	Walnut Creek	Mini-Market
Larkey Mini Market & Deli	2800 LARKEY Lane	Walnut Creek	Mini-Market
Newell Liquor & Grocery	1270 NEWELL Ave D	Walnut Creek	Mini-Market
Sunnyvale Market & Deli	1512 SUNNYVALE Ave	Walnut Creek	Mini-Market
The Kitchen Butler	1553 THIRD Ave	Walnut Creek	Mobile Service
Canvas & Cabernet	1421 LOCUST Street	Walnut Creek	Paint Shop
Parking Garage	161 N CIVIC Drive	Walnut Creek	Parking Garage
Walnut Creek Appartments Parking Garage	1960 N MAIN Street	Walnut Creek	Parking Garage
Aquarius Pool & Spa Service	1822 MT DIABLO Blvd	Walnut Creek	Permitted IU
Bureau of Alcohol, Tobacco, & Firearms	355 N WIDGET Lane	Walnut Creek	Permitted IU
City of Walnut Creek Corporation Yard	511 LAWRENCE way	Walnut Creek	Permitted IU
Contra Costa Newspapers, Inc.	2640 SHADELANDS Drive	Walnut Creek	Permitted IU
Del Monte Foods - Research Center	205 N WIDGET Lane	Walnut Creek	Permitted IU
Fresenius Medical Care	2637 SHADELANDS Drive	Walnut Creek	Permitted IU
Geronimo's Professional Auto Detailing	1275 PINE Street	Walnut Creek	Permitted IU
John Muir Medical Center-Walnut Creek Campus	1601 YGNACIO VALLEY Road	Walnut Creek	Permitted IU
Joint Genome Institute	2800 MITCHELL Drive 100	Walnut Creek	Permitted IU
Kaiser Permanente	1425 S MAIN Street	Walnut Creek	Permitted IU
Mercedes-Benz of Walnut Creek	1301 PARKSIDE Drive	Walnut Creek	Permitted IU
Mercer Owners Associations	1655 N CALIFORNIA Blvd	Walnut Creek	Permitted IU
Valley Waste Management	2658 N MAIN Street	Walnut Creek	Permitted IU
Walnut Creek Ford	1800 N MAIN Street	Walnut Creek	Permitted IU
Broadway Plaza Shopping Center	1275 BROADWAY Plaza	Walnut Creek	Property Mngt
Cortese Investment Company	1539 BOTELHO Drive	Walnut Creek	Property Owner
Ace Hardware	2967 YGNACIO VALLEY Road	Walnut Creek	Retail
Barnes & Noble Café #2569	1149 S MAIN Street	Walnut Creek	Retail
Benjamin Moore Paints	2724 N MAIN Street	Walnut Creek	Retail
BevMo	2220 OAK GROVE Road	Walnut Creek	Retail
Brandy Millville	1337 N MAIN Street	Walnut Creek	Retail
Buck Stove	2556 N MAIN Street	Walnut Creek	Retail
Café Leonidas	1397 N MAIN Street	Walnut Creek	Retail
Car Quest	1295 PARKSIDE Drive	Walnut Creek	Retail
Contra Costa Auto	2560 N MAIN Street	Walnut Creek	Retail
Cosmo Professional Beauty Supplies	1508 SUNNYVALE Ave	Walnut Creek	Retail
CVS Pharmacy	1123 S CALIFORNIA Blvd	Walnut Creek	Retail
CVS Pharmacy	1914 TICE VALLEY Blvd	Walnut Creek	Retail

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CVS Pharmacy	738 BANCROFT Road	Walnut Creek	Retail
Diablo Medical Supply	1147 ALPINE Street	Walnut Creek	Retail
East Bay Nature	1270 NEWELL Ave #A	Walnut Creek	Retail
Kelly Moore Paint Co	2700 N MAIN Street	Walnut Creek	Retail
Macy's	1320 BROADWAY Plaza	Walnut Creek	Retail
Morgan's Machine & Marine	1285 PARKSIDE Drive	Walnut Creek	Retail
Petco	1301 S CALIFORNIA Blvd	Walnut Creek	Retail
Rite Aid	1997 TICE VALLEY Blvd	Walnut Creek	Retail
Ross (Store #137)	1295 S MAIN Street	Walnut Creek	Retail
See's Candies Inc.	27 BROADWAY Lane	Walnut Creek	Retail
Sur La Table	1211 BROADWAY PLAZA	Walnut Creek	Retail
Target #T-1208	1871 N MAIN Street	Walnut Creek	Retail
Tuesday Morning	1330 S CALIFORNIA Blvd	Walnut Creek	Retail
Walgreens	2923 YGNACIO VALLEY Road	Walnut Creek	Retail
Williams Sonoma	1470 MT DIABLO Blvd	Walnut Creek	Retail
Berean Christian High school	245 EL DIVISADERO Ave	Walnut Creek	School/College
Contra Costa Christian Schools	2721 LARKEY Lane	Walnut Creek	School/College
Dorris Eaton School	1847 NEWELL Ave	Walnut Creek	School/College
NorthCreek Academy & Church	2303 YGNACIO VALLEY Road	Walnut Creek	School/College
Palmer School	2740 JONES Road	Walnut Creek	School/College
St. Mary of the Immaculate Conception School	1158 BONT Lane	Walnut Creek	School/College
Walnut Creek Christian Academy	2336 BUENA VISTA Ave	Walnut Creek	School/College
EBMUD Walnut Creek Pumping Plant	1841 GEARY Road	Walnut Creek	SDP
A-1 Smog Test Only	1790 YGNACIO VALLEY Road B	Walnut Creek	Smog Test Center
Diablo Mountain Valley Smog	699 YGNACIO VALLEY Road	Walnut Creek	Smog Test Center
EBMUD East Area Service Center	2551 N MAIN Street	Walnut Creek	Utility
EBMUD Walnut Creek Water Treatment Plant	2201 LARKEY Lane	Walnut Creek	Utility
Auto Exchange	2008 MT DIABLO Blvd	Walnut Creek	Vehicle Sales
B & X Motors	1481 S O S Drive	Walnut Creek	Vehicle Sales
Best Prices	2726 N MAIN Street B	Walnut Creek	Vehicle Sales
Cole European	2103 N MAIN Street	Walnut Creek	Vehicle Sales
East Bay Auto Brokers, Inc.	1280 PINE Street #A	Walnut Creek	Vehicle Sales
Golden Bear Auto Leasing	1250 PINE Street 101	Walnut Creek	Vehicle Sales
KP Enterprises	1266 PINE Street	Walnut Creek	Vehicle Sales
M Sport Motors	2605 N MAIN Street	Walnut Creek	Vehicle Sales
Nohrs Auto Sales	1425 PINE Street	Walnut Creek	Vehicle Sales
A-1 Brake & Tire	2008 MT DIABLO Blvd	Walnut Creek	Vehicle Service
Aamco Transmission	1410 AUTOCENTER Drive	Walnut Creek	Vehicle Service
Alex Auto Upholstery	1415 AUTOCENTER Drive	Walnut Creek	Vehicle Service
Alignment Services	1400 CENTRAL Road 3C	Walnut Creek	Vehicle Service
All Service Automotive	1448 MAZDA Drive	Walnut Creek	Vehicle Service
America's Tire Company	1350 PINE Street	Walnut Creek	Vehicle Service
Armands Auto Upholstery	2660 N MAIN Street	Walnut Creek	Vehicle Service
Bailey's Auto Sales	1303 PINE Street	Walnut Creek	Vehicle Service
Big O Tire Store #60	2155 N BROADWAY	Walnut Creek	Vehicle Service
Broadway Mufflers	2596 N MAIN Street	Walnut Creek	Vehicle Service
Central Automotive Service Center	1425 AUTOCENTER Drive	Walnut Creek	Vehicle Service
City of Walnut Creek Street Maintenance Department (Heather Farms Location)	600 SAN CARLOS Drive	Walnut Creek	Vehicle Service
Cole European	1421 LESNICK Lane	Walnut Creek	Vehicle Service
Contra Costa Smog Test Only Lanes	1411 AUTOCENTER Drive	Walnut Creek	Vehicle Service
Dave's Cave Auto Repair	1520 THIRD Ave C	Walnut Creek	Vehicle Service
Diablo Auto Specialists	1413 CARLBACK Ave	Walnut Creek	Vehicle Service
Diablo Kawasaki - BMW	1255 PARKSIDE Drive	Walnut Creek	Vehicle Service
Diablo Mazda Subaru (Diablo Auto, Inc.)	2646 N MAIN Street	Walnut Creek	Vehicle Service
Diablo Offroad and Performance	1275 PINE Street	Walnut Creek	Vehicle Service

Potential Facilities List
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Dirito Brothers Nissan of Walnut Creek	1890 N MAIN Street	Walnut Creek	Vehicle Service
Dirito Brothers Walnut Creek V.W.	1840 N MAIN Street	Walnut Creek	Vehicle Service
Discount Mufflers & Brakes	2040 N MAIN Street #21	Walnut Creek	Vehicle Service
Dorito Brothers VW	2020 N MAIN Street	Walnut Creek	Vehicle Service
East Bay AutoSpa	1361 PINE Street	Walnut Creek	Vehicle Service
European Auto Repair	1573 THIRD Ave	Walnut Creek	Vehicle Service
European Autoworks	1437 MAZDA Drive	Walnut Creek	Vehicle Service
European Werkstatt	1520 THIRD Ave B	Walnut Creek	Vehicle Service
Fire Station #3	1520 ROSSMOOR Parkway	Walnut Creek	Vehicle Service
Gem Motors/Yellow Cab of WC	1517 SECOND Ave	Walnut Creek	Vehicle Service
Genesis Auto Upholstery	2040 N MAIN Street #7	Walnut Creek	Vehicle Service
German Auto Clinic	2040 N MAIN Street 11	Walnut Creek	Vehicle Service
German Autotech	1415 PINE Street #A	Walnut Creek	Vehicle Service
German Sport	1400 AUTOCENTER Drive	Walnut Creek	Vehicle Service
GIC Smog Station	690 YGNACIO VALLEY Road	Walnut Creek	Vehicle Service
Gilmore's Auto Service	2151 N BROADWAY	Walnut Creek	Vehicle Service
GORDON SMOG TEST CENTER	1506 THIRD Ave	Walnut Creek	Vehicle Service
Import Specialties	1531 SECOND Ave #B	Walnut Creek	Vehicle Service
Independent Mercedes	1849 MT DIABLO Blvd	Walnut Creek	Vehicle Service
Independent Volvo Service	1403 AUTOCENTER Drive	Walnut Creek	Vehicle Service
J.A. Auto Services	1353 PINE Street A	Walnut Creek	Vehicle Service
Jiffy Lube #2335	2190 N BROADWAY	Walnut Creek	Vehicle Service
Joe's Foreign Automotive	2830 N MAIN Street	Walnut Creek	Vehicle Service
Justin's Auto Care (JAC)	2411 OAK GROVE Road	Walnut Creek	Vehicle Service
Kaiser Auto Care	1599 NEWELL Ave	Walnut Creek	Vehicle Service
Kaiser Auto Care	1790 YGNACIO VALLEY Road B	Walnut Creek	Vehicle Service
Karden Automotive	1400 CENTRAL Road 6	Walnut Creek	Vehicle Service
Lawrence Volvo	2791 N MAIN Street	Walnut Creek	Vehicle Service
M & N Automotive	1235 PARKSIDE Drive	Walnut Creek	Vehicle Service
M Service	2008 MT DIABLO Blvd	Walnut Creek	Vehicle Service
Maserati of Walnut Creek	2033 N BROADWAY	Walnut Creek	Vehicle Service
McGuire Harley Davidson	1425 PARKSIDE Drive	Walnut Creek	Vehicle Service
Mercedes-Benz of Walnut Creek (Vehicle Service Only)	1360 PINE Street	Walnut Creek	Vehicle Service
Michael Stead Chevrolet Cadillac	2390 N MAIN Street	Walnut Creek	Vehicle Service
Michael Stead Chrysler Jeep Dodge	2404 N MAIN Street	Walnut Creek	Vehicle Service
Michael Stead Porsche	2555 N MAIN Street	Walnut Creek	Vehicle Service
Motoring Performance (ASA Car Land)	1433 MAZDA Drive	Walnut Creek	Vehicle Service
N Service, LLC	1145 BONT Lane	Walnut Creek	Vehicle Service
Nick's Exclusive Service	2702 N MAIN Street	Walnut Creek	Vehicle Service
Norh's Auto Brokers, Inc.	1332 PINE Street	Walnut Creek	Vehicle Service
North State Auto	2244 N MAIN Street	Walnut Creek	Vehicle Service
Oscar Auto Performance	1433 MAZDA Drive #B	Walnut Creek	Vehicle Service
Performance Automotive Service	1415 PINE Street C	Walnut Creek	Vehicle Service
Prestige Autohaus	2259 N MAIN Street	Walnut Creek	Vehicle Service
Quality Tune-up #61	1813 MT DIABLO Blvd	Walnut Creek	Vehicle Service
Rich's Auto Service	839 YGNACIO VALLEY Road	Walnut Creek	Vehicle Service
Rite Way Wire & Wheel Spec	1119 ALPINE Road	Walnut Creek	Vehicle Service
ROESBERY CAR CARE	3099 N MAIN Street	Walnut Creek	Vehicle Service
Rossmoor Chevron Autocare	1998 TICE VALLEY Blvd	Walnut Creek	Vehicle Service
Scania Auto Service	1439 AUTOCENTER Drive	Walnut Creek	Vehicle Service
Smog Discounts	1813 MT DIABLO Blvd C	Walnut Creek	Vehicle Service
Speedy Auto Glass Inc.	2012 N MAIN Street	Walnut Creek	Vehicle Service
Transmission Professionals	1504 THIRD Ave	Walnut Creek	Vehicle Service
Walnut Creek Auto Pros	1520 THIRD Ave A	Walnut Creek	Vehicle Service
Walnut Creek Automotive Services	1532 MT DIABLO Blvd	Walnut Creek	Vehicle Service

Potential Facilities List
City of Walnut Creek

Attachment C.4.b.iii.(1)

Walnut Creek Autoworks	2040 N MAIN Street 25	Walnut Creek	Vehicle Service
Walnut Creek Honda	1707 N MAIN	Walnut Creek	Vehicle Service
Walnut Creek Import Auto Care	690 YGNACIO VALLEY Road	Walnut Creek	Vehicle Service
Walnut Creek Import Service	1343 PINE Street	Walnut Creek	Vehicle Service
Walnut Creek Midas	2710 N MAIN Street	Walnut Creek	Vehicle Service
Walnut Creek Service Center	1145 BONT Lane	Walnut Creek	Vehicle Service
Walnut Creek Test Only Smog	1387 S CALIFORNIA Blvd	Walnut Creek	Vehicle Service
Walnut Creek Toyota	1435 PINE Street	Walnut Creek	Vehicle Service
Walnut Creek Toyota	2087 N BROADWAY	Walnut Creek	Vehicle Service
Walnut Creek Toyota	2100 N BROADWAY	Walnut Creek	Vehicle Service
Walnut Creek Toyota	2100 N MAIN Street	Walnut Creek	Vehicle Service
Walnut Creek Toyota	2105 N BROADWAY	Walnut Creek	Vehicle Service
Walnut Creek Transmission	2040 N MAIN Street #1	Walnut Creek	Vehicle Service
Walt's Automotive Service	2574 N MAIN Street	Walnut Creek	Vehicle Service
Wheel Works #8205	1205 PARKSIDE Drive	Walnut Creek	Vehicle Service
Wolfgang's Foreign Car Service	1275 PARKSIDE Drive	Walnut Creek	Vehicle Service
York's Motorwerke	1531 SECOND Ave #A	Walnut Creek	Vehicle Service
Geary Veterinary Hospital	1514 PALOS VERDES MALL	Walnut Creek	Veterinary
City of Walnut Creek Traffic Operations Center	508 LAWRENCE Way	Walnut Creek	Warehouse

Planned Facility Inspections for City of Walnut Creek

Period: July 1, 2013 - June 30, 2014

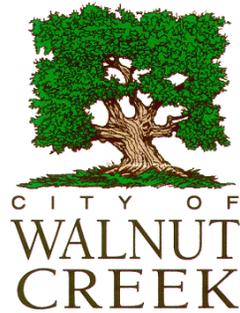
Name	Address	City	Facility Type
Enforcement Reinspections			
Diablo Mazda Subaru (Diablo Auto, Inc.)	2646 N MAIN Street	Walnut Creek	Vehicle Service
Engineered Soil Repairs, Inc.	1267 SPRINGBROOK Road	Walnut Creek	Contractor
Broadway Plaza Shopping Center	1275 BROADWAY Plaza	Walnut Creek	Property Mngt
European Werkstatt	1520 THIRD Ave B	Walnut Creek	Vehicle Service
M Sport Motors	2605 N MAIN Street	Walnut Creek	Vehicle Sales
Kinder's Meats	1293 PARKSIDE Drive	Walnut Creek	Food Service
Shanghai Restaurant	1291 PARKSIDE Drive	Walnut Creek	Food Service
Cinco De Mayo	1372 LOCUST Street	Walnut Creek	Food Service
Lark Creek Café	1360 LOCUST Street	Walnut Creek	Food Service
Panera Bread	742 BANCROFT	Walnut Creek	Food Service
Opa Authentic Greek Cuisine	1532 N MAIN Street	Walnut Creek	Food Service
Safeway #917	600 S BROADWAY	Walnut Creek	Grocery Store
Cortese Investment Company	1539 BOTELHO Drive	Walnut Creek	Property Owner
Macy's	1320 BROADWAY Plaza	Walnut Creek	Retail
Subtotal: 14			
Permitted IUs			
Valero (former Exxon)	605 YGNACIO VALLEY Road	Walnut Creek	Permitted IU
Bureau of Alcohol, Tobacco, & Firearms	355 N WIDGET Lane	Walnut Creek	Permitted IU
Mercedes-Benz of Walnut Creek	1301 PARKSIDE Drive	Walnut Creek	Permitted IU
City of Walnut Creek Corporation Yard	511 LAWRENCE way	Walnut Creek	Permitted IU
Walnut Creek Ford	1800 N MAIN Street	Walnut Creek	Permitted IU
Aquarius Pool & Spa Service	1822 MT DIABLO Blvd	Walnut Creek	Permitted IU
Valley Waste Management (NOI Facility)	2658 N MAIN Street	Walnut Creek	Permitted IU
Joint Genome Institute	2800 MITCHELL Drive 100	Walnut Creek	Permitted IU
Mercer Owners Associations	1655 N CALIFORNIA Blvd	Walnut Creek	Permitted IU
Kaiser Permanente	1425 S MAIN Street	Walnut Creek	Permitted IU
Fresenius Medical Care	2637 SHADELANDS Drive	Walnut Creek	Permitted IU
John Muir Medical Center-Walnut Creek Campus	1601 YGNACIO VALLEY Road	Walnut Creek	Permitted IU
Geronimo's Professional Auto Detailing	1275 PINE Street	Walnut Creek	Permitted IU
Del Monte Foods - Research Center	205 N WIDGET Lane	Walnut Creek	Permitted IU
Contra Costa Newspapers, Inc.	2640 SHADELANDS Drive	Walnut Creek	Permitted IU
Subtotal: 15			
Inspection Cycle			
Carnelian I	2380 WARREN Road	Walnut Creek	Assisted Living
Harmony Home Care	1621 THIRD Ave	Walnut Creek	Assisted Living
Heatherwood	1315 MT PISGAH Road	Walnut Creek	Assisted Living
New Colors Automotive	1435 PINE Street	Walnut Creek	Body Shop
Enterprise Rent - A - Car	2679 N MAIN Street	Walnut Creek	Car Rental
Meribeth's	1606 LOCUST	Walnut Creek	Catering-Bus.
CCCSD - Vehicle Shop	1266 SPRINGBROOK Road	Walnut Creek	CCCSD
Walgreens	2900 N MAIN Street	Walnut Creek	Commercial
Cardinal Dental Laboratory	1844 SAN MIGUEL Drive 315	Walnut Creek	Dental Lab
Kainos Dental Laboratory	1844 SAN MIGUEL Drive 308B	Walnut Creek	Dental Lab
Five Star Cleaners	1950 MT DIABLO Blvd 2	Walnut Creek	Dry Cleaner
Vogue Cleaners	1552 NEWELL Ave	Walnut Creek	Dry Cleaner
All Area Towing	1520 THIRD Ave	Walnut Creek	Fleet Operations
Cactus Café Towers	1277 TREAT Blvd	Walnut Creek	Food Service
Cream	1372 N MAIN Street 101	Walnut Creek	Food Service
Creekside Events Center	1001 GOLDEN RAIN Road	Walnut Creek	Food Service
Fraedo's Café	1646 N CALIFORNIA Blvd 110	Walnut Creek	Food Service
Hamachi Restaurant & Lounge	1523 GIAMMONA Drive	Walnut Creek	Food Service
Ike's Lair	1159 LOCUST Street	Walnut Creek	Food Service
LeGateau Elegant	1479 NEWELL Ave	Walnut Creek	Food Service

Name	Address	City	Facility Type
Lift	1321 LOCUST Street	Walnut Creek	Food Service
Mixed Grain Korean Cuisine	1546 BONANZA Street	Walnut Creek	Food Service
Neiman Marcus Café	1000 S MAIN Street	Walnut Creek	Food Service
Oyama Sushi	1519 N MAIN Street	Walnut Creek	Food Service
Pinkberry	1179 LOCUST Street A	Walnut Creek	Food Service
Residual Sugar	1684 LOCUST Street	Walnut Creek	Food Service
Sodexo at Byron Park	1700 TICE VALLEY Blvd	Walnut Creek	Food Service
Sodexo at Kaiser Permanente	1425 S MAIN Street	Walnut Creek	Food Service
Vitality Bowl	1528 LOCUST Street	Walnut Creek	Food Service
Alborz Persian Cuisine	1829 MT DIABLO Blvd	Walnut Creek	Food Service
Café Montego	1350 MONTEGO Drive	Walnut Creek	Food Service
Corner's Tavern	1342 BROADWAY Plaza	Walnut Creek	Food Service
Cornology	1288 BROADWAY Plaza	Walnut Creek	Food Service
La Boulange de Walnut Creek	1342 BROADWAY Plaza	Walnut Creek	Food Service
Pancoast Pizza	1516 S MAIN Street	Walnut Creek	Food Service
Papa John's Pizza	1280 NEWELL Ave B	Walnut Creek	Food Service
Pizza Hut Express (Inside Target)	1871 N MAIN Street	Walnut Creek	Food Service
Starbucks (Inside Target)	1871 N MAIN Street	Walnut Creek	Food Service
Tutti Frutti Frozen Yogurt	1510 PALOS VERDES MALL C	Walnut Creek	Food Service
Viva Espresso	2001 N MAIN Street 150	Walnut Creek	Food Service
Muir Lab	2255 YGNACIO VALLEY Road A	Walnut Creek	Laboratory
Silicon Valley College	2800 MITCHELL Drive	Walnut Creek	Laboratory
Quick Mount PV	2700 MITCHELL Drive 2	Walnut Creek	Manufacturing
Summit Technology	2717 N MAIN Street 10	Walnut Creek	Manufacturing
Newell Liquor & Grocery	1270 NEWELL Ave D	Walnut Creek	Mini-Market
Canvas & Cabernet	1421 LOCUST Street	Walnut Creek	Paint Shop
East Bay Nature	1270 NEWELL Ave #A	Walnut Creek	Retail
BevMo	2220 OAK GROVE Road	Walnut Creek	Retail
CVS Pharmacy	1123 S CALIFORNIA Blvd	Walnut Creek	Retail
CVS Pharmacy	1914 TICE VALLEY Blvd	Walnut Creek	Retail
CVS Pharmacy	738 BANCROFT Road	Walnut Creek	Retail
Rite Aid	1997 TICE VALLEY Blvd	Walnut Creek	Retail
See's Candies Inc.	27 BROADWAY Lane	Walnut Creek	Retail
Walgreens	2923 YGNACIO VALLEY Road	Walnut Creek	Retail
Best Prices	2726 N MAIN Street B	Walnut Creek	Vehicle Sales
Golden Bear Auto Leasing	1250 PINE Street 101	Walnut Creek	Vehicle Sales
Diablo Offroad and Performance	1275 PINE Street	Walnut Creek	Vehicle Service
Maserati of Walnut Creek	2033 N BROADWAY	Walnut Creek	Vehicle Service
Walnut Creek Midas	2710 N MAIN Street	Walnut Creek	Vehicle Service
City of Walnut Creek Street Maintenance Department (Heather Farms Location)	600 SAN CARLOS Drive	Walnut Creek	Vehicle Service
Dave's Cave Auto Repair	1520 THIRD Ave C	Walnut Creek	Vehicle Service
Diablo Auto Specialists	1413 CARLBACK Ave	Walnut Creek	Vehicle Service
Fire Station #3	1520 ROSSMOOR Parkway	Walnut Creek	Vehicle Service
Justin's Auto Care (JAC)	2411 OAK GROVE Road	Walnut Creek	Vehicle Service
Kaiser Auto Care	1599 NEWELL Ave	Walnut Creek	Vehicle Service
Nick's Exclusive Service	2702 N MAIN Street	Walnut Creek	Vehicle Service
North State Auto	2244 N MAIN Street	Walnut Creek	Vehicle Service
Smog Discounts	1813 MT DIABLO Blvd C	Walnut Creek	Vehicle Service
Walnut Creek Autoworks	2040 N MAIN Street 25	Walnut Creek	Vehicle Service
Walnut Creek Test Only Smog	1387 S CALIFORNIA Blvd	Walnut Creek	Vehicle Service
Walnut Creek Toyota	2087 N BROADWAY	Walnut Creek	Vehicle Service
Walnut Creek Traffic Operations Center	508 LAWRENCE WAY	Walnut Creek	Warehouse
United States Postal Service Vehicle Maintenance Facility (NOI Facility)	2070 N BROADWAY	Walnut Creek	Fleet Operations
Boundary Oaks Golf Course	3800 VALLEY VISTA	Walnut Creek	Golf Course
Kensington Place	1580 GEARY Road	Walnut Creek	Assisted Living
OI Beercafe and Bottleshop	1541 GIAMMONA Drive	Walnut Creek	Bar Only
Diablo Mountain Inn	2079 MT DIABLO Blvd	Walnut Creek	Hotel
Nordstrom's Expresso Bar	1200 BROADWAY PLAZA	Walnut Creek	Food Service

Name	Address	City	Facility Type
Kinko's	1909 MT DIABLO Blvd	Walnut Creek	Commercial
Chevron Service Station #95595	1700 MT DIABLO Blvd	Walnut Creek	Gas Station
Detector Engineering and Technology	486 N WIDGET Lane	Walnut Creek	Manufacturing
GORDON SMOG TEST CENTER	1506 THIRD Ave	Walnut Creek	Vehicle Service
Discount Mufflers & Brakes	2040 N MAIN Street #21	Walnut Creek	Vehicle Service
Genesis Auto Upholstery	2040 N MAIN Street #7	Walnut Creek	Vehicle Service
City of Walnut Creek Parks Department	511 LAWRENCE Way	Walnut Creek	Landscape
Gourmet Burritos (jalisco)	2228 OAK GROVE Road	Walnut Creek	Food Service
Quiznos	2236 OAK GROVE Road A	Walnut Creek	Food Service
CCCSD - CSO (NOI Facility)	1250 SPRINGBROOK Road	Walnut Creek	CCCSD
Spoontonic Lounge	2580 N MAIN Street	Walnut Creek	Bar Only
Rite Way Wire & Wheel Spec	1119 ALPINE Road	Walnut Creek	Vehicle Service
Motoring Performance (ASA Car Land)	1433 MAZDA Drive	Walnut Creek	Vehicle Service
Import Specialties	1531 SECOND Ave #B	Walnut Creek	Vehicle Service
Walnut Creek Automotive Services	1532 MT DIABLO Blvd	Walnut Creek	Vehicle Service
Broadway Mufflers	2596 N MAIN Street	Walnut Creek	Vehicle Service
Quality Tune-up #61	1813 MT DIABLO Blvd	Walnut Creek	Vehicle Service
Contra Costa Smog Test Only Lanes	1411 AUTOCENTER Drive	Walnut Creek	Vehicle Service
Scania Auto Service	1439 AUTOCENTER Drive	Walnut Creek	Vehicle Service
Dragon 2000	1651 BOTELHO Drive	Walnut Creek	Food Service
All Service Automotive	1448 MAZDA Drive	Walnut Creek	Vehicle Service
Green Garden	1562 PALOS VERDES MALL	Walnut Creek	Food Service
Va de Vi	1511 MT DIABLO Blvd	Walnut Creek	Food Service
Café Leonidas	1397 N MAIN Street	Walnut Creek	Retail
Sargam Indian Cuisine	140 N CIVIC Drive	Walnut Creek	Food Service
Subtotal: 102			

TOTAL INSPECTION GOAL (110%)=132

Total Annual Goal= 120



ENFORCEMENT RESPONSE PLAN (ERP)

JUNE 2013

Prepared By:

Clean Water Program
1666 N. Main Street
Walnut Creek, CA 94596
925/ 256. 3511 (phone)
925/ 256.3550 (fax)

www.walnut-creek.org/cleanwater

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Table 1 Flowchart of Tiered Enforcement Response

List of Appendixes

Appendix A Database of Enforcement Actions and Incidents

Appendix B Municipal Regional Permit (MRP) Provisions C.4, C.5, and C.6

Acronyms and Abbreviations

BMP	Best Management Practice
CCCSD	Central Contra Costa Sanitary District
CCCWP	Contra Costa Clean Water Program
CCWD	Contra Costa Water District
CWA	Clean Water Act
EBMUD	East Bay Municipal Utility District
EPA	Environmental Protection Agency
ERP	Enforcement Response Plan
MRP	Municipal Regional Permit
MS4	Municipal Separate Storm Sewer System
NOI	Notice of Intent
NOV	Notice of Violation
NPDES	National Pollutant Discharge Elimination System
RWQCB	Regional Water Quality Control Board
SWPPP	Stormwater Pollution Prevention Plan
WN	Warning Notice

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Definitions

Cease and Desist Order	A cease and desist (also called C & D) is an order or request to halt an activity or else face legal action. The recipient of the cease and desist may be an individual or an organization.
Construction Site	Any project, including projects requiring coverage under the General Construction Permit, that involves soil disturbing activities including, but not limited to, clearing, grading, paving, disturbances to ground such as stockpiling, and excavation. Construction sites are all sites with disturbed or graded land area not protected by vegetation, or pavement, that are subject to a building or grading permit.
Erosion	The diminishing or wearing away of land due to wind or water. Often the eroded debris (silt or sediment) becomes a pollutant via stormwater runoff. Erosion occurs naturally, but can be intensified by land disturbing and grading activities such as farming, development, road building, and timber harvesting.
General Permits	Waste Discharge Requirements or NPDES Permits containing requirements that are applicable to a class or category of dischargers. The State of California has general stormwater permits for construction sites that disturb soil of one (1) acre or more; involve industrial facilities; pertain to Phase II smaller municipalities (including nontraditional Small MS4s, which are governmental facilities, such as military bases, public campuses, and prison and hospital complexes); and cover small linear underground/overhead projects disturbing at least one (1) acre, but less than five (5) acres (including trenching and staging areas).
Grading	The cutting and/or filling of the land surface to a slope or elevation.
Illicit Discharge	Any discharge to a Municipal Separate Storm Sewer (storm drain) system (MS4) that is prohibited under local, state, or federal statutes, ordinances, codes, or regulations. The term <i>illicit discharge</i> includes all non-stormwater discharges not composed entirely of stormwater and discharges that are identified under Section A. (Discharge Prohibitions) of the MRP (please refer to Appendix B Provision C.5.a.ii of the MRP for a list of discharges). The term <i>illicit discharge</i> does not include discharges that are regulated by an NPDES permit (other than the NPDES permit for discharges from the MS4) or authorized by the

-

Regional Water Board Executive Officer.

MS4	A system of conveyances that includes catch basins, curbs, gutters, ditches, man-made channels, pipes, tunnels, or storm drains that discharge into waters of the United States.
National Pollutant Discharge Elimination System (NPDES)	A national program for issuing, modifying, revoking and reissuing, terminating, monitoring, and enforcing permits, and imposing and enforcing pretreatment requirements, under sections 307, 402, 318, and 405 of the Clean Water Act (CWA), 33 U.S.C. § 1251 <i>et seq.</i>
Notice of Intent (NOI)	The application form by which dischargers seek coverage under General Permits, unless the General Permit requires otherwise.
Stop Work Order	Used for construction site control. An inspector issues a Stop Work Order when construction work creates an active non-point source or non-stormwater pollutant discharge that violates the local stormwater ordinance, and is identified during an inspection and is not abated. The contractor will be in violation of the building permit if work is continued before the stormwater issue is addressed.
SWPPP	Stormwater Pollution Prevention Plan used for facilities or sites documenting their site-specific stormwater pollution prevention BMPs and any other stormwater regulation requirements issued by State General Permits if said permit is required.

Section 1. Introduction

The purpose of this Enforcement Response Plan (ERP) is to provide standard enforcement response protocol for illicit discharges and potential illicit discharges into the storm drain system. This ERP is a guidance document to outline consistent enforcement actions by the City of Walnut Creek that will reactively control illicit discharges and proactively eliminate potential illicit discharges to insure compliance with all state and local stormwater related pollution prevention laws. This ERP applies to private businesses, property owners or tenants, construction sites, and contracted mobile companies providing services to publicly and privately owned businesses and land. This ERP also satisfies the Municipal Regional Permit (MRP) for an ERP document in Provision C.4 Industrial and Commercial Site Controls, Provision C.5 Illicit Discharge Detection and Elimination, and Provision C.6 Construction Site Control.

1.1. MUNICIPAL CODE

This ERP document utilizes the City of Walnut Creek Municipal Code for stormwater regulation (Title 9, Chapter 16 for Stormwater Management and Discharge Control). In the event that stormwater regulatory law (NPDES permits or other) is more stringent regarding enforcement action against illicit discharges or potential illicit discharges, the more stringent enforcement law will be abided by City of Walnut Creek. Any discharge that would result in or contribute to a violation of the City's NPDES permit or Municipal Code separately considered or when combined with other discharges, is prohibited. Liability for any such discharge shall be the responsibility of the person causing or responsible for the discharge, and such person shall defend, indemnify, and hold harmless the City of Walnut Creek in any administrative or judicial enforcement action relating to such discharge.

1.2. COMPLIANCE WITH BEST MANAGEMENT PRACTICES

Where best management practice (BMP) guidelines or requirements have been adopted by the Federal Government, California State, MRP or NPDES permits, or the City of Walnut Creek, for any activity, operation or facility which may cause or contribute to unlawful

discharges, every person undertaking such activity or operation or owning or operating such facility shall comply with such guideline or requirement. Such guidelines include the California State General Industrial permit and the California State General Construction permit.

1.3. LEGAL AUTHORITY

The Central Contra Costa Sanitary District (CCCSD) is responsible for conducting stormwater inspections for the City of Walnut Creek. The primarily person for overseeing the inspection program for the City of Walnut Creek is the District's Source Control Supervisor (and their telephone number is 925-229-7380).

The City of Walnut Creek has the legal authority to prohibit and control illicit discharges and escalate stricter enforcement to achieve expedient compliance with stormwater law and regulation. The City has the legal authority to inspect and eliminate illicit discharges to the storm drain system and illicit connections to the waters of the state including:

- Illicit connections to the waters of the state;
- Privately owned septic systems;
- Spills;
- Illegal dumping and disposal of materials other than stormwater to the storm drain;
- Discharges of wash water from exterior surfaces and pavement, equipment, and facilities;
- Discharges of runoff from material storage areas, including those containing chemicals, fuels, vehicle related fluids, and other potentially polluting or hazardous materials;
- Discharges of pool, spa, or fountain water (including backwash water) containing chlorine, biocides, or other chemicals;
- Ongoing, large-volume landscape irrigation runoff to the storm drain system;
- Discharges of sediment, pet waste, vegetation clippings, or other landscape or construction-related wastes; and

- Discharges of food-related wastes (e.g., grease, fish processing, and restaurant kitchen mat and trash bin wash water).

The City of Walnut Creek is not required to inspect or take enforcement action against local entities with their own NPDES permit and subject to existing federal and state regulatory compliance programs including publicly owned systems. These local entities and their regulatory bodies include:

- Sanitary/Sanitation Agencies:
 - Central Contra Costa Sanitary District (CCCSD) (regulated by the San Francisco Regional Water Quality Control Board)
- Potable Water Agencies:
 - East Bay Municipal Utility District (EBMUD) (regulated by the San Francisco Regional Water Quality Control Board)
 - Contra Costa Water District (CCWD) (regulated by the San Francisco Regional Water Quality Control Board)
- Public School Districts:
 - Walnut Creek Unified School District
 - Mt. Diablo Unified School District
 - Acalanes Union School District
- Fire Departments:
 - Contra Costa County Fire Protection District

In addition, the City of Walnut Creek is not required to enforce compliance requirements of the Industrial General NPDES Permit on industrial facilities that are required to file a Notice of Intent (NOI) for coverage under the Industrial General Permit; nor is the City of Walnut Creek required to enforce compliance requirements of the Construction General NPDES Permit on construction or linear projects that are required to file an NOI for coverage

under the Construction General Permit. All conditions of these State General Permits are regulated by the appropriate water board region and are not the responsibility of the City.

The City of Walnut Creek is responsible for enforcing their own Municipal Code on NOI facilities, inspecting and checking construction and industrial NOIs for the presence of a SWPPP, ensuring that BMPs are properly implemented and maintained to prevent discharges in violation of the City's Municipal Code, checking for monitoring data to insure no polluted discharges have left the site/facility that would impact the City's stormwater system, and notifying the appropriate water board region if a site/facility has not filed for coverage under a General Permit for which it is required to file for coverage.

The following unpolluted discharges are exempt from prohibition of non-stormwater discharges in the City of Walnut Creek's NPDES MRP effective December 1, 2009:

- Flows from riparian habitats or wetlands;
- Diverted stream flows;
- Flows from natural springs;
- Rising ground waters;
- Uncontaminated and unpolluted groundwater infiltration;
- Single family homes' pumped groundwater, foundation drains, and water from crawl space pumps and footing drains;
- Pumped groundwater from drinking water aquifers; and
- NPDES permitted discharges (individual or General Permits).

The non-stormwater discharges listed above are exempted unless they are identified by the City or the Executive Officer of the Regional Water Quality Control Board as sources of pollutants to receiving waters.

Section 2. Response and Enforcement Actions

Section 2 includes response and enforcement actions and timeframes for correction of illicit discharge activities for various types and degrees of violations. This ERP provides guidelines on when to employ the range of regulatory responses from warnings, citations, cleanup and cost recovery, to administrative or criminal penalties. For further information on the City of Walnut Creek’s individual program, BMPs, and compliance with specific requirements in the MRP provisions for illicit discharges, commercial/industrial inspections, and construction inspection programs, please refer to the City’s individual plans/documents/records for each program.

2.1. LEVELS OF ENFORCEMENT

There are a variety of enforcement tools available to address potential and actual non-stormwater discharges observed during inspections and surveillance of illicit discharges within the jurisdiction of the City of Walnut Creek. The City can use, but is not limited to the enforcement options listed in this ERP. The enforcement options listed in this ERP include verbal warnings, a written Warning Notice (WN), Notice of Violation (NOV), Administration Citation, Stop Work Order, Cease and Desist Order, and referral to other agencies. This ERP provides guidance for the minimum procedures of compliance and enforcement. Generally, these enforcement procedures are applied in escalating steps or a tiered response, although the City may skip steps, as appropriate in egregious cases. **Table 1** provides a flowchart of the tiered response of enforcement actions.

The minimum tiered response to stormwater violations is as follows:

Level I: Verbal Warning/Warning Notice/Education

First time observance of a potential non-stormwater discharge (e.g. pollutant exposure, evidence of a historical pollutant discharge, or a stated business practice that has a potential to pollute the storm drain system) will result in issuance of a verbal warning or written notice (WN) with education in the form of verbal and material outreach. A verbal warning and WN are proactive enforcement action designed to prevent a potential non-stormwater discharge from occurring, and does not constitute a violation.

However, the inspector will document in the inspection report all verbal warnings and WNs, and communicate the issue to the discharger or the facility/site representative. The inspector and the facility/site representative will discuss the verbal warning or WN, appropriate BMPs, and establish a schedule to eliminate the problem. Education will be used to communicate a general understanding by the discharger or the facility/site representative, its regulations, and its purpose. The inspector will a follow-up inspection and/or require a response from the discharger to confirm correction of the potential discharge during a thirty (30) day period after the potential non-stormwater discharge was observed.

If corrective action has not been achieved by the next inspection, then enforcement will escalate to Level II. In the case of a facility denying entry to the City of Walnut Creek's stormwater inspector, the City will procure an inspection warrant to enact their legal authority to enforce the City's stormwater inspection program.

Level II: Notice of Violation

An active non-stormwater pollutant discharge that violates the local stormwater ordinance, and is identified during an inspection is considered a violation and will result in issuance of a Notice of Violation (NOV). The inspector and facility/site representative will discuss the violation and potential solutions to correct the violation. A written NOV will be issued and a remediation schedule will be approved by the inspector who will follow up to ensure that the discharge has been eliminated. The inspector may also recommend implementation of appropriate BMPs. Businesses/sites that fail to comply with Level I enforcement procedures will also receive an NOV and be subject to timely corrective action and follow-up inspection. Refer to the City's **Business Inspection Plan** for detailed information on the remediation schedule or re-inspection schedule of facility inspections.

At this stage the City of Walnut Creek or authorized representative may also employ Cease and Desist Orders, Stop Work Orders, Orders to Clean and Abate, Notices to Clean or any other similar notification outlined in the stormwater ordinance that identifies an illicit discharge and requires correction or abatement but does not assess fines.

All violations will be corrected before the next rain event but no longer than ten (10) business days after the violations are discovered. If more than ten (10) business days are required for compliance, a rationale shall be recorded in the electronic database or

equivalent system. Immediate correction can be temporary and short-term if a long-term, permanent correction will involve significant resources and construction time.

Level III: Formal Enforcement (Administrative Penalties, Cost Recovery)

A gross violation of the local stormwater ordinance that cannot be resolved through the WN or NOV enforcement actions is considered a major violation and will trigger a formal enforcement action. Formal enforcement actions will result in penalties being assessed in the form of citations, agency cost-recovery, and/or formal negotiated settlement. Such actions will be coordinated by the City's Stormwater Representative.

Gross violations include a pattern of non-compliance after issuance of an NOV, with repeat violations, failure to adequately address previous violations or notices, and/or directly discharging hazardous materials into the storm drain system. The City's Stormwater Representative has the discretion to determine that any serious violation(s) warrants this level of enforcement so long as there is documentation and/or evidence available to support this action.

All violations will be corrected before the next rain event, but no longer than ten (10) business days after the violations are discovered. If more than ten (10) business days are required for compliance, a rationale shall be recorded in the electronic database or equivalent system. Immediate correction can be temporary and short-term if a long-term, permanent correction will involve significant resources and construction time. Refer to the City's **Business Inspection Plan** for detailed information on the remediation schedule or re-inspection schedule of facility inspections.

Level IV: Legal Action and/or Referral to State and Federal Agencies

Inadequate measures taken by facility manager(s) to satisfy Level III enforcement violations will result in the Stormwater Representative referring the case to the City Attorney or Contra Costa County District Attorney. If a stormwater violation posing an imminent threat to human health and/or the environment is identified during an inspection, the City of Walnut Creek may refer the violation to qualified emergency response personnel, the District Attorney, the Regional Water Quality Control Board (RWQCB), the California Department of Fish and Game, and/or the U.S. Environmental Protection Agency. The City of Walnut Creek will follow up with the referral to resolve the case to the extent practicable

when working with the State and Federal agencies with the ability to enforce the appropriate fines and penalties to achieve compliance with stormwater regulation.

2.2. PENALTIES

The violation of the City's Stormwater Ordinances or failure to comply with any of its mandatory requirements may constitute a misdemeanor or infraction. The violator may be charged and prosecuted for an infraction or a misdemeanor or be issued an Administrative Citation per Section 1-7.104 of the Municipal Code. A conviction of an infraction of this Code shall be punishable by:

\$100 for the first violation

\$200 for the second violation within one year

\$500 for each additional violation in one year

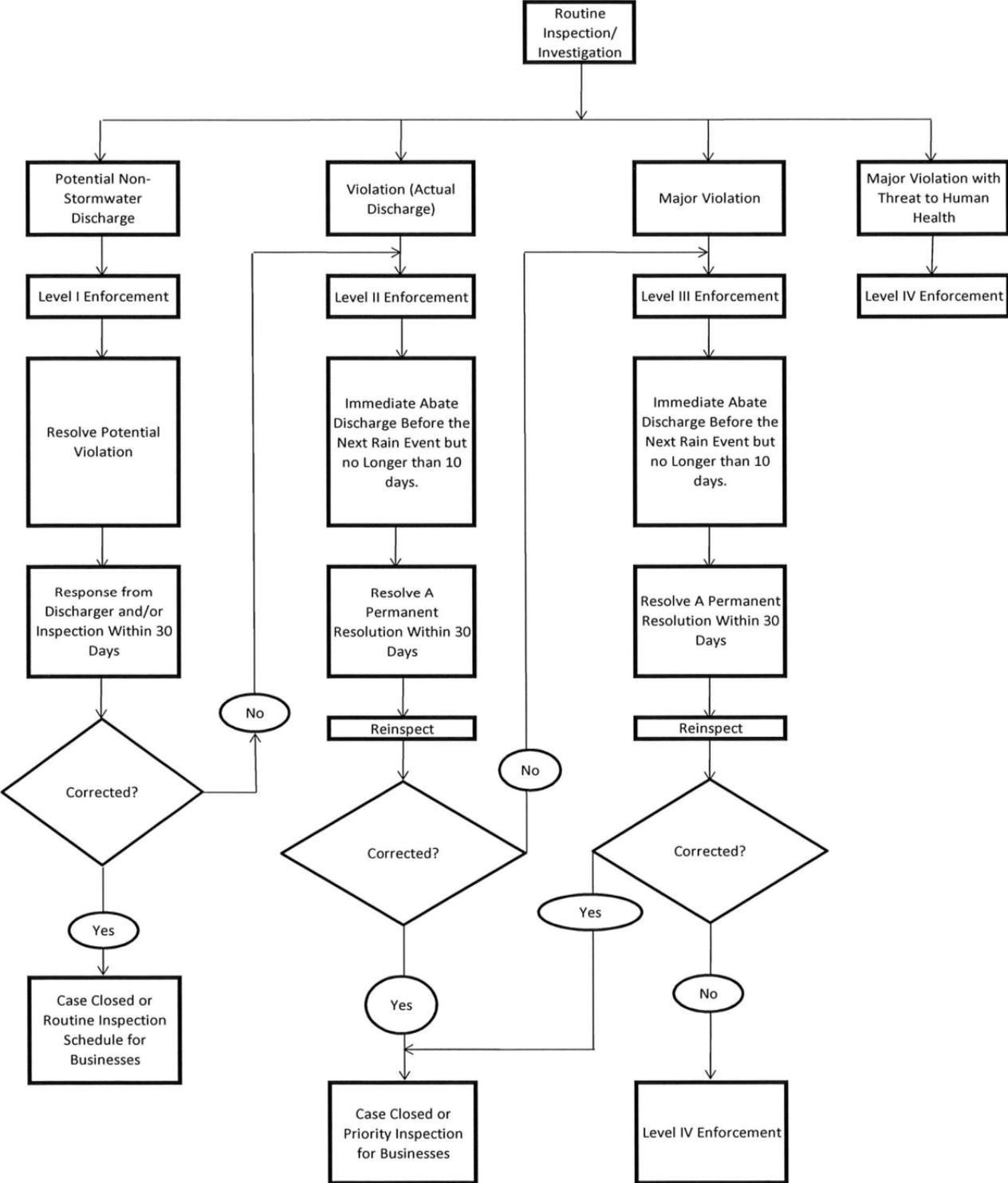
Any person convicted of a misdemeanor under the City of Walnut Creek's Ordinance is punishable by a fine of not more than that allowed for an infraction pursuant to Government Code Section 36900. Pursuant to Government Code Sections 36901 and 36903, the penalty for any person found guilty of a misdemeanor shall be a fine not to exceed one thousand (\$1,000) dollars and/or imprisonment in the County Jail not to exceed six (6) months [Section 1-7.101].

2.3. RECORDKEEPING

The City of Walnut Creek will maintain a record/database of all enforcement actions, follow-up actions, and facilities/sites inspected for illicit discharges related to business inspection, construction inspection, and illicit discharge programs.

The City will include all tracking and case follow-up information in the database listed in Provisions C.4, C.5, and C.6 of the MRP. The database of enforcement actions and incidents will be included as an appendix to this ERP document.

**TABLE 1:
FLOWCHART OF TIERED ENFORCEMENT RESPONSE**



APPENDIX A:
DATABASE OF ENFORCEMENT ACTIONS AND
INCIDENTS

Refer to Summary Inspection Reports
(generated by CCCSD Tracking Database)

APPENDIX B:

MUNICIPAL REGIONAL PERMIT (MRP)

PROVISIONS C.4, C.5, AND C.6

**Clean Water Inspections
Fiscal Year 2012-13**

**Annual Report
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Type	Facility Name	Address	STW City	Inspector	Date	Inspection Type	Billing Type	Enforcement?
Body Shop	Cooks Collision	2198 N MAIN Street	Walnut Creek	J. Olympia	5/30/2013	Closed	Add-on	None
Body Shop	Cooks Collision	2659 N MAIN Street	Walnut Creek	J. Skinner	6/25/2013	Initial	Add-on	None
Body Shop	Dent Wizard	1300 PINE Street	Walnut Creek	J. Ortega	6/21/2013	Initial	Add-on	None
Body Shop	Dent Wizard	1301 PARKSIDE Drive	Walnut Creek	J. Ortega	6/21/2013	Initial	Add-on	None
Body Shop	Mike Rose's Auto Body, Inc.	2288 N MAIN Street	Walnut Creek	C. Henry	6/21/2013	Reinspected	Add-on	None
Body Shop	Parker Robb Collision Center Body Sho	1750 LOCUST Street	Walnut Creek	J. Skinner	12/7/2012	Initial	Add-on	None
Car Rental	Hertz	2042 N MAIN Street	Walnut Creek	D. Petagara	2/13/2013	Partial	Add-on	None
Car Rental	Hertz	2042 N MAIN Street	Walnut Creek	D. Petagara	2/13/2013	Reinspected	Call-out	None
Car Wash/Det.	Mercedes Benz of Walnut Creek	1300 PINE Street	Walnut Creek	J. Ortega	6/21/2013	Initial	Add-on	None
Commercial	Barbeque Galore	1539 BOTELHO Drive	Walnut Creek	D. Petagara	5/9/2013	Reinspected	Call-out	None
Commercial	Barbeque Galore	1539 BOTELHO Drive	Walnut Creek	D. Petagara	5/10/2013	Follow-up	Targeted	None
Commercial	C & L Lawnmower	2327 BOULEVARD Circle	Walnut Creek	D. Petagara	3/27/2013	Reinspected	Add-on	None
Commercial	ez Nails & Spa	1485 NEWELL Ave	Walnut Creek	C. Wheable	7/19/2012	Partial	Add-on	None
Commercial	ez Nails & Spa	1485 NEWELL Ave	Walnut Creek	C. Wheable	2/28/2013	Reinspected	Add-on	None
Commercial	Lane Home Furnishings	1330 S CALIFORNIA Blvd	Walnut Creek	D. Petagara	5/7/2013	Closed	Add-on	None
Commercial	Security Public Storage	2690 N MAIN Street	Walnut Creek	J. Ortega	12/7/2012	Initial	Call-out	None
Contractor	Bay Cal Painting working at 2690 N. M	2690 N MAIN Street	Walnut Creek	J. Ortega	12/7/2012	Initial	Call-out	None
Contractor	Bohannan Concrete	1561 THIRD Ave	Walnut Creek	C. Wheable	2/4/2013	Initial	Add-on	None
Contractor	Engineered Soil Repairs, Inc.	1267 SPRINGBROOK Road	Walnut Creek	J. Skinner	11/28/2012	Enforcement F/	Targeted	None
Contractor	Engineered Soil Repairs, Inc.	1267 SPRINGBROOK Road	Walnut Creek	J. Skinner	11/28/2012	Reinspected	Add-on	NOV
Contractor	Engineered Soil Repairs, Inc.	1267 SPRINGBROOK Road	Walnut Creek	J. Skinner	12/6/2012	Enforcement F/	Targeted	None
Dental Lab	Hockel Dental Laboratory	2651 OAK GROVE Road	Walnut Creek	J. Skinner	11/27/2012	Initial	Add-on	None
Dental Lab	Millennium Dental Laboratory	2021 YGNACIO VALLEY Road	Walnut Creek	C. Henry	12/7/2012	Partial	Add-on	None
Dental Lab	TRS Dental Technologies	1372 N MAIN Street 202	Walnut Creek	J. Skinner	12/6/2012	Closed	Add-on	None
Dry Cleaner	Herald Cleaners	1525 CYPRESS Street	Walnut Creek	D. Petagara	3/29/2013	Initial	Call-out	None
Dry Cleaner	Herald Cleaners	1525 CYPRESS Street	Walnut Creek	D. Petagara	4/3/2013	Follow-up	Targeted	None
Dry Cleaner	Vogue Cleaners	2226 OAK GROVE Road	Walnut Creek	J. Olympia	5/2/2013	Closed	Add-on	None
Education	Lindsay Wildlife Museum	1931 FIRST Ave	Walnut Creek	C. Henry	12/6/2012	Reinspected	Add-on	None
Fleet Operations	California Army National Guard	1800 CARMEL Drive	Walnut Creek	J. Skinner	12/11/2012	Reinspected	Add-on	None
Food Service	1990 Cafeteria	1990 N CALIFORNIA Blvd #140	Walnut Creek	J. Talarico	3/7/2013	Reinspected	Add-on	None
Food Service	Auntie Ann's Pretzels	627 CAPWELL Lane	Walnut Creek	C. Wheable	12/5/2012	Reinspected	Add-on	None
Food Service	Babushka European Restaurant & Deli	1475 NEWELL Ave	Walnut Creek	C. Wheable	7/19/2012	Reinspected	Add-on	None

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Type	Facility Name	Address	STW City	Inspector	Date	Inspection Type	Billing Type	Enforcement?
Food Service	Black Bear Diner	700 BANCROFT Road	Walnut Creek	J. Skinner	6/24/2013	Reinspected	Add-on	None
Food Service	Black Bear Diner	700 BANCROFT Road	Walnut Creek	J. Skinner	6/25/2013	Follow-up	Add-on	None
Food Service	Breads of India	1358 N MAIN Street	Walnut Creek	C. Wheable	3/6/2013	Reinspected	Add-on	None
Food Service	Café Duzni	1981 N BROADWAY Road	Walnut Creek	C. Henry	11/5/2012	Initial	Add-on	None
Food Service	Café Pica deli	1644 N BROADWAY	Walnut Creek	D. Petagara	5/28/2013	Initial	Add-on	None
Food Service	Caffe Delle Stelle	1532 N MAIN Street	Walnut Creek	T. Potter	9/19/2012	Closed	Add-on	None
Food Service	Carl's JR	2280 OAK GROVE Road B	Walnut Creek	C. Wheable	2/28/2013	Closed	Add-on	None
Food Service	Chick-fil-a	2800 N MAIN Street	Walnut Creek	J. Ortega	1/15/2013	Initial	Add-on	None
Food Service	Chick-fil-a	2800 N MAIN Street	Walnut Creek	J. Ortega	1/28/2013	Follow-up	Add-on	None
Food Service	Cinco De Mayo	1372 LOCUST Street	Walnut Creek	D. Petagara	3/28/2013	Reinspected	Add-on	None
Food Service	Cinco De Mayo	1372 LOCUST Street	Walnut Creek	D. Petagara	3/29/2013	Initial	Call-out	NOV
Food Service	Cinco De Mayo	1372 LOCUST Street	Walnut Creek	D. Petagara	4/3/2013	Enforcement F/	Targeted	None
Food Service	Citra Grill	1550 OLYMPIC Blvd	Walnut Creek	C. Henry	11/20/2012	Initial	Add-on	None
Food Service	Creekside Patio	1010 STANLEY DOLLAR Blvd	Walnut Creek	J. Ortega	6/20/2013	Initial	Add-on	None
Food Service	Cruchon's Restaurant	2599 N MAIN Street	Walnut Creek	D. Petagara	6/4/2013	Closed	Add-on	None
Food Service	Dairy Queen - Orange Julius	32 BROADWAY Lane	Walnut Creek	C. Wheable	11/29/2012	Closed	Add-on	None
Food Service	Do Sit Thai Cuisine	1520 PALOS VERDES MALL	Walnut Creek	C. Wheable	11/15/2012	Reinspected	Add-on	None
Food Service	Domino's Pizza	2521 N MAIN Street	Walnut Creek	C. Wheable	11/8/2012	Reinspected	Add-on	None
Food Service	East Coast Pizza Bar and Grill	2085 N BROADWAY	Walnut Creek	C. Wheable	11/29/2012	Closed	Add-on	None
Food Service	Edible Arrangements	1544 NEWELL Ave	Walnut Creek	J. Talarico	12/10/2012	Reinspected	Add-on	None
Food Service	Finish Line Café	1600 S MAIN Street 102	Walnut Creek	C. Henry	12/6/2012	Initial	Add-on	None
Food Service	Freebirds World Burrito	1512 GEARY Road	Walnut Creek	D. Petagara	2/1/2013	Initial	Add-on	None
Food Service	Guanatos Ice Cream	704 BANCROFT Road C	Walnut Creek	C. Wheable	8/1/2012	Initial	Add-on	None
Food Service	Haagen-Dazs	625 CAPWELL Lane	Walnut Creek	C. Wheable	12/5/2012	Reinspected	Add-on	None
Food Service	Habit Burger Grill	1504 GEARY Road	Walnut Creek	D. Petagara	1/31/2013	Initial	Add-on	None
Food Service	Habit Burger Grill	1504 GEARY Road	Walnut Creek	D. Petagara	2/1/2013	Follow-up	Targeted	None
Food Service	Havana Café & Catering	2172 N MAIN Street	Walnut Creek	C. Henry	11/19/2012	Partial	Add-on	None
Food Service	Havana Café & Catering	2172 N MAIN Street	Walnut Creek	C. Henry	11/20/2012	Initial	Add-on	None
Food Service	Kevin's Noodle House	2034 N MAIN Street	Walnut Creek	C. Wheable	12/18/2012	Reinspected	Add-on	None
Food Service	Kinder's Meats	1293 PARKSIDE Drive	Walnut Creek	D. Petagara	3/11/2013	Initial	Add-on	WN
Food Service	Kinder's Meats	1293 PARKSIDE Drive	Walnut Creek	D. Petagara	3/18/2013	Enforcement F/	Targeted	None
Food Service	Koreana Kitchen	1546 BONANZA Street	Walnut Creek	C. Wheable	4/30/2013	Closed	Add-on	None

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Type	Facility Name	Address	STW City	Inspector	Date	Inspection Type	Billing Type	Enforcement?
Food Service	Lark Creek Café	1360 LOCUST Street	Walnut Creek	D. Petagara	3/29/2013	Initial	Call-out	NOV
Food Service	Lark Creek Café	1360 LOCUST Street	Walnut Creek	D. Petagara	4/3/2013	Enforcement F/	Targeted	None
Food Service	Lark Creek Café	1360 LOCUST Street	Walnut Creek	D. Petagara	4/8/2013	Follow-up	Targeted	None
Food Service	Lottie's Creamery	1414 N MAIN Street	Walnut Creek	C. Wheable	4/2/2013	Initial	Add-on	None
Food Service	Lourd's Ice Cream	1237 BROADWAY PLAZA	Walnut Creek	C. Wheable	12/5/2012	Closed	Add-on	None
Food Service	Mooyah	1815 YGNACIO VALLEY Road	Walnut Creek	C. Henry	11/19/2012	Consultation	Add-on	None
Food Service	Mr. Pickles Sandwich Shop	1991 N BROADWAY	Walnut Creek	C. Wheable	4/30/2013	Initial	Add-on	None
Food Service	Murphy's Deli	2121 N CALIFORNIA 200	Walnut Creek	C. Wheable	11/14/2012	Reinspected	Add-on	None
Food Service	Noah's New York Bagels Inc.	730 BANCROFT Road C	Walnut Creek	J. Ortega	6/26/2013	Reinspected	Add-on	None
Food Service	Nothing Bundt Cakes	1551 BOTELHO Drive	Walnut Creek	D. Petagara	5/7/2013	Initial	Add-on	None
Food Service	Olde San Francisco Creamery Co.	1370 LOCUST Street	Walnut Creek	D. Petagara	3/28/2013	Reinspected	Add-on	None
Food Service	Olde San Francisco Creamery Co.	1370 LOCUST Street	Walnut Creek	D. Petagara	4/17/2013	Follow-up	Add-on	None
Food Service	Opas Authentic Greek Cuisine	1532 N MAIN Street	Walnut Creek	WC Inspector	9/19/2012	Initial	Targeted	NOV
Food Service	Opas Authentic Greek Cuisine	1532 N MAIN Street	Walnut Creek	J. Ortega	5/2/2013	Partial	Call-out	None
Food Service	Opas Authentic Greek Cuisine	1532 N MAIN Street	Walnut Creek	J. Ortega	5/3/2013	Reinspected	Add-on	None
Food Service	Opas Authentic Greek Cuisine	1532 N MAIN Street	Walnut Creek	J. Ortega	6/7/2013	Follow-up	Add-on	None
Food Service	Panera Bread	742 BANCROFT	Walnut Creek	D. Petagara	4/15/2013	Reinspected	Add-on	NOV
Food Service	Panera Bread	742 BANCROFT	Walnut Creek	D. Petagara	4/18/2013	Enforcement F/	Targeted	None
Food Service	Pasta Primavera Too	2997 N MAIN Street	Walnut Creek	J. Talarico	11/26/2012	Reinspected	Add-on	None
Food Service	Peet's Coffee & Tea, Inc.	1835 YGNACIO VALLEY Road	Walnut Creek	J. Ortega	12/12/2012	Reinspected	Add-on	None
Food Service	Pho Saigon	1560 NEWELL Ave	Walnut Creek	C. Wheable	2/14/2013	Reinspected	Add-on	None
Food Service	Pinky's Pizza	2085 N BROADWAY 100	Walnut Creek	J. Ortega	12/11/2012	Initial	Add-on	None
Food Service	Pizza Guys	1548 NEWELL Ave	Walnut Creek	C. Wheable	3/6/2013	Reinspected	Add-on	None
Food Service	Prima Ristorante	1522 N MAIN Street	Walnut Creek	J. Ortega	6/7/2013	Reinspected	Call-out	None
Food Service	Royal Thai Palace	1414 N MAIN Street A	Walnut Creek	J. Ortega	3/14/2013	Reinspected	Add-on	None
Food Service	Salvatore Ristorante	1627 N BROADWAY	Walnut Creek	J. Ortega	1/28/2013	Partial	Add-on	None
Food Service	Sasa	1432 N MAIN Street	Walnut Creek	J. Talarico	6/12/2013	Reinspected	Add-on	None
Food Service	Shanghai Restaurant	1291 PARKSIDE Drive	Walnut Creek	D. Petagara	3/18/2013	Reinspected	Add-on	NOV
Food Service	Shanghai Restaurant	1291 PARKSIDE Drive	Walnut Creek	D. Petagara	3/19/2013	Enforcement F/	Targeted	None
Food Service	Shiro	1523 GIAMMONA Drive	Walnut Creek	J. Talarico	6/12/2013	Closed	Add-on	None
Food Service	Starbuck's	1320 BROADWAY Plaza	Walnut Creek	D. Petagara	5/23/2013	Initial	Add-on	None
Food Service	Starbucks Coffee	1152 LOCUST Street	Walnut Creek	J. Ortega	8/9/2012	Reinspected	Add-on	None

7/22/2013

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Type	Facility Name	Address	STW City	Inspector	Date	Inspection Type	Billing Type	Enforcement?
Food Service	Subway	1514 GEARY Road	Walnut Creek	D. Petagara	2/1/2013	Initial	Add-on	None
Food Service	Sunrise Bistro	1559 BOTELHO Drive	Walnut Creek	D. Petagara	5/7/2013	Partial	Call-out	None
Food Service	Sunrise Cafe, & Bakery	1355 S CALIFORNIA Blvd	Walnut Creek	J. Talarico	7/26/2012	Closed	Add-on	None
Food Service	Sushi Groove	1523 GIAMMONA Drive	Walnut Creek	J. Talarico	7/26/2012	Closed	Add-on	None
Food Service	Tender Greens	1352 LOCUST Street	Walnut Creek	D. Petagara	4/8/2013	Initial	Add-on	None
Food Service	The Civic Garden Deli	201 N CIVIC Drive 117	Walnut Creek	C. Wheable	2/14/2013	Reinspected	Add-on	None
Food Service	The Pizza Place	1521 N MAIN Street	Walnut Creek	J. Talarico	5/6/2013	Closed	Add-on	None
Food Service	Vic Stewart's Restaurant	850 S BROADWAY	Walnut Creek	J. Talarico	6/13/2013	Reinspected	Add-on	None
Food Service	Western Dining Walnut Creek	2640 SHADELANDS Drive	Walnut Creek	D. Petagara	3/11/2013	Closed	Add-on	None
Food Service	Ygnacio Café	2033 N MAIN Street 160	Walnut Creek	J. Talarico	12/10/2012	Reinspected	Add-on	None
Food Service	Yogofina	704 BANCROFT Road C	Walnut Creek	C. Wheable	7/27/2012	Closed	Add-on	None
Food Service	Yogurt Park of Broadway Plaza	80 BROADWAY Lane	Walnut Creek	C. Wheable	11/29/2012	Reinspected	Add-on	None
Food Service	Yum on the Run	2879 YGNACIO VALLEY Road	Walnut Creek	C. Wheable	11/14/2012	Reinspected	Add-on	None
Gas Station	76 Service Station	690 YGNACIO VALLEY Road	Walnut Creek	J. Ortega	12/7/2012	Reinspected	Add-on	None
Gas Station	Heather Farm Shell	1790 YGNACIO VALLEY Road	Walnut Creek	J. Ortega	8/10/2012	Reinspected	Add-on	None
Gas Station	United Brothers Enterprise, Inc.	2501 N MAIN Street	Walnut Creek	C. Wheable	2/5/2013	Closed	Add-on	None
Gas Station	Walnut Creek Gasoline	1611 NEWELL Ave	Walnut Creek	C. Wheable	10/17/2012	Reinspected	Add-on	None
Grocery Store	Diablo Oriental Foods	2590 N MAIN Street	Walnut Creek	C. Wheable	1/7/2013	Initial	Add-on	None
Grocery Store	Orion Pacific Traders, Inc.	554 YGNACIO VALLEY Road	Walnut Creek	C. Henry	11/19/2012	Closed	Add-on	None
Grocery Store	Safeway #917	600 S BROADWAY	Walnut Creek	D. Petagara	5/6/2013	Initial	Add-on	WN
Grocery Store	Safeway #917	600 S BROADWAY	Walnut Creek	D. Petagara	5/17/2013	Enforcement F/	Targeted	None
Grocery Store	Sai Ayurveda	2670 N MAIN Street	Walnut Creek	C. Henry	12/6/2012	Closed	Add-on	None
Grocery Store	Sprouts Market	1510 GEARY Road	Walnut Creek	D. Petagara	3/14/2013	Initial	Add-on	None
Grocery Store	Sprouts Market	1510 GEARY Road	Walnut Creek	D. Petagara	4/15/2013	Follow-up	Targeted	None
Janitorial Srvc	J&N Cleaning working at Lark Creek	1360 LOCUST Street	Walnut Creek	D. Petagara	4/8/2013	Reinspected	Call-out	None
Laboratory	Safeway Headquarters Laboratory	2800 YGNACIO VALLEY Road	Walnut Creek	J. Skinner	12/6/2012	Partial	Add-on	None
Laboratory	Safeway Headquarters Laboratory	2800 YGNACIO VALLEY Road	Walnut Creek	J. Skinner	2/13/2013	Reinspected	Add-on	None
Laboratory	Tax & Trade Bureau Laboratory	490 N WIGET Lane	Walnut Creek	J. Skinner	12/6/2012	Reinspected	Add-on	None
Manufacturing	Systems Scientific Laboratories Inc	1295 BOULEVARD Way	Walnut Creek	J. Skinner	11/27/2012	Closed	Add-on	None
Manufacturing	X L Dental Corp.	498 MONTECILLO Drive	Walnut Creek	J. Skinner	12/7/2012	Closed	Add-on	None
Mini-Market	7-Eleven	1305 S MAIN Street	Walnut Creek	C. Wheable	10/15/2012	Closed	Add-on	None
Mini-Market	7-Eleven	301 N CIVIC Drive	Walnut Creek	D. Petagara	3/4/2013	Reinspected	Add-on	None

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Type	Facility Name	Address	STW City	Inspector	Date	Inspection Type	Billing Type	Enforcement?
Mobile Service	Power Wash Pros working at Freebirds	1512 GEARY Road	Walnut Creek	J. Ortega	2/11/2013	Initial	Call-out	None
Mobile Service	The Kitchen Butler	1553 THIRD Ave	Walnut Creek	J. Skinner	11/27/2012	Initial	Add-on	None
Permitted IU	Aquarius Pool & Spa Service	1822 MT DIABLO Blvd	Walnut Creek	J. Ortega	9/7/2012	Reinspected	Add-on	None
Permitted IU	Contra Costa Newspapers, Inc.	2640 SHADELANDS Drive	Walnut Creek	C. Wheable	12/14/2012	Reinspected	Add-on	None
Permitted IU	Del Monte Foods - Research Center	205 N WIDGET Lane	Walnut Creek	J. Talarico	6/5/2013	Reinspected	Add-on	None
Permitted IU	Del Monte Foods - Research Center	205 N WIDGET Lane	Walnut Creek	J. Talarico	6/21/2013	Follow-up	Targeted	None
Permitted IU	Elegant Auto Detailing	1507 THIRD Ave	Walnut Creek	J. Skinner	3/8/2013	Partial	Add-on	None
Permitted IU	Elegant Auto Detailing	1507 THIRD Ave	Walnut Creek	J. Ortega	5/14/2013	Reinspected	Add-on	None
Permitted IU	Fresenius Medical Care	2637 SHADELANDS Drive	Walnut Creek	J. Skinner	12/6/2012	Partial	Targeted	None
Permitted IU	Fresenius Medical Care	2637 SHADELANDS Drive	Walnut Creek	J. Skinner	1/17/2013	Reinspected	Add-on	None
Permitted IU	Geronimo's Professional Auto Detailing	1275 PINE Street	Walnut Creek	J. Talarico	5/22/2013	Reinspected	Add-on	None
Permitted IU	John Muir Medical Center-Walnut Cree	1601 YGNACIO VALLEY Road	Walnut Creek	C. Wheable	4/19/2013	Reinspected	Add-on	None
Permitted IU	Joint Genome Institute	2800 MITCHELL Drive 100	Walnut Creek	J. Ortega	12/13/2012	Reinspected	Add-on	None
Permitted IU	Kaiser Permanente	1425 S MAIN Street	Walnut Creek	J. Olympia	1/11/2013	Reinspected	Add-on	None
Permitted IU	Mercer Owners Associations	1655 N CALIFORNIA Blvd	Walnut Creek	J. Ortega	12/17/2012	Reinspected	Add-on	None
Permitted IU	Valley Waste Management	2658 N MAIN Street	Walnut Creek	C. Wheable	10/22/2012	Reinspected	Add-on	None
Property Mngt	Broadway Plaza Shopping Center	1275 BROADWAY Plaza	Walnut Creek	C. Henry	12/11/2012	Reinspected	Call-out	WN
Property Mngt	Broadway Plaza Shopping Center	1275 BROADWAY Plaza	Walnut Creek	C. Henry	12/18/2012	Enforcement F/	Targeted	None
Property Mngt	First Pointe Management Group	1461 CREEKSIDE Drive	Walnut Creek	J. Olympia	12/10/2012	Initial	Call-out	WN
Property Mngt	First Pointe Management Group	1461 CREEKSIDE Drive	Walnut Creek	J. Olympia	12/20/2012	Enforcement F/	Targeted	None
Property Mngt	Geary Marketplace	1504 GEARY Road	Walnut Creek	D. Petagara	2/1/2013	Initial	Add-on	None
Property Mngt	Mieko's Properties	1559 THIRD Ave	Walnut Creek	C. Wheable	2/4/2013	Initial	Add-on	None
Property Owner	Cortese Investment Company	1539 BOTELHO Drive	Walnut Creek	D. Petagara	5/7/2013	Reinspected	Call-out	NOV
Property Owner	Cortese Investment Company	1539 BOTELHO Drive	Walnut Creek	D. Petagara	5/9/2013	Enforcement F/	Targeted	None
Recycling	Nexcycle working behind Safeway	2941 YGNACIO VALLEY Road	Walnut Creek	J. Ortega	1/28/2013	Closed	Add-on	None
Retail	Benjamin Moore Paints	2724 N MAIN Street	Walnut Creek	J. Ortega	12/11/2012	Reinspected	Add-on	None
Retail	Brandy Millville	1337 N MAIN Street	Walnut Creek	C. Wheable	2/7/2013	Initial	Call-out	None
Retail	Diablo Medical Supply	1147 ALPINE Street	Walnut Creek	D. Petagara	3/27/2013	Reinspected	Add-on	None
Retail	Kelly Moore Paint Co	2700 N MAIN Street	Walnut Creek	J. Ortega	1/16/2013	Reinspected	Add-on	None
Retail	Macy's	1320 BROADWAY Plaza	Walnut Creek	D. Petagara	5/23/2013	Initial	Targeted	WN
Retail	Macy's	1320 BROADWAY Plaza	Walnut Creek	D. Petagara	5/30/2013	Enforcement F/	Targeted	None
Retail	Macy's	1320 BROADWAY Plaza	Walnut Creek	D. Petagara	6/7/2013	Enforcement F/	Targeted	None

**Clean Water Inspections
Fiscal Year 2012-13**

**Annual Report
7/1/2012-6/30/2013**

Type	Facility Name	Address	STW City	Inspector	Date	Inspection Type	Billing Type	Enforcement?
Retail	Morgan's Machine & Marine	1285 PARKSIDE Drive	Walnut Creek	J. Talarico	11/26/2012	Reinspected	Add-on	None
Retail	Sur La Table	1211 BROADWAY PLAZA	Walnut Creek	C. Henry	12/11/2012	Reinspected	Add-on	None
Retail	Tuesday Morning	1330 S CALIFORNIA Blvd	Walnut Creek	D. Petagara	5/7/2013	Initial	Call-out	None
Retail	Williams Sonoma	1470 MT DIABLO Blvd	Walnut Creek	D. Petagara	3/27/2013	Reinspected	Add-on	None
SDP (one time)	EBMUD Walnut Creek Pumping Plant	1841 GEARY Road	Walnut Creek	C. Henry	10/23/2012	Initial	Add-on	None
SDP (one time)	PG&E Lakewood Substation	838 YGNACIO VALLEY Road	Walnut Creek	C. Wheable	7/31/2012	Initial	Add-on	None
SDP (one time)	PG&E Lakewood Substation	838 YGNACIO VALLEY Road	Walnut Creek	C. Wheable	9/5/2012	Closed	Add-on	None
Smog Test Center	A-1 Smog Test Only	1790 YGNACIO VALLEY Road	Walnut Creek	J. Ortega	8/10/2012	Reinspected	Add-on	None
Utility	EBMUD East Area Service Center	2551 N MAIN Street	Walnut Creek	C. Henry	12/6/2012	Initial	Add-on	None
Vehicle Sales	Auto Trust	1481 S O S Drive #B	Walnut Creek	D. Petagara	3/29/2013	Closed	Add-on	None
Vehicle Sales	Bay Area Auto Wholesale	2605 N MAIN Street	Walnut Creek	D. Petagara	3/8/2013	Closed	Add-on	None
Vehicle Sales	Dirito Brothers Walnut Creek SAAB	2031 N BROADWAY	Walnut Creek	J. Talarico	6/13/2013	Closed	Add-on	None
Vehicle Sales	Drivebid, LLC	1473 S O S Drive	Walnut Creek	C. Wheable	2/4/2013	Closed	Add-on	None
Vehicle Sales	East Bay Auto Brokers, Inc.	1280 PINE Street #A	Walnut Creek	C. Wheable	1/15/2013	Initial	Add-on	None
Vehicle Sales	Elite Motor Cars	1512 THIRD Ave	Walnut Creek	C. Wheable	2/4/2013	Closed	Add-on	None
Vehicle Sales	Euro Motors	1415 OAKLAND Blvd 220	Walnut Creek	D. Petagara	3/4/2013	Closed	Add-on	None
Vehicle Sales	KP Enterprises	1266 PINE Street	Walnut Creek	C. Wheable	1/15/2013	Initial	Add-on	None
Vehicle Sales	M Sport Motors	2605 N MAIN Street	Walnut Creek	D. Petagara	3/8/2013	Initial	Add-on	WN
Vehicle Sales	M Sport Motors	2605 N MAIN Street	Walnut Creek	D. Petagara	3/19/2013	Enforcement F/	Targeted	None
Vehicle Sales	Marks Brothers Motors, LLC	1520 THIRD Ave D	Walnut Creek	C. Wheable	2/4/2013	Closed	Add-on	None
Vehicle Sales	Robli Auto Sales	712 BANCROFT Road 503	Walnut Creek	C. Wheable	2/4/2013	Closed	Add-on	None
Vehicle Sales	Savarani Motors	1661 BOTELHO Drive 288	Walnut Creek	C. Wheable	2/14/2013	Closed	Add-on	None
Vehicle Service	Alignment Services	1400 CENTRAL Road 3C	Walnut Creek	D. Petagara	2/13/2013	Reinspected	Add-on	None
Vehicle Service	California Auto Repair	1611 NEWELL Ave	Walnut Creek	C. Wheable	10/17/2012	Closed	Add-on	None
Vehicle Service	Diablo Mazda Subaru (Diablo Auto, Inc.	2646 N MAIN Street	Walnut Creek	C. Henry	11/5/2012	Reinspected	Add-on	NOV
Vehicle Service	Diablo Mazda Subaru (Diablo Auto, Inc.	2646 N MAIN Street	Walnut Creek	C. Henry	11/13/2012	Enforcement F/	Add-on	None
Vehicle Service	Emerald Torque Converters	2040 N MAIN Street #1	Walnut Creek	D. Petagara	2/13/2013	Closed	Add-on	None
Vehicle Service	European Werkstatt	1520 THIRD Ave B	Walnut Creek	C. Wheable	2/4/2013	Reinspected	Call-out	NOV
Vehicle Service	European Werkstatt	1520 THIRD Ave B	Walnut Creek	C. Wheable	2/4/2013	Enforcement F/	Targeted	None
Vehicle Service	European Werkstatt	1520 THIRD Ave B	Walnut Creek	J. Skinner	3/8/2013	Partial	Call-out	None
Vehicle Service	Flathead Jack	1561 THIRD Ave	Walnut Creek	C. Wheable	2/4/2013	Closed	Add-on	None
Vehicle Service	GIC Smog Station	690 YGNACIO VALLEY Road	Walnut Creek	J. Ortega	12/7/2012	Reinspected	Add-on	None

**Clean Water Inspections
Fiscal Year 2012-13**

**Annual Report
7/1/2012-6/30/2013**

Type	Facility Name	Address	STW City	Inspector	Date	Inspection Type	Billing Type	Enforcement?
Vehicle Service	Independent Mercedes	1849 MT DIABLO Blvd	Walnut Creek	D. Petagara	3/4/2013	Reinspected	Add-on	None
Vehicle Service	Independent Mercedes	1849 MT DIABLO Blvd	Walnut Creek	D. Petagara	3/5/2013	Follow-up	Add-on	None
Vehicle Service	Kaiser Auto Care	1790 YGNACIO VALLEY Road	Walnut Creek	J. Ortega	8/10/2012	Initial	Add-on	None
Vehicle Service	Lawrence Volvo	2791 N MAIN Street	Walnut Creek	J. Skinner	12/6/2012	Reinspected	Add-on	None
Vehicle Service	M & P Enterprises	1611 NEWELL Ave	Walnut Creek	C. Wheable	10/17/2012	Closed	Add-on	None
Vehicle Service	Midas Muffler	2710 N MAIN Street	Walnut Creek	C. Henry	6/14/2013	Closed	Add-on	None
Vehicle Service	Norh's Auto Brokers, Inc.	1332 PINE Street	Walnut Creek	J. Ortega	6/26/2013	Reinspected	Add-on	None
Vehicle Service	North Main Tow	1531 THIRD Ave	Walnut Creek	J. Skinner	3/8/2013	Closed	Add-on	None
Vehicle Service	Walnut Creek Auto Care	1611 NEWELL Ave	Walnut Creek	C. Wheable	10/17/2012	Closed	Add-on	None
Vehicle Service	Walnut Creek Import Auto Care	690 YGNACIO VALLEY Road	Walnut Creek	J. Ortega	12/7/2012	Reinspected	Add-on	None
Vehicle Service	Walnut Creek Motors Inc.	1275 PINE Street	Walnut Creek	J. Talarico	6/13/2013	Closed	Add-on	None

Total number of Initial Inspections and Reinspections: 122

Total number of NOVs issued: 9

Total number of Follow-up, Enforcement Follow-up, Surveillance, Consultation and Partial inspections: 39

Total number of WNs issued: 6

Total number of closed or moved Inspections: 42

Project No.	Project Name	SWPPP Project?	Date of Inspection	Inspection Type	Weather Cond.	Rainfall w/Runoff	Issues Observed During Inspection							Problem Description	Enforcement Level				Outcome	Inspection Notes	Closed 10 Days?	Closed 30 Days?
							Site Management	Sediment Control	Erosion Control	Runoff/Runon Control	Active Treatment	Non SW Discharge	Discharge pt free of illicit discharge?		Level 1	Level 2	Level 3	Level 4				
							12-007	Paragon	<input checked="" type="checkbox"/>	11/28/2012	Follow-up	Rain	Yes		Adequate	Adequate	Adequate	Adequate				
12-007	Paragon	<input checked="" type="checkbox"/>	02/20/2013		Clear	Yes	Needs Attention	Needs Attention	Needs Attention	Needs Attention	Not Applicable	Not Applicable	Yes		Yes	No	No	No				
B110965	487 Montecillo Drive	<input type="checkbox"/>	11/30/2012	Callout	Rain		Needs Attention	Needs Attention	Needs Attention	Needs Attention	Not Applicable	Needs Attention	No	See Case No. CW12-0076 for details. On Friday November 30, 2012 at approximately 9:30am, runoff originating from 487 Montecillo Drive was observed leaving the project site. The project has inadequate erosion and sediment controls in place, contained stoc	No	Yes	No	No		Notice emailed and sent to certified mail to Contractor (3D Construcion) and Owner (Livermore Valley Investments). 2012-12-05 Spoke with Joe from 3d Construction, he will be on-site today to install straw wattle at the construction entrance and cover		
D11004	Co-op Project	<input checked="" type="checkbox"/>	07/23/2012	Monthly	Clear	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes	No problems observed	No	No	No	No		No issues		
D11004	Co-op Project	<input checked="" type="checkbox"/>	08/15/2012	Monthly	Clear	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes	No issues	No	No	No	No		No issues		
D11004	Co-op Project	<input checked="" type="checkbox"/>	09/24/2012	Pre-Rainy Season	Clear	Yes	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No				
D11004	Co-op Project	<input checked="" type="checkbox"/>	10/22/2012	Final	Clear	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes	No problems observed	No	No	No	No		No problems observed. 95% landscaped.		
D11004	Co-op Project	<input checked="" type="checkbox"/>	10/22/2012	Follow-up	Light Rain	Yes	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No				
D11005	Batch Plant project	<input checked="" type="checkbox"/>	07/23/2012	Monthly	Clear	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes	No issues	No	No	No	No		No issues		
D11005	Batch Plant project	<input checked="" type="checkbox"/>	08/15/2012	Monthly	Clear	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes	No issues	No	No	No	No		No issues		
D11005	Batch Plant project	<input checked="" type="checkbox"/>	09/24/2012	Pre-Rainy Season	Clear	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No				
D11005	Batch Plant project	<input checked="" type="checkbox"/>	10/10/2012	Monthly		No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes	No problems observed.	No	No	No	No		80% of the site landscaped.		
D11005	Batch Plant project	<input checked="" type="checkbox"/>	10/22/2012	Follow-up	Light Rain	Yes	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No				
D11005	Batch Plant project	<input checked="" type="checkbox"/>	11/28/2012	Monthly	Rain	Yes	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No				
SDP 09-001	Brian Ranch Subdivision	<input checked="" type="checkbox"/>	07/28/2012	Final	Clear	No	Adequate	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Yes	No Issues	No	No	No	No		Minor subdivision lots have been stabilized.		
SDP 10-013	Walden Park Subdivision	<input checked="" type="checkbox"/>	10/22/2012	Follow-up	Light Rain	Yes	Needs Attention	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Adequate	Yes	Behind building, the was a pile of construction debris, nearly spilling over into private street.	Yes	No	No	No		Emailed the superintendent, he was having an issue with getting the debris bins in the correct location. He was working on a fix this morning with his sub-contractors.	Yes	
SDP 10-013	Walden Park Subdivision	<input checked="" type="checkbox"/>	11/20/2012	Monthly	Clear	Yes	Adequate	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Adequate	Yes		No	No	No	No				
SDP11-008	USA Gas Station-Tank Replacement	<input type="checkbox"/>	09/26/2012	Pre-Rainy Season	Clear	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes		No	No	No	No				
SDP11-008	USA Gas Station-Tank Replacement	<input type="checkbox"/>	10/22/2012	Follow-up	Cloudy	Yes	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No				
SDP11-008	USA Gas Station-Tank Replacement	<input type="checkbox"/>	11/21/2012	Monthly	Clear	Yes	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No				
SDP11-016	Singh Single Family Home	<input type="checkbox"/>	09/26/2012	Pre-Rainy Season	Clear	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes		No	No	No	No				
SDP11-016	Singh Single Family Home	<input type="checkbox"/>	10/22/2012	Follow-up	Clear	Yes	Needs Attention	Needs Attention	Needs Attention	Not Applicable	Not Applicable	Adequate	Yes	Asphalt paving past construction entrance failing over trenches for utilities and potholes. Mud tracked into street by vehicles exiting. Straw waddle along back yard at top of slope not staked down. Straw waddle installed to protect exposed driveway above	Yes	No	No	No	Fixed Immediately	Spoke with site superintendent for building construction regarding mud tracking. He was going to get some base rock to fill in over trenches in pavement driveway and potholes. Driveway will be reconstructed after joint trench is completed; waiting on PG&E	Yes	
SDP11-016	Singh Single Family Home	<input type="checkbox"/>	11/21/2012	Monthly	Clear	Yes	Needs Attention	Needs Attention	Needs Attention	Adequate	Not Applicable	Adequate	Yes	Straw wattles not installed correctly, evidence of soil migration into construction entrance, uncovered piles of scrap wood and sand.	Yes	No	No	No		Contractor advised to correct items prior to upcoming rains. PG&E joint trench going in next week.		
SDP11-016	Singh Single Family Home	<input type="checkbox"/>	11/30/2012	Follow-up	Rain	Yes	Needs Attention	Needs Attention	Needs Attention	Needs Attention	Not Applicable	Adequate	Yes	Installed measures were failing in Friday's storm, Contractor was working to get more rock bags and wattles installed to control the run-off from the site.	Yes	No	No	No	Issue Resolved	Contractor was caught not prepared to deal with run-off after installing PG&E trench from Right-of-way to house. The run-off was filling up the excavation at the connection point and before running off-site. Water was coming off clear, but soil was being	Yes	
SDP11-017	Monoco Court	<input type="checkbox"/>	09/26/2012	Pre-Rainy Season	Clear	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes		No	No	No	No				

Project No.	Project Name	SWPPP Project?	Date of Inspection	Inspection Type	Weather Cond.	Rainfall w/Runoff	Issues Observed During Inspection							Problem Description	Enforcement Level				Outcome	Inspection Notes	Closed 10 Days?	Closed 30 Days?
							Site Management	Sediment Control	Erosion Control	Runoff/Runon Control	Active Treatment	Non SW Discharge	Discharge pt free of illicit discharge?		Level 1	Level 2	Level 3	Level 4				
							SDP11-017	Monoco Court	<input type="checkbox"/>	10/22/2012	Follow-up	Light Rain	Yes		Adequate	Adequate	Adequate	Adequate				
SDP11-017	Monoco Court	<input type="checkbox"/>	11/26/2012	Monthly	Clear	Yes	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No		Landscaping in progress, frontage and street improvements complete		
SDP11-019	Pleasant Creek Homes (Habitat for Humanity)	<input type="checkbox"/>	09/25/2012	Pre-Rainy Season	Clear	No	Adequate	Adequate	Adequate	Needs Attention	Not Applicable	Not Applicable	Yes	Site not adequately protected from Run-on from Street. Advised contractor and Engineer to revise entrance controls to control run-on from street.	Yes	No	No	No		Site not adequately protected from Run-on from Street. Advised contractor and Engineer to revise entrance controls to control run-on from street.		
SDP11-019	Pleasant Creek Homes (Habitat for Humanity)	<input type="checkbox"/>	10/11/2012	Follow-up	Cloudy	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes	Resolved run-on issue at project entrance, drain rock swale added to prevent erosion of on-site soil.	No	No	No	No	Issue Resolved	Contractor created rock swales to prevent storm water coming off the gutter or pavement from mobilizing underlying soil.	Yes	
SDP11-019	Pleasant Creek Homes (Habitat for Humanity)	<input type="checkbox"/>	10/22/2012	Follow-up	Light Rain	Yes	Adequate	Adequate	Needs Attention	Adequate	Not Applicable	Adequate	Yes	Straw bale check dams shown on plans not installed. Small Sand stock pile uncovered. Graded slopes at perimeter of property are uncovered.	Yes	No	No	No		Run-on to site from street is adequately handled with revised construction entrance. Light rains today have not caused any damage to unprotected slopes.		
SDP11-019	Pleasant Creek Homes (Habitat for Humanity)	<input type="checkbox"/>	10/29/2012	Follow-up	Clear	Yes	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No	Fixed Immediately	All BMPs shown on the phased erosion control plan installed correctly.	Yes	
SDP11-019	Pleasant Creek Homes (Habitat for Humanity)	<input type="checkbox"/>	11/19/2012	Monthly	Clear	Yes	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No		Contractor working on retaining walls/site fencing and rough grading. Sediment basin constructed.		
SDP11-019	Pleasant Creek Homes (Habitat for Humanity)	<input type="checkbox"/>	11/30/2012	Follow-up	Rain	Yes	Adequate	Adequate	Adequate	Needs Attention	Not Applicable	Adequate	Yes	Observed water from street is enough to cause concern for wash-out. Advised the owner to install rock bag check dams in his rock swale to keep velocities down. Noticed left side of construction entrance filter fabric was damaged letting water from construct	Yes	No	No	No	Escalate Enforcement		No	
SDP11-019	Pleasant Creek Homes (Habitat for Humanity)	<input type="checkbox"/>	12/03/2012	Follow-up	Clear	Yes	Adequate	Needs Attention	Needs Attention	Needs Attention	Not Applicable	Adequate	Yes	Sunday storm caused additional damage due to no changes made from Friday's inspection. Additionally, the detention basin that was installed was assumed to have had an opening on the side closed off to force ponding of storm water on site. Opening was found	No	Yes	No	No	Fixed Immediately	Re-inspected on 12/11/12 contractor is working on corrective actions. 12/13/2012 - All items addressed cased closed.	Yes	
SDP11-021	Almond Station	<input type="checkbox"/>	09/26/2012	Pre-Rainy Season	Clear	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes		No	No	No	No				
SDP12-004	Rossmoor Events Center	<input checked="" type="checkbox"/>	09/24/2012	Pre-Rainy Season	Clear	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes		No	No	No	No				
SDP12-004	Rossmoor Events Center	<input checked="" type="checkbox"/>	10/22/2012	Monthly	Light Rain	Yes	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No		Requested REAP to be emailed from QSP each time they are prepared. Also requested a phased appropriate erosion control plan.		
SDP12-004	Rossmoor Events Center	<input checked="" type="checkbox"/>	11/21/2012	Monthly	Clear	Yes	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No		Contractor working on building parking lot, need to relocate golf course irrigation main due to conflict with proposed storm drain line. Building foundations complete. Building electrical and plumbing in-work.		
SDP12-005	Rossmoor Table Tennis	<input type="checkbox"/>	09/24/2012	Pre-Rainy Season	Clear	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes		No	No	No	No				
SDP12-005	Rossmoor Table Tennis	<input type="checkbox"/>	10/22/2012	Monthly	Light Rain	Yes	Needs Attention	Needs Attention	Needs Attention	Needs Attention	Not Applicable	Adequate	Yes	Parking area used for staging and stock pile covered with thin film of mud left over from excavation for building foundation. Inlet protected but heavy rainfall would overwhelm as exposed adjacent areas not stabilized for erosion control. Straw waddle in	Yes	No	No	No		No discharge in light rainfall		
SDP12-005	Rossmoor Table Tennis	<input type="checkbox"/>	11/21/2012	Monthly	Clear	Yes	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No		Building foundation in-work		
SDP12-006	Community of Christ Church	<input type="checkbox"/>	09/25/2012	Pre-Rainy Season	Clear	No	Adequate	Adequate	Adequate	Adequate	Not Applicable	Not Applicable	Yes		No	No	No	No				
SDP12-006	Community of Christ Church	<input type="checkbox"/>	10/22/2012	Follow-up	Light Rain	Yes	Adequate	Adequate	Adequate	Adequate	Adequate	Not Applicable	Yes		No	No	No	No				
SDP12-006	Community of Christ Church	<input type="checkbox"/>	11/21/2012	Monthly	Clear	Yes	Adequate	Adequate	Adequate	Adequate	Not Applicable	Adequate	Yes		No	No	No	No		Paving and landscaping complete, building prepped for Stucco		

Project No.	Project Name	SWPPP Project?	Date of Inspection	Inspection Type	Weather Cond.	Rainfall w/Runoff	Issues Observed During Inspection						Problem Description	Enforcement Level				Outcome	Inspection Notes	Closed 10 Days?	Closed 30 Days?	
							Site Management	Sediment Control	Erosion Control	Runoff/Runon Control	Active Treatment	Non SW Discharge		Discharge pt free of illicit discharge?	Level 1	Level 2	Level 3					Level 4

INSPECTION SUMMARY

Inspections of High Priority Projects		Stormwater Violations Observed During Inspections		Enforcement Actions	
Pre-Rainy Inspections	10	Site Management	7	Level 1	9
Monthly Inspections	16	Sediment Control	7	Level 2	3
Follow-up Inspections	14	Erosion Control	8	Level 3	0
Call Out Inspections	1	Run-off/Run-on Control	7	Level 4	0
Final Inspections	2	Active Treatment Systems	0		
		Non Stormwater Discharge	1	Total Enforcement Actions	12
Total Inspections	43	Discharge Points Free of Illicit Discharge	1		
		Total Stormwater Violations Observed	31		

CITY OF WALNUT CREEK

GENERAL NOTES

GENERAL

1. All improvements shall be constructed in accordance with City of Walnut Creek Standard Specifications and details subject to the inspection and approval of the Engineering Division of the Public Services Department. All revisions must be approved by the City prior to construction.
2. Prior to commencement of construction, a pre-job conference shall be requested by the developer through the City Engineer, 943-5839.
3. Approval of these plans by the City Engineer shall not relieve the Developer or the engineer from the responsibility for the design of the improvements and for any deficiencies resulting from the design thereof.
4. The Developer shall obtain all necessary permits from other regulatory agencies for projects within sensitive areas or which have significant stormwater pollution potential. Other regulatory agencies include, but are not limited to, the Regional Water Quality Control Board, Department of Fish and Game and Army Corps of Engineers.
5. A permit shall be required from the Health Services Department of Contra Costa County to drill, repair, or abandon a well.
6. If the Walnut Creek Standard Plans and recommendations by the Developer's engineer and/or soils engineer differ, the City Engineer shall determine which shall apply.
7. All landscaping is subject to City inspection. Any change in the approved landscape plan must be approved by the City's Design Review staff.
8. City Standard Plans include but are not limited to the following: **(List number and title.)**

GRADING

9. Grading shall conform to the Grading Ordinance of Chapter 9, Title 9, of the Walnut Creek Municipal Code. The grading plan and site improvement plan shall be approved by the City Engineer. All revisions to the grading and site improvement plans must be approved by the City's Development Engineering section of the Public Services Department.
10. Exterior property corners shall be marked as required by the City Engineer prior to commencing any grading operations, and shall be maintained throughout the grading operations. All property corners or offset markers shall be visible at the time of the rough and final inspections.
11. Trees to be saved shall be flagged and marked prior to any clearing or stripping work and protective fencing, where required by the City, shall be installed prior to commencing any grading. Locations of fencing shall be determined in the field by the City upon completion of the staking of daylight lines.
12. Grading or any other operation that creates dust shall be stopped immediately if dust affects adjacent properties. Sufficient watering to control dust is required at all times and a dust palliative may be required by the City Engineer.

13. Mud tracked onto streets or adjacent properties shall be removed immediately. Streets shall be swept as directed by the City Inspector.
14. Projects proposed for construction between October 1st and April 15th, must have an erosion and sedimentation control program approved, and implemented to the maximum extent possible, prior to the start of on-site earthwork. Earthwork that is necessary to install erosion and sedimentation control facilities, such as drainage ditches and sedimentation basins, may proceed concurrent with the installation of the control facilities. Erosion control plans shall be submitted to the City Engineer for approval by September 1, and implementation completed by October 1. All site work except implementation of the erosion control plan will be subject to suspension by the City if the requirements of this general note are not met.
15. Prior to foundation inspection, the engineer shall provide a report stating that lines and grades were set in the field in accordance with the approved grading plan and that the pads are graded to within 0.2 foot (60mm) of the elevations shown on the approved grading plan. Also, a grading report prepared by a soils engineer, shall be submitted which includes the locations and elevations of field density tests, and compares test results with recommended compaction requirements as specified in a soils report or standard plans and specifications. If tests show that actual compaction has not equaled or surpassed that which was recommended, the soils engineer shall provide the proposed action to be taken. Without additional information from a soils engineer or a soils report, all pads shall be compacted to a minimum of 90 percent.
16. Inspection of finish grading of swales adjacent to structures shall be performed by the Engineering Inspector prior to final building inspection.
17. Street trees shall be required as a condition of the issuance of building permits and shall be installed by the developer prior to final building inspection.
18. All storm drain structures greater than four feet in depth shall have steps installed per the latest accepted safety standards. A concrete cover slab shall be installed over pipe, in paved areas, with less than 2.5 feet of cover to subgrade.
19. All underground utilities within the right-of-way or access easement, including mains and laterals, shall be installed and backfill completed prior to the start of curb, sidewalk and paving construction.
20. All construction staking shall include, but not be limited to, grading, curbs, street improvements and storm drains, and shall be performed by a registered civil engineer or licensed surveyor.
21. All trench backfill shall be compacted as shown in City's standard plans or as recommended by the Soils Engineer. If tests show that the actual compaction has not equaled or surpassed that which is recommended, the Soils Engineer shall provide the proposed action to be taken.
22. Parking lots shall be constructed in conformance with City parking design standards. Handicap stalls, ramps, loading and unloading platforms including for vans, slope and grade of ramps, landings and stalls, signs, striping, logo, width of landings and such details as are required shall comply with applicable State Standards.
23. Any damaged or displaced curb, gutter, sidewalk, driveway or pavement shall be removed and replaced even if damage or displacement occurred prior to construction.
24. All new storm drain inlets shall be stenciled or stamped with City's Clean Water Program standard logo, "NO DUMPING - DRAINS TO CREEK," prior to the acceptance of the subdivision improvement or the final building inspection, whichever occurs first.

25. Contractor shall provide all necessary public safety devices in accordance with current CALTRANS Traffic Control Standards including, but not limited to, lights, signs, barricades, and flagpersons. In addition, temporary fencing shall be provided along all property lines as directed by the City.

26. Prior to issuance of any permits, the developer shall submit a Waste Management Plan demonstrating how they intend to recycle, reuse or salvage building materials and other debris (including dirt) generating from demolition of existing structures and from construction of the project. Prior to issuance of an Occupancy Permit, the developer shall submit a completed Waste Management Summary Report documenting actual debris recovery efforts, including quantities of recovered and landfilled materials, that occurred throughout the project's duration.

O'Rorke Inc.

Walnut Creek Clean Water Program Cigarette Butt Litter Reduction Campaign Final Report 2012-2013 June 14, 2013

Advertising Campaign Summary

The 2012-2013 Walnut Creek Clean Water Program advertising campaign ran throughout the month of May 2013. The multimedia campaign featured television, print, online, and out-of-home ads.

The main focus of this year's efforts was to call attention to the presence of the cigarette butt receptacles installed in downtown Walnut Creek, raise awareness about cigarette butt litter, and increase traffic to the Clean Water Program's website. A majority of the multimedia campaign placed emphasis on the Walnut Creek community and the remaining ads targeted the surrounding areas of Lamorinda, Concord, Pleasant Hill, Martinez, Clayton, Alamo, and Danville. O'Rorke also negotiated an additional \$375 in online ad placements.

Walnut Creek TV

To support this outreach campaign, the City of Walnut Creek's public TV station, Walnut Creek TV, produced PSAs informing residents of the new ash receptacles. These spots began airing on May 10th and ran every hour from 6 AM – 11 PM on Walnut Creek TV's local channel. These PSAs were produced independently of O'Rorke's outreach efforts.

Online

The online elements of the campaign featured pay-by-click campaigns on Facebook, as well as banner ads on local interest sites such as Patch.com; Claycord.com; the BANG sites InsideBayArea.com, ContraCostaTimes.com, and MercuryNews.com; and bonus ads on WalnutCreekJournal.com.



These ads achieved above average click-through rates (CTR), particularly those on the BANG network's mobile sites; these ads reached smart phone and tablet users, and generated a .14% CTR, which is well above the Bay Area average CTR of .07-.08%.

Site	Impressions	CTR / Clicks
Facebook	2,771,790 impressions	.02% CTR / 621 Clicks / 75.7 Frequency
Patch.com	3,771 impressions	.16% CTR / 6 Clicks
BANG (InsideBayArea.com, ContraCostaTimes.com, MercuryNews.com, WalnutCreekJournal.com)	129,256 impressions	.09% CTR / 107 Clicks
BANG Mobile App	109,655 impressions	.14% CTR / 427 Clicks
TOTAL	3,014,472 impressions	1,161 Clicks

As part of this effort, O’Rorke also worked with City staff to have Google Analytics installed on the City of Walnut Creek’s Clean Water Program page so that traffic to the site could be measured. Of the 1,051 visits to that page over the course of the month-long campaign, **811 visits could be directly attributed to our online advertising efforts.**

Audience Overview

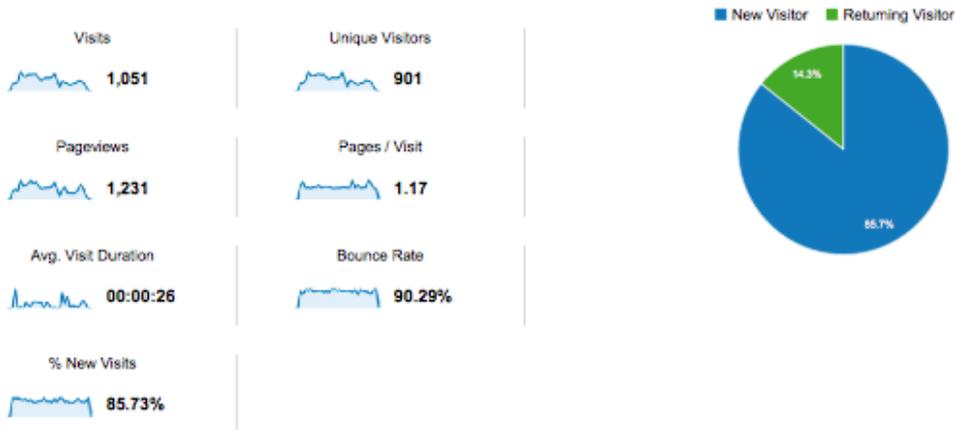
May 1, 2013 - Jun 2, 2013

● % of visits: 100.00%

Overview



901 people visited this site



Print

Our “post-it” flag ad ran on the front page of the Walnut Creek Journal on May 2nd. This publication was chosen due to its popularity with local residents. As part of this buy, our media buyer also negotiated for placement of two bonus online ads on the WalnutCreekJournal.com website.

Bike Outreach

Over the course of the month of May, our bike outreach contractor, Promotion-N-Motion, rode in downtown Walnut Creek on eight separate occasions. Highlighted locations included the Walnut Creek Farmers’ Market, Art on the Main, Diablo Valley Farmers’ Market, and the Kaiser Permanente Walnut Creek Farmers’ Market.



Feedback at these events was overwhelmingly positive, with many residents expressing their support and appreciation for the city's efforts to reduce cigarette butt litter in Walnut Creek. Several businesses also requested ash towers should additional campaign funds become available.

Litter Reduction Outreach Event Summary

To support our advertising efforts, O'Rorke planned and staffed an outreach event designed to raise awareness of the cigarette butt receptacles and the litter reduction initiatives of the Walnut Creek Clean Water Program.

A group of O'Rorke staff and volunteers visited 10 bar and restaurant locations in downtown Walnut Creek and passed out napkins with the campaign message to patrons and hung posters. Businesses included popular spots like 1515, Crogan's Sports Bar and Grill, Pyramid Alehouse, and Dan's Bar. Stacks of napkins were also left at the bar of each establishment for bartenders to pass out during the course of the evening.

Prior to the event, we pitched local news outlets, inviting editors to cover the outreach event. The editor of the Walnut Creek Patch shadowed the outreach team during the event and ran a front-page story on their website on May 7, 2013. The story featured an interview with Rinta Perkins of the Clean Water Program and directed individuals to the Clean Water Program's website for more information about reducing cigarette butt litter.

City To Smokers: Keep Your Butts Off the Street
A Clean Water Initiative urges smokers to use receptacles installed by the city.
By Jim Caroompas

The city of Walnut Creek wants you to keep your butts out of the gutter, off the sidewalk, and out of the local waterways.

As part of the city's Clean Water Program, litter has been targeted for eradication. Among the biggest culprit is the cigarette butt, tossed by smokers standing outside of bars, restaurants and offices. The butt gets swept into storm drains, where they wind up in waterways and become toxic to fish and other aquatic life.

To encourage appropriate butt disposal, the city has installed over a dozen gray receptacles outside of various local bars and restaurants, hoping smokers will use them. As an added reminder, a group of volunteers last week fanned out to the locales and passed out napkins urging the use of the receptacles.

Among the sites visited were 1515, Crogan's, Dan's Bar, and Pyramid Alehouse.

"This is an important part of the city's efforts to discourage litter," said Rinta Perkins of the Clean Water Program. "We hope people see the value of using the receptacles instead of unintentionally damaging the environment."

The volunteers encountered mostly receptive diners and drinkers in their quest last Thursday to advise folks about the program. Many of them were either nonsmokers, or former smokers who have long since given up the habit.

For more information about the program, [go here](#).

Data Collection Summary

To analyze the effectiveness of our public education campaign, O’Rorke measured the volume of cigarette butt litter collected in 15 receptacles in 10 different business locations in downtown Walnut Creek. This study took place in three phases between April and May 2013.

Participating businesses and the number of receptacles installed:

- Dan’s Bar – 4
- Mr. Lucky’s – 1
- McDonald’s – 1
- 1515 – 2
- Crogan’s Sports Bar– 2
- San Francisco Creamery Co. – 1
- Maria Maria – 1
- Original Mel’s – 1
- Athletic Outpost – 1
- Lift Lounge & Grill – 1



Each receptacle displayed a sticker with the campaign message. While these receptacles were initially used to collect data and measure overall campaign effectiveness, ultimately they will serve as an ongoing reminder to residents to properly dispose of cigarette butts long after this campaign is over.

Phase I

O’Rorke secured approval from participating businesses and coordinated installation of all 15 receptacles in downtown Walnut Creek. On the day of the installations, O’Rorke staff visited each location and collected pre-campaign baseline measurements by recording the number of cigarette butts on the ground. At this time, the ash tower at Maria Maria had not yet been installed.

Phase II A

Staff returned to the same locations one week after the installation for another data collection. This time, measurements were taken of the number of cigarette butts on the ground, as well as the number of cigarette butts in each receptacle. During this data collection effort, staff noticed that the receptacle at Mr. Lucky’s was missing. After conversations with the owner, we determined the ash tower was vandalized and removed without the bar’s knowledge. The ash tower at Maria Maria was still not installed when we visited at this time.

Phase II B

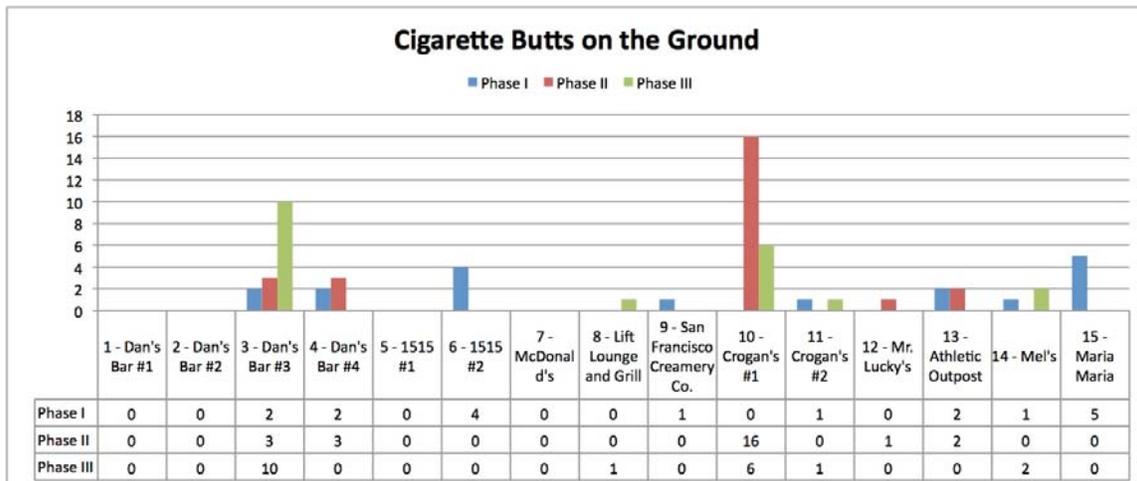
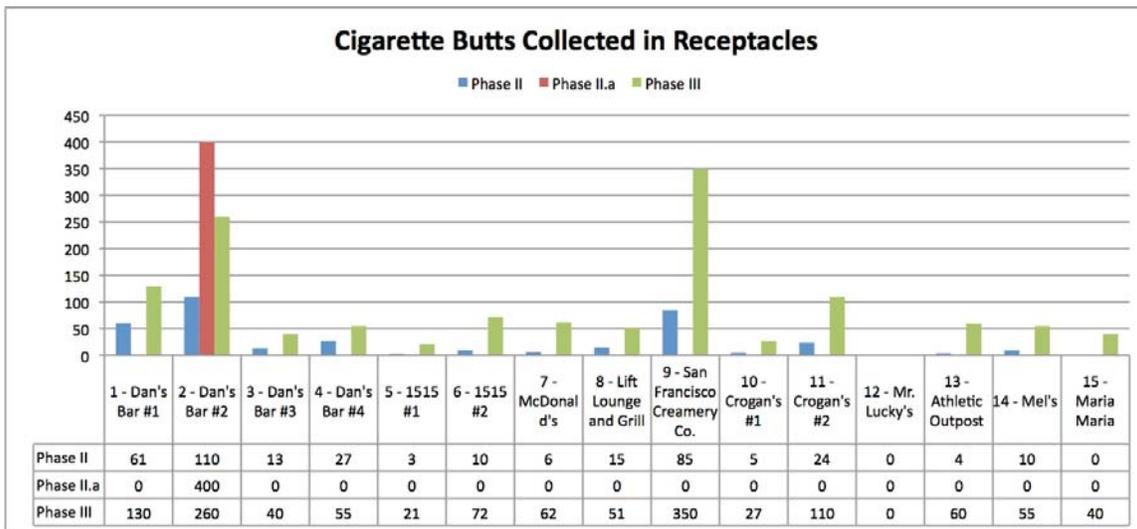
Though we had originally only planned on conducting three data measurements, one of the receptacles in Dan’s Bar filled up in early May and we returned to measure the amount of

cigarettes in the receptacle at that time. While unanticipated, we viewed this as an early sign of the campaign's overall success.

Phase III

In early June, O'Rorke staff conducted the final data collection, measuring the amount of cigarette butts that had accumulated in each ash receptacle during the course of the campaign, as well as the number that were littered on the ground nearby. We were also informed by Dan's Bar that their staff had to empty out one ash tower for a 3rd time, so our final number does not represent all the cigarette butts collected in that location.

A total of 2,106 cigarette butts were collected in the ash receptacles over the course of the campaign.



While we cannot definitively say that these cigarette butts would have ended up as litter had this effort not taken place, we do feel that these results clearly show the success of this outreach campaign. Local residents and visitors were very willing to use these receptacles

and we hope that in the interest of keeping Walnut Creek clean and beautiful, they will continue to do so long after this campaign is over.

Future Recommendations

The results of the 2012-2013 campaign were positive—residents and visitors were overwhelmingly supportive of the cigarette butt litter reduction initiative and many made a point to seek out those conducting outreach to express their appreciation.

One unintentional but lasting result of this outreach is the ash towers, which are now permanently installed at many prominent businesses in downtown Walnut Creek. These towers serve to remind residents to safely and easily dispose of their cigarettes and provide a means for residents to reduce litter. In continuing with the next phase of our outreach, if additional budget becomes available, O’Rorke would recommend that the City of Walnut Creek resume ash tower installations in the downtown area. In fact, we also received requests from several non-food service businesses for ash towers, and given their interest we would recommend expanding this program beyond bars and restaurants.

Throughout our outreach to businesses, O’Rorke found that while many were interested in having an ash tower somewhere nearby, a few were not permitted to make installations onto the side of their building for structural or legal reasons. If the next campaign phase includes budget for additional installations, O’Rorke would recommend that the city also offer the option of attaching the ash towers to wooden posts that could be planted in flowerbeds or green areas adjacent to each business.

During this time, we would also recommend that the City of Walnut Creek continue to conduct supplemental educational outreach via advertising to increase awareness of the impact of cigarette butt litter.

City of Walnut Creek Civic Park Field Trips Report

A) PROGRAM INFORMATION

Organization Name: KIDS for the BAY

Mailing Address: 1771 Alcatraz Ave Berkeley CA 94703
Street City State Zip Code

Executive Director: Mandi Billinge

Phone: 510-985-1602 E-mail: mandi@kidsforthebay.org

Name of Person Completing the Report: Kimberly Aguilar

Phone: 510-985-1602 E-mail: kimberly@kidsforthebay.org

Date of Report: July 1, 2013

FIELD TRIP PROGRAMS COMPLETED THIS SCHOOL YEAR:

School	Teacher/Grade Level	Field Trip Date	# of Students reached
Eagle Peak Elementary School	Caroline Chow & Sibyl Buckner/ 3rd	June 5, 2013	13 students
Buena Vista Elementary School	Judy Mazur/ 5th	May 23, 2013	28 students
Buena Vista Elementary School	Marci Gould/ 2nd	June 3, 2013	20 students
Buena Vista Elementary School	Leslie Hamilton/ 2nd	June 4, 2013	20 students
Buena Vista Elementary School	Whitney Moore/ 2 nd & 3rd	June 3, 2013	20 students

PROGRAM HIGHLIGHTS

The Walnut Creek Civic Park Field Trips Program is designed to educate elementary school students in Walnut Creek schools about the local creek habitat. Students learn about the features of Walnut Creek, creek-side plants and terrestrial invertebrates, complete nature-themed art projects, and participate in a park clean-up.

The Spring 2013 field trips were very exciting for both KIDS for the BAY staff and Buena Vista and Eagle Peak Elementary Schools. Ms. Whitney Moore shared, “The science notebook was a valuable tool because it taught the students to think and be like scientists.”

Students from both Buena Vista Elementary School and Eagle Peak Elementary School were captivated by Walnut Creek. Students carefully peered over the railing of the bridge to listen to and watch the creek water go by. Students listened attentively when their KIDS for the BAY leader explained that Walnut Creek leads to the San Francisco Bay.

Students began the field trip by discussing the importance of trees. Having been in the sun just previously, Justin immediately raised his hand to share, “Trees provide shade! That is why they are important today when it’s super hot.” Another student, Jade, pointed to a bird and shared, “That bird probably lives in a tree.” Then Yujin shared, “Trees are homes to lots of animals, even us! We build houses with wood.” Mariyah was excited to share her thoughts about the importance of trees with KIDS for the BAY instructor Eugenia Clark. “Oh! I know! Oranges and apples come from trees. So trees make food for people and animals.” KIDS for the BAY instructor Kimberly Aguilar shared how the trees near creeks are important because they keep the water cool for the animals and the roots of the trees help hold the soil near the creek in place so it does not fall into the creek when it rains.

Students had a great time using their journals to identify trees by the shape of their leaves. Hiromy exclaimed, “I can tell this is a California Buckeye tree because it has five fingered leaves!” Students excitedly found leaves on the ground in preparation for the leaf rubbing activity. They used crayons to make leaf rubbings of leaves from trees they wanted to remember, in their journals.

Students and teachers were especially interested in the tree galls found on some oak trees. KIDS for the BAY instructor Kimberly Aguilar helped students dissect a tree gall. Ms. Kim explained that the galls are growths on a tree usually caused by an insect laying its eggs on the tree. Second grade teacher Ms. Marci Gould was amazed, “I have never seen anything like this before. This is incredible.”

Buena Vista Elementary School students and Eagle Peak Elementary School students alike enjoyed identifying and studying creekside plants. Baily shared, “Wow, these Sticky Monkey flowers really do look like monkeys and are sticky!” Emily pointed to the California poppy and shared, “I didn’t know this was our state flower!”

When KIDS for the BAY instructor Rachel Hyman asked students to listen to their surroundings and describe what they hear Alex shared, “I hear birds, and I think they are singing!” Ms. Rachel and the students discussed that birds use sound to communicate much like humans do. She explained that birds may have a certain sound that means danger or another sound that means food. Ms. Rachel then told students that they would be playing a game in which, just like birds, they would have to listen for a specific sound. Students were excited to play the game. A student later shared, “I love that game! It’s so easy and exciting to play!”

The terrestrial study was the highlight of the day. Students had a great time looking under rocks to find invertebrates. KIDS for the Bay instructor Kimberly Aguilar had everyone touch their back bone when

explaining the difference between a vertebrate and an invertebrate. Adam shared, “Slugs are floppy because they do not have a backbone.” Students were excited to find an array of invertebrates under the rocks. Pill bugs were very popular finds among students. One student, Grace, found an insect and exclaimed, “I have discovered a new invertebrate! It has so many legs. Everyone come look!” Students were thrilled to discover the world beneath the rocks.

Both schools learned about marine debris and how trash can get to our oceans. Ms. Rachel shared that if any trash were to get into Walnut Creek it would be carried to the San Francisco Bay and then to the Pacific Ocean. Students were very saddened by the pictures of the hurt animals. Justin shared, “This is so terrible. I will make sure to tell everyone I know about how trash hurts animals!” Students cheered with such enthusiasm when they discovered they would be helping the environment by doing a clean-up. Students in Leslie Hamilton’s class were especially inspired to help their local creek. Ms. Hamilton’s class made up a game in which certain items, such as cigarette butts or plastic, were worth more points than other pieces of trash. Overall each class picked up close to 500 pieces of trash. Students hollered and cheered with great excitement when they found out at the end of the clean-up how many animals they had saved by picking up trash.

After the clean-up, students made pastel art to take home as a memory from their trip to Walnut Creek Civic Park. Students raved about their favorite parts to each other. Sarah said to her friend, “I am going to draw the oak tree with the galls on it. That was so cool. I never knew about those before.” Alex shared, “I really loved finding all of the invertebrates under the rocks. It was so cool when I found all of those pill bugs!”

Students were so grateful to have received complementary bags and pencils from the City of Walnut Creek.

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Thomas A. Green, Ph.D.
President
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PUBLIC SERVICES AGREEMENT
Project: Landscape Services for Medians and Greenways

THIS AGREEMENT is entered into on between the City of Walnut Creek, a California Municipal Corporation ("City"), and Terracare Associates, L.P., a California Corporation ("Contractor").

RECITALS

A. The City wishes to contract for i.e. Miscellaneous Landscape Services, located at i.e. Medians and Greenways throughout the City (the "Services").

B. In accordance with the City's Purchasing Policy and Procedures (Administrative Policy No. 73-6), as well as the terms of the City's Purchasing Manual, the City sought and received proposals for the completion of the Services.

C. Upon review of the proposals, City has selected Contractor to fulfill the Services, having determined that Contractor's qualifications are acceptable to the City. Contractor wishes to perform such Services.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, the City and Contractor agree as follows:

AGREEMENT

1. Services. Contractor shall provide all the parts, labor and materials for the work contained in the Landscape Services Request for Proposal and as noted in Contractor's Proposal dated September 20, 2012 ("Proposal"), subject to the terms of this Agreement.
2. Payment.
 - a) Payment for Services. City agrees to pay Contractor, and Contractor agrees to accept from City as full compensation for its Services, the amounts shown in the Proposal. Contractor shall submit invoices addressed to the City as shown in paragraph 10. Each bill should include the date of and a summation of work performed. It is intended that payment to Contractor will be made by City within 30 days of each invoice received as to all non-disputed fees.
 - b) Additional Services. Contractor shall perform any additional services required beyond those set forth in this Agreement only if mutually agreed to in writing by the parties.
3. Term.
 - a) Initial Term and Two Two-Year Extensions. The initial term of this Agreement shall commence upon the date first written above and shall be for two (2) years from that date. The term of this Agreement may be extended for two (2) additional periods of two (2) years each commencing on the expiration of the initial or extended term upon the mutual agreement of the parties. The foregoing extension may be initiated by the Contractor delivering to the City, at least ninety (90) days prior to the expiration of the initial or extended term, written notice of request for such extension. If such notice is not so given, the foregoing extension provision shall terminate and no longer be of any force or effect. The extension of th term of this Agreement pursuant to the foregoing shall be subject to a review of the method and manner by which the Contractor has met the terms and conditions of this Agreement. Contractor and City may agree to adjust those terms and conditions, which, from experience, indicate a need for revision in order to facilitate and enhance Contractor's service. All terms and conditions that are not revised shall remain in full force and effect upon an agreement to extend this Agreement. The Public Services Department Director may approve extensions as provided in this paragraph on behalf of the City.

- b) Month-to-Month Extension. Should the term of this Agreement or any extension of this Agreement expire without extension as provided in subparagraph (a), this Agreement shall continue on a month-to-month basis until either party give the other party written ten (10) days prior written notice of termination.
4. Parts, Labor and Materials. Contractor shall, at its sole cost and expense, furnish all parts, labor, materials and equipment, disposal, and incidentals, complete and in place, as required for furnishing the Services under this Agreement. If required by Labor Code sections 1770 through 1781, all persons employed to provide the Services shall be paid prevailing wages.
5. Independent Contractor. Contractor is and at shall remain as to the City a wholly independent contractor. Neither the City nor any of its officers or employees shall have any control over the manner by which the Contractor performs the Services and shall only dictate the results of the performance. Contractor shall not represent that Contractor or its employees are agents or employees of the City. Except as the City may specify in writing, Contractor has no authority, express or implied, to act on behalf of the City as an agent, or to bind the City to any obligation.
6. Inspection. The City may review and inspect the Contractor's activities during the performance of the Services.
7. Termination. City may terminate this Agreement at any time, and for any reason, whatsoever, by giving 30 days prior written notice to the Contractor. Upon receipt of such notice, Contractor shall stop work at the time directed by City. City shall pay for parts, labor and materials up to the effective date of termination stated in the notice, and Contractor agrees to accept this as full payment.
8. Indemnification. Contractor shall, to the fullest extent permitted by law, indemnify, defend (with independent counsel approved by the City), and hold harmless the City, its officers, agents, employees and volunteers from and against any and all claims, demands, actions, losses, damages, injuries, and liability, direct or indirect (including any and all related costs and expenses in connection therewith), arising out of, pertaining to, or relating to performance of work by the Contractor and its employees, agents and subconsultants, except to the extent caused by the active negligence, sole negligence or willful misconduct of the City, its officers, agents, employees or volunteers. The provisions of this section survive completion of the services or the termination of this contract, and are not limited by the provisions of Section 8 relating to insurance.
9. Insurance. Contractor shall procure and maintain at its sole cost for the duration of this Agreement the following insurance:
- a) Minimum Scope of Insurance. Coverage shall be at least as broad as:
- 1) Insurance Services Office Commercial General Liability coverage ("occurrence" form CG 0001).
 - 2) Insurance Services Office form number CA 0001 covering Automobile Liability, code 1 (any auto).
 - 3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers Liability insurance.
- b) Minimum Limits of Insurance. Contractor shall maintain policy limits of no less than:
- 1) General Liability: \$2,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

- 2) Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- 3) Worker's Compensation and Employers Liability: Worker's Compensation limits as required by the Labor Code and Employers Liability limits of \$1,000,000 per accident.
- c) Deductibles and Self-Insured Retention. Any deductibles or self-insured retention must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the City, its officers, officials, employees and volunteers; or Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.
- d) Other Insurance Provisions. The policies shall contain, or be endorsed to contain, the following provisions:
 - 1) General Liability and Automobile Liability Coverage.
 - a. The City and its officers, officials, employees, agents or volunteers are to be covered as additional insured as respects the ongoing operations of the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees, agents or volunteers.
 - b. Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, agents or volunteers shall be excess of Contractor's insurance and shall not contribute with it.
 - c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees, agents or volunteers.
 - d. Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
 - 2) Worker's Compensation and Employers Liability Coverage. The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from work performed by Contractor for the City.
 - 3) All Coverages. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party except after thirty (30) days' prior written notice by mail has been given to the City.
- e) Acceptability of Insurers. Insurance is to be placed with insurers with a Best's rating of no less than A: VII.
- f) Verification of Coverage. Contractor shall furnish the City with certificates of insurance and with original endorsements effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete certified copies of all required insurance policies, at any time.

10. Safety and Accidents. Contractor shall comply with all laws and industrial safety standards. If a death, serious personal injury or substantial property damage occurs in connection with the

performance of this Agreement, Contractor shall immediately notify the City's Risk Manager by telephone.

11. Notice. Any notice to be given under this Agreement shall be given by enclosing it in a sealed envelope, first-class postage prepaid and depositing it in the United States mail, addressed to the party at the following address:

CITY:
Mike Vickers
Public Services Manager
City of Walnut Creek
511 Lawrence Way
Walnut Creek, CA 94596

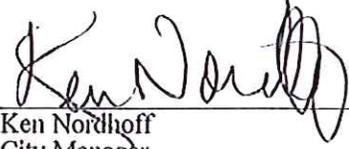
CONTRACTOR:
Bill Horn
Vice President
Terracare Associates, L.P.
921 Arnold Drive
Martinez, CA 94553

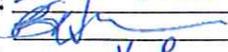
12. Assignment. A substantial inducement to City for entering into this Agreement was, and is, the reputation and competence of Contractor. Contractor shall not assign, subcontract, or otherwise transfer this Agreement or the rights or obligations under this Agreement without the prior written consent of the City.
13. Qualifications. Contractor represents that it and its employees are fully qualified to perform the Services under this Agreement. Contractor represents and warrants to the City that Contractor has, and at all times during the performance of this Agreement shall maintain, all licenses, permits, qualifications and approvals of any nature which are required for Contractor to practice Contractor's business.
14. Time of Performance. The Proposal includes a project schedule setting for the time of performance. The time of performance of the Services under this Agreement is important to the City, and all time deadlines identified in the project schedule shall be strictly construed.
15. Prohibited Interests. No officer or employee of the City shall have any direct financial interest in this Agreement. This Agreement shall be voidable at the option of the City if this provision is violated.
16. Governing Law. California law shall govern this Agreement. Any action to enforce or interpret this Agreement shall be brought in a court of competent jurisdiction in Contra Costa County, California.
17. Entire Agreement. This Agreement is the entire Agreement between the parties and supersedes all prior negotiations, representations, or agreements, whether written or oral. This Agreement may be amended only by written agreement signed by both parties.
18. Severability. The invalidity, in whole or in part, of any provision of this Agreement will not void or affect the validity of any other provision of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective on _____, 2012.

CITY OF WALNUT CREEK

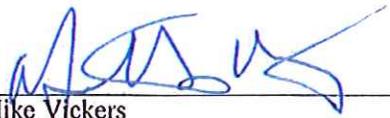
CONTRACTOR

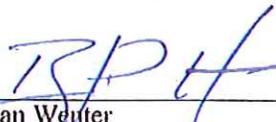
By: 
Ken Nordhoff
City Manager

By: BILL HORN

Its: V.P.

Recommended by:

Approved as to form by:


Mike Vickers
Public Services Manager


For Bryan Weuter
City Attorney

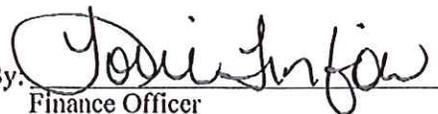
Approved by:


Public Services Director

I certify that adequate funds exist or will be received during the current fiscal year to pay the anticipated expenses incurred under this Agreement.

Bid Item	Description	Length of Service	Lump Sum
A	Landscape Services: Two -Year Contract	24 months	\$197,184
B	Bid Alternate: Irrigation Maintenance and Repair	24 months	\$ 14,400
A+B		TOTAL BID	\$211,584

Account code: 322-6415

By: 
Finance Officer

6 INSECT AND DISEASE CONTROL

6-1 PEST AND DISEASE CONTROL-GENERAL

The Contractor shall provide all pest and disease controls required, including rodent control. The Contractor must file a yearly schedule with the City for anticipated pest control work. This shall include herbicides, fungicides, plant growth regulators, insecticides, as well as fertilization schedules.

Contractor shall apply the principles of Bay Friendly Landscaping as part of a broader Integrated Pest Management strategy that gives an emphasis to cultural practices as a means to pest and disease control. Prior to any chemical application by Contractor, the Contractor must submit to the City a completed form detailing the chemicals to be used, the means of application (high pressure spray rig, back pack sprayer, etc.), quantities, area to be treated, and desired time of application. The City will respond to this submittal, if approved, with instructions as to the timing, and precautions for the requested application. Contractor must provide Material Safety Data sheets (MSDS) for all chemicals proposed to be used, and must receive approval prior to their use. MSDS sheets plus data are to be updated annually. During the use or application of any chemical, special care must be exercised during such use in the vicinity of homes, near lakes, etc., during windy conditions. In some cases, it may be necessary to apply chemicals during off hours or weekends. Particular care should be exercised to avoid applications at time or under conditions that would annoy or alarm homeowners. Pesticide Advisor's recommendation must be available on site during application of pesticides.

The Contractor must file with the City, their plan for disposal of hazardous materials, waste oil, pesticides, etc., and how they will handle a chemical spill.

The Contractor is responsible for identification of all plant problems, for selection of method of treatment, and for application of control measures. Consult agricultural extension agents, testing laboratory, and other authorities as necessary for identification of problems and determination of appropriate measures to be taken.

All materials shall be applied under the supervision of a licensed Agricultural Pest Control Operator. Apply all methods of pest and disease control in accordance with all governing regulations and with the requirements specified on the product label.

When insect damage or any disease is suspected, an accurate identification of the pest or disease involved must be made prior to application of control measures. Submit appropriate samples of the plant material, soil and/or roots as necessary to a testing laboratory for verification. Obtain a recommendation for method of control from a County extension agent and/or the testing lab.

The Contractor shall use the pesticide which uses the least residual that is effective for controlling a particular problem. Routine "preventive" use of pesticides is discouraged, as it destroys natural predator-prey relationships that are beneficial to the balance of the landscape ecosystem.

Inform the City at least five (5) working days in advance of the Contractor's applying chemicals. Inspection of the application of the chemicals may be required by the City.

Obtain a written permit from County for all such measures registered as RESTRICTED. Submit all information required to obtain permits; annual permits for regular use of control measures may be obtained as allowed by the County.

Submit a Notice of Intent to County at least 24 hours prior to proposed time of application of all RESTRICTED materials.

At the end of each month, submit a record of all control measures used to the County. This includes biological control measures as well as chemical; only pure fertilizers not containing any pesticides or other non-fertilize chemicals are exempt from this requirement. Consult a representative for the County Department of Agriculture for more information. Use standard County forms for this submittal. Report must designate the chemical use, date, location and rate for the City of Walnut Creek contract sites.

**STRUCTURAL INTEGRATED PEST MANAGEMENT
SERVICES AGREEMENT**

THIS AGREEMENT is entered into by and between the City of Walnut Creek ("City") and Western Exterminator Company ("Contractor"), effective OCTOBER 1, 2011

RECITALS

- A. The City desires to contract for the provision of professional structural integrated pest management (IPM) services at select City owned buildings and facilities.
- B. Contractor desires to perform such professional services under agreement with the City.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, the City and Contractor agree as follows:

AGREEMENTS

1. **Services.** Subject to the terms and conditions set forth in this Agreement, Contractor shall provide professional services as described in the attached "Integrated Pest Management Proposal" ("Proposal"), dated 6/20/11.
2. **Term.** The term of this Agreement shall be for twelve (12) months and shall commence on 10/1/11 and shall expire on 9/31/12 ("Initial Term"). Other than for the reasons enumerated in Section 12 that shall cause immediate termination of this Agreement, either party may terminate this Agreement at any time for any reason by giving ninety (90) days written notice to the other party.
3. **Option.** In addition to the Initial Term, City shall have the option to extend the Term and all the provisions contained in this Agreement for two (2) separate and additional periods of twelve (12) months (each herein referred to as "Option Period").
3. **Payment.**
 - a. **Payment for Professional Services.** For and in full consideration of the full and successful performance of the obligations of this Agreement, City agrees to pay Contractor, and Contractor agrees to accept from City as full compensation for said services, an amount not to exceed \$10,000 per year, and to be based on accounting of time and materials expended for each term under the Agreement. Time and materials shall be billed at a rate set forth in the Proposal. Contractor shall bill City monthly by or before the fifth day of the month. Contractor shall submit invoices addressed to the City. Each bill should include a summation of work performed and work remaining to complete the scope of work.

- b. Additional Services. Any additional services required beyond those set forth in this Agreement shall be performed only if mutually agreed to in writing by the City and Contractor and shall be billed at a time and materials rate as set forth in the Proposal.
4. Responsible Personnel. The professional services described in this agreement shall be performed in part and supervised by Steve KRISTICK Contractor shall assign only competent personnel to perform services pursuant to this Agreement. In the event that the City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Contractor to perform services pursuant to this Agreement, Contractor shall remove any such person immediately upon receiving notice thereof from the City.
5. Facilities and Equipment. Contractor shall, at its sole cost and expense, furnish all facilities and equipment which may be required for furnishing services pursuant to this Agreement.
6. Independent Contractor. Both parties understand that Contractor, its agents, employees and independent contractors are and shall at all times remain as to the City wholly independent contractors. Neither the City nor any of its officers or employees shall have any control over the manner by which the Contractor performs this Agreement and shall only dictate the results of the performance. Contractor shall not represent that Contractor or its agents, employees or independent contractors are agents or employees of the City. Except as the City may specify in writing, Contractor shall have no authority, express or implied, to act on behalf of the City in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied, pursuant to this Agreement, to bind the City to any obligation whatsoever.
7. Reports. Contractor shall furnish interim reports quarterly as to the progress of IPM service provided to the facilities included in "Attachment D" of the Proposal, or upon demand by the City. An annual report in draft form shall be provided to the City thirty days prior to Agreement termination for review, recommendations and approval by both parties prior to the Contractor one electronic file of the approved final report.
8. Publication. Contractor shall not be authorized to copyright the final report, any papers, interim reports, forms, or other material that is part of the work under the Agreement, without written approval from the City.
9. Project Inspection. The City may review and inspect the Contractor's activities during the progress of the program.
10. Ownership of Data. All data, maps, photographs, and other materials collected or prepared under the Agreement shall become the property of the City. Contractor shall not be help liable for any modifications or re-use of the city-owned data for purposes outside of this agreement.

11. Amendment. It is mutually understood and agreed that no alteration or variation of the terms of this Agreement, or any subcontract requiring approval of the City shall be valid unless made in writing, signed by the parties hereto.
12. Termination. The City may terminate this Agreement at any time without cause immediately upon giving Contractor written notice of such termination. Upon receipt of such notice and if requested to do so by the City, Contractor shall stop work at the stage directed by City and shall deliver all drawings, specifications and documentation developed as of said stage. Contractor shall accept as full payment for services rendered to the date of termination a pro rata share of the total contract payment based on the portion of work actually performed.
13. Indemnification
 - a. Claims for Professional Liability. Where the law establishes a standard of care for Contractor's professional services, and to the extent the Contractor breaches or fails to meet such established standard of care, or is alleged to have breached or failed to meet such standard of care, Contractor shall, to the fullest extent allowed by law, with respect to all Services performed in connection with the Agreement, defend, indemnify, and hold the City, its elected and appointed officers, employees, and agents harmless from and against any and all claims, liability, loss, damage, costs, or expenses, including actual attorneys' and expert witness fees, awards, fines, or judgments (collectively, "Claims"), that arise out of, pertain to, or relate to, the negligence, recklessness or willful misconduct of Contractor or its employees. Contractor shall not be obligated under this Agreement to indemnify City to the extent that the damage is caused by the sole or active negligence or willful misconduct of City, its agents or employees.
 - b. Claims for Other Liability. Contractor shall, to the fullest extent allowed by law, with respect to all Services performed in connection with the Agreement, defend, indemnify, and hold the City, its elected and appointed officers, employees, and agents harmless from and against any and all Claims by firms or individuals claiming through Contractor, and all Claims for compensation, the death or bodily injury to persons, injury to property, and other loss, damage, or expense that arise out of, pertain to, or relate to the negligence, recklessness or willful misconduct of Contractor and its employees. Contractor shall not be obligated under this Agreement to indemnify City to the extent that the damage is caused by the sole or active negligence or willful misconduct of City, its agents or employees.
 - c. Claims involving intellectual property. In addition to the obligations set forth in (a) and (b) above, Contractor shall indemnify, defend, and hold the City, its elected and appointed officers, employees, and volunteers, harmless against any Claim in which a violation of intellectual property rights, including but not limited to copyright or patent rights, is alleged that arises out of, pertains to, or relates to Contractor's negligence, recklessness or willful misconduct under this Agreement.

14. Insurance. Contractor shall procure and maintain at its sole cost for the duration of this agreement the following insurance:

a. Minimum Scope of Insurance.

Coverage shall be at least as broad as:

1. Insurance Services Office form number GL0002 (Ed. 1/73) covering Comprehensive General Liability and Insurance Services Office form number GL 0404 covering Broad Form Comprehensive General Liability; or Insurance Services Office Commercial General Liability coverage ("occurrence" form CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/78) covering Automobile Liability, code 1 "any auto" and endorsement CA 0025.
3. Workers' Compensation insurance as required by the Labor Code of the State of California and Employers Liability insurance.
4. Errors and omissions liability insurance appropriate to Contractor's profession.

b. Minimum Limits of Insurance.

Contractor shall maintain policy limits of no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
3. Worker's Compensation and Employers Liability: Worker's compensation limits as required by the Labor Code and Employers Liability limits of \$1,000,000 per accident.
4. Errors and Omissions Liability: \$1,000,000 per occurrence.

c. Deductibles and Self-Insured Retentions.

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects

the City, its officers, officials, employees and volunteers; or Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

d. Other Insurance Provisions.

The policies shall contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages.

- (a) The City, its officers, officials, employees, agents and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of Contractor; products and completed operations of Contractor; premises owned, occupied or used by Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees, agents or volunteers.
- (b) Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, agents or volunteers shall be excess of Contractor's insurance and shall not contribute with it.
- (c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees, agents or volunteers.
- (d) Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Worker's Compensation and Employers Liability Coverage. The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from work performed by Contractor for the City.

3. All Coverages. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

e. Acceptability of Insurers.

Insurance is to be placed with insurers with a Best's rating of no less than A: VII.

f. Verification of Coverage.

Contractor shall furnish the City with certificates of insurance and with original endorsements effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on forms provided by the City (see attached exhibits A-C). Where, by statute, the City's workers' compensation-related forms cannot be used, equivalent forms approved by the Insurance Commissioner are to be substituted. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete certified copies of all required insurance policies, at any time.

15. Safety and Accidents. Contractor shall comply with all laws and industrial safety standards. If a death, serious personal injury or substantial property damage occurs in connection with the performance of this Agreement, Contractor shall immediately notify the City's Risk Manager by telephone.

16. Ownership of Documents. All documents of any type developed or obtained by Contractor in the performance of this Agreement shall be deemed to be the property of the City.

17. Notice. Any notice to be given under this Agreement shall be given by enclosing the same in a sealed envelope, first-class postage prepaid and depositing the same in the United States mail, addressed to the party at the following address:

CITY:
Public Services Director
City of Walnut Creek
1666 N. Main Street
Walnut Creek, CA 94596

CONTRACTOR:
Western Exterminator Company
901 76th Street, Oakland, CA 94621
Oakland, CA 94621

18. Assignment. This Agreement contemplates the personal services of Contractor and its employees and it is understood by both parties that a substantial inducement to City for entering into this Agreement was, and is, the professional reputation and competence of Contractor. Neither Contractor nor City shall assign or otherwise transfer this Agreement or the rights or obligations hereunder.

19. Qualifications. Contractor represents that it and its employees are fully qualified to perform the services under this Agreement. Contractor represents and warrants to the City that Contractor has, and at all times during the performance of this Agreement shall maintain, all licenses, permits, qualifications and approvals of any nature which are required for Contractor to practice Contractor's profession.
20. Time of the Essence. Time is of the essence in the performance of the services under this Agreement and all time deadlines shall be strictly construed.
21. Standard of Performance. Contractor shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Contractor is engaged in the geographical area in which Contractor practices his profession. All products which Contractor delivers to City pursuant to this Agreement shall be prepared in a substantial, first-class, and workmanlike manner, and conform to the standards of quality normally observed by a person practicing in Contractor's profession. The City shall be the sole judge as to whether the product of the Contractor is satisfactory.
22. Prohibited Interests. No officer or employee of the City shall have any direct financial interest in this Agreement. This Agreement shall be voidable at the option of the City if this provision is violated.
23. Governing Law. This Agreement shall be governed by California law. Any action to enforce or interpret this Agreement shall be brought in a court of competent jurisdiction in Contra Costa County, California.
24. Entire Agreement. This Agreement is the entire Agreement between the parties and supersedes all prior negotiations, representations, or agreements, whether written or oral. This Agreement may be amended only by written agreement signed by both parties.

CITY OF WALNUT CREEK:

By

Henry Gall
Public Services Director

Title

CONTRACTOR:

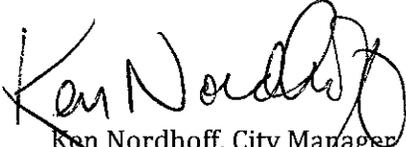
By

John E. Soares
Commercial Acct. Mgr.

Title

Reviewed by:

City Attorney
CSA Short Form.doc

CITY OF WALNUT CREEK ADMINISTRATIVE POLICY	Effective Date: April 18, 2010 Amendments: June 30, 2013
INTEGRATED PEST MANAGEMENT (IPM) POLICY AND PROGRAM	Approved:  Ken Nordhoff, City Manager

I. IPM POLICY

The City of Walnut Creek uses Integrated Pest Management (IPM) to manage pests on City-owned and managed facilities. For the purposes of this policy, the City adopts the integrated pest management definition provided by the University of California Statewide IPM Project:

“Integrated pest management is an ecosystem-based strategy that focuses on long-term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed according to established guidelines, and treatments are made with the goal of removing only the target organisms. Pest control materials are selected and applied in a manner that minimize risks to human health, to beneficial and non-target organisms, and to the environment.”

II. GOALS

- Ensure effective, economic pest on the City property while minimizing health risks to the public and City staff that could result from pest management activities.
- Protect environmental quality by preventing pollutants from entering surface and ground water.
- Comply with requirements in the City’s stormwater NPDES permit.
- Promote transparency of the City’s pest-management actions.
- Increase public awareness of IPM.

III. IMPLEMENTATION

The IPM Coordinator, with assistance from the IPM Advisory Committee, will develop and periodically review and IPM Program, which will apply to all City pest control activities. The IPM Program will be reviewed annually by the IPM Advisory Committee, and staff will consider incorporating the Committee’s comments in updates to the IPM Program.

The IPM Program will include:

- Appointment of a single person or point of responsibility within the City of Walnut Creek for City IPM implementation and program evaluation.
- Adherence to IPM decision-making steps for managing pests on city-owned and maintained properties and facilities.
- Participation in countywide and regional efforts to further relevant policies and activities by the US Environmental Protection Agency, the California Department of Pesticide Regulation, and the Contra Costa County Agricultural Commissioner.
- Maintenance of accurate records on IPM implementation and pesticide use.
- Ongoing and periodic staff training.
- Development of standard IPM Operating Procedures for key pests.
- Inclusion of City IPM policies and practices in City contracts or purchase orders for pest management

IV. **IPM Decision-Making Steps**

1. Based on field observations, evaluate locations and sites where pest problems commonly occur to properly identify the pest, determine pest population size and location, and identify any natural enemy populations.
2. Identify conditions that contribute to the development of pest populations, and identify measures that could be employed to prevent and manage pest populations.

Preventive measures may include:

- Design, construction, and maintenance of landscapes and buildings to reduce and eliminate pest habitats.
 - Modification of management practices including watering, fertilizing, mulching, waste management, and food storage to discourage the development of a pest population or to increase the health and resilience of a landscape or particular plant.
 - Modification of pest ecosystem to reduce food, water sources, harborage, and access to buildings.
 - Education of staff and the public about the connection between pests and the availability of food, harborage, and access, and the role humans can play in preventing and reducing pest problems.
3. Determine treatment thresholds that are based on what level of biological, aesthetic, economic, or other effect is tolerable.
 4. When a pest population reaches its treatment threshold, choose a set of treatment strategies that is appropriate for the site and the pest:

- Evaluate non-pesticide management strategies before considering the use of pesticides.
 - Prioritize the use of physical controls such as mowing weeds, using traps, and installing barriers.
 - Whenever possible, create landscapes that encourage naturally occurring insect parasites and predators (biological controls) to help control pest insects.
 - When pesticides are necessary, select reduced-risk pesticides and use the minimum amounts needed to be effective.
 - Apply pesticides at the most effective treatment time, based on pest biology, monitoring, and other variables such as weather, seasonal changes in wildlife use, and local conditions.
 - Whenever possible, use pesticide application methods, such as spot treatments and containerized baits that minimize opportunities for mobilization of the pesticide in stormwater runoff and minimize effects on non-target organisms.
5. Evaluate the results of treatments to improve pest management.

V. **IPM PROGRAM**

IPM Coordinator. The Public Services Manager (for the Parks and Open Space division) is the City of Walnut Creek's IPM Coordinator. The IPM Coordinator is responsible for coordinating, tracking and reporting implementation of the City's IPM Program.

IPM Advisory Committee. The Advisory Committee will be made up by a group of management staff and an outside expert as deemed appropriate by each department involved in the IPM strategy implementation. This Advisory Committee shall be responsible for guiding the agency-wide implementation of the approved IPM policy. The IPM committee shall meet as needed to perform the duties outlined in this policy.

Tracking Pesticide Use. The IPM Coordinator is responsible for maintaining accurate records of pesticide use that are accessible for reference. A format for tracking pesticide use is attached.

Interface with the County Agricultural Commissioner. The IPM Coordinator will periodically disseminate to staff information on how to identify when pesticides are being applied inconsistent with DPR regulations and how to report such incidents to the County Agricultural Commissioner.

Staff Training. All City employees who within the scope of their duties apply or use pesticides will be periodically trained in IPM practices and the City's IPM Policy. Trainings may be organized locally or staff may attend countywide or regional training sessions. The IPM Coordinator will track employee attendance at training sessions.

Standard IPM Operating Procedures. The City will follow Standard IPM Operating Procedures. The IPM Coordinator will maintain a file of current Standard IPM Operating Procedures to be used by City employees and will follow up to confirm procedures are being implemented.

Information Resources for Staff. The IPM Coordinator will act as a resource to City staff to help identify when Standard Operating Procedures are not applicable or sufficient to solve a pest problem, to determine the best course of action consistent with IPM principles, and to access expert resources when needed.

Public Outreach. Public outreach efforts will include distribution of information as appropriate, such as "Our Water, Our World" and "EcoWise Certified IPM Certification in Structural Pest Management" or equivalent programs. The IPM Coordinator will coordinate and keep records of the following:

- a. A point of contact for the public to obtain information on IPM techniques.
- b. The City's, countywide, and regional advertising campaigns that focus on reducing the impact of urban pesticide use.
- c. The City's outreach to pest control operators (PCOs) and landscapers, or contributions to countywide or regional efforts to promote IPM to PCOs and landscapers.
- d. Placement of messages focused on reducing the impact of urban pesticide use in the City's newsletters or other publications.
- e. Distribution of IPM information and resources at public outreach and citizen involvement events and City websites.
- f. Distribution of information about less-toxic pest management to school-age children.
- g. Updates and status reports to municipal officials.

Contract Provisions. The IPM Coordinator will review contract provisions, or addenda to purchase orders, issued by all City departments that contract for pest management services to ensure City IPM policies and practices are adhered to by all contractors performing pest management work on City-owned and maintained properties and facilities.

Stormwater NPDES Annual Report. The IPM Coordinator will prepare the portion of the City's Stormwater National Pollutant Discharge Elimination System (NPDES) Annual Report related to Pesticides Toxicity Control.

Pest Findings by Location (Summary)

Family Pride In Excellence Since 1921
Western Exterminator Company

ALL LOCATIONS

JUL 01, 2012 TO JUN 30, 2013

Area Types: All
 Finding Types: All Finding Types
 Target Pests: All

WC HEATHER FARM COMM CNTR, 301 N SAN CARLOS DR, WALNUT CREEK, CA 94598

Pest	Quantity	Type
Interior		
Crickets	2	Captured
Total: WC HEATHER FARM COMM CNTR, 301 N SAN CARLOS DR, WALNUT CREEK, CA 94598(JUL 01, 2012 TO JUN 30, 2013)		
Crickets	2	

WC CIVIC PARK ASSEMB HALL, 1375 CIVIC DR, WALNUT CREEK, CA 94596

Pest	Quantity	Type
Interior		
Spiders	2	Captured
Gnats	15	Captured
Total: WC CIVIC PARK ASSEMB HALL, 1375 CIVIC DR, WALNUT CREEK, CA 94596(JUL 01, 2012 TO JUN 30, 2013)		
Gnats	15	
Spiders	2	

WC CIVIC PARK COMM CENTER, 1375 CIVIC DR, WALNUT CREEK, CA 94596

Pest	Quantity	Type
Interior		
Spiders	1	Captured
Total: WC CIVIC PARK COMM CENTER, 1375 CIVIC DR, WALNUT CREEK, CA 94596(JUL 01, 2012 TO JUN 30, 2013)		
Spiders	1	

WC CLARK SWIM CTR SNACKBA, 1750 HEATHER DR, WALNUT CREEK, CA 94598

Pest	Quantity	Type
Interior		
German Cockroaches	23	Captured
Total: WC CLARK SWIM CTR SNACKBA, 1750 HEATHER DR, WALNUT CREEK, CA 94598(JUL 01, 2012 TO JUN 30, 2013)		
German Cockroaches	23	

WC LESHER CENTER, 1601 CIVIC DR, WALNUT CREEK, CA 94596

Pest	Quantity	Type
Interior		
Flies	1	Captured
Total: WC LESHER CENTER, 1601 CIVIC DR, WALNUT CREEK, CA 94596(JUL 01, 2012 TO JUN 30, 2013)		
Flies	1	

C.10.a.iii Minimum Full Trash Capture (List of Devices)

Provide a list of trash full capture devices installed to-date or planned for installation by July 1, 2013 and the land area treated by each device or group of devices.

Applicable Trash Management Area (Preliminary Map ID)	Device ID	Device Type	Planned or Installed	Maintenance Frequency (annual, twice or 3x a year)	Total Number Installed	Total Area Treated (acres)
5	TC-00001	REM	Installed	Annual	1	1.3084
2g	TC-00002	REM	Installed	Twice	1	10.0201
5	TC-00003	REM	Installed	Annual	1	3.4244
1	TC-00004	REM	Installed	Twice	1	3.2657
2a	TC-00005	REM	Installed	Annual	1	0.1315
2a	TC-00006	REM	Installed	Annual	1	0.1920
2a	TC-00007	REM	Installed	Annual	1	0.1132
2a	TC-00008	REM	Installed	Annual	1	0.2960
2a	TC-00009	REM	Installed	Annual	1	0.4212
2a	TC-00010	REM	Installed	Annual	1	0.0513
2a	TC-00011	REM	Installed	Annual	1	0.0763
2a	TC-00012	REM	Installed	Annual	1	0.0890
2a	TC-00013	REM	Installed	Annual	1	0.0766
2a	TC-00014	REM	Installed	Annual	1	0.0659
1	TC-00015	REM	Installed	Twice	1	1.0934
1	TC-00016	REM	Installed	Twice	1	0.5409
2a	TC-00017	REM	Installed	Annual	1	0.2820
1	TC-00018	REM	Installed	Twice	1	1.1044
1	TC-00019	REM	Installed	Annual	1	0.2781
1	TC-00020	REM	Installed	Annual	1	0.6295
1	TC-00021	REM	Installed	Twice	1	0.8173
1	TC-00022	REM	Installed	Annual	1	0.6744
1	TC-00023	REM	Installed	Twice	1	1.0084
1	TC-00024	REM	Installed	Annual	1	0.2885
1	TC-00025	REM	Installed	Annual	1	0.0872
1	TC-00026	REM	Installed	Annual	1	0.5283

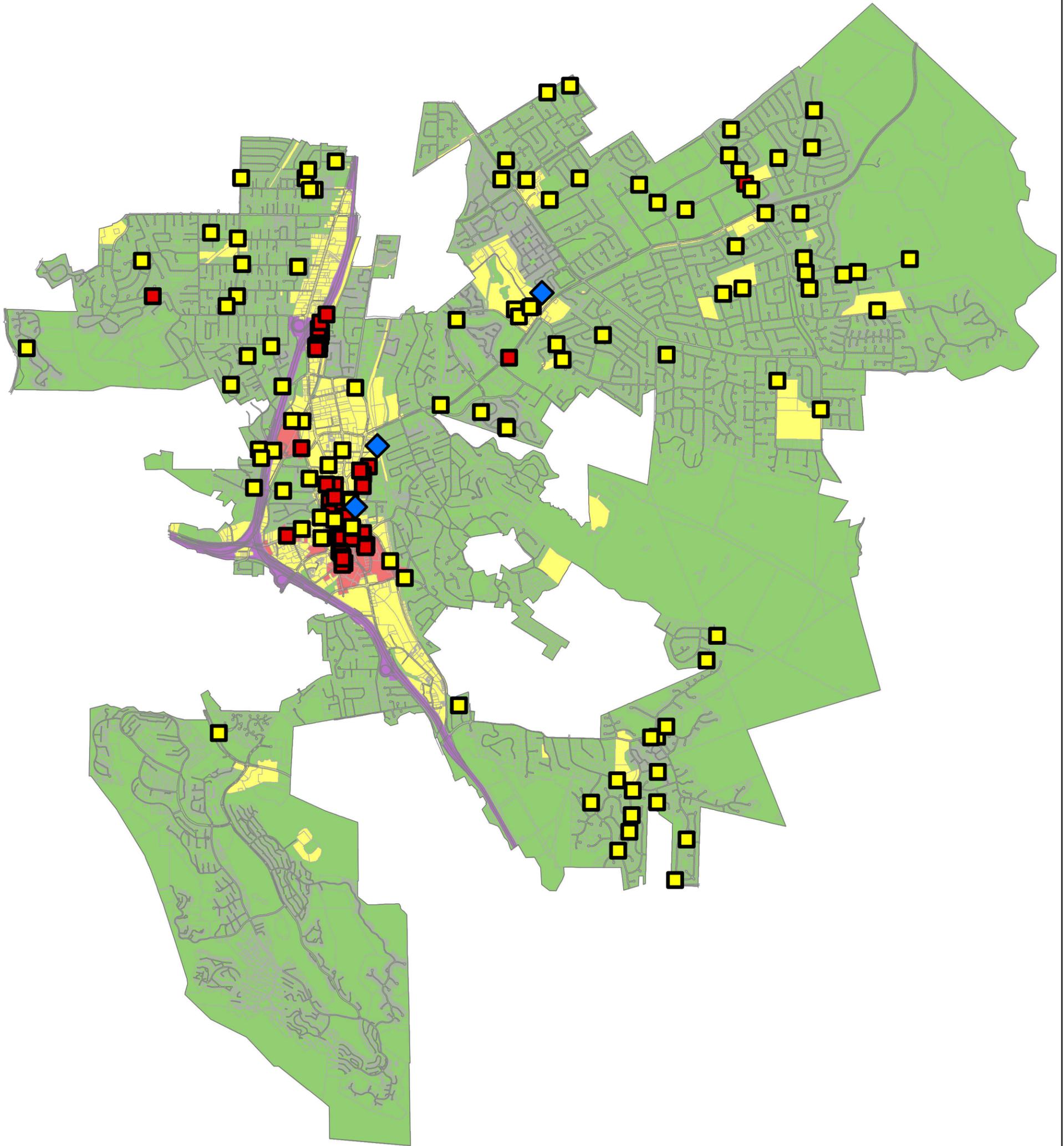
Applicable Trash Management Area (Preliminary Map ID)	Device ID	Device Type	Planned or Installed	Maintenance Frequency (annual, twice or 3x a year)	Total Number Installed	Total Area Treated (acres)
1	TC-00027	REM	Installed	Annual	1	0.1300
1	TC-00028	REM	Installed	Annual	1	0.3190
1	TC-00029	REM	Installed	Annual	1	2.5464
1	TC-00030	REM	Installed	Twice	1	1.2354
1	TC-00031	REM	Installed	Annual	1	0.1818
1	TC-00032	REM	Installed	Annual	1	0.0585
1	TC-00033	REM	Installed	Annual	1	0.1547
1	TC-00034	REM	Installed	Annual	1	0.5125
1	TC-00035	REM	Installed	Annual	1	0.2993
1	TC-00036	REM	Installed	Annual	1	0.4088
1	TC-00037	REM	Installed	Twice	1	1.2358
1	TC-00038	REM	Installed	Annual	1	0.5097
2a	TC-00039	REM	Installed	Twice	1	1.8226
1	TC-00040	REM	Installed	Twice	1	1.1199
1	TC-00041	REM	Installed	Annual	1	0.6294
1	TC-00042	REM	Installed	Annual	1	0.6249
1	TC-00043	REM	Installed	Annual	1	1.2872
1	TC-00044	REM	Installed	Annual	1	0.2263
1	TC-00045	United Stormwater	Installed	Twice	1	3.7124
1	TC-00046	United Stormwater	Installed	Twice	1	14.1970
1	TC-00047	United Stormwater	Installed	Annual	1	0.9633
3d	TC-00048	United Stormwater	Installed	Annual	1	0.6898
3d	TC-00049	United Stormwater	Installed	Twice	1	18.3805
3e	TC-00050	United Stormwater	Installed	Twice	1	14.0047
2e	TC-00051	United Stormwater	Installed	Twice	1	14.1659
5	TC-00052	United Stormwater	Installed	Annual	1	7.6264
5	TC-00053	United Stormwater	Installed	Annual	1	5.2169
5	TC-00054	United Stormwater	Installed	Annual	1	1.8314
5	TC-00055	United Stormwater	Installed	Annual	1	9.3868
5	TC-00056	United Stormwater	Installed	Annual	1	5.6266

Applicable Trash Management Area (Preliminary Map ID)	Device ID	Device Type	Planned or Installed	Maintenance Frequency (annual, twice or 3x a year)	Total Number Installed	Total Area Treated (acres)
5	TC-00057	United Stormwater	Installed	Annual	1	8.3328
5	TC-00058	United Stormwater	Installed	Annual	1	3.7224
5	TC-00059	United Stormwater	Installed	Annual	1	2.9278
5	TC-00060	United Stormwater	Installed	Twice	1	14.0373
5	TC-00061	United Stormwater	Installed	Twice	1	17.2302
5	TC-00062	United Stormwater	Installed	Annual	1	23.6486
5	TC-00063	United Stormwater	Installed	Annual	1	34.4425
5	TC-00064	United Stormwater	Installed	Annual	1	22.2744
5	TC-00065	United Stormwater	Installed	Annual	1	24.9190
3e	TC-00066	United Stormwater	Installed	Twice	1	19.7487
5	TC-00067	United Stormwater	Installed	Annual	1	1.0496
5	TC-00068	United Stormwater	Installed	Annual	1	6.9914
4b	TC-00069	United Stormwater	Installed	Annual	1	2.9322
4b	TC-00070	United Stormwater	Installed	Annual	1	0.2525
5	TC-00071	United Stormwater	Installed	Annual	1	1.0165
5	TC-00072	United Stormwater	Installed	Annual	1	7.1313
5	TC-00073	United Stormwater	Installed	Annual	1	21.1953
5	TC-00074	United Stormwater	Installed	Annual	1	17.0308
5	TC-00075	United Stormwater	Installed	Annual	1	1.6976
5	TC-00076	United Stormwater	Installed	Annual	1	0.7207
1	TC-00077	United Stormwater	Installed	Annual	1	0.8734
5	TC-00078	United Stormwater	Installed	Annual	1	1.0223
5	TC-00079	United Stormwater	Installed	Annual	1	7.9788
5	TC-00080	United Stormwater	Installed	Annual	1	1.5557
5	TC-00081	United Stormwater	Installed	Annual	1	1.7787
5	TC-00082	United Stormwater	Installed	Annual	1	8.4287
2a	TC-00083	United Stormwater	Installed	Annual	1	0.8699
5	TC-00084	United Stormwater	Installed	Annual	1	3.5081
1	TC-00085	United Stormwater	Installed	Twice	1	4.1556
2a	TC-00086	United Stormwater	Installed	Annual	1	0.7150
5	TC-00087	United Stormwater	Installed	Twice	1	18.6048

Applicable Trash Management Area (Preliminary Map ID)	Device ID	Device Type	Planned or Installed	Maintenance Frequency (annual, twice or 3x a year)	Total Number Installed	Total Area Treated (acres)
5	TC-00088	United Stormwater	Installed	Annual	1	4.0162
5	TC-00089	United Stormwater	Installed	Annual	1	1.7681
5	TC-00090	United Stormwater	Installed	Annual	1	1.5282
5	TC-00091	United Stormwater	Installed	Annual	1	3.6982
5	TC-00092	United Stormwater	Installed	Twice	1	22.5627
5	TC-00093	United Stormwater	Installed	Annual	1	2.4601
5	TC-00094	United Stormwater	Installed	Twice	1	19.9103
5	TC-00095	United Stormwater	Installed	Annual	1	6.6474
5	TC-00096	United Stormwater	Installed	Annual	1	18.3198
5	TC-00097	United Stormwater	Installed	Annual	1	4.5895
5	TC-00098	United Stormwater	Installed	Annual	1	8.0307
5	TC-00099	United Stormwater	Installed	Annual	1	1.7845
5	TC-00100	United Stormwater	Installed	Annual	1	2.9075
1	TC-00101	United Stormwater	Installed	Twice	1	4.0383
5	TC-00102	United Stormwater	Installed	Annual	1	3.6862
5	TC-00103	United Stormwater	Installed	Twice	1	19.4319
5	TC-00104	United Stormwater	Installed	Annual	1	2.0459
5	TC-00105	United Stormwater	Installed	Twice	1	14.2891
5	TC-00106	United Stormwater	Installed	Annual	1	24.7040
5	TC-00107	United Stormwater	Installed	Annual	1	9.2807
5	TC-00108	United Stormwater	Installed	Annual	1	7.5443
5	TC-00109	United Stormwater	Installed	Annual	1	1.8485
5	TC-00110	United Stormwater	Installed	Annual	1	7.2082
5	TC-00111	United Stormwater	Installed	Annual	1	1.5197
5	TC-00112	United Stormwater	Installed	Annual	1	2.9000
5	TC-00113	United Stormwater	Installed	Annual	1	4.6592
5	TC-00114	United Stormwater	Installed	Annual	1	3.3395
5	TC-00115	United Stormwater	Installed	Annual	1	17.7365
5	TC-00116	United Stormwater	Installed	Annual	1	2.7055
5	TC-00117	United Stormwater	Installed	Annual	1	7.1087
5	TC-00118	United Stormwater	Installed	Annual	1	4.4344

Applicable Trash Management Area (Preliminary Map ID)	Device ID	Device Type	Planned or Installed	Maintenance Frequency (annual, twice or 3x a year)	Total Number Installed	Total Area Treated (acres)
5	TC-00119	United Stormwater	Installed	Annual	1	12.2222
1	TC-00120	United Stormwater	Installed	Annual	1	1.9191
1	TC-00121	United Stormwater	Installed	Annual	1	1.2687
2a	TC-00122	United Stormwater	Installed	Annual	1	6.8465
2a	TC-00123	United Stormwater	Installed	Annual	1	0.6512
5	TC-00124	United Stormwater	Installed	Annual	1	0.5436
4b	TC-00125	United Stormwater	Installed	Annual	1	1.1243
4b	TC-00126	United Stormwater	Installed	Annual	1	1.5971
5	TC-00127	United Stormwater	Installed	Annual	1	13.2849
5	TC-00128	United Stormwater	Installed	Annual	1	8.0043
5	TC-00129	United Stormwater	Installed	Annual	1	0.9393
5	TC-00130	United Stormwater	Installed	Annual	1	3.8583
5	TC-00131	United Stormwater	Installed	Annual	1	2.8477
1	TC-00132	United Stormwater	Installed	Annual	1	1.3190
1	TC-00133	United Stormwater	Installed	Annual	1	0.2804
5	TC-00134	United Stormwater	Installed	Annual	1	5.3116
5	TC-00135	United Stormwater	Installed	Annual	1	2.1275
1	TC-00136	United Stormwater	Installed	Annual	1	0.1705
5	TC-00137	United Stormwater	Installed	Annual	1	4.3551
5	TC-00138	United Stormwater	Installed	Annual	1	1.7540
5	TC-00139	United Stormwater	Installed	Annual	1	9.7781
4f	TC-00140	United Stormwater	Installed	Annual	1	0.1372
5	TC-00141	United Stormwater	Installed	Annual	1	16.9508
5	TC-00142	United Stormwater	Installed	Annual	1	1.6266
5	TC-00143	United Stormwater	Installed	Annual	1	3.0040
5	TC-00144	United Stormwater	Installed	Annual	1	3.5896
2a	TC-00145	United Stormwater	Installed	Twice	1	13.6524

Walnut Creek Trash Capture Device Locations



CITY OF
WALNUT
CREEK

N
1:40,000

Legend

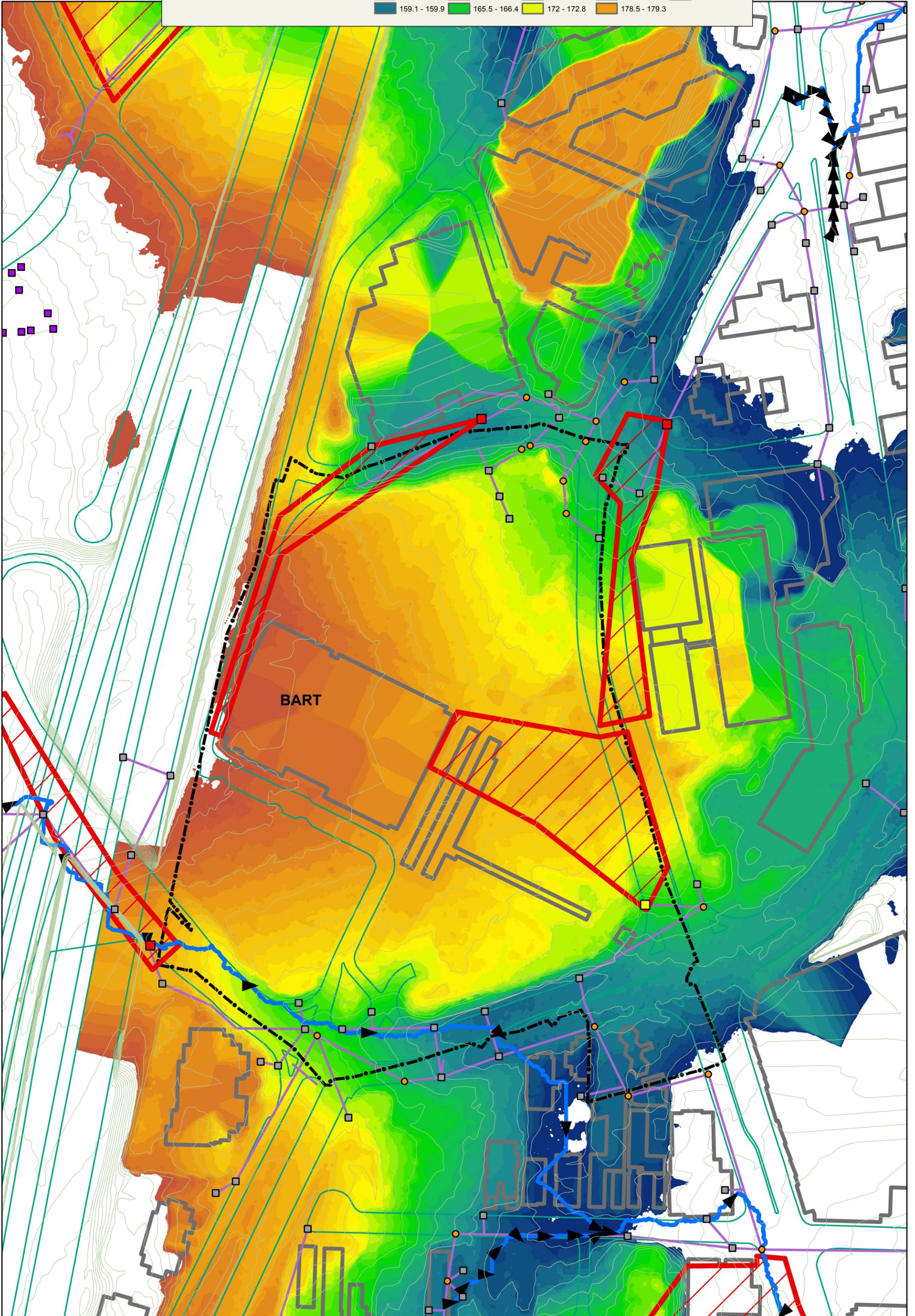
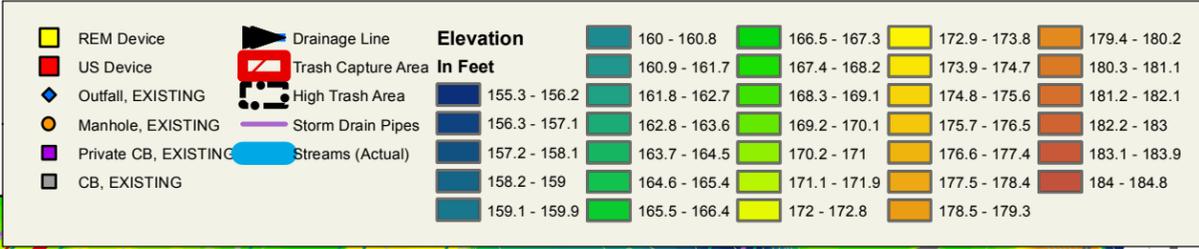
- | | |
|---|---|
|  Trash Hot Spots | Walnut Creek Trash Generation |
|  Revel Environmental Manufacturing |  Low |
|  United Stormwater |  Medium |
| |  High |
| |  Freeway |

BART Trash Capture and Drainage

N

1:2,000

Walnut Creek
Clean Water

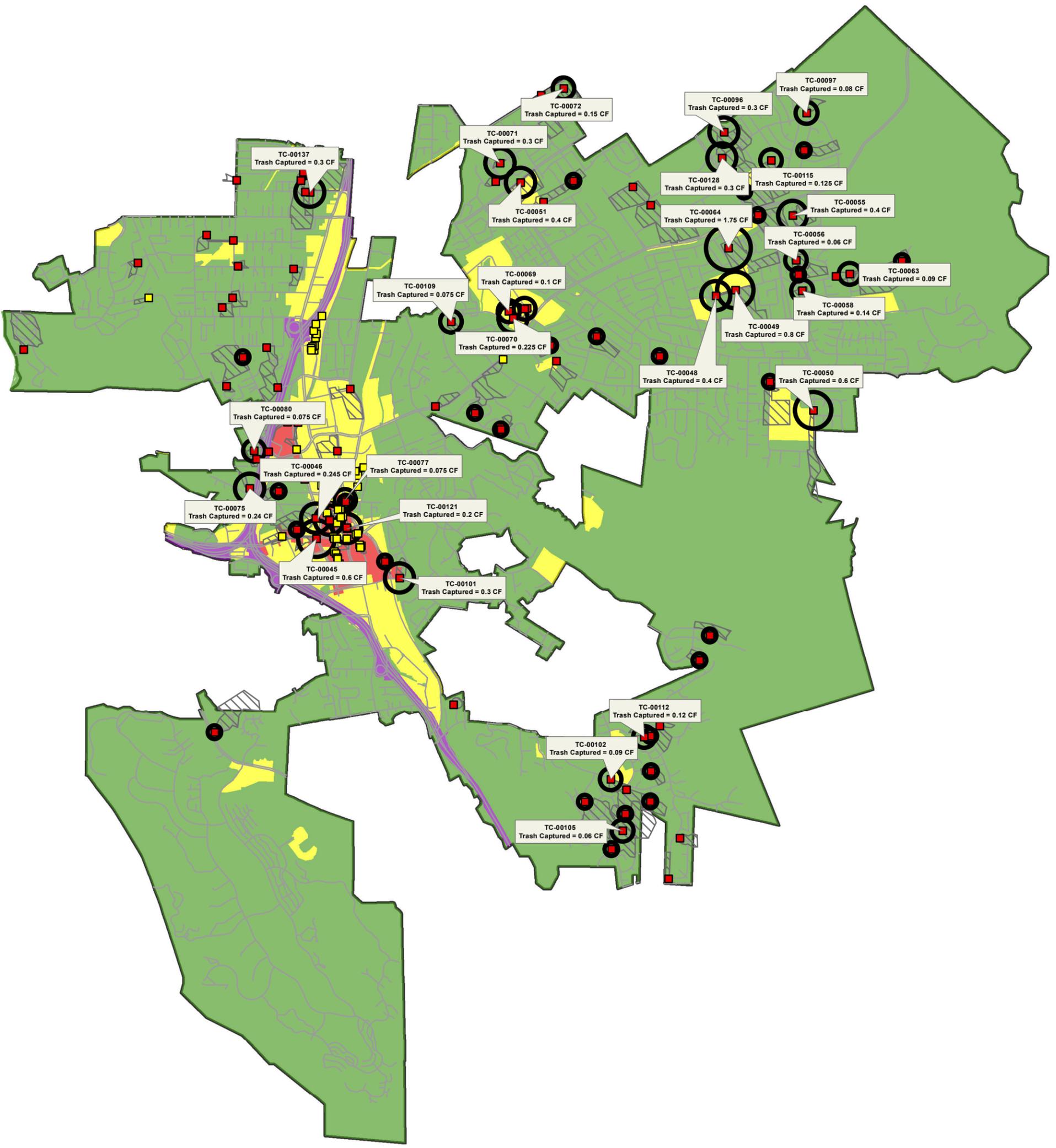


Trash Removed from Full Trash Capture Devices in Walnut Creek

For FY 2012-2013



1:40,000



The hotspots (black circles) are representations of the amount of trash removed from Walnut Creek's trash capture devices during routine cleanings.

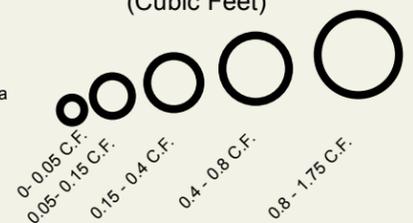
No hotspot is shown for devices that have yet to be cleaned.

Devices that produced less than 0.05 cubic feet of trash are not labeled.

Map Legend

- REM Device
- US Device
- Trash Capture Area
- Low
- Medium
- High
- Freeway

Trash Removed from Devices (Cubic Feet)



Potential Data Points with Definitions

Data Points	Definitions
I. Site Information	
Site ID#	The unique identification number assigned to the site consisting of Municipal Initials/Identification (ex. 'WCR' for the City of Walnut Creek) and Site ID (ex. 01). The site ID# will be used to track trash hot spot activities within databases or other tabular formats.
Latitude	The geographic coordinate north or south of the equator. Latitude should be taken at the downstream end of the trash hot spot (preferably in decimal degrees to at least four decimal places) with a GPS receiver. Record the datum setting of the unit preferably in NAD83/ WGS84.
Longitude	The geographic coordinate east or west of the prime meridian (0 degrees longitude). Longitude should be taken at the downstream end of the trash hot spot (preferably in decimal degrees to at least four decimal places) with a GPS receiver. Record the datum setting of the unit preferably in NAD83/ WGS84.
Watershed	The watershed where the trash hot spot is located. Go to http://cocowaterweb.org/resources/ccwf-publications/watershed-atlas for more information.
Waterbody	The waterbody (i.e., creek, river or other waterway) where the trash hot spot is located.
Ownership	The owner of the land where the trash hot spot is located. Possible answers are public, private, or unknown.
Jurisdiction(s)	The jurisdiction(s) responsible for trash hot spot assessment and cleanup. Multiple jurisdictions may exist for certain water bodies.
II. Trash Information	
1. Potential Trash Items	
Convenience/Fast Food Items	Waste packaging, (i.e., plastic or paper) from convenience foods (e.g., potato chips, snack foods, candy bars, gum, etc.) and other wastes (e.g., bags, napkins, etc.) generated from fast food establishments or carry out restaurants.
Other Plastic Products	Plastic Bottle Caps, Plastic Cup Lid/Straw, Plastic Pipe Segments, Plastic Six-Pack Rings, Plastic Wrappers, Soft Plastic Pieces, Hard Plastic Pieces, Fishing Line, Tarp
Paper and Cardboard	Cups, Boxes, Newspapers, Magazines, Mail, Flyers and all other products made of paper or cardboard.
Metal Products	Aluminum Foil, Aluminum or Steel Cans, Bottle Caps, Metal Pipe Segments, Auto Parts, Wire (barb, chicken wire etc.), Metal Objects
Biohazards	Human Waste/Diapers, Pet Waste, Syringes or Pipettes, Dead Animals
Construction Debris	Concrete (not placed), Rebar, Bricks, Wood Debris
Toxic Substances	Chemical Containers, Oil/Surfactant on Water, Lighters, Small Batteries, Vehicle Batteries
Large Items	Appliances, Furniture, Garbage Bags of Trash, Tires, Shopping Carts
Miscellaneous Items	Synthetic Rubber, Foam Rubber, Balloons, Ceramic Pots/Shards, Hose Pieces
Fabric and Cloth	Synthetic Fabric, Natural Fabric (cotton, wool)
Other	All other materials or products not on the above list.
2. Potential Trash Pathways/Sources	
Trash Accumulation	Litter/trash observed to be accumulating in creeks below the high water line. Litter/trash is may be worn and aged in appearance; consist of light-weight, persistent and buoyant trash items (e.g., plastic bags, plastic bottles); and observed caught in surrounding vegetation, tree branches and rocks.
Litter	Improperly disposed/discarded wastes or other items observed in creek channels and/or creek banks. Commonly referred to as "trash". Litter/trash appears relatively "new" in appearance. Litter/trash is usually located in areas accessible to the public.
Illegal Dumping	Illegal dumping or discarding of larger quantities/sizes of litter/trash directly into a waterway or in close proximity to a creek. Garbage bags of trash or other unwanted items, appliances, furniture, tires, shopping carts and other large items are usually observed at illegal dump sites.
Homeless Encampments	Areas where homeless individuals live or congregate.
Outfall	The point where the storm drain system discharges (i.e., usually from a pipe) into a receiving water or channel.
Multiple	The contribution of more than one trash pathway/source listed above. List all potential pathways/sources.
Other	All other potential sources not described above.
Unknown	Trash source can not be determined or are known.
3. Adjacent Land Uses to Trash Areas	
Adjacent Land Uses to Trash Areas	Residential (Single-family), Residential (High-density), Commercial, Industrial, Public/Institutional, Mixed-use, Other Developed
III. Trash Removal	
Volume of Trash Removed During Cleanup	
Size of Trash Bag (in gallons)	Size of trash bag (in gallons) used to remove trash during cleanup.
Total Bags	Total number of bags of trash removed during cleanup.
Cubic Yards	Estimated cubic yards of trash removed during cleanup.
IV. Photo Documentation	
Photo #	The number assigned to a photograph taken during the trash cleanup process. The photo number will also be associated with a before or after photograph ID.
Before Cleanup Photograph ID	Photographs are taken to indicate trash hot spot conditions before a trash assessment is conducted. Refer to the photograph file labeling instructions provided within the Program's Photograph Documentation Protocol.
After Cleanup Photograph ID	Photographs are taken to indicate trash hot spot conditions after a trash assessment is conducted. Refer to the photograph file labeling instructions provided within the Program's Photograph Documentation Protocol.
Notes	Comments or other notes regarding photo documentation.

WCR01 Before and After Photos

Location: Walnut Creek (behind Maria Maria Restaurant)

Date: April 18, 2013



WCR01_120402_AB_right_1 (Before)



WCR01_120402_AB_right_2 (After)



WCR01_120402_BC_right_3 (Before)



WCR01_120402_BC_right_4 (After)



WCR01_120402_CD_right_5 (Before)



WCR01_120402_CD_right_6 (After)

WCR01 Before and After Photos

Location: Walnut Creek (behind Maria Maria Restaurant)

Date: April 18, 2013



WCR01_120402_DE_right_7 (Before)



WCR01_120402_DE_right_8 (After)



WCR01_120402_EF_left_9 (Before)



WCR01_120402_EF_left_10 (After)



WCR01_120402_FG_left_11 (Before)



WCR01_120402_FG_left_12 (After)



Trash Hot Spot Cleanup Data Collection Form

I. Site Information

Name of Recorder: R. Perkins
 Assessment: 04/18/2013
 Cleanup: 04/18/2013

I. Site Information

Site ID# WC-02 Description Civic Park East
 Lat: 37.905586 Long: -122.057447 Watershed: Walnut Creek
 Ownership: City of Walnut Creek Jurisdiction(s): City of Walnut Creek Waterbody: Walnut Creek

II. Trash Information

1. Describe trash type (Provide trash by volume):
 *List of potential trash items on back

Item:	Unit (c.y.)	Item:	Unit (c.y.)
Plastic bags	<u>0.05</u>	Construction debris*	<u>0.23</u>
Convenience/Fast Food items*	<u>0.01</u>	Toxic substances*	<u>-</u>
Bottles (plastic or glass)	<u>0.01</u>	Large items*	<u>-</u>
Aluminum cans	<u>0.01</u>	Miscellaneous items*	<u>0.13</u>
Styrofoam (pieces or pellets)	<u>0.02</u>	Fabric and cloth*	<u>0.19</u>
Other plastic products*	<u>0.01</u>	Yard waste (incl. trees)	<u>-</u>
Paper and cardboard*	<u>0.03</u>	Leaf litter piles	<u>-</u>
Cigarette butts	<u>0.01</u>	Glass pieces	<u>-</u>
Spray paint cans	<u>-</u>	Golf or tennis balls	<u>0.01</u>
Metal products*	<u>0.01</u>	Other*	<u>-</u>
Biohazards*	<u>-</u>	Other*	<u>-</u>

2. Potential trash pathways/sources (Check all that apply):

- Trash accumulation
- Litter
- Illegal dumping
- Homeless encampments
- Outfall
- Multiple
- Other
- Unknown

3. Identify adjacent land uses to trash area (Check all that apply):

- Residential (Single-family)
- Residential (High-density)
- Commercial
- Industrial
- Public/Institutional (Parks)
- Mixed-use
- Other Developed (Adjacent Road)

III. Trash Removal

Volume of Trash Removed During Cleanup:

Size of trash bag (in gallons): 50 OR Cubic Yards: 0.72
 Total # of bags: 3 (plus large debris items)

IV. Photo Documentation

Photo#	Before Cleanup Photograph ID	Photo#	After Cleanup Photograph ID
<u>1</u>	<u>WCR02_120402_AB_right_1.jpg</u>	<u>1</u>	<u>WCR02_120402_AB_right_2.jpg</u>
<u>2</u>	<u>WCR02_120402_BC_right_3.jpg</u>	<u>2</u>	<u>WCR02_120402_BC_right_4.jpg</u>
<u>3</u>	<u>WCR02_120402_CD_left_5.jpg</u>	<u>3</u>	<u>WCR02_120402_CD_left_6.jpg</u>
<u>4</u>	<u>WCR02_120402_DE_left_7.jpg</u>	<u>4</u>	<u>WCR02_120402_DE_left_8.jpg</u>
<u>5</u>	<u>WCR02_120402_EF_right_9.jpg</u>	<u>5</u>	<u>WCR02_120402_EF_right_10.jpg</u>
<u>6</u>	<u>WCR02_120402_FG_left_10.jpg</u>	<u>6</u>	<u>WCR02_120402_FG_left_12.jpg</u>

Notes:
 The amount of trash removed was less compared to last year (1.41 C.Y.). Plastic bags were still commonly found trash in this hot spot.
 The number of large debris was significantly lowered compared to last year. Clothing items were common for this area.

Potential Data Points with Definitions

Data Points

Definitions

I. Site Information	
Site ID#	The unique identification number assigned to the site consisting of Municipal Initials/Identification (ex. 'WCR' for the City of Walnut Creek) and Site ID (ex. 01). The site ID# will be used to track trash hot spot activities within databases or other tabular formats.
Latitude	The geographic coordinate north or south of the equator. Latitude should be taken at the downstream end of the trash hot spot (preferably in decimal degrees to at least four decimal places) with a GPS receiver. Record the datum setting of the unit preferably in NAD83/ WGS84.
Longitude	The geographic coordinate east or west of the prime meridian (0 degrees longitude). Longitude should be taken at the downstream end of the trash hot spot (preferably in decimal degrees to at least four decimal places) with a GPS receiver. Record the datum setting of the unit preferably in NAD83/ WGS84.
Watershed	The watershed where the trash hot spot is located. Go to http://cocowaterweb.org/resources/ccwf-publications/watershed-atlas for more information.
Waterbody	The waterbody (i.e., creek, river or other waterway) where the trash hot spot is located.
Ownership	The owner of the land where the trash hot spot is located. Possible answers are public, private, or unknown.
Jurisdiction(s)	The jurisdiction(s) responsible for trash hot spot assessment and cleanup. Multiple jurisdictions may exist for certain water bodies.
II. Trash Information	
1. Potential Trash Items	
Convenience/Fast Food Items	Waste packaging, (i.e., plastic or paper) from convenience foods (e.g., potato chips, snack foods, candy bars, gum, etc.) and other wastes (e.g., bags, napkins, etc.) generated from fast food establishments or carry out restaurants.
Other Plastic Products	Plastic Bottle Caps, Plastic Cup Lid/Straw, Plastic Pipe Segments, Plastic Six-Pack Rings, Plastic Wrappers, Soft Plastic Pieces, Hard Plastic Pieces, Fishing Line, Tarp
Paper and Cardboard	Cups, Boxes, Newspapers, Magazines, Mail, Flyers and all other products made of paper or cardboard.
Metal Products	Aluminum Foil, Aluminum or Steel Cans, Bottle Caps, Metal Pipe Segments, Auto Parts, Wire (barb, chicken wire etc.), Metal Objects
Biohazards	Human Waste/Diapers, Pet Waste, Syringes or Pipettes, Dead Animals
Construction Debris	Concrete (not placed), Rebar, Bricks, Wood Debris
Toxic Substances	Chemical Containers, Oil/Surfactant on Water, Lighters, Small Batteries, Vehicle Batteries
Large Items	Appliances, Furniture, Garbage Bags of Trash, Tires, Shopping Carts
Miscellaneous Items	Synthetic Rubber, Foam Rubber, Balloons, Ceramic Pots/Shards, Hose Pieces
Fabric and Cloth	Synthetic Fabric, Natural Fabric (cotton, wool)
Other	All other materials or products not on the above list.
2. Potential Trash Pathways/Sources	
Trash Accumulation	Litter/trash observed to be accumulating in creeks below the high water line. Litter/trash is may be worn and aged in appearance; consist of light-weight, persistent and buoyant trash items (e.g., plastic bags, plastic bottles); and observed caught in surrounding vegetation, tree branches and rocks.
Litter	Improperly disposed/discarded wastes or other items observed in creek channels and/or creek banks. Commonly referred to as "trash". Litter/trash appears relatively "new" in appearance. Litter/trash is usually located in areas accessible to the public.
Illegal Dumping	Illegal dumping or discarding of larger quantities/sizes of litter/trash directly into a waterway or in close proximity to a creek. Garbage bags of trash or other unwanted items, appliances, furniture, tires, shopping carts and other large items are usually observed at illegal dump sites.
Homeless Encampments	Areas where homeless individuals live or congregate.
Outfall	The point where the storm drain system discharges (i.e., usually from a pipe) into a receiving water or channel.
Multiple	The contribution of more than one trash pathway/source listed above. List all potential pathways/sources.
Other	All other potential sources not described above.
Unknown	Trash source can not be determined or are known.
3. Adjacent Land Uses to Trash Areas	
Adjacent Land Uses to Trash Areas	Residential (Single-family), Residential (High-density), Commercial, Industrial, Public/Institutional, Mixed-use, Other Developed
III. Trash Removal	
Volume of Trash Removed During Cleanup	
Size of Trash Bag (in gallons)	Size of trash bag (in gallons) used to remove trash during cleanup.
Total Bags	Total number of bags of trash removed during cleanup.
Cubic Yards	Estimated cubic yards of trash removed during cleanup.
IV. Photo Documentation	
Photo #	The number assigned to a photograph taken during the trash cleanup process. The photo number will also be associated with a before or after photograph ID.
Before Cleanup Photograph ID	Photographs are taken to indicate trash hot spot conditions before a trash assessment is conducted. Refer to the photograph file labeling instructions provided within the Program's Photograph Documentation Protocol.
After Cleanup Photograph ID	Photographs are taken to indicate trash hot spot conditions after a trash assessment is conducted. Refer to the photograph file labeling instructions provided within the Program's Photograph Documentation Protocol.
Notes	Comments or other notes regarding photo documentation.



WCR02_120402_AB_left_1 (Before)



WCR02_120402_AB_left_2 (After)



WCR02_120402_BC_right_3 (Before)



WCR02_120402_BC_right_4 (After)



WCR02_120402_CD_left_5 (Before)



WCR02_120402_CD_left_6 (After)



WCR02_120402_DE_left_7 (Before)



WCR02_120402_DE_left_8 (After)



WCR02_120402_EF_right_9 (Before)



WCR02_120402_EF_right_10 (After)



WCR02_120402_FG_left_11 (Before)



WCR02_120402_FG_left_12 (After)



Trash Hot Spot Cleanup Data Collection Form

I. Site Information

Name of Recorder: R.Perkins
 Assessment Date: 04/18/2013
 Cleanup Date: 04/18/2013

I. Site Information

Site ID# WCR-03 Destination: Heather Farm Park (behind Sportfield #1)
 Lat: 37.919639 Long: -122.038917 Watershed: Walnut Creek tributary
 Ownership: City of Walnut Creek Jurisdiction(s): City of Walnut Creek Waterbody: Walnut Creek tributary

II. Trash Information

1. Describe trash type (Provide trash by volume):
 *List of potential trash items on back

Item:	Unit (c.y.)	Item:	Unit (c.y.)
Plastic bags	<u>0.03</u>	Construction debris*	<u>-</u>
Convenience/Fast Food items*	<u>0.02</u>	Toxic substances*	<u>-</u>
Bottles (plastic or glass)	<u>0.01</u>	Large items*	<u>-</u>
Aluminum cans	<u>0.01</u>	Miscellaneous items*	<u>-</u>
Styrofoam (pieces or pellets)	<u>-</u>	Fabric and cloth*	<u>0.04</u>
Other plastic products*	<u>0.01</u>	Yard waste (incl. trees)	<u>-</u>
Paper and cardboard*	<u>0.01</u>	Leaf litter piles	<u>-</u>
Cigarette butts	<u>-</u>	Glass pieces	<u>0.01</u>
Spray paint cans	<u>-</u>	Golf or tennis balls	<u>0.01</u>
Metal products*	<u>-</u>	Comingled Trash*	<u>0.40</u>
Biohazards*	<u>-</u>	Other*	<u>-</u>

2. Potential trash pathways/sources (Check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Trash accumulation | <input type="checkbox"/> Homeless encampments | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Litter | <input type="checkbox"/> Outfall _____ | <input type="checkbox"/> Unknown _____ |
| <input checked="" type="checkbox"/> Illegal dumping | <input type="checkbox"/> Multiple _____ | |

3. Identify adjacent land uses to trash area (Check all that apply):

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Residential (Single-family) | <input type="checkbox"/> Industrial | <input type="checkbox"/> Other Developed |
| <input type="checkbox"/> Residential (High-density) | <input checked="" type="checkbox"/> Public/Institutional (Parks) | |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Mixed-use | |

III. Trash Removal

Volume of Trash Removed During Cleanup:

Size of trash bag (in gallons): 30 OR Cubic Yards: 0.55
 Total # of bags: 3.5

IV. Photo Documentation

Photo#	Before Cleanup Photograph ID	Photo#	After Cleanup Photograph ID
<u>1</u>	<u>WCR03_120321_AB_right_1.jpg</u>	<u>1</u>	<u>WCR03_120321_AB_right_2.jpg</u>
<u>2</u>	<u>WCR03_120321_BC_left_3.jpg</u>	<u>2</u>	<u>WCR03_120321_BC_left_4.jpg</u>
<u>3</u>	<u>WCR03_120321_CD_right_5.jpg</u>	<u>3</u>	<u>WCR03_120321_CD_right_6.jpg</u>
<u>4</u>	<u>WCR03_120321_DE_left_7.jpg</u>	<u>4</u>	<u>WCR03_120321_DE_left_8.jpg</u>
<u>5</u>	<u>WCR03_120321_EF_right_9.jpg</u>	<u>5</u>	<u>WCR03_120321_EF_right_10.jpg</u>
<u>6</u>	<u>WCR03_120321_FG_left_11.jpg</u>	<u>6</u>	<u>WCR03_120321_FG_left_12.jpg</u>

Notes:
 Found a total of 60-gal. mixed trash (illegal dumped) in an area adjacent to the condo complex. It was difficult to separate the mix trash. Plastic bags and beverage containers were typically found trash in this area. Food wrappers and other plastic are the next most commonly found trash. Found a large bucket typically used by a gardener. The overgrown vegetation (trees) have made it easy to illegally dump trash in this area.

Potential Data Points with Definitions

Data Points	Definitions
I. Site Information	
Site ID#	The unique identification number assigned to the site consisting of Municipal Initials/Identification (ex. 'WCR' for the City of Walnut Creek) and Site ID (ex. 01). The site ID# will be used to track trash hot spot activities within databases or other tabular formats.
Latitude	The geographic coordinate north or south of the equator. Latitude should be taken at the downstream end of the trash hot spot (preferably in decimal degrees to at least four decimal places) with a GPS receiver. Record the datum setting of the unit preferably in NAD83/ WGS84.
Longitude	The geographic coordinate east or west of the prime meridian (0 degrees longitude). Longitude should be taken at the downstream end of the trash hot spot (preferably in decimal degrees to at least four decimal places) with a GPS receiver. Record the datum setting of the unit preferably in NAD83/ WGS84.
Watershed	The watershed where the trash hot spot is located. Go to http://cocowaterweb.org/resources/ccwf-publications/watershed-atlas for more information.
Waterbody	The waterbody (i.e., creek, river or other waterway) where the trash hot spot is located.
Ownership	The owner of the land where the trash hot spot is located. Possible answers are public, private, or unknown.
Jurisdiction(s)	The jurisdiction(s) responsible for trash hot spot assessment and cleanup. Multiple jurisdictions may exist for certain water bodies.
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Notes	Comments or other notes regarding photo documentation.



WCR03_12032_AB_right_1 (Before)



WCR03_120321_AB_right_2 (After)



WCR03_120321_BC_left_3 (Before)



WCR03_120321_BC_left_4 (After)



WCR03_120321_CD_left_5 (Before)



WCR03_120321_CD_left_6 (After)



WCR03_120321_DE_left_7 (Before)



WCR03_120321_DE_left_8 (After)



WCR03_120321_EF_right_9 (Before)



WCR03_120321_EF_right_10 (After)

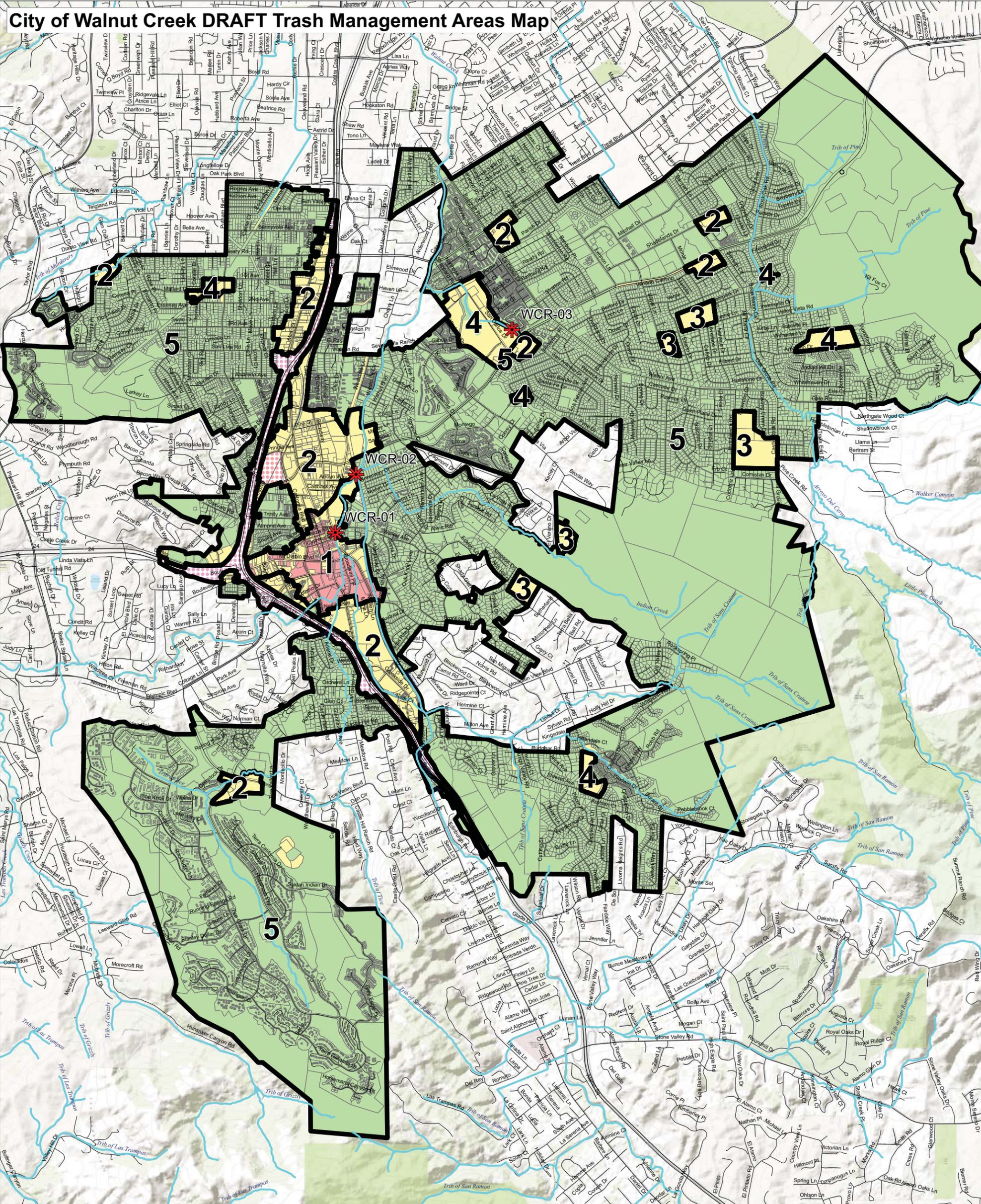


WCR03_120321_FG_left_11 (Before)



WCR03_120321_FG_left_12 (After)

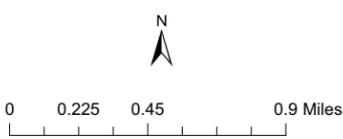
City of Walnut Creek DRAFT Trash Management Areas Map



Legend

Trash Generation Category

- Low
- Medium
- High
- Very High
- Non-Jurisdictional (Dot color = Generation Category)
- Streets
- Agency Boundary
- Creeks
- Parcel Boundary
- * Creek/Shoreline Hotspot
- Trash Management Area



Data Sources:
 Roads: Tele Atlas
 City Boundaries: Contra Costa County
 Background: ESRI World Topographic Map

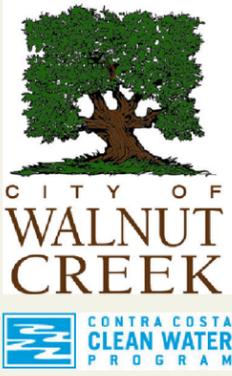
Map Created By:
 EOA, Inc.

Date:
 August 30th, 2013

Tracking Sheet for the Identification of Primary and Secondary Trash Management Areas and Current/Planned Trash Control Measures

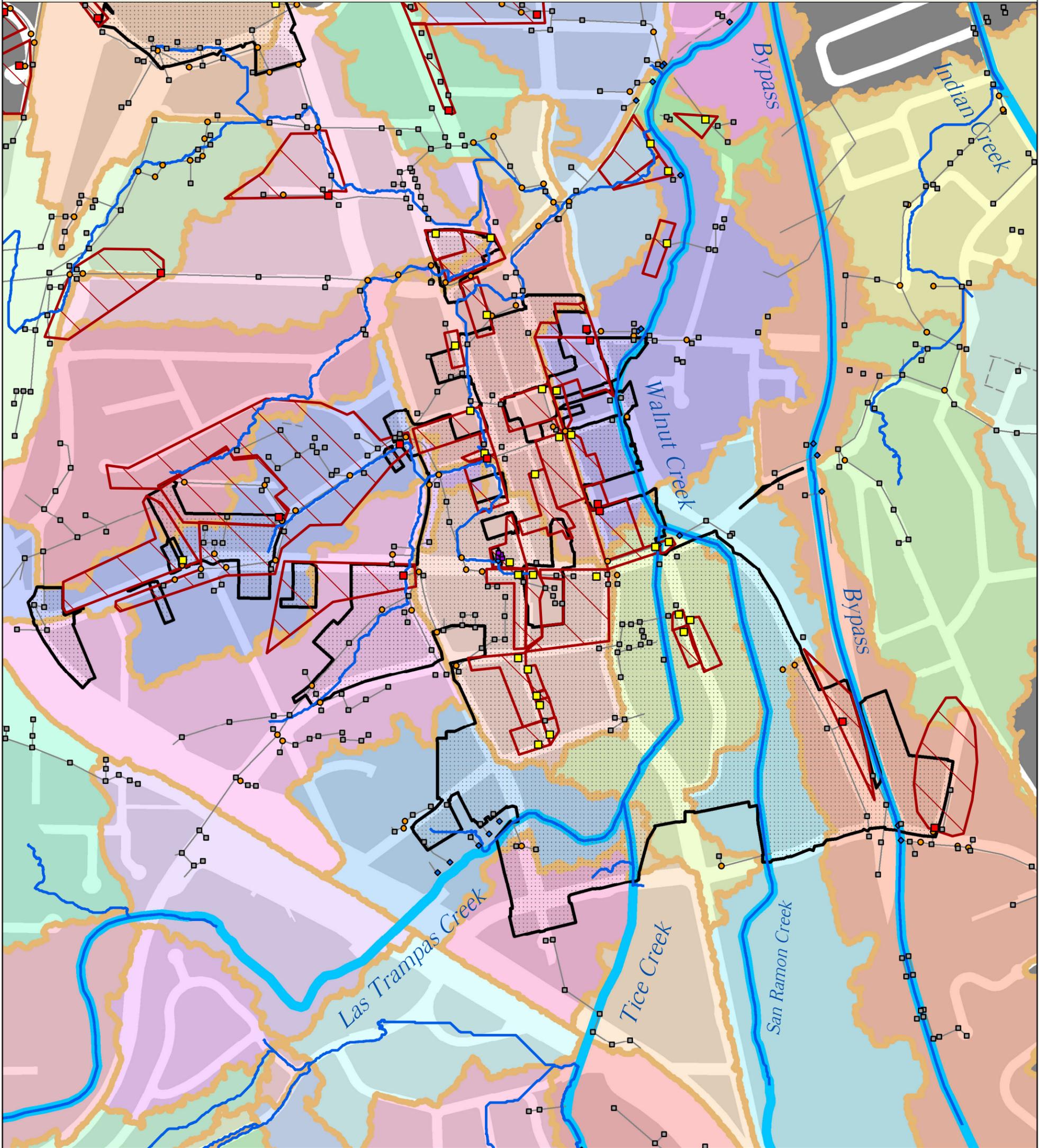
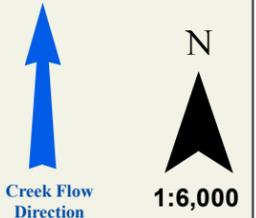
Permittee Name City of Walnut Creek

Primary Management Area ID (1, 2, 3, 4, etc.)	Secondary Management Area ID (A, B, C, D, etc.)	Potential Trash Control Measures								Comments
		1	2	3	4	5	6	7	8	
1		Full-Capture Treatment Devices	Street Sweeping	On-land Trash Cleanups	Anti-littering and Illegal Dumping Enforcement Activities	Improved Trash Bins/Container Management				Downtown core areas.
2	A	Full-Capture Treatment Devices	Street Sweeping	On-land Trash Cleanups	Activities to Reduce Trash from Uncovered Loads	Anti-littering and Illegal Dumping Enforcement Activities	Improved Trash Bins/Container Management	Creek, Channel, Shoreline Cleanups		BART station and commercial corridors
2	B	Full-Capture Treatment Devices	Street Sweeping	Anti-littering and Illegal Dumping Enforcement Activities	Improved Trash Bins/Container Management					Commercial areas and high-density residentials
2	C	Full-Capture Treatment Devices	Street Sweeping	Improved Trash Bins/Container Management						Shopping center
2	D	Full-Capture Treatment Devices	Street Sweeping	Improved Trash Bins/Container Management						Shopping center
2	E	Full-Capture Treatment Devices	Street Sweeping	Improved Trash Bins/Container Management						Shopping center
2	F	Full-Capture Treatment Devices	Street Sweeping	Improved Trash Bins/Container Management						Shopping center
2	G	Full-Capture Treatment Devices	Street Sweeping	Improved Trash Bins/Container Management						Shopping center
2	H	Street Sweeping	Improved Trash Bins/Container Management							Shopping center
3	A	Full-Capture Treatment Devices	Street Sweeping							Public school
3	B	Full-Capture Treatment Devices	Street Sweeping							Public school
3	C	Full-Capture Treatment Devices	Street Sweeping							Public school
3	D	Full-Capture Treatment Devices	Street Sweeping							Public school
3	E	Full-Capture Treatment Devices	Street Sweeping							Public school
4	A	Street Sweeping	On-land Trash Cleanups	Anti-littering and Illegal Dumping Enforcement Activities						Public park
4	B	Street Sweeping	On-land Trash Cleanups	Anti-littering and Illegal Dumping Enforcement Activities						Public park
4	C	Street Sweeping	On-land Trash Cleanups	Anti-littering and Illegal Dumping Enforcement Activities						Public park
4	D	Street Sweeping	On-land Trash Cleanups	Anti-littering and Illegal Dumping Enforcement Activities						Public park
4	E	Street Sweeping	On-land Trash Cleanups	Anti-littering and Illegal Dumping Enforcement Activities						Public park
4	F	Street Sweeping	On-land Trash Cleanups	Anti-littering and Illegal Dumping Enforcement Activities						Public park
5		Street Sweeping	Anti-littering and Illegal Dumping Enforcement Activities	Other						Citywide implementation of public outreach, product bans



Downtown Walnut Creek Trash Capture and Drainage

As of August, 2013



The colored areas on this map are catchment basins that exist for drainage lines that accumulate the drainage from 0.05 km² or more. The areas were delineated from a terrain grid where each cell is 5in².

The delineated drainage lines are shown in a dark blue with arrows indicating flow direction. The thicker, lighter blue shows known existing streams.

Areas of high trash generation were determined using land use data while the trash capture device service area was delineated by hand using parcels, streets and topography.

Map Legend

- | | |
|--|---|
| ■ REM Device | — Drainage Line |
| ■ US Device | Trash Capture Area |
| ◆ Outfall, EXISTING | High Trash Area |
| ● Manhole, EXISTING | Storm Drain Pipes |
| ■ Private CB, EXISTING | Drainage Boundary |
| ■ CB, EXISTING | — Known Streams |

Load Reduction Summary

Permittee	City of Walnut Creek	
Land Area within Permittee's Geographical Boundaries	12,659 acres	(From records)
Number of Storm Drain Inlets	4,389 Storm Drain Inlets	(From records)
Effective Load Area	8,358 acres	(From Table 2-2 of Short-Term Plan)
Generated Load	33,521 gallons/year	(From Table 2-3 of Short-Term Plan)
Load Removed via Baseline Street Sweeping	8,364 gallons/year	(From Table 2-3 of Short-Term Plan)
Load Removed via Baseline SDI Maintenance	1,258 gallons/year	(From Table 2-3 of Short-Term Plan)
Load Removed via Baseline Pump Station Maintenance	0 gallons/year	(From Table 2-3 of Short-Term Plan)
Preliminary Trash Baseline Load	23,899 gallons/year	
Total Load Reduced:	10,444 gallons/year	
% Reduction	43.7%	

Control Measure	Individual Control Measure		Cumulative		
	Load Reduction Credit (%)	Load Reduced (gals/year)	Load Reduction (%)	Load Reduced (gals/year)	Load Remaining (gals/year)
<i>Existing Enhanced Street Sweeping</i>	-	914	3.8%	914	22,985
Credits					
<i>CR-1: Single-Use Carryout Bag Policy</i>	0.0%	0	3.8%	914	22,985
<i>CR-2: Polystyrene Foam Food Service Ware Policy</i>	0.0%	0	3.8%	914	22,985
<i>CR-3: Public Education and Outreach Programs</i>	8.0%	1,839	11.5%	2,753	21,146
<i>CR-4: Reduction of Trash from Uncovered Loads</i>	1.0%	230	12.5%	2,983	20,916
<i>CR-5: Anti Littering and Illegal Dumping Enforcement</i>	3.0%	690	15.4%	3,672	20,227
<i>CR-6: Improved Trash Bin/Container Management</i>	3.0%	690	18.3%	4,362	19,537
<i>CR-7: Single-Use Food and Beverage Ware Policy</i>	0.0%	0	18.3%	4,362	19,537
Quantifications					
<i>QF-1: On-Land Clean-up</i>	-	3,574	33.2%	7,936	15,963
<i>QF-2: Enhanced Street Sweeping</i>	-	0	33.2%	7,936	15,963
<i>QF-3: Partial Trash Capture</i>	-	0	33.2%	7,936	15,963
<i>QF-4: Inlet Maintenance</i>	-	0	33.2%	7,936	15,963
<i>QF-5: Full Trash Capture</i>	-	1,295	38.6%	9,230	14,669
<i>QF-6: Creek Clean-up</i>	-	1,214	43.7%	10,444	13,455
Totals	NA	10,444	43.7%	10,444	13,455