

September 15, 2010

Bruce H. Wolfe, Executive Officer  
California Regional Water Quality Control Board  
San Francisco Bay Region  
1515 Clay Street, Suite 1400  
Oakland, CA 94612

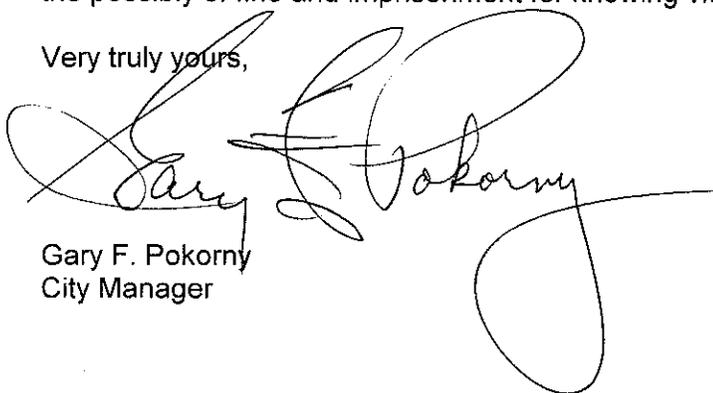
Ms. Pamela Creedon, Executive Officer  
California Regional Water Quality Control Board  
Central Valley Region  
11020 Sun Center Drive, #200  
Rancho Cordova, CA 95670-6114

Dear Mr. Wolfe and Ms. Creedon:

Enclosed is the 2009 - 2010 Annual Report for the City of Walnut Creek, which is required by and in accordance with Provision C.16 in National Pollutant Discharge Elimination System (NPDES) Permit Number CAS612008 issued by the San Francisco Bay Regional Water Quality Control Board and/or by Provision D.5 in NPDES Permit Number CA0083313 issued by the Central Valley Regional Water Quality Control Board.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Very truly yours,



Gary F. Pokorny  
City Manager

Enclosure

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Section 1 – Permittee Information

| Background Information   |   |                    |                       |
|--|---|--------------------|-----------------------|
| <b>Permittee Name:</b>   | City of Walnut Creek                              |                    |                       |
| <b>Population:</b>   | 65,860 <sup>1</sup>                               |                    |                       |
| <b>NPDES Permit No.:</b>   | CAS612008 (San Francisco Bay Permit)              |                    |                       |
| <b>Order Number:</b>   | R2-2009-0074 (San Francisco Bay Permit)           |                    |                       |
| <b>Reporting Time Period (month/year):</b>   | July 1, 2009 through June 30, 2010                |                    |                       |
| <b>Name of the Responsible Authority:</b>  | Gary F. Pokorny                                   | <b>Title:</b>      | City Manager          |
| <b>Mailing Address:</b>  | 1666 North Main Street                            |                    |                       |
| <b>City:</b>   | Walnut Creek                                      | <b>Zip Code:</b>   | CA 94596              |
|  |   | <b>County:</b>     | Contra Costa          |
| <b>Telephone Number:</b>   | 925-943-5812                                      | <b>Fax Number:</b> | 925-256-3599          |
| <b>E-mail Address:</b>   | Pokorny@walnut-creek.org                          |                    |                       |
| <b>Name of the Designated Stormwater Management Program Contact (if different from above):</b> | Rinta S. Perkins                                  | <b>Title:</b>      | NPDES Program Manager |
| <b>Department:</b>   | Public Services Department – Engineering Division |                    |                       |
| <b>Mailing Address:</b>  | 1666 North Main Street                            |                    |                       |
| <b>City:</b>   | Walnut Creek                                      | <b>Zip Code:</b>   | CA 94596              |
|  |   | <b>County:</b>     | Contra Costa          |
| <b>Telephone Number:</b>   | 925-256-3511                                      | <b>Fax Number:</b> | 925-256-3550          |
| <b>E-mail Address:</b>   | Perkins@walnut-creek.org                          |                    |                       |

<sup>1</sup> Based on State of California's Department of Finance population estimates as of January 1, 2009.

Section 2 - Provision C.2 Reporting Municipal Operations

**Program Highlights and Evaluation**

Highlight/summarize activities for reporting year:

Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of activities conducted countywide and regionally on our behalf.)

- The City of Walnut Creek is a member of the Municipal Operations Committee (of the Contra Costa Clean Water Program/CCCWP) and a member of the Municipal Operations and Trash Reduction Committee (of the Bay Area Stormwater Agencies Association/BASMAA).
- The City's commitment to pollution prevention is outlined in the Storm Water Pollution Prevention Plan (SWPPP) prepared for its main Corporation and three maintenance yards. This fiscal year, we updated the SWPPP document to meet the provisions of the City's Municipal NPDES Regional Permit. The SWPPP along with other reference documents are made available at all Corporation and maintenance yards.
- To verify that best management practices (BMPs) were implemented in daily activities, annual audits were performed in August and September 2009 at all four locations (the City's main Corporation Yard, Boundary Oak Golf Course maintenance yard, Heather Farm Park maintenance yard, and Traffic Operations Center). Deficiencies were noted and corrected (see **Table C.2.f** below).
- Most municipal maintenance activities are performed by the Clean Water crew, which consists of four full-time employees of the Street Maintenance Division. They are responsible for the street sweeping, drainage maintenance, and routine dry-weather inspections. They perform these stormwater-related activities throughout the year according to an established schedule.
- Stormwater best management practices for construction activities were required in all capital investment projects (CIPs) through contract specifications, pre-construction meetings, and regular construction inspections. In this permit year, the City constructed three roadway related maintenance projects. A copy of "Pollution Prevention – It's Part of the Plan" poster was attached to each project's construction plans.
- The City swept a total of 13,100 curb miles in this fiscal year and removed 1,850 cubic yards of debris from street sweeping activities. Additionally the City inspected 4,172 storm drain inlets, 113 culverts, 23 trash racks, 13 miles of V-ditches and 18 miles of open channels; our crews cleaned these facilities at least once a year. A total of 85 cubic yards of debris were removed from these drainage structures.
- In November 2009, the NPDES Coordinator gave four trainings to sixty staff members from Public Services Department and Building Division on spills responses, installing erosion and sediment control measures at their work areas and updates on the new Municipal NPDES Regional Permit. Staffs were trained to use the telephone tree to route phone calls when dealing with major spills and other environmental-related concerns.

**C.2.a. ► Street and Road Repair and Maintenance**

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and provide explanation in the comments section below:

|          |   |
|----------|---|
| <b>X</b> | Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater                                   |
| <b>X</b> | Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites |
| <b>X</b> | Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work  |

Comments:  
 Appropriate best management practices (BMPs) were implemented during street and sidewalk repair and maintenance. Prior to the work, nearby storm drain inlets were protected. Stockpiled materials, if any, were placed away from inlets. Regular sweeping was conducted to remove debris from entering inlets. Upon completion of the work, slurry and wastewater were removed with a portable vacuum and disposed of properly. These best management practices were highlighted in the "Pollution Prevention – It's Part of the Plan" poster that was included with the construction standard specifications and plans.

**C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing**

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

|          |   |
|----------|---|
| <b>X</b> | Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater |
| <b>X</b> | Implementation of the BASMAA Mobile Surface Cleaner Program BMPs  |

Comments:  
 The City's maintenance staff person responsible for flat-surface cleaning activities is a BASMAA-certified surface cleaner. He is trained to contain and properly dispose of wastewater during cleaning of sidewalks, plazas, parking lots and parking garages. This staff and NPDES Coordinator provided in-house training to staff of Public Services Department and Building Division on surface cleaning best management practices. BASMAA's surface cleaning BMPs brochure was used as a reference document. This brochure was distributed to other City staff who perform surface cleaning as part of their routine works. All divisions within Public Services Department either own or have access to a portable Vacuum unit that can be used to remove wastewater during cleanups.  
 Three of the four municipal maintenance yards have a wash pad equipped with a 3-chamber oil separator with a connection to the sanitary sewer system. At these pads maintenance staff disposed of wastewater collected during these activities.

**C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal**

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

|                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Control of discharges from bridge and structural maintenance activities directly over water or into storm drains |
| <input checked="" type="checkbox"/> | Control of discharges from graffiti removal activities   |
| <input checked="" type="checkbox"/> | Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities       |
| <input checked="" type="checkbox"/> | Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal                            |

Comments:

The same Maintenance staff person responsible for activities outlined in Section C.2.b is also responsible for graffiti removal. He is a BASMAA-trained and certified surface cleaner. Most graffiti was removed by painting over the affected surface. If washing is required, staff blocked nearby inlets to prevent wastewater from entering. In all cases, a portable vacuum unit was used to remove debris and wastewater.

The City typically contracts out maintenance of public bridges and includes a reference to Caltrans' Stormwater BMPs Guideline for such work in the contract standard specifications. Extra precaution was exercised when maintaining a bridge over a waterway. A barrier was placed under the working area to catch any debris that may otherwise fall onto the waterway below. In FY 2009-10 there was no maintenance project for bridges and other structures.

**C.2.d. ► Stormwater Pump Stations**

Does your municipality own stormwater pump stations:  Yes  No

If your answer is **No** then skip to **C.2.e.**

(For FY 10-11 Annual Report only) Complete the following table for dry weather DO monitoring and inspection data for pump stations<sup>2</sup> (add more rows for additional pump stations):

| Pump Station Name and Location | First inspection<br>Dry Weather DO Data |      | Second inspection<br>Dry Weather DO Data |      |
|--------------------------------|---|------|--|------|
|                                | Date                                    | mg/L | Date                                     | mg/L |
|                                |   |      |  |      |
|                                |   |      |  |      |

<sup>2</sup> Pump stations that pump stormwater into stormwater collection systems or infiltrate into a dry creek immediately downstream are exempt from DO monitoring.

**FY 2009-2010 Annual Report**  
**Permittee Name: City of Walnut Creek**

**C.2 – Municipal Operations**

*(For FY 10-11 Annual Report only)* Summarize corrective actions as needed for DO monitoring at or below 3 mg/L. Attach inspection records of additional DO monitoring for corrective actions:

Summary:  
 The City does not own a pump station.

Attachments:  
 Not applicable.

*(For FY 10-11 Annual Report only)* Complete the following table for wet weather inspection data for pump stations (add more rows for additional pump stations):

| <b>Pump Station Name and Location</b> | <b>Date</b><br>(2x/year required) | <b>Presence of Trash</b><br>(Cubic Yards) | <b>Presence of Odor</b><br>(Yes or No) | <b>Presence of Color</b><br>(Yes or No) | <b>Presence of Turbidity</b><br>(Yes or No) | <b>Presence of Floating Hydrocarbons</b><br>(Yes or No) |
|---------------------------------------|-----------------------------------|---|--|---|---|---|
|                                       |                                   |   |  |   |   |   |
|                                       |                                   |   |  |   |   |   |
|                                       |                                   |   |  |   |   |   |
|                                       |                                   |   |  |   |   |   |
|                                       |                                   |   |  |   |   |   |

| C.2.e. ► Rural Public Works Construction and Maintenance  |  |                          |     |                                     |    |
|---|--|--------------------------|-----|-------------------------------------|----|
| Does your municipality own/maintain rural <sup>3</sup> roads:   |  | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| If your answer is <b>No</b> then skip to <b>C.2.f.</b>  |  |                          |     |                                     |    |
| Place an <b>X</b> in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type <b>NA</b> in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below: |  |                          |     |                                     |    |
| <input type="checkbox"/>  | Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas   |                          |     |                                     |    |
| <input type="checkbox"/>  | Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources                                     |                          |     |                                     |    |
| <input type="checkbox"/>  | No impact to creek functions including migratory fish passage during construction of roads and culverts  |                          |     |                                     |    |
| <input type="checkbox"/>  | Inspection of rural roads for structural integrity and prevention of impact on water quality   |                          |     |                                     |    |
| <input type="checkbox"/>  | Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion                                 |                          |     |                                     |    |
| <input type="checkbox"/>  | Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate                      |                          |     |                                     |    |
| <input type="checkbox"/>  | Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings |                          |     |                                     |    |
| Comments including listing increased maintenance in priority areas:   |  |                          |     |                                     |    |

<sup>3</sup> Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

| C.2.f. ► Corporation Yard BMP Implementation   |   |
|--|---|
| Place an <b>X</b> in the boxes below that apply to your corporation yard(s):   |   |
| <input type="checkbox"/>   | We do not have a corporation yard   |
| <input type="checkbox"/>   | Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit   |
| <input checked="" type="checkbox"/>  | We certify that we have a current <b>Stormwater Pollution Prevention Plan (SWPPP)</b> for the Corporation Yard(s)   |
| Place an <b>X</b> in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type <b>NA</b> in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:  |   |
| <input checked="" type="checkbox"/>  | Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment  |
| <input checked="" type="checkbox"/>  | Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system  |
| <input checked="" type="checkbox"/>  | Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method   |
| <input checked="" type="checkbox"/>  | Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used |
| <input checked="" type="checkbox"/>  | Cover and/or berm outdoor storage areas containing waste pollutants   |
| <p>Comments:</p> <p>The Storm Water Pollution Prevention Plan (SWPPP) for the City's Corporation and three municipal maintenance yards was recently updated in April 2010. The document identified potential sources of pollutant discharges at each site, described the implementation of best management practices to reduce and prevent pollutant discharges as well as spill responses. The document identified the Implementation Committee responsible for updating, reviewing and overseeing BMPs implementation. Consistent with the recently adopted MRP, this document referred to applicable BMPs described in the Caltrans Storm Water Quality Handbook: Maintenance Staff Guide and the California BMPs Handbook for Municipal Operations. The SWPPP and reference documents are made available at each Corporation and maintenance yard location.</p> <p>In August and September 2009, NPDES Coordinator inspected all four yards. Deficiencies were noted and shared with the respective supervisors who made the corrections promptly. Part of the inspection was to assure that each facility is equipped with spill kits easily accessible to staff. Most City vehicles and equipments have spill kits. Locations of the kits were made known to Public Services staff.</p> <p>At least once a year, NPDES Coordinator provided in-house training to City staff on storm water-related topics. In October 2009, the training focused on surface cleaning best management practices (BMPs) followed by a field demonstration. Sixty-one staff members from Public Services Department and Building Division attended four sessions of the training. Staffs were trained to use the telephone tree to route phone calls when dealing with major spills and other environmental-related concerns. Future training (in FY 2010-11) will go over the revised Storm Water Pollution Prevention Plan and pertinent reference documents.</p> |   |

If you have a corporation yard(s) that is not an NOI facility, complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:

| <b>Corporation Yard Name</b>                                      | <b>Inspection Date</b><br>(1x/year required) | <b>Inspection Findings/Results</b>   | <b>Follow-up Actions</b>   |
|---|--|--|--|
| Corporation Yard, 511 Lawrence Way                                | September 2, 2009                            | <ul style="list-style-type: none"> <li>The site was generally clean and tidy. Storage areas and receiving warehouse were regularly cleaned.</li> <li>Two inlets had illegible "No Dumping – Drains to Creek" decals.</li> <li>Empty containers in the fleet maintenance garage had to be consolidated and hauled away.</li> <li>Manifest (record) of HHW recycling was needed.</li> <li>Manifest (record) of wash pad's interceptor maintenance was needed.</li> </ul> | <p>All corrective actions were either completed or in the process of being implemented by October 11, 2009.</p> <p>Oil separator was on 90-day maintenance schedule.</p>   |
| Traffic Operations Center, 508 Lawrence Way                       | September 4, 2009                            | <ul style="list-style-type: none"> <li>One inlet had illegible "No Dumping – Drains to Creek" decal.</li> <li>Storage area had to be cleaned up or swept. Empty containers were to be hauled away or recycled.</li> <li>Ensured containers have original labels.</li> </ul>  | All corrective actions were completed by October 11, 2009.   |
| Heather Farm Park maintenance yard, 300 North San Carlos          | September 10, 2009                           | <ul style="list-style-type: none"> <li>Manifest (record) of wash pad's interceptor maintenance was needed.</li> <li>The area in front of landscaping material bins had to be cleaned or swept. Cleaning of engines had to be done elsewhere and not on the wash pad.</li> </ul>  | <p>All corrective actions were completed by October 11, 2009.</p> <p>Oil separator was on 90-day maintenance schedule.</p>   |
| Boundary Oak Golf Course maintenance yard, 3600 Valley Vista Road | August 27, 2009                              | <ul style="list-style-type: none"> <li>Manifest (record) of wash pad's interceptor maintenance was needed.</li> <li>Removed unrelated items from wash pad to the designated storage.</li> <li>Cleaned up the auto fluid spills inside the maintenance shed.</li> <li>Structural improvement was needed to cover the outdoor service bay. In the interim, no work involving auto fluid exchange can be done at this facility.</li> </ul>                                | Oil separator was on 90-day maintenance schedule. Most corrective actions were completed by October 11, 2009 with the exception of the structural improvement to the service bay. In the FY 2012-22 10-years CIP Plan, it will be proposed as a CIP project pending available funding. |

### Section 3 - Provision C.3 Reporting New Development and Redevelopment

#### C.3.a. ► New Development and Redevelopment Performance Standard Implementation Summary Report

(For FY 10-11 Annual Report only) Provide a brief summary of the methods of implementation of Provisions C.3.a.i.(1)-(8).

Summary:

- The City of Walnut Creek is a member of the New Development and Redevelopment Committee as well as the C.3 Implementation Work Group (of the Contra Costa Clean Water Program).
- The City incorporated policies and implementation measures into the General Plan 2025 to protect water quality by reserving and enhancing open space, parks, creeks and sensitive areas. As outlined in the General Plan, the City supports a regional planning effort to develop "smart growth" initiatives, which encourages more mixed-used development within existing urban areas, higher density and encourage alternative transportation.
- Engineering and Planning staff received information and training on new development and redevelopment performance standards from NPDES Program Coordinator and through Contra Costa Clean Water Program workshop. At follow-up meetings, staff identified permitting and tracking processes that need to be revised including:
  - Modified permit processing checklist and Engineering Division's General Notes.
  - Modified PermitPlus, the permit issuance tracking database used by Planning, Engineering and Building divisions, to incorporate milestones and critical project elements as required by Provision C.3 of the MRP (see **Attachment C.3.a-1**).
  - Modified Site Development Permits brochure and other handouts to include new development and redevelopment performance standards. See **Attachment C.3.a-2** for updated brochure of Stormwater C.3 requirements.
  - Distributed outreach letters to project applicants informing them of the new requirements under the MRP.
  - Modified the City's Clean Water Program and Engineering websites to include the new requirements under the MRP. Check the following link at [www.walnut-creek.org/citygov/depts/ps/cleanwater/permitreq.asp](http://www.walnut-creek.org/citygov/depts/ps/cleanwater/permitreq.asp) for Provision C.3 requirements.
- In reviewing projects that were covered under Provision C.3, staff encouraged project applicant to minimize impervious surfaces, clustered development, direct roof runoff to landscape areas and minimize disturbance to natural drainage. To reduce pollutants generated from a project, project was encouraged to install appropriate structural BMPs for trash enclosure area, loading dock, service maintenance bay and others. These site design and source control measures were tracked under the project information to help with future inspections.
- In this permit year, there were 14 projects that were under Provision C.3 requirements; four of which were not active due to an economic downturn. Staff reviewed the general development plan and Stormwater Control Plan (SCP). Each plan includes information on the party responsible to operate and maintain the facilities, type of source controls and stormwater treatment facilities that were constructed on site and their maintenance requirement for each facility.

- With the City being held responsible for effective operation and maintenance of the stormwater treatment facilities, they had to be constructed properly. City inspectors and engineering staff used an inspection checklist (Stormwater Treatment Facilities Construction Inspection Checklist) to ensure major milestones such as site layout, underground pipe installation and soil media mix were properly inspected. This checklist enhanced communication among contractor, City inspector and engineering staff, especially during construction of critical elements. Detailed explanation of items to be inspected at each major milestone was included to provide clarification and consistency among inspectors. See **Attachment C.3.a-3** for a checklist of stormwater treatment facilities construction.
- Project owner entered into an agreement with the City to ensure maintenance and operation of their on-site treatment facilities as well as to provide City staff access to inspect them in the future. This O&M agreement was recorded and filed along with its Stormwater Control Plan. Prior to inspecting the site, City inspector or staff conferred the agreement and plan to obtain additional information such as how many bio-swales were constructed, type of media filter and type of maintenance needed for each treatment facility.



To provide a visual demonstration for general public and project applicants of a stormwater treatment facility, an Engineering staff built a demonstration model of a bio-swale. This model was displayed near the City Hall's Permit Counter; it was loaned to City of El Cerrito and Contra Costa Clean Water Program to be displayed at their events.

See **Attachment C.3.a-4** for an article written at the City's Nutshell newsletter (April/may 2010 edition).

- NPDES Program Coordinator worked with the City Attorney's Office to review and identify revisions to existing Stormwater Ordinance. Due to staff workload, ordinance revision will be completed in FY 2010-11.

**C.3.b. ► Green Streets Status Report**  
 (All projects to be completed by December 1, 2014)

On an annual basis (if applicable), report on the status of any pilot green street projects within your jurisdiction. For each completed project, report the capital costs, operation and maintenance costs, legal and procedural arrangements in place to address operation and maintenance and its associated costs, and the sustainable landscape measures incorporated in the project including, if relevant, the score from the Bay-Friendly Landscape Scorecard.

Summary:  
 Not required under this year's Annual Report.

**C.3.b.v.(1) ► Regulated Projects Reporting Table**

Fill in attached table **C.3.b.v.(1)** or attach your own table including the same information  
 See **Table C.3.b.v.(1)** below for detailed information.

**C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting**

**(1)** Fill in attached table **C.3.h.iv.(1)** or attach your own table including the same information.  
 See **Table C.3.h.iv.(1)** below for detailed information.

**(2)** On an annual basis, provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.

Summary:

- Starting in July, NPDES Coordinator mailed out reminder letters and inspection forms to owners of projects with on-site stormwater treatment facilities to start their inspection and verification process (see **Attachment C.3.h.iv-1** for the annual operation and maintenance inspection report). Owners would have to return either the completed inspection form or third-party verification to the City by October 1st.
- Deficiencies found during the initial self-verification had to be corrected prior to submittal to the City or in the case of a major repair; property owner was encouraged to initiate a discussion with NPDES Program Coordinator to discuss their special circumstance. City staff followed up with inspections to ensure those structures functioned as intended. Inspections of stormwater treatment facilities were logged in a system. Currently a simple spreadsheet was used to track inspection activities. NPDES Coordinator is working with Engineering staff to evaluate a better tracking system. See **Table C.3.h.iv.(1)** below for detailed information.
- For bio-retention areas, one common problem encountered was due to placement of bark or chipped wood (as a way to control weeds) on the basin bottom adjacent to a storm drain inlets. These materials could easily be washed off into the inlets by sprinkler irrigation or rains. City staff recommended that ground landscapers replacing these materials with larger gravel or river rocks. Other problem dealt with not

maintaining slopes of the retention basin either through over-growth vegetation or eroded slope from prior storms. In a few locations, landscapers placed bark or chipped wood (as a way to control weeds) on the basin bottom adjacent to a storm drain inlets. These materials could easily be washed off into the inlets by sprinkler irrigation or rains. City staff recommended replacing these materials with larger gravel or river rocks.

- This is the first year the City inspects these stormwater control facilities. We do not have prior data to compare the inspection records with.

**(3)** On an annual basis, provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).

Summary:

- Staff learned that by sending a reminder letter and an inspection form to project owners in July, the owners had plenty of time to schedule a self-verification and maintenance or repairs, if needed. NPDES Program Coordinator scheduled a follow-up walkthrough with the project owner (or representative) and their maintenance staff after the deadline of October 1. The goal of the walkthrough was to familiarize everyone with the inspection, reporting process and to discuss maintenance issues that came up during the self-verification. The walkthrough was used as a lesson-learned for next-year inspection.
- As the number of inspections grow, the current tracking system using an excel spreadsheet is not an ideal method for City staff to compile inspection activities. We are currently evaluating a different tracking system to better store the information on the project and inspection records.
- Staff received feedback from project owners who would like to receive a brochure or fact sheet on the maintenance requirements for each type of treatment structure. This information is useful to provide to their maintenance contractors, who often change from time to time.

**C.3.b.v.(1) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period**

| Project Name<br>Project No.                     | Project Location <sup>4</sup> , Street Address         | Name of Developer                   | Project Phase No. <sup>5</sup> | Project Type & Description <sup>6</sup>                                  | Project Watershed <sup>7</sup> | Total Site Area (Acres) | Total Area of Land Disturbed (Acres) | Total New and/or Replaced Impervious Surface Area <sup>8</sup> (ft <sup>2</sup> ) | Total Pre-Project Impervious Surface Area <sup>9</sup> (ft <sup>2</sup> ) | Total Post-Project Impervious Surface Area <sup>10</sup> (ft <sup>2</sup> ) |
|---|--|-------------------------------------|--------------------------------|--|--------------------------------|-------------------------|--------------------------------------|---|---|---|
| <b>Private Projects</b>                         |  |                                     |                                |  |                                |                         |                                      |   |   |   |
| Palos Verdes Mall<br>Y06-138                    | 1506 Camino Verde<br>APN: 169-331-017, 016, 015        | C&P Associates                      | 1                              | New Development – Two new buildings on vacant portion                    | Grayson Creek                  | 2.20                    | 2.20                                 | (7,833)   | 65,533  | 55,700  |
| CSOD Facility<br>Y06-029                        | 1250 Springbrook Road<br>APN: 177-270-027              | Central Contra Costa Sanitary Dist. | 1                              | Redevelopment – Building and site improvements                           | Las Trampas                    | 4.98                    | 4.92                                 | (2,212)   | 130,877   | 128,665   |
| Rossmoor Corpyard<br>Y07-014                    | 800 Rockview Drive<br>APN:189-051-051,015,019,29,30,45 | Golden Rain Foundation              | 1                              | Redevelopment – Waste facility, storage bldgs, storm water improvements. | Las Trampas                    | 3.81                    | 0.91                                 | (1,176)   | 37,821  | 36,645  |
| Rossmoor Creekside<br>Y07-075                   | 1010 Stanley Dollar Drive<br>APN: 189-051-009          | Golden Rain Foundation              | 1                              | Redevelopment – Four new buildings and site improv.                      | Las Trampas                    | 3.36                    | 3.36                                 | 51,226  | 40,981  | 92,207  |
| Cole Terrace Condos<br>Y08-030                  | 1756 Cole Ave  | Miller Trust                        | Not active                     | New development – Twelve unit condo                                      | Grayson Creek                  | 0.32                    | 0.32                                 | 10,075  | 864   | 10,939  |
| John Muir Medical Center Master Plan<br>Y03-125 | 1601 Ygnacio Valley Road<br>APN: 140-120-016           | John Muir                           | 6                              | Redevelopment – Hospital Expansion                                       | Pine Creek                     | 21.1                    | 21.1                                 | (26,654)  | 694,851   | 668,197   |
| Brian Ranch<br>Y08-011                          | 3085 Oak Grove Road<br>APN: 140-120-016                | Oak Grove Group LLC                 | 1                              | New Development – Five Single Family Residential                         | Pine Creek                     | 1.8                     | 1.8                                  | 43474   | 0   | 43,474  |

<sup>4</sup> Include cross streets.

<sup>5</sup> If a project is being constructed in phases, use a separate row entry for each phase.

<sup>6</sup> Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.

<sup>7</sup> State the watershed(s) that the Regulated Project drains to. Optional but recommended: Also state the downstream watershed(s).

<sup>8</sup> State both the total new impervious surface area and the total replaced impervious surface area, as applicable.

<sup>9</sup> For redevelopment projects, state the pre-project impervious surface area.

<sup>10</sup> For redevelopment projects, state the post-project impervious surface area.

**C.3.b.v.(1) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period**

| Project Name<br>Project No.     | Project Location <sup>4</sup> , Street Address   | Name of Developer            | Project Phase No. <sup>5</sup> | Project Type & Description <sup>6</sup>             | Project Watershed <sup>7</sup> | Total Site Area (Acres) | Total Area of Land Disturbed (Acres) | Total New and/or Replaced Impervious Surface Area <sup>8</sup> (ft <sup>2</sup> ) | Total Pre-Project Impervious Surface Area <sup>9</sup> (ft <sup>2</sup> ) | Total Post-Project Impervious Surface Area <sup>10</sup> (ft <sup>2</sup> ) |
|---------------------------------|--|------------------------------|--------------------------------|---|--------------------------------|-------------------------|--------------------------------------|---|---|---|
| Trailside Glen Subdivision 5853 | 2637 Larkey Lane<br>APN: 171-150-024   | Alavi Setayesh               | 1                              | Redevelopment – Large Lot Single Family Residential | Grayson Creek                  | 3.7                     | 3.7                                  | 65,340+   | 0   | 65,340  |
| Sunnyvale Estates Y05-034       | 1791 Sunnyvale Avenue<br>APN: 170-250-018, -050, -051  | Elwy Ahmed;<br>Colleen       | 1                              | Redevelopment – 8 lot subdivision SFR               | Grayson Creek                  | 2.2                     | 2.2                                  | 45,754  | 0   | 45,754  |
| Kingsbury Terrace Y06-051       | 1601 Third Avenue<br>APN: 171-220-019  | Cherry Lane Associates       | 1                              | New Development – 22 Unit condominium               | Grayson Creek                  | 1.2                     | 1.2                                  | 35,395  | 0   | 35,395  |
| Walden Park Commons Y06-075     | 20, 21, 30, 33, 40, 41, 50 El Paseo and 2539 & 2525 Oak Road<br>APN: 172-130-006, -007, -008, -009, -033, -035, -036, -066, -067, and -068 | Walden Park Associates       | Not active <sup>11</sup>       | New Development - 76-unit condominium               | Grayson Creek                  | 4.6                     | 4.6                                  | 139,766   | 0   | 139,766   |
| Village Walk Condos Y07-008     | 1727 Lacassie Ave<br>APN: 178-080-017  | Loving and Campos Architects | Not active                     | Redevelopment – 13-unit condominium                 | Grayson Creek                  | 0.3                     | 0.3                                  | 14,749  | 0   | 14,749  |
| Almond Ave Condos Y07-023       | 1960 Almond Ave<br>APN: 178-060-008  | Galen Grant                  | Not active                     | New Development – 12-unit condominium               | Grayson Creek                  | 0.5                     | 0.5                                  | 13,500  | 0   | 13,500  |
| Geary Hall Condos Y08-099       | 1579 & 1587 Geary Rd<br>APN: 171-061-002   | Hollman Bologna Architects   | Not active                     | New Development – 13-unit condominium               | Grayson Creek                  | 0.97                    | 0.97                                 | 26,450  | 0   | 26,450  |
| <b>Public Projects</b>          |  |                              |                                |   |                                |                         |                                      |   |   |   |
| Walnut Creek Library WO 9543    | 1644 Broadway<br>APN: 178-300-034  | City of Walnut Creek         | 1                              | Redevelopment - Library                             | Grayson Creek                  | 2.3                     | 2.3                                  | (18,910)  | 75,900  | 56,990  |

<sup>11</sup> “Not Active” status refers to projects that already obtained entitlement but delayed their construction due to economy downturn.

**C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period**

| Project Name<br>Project No.             | Status of<br>Project <sup>12</sup> | Source Control<br>Measures <sup>13</sup>  | Site Design<br>Measures <sup>14</sup> | Treatment<br>Systems<br>Approved <sup>15</sup> | Operation &<br>Maintenance<br>Responsibility<br>Mechanism <sup>16</sup> | Hydraulic Sizing Criteria <sup>17</sup> | Alternative Compliance<br>Measures <sup>18/19</sup> | Alternative<br>Certification <sup>20</sup> | HM Controls <sup>21/22</sup> |
|---|------------------------------------|---|---------------------------------------|--|---|---|---|--|------------------------------|
| <b>Private Projects</b>                 |                                    |   |                                       |  |   |   |   |  |                              |
| Palos Verdes Mall<br>Y06-138            | Construction<br>10/06/2008         | Storm drain<br>stenciling,<br>efficient<br>landscape<br>irrigation, trash<br>enclosures | Landscape                             | Bioretention                                   | O&M w/ Private<br>Land Owner  | 3                                       | N/A   | N/A  | N/A                          |
| CSOD Facility<br>Y06-029                | Construction<br>12/15/2009         | Storm drain<br>stenciling,<br>efficient<br>landscape<br>irrigation, trash<br>enclosures | Landscape<br>Pervious<br>Pavement     | Bioretention,<br>Media Filter,<br>Green Roof   | O&M w/ Private<br>Land Owner  | 3                                       | N/A   | N/A  | N/A                          |
| Rossmoor<br>Corporation Yard<br>Y07-014 | Construction<br>06/23/2009         | Storm drain<br>stenciling,<br>Canopy at<br>fueling station,<br>efficient<br>landscaping | Landscape                             | Cistern<br>Bioretention                        | O&M w/ Private<br>Land Owner  | 3                                       | N/A   | N/A  | N/A                          |

<sup>12</sup> For private projects, state project application submittal date; application deemed complete date; and, final discretionary approval date. For public projects, state plans and specifications approval date.

<sup>13</sup> List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

<sup>14</sup> List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

<sup>15</sup> List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

<sup>16</sup> List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

<sup>17</sup> See Provision C.3.d. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3)

<sup>18</sup> For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

<sup>19</sup> For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

<sup>20</sup> Note whether a third party was used to certify the project design complies with Provision C.3.d.

<sup>21</sup> If HM control is not required, state why not.

<sup>22</sup> If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).H:\NPDES\AnnualRpts\2009-10\Submittal\09\_10\_ARForms WC Final.doc

**C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period**

| Project Name<br>Project No.                | Status of<br>Project <sup>12</sup> | Source Control<br>Measures <sup>13</sup>   | Site Design<br>Measures <sup>14</sup>               | Treatment<br>Systems<br>Approved <sup>15</sup>                      | Operation &<br>Maintenance<br>Responsibility<br>Mechanism <sup>16</sup> | Hydraulic Sizing Criteria <sup>17</sup> | Alternative Compliance<br>Measures <sup>18/19</sup> | Alternative<br>Certification <sup>20</sup> | HM Controls <sup>21/22</sup>  |
|--|------------------------------------|--|---|---|---|---|---|--|---|
| Rossmoor Creekside<br>Clubhouse<br>Y07-075 | Construction<br>11/3/2009          | Storm drain<br>stenciling,<br>efficient<br>landscape<br>irrigation, trash<br>enclosures                                      | Landscaping   | Bioretention  | O&M w/ Private<br>Land Owner  | 3                                       | N/A   | N/A  | N/A   |
| Cole Terrace<br>Condos<br>Y08-030          | Entitled<br>11/10/2008             | Stenciling,  | Landscaping   | Bioretention  | O&M w/ HOA  | 3                                       | N/A   | N/A  | N/A   |
| John Muir Medical<br>Center Master Plan    | Construction<br>04/13/2010         | Storm drain<br>stenciling, trash<br>controls,<br>covered<br>parking garage<br>and elevator<br>shafts plumbed<br>to sanitary, | Native plants<br>and drip<br>irrigation             | Vegetated<br>Swales, Media<br>Filters, and Self-<br>retaining Areas | O&M w/ Private<br>Land Owner  | 3                                       | N/A   | N/A  | N/A   |
| Brian Ranch<br>Y08-011                     | Construction<br>08/01/2008         | Storm drain<br>stenciling,<br>efficient<br>landscape<br>irrigation,<br>connection to<br>sanitary for<br>pools and spas       | Driveway<br>and parking<br>areas drain<br>to swales | Vegetated<br>Swales   | O&M w/ HOA  | 3                                       | N/A   | N/A  | No – Project is less<br>than one acre, but<br>more than 10,000<br>square feet will be<br>created. |
| Trailside Glen<br>Subdivision 5853         | Entitled                           | Not active   | N/A   | N/A   | N/A   | N/A                                     | N/A   | N/A  | N/A   |
| Kingsbury Terrace<br>Y06-051               | Entitled<br>03/03/2008             | Not active   | N/A   | N/A   | N/A   | N/A                                     | N/A   | N/A  | N/A   |

**C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period**

| Project Name<br>Project No.        | Status of<br>Project <sup>12</sup> | Source Control<br>Measures <sup>13</sup>  | Site Design<br>Measures <sup>14</sup>          | Treatment<br>Systems<br>Approved <sup>15</sup>  | Operation &<br>Maintenance<br>Responsibility<br>Mechanism <sup>16</sup> | Hydraulic Sizing Criteria <sup>17</sup> | Alternative Compliance<br>Measures <sup>18/19</sup> | Alternative<br>Certification <sup>20</sup> | HM Controls <sup>21/22</sup> |
|------------------------------------|------------------------------------|---|--|---|---|---|---|--|------------------------------|
| Walden Park<br>Commons<br>Y06-075  | Entitled<br>03/04/2008             | Not active  | N/A  | N/A   | N/A   | N/A                                     | N/A   | N/A  | N/A                          |
| Village Walk<br>Condos<br>Y07-008  | Entitled<br>09/15/2007             | Not active  | N/A  | N/A   | N/A   | N/A                                     | N/A   | N/A  | N/A                          |
| Geary Hall Condos<br>Y08-099       | Entitled<br>02/18/2008             | Not active  | N/A  | N/A   | N/A   | N/A                                     | N/A   | N/A  | N/A                          |
| <b>Public Projects</b>             |                                    |   |  |   |   |   |   |  |                              |
| Walnut Creek<br>Library<br>WO 9543 | Construction                       | Trash enclosure<br>with curb. Plaza,<br>sidewalk, and<br>parking areas<br>drain to swale. | Native<br>trees, shrubs<br>and ground<br>cover | Self-Treating<br>Landscape,<br>above ground<br>flow through<br>planter,<br>vegetated<br>swale | O&M by Public Entity  | 3                                       | N/A   | N/A  | N/A                          |

**C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting**

Fill in table **below** or attach your own table including the same information.

| Facility/Site Inspected and Location           | Party Responsible <sup>23</sup> For Maintenance | Date of Inspection | Type of Inspection <sup>24</sup> | Type of Treatment/HM Control(s) Inspected <sup>25</sup>   | Inspection Findings or Results <sup>26</sup>   | Enforcement Action Taken <sup>27</sup> | Comments  |
|--|---|--------------------|----------------------------------|---|--|--|---|
| North Creek Church<br>2303 Ygnacio Valley Road | Property Owner                                  | 11/16/2009         | Annual                           | Bio-retention basins, vegetated swales on parking lots, flow-through planters and a sand filter.      | Proper Operations and Maintenance.   | None                                   | Met with the Church Director and went over O&M agreement. Suggested that he sent his maintenance staff to attend Bay-Friendly Landscaping Maintenance workshop.   |
| Varian Inc.<br>2800 Mitchell Drive             | Property Owner                                  | 12/16/2009         | Annual                           | Bio-retention basins and vegetated swales on parking lots.  | Proper Operations and Maintenance.   | None                                   | Met with Operations Manager and contract landscaper to go over best management practices. Suggested landscaper to attend Bay-Friendly Landscaping Maintenance workshop.                                 |
| John Muir Medical Center                       | Property Owner                                  | 1/12/2010          | Annual                           | Bio-retention basins, vegetated swales on parking lots and CDS units with media filters (cartridges). | Proper Operations and Maintenance of bio-retention areas and swales. At the time of inspections, CDS units were just installed by the contractor. These units were not inspected at this time. | None                                   | Met with the Hospital Operations Manager, Site Engineer and maintenance superintendent. Will mail out inspection forms earlier for the next fiscal year to allow additional time for self-verification. |
|  |   |                    |                                  |   |  |  |   |
|  |   |                    |                                  |   |  |  |   |
|  |   |                    |                                  |   |  |  |   |

<sup>23</sup> State the responsible operator for installed stormwater treatment systems and HM controls.

<sup>24</sup> State the type of inspection (e.g., annual, follow-up, spot, etc.).

<sup>25</sup> State the type(s) of treatment systems inspected (e.g., bioretention facility, flow-through planter, infiltration basin, etc...) and the type(s) of HM controls inspected, and indicate whether the treatment system is an onsite, joint, or offsite system.

<sup>26</sup> State the inspection findings or results (e.g., proper installation, improper installation, proper O&M, immediate maintenance needed, etc.).

<sup>27</sup> State the enforcement action(s) taken, if any, as appropriate and consistent with your municipality's Enforcement Response Plan.

**Section 4 – Provision C.4 Industrial and Commercial Site Controls**

**C.4.a.ii ► Legal Authority**

(For FY 09-10 Annual Report only) Do you have adequate legal authority to obtain effective stormwater pollutant control on industrial sites?  Yes  No

If **No**, explain:

**C.4.c.ii.(5) ► Enforcement Response Plan**

(For FY 09-10 Annual Report only) Have you developed and implemented an Enforcement Response Plan by April 1, 2010?  Yes  No

If **No**, explain:  
 See **Attachment C.4.c.ii.(5)** for a copy of the Enforcement Response Plan (ERP). This document was also used to meet Provisions C.5.b.ii.(4) and C.6.b.ii.(3) requirements.

**Program Highlights**

Provide background information, highlights, trends, etc. For FY 09-10 Annual Report, describe steps taken to revise your program to meet new data tracking and reporting requirements.

(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of highlights and activities conducted countywide and regionally on our behalf.)

- The City of Walnut Creek is a member of the Municipal Operations Committee and participated in the development of the countywide model Enforcement Response Plan.
- The City co-funded Contra Costa Green Business Program (GBP) and is an active member of its Steering Committee. Staff incorporated the checklists developed by the GBP for each business categories into a standard inspection checklist (refer to the Business Inspection Plan document below).
- The City's current Stormwater ordinance gives staff the adequate authority necessary to enforce industrial and commercial inspections as specified under the Municipal NPDES Regional Permit. These municipal codes were incorporated into the citation section of GoEnforce, the City's inspection tracking database.
- Beginning November 2009, the City of Walnut Creek's Clean Water Program took over the commercial and industrial inspections from its contractor, the Central Contra Costa Sanitary District as a cost saving measure. All commercial and industrial inspections after November 1, 2009 were performed by City staff and inspectors. Inspections performed by the District inspectors were entered into GoEnforce database.
- GoEnforce software was acquired to track inspections and enforcement activities to meet this Provision. The web-based software allowed staff to enter inspection data and upload photos as well as to generate citation documents (i.e. warning notice or notice of violation) off-site; hence improving efficiency by streamlining the record keeping process. See **Attachment C.4.c.ii.(5)-1** for a sample screen of GoEnforce database.

Because of its wireless connectivity, the program allows staff to update the entire the database as data is entered; this functionality helps field inspector communicate effectively with staff at City Hall. Staff is currently working with the software developer to create annual (summary) reports in the format specified by the MRP.

- Inspected facilities that were found to be in compliance with the City's Stormwater Ordinance were scheduled to be re-inspected in three years. Facilities issued an enforcement action were placed in a higher priority and inspected once a year.
- The City adopted the model Enforcement Response Plan (ERP) in this permit year, which outlined specific thresholds and timeframes for each action before it escalates to the next enforcement level. NPDES Program Manager trained City staff and contract inspectors involved in commercial and industrial inspections to become familiar with the City's Enforcement Response Plan and the Standard Operating Procedure (which was referred to as "Inspection Business Plan" in the MRP). Topics covered during trainings included: standard reporting procedure, mock inspection, follow-up timeframes, consistent enforcement level, and appropriate documentation. Regular meetings were conducted to review current efforts and find areas for improvement.
- City staff completed 198 initial and re-inspections; a total of 166 facilities were inspected. The City's goal for this permit year was to conduct 153 total inspections. Staff issued 14 warning notices and 14 notices of violation. Each case of enforcement was followed up with a re-inspection to ensure that deficiencies had been corrected.
- Inspection data from GoEnforce was uploaded into our Geographical Information System (GIS) map regularly. The map was a visual tool showing inspection activities, enforcement action issued, if any, the date of next inspection and a link to related documents. See **Attachment C.4.c.ii(5)-2** for a sample screen of the GIS map.
- City staff attended five trainings and workshop to be more educated in facility inspections (in anticipation of taking over the program from the Sanitation District inspectors). Follow-up meetings were conducted regularly between NPDES Program Manager and City inspector to improve the process and record keeping.
- Clean Water Program's website offers an opportunity for residents to report storm water violation online. In this permit year, we received two online complaints related to illegal dumping incidents.

**C.4.b.i. ► Business Inspection Plan**

(For FY 09-10 Annual Report only) Do you have a Business Inspection Plan?  Yes  No

If No, explain:  
 See **Attachment C.4.b.i** for a copy of the Business Inspection Plan.

**C.4.b.iii.(1) ► Potential Facilities List**

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

See **Attachment C.4.b.iii(1)** for a master list of potential facilities to be inspected by the City's Clean Water Program. This information was obtained from the City's Business License database which is updated regularly.

We identified 818 facilities to be inspected taking into account their likelihood to be sources of pollutants to stormwater and non-stormwater discharges. These facilities had the following breakdown:

- 38 assisted living with cafeterias and daycare centers
- 44 auto dealers, resellers and brokerage
- 100 auto service facilities, auto part retailers and auto/equipment rentals
- 217 restaurants, cafes, bakeries, catering services and nightclubs
- 19 groceries and markets
- 99 beauty salons and barber shops
- 6 building and hardware supplies
- 3 commercial car washes
- 35 health clubs and diet centers
- 17 hospitals, medical centers and laboratories
- 28 professional landscapers
- 29 tailor, laundromats and drycleaners
- 24 miscellaneous home businesses
- 40 miscellaneous schools
- 5 nurseries, florists and garden supplies
- 14 pet shops, grooming centers, kennels and animal care centers
- 10 photo production and supplies
- 12 pool supplies and maintenance service
- 28 printers, publishers, engravers and newspapers
- 2 recyclers
- 1 pest control applicator
- 18 retail gas stations
- 5 Notice-of-Intent (NOI) facilities as listed in the Regional Water Quality Control Board website.

**C.4.b.iii.(2) ► Facilities Scheduled for Inspection**

List below or attach your list of facilities scheduled for inspection during the current fiscal year.

See **Attachment C.4.b.iii (2)** for a list of facilities scheduled for inspection in FY 2010-11. There are a total of 101 facilities, with the following breakdowns:

- 6 Auto service facilities and 1 gas station
- 75 Restaurants
- 12 Salons
- 1 Golf Course
- 1 pet kennel
- 5 Notice-of-Intent (NOI) facilities as listed in the Regional Water Quality Control Board website

**C.4.c.iii.(1) ► Facility Inspections**

Fill out the following table or attach a summary of the following information.

|  | Number | Percent |
|--|--------|---------|
| Number of businesses inspected (if known)  | 166    |         |
| Total number of inspections conducted  | 198    |         |
| Violations issued (excluding verbal warnings)  | 14     |         |
| Sites inspected in violation   | 14     | 8.43%   |
| Violations <sup>1</sup> resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner | 14     | 100%    |

<sup>1</sup> Total number of violations equals the number of initial enforcement actions (i.e., one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

**C.4.c.iii.(2) ► Frequency and Types/Categories of Violations Observed**

Fill out the following table or attach a summary of the following information.

| Type/Category of Violations Observed                                      | Number of Violations |
|---|----------------------|
| Actual discharge (e.g. non-stormwater discharge)                          | 3                    |
| Potential discharge (e.g. BMPs not in place or ineffective) <sup>28</sup> | 21                   |

<sup>28</sup> This figure included verbal and written notices given by City staff and inspectors.

**C.4.c.iii.(2) ► Frequency and Type of Enforcement Conducted**

Fill out the following table or attach a summary of the following information.

|              | <b>Enforcement Action</b><br>(as listed in ERP) <sup>1</sup> | <b>Number of Enforcement Actions Taken</b> | <b>% of Enforcement Actions Taken<sup>2</sup></b> |
|--------------|--|--|---|
| Level 1      | Verbal warning/education                                     | 10   | 42%   |
| Level 2      | Warning Notice   | 11   | 46%   |
| Level 3      | Notice of Violation  | 3  | 12%   |
| Level 4      | Administrative penalties; referral to other agencies         | 0  | 0%  |
| <b>Total</b> |  | 24   | 100%  |

Notes:

<sup>1</sup>Agencies to list specific enforcement actions as defined in their ERPs.

<sup>2</sup>Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

**C.4.c.iii.(3) ► Types of Violations Noted by Business Category**

Fill out the following table or attach a summary of the following information.

| <b>Business Category<sup>1</sup></b> | <b>Actual Discharge Violations</b> | <b>Potential Discharge Violations</b> |
|--------------------------------------|------------------------------------|---------------------------------------|
| Auto Facility                        | 1                                  | 1                                     |
| Restaurant/food service              | 1                                  | 9                                     |
| Beauty salon                         | 0                                  | 1                                     |
| Contractors                          | 0                                  | 7                                     |
| Hotel                                | 0                                  | 1                                     |
| Nursing homes                        | 1                                  | 0                                     |
| Grocery stores                       | 0                                  | 1                                     |

Notes:

<sup>1</sup> List your Program's standard business categories.

**C.4.c.iii.(4) ► Non-Filers**

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

None.

| <b>C.4.d.iii ► Staff Training Summary</b>   |                                     |   |  |  |
|---|-------------------------------------|---|--|--|
| <b>Training Name</b>  | <b>Training Dates</b>               | <b>Topics Covered</b>   | <b>No. of Inspectors in Attendance</b> | <b>Percent of Inspectors in Attendance</b> |
| Cal/EPA Basic Inspector Academy   | Aug. 17 – 21, 2009                  | The materials covered in this course included: <ul style="list-style-type: none"> <li>• Inspection overview</li> <li>• Access, entry and warrants</li> <li>• Interviewing skills, evidence and environmental sampling</li> <li>• Elements of a violation, report writing, enforcement options</li> <li>• Mock inspection, report analysis and testimony skills</li> </ul> | 1                                      | 50%  |
| Joint inspections (ride-along) with Central Contra Costa Sanitary District inspectors | Aug. 25 - 26, 2009<br>Sept. 3, 2009 | Information sharing with the Sanitation District inspectors regarding inspection process (in preparation of the City's taking over the inspection program).<br>Discussed about inter-agency inspections (for NOI facilities)  | 2                                      | 100%                                       |
| In-house training (by NPDES Program Manager)  | Oct. 19, 2009                       | The topics covered in this meeting included: <ul style="list-style-type: none"> <li>• Standard Operating Procedure (SOP) for facility inspection.</li> <li>• Inspection preparation (information gathering and historical data review)</li> <li>• Inspection conclusion</li> <li>• Information sharing</li> </ul>   | 2                                      | 100%                                       |
| In-house training (by NPDES Program Manager)  | May 24, 2010                        | The topics covered in this meeting included: <ul style="list-style-type: none"> <li>• Mock inspection and training of limited-duration inspectors.</li> <li>• Enforcement Response Plan (ERP) and Standard Operating Procedures (SOP)</li> </ul>  | 2                                      | 100%                                       |

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

**C.5.a.ii ► Legal Authority**

(For FY 09-10 Annual Report only) Do you have adequate legal authority to prohibit and control illicit discharges and escalate stricter enforcement to achieve expedient compliance?  Yes  No

If **No**, explain:

**C.5.b.ii.(4) ► Enforcement Response Plan**

(For FY 09-10 Annual Report only) Have you developed and implemented an Enforcement Response Plan by April 1, 2010?  Yes  No

If **No**, explain:  
 See **Attachment C.4.c.ii.(5)** for a copy of the Enforcement Response Plan (ERP).

**Program Highlights**

Provide background information, highlights, trends, etc. For FY 09-10 Annual Report, describe steps taken to revise your program to meet new data tracking and reporting requirements.

(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of highlights and activities conducted countywide and regionally on our behalf.)

- To provide timely and consistent response to a spill incident or other environmental-related concern, a quick reference to route phone calls was developed. Administrative staffs responsible for handling general public calls were trained to use this reference. Refer to **Attachment C.5.c.iii-1** for a Quick Reference Environmental Response Flowchart. Additionally, a field reference card containing telephone numbers for emergency and environmental agencies was provided to Public Services staff and inspectors to carry in their vehicles. See **Attachment C.5.c.iii-2** for a copy of the field card. This information was provided at the annual Stormwater Pollution Prevention in-house training.
- To improve coordination among City staff or with other agencies, a Spill Response Flowchart was jointly developed by staff members from Clean Water Program, Maintenance Services division and Police Department for different type of spills (see **Attachment C.5.f.iii.(1)** for the flowchart showing an overview of spill response process). It highlighted how assessment should be made and who the first responder should be.
- When responding to spill incidents, Maintenance crew filled out Spills Incident Response forms and distributed copies to the NPDES Program Manager. These forms were tabulated in a summary report at the end of the fiscal year. If there was an incident that needs a follow-up investigation, NPDES Program Manager would open an inspection case to locate the responsible party.
- While performing their daily activities, Clean Water field crews carried "fish" door hangers in the event they observe non-stormwater discharge incidents. They would leave the door hanger at the location where the incident occurred and forwarded the duplicate copy to NPDES Manager to be followed up. There was no door hanger handed out in this permit year.

- Control of pollutants associated with mobile business sources was done as part of the commercial and industrial inspection program. Currently enforcement of this type of business was in concert with the Enforcement Response Plan (ERP) and Standard Operating Procedures (SOP) for commercial and industrial inspections (see **Attachment C.4.b.i**). Staff provided a copy of BASMAA's surface cleaning BMPs to contractors as educational outreach information.
- The City of Walnut Creek identified three levels (high-, medium- and low-priority) of screening areas based on inspection history, proximity to the water bodies and adjacent land uses. Some inlets were targeted because they were located upstream from the selected trash hot spots (see section C.10 of this Report). In this permit year, Maintenance crew inspected 40 inlets and outfalls for evidence of illicit discharge activities. Information obtained from this activity was entered into a tracking database to generate historical data and to assist with future inspection program.

**C.5.c.iii ► Complaint and Spill Response Phone Number and Spill Contact List**

List below or attach your complaint and spill response phone number and spill contact list.  
 See **Attachment C.5.c.iii-1 and C.5.c.iii-2** for:

- The City's Environmental Response Procedure flowchart
- Emergency & Environmental Phone Numbers

| Contact           | Description                                | Phone Number        |
|-------------------|--|---------------------|
| Rinta Perkins     | NPDES Program Manager                      | 925-256-3511        |
| Michael Hawthorne | Engineering Technician II/ NPDES Inspector | 925-943-5800 X 2245 |
| John Johnston     | Street & Drainage Maintenance Supervisor   | 925-943-5800 X 2444 |

**C.5.d.iii ► Evaluation of Mobile Business Program**

Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities.

Description:

The City refers to BASMAA's guidelines for mobile surface cleaning best management practices (BMPs.) City staff distributed this brochure during inspections or when they encountered mobile surface cleaners committing stormwater violations. Additional educational outreach was provided to the building or business owner to retain environmentally-responsible surface cleaners. Because mobile businesses do not necessarily obtain a business license from the City, it is challenging to track and proactively inspect them. Our standard practice has been to enforce them if we see a stormwater violation committed during our regular inspection.

To be considered a qualified contractor for City's surface cleaning project, a BASMAA mobile surface cleaning certification is required as stated in the standard contract specification. Two years ago, the City awarded, to a contractor with such certification, a contract to clean three of its public parking garages. City staff and the contractor went over best management practices used during washing off the buildings to prevent stormwater pollution. A City inspector was assigned to the project for verification.

In past years, the City's Clean Water Program contracted Central Contra Costa Sanitary District inspectors to conduct after-hours surveillance of surface cleaners. Typically surveillance would take place on three separate late evenings or early mornings. Results of the surveillance confirmed that some mobile cleaners released non-stormwater discharges without using proper best management practices. Unfortunately this pilot project was too expensive to carry forward as two inspectors were needed to conduct an inspection for security reason. The number of incidents observed during surveillance was too low to justify the high expense. The information obtained from this study indicated it was more effective for staff to conduct a public outreach to businesses hiring these mobile cleaners.

**C.5.e.iii ► Evaluation of Collection System Screening Program**

Provide a summary or attach a summary of your collection screening program, a summary of problems found during collection system screening and any changes to the screening program this FY.

**Description:**

In this permit year, Maintenance staff inspected forty inlets within the downtown area (upstream of the two trash hot spot locations) and residential areas. Consideration factors such adjacent land uses (commercial vs. residential area), proximity to a water body, prior inspection history and frequent maintenance needs were used to select these inlets and outfalls. Staff adopted the model Storm System Screening form that BASMAA developed and tailored it specifically to meet our need. Maintenance staff is trained to identify possible irregularities in storm drain systems and to find the potential source. They looked for evidence of illicit discharge, or discolored pavement. Staff looked for high sediment levels, missing infrastructure components (missing bolts) and any other drainage problems. In many instances, they noted the business logo, name or brand found on the debris. Staff cleaned the storm drain inlet where debris was found.

Half of the inspected inlets were found to have cigarette butts. The second most commonly found items were paper products followed by food (fast-food –related) packages. The list below ranked materials found inside those inlets (many structures had more than one type of debris):

1. Cigarette Butts
2. Paper products, newspapers
3. Fast-food related packages (wrappers)
4. Organic matter, leaves
5. (Ranking shared) plastic bags, Styrofoam packing materials and trash

These inspections identified storm drain inlets suitable to have inlet barriers installed to meet future trash full-capture devices requirement. Factors taken into consideration included proximity to facilities with high potential sources for trash, within the street sweeping routes and easy access for maintenance. The amount of debris found in these structures was relatively small because the City's regular street sweeping program removed much of the larger debris. Smaller objects entered either through the grates or inlet opening.

**C.5.f.iii.(1), (2), (3) ▶ Spill and Discharge Complaint Tracking**

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

|  | Number | Percentage |
|--|--------|------------|
| Discharges reported (C.5.f.iii.(1))                                      | 6      |            |
| Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2)) | 0      | 0          |
| Discharges resolved in a timely manner (C.5.f.iii.(3))                   | 6      | 100%       |

**C.5.f.iii.(4) ▶ Summary of major types of discharges and complaints**

Provide a narrative or attach a table and/or graph.

Maintenance crews were trained to respond promptly to spills before they pose further damage to the environment. In past years, the City worked with other regulatory agencies and neighboring municipalities to identify and correct a number of illicit discharge cases. Any spills that would have posed potential harm to human and/or environmental health and safety were reported to appropriate agencies. Spill response training is provided annually to new and current City employees.

Six spill incidents occurred in this permit year due to auto accidents, contractor or broken vehicles. None of the spills entered storm drain inlets. One incident involved a landscape contractor working without installing proper best management practices causing mud to be tracked onto a City street. This incident warranted a further investigation. Because the contractor had completed the job and left, the homeowner was liable for the charges accrued for cleaning up the street. See **Attachment C.5.f.iii.(4)** for a summary of discharges and complaints related to illicit discharge detection and elimination.

Section 6 – Provision C.6 Construction Site Controls

**C.6.a.iii ► Legal Authority**

(For FY 09-10 Annual Report only) Is your agency's legal authority adequate for C.6 compliance?  Yes  No

If **No**, explain:

**C.6.b.ii.(3) ► Enforcement Response Plan**

(For FY 09-10 Annual Report only) Was your Enforcement Response Plan developed and implemented by April 1, 2010?  Yes  No

If **No**, explain:

See **Attachment C.4.c.ii.(5)** for a copy of the Enforcement Response Plan (ERP).

**C.6.e.iii.1.a, b, c ► Site/Inspection Totals**

| Number of sites disturbing < 1 acre of soil requiring storm water runoff quality inspection (i.e. High Priority) (C.6.e.iii.1.a) | Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b) | Total number of storm water runoff quality inspections conducted (C.6.e.iii.1.c) |
|--|---|--|
| 10   | 7 <sup>29</sup>   | 457 <sup>30</sup>  |

<sup>29</sup> This includes BART Crossover, Centre Place, Neiman Marcus, CCCSD Corporation Yard, John Muir Medical Center, Rossmoor Creekside Clubhouse and Rossmoor Corporation Yard.

<sup>30</sup> The number of site inspections conducted within the permit year. The current inspection tracking did not separate regular site development inspections with stormwater runoff inspections. However, fifty-seven records were noted for stormwater runoff observations and discussions with project contractors.

| <b>C.6.e.iii.1.d ► Construction Activities Storm Water Violations</b> |   |  |
|---|---|--|
| <b>BMP Category</b>   | <b>Number of Violations<sup>1</sup></b> | <b>% of Total Violations<sup>2</sup></b> |
| Erosion Control   | 2                                       | 25%                                      |
| Run-on and Run-off Control  | 1                                       | 12%                                      |
| Sediment Control  | 3                                       | 38%                                      |
| Active Treatment Systems  | 0                                       | 0%                                       |
| Good Site Management  | 2                                       | 25%                                      |
| Non Stormwater Management   | 0                                       | 0%                                       |
| <b>Total</b>  | <b>8</b>                                | <b>100%</b>                              |

Notes:

<sup>1</sup>Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category.

<sup>2</sup>Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

| <b>C.6.e.iii.1.e ► Construction related storm water enforcement actions</b> |  |   |  |
|---|--|---|--|
|   | <b>Enforcement Action<br/>(as listed in ERP)<sup>1</sup></b> | <b>Number Enforcement<br/>Actions Taken</b> | <b>% Enforcement Actions<br/>Taken<sup>2</sup></b> |
| Level 1   | Verbal warning, education                                    | 6   | 76%  |
| Level 2   | Warning Notice   | 1   | 12%  |
| Level 3   | Notice of Violation, Stop Work Order                         | 1   | 12%  |
| Level 4   | Administrative penalties, referral to other agencies         | 0   | 0%   |
| <b>Total</b>  |  | <b>8</b>                                    | <b>100%</b>  |

Notes:

<sup>1</sup>Agencies should list the specific enforcement actions as defined in their ERPs.

<sup>2</sup>Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

**C.6.e.iii.1.f, g ► Illicit Discharges**

|   | Number |
|---|--------|
| Number of illicit discharges, actual and those inferred through evidence (C.6.e.iii.1.f)    | 2      |
| Number of sites with discharges, actual and those inferred through evidence (C.6.e.iii.1.g) | 4      |

**C.6.e.iii.1.h, i ► Violation Correction Times**

|  | Number | Percent           |
|--|--------|-------------------|
| <b>Violations fully corrected within 10 business days after violations are discovered</b> or otherwise considered corrected in a timely period (C.6.e.iii.1.h) | 8      | 100% <sup>2</sup> |
| <b>Violations not fully corrected within 30 days after violations are discovered</b> (C.6.e.iii.1.i)   | 0      | 0% <sup>3</sup>   |
| <b>Total number of violations for the reporting year<sup>1</sup></b>   | 8      | 100%              |

Notes:

<sup>1</sup>Total number of violations equals the number of initial enforcement actions (i.e., one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

<sup>2</sup>Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.

<sup>3</sup>Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.

**C.6.e.iii.(2) ► Evaluation of Inspection Data**

Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).

Description:

A total of 457 construction inspections were conducted in this permit year to cover seven active projects over 1 acre of land disturbance and ten projects considered to be high priority. Unfortunately the current inspection tracking did not separate site development inspections from those related to stormwater BMPs or construction of stormwater treatment facilities. There were fifty-seven records made by inspectors for stormwater BMPs observations, erosion/sediment control discussions with project contractors and enforcement actions. Having reviewed the current electronic dailies, Engineering staff came up with an improved process for tracking high-priority projects.

The City has a comprehensive erosion and sediment control program. Engineering inspectors were trained in erosion and sediment control measures. They were regularly updated of recent developments such as the State General Construction permit, Water Board's enforcement program to name a few. Inspectors paid closer attention to projects involving over one acre of land disturbance. Beginning in August, NPDES Manager mailed letters to project superintendents reminding them to prepare and submit erosion control plans for approval by the City/ The City's grading ordinance require that all projects with active site development permits must made available or install erosion and sediment control measures by October 15 (when a rain event predicted within 24-hour, control measures must be effectively installed).

The first focus of our inspection program had been on education. At pre-construction meetings, detailed requirements of stormwater BMPs including erosion and sediment control measures were discussed. When an engineering inspector determined that a project failed to install the required control measures, he issued a verbal warning to the contractor. In most cases, contractors fixed the problem almost immediately. If the contractor was non-responsive, the inspector issued a Warning Notice or Notice of Violation. A joint inspection would be arranged within 24-hours. In this permit year, we issued a Stop Work order to one commercial project for failure to repair existing erosion and sediment control measures on-site. With the Stop Work Order issuance, all contractors, sub-contractors and project owner were required to attend a meeting with City staff to go over and resolve the issues.

**C.6.e.iii.(2) ► Evaluation of Inspection Program Effectiveness**

Describe what appear to be your program's strengths and weaknesses, and identify needed improvements, including education and outreach.

Description:

- Our program's strengths lay with City staff members' dedication to improve our processes and efficiency. We continue to evaluate our processes and look for ways to improve them. Regular meetings with inspectors were held weekly to discuss current issues and information sharing. We started to use mock inspections to "test" a new process before launching it across the division. Current Development division used an electronic Job Board as a means of communicating high priority projects to our inspectors. This Board was updated each month as phases of the construction projects were concluded.
- In the beginning of this permit year, Engineering inspectors used a standardized Wet-Weather Inspection Checklist to ensure adequacy of stormwater quality control measures. To simplify the reporting process, staff had been reviewing different means of capturing the inspection data. Consequently, Engineering staff and inspectors reviewed the model NPDES Construction Inspection report developed by Contra Costa Clean Water Program. We incorporated critical elements from wet-weather inspection and modified the Report accordingly.
- As a follow-up to the new Inspection Report, staff is looking to improve our current tracking system so that inspection activities for a particular project can be easily tracked by pertinent City staff and inspectors.
- Because the City is held responsible by the Regional Board to ensure effective operation and maintenance of stormwater treatment facilities in perpetuity, Engineering staff and inspectors recognized the importance of their being constructed according to the approved plan. A deviation in the placement of inlet structure could change capacity of the retention area. A slight deviation in the actual grading of a bio-swale can cause water ponding, which could potentially create a mosquito-breeding habitat. Engineering inspector and staff used an inspection card to verify construction of stormwater treatment facilities (see **Attachment C.3.a-4** for a copy of the Stormwater Treatment Facilities Construction card in the prior section). The card listed several critical construction milestones (such as site layout, underground pipe installation and soil media mix, to name a few) when extra attention was needed to assure proper installation.
- Inspectors carry educational materials to be distributed to contractors when they observe deficiencies in the erosion and sediment controls installed on site. Refer to **Attachment C.6.e.iii.(2)-1** for a practical guide for choosing erosion and sediment controls. This fact sheet includes locations where a contractor can purchase these materials. Refer to **Attachment C.6.e.iii.(2)-2** for a guideline for minimum erosion and sediment control requirements for small construction projects. The drawing of a typical small construction site included the details for installing some of the control measures (such as a stabilized construction entrance, erosion control blankets and concrete washouts).

| <b>C.6.f ► Staff Training Summary</b>                               |                       |   |  |  |
|---|-----------------------|---|--|--|
| <b>Training Name</b>  | <b>Training Dates</b> | <b>Topics Covered</b>   | <b>No. of Inspectors in Attendance</b> | <b>Percent of Inspectors in Attendance</b> |
| Contra Costa Construction Stormwater Management Compliance Workshop | March 18, 2010        | 1. Municipal Regional Permit – What You Need to Know<br>2. Understanding the New State General Construction Permit<br>3. Regional Board Construction Inspection Program<br>4. SWPPPs, State and Municipal Requirements, Compliance<br>5. Sediment, Erosion Control and Construction Site Pollution Prevention<br>6. Design & Construction of Post-Construction Low Impact Development Stormwater Facilities – Lessons Learned | 6 <sup>31</sup>                        | 46% <sup>32</sup>                          |

<sup>31</sup> The number of Engineering staff and inspectors attended the workshop.

<sup>32</sup> Total number of Engineering staff and inspectors involved with Stormwater-related inspection is 13.

**Section 7 – Provision C.7. Public Information and Outreach**

**C.7.b.ii.1 ► Advertising Campaign**

Summarize advertising efforts. Include details such as messages, creative developed, and outreach media used. The detailed advertising report may be included as an attachment. If advertising is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of advertising efforts conducted countywide and regionally on our behalf.)

- The City of Walnut Creek participated in the countywide and regional campaign efforts through Contra Costa Clean Water Program and Bay Area Stormwater Management Agencies Association (BASMAA).
- An advertisement was placed in the Nutshell newsletter (March/April 2010 edition) to promote a City-sponsored “Healthy Gardening” workshop, which promoted integrated pest management (IPM) principles. Forty residents attended this workshop.

**C.7.b.iii.1 ► Pre-Campaign Survey**

*(For the FY 10-11 Annual Report only)* Summarize survey information such as sample size, type of survey (telephone survey, interviews, etc.). Attach a survey report that includes the following information. If survey was done regionally, refer to a regional submittal that contains the following information:

- Summary of how the survey was implemented.
- Analysis of the survey results.
- Discussion of the outreach strategies based on the survey results.
- Discussion of planned or future advertising campaigns to influence awareness and behavior changes regarding trash/litter and pesticides.

Place an **X** in the appropriate box below:

|                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/>            | Survey report attached   |
| <input checked="" type="checkbox"/> | Reference to regional submittal: Refer to Fiscal Year 2009 – 2010 Group Program Report for a summary of pre-campaign survey conducted countywide and regionally on our behalf. |

**C.7.c ► Media Relations**

Summarize the media relations effort. Include the following details for each media pitch in the space below, AND/OR refer to a regional report that includes these details:

- Topic and content of pitch
- Medium (TV, radio, print, online)
- Date of publication/broadcast

Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of media relation efforts conducted countywide and regionally on our behalf.)

- The City participated in the countywide "Litter" media launch held at Walnut Creek BART station on October 7, 2009.
- The City participated in the regional "Pesticide" pitch on April 29th, "Car Wash" pitch on June 17th and "Plastic Bag" pitch on June 28th, 2010.
- Additionally Walnut Creek TV, a government-access television for the City of Walnut Creek, played "Litter travels" public services announcement (PSAs) during City Council meetings and at least five times on weekly basis. Walnut Creek TV is available in Walnut Creek on Comcast Channel 28, Astound Channel 29 and on AT&T U-Verse Channel 99 under the menu option Walnut Creek Television.
- At least twice a year, NPDES Program Manager wrote Creek Talk columns that were published at the City's Nutshell newsletters. Circulation of this newsletter reached over 44,000 Walnut Creek residences and businesses. Clean water-related information appeared at Nutshell newsletters as follows:
  - July/August 2009 (page 1 and 7) edition on the Annual Creek Cleanup Day and fluorescent bulb recycling,
  - November/December 2009 (page 6) edition on recycling of plastic bags, and
  - March/April 2010 edition on using plants and soil to clean water.
- An article on "Science made simple with bio-swale model" was published in the Focus newsletter (January/February 2010, page 3). It featured a bio-swale model constructed by staff from Engineering and Building Maintenance division and how a bio-swale functions in removing pollutants in stormwater runoff. See **Attachment C.7.c-1** for the article.

**C.7.d ► Stormwater Point of Contact.**

*(For FY 09-10 Annual Report only, unless changes made)* Provide details of website or phone number used as the point of contact. Report on how the point of contact is publicized and maintained. If any change occurs in this contact, report in a subsequent Annual Report.

Contact Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a discussion on BASMAA and the Program's development and communication of Stormwater Point of Contacts.)

Rinta Perkins, NPDES Program Manager can be reached at (925) 256-3511 or by e-mail at [Perkins@walnut-creek.org](mailto:Perkins@walnut-creek.org).

This contact information was provided at the City's website, Clean Water-related brochures, Current Development permitting brochures and City Hall telephone directory.

| <b>C.7.e ► Public Outreach Events</b>  |   |  |
|--|---|--|
| Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed. Use the following table for reporting and evaluating public outreach events.                       |   |  |
| <b>Event Details</b>   | <b>Description</b> (messages, audience)   | <b>Evaluation of Effectiveness</b>   |
| Provide event name, date, and location. Indicate if event is local, countywide or regional.  | Identify type of event (e.g., school fair, farmers market etc.), type of audience (school children, gardeners, homeowners etc.) and outreach messages (e.g., Enviroscene presentation, pesticides, stormwater awareness)  | Provide general staff feedback on the event (e.g., success at reaching a broad spectrum of the community, well attended, good opportunity to talk to gardeners, etc.). Provide other details such as: <ul style="list-style-type: none"> <li>• Estimated overall attendance at the event</li> <li>• Number of people that visited the booth, comparison with previous years</li> <li>• Number of brochures and giveaways distributed</li> <li>• Results of any spot surveys conducted</li> </ul> |
| Bring Back the Native Gardens Tour, May 2, 2010. This event was regional in scope.   | See the FY 2009 – 2010 Contra Costa Clean Water Program (Group Program) Annual Report for details on this public outreach event.  | See the FY 2009 – 2010 Group Program Annual Report for a detailed evaluation on the effectiveness of this public outreach event. 380 Walnut Creek residents attended this event, which drew about 2,490 participants across Alameda and Contra Costa counties.   |
| "Kids Creek Fest" held at Fernandez Park in the City of Pinole on May 8, 2010. Though local, this event was funded by all municipalities.  | See the FY 2009 – 2010 Group Program Annual Report for details on this public outreach event.   | See the FY 2009 – 2010 Group Program Annual Report for a detailed evaluation on the effectiveness of this public outreach event.   |
| "Earth Day" held at Heather Farm Park on April 24, 2010, 2010. The City co-sponsored the event with other agencies (Contra Costa Solid Waste Authority, PG&E, and Contra Costa Transit Authority to name a few). | This community event was to kick off Walnut Creek's first sustainable event in conjunction with Earth Day. The City's mayor kicked off the event, which was open to the general public.<br><br>The primary message was on alternative-energy, pollution prevention and resource conversation. | Approximately 450 people attended the event. 275 stormwater-related brochures and promotional items were distributed at the Sustainable Walnut Creek booth.<br><br>The booth received inquiries mostly dealt with hiring professional landscapers that practice integrated pest management (IPM) and recycling.  |

**FY 2009-2010 Annual Report**  
**Permittee Name: City of Walnut Creek**

**C.7 – Public Information and Outreach**

|   |   |   |
|---|---|---|
| <p>Mr. Funnelhead program, a school and public outreach program that focuses on recycling of used motor oil and filter. FY 2009-10, the City of Walnut Creek contributes its share of the Used Oil Block Grant of \$76,000 toward this program.</p> | <ul style="list-style-type: none"> <li>• In FY 2009-10, Mr. Funnelhead participated at 2 community events: Walnut Festival parade (Sept. 19, 2009) and Walnut Festival (Sept. 26-27, 2009).</li> <li>• Mr. Funnelhead made assembly appearances at 2 local elementary schools: Indian Valley Elementary School (Dec. 16, 2009) and Palmer Elementary School (Feb. 17, 2010).</li> <li>• Mr. Funnelhead program certified 13 certified recycling centers in Walnut Creek that collect used motor oil and filters.</li> </ul> | <p>See the FY 2009-2010 Group Program Annual Report for a detailed evaluation on the effectiveness of this public outreach event.</p> <p>A total of 460 Walnut Creek students attended Mr. Funnelhead assemblies at their elementary schools.</p> |
| <p>A presentation of "Litter Travels" campaign and public services announcement (PSAs) before the Mayor and City Council on October 27, 2009</p>  | <p>O'Rorke, the marketing consultant to the Contra Costa Clean Water Program, updated City Council on the regional "Litter Travels" campaign.</p>   | <p>This meeting was broadcasted by Walnut Creek TV exposing the message to more viewers. Result of campaign awareness was not known. The number of people who viewed this televised meeting is not known.</p>                                     |
| <p>Sponsored "Create a Healthy Garden Naturally" workshop on March 6, 2010 at the Gardens at Heather Farm Park.</p>   | <p>Addressed issues of non-point source pollution and sustainable gardening practices.</p>  | <p>A total of 40 participants attended the workshop, of which 30 returned the survey. Refer to <b>Attachment C.7.e-1</b> for a summary of Event Surveys distributed during this workshop.</p>   |
| <p>"Kindergarten Parents" Day at Twin Creek Elementary school on September 25, 2009</p>   | <p>Participated at Parents night to talk about the City's environmental services and opportunity for school-age children to engage in watershed awareness activities such as storm drain stenciling.</p>  | <p>Distributed 125 materials with messages to prevent stormwater pollution. The event was attended by 75 parents. NPDES Program Manager received inquiries about the City's storm drain stenciling program.</p>                                   |
| <p>City of Walnut Creek's Summer Interns orientation at Leshner Center for the Arts on July 29, 2009.</p>   | <p>Every summer, the City provided volunteer and internship opportunities to high school students in areas such as engineering, arts, parks and open space, traffic operation, police services and many others. In this permit year, 33 student interns participated at the program.</p>  | <p>At the orientation, NPDES Program Manager talked about the City's Clean Water program and how students can get involved. 231 materials with stormwater messages were distributed at this meeting.</p>  |

**C.7.f. ► Watershed Stewardship Collaborative Efforts**

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report.

Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a detailed report on BASMAA and the Program's encouragement and support of various Watershed Stewardship Collaborative efforts.)

- The City is a member of the Contra Costa Watershed Forum and California Product Stewardship Council.
- The City of Walnut Creek co-sponsored a Watershed Action program at Eagle Peak Montessori School on September 21, 2009. NPDES Program Manager made a presentation on stormwater pollution prevention to forty students of Fourth-grade classes. Students learned about San Francisco Bay watershed and their local watershed using a map, created models of the San Francisco bay and performed a neighborhood pollution survey. A teacher from Kids for the Bay took the students on hands-on environmental science experiments. Students identified a class-wide environmental action project to help their local watershed and made talking points to educate others in their community about watershed protection. See **Attachment C.7.f** for an agenda for and **Attachment C.7.f-1** for the final report of the "Watershed Action" program that was held at Eagle Peak Montessori School in Walnut Creek.
- City staff, partnered with Friends of the Creek members, conducted trash hot spots assessment on May 2010 at three locations. Follow-up cleanups were done in conjunction with The Annual Creek Cleanup Day. See Provision C.10 in this Annual Report for a detailed information on trash hot spot assessments.

| <b>C.7.g. ► Citizen Involvement Events</b>   |   |   |
|--|---|---|
| List the types of events conducted (e.g., creek clean up, storm drain inlet marking, native gardening etc.). Use the following table for reporting and evaluating citizen involvement events.  |   |   |
| <b>Event Details</b>   | <b>Description</b>  | <b>Evaluation of effectiveness</b>  |
| Provide event name, date, and location. Indicate if event is local, countywide or regional.  | Describe activity (e.g., creek clean-up, storm drain marking, etc.).  | Provide general staff feedback on the event. Provide other evaluation details such as: <ul style="list-style-type: none"> <li>• Number of participants. Any change in participation from previous years.</li> <li>• Distance of creek or water body cleaned.</li> <li>• Quantity of trash/recyclables collected (weight or volume).</li> <li>• Number of inlets marked.</li> <li>• Data trends</li> </ul> |
| We contributed to Citizen Monitoring conducted countywide. For details on all citizen monitoring events, locations, and dates, see the Contra Costa Monitoring and Assessment Program (CCMAP) report provided in the Fiscal Year 2009 -2010 Group Program Annual Report. | See Group Program Annual Report   | See Group Program Annual Report   |
| We helped fund "Kids Creek Fest" held at Fernandez Park in the City of Pinole on May 8, 2010. See the FY 2009 – 2010 Group Program Annual Report for details on this citizen involvement event.  | See Group Program Annual Report   | See Group Program Annual Report   |
| The annual Creek Cleanup Day at Civic Park on May 8, 2010. The City co-sponsored this event in conjunction with Friends of the Creek.  | About 1.6 miles of Walnut Creek that runs through Civic Park and a portion of downtown area got cleaned. This event was a partnership between the City and its residents. The City provided debris boxes and paid the hauling expenses. | 255 volunteered attended this event and helped remove approximately 30 cubic yards of debris from downtown creeks.  |

**C.7.h. ► School-Age Children Outreach**

Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment. Use the following table for reporting school-age children outreach efforts.



Fourth-grade students of Eagle Peak Montessori School (in Walnut Creek) studied the San Francisco Bay estuary as part of Kids for the Bay "Watershed Action" program.

| Program Details   | Focus & Short Description                             | Number of Students/Teachers reached | Evaluation of Effectiveness  |
|---|---|-------------------------------------|--|
| Provide the following information:<br>Name<br>Grade or level (elementary/ middle/ high)                                     | Brief description, messages, methods of outreach used | Provide number of participants      | Provide agency staff feedback. Report any other evaluation methods used (quiz, teacher feedback, etc.). Attach evaluation summary if applicable.   |
| We supported "Kids for the Bay." See the FY 2009 – 2010 Group Program Annual Report for a detailed review of this outreach. | See Group Program Annual Report                       | See Group Program Annual Report     | See Group Program Annual Report. See <b>Attachment C.7.f</b> for an agenda for and <b>Attachment C.7.f-1</b> for the final report of the "Watershed Action" program that was held at Eagle Peak Montessori School in Walnut Creek. |

**FY 2009-2010 Annual Report**  
**Permittee Name: City of Walnut Creek**

**C.7 – Public Information and Outreach**

|   |  |  |  |
|---|--|--|--|
| <p>We supported Mr. Funnelhead. For a detailed summary of all Mr. Funnelhead school assemblies, city/county fair events, and TV advertisements conducted countywide, please refer to the Fiscal Year 2009 – 2010 Group Program Annual Report.</p> | <p>See Group Program Annual Report</p> | <p>See Group Program Annual Report</p> | <p>See Group Program Annual Report</p> |
| <p>We support "Newspapers in Education." For a detailed description of this program for school-age children, see the FY 2009 – 2010 Group Program Annual Report.</p>  | <p>See Group Program Annual Report</p> | <p>See Group Program Annual Report</p> | <p>See Group Program Annual Report</p> |
| <p>We helped fund "Kids Creek Fest" held at Fernandez Park in the City of Pinole on May 8, 2010. See the FY 2009 – 2010 Group Program Annual Report for details on this citizen involvement event.</p>  | <p>See Group Program Annual Report</p> | <p>See Group Program Annual Report</p> | <p>See Group Program Annual Report</p> |

**Section 8 - Provision C.8 Water Quality Monitoring**

**C.8 ► Water Quality Monitoring**

State below if information is reported in a separate regional report. Municipalities can also describe below any Water Quality Monitoring activities in which they participate directly, e.g. participation in RMP workgroups, fieldwork within their jurisdictions, etc.

Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a detailed report on BASMAA and the Program's Water Quality Monitoring programs and activities.)

- The City of Walnut Creek is a member of Monitoring Committee (of the Contra Costa Clean Water Program).
- The City elected to participate in the regional monitoring coalition as documented in the Contra Costa Clean Water Program's letter to the San Francisco Bay Regional Water Quality Control Board.

Section 9 – Provision C.9 Pesticides Toxicity Controls

**C.9.a ▶ Adopt an Integrated Pest Management (IPM) Policy or Ordinance**

|  |   |                 |  |                                     |
|--|---|-----------------|--|-------------------------------------|
| <i>(For FY 09-10 Annual Report only)</i> Attach a copy of your individual IPM ordinance or policy.   | X | <b>Attached</b> |  | <b>Not attached</b> , explain below |
| If <b>Not attached</b> , explain:<br>See <b>Attachment C.9.a-1</b> for the City's Integrated Pest Management (IPM) Policy and <b>Attachment C.9.a-2</b> for the City's Integrated Pest Management (IPM) Program. |   |                 |  |                                     |

**C.9.b ▶ Implement IPM Policy or Ordinance**

|  |
|--|
| Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphorous pesticides, pyrethroids, carbaryl, and fipronil. A separate report can be attached as evidence of your implementation.  |
| Summary: <ul style="list-style-type: none"> <li>• The City adopted an Integrated Pest Management (IPM) policy and program (see <b>Attachment C.9.a-1</b> for IPM policy and <b>Attachment C.9.a-2</b> for IPM Program). Parks Services staff used pesticides only after monitoring indicated that they were needed according to the established guidelines, and treatment was applied only for the targeted pests. Advance notification was posted in areas where pesticide application would occur to advise the general public of the materials being applied, targeted pest, treated areas, and the length of time until it would be safe to re-enter.</li> <li>• Since the adoption of the IPM Policy and Program, the City achieved an overall 18-percent reduction in the amount of pesticides applied on public parks, landscape medians and open spaces.</li> <li>• The number of pesticides used with signal word greater than "Caution" was reduced. In FY 2008-09 those pesticides with signal words "Danger" and "Warning" accounted for 24-percent of the total amount pesticides applied. In FY 2009-10, those with signal word "Warning" accounted for 15-percent of all applications, which is a reduction of almost 10-percent.</li> <li>• The City's Parks Maintenance division did not apply pesticides with signal word "Danger" in FY 2009-10.</li> <li>• Parks Maintenance crews released beneficial insects (primarily ladybugs) to control aphids, insect pests to roses.</li> <li>• Turf areas within public parks were maintained using certified organic fertilizers. This type of fertilizer is chemicals-free and mostly consists of decomposed biological matters.</li> <li>• Ronstar 50WSP (with signal word of "Warning") was gradually replaced by Ronstar Flo, which is an alternative pesticide with signal word "Caution."</li> <li>• Six Parks Maintenance staff attended and successfully completed Bay-Friendly landscaping maintenance training and qualifications.</li> </ul> |

| C.9.c ▶ Train Municipal Employees  |     |
|--|-----|
| Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.                                       | 26  |
| Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within the last 3 years.                                      | 6   |
| Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within the last three years. | 23% |

| C.9.d ▶ Require Contractors to Implement IPM   |   |     |  |
|--|---|-----|--|
| Did your municipality contract with any pesticide service provider in the reporting year?  | <input type="checkbox"/>  | Yes | <input checked="" type="checkbox"/> No |
| If yes, attach one of the following:   |   |     |  |
| <input type="checkbox"/>   | Contract specifications that require adherence to your IPM policy and standard operating procedures, OR |     |  |
| <input type="checkbox"/>   | Copy(ies) of the contractors' IPM certification(s) or equivalent, OR                                    |     |  |
| <input checked="" type="checkbox"/>  | Equivalent documentation.   |     |  |
| If not attached, explain:<br>Refer to <b>Attachment C.9.a-2</b> for a copy of the City's IPM Program.  |   |     |  |
| To become a qualified contractor for a City project, all structural pest controls and professional landscapers must provide an IPM certification or equivalent as part of the contract specifications. Additionally, contractors will be required to implement City's adopted IPM policy and program. Staff will check contractor's qualification from recognized IPM organizations such as Ecowise, Certified Green Pro and BIRC (for structural pest control applicators) and Bay-Friendly Landscape Maintenance and Qualification program (for professional landscapers). |   |     |  |

**C.9.e ▶ Track and Participate in Relevant Regulatory Processes**

Summarize participation efforts, information submitted, and how regulatory actions were affected **OR** reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.

Summary: *(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a detailed summary of all countywide and regional efforts conducted on our behalf to track and participate in relevant pesticide regulatory processes.)*

The City participates in regional efforts (through the Contra Costa Clean Water Program and Bay Area Stormwater Agencies Association) to track relevant pesticides regulatory process.

As a result of the U.S. District Court's decision, limitations on the use of certain pesticides were established that will remain in effect until the EPA can make effects determination on these pesticides.<sup>33</sup> NPDES Program Manager briefed Parks Services staffs who apply pesticides of this limitation. As shown in the EPA's online map, two areas within the City limits were affected by the injunction. Special care is exercised when maintaining these locations.

**C.9.f ▶ Interface with County Agricultural Commissioners**

Provide a summary of improper pesticide usage reported to County Agricultural Commissioners and follow-up actions to correct violations, if any. A separate report can be attached as your summary.

Summary: *(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a report on improper pesticide usage countywide as reported to the Contra Costa County Agricultural Commissioner.)*

The City participates in the regional efforts (through the Contra Costa Clean Water Program, Bay Area Stormwater Agencies Association) to interface with County Agriculture Commissioners. Additionally Park Maintenance Supervisor prepared and submitted a monthly Pesticides Use report to the County Agricultural Commissioners.

**C.9.h.ii ▶ Public Outreach: Point of Purchase**

Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); **OR** reference a report of a regional effort for public outreach in which your agency participates.

Summary: *(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a report on point of purchase public outreach conducted countywide and regionally on our behalf.)*

One out of two hardware stores in Walnut Creek participated at "Our Water Our World" point-of-purchase campaign to promote the use of less-toxic pesticides. There are a total of 21 participating stores in Contra Costa County. Homeowners will receive information on safer alternatives to pesticides (including fungicides and herbicides) to control specific pests.

<sup>33</sup> Case No. 07-2794-JCS: The Center for Biological Diversity (Plaintiff) v. Environmental Protection Agency et al (Defendant).

**C.9.h.vi ► Public Outreach: Pest Control Operators**

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); OR reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

Summary: *(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of our participation in and contributions towards countywide and regional public outreach to pest control operators and landscapers to reduce pesticide use.*

The City's commitment to promoting sustainable landscaping and gardening practices in the San Francisco Bay is shown by its participation as a member of the Bay-Friendly Landscaping and Gardening Coalition since 2008. As a Coalition member, NPDES Program Manager participated in initiatives, such as:

- Developed criteria for training qualification and compiled list of qualified trainers,
- Continued to develop existing Bay-Friendly programs to fit a regional model, such as for Contra Costa county and cities
- Encouraged the adoption of model policies and tools to implement Bay-Friendly in the public and private sectors
- Worked with Contra Costa Green Business Program to include Bay-Friendly qualification as a requirement to be certified as a green business.

The City of Walnut Creek has co-sponsored Bay-Friendly Landscaping Maintenance and Qualification workshops in Contra Costa County since FY 2007-08. A total of 68 participants attended and successfully completed Bay-Friendly trainings in Contra Costa County since March 2008. Unfortunately the FY 2009-10 training, originally planned for Spring 2010, had to be postponed to Fall 2010 due to lack of facilities, schedule conflict and staffing workload as a result of the newly adopted Municipal NPDES Regional Permit. The next Bay-Friendly Landscaping workshop, sponsored by the City of Walnut Creek and Contra Costa Clean Water Program, will be held on September 29 through November 10, 2010 at the Gardens at Heather Farm Park in Walnut Creek. Planning and preparation are underway to promote the workshop.

Section 10 - Provision C.10 Trash Load Reduction

**C.10.a.i ▶ Short-Term Trash Loading Reduction Plan**

*(For FY 10-11 Annual Report only)* Provide description of actions/tasks initiated/conducted/completed in developing a Short-Term Trash Loading Reduction Plan (due February 1, 2012).

Description:

Not required under this year's Annual Report.

**C.10.a.ii ▶ Baseline Trash Load and Trash Load Reduction Tracking Method**

*(For FY 10-11 Annual Report only)* Provide description of actions/tasks initiated/conducted/completed to gather trash loading data and develop a Baseline Trash Load and Trash Load Reduction Tracking Method (due February 1, 2012).

Description:

Not required under this year's Annual Report.

**C.10.a.iii ▶ Minimum Full Trash Capture**

*(For FY 10-11 Annual Report and Each Annual Report Thereafter)* Provide a description of actions/tasks initiated/conducted/completed in implementing Minimum Full Trash Capture Devices (due July 1, 2014) within individual jurisdictions. Include information on Full Trash Capture Devices installed under Bay-area Wide Trash Capture Demonstration Project administered by San Francisco Estuary Partnership.

Description:

Not required under this year's Annual Report.

**C.10.b.iii ► Trash Hot Spot Assessment**

*(For FY 10-11 Annual Report and Each Annual Report Thereafter) Provide volume of material removed from each Trash Hot Spot cleanup, and the dominant types of trash (e.g., glass, plastics, paper) removed and their sources to the extent possible. Provide required photo documentation.*

*(MRP Provision C.10.b.ii. states: "The list [i.e., of selected Hot Spots] should include photo documentation (one photo per 50 feet) and initial assessment results for the proposed hot spots". Consistent with this language, most all Contra Costa Permittees submitted the photo documentation and initial assessment information to the San Francisco Bay Water Board with their proposed Hot Spot list on July 1, 2010. The July 1, 2010 submittal compiled all Contra Costa Permittees' information. )*

| <b>Trash Hot Spot</b>  | <b>Cleanup Date</b> | <b>Volume of Material Removed</b> | <b>Dominant Type of Trash</b>  | <b>Trash Sources<br/>(where possible)</b>  |
|--|---------------------|-----------------------------------|--|--|
| Walnut Creek Site #1<br>Lat. 37.905586<br>Long. -122.057447)   | May 8, 2010         | 6 c.y.                            | Bottles (plastic or glass), aluminum cans, metal products, papers, large miscellaneous items | Homeless encampment nearby, property owners adjacent to creek working on projects, pedestrian traffic. |
| Walnut Creek Site #2<br>Lat. 37.905586<br>Long. -122.057447  | May 8, 2010         | 2 c.y.                            | Fabric and clothes, plastic products, bottles (plastic or glass) and leaf litter piles       | Homeless encampment nearby, activities from nearby Civic Park.   |
| Walnut Creek Site #3<br>Lat. 37.919639<br>Long. -122.038917  | May 6, 2010         | 1.75 c.y.                         | Bottles (plastic or glass), construction debris, fabric and clothes.                         | Activities from nearby   |
| <i>(Please review the Contra Costa Clean Water Program's July 1, 2010 Trash Hot Spot submittal, made on our behalf, to the Executive Officer, which provides our Trash Hot Spot list, cleanup date, volume of material removed, dominant types of trash, and where possible, trash sources.)</i> |                     |                                   |  |  |
|  |                     |                                   |  |  |
|  |                     |                                   |  |  |
|  |                     |                                   |  |  |

**C.10.d Summary of Trash Load Reduction Actions**

Provide summary of new trash load reduction actions or increased levels of implementation of existing actions that were implemented after adoption of the MRP (control measures and best management practices) including the types of actions and levels of implementation, and the total trash loads and dominant types of trash removed from each type of action.

Suggested trash load reduction actions to track and report may include:

- Anti-litter Campaigns
- Anti-litter/Dumping Enforcement Activities
- Curbside Recycling Programs
- Education and Outreach Efforts
- Free Trash Pickup/Dropoff Days
- County HHW Program Activities
- Improved Trash Bin Management
- Inspection/Maintenance of Storm Drain Outfalls
- Litter Pickup and Control
- Removal of Homeless Encampments
- Solid Waste Recycling Efforts
- Source Controls/Bans/Prohibitions
- Storm Drain Operation and Maintenance
- Storm Drain Signage/Marking
- Street Sweeping Activities
- Trash Removal from Receptacles
- Volunteer Creek Cleanups

| Type of Trash Load Reduction Action   | Date of First Implementation | Level of Implementation (specify if level was increased after MRP adoption) | Total Trash Load Removed by Action | Dominant Types of Trash Removed by Action  |
|---|------------------------------|---|------------------------------------|--|
| Commercial food scraps program. <sup>34</sup><br> | 10/1/2008                    | New program in Walnut Creek. 51 local businesses participated.              | 1,055 tons <sup>35</sup>           | Food scraps from participating restaurants were sent to EBMUD Treatment Plant and processed as methane gas and electricity.<br><br>Check the website at <a href="http://www.wastediversion.org">www.wastediversion.org</a> . |

<sup>34</sup> This program was managed by the Central Contra Costa Solid Waste Authority and was first launched in the City of Moraga.

<sup>35</sup> Information collected from Central Contra Costa Solid Waste Authority did not break down volume data by jurisdictions.

**FY 2009-2010 Annual Report**  
**Permittee Name: City of Walnut Creek**

**C.10 – Trash Load Reduction**

|   |          |   |                         |  |
|---|----------|---|-------------------------|--|
| Placing combined trash and recycling receptacles throughout downtown core areas.  | 8/1/2009 | New program. Placed a total of 11 combined trash/ recycling cans.                                   | 0.19 tons <sup>36</sup> | Beverages containers, food wrappers and papers.  |
| Placing recycling receptacles throughout public parks.  | 8/1/2009 | New program. Placed a total of 15 recycling containers.   | 1.69 tons               | Beverages containers and papers.   |
| Pharmaceutical collection program <sup>37</sup><br> | 2/1/2009 | New program. A collection box was placed at the City Hall for drop-off of eligible pharmaceuticals. | 4,180 lbs <sup>38</sup> | Primarily pharmaceutical pills.<br><br>To date the program collected a total of 7,200 lbs. in FY 2009-2010 (of which 4,180 lbs collected in Walnut Creek drop-off location). Check the website at <a href="http://www.wastediversion.org">www.wastediversion.org</a> . |

<sup>36</sup> Recyclables were collected by CivicCorps Schools (formerly known as East Bay Conservation Corp).

<sup>37</sup> The program was started as a pilot project among the City of Walnut Creek, Central Contra Costa Solid Waste Authority and Central Contra Costa Sanitary District.

<sup>38</sup> Information was provided by Central Contra Costa Sanitary District. Pilot program ended in August 23, 2009; it was turned into a permanent collection program.

Section 11 - Provision C.11 Mercury Controls

**C.11.a.i ► Mercury Recycling Efforts**

List below or attach lists of efforts to promote, facilitate, and/or participate in collection and recycling of mercury containing devices and equipment at the consumer level (e.g., thermometers, thermostats, switches, bulbs).

*(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a list of mercury collection and recycling efforts conducted countywide and regionally on our behalf.)*

The City of Walnut Creek participated at the countywide and regional recycling efforts through the Contra Costa Clean Water Program and BASMAA.

At the local level, the City promotes recycling of mercury-containing devices (such as fluorescent bulbs, thermometers) in its Nutshell newsletter, website and through its participation at the Central Contra Costa Solid Waste Authority. Walnut Creek residents may bring their thermometers, thermostats, switches and bulbs to a household hazardous waste recycling facility ran by Central Contra Costa Sanitary District in Martinez.

**C.11.a.ii ► Mercury Collection**

Provide an estimate of the mass of mercury collected through these efforts, or provide a reference to a report containing this estimate.

Amount collected: *(See the Fiscal Year 2009 – 2010 Group Program Annual Report for an estimate of the mass of mercury collected countywide and regionally on our behalf.)*

At the local level, the City of Walnut Creek removed 1,850 lbs. of debris from its regular street sweeping program. Using the calculations to estimate pollutant load removal, approximately 0.27 lbs. of mercury was removed from this operation. This was the amount that could potentially enter our waterways had we not implement a street sweeping program. The method used was based on TCV calculations for Contra Costa County Street Sweeping Material (EOA 2007).

- C.11.b ▶ Monitor Methylmercury**
- C.11.c ▶ Pilot Projects to Investigate and Abate Mercury Sources in Drainages**
- C.11.d ▶ Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.11.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.11.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.11.g ▶ Monitor Stormwater Mercury Pollutant Loads and Loads Reduced**
- C.11.h ▶ Fate and Transport Study of Mercury In Urban Runoff**
- C.11.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**
- C.11.j ▶ Develop Allocation Sharing Scheme with Caltrans**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

*Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a detailed summary of all ongoing and planned mercury investigations, monitoring studies and projects planned countywide and regionally on our behalf.)*

The City of Walnut Creek participated at the countywide and regional activities through the Contra Costa Clean Water Program and BASMAA.

Section 12 - Provision C.12 PCBs Controls

**C.12.a.i.iii ► Municipal Inspectors Training**

*(For FY 09-10 Annual Report only)* List below or attach description of results of training municipal industrial inspectors to identify, in the course of their existing inspections, PCBs or PCB-containing equipment.

Description: *(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of activities to provide, on our behalf, training for our municipal inspectors to identify PCBs and PCB containing equipment.)*

An inspector training, offered by Contra Costa Clean Water Program, was scheduled to take place on July 22, 2010 to educate City staff to recognize PCBs and PCB-containing devices.

**C.12.a.ii.iii ► Ongoing Training**

*(For FY 10-11 Annual Report and Each Annual Report Thereafter)* List below or attach description of ongoing training development and inspections for PCB identification, including documentation and referral to appropriate regulatory agencies (e.g. county health departments, Department of Toxic Substances Control, California Department of Public Health, and the Water Board) as necessary.

Description:

As part of the ongoing training, City staff and NPDES Program Manager will participate at the countywide and regional training opportunities to learn more about PCBs controls. This information will be shared during regular staff training.

- C.12.b ▶ Conduct Pilot Projects to Evaluate Managing PCB-Containing Materials and Wastes during Building Demolition and Renovation Activities**
- C.12.c ▶ Pilot Projects to Investigate and Abate On-land Locations with Elevated PCB Concentrations**
- C.12.d ▶ Conduct Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.12.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.12.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.12.g ▶ Monitor Stormwater PCB Pollutant Loads and Loads Reduced**
- C.12.h ▶ Fate and Transport Study of PCBs In Urban Runoff**
- C.12.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

*Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a detailed summary of all PCB investigations, monitoring studies and projects planned countywide and regionally on our behalf.)*

The City of Walnut Creek participated at the countywide and regional activities. Refer to the Group Program Annual Report for detailed information.

Section 13 - Provision C.13 Copper Controls

**C.13.a.i and iii ► Legal Authority: Architectural Copper**

(For FY 10-11 Annual Report only) Do you have adequate legal authority to prohibit discharge of wastewater to storm drains generated from the installation, cleaning, treating, and washing of the surface of copper architectural features, including copper roofs to storm drains?

|  |     |  |    |
|--|-----|--|----|
|  | Yes |  | No |
|--|-----|--|----|

If **No**, explain and provide schedule for obtaining authority within 1 year:

This provision is not required in this Annual Report.

**C.13.b.i and iii ► Legal Authority: Pools, Spas, and Fountains**

(For FY10-11 Annual Report only) Do you have adequate legal authority to prohibit discharges to storm drains from pools, spas, and fountains that contain copper-based chemicals?

|  |     |  |    |
|--|-----|--|----|
|  | Yes |  | No |
|--|-----|--|----|

If **No**, explain and provide schedule for obtaining authority within 1 year:

This provision is not required in this Annual Report.

**C.13.c ► Vehicle Brake Pads**

(See the FY 2009 – 2010 Group Program Annual Report for a detailed reporting on our contributions towards and participation in efforts to reduce copper discharges from automobile brake pads to surface waters via urban runoff.)

**C.13.d.iii ► Industrial Sources Copper Reduction Results**

List below or attach annotated lists or tables from your Industrial and Commercial Site Controls portion of this report, that highlight copper reduction results among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed. For FY 09-10 describe below or highlight in the C.4 Evaluation portion (if provided) of this report the steps taken to revise your program to meet new data tracking and reporting requirements for implementation levels described in C.13.d.ii.

- Summary
- The City of Walnut Creek participated at the countywide and regional activities to reduce industrial sources of copper.
  - The City's Parks Services Maintenance division did not apply copper-based algaecide to treat algae blooms at City ponds and lake. Heather Farm pond used an aeration system to control algae blooms problem, which works well.

**C.13.e ► Studies to Reduce Copper Pollutant Impact Uncertainties**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities can provide descriptions below.

Summary (See the Fiscal Year 2009 – 2010 Group Program Annual Report on planned studies on our behalf to reduce copper pollutant impact uncertainties.)

The City of Walnut Creek participated at the countywide and regional activities. Refer to the Group Program Annual Report for detailed information.

Section 14 - Provision C.14 PBDE, Legacy Pesticides and Selenium Controls

**C.14.a ► Control Programs for PBDEs, Legacy Pesticides and Selenium Controls**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities can provide descriptions below.

Summary: *(See the Fiscal Year 2009 – 2010 Group Program Annual Report on control programs for PBDEs, legacy pesticides and selenium controls to be conducted countywide and regionally on our behalf.)*

The City of Walnut Creek participated at the countywide and regional activities to control PBDEs, legacy pesticides and selenium.

Section 15 - Provision C.15 Exempted and Conditionally Exempted Discharges

**C.15.b.iii.(1), C.15.b.iii.(2) ► Planned and Unplanned Discharges of Potable Water**

|                                  |                          |     |                                     |    |
|----------------------------------|--------------------------|-----|-------------------------------------|----|
| Is your agency a water purveyor? | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
|----------------------------------|--------------------------|-----|-------------------------------------|----|

If **No**, skip to C.15.b.vi.(2):

If **Yes**, Complete the attached reporting tables or attach your own table with the same information. Describe program highlights below. For FY 09-10 only, describe steps taken to revise your program to meet new monitoring, data tracking and reporting requirements.

Summary:

Although a City permit is not required, swimming pool and spas must be de-chlorinated prior to being discharged. City staff recommended that discharge of pool water to the sanitary sewer system was preferred method followed by discharge to a landscape area. Discharging to the street and storm drain was the last resort only after proper best management practices were in place. City staff distributed "Draining Pools and Spas" brochures to homeowners and contractors who pulled pool permits with the City's Building Division.

NPDES Program Manager informed field crews on the requirement to track planned and unplanned discharges of potable water and asked to be notified when they saw an unplanned discharge of potable water (such as water main break). Both Contra Costa Water District and East Bay Municipal Utility District had kept NPDES Program Manager informed of their planned discharges related to maintenance activities. This information included map of affected storm drain facilities, schedule of discharge (duration and rate), amount of planned discharge, monitoring results and discharge plan verification. The last planned discharge of potable water was done in February 9, 2009 by Contra Costa Water District.

To reduce runoff from community car-washing activities, City asked event organizers to use the "car wash" kit that the City provided at no charge. NPDES Program Coordinator distributed brochures and trained the organizer on using the car-wash kit as well as helped to identify appropriate location near a landscaping area to allow for maximum infiltration. This information was posted at the City's Clean Water Program website. See **Attachment C.15.b.iv** on planning car wash fundraiser information. To reserve the free kit, the organizer needs to fill out the reservation form and email it to staff. The car wash kit will be set aside for their event.

**C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering**

Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:

- Promote conservation programs
- Promote outreach for less toxic pest control and landscape management
- Promote use of drought tolerant and native vegetation
- Promote outreach messages to encourage appropriate watering/irrigation practices
- Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff.

Summary: (See the FY 2009 – 2010 Group Program Annual Report for a detailed review of measures and policies we promote and implement that minimize runoff and pollutant loading from excess irrigation.)

- The City of Walnut Creek is a member of the Bay-Friendly Landscaping and Maintenance Coalition and worked actively to bring Bay-Friendly Landscaping workshop to Contra Costa County.
- The City's Planning Division is working on a water efficiency landscape policy that would require certain development projects to incorporate water conservation measures in irrigation system, landscaping plan. The policy would encourage the use of water-efficient technology and best management practices. In the interim, staff continued to encourage project applicants to reduce water use in their landscaping plans.
- NPDES Program Manager sent outreach letters and maintenance checklist to property owners with on-site stormwater treatment facilities (such as bio-swale, planter boxes) to encourage their landscaping contractors to use less toxic pesticides and to attend a Bay-Friendly Landscaping and Maintenance workshop. This information was underscored during City staff's annual verification visits.
- Projects covered under Provision C.3 must incorporate low-impact development (LID) features with drought-tolerance plants that required reduced water uses in comparison to a traditional landscaping palate. Landscaping elements were reviewed during the annual verification visits by City staff.

| <b>C.15.b.iii.(1) ► Planned Discharges of the Potable Water System</b> |                |                          |                   |                                       |                            |                                   |                          |                     |  |                                       |
|--|----------------|--------------------------|-------------------|---------------------------------------|----------------------------|-----------------------------------|--------------------------|---------------------|--|---------------------------------------|
| Site/ Location   | Discharge Type | Receiving Waterbody(ies) | Date of Discharge | Duration of Discharge (military time) | Estimated Volume (gallons) | Estimated Flow Rate (gallons/day) | Chlorine Residual (mg/L) | pH (standard units) | Discharge Turbidity <sup>1</sup> (NTU) | Implemented BMPs & Corrective Actions |
| N/A  |                |                          |                   |                                       |                            |                                   |                          |                     |  |                                       |
|  |                |                          |                   |                                       |                            |                                   |                          |                     |  |                                       |
|  |                |                          |                   |                                       |                            |                                   |                          |                     |  |                                       |
|  |                |                          |                   |                                       |                            |                                   |                          |                     |  |                                       |
|  |                |                          |                   |                                       |                            |                                   |                          |                     |  |                                       |
|  |                |                          |                   |                                       |                            |                                   |                          |                     |  |                                       |
|  |                |                          |                   |                                       |                            |                                   |                          |                     |  |                                       |
|  |                |                          |                   |                                       |                            |                                   |                          |                     |  |                                       |
|  |                |                          |                   |                                       |                            |                                   |                          |                     |  |                                       |

Notes:

<sup>1</sup> Monitor the receiving water for turbidity if necessary and feasible. Include data in this column if available.

**C.15.b.iii.(2) ► Unplanned Discharges of the Potable Water System**

| Site/ Location             | Discharge Type                     | Receiving Waterbody(ies) | Date of Discharge | Discharge Duration (military time) | Estimated Volume (gallons) | Estimated Flow Rate (gallons/day) | Chlorine Residual <sup>2</sup> (mg/L) | pH <sup>2</sup> (standard units) | Discharge Turbidity (Visual) <sup>2</sup> | Implemented BMPs & Corrective Actions     | Time of discharge discovery | Regulatory Agency Notification Time <sup>3</sup> | Inspector arrival time | Responding crew arrival time |
|----------------------------|------------------------------------|--------------------------|-------------------|------------------------------------|----------------------------|-----------------------------------|---------------------------------------|----------------------------------|---|---|-----------------------------|--|------------------------|------------------------------|
| Piedmont Lumber            | Fire fighting activity (emergency) | Walnut Creek             | 3/13/2010         | 01:15                              | N/A                        | N/A                               | N/A                                   | N/A                              | N/A                                       | Fire District took charge of the incident | 14:28                       | County EOS                                       | N/A                    | N/A                          |
| North Main Street/Lacassie | Water main break                   | Walnut Creek             | 5/6/2010          | 00:31                              | N/A                        | N/A                               | N/A                                   | N/A                              | N/A                                       | Inlet filter, street sweeping             | 09:10                       | EBMUD notified City                              | 09:14                  | 09:13                        |
|                            |                                    |                          |                   |                                    |                            |                                   |                                       |                                  |   |   |                             |  |                        |                              |
|                            |                                    |                          |                   |                                    |                            |                                   |                                       |                                  |   |   |                             |  |                        |                              |
|                            |                                    |                          |                   |                                    |                            |                                   |                                       |                                  |   |   |                             |  |                        |                              |
|                            |                                    |                          |                   |                                    |                            |                                   |                                       |                                  |   |   |                             |  |                        |                              |
|                            |                                    |                          |                   |                                    |                            |                                   |                                       |                                  |   |   |                             |  |                        |                              |
|                            |                                    |                          |                   |                                    |                            |                                   |                                       |                                  |   |   |                             |  |                        |                              |
|                            |                                    |                          |                   |                                    |                            |                                   |                                       |                                  |   |   |                             |  |                        |                              |
|                            |                                    |                          |                   |                                    |                            |                                   |                                       |                                  |   |   |                             |  |                        |                              |

Notes:

1. This table contains all of the unplanned discharges that occurred in this FY.
2. Monitoring data is only required for 10% of the unplanned discharges. If you monitored more than 10% of your unplanned discharges report all of the data collected.
3. Notification to Water Board staff is required for unplanned discharges where the chlorine residual is >0.05 mg/L and total volume is ≥ 50,000 gallons. Notification to State Office of Emergency Services is required after becoming aware of aquatic impacts as a result of unplanned discharge or when the discharge might endanger or compromise public health and safety.

Engineering - Provision C.3 Tracking

Update ← Exit Back

**Project is Subject to C.3 Requirements**

Type of Development:

Project Watershed:

|                                     |                                     |
|-------------------------------------|-------------------------------------|
| Total Project Area (SF)             | <input type="text" value="78,408"/> |
| Total Land Disturbed Area (SF)      | <input type="text" value="78,405"/> |
| Total Replaced Impervious Area (SF) | <input type="text" value="0"/>      |
| Total New Impervious Area (SF)      | <input type="text" value="43,474"/> |
| Total Pre-Project Impervious Area   | <input type="text" value="0"/>      |
| Total Post-Project Impervious Area  | <input type="text" value="43,474"/> |

**STORMWATER TREATMENT SYSTEMS (CLICK ALL THAT APPLY)**

Bioswale
  Bioretention Basins
  Cistern

Self Treating
  Self-Retained
 Other:

**HYDRAULIC SIZING CRITERIA**

Flow Based
  Volume Based
  Combination

# City of Walnut Creek

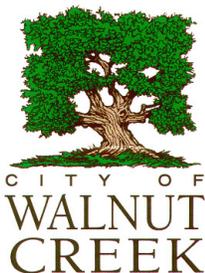
# Stormwater C.3 Update

Requirements for New Development and Redevelopment Projects

March 2010

## Changes coming

- For some land uses, the threshold for treatment requirements drops to 5,000 (from 10,000) square feet of impervious area created or replaced.
- Applicants must evaluate feasibility of infiltration or on-site use.
- Applicants may propose to provide treatment of runoff from an equivalent amount of impervious area, subject to conditions.
- Use of below-ground vaults and filters is still restricted; exceptions will be updated.
- Low Impact Development (LID) design procedures and criteria for treatment and flow-control facilities will stay the same.
- Applicants for approval of projects smaller than the threshold are encouraged to include site design measures to reduce runoff and source control measures to reduce pollutants in runoff.
- Projects larger than 2,500 square feet of impervious area must include at least one site design feature to reduce runoff.



## Regional permit has new rules

The San Francisco Bay Regional Water Quality Control Board adopted a Municipal Regional Permit (MRP) on October 14, 2009. The MRP consolidates and updates stormwater pollution prevention requirements for Bay Area municipalities. New requirements are phased in through 2012.

Since 2005, in compliance with previous permits, Contra Costa municipalities have required applicants for development approvals to submit a Stormwater Control Plan. Those plans include controls for on-site sources of pollutants and features and facilities that treat and control the flow of runoff.

Requirements for Stormwater Control Plans are in the Clean Water Program's *Stormwater C.3 Guidebook*, 4th Edition, available at [www.cccleanwater.org](http://www.cccleanwater.org).



Bioretention facility treats runoff. Photo by Scott Wikstrom, City of Walnut Creek

A 5th Edition including new MRP requirements is expected in summer 2010.

Applications deemed complete on or before December 1, 2009 and being diligently pursued and applications receiving final discretionary approval prior to December

1, 2011 are subject to the requirements in the current 4th Edition, at a minimum.

Requirements for specific development projects are determined by the local jurisdiction. Contact your local stormwater coordinator for further information.

## Smaller projects must treat runoff

Facilities to treat runoff will be required for auto service facilities, retail gasoline outlets (gas stations), restaurants, and uncovered parking lots that create or replace as little as 5,000 square feet of impervious area. The threshold for other projects remains at

10,000 square feet.

Smaller projects creating 2,500 square feet or more of impervious surface must include at least one feature that directs a portion of runoff from roofs or pavement into cisterns or rain barrels

for reuse, directs runoff on to vegetated areas, or includes permeable pavements.

A list of these features, and examples, will be included in the 5th Edition of the *Stormwater C.3 Guidebook*.

## Summary of project thresholds, dates, and compliance requirements

| Threshold   | Effective Date   | Requirement   |
|---|------------------|---|
| All projects requiring municipal approvals or permits                           | May 1, 2010      | As encouraged or directed by local staff, preserve or restore open space, riparian areas, and wetlands as project amenities, minimize land disturbance and impervious surfaces, cluster structures, and direct runoff to vegetated areas. Use Bay-friendly landscaping features and techniques. Include Source Controls specified in <i>Stormwater C.3 Guidebook</i> Appendix D.  |
| Projects between 2,500 and 10,000 square feet requiring approvals or permits    | December 1, 2012 | Install one or more of the following: Direct roof runoff into cisterns or rain barrels for reuse; direct roof runoff onto vegetated areas; direct runoff from sidewalks, walkways and/or patios onto vegetated areas; direct runoff from driveways and/or uncovered parking lots onto vegetated areas; construct sidewalks, walkways, and/or patios with permeable surfaces; construct bike lanes, driveways, and uncovered parking lots with permeable surfaces.   |
| Auto service, gas stations, restaurants and parking lots over 5,000 square feet | December 1, 2011 | Prepare and submit a Stormwater Control Plan as described in Chapter 3 of the <i>Stormwater C.3 Guidebook</i> , including features and facilities to ensure runoff is treated before leaving the site. Use the LID Design Guide in Chapter 4, including sizing factors and criteria for "treatment only."   |
| All projects between 10,000 square feet and one acre                            | August 15, 2006  | Prepare and submit a Stormwater Control Plan as described in Chapter 3 of the <i>Stormwater C.3 Guidebook</i> , including features and facilities to ensure runoff is treated before leaving the site. Use the LID Design Guide in Chapter 4, including sizing factors and criteria for "treatment only."   |
| Projects an acre and larger   | October 14, 2006 | Select one of four flow-control compliance options from the <i>Guidebook</i> . Where required, design project features and facilities for hydrograph modification management (flow-control) as well as stormwater treatment. Prepare and submit a Stormwater Control Plan as described in Chapter 3 of the <i>Stormwater C.3 Guidebook</i> , and use the LID Design Guide in Chapter 4, including the sizing factors and criteria for "treatment and flow control." |

All thresholds are for impervious area, including roofs or pavement, that is created or replaced in connection with the project.

## Low Impact Development requirements to continue

Chapter 4 of the *Stormwater C.3 Guidebook* includes a design procedure and criteria for Low Impact Development (LID) drainage design. Applicants for development approvals preserve natural drainage features; design buildings and circulation to minimize the amount of roofs and paving; substitute pervious surfaces such as turf, gravel, or pervious pavement for impervious pavement; disperse runoff from impervious surfaces to adjacent landscaping, and drain remaining impervious surfaces to bioretention or infiltration facilities or flow-through planters.

Contra Costa municipalities will continue to require these procedures and criteria be used for regulated development projects, including capital improvement projects implemented by public agencies.

Municipalities in Alameda County and some other Bay Area counties have, until now, allowed non-LID designs, including detention basins and proprietary devices, to treat runoff. Under the MRP,

these municipalities must require LID be used to reduce runoff and to treat remaining runoff before discharge off site.

Contra Costa municipalities have strongly encouraged LID design for stormwater treatment since 2005. In 2006, the San Francisco Bay Regional Water Quality Control Board approved use of Contra Costa's LID approach to meet new hydrograph modification management (flow-control) requirements as well as treatment requirements.

A forthcoming 5th Edition of the *Stormwater C.3 Guidebook* will include the following changes mandated by the MRP:

- Applicants will be required to infiltrate or evapotranspire runoff, or use runoff on-site, where feasible. The *Guidebook* will include criteria—such as highly permeable soils or available space for storage—for determining the extent to which infiltration, evapotranspiration, and

on-site use are feasible on a particular site. The *Guidebook* will continue to emphasize bioretention as a cost-effective and environmentally beneficial way to manage runoff.

- Applicants may propose to build and maintain LID facilities to treat runoff from an equivalent impervious area at another site in the same watershed. In some cases, it may be possible to pay a fee in lieu of providing LID facilities on-site.
- Currently, non-LID designs may be considered only when existing drainage systems must be retrofit and for some projects smaller than an acre built as part of a pedestrian-friendly urban landscape (see page 16 of the *Stormwater C.3 Guidebook*). These requirements may change based on a study and proposals the municipal permittees must submit to the Regional Water Quality Control Board in December 2010.

This fact sheet is a summary only. See the Regional Water Board Order and the Contra Costa Clean Water Program's *Stormwater C.3 Guidebook* for actual requirements.

March 2010

## STORMWATER TREATMENT FACILITIES CONSTRUCTION INSPECTION CHECKLIST



**PROJECT INFORMATION**

Location: \_\_\_\_\_  
 \_\_\_\_\_  
 Inspector: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_

PERMIT No: \_\_\_\_\_

IMPs ON-SITE: Total # of IMPs \_\_\_\_\_  
 Bioretention Facilities     Flow-through Planters  
 Dry Wells     Cisterns \_\_\_\_\_  
 Other \_\_\_\_\_

**ENGINEERING INSPECTION REQUEST LINE**

Call (925) 943-5839 and leave message for assigned inspector prior to midnight on the day before the requested inspection date. Provide City Permit number, address of project, and type of inspection requested. Failure to provide this information may result in the inspection not being made. To obtain an approximate time for the inspection, call the assigned inspector between 8:00 and 8:30 am on the morning of your requested inspection.

**IMP GROUP 1 includes IMP#**

|                |                         |   |   |                      |
|----------------|-------------------------|---|---|----------------------|
| Layout         | Excavation              | Overflow Inlet/Surface Connection to SD | Underground connection to SD/outlet orifice | Drain rock/sub-drain |
| Soil media mix | Soil media installation | Irrigation                              | Planting                                    | Engineering Final    |

Comments:

**IMP GROUP 2 includes IMP#**

|                |                         |   |   |                      |
|----------------|-------------------------|---|---|----------------------|
| Layout         | Excavation              | Overflow Inlet/Surface Connection to SD | Underground connection to SD/outlet orifice | Drain rock/sub-drain |
| Soil media mix | Soil media installation | Irrigation                              | Planting                                    | Engineering Final    |

Comments:

**IMP GROUP 3 includes IMP#**

|                |                         |   |   |                      |
|----------------|-------------------------|---|---|----------------------|
| Layout         | Excavation              | Overflow Inlet/Surface Connection to SD | Underground connection to SD/outlet orifice | Drain rock/sub-drain |
| Soil media mix | Soil media installation | Irrigation                              | Planting                                    | Engineering Final    |

Comments:

## INSPECTION SEQUENCE REQUIREMENTS

LAYOUT inspection is required prior to beginning the excavation.

EXCAVATION inspection is required prior to backfilling any materials or pipe installation.

OVERFLOW INLET or SURFACE CONNECTION TO STORM DRAIN inspection is required prior to backfill of any materials.

CONNECTION TO STORM DRAIN or OUTLET ORIFICE inspection is required prior to backfilling IMP with any materials.

DRAIN ROCK/SUB-DRAIN inspection is required prior to soil media mix (test) and installation.

SOIL MEDIA MIX inspection (test) is required prior to soil media installation.

SOIL MEDIA INSTALLATION inspection is required prior to irrigation installation.

IRRIGATION inspection is required prior to plant materials installation.

PLANTING inspection is required prior to FINAL INSPECTION.

### Items to be Inspected

#### Layout (Certification may be required)

- Square footage of the facility meets or exceeds minimum shown in Stormwater Control Plan.
- Site grading and grade breaks are consistent with the boundaries of the tributary Drainage Management Area(s) shown in the Stormwater Control Plan.
- Preliminary inlet elevation of the facility is low enough to receive drainage from the entire tributary Drainage Management Area(s).
- Locations and elevations of overland flow or piping, including roof leaders, from impervious areas to the facility have been laid out and any conflicts resolved.
- Rim elevation of the facility is laid out to be level all the way around, or elevations are consistent with a detailed cross-section showing location and height of interior dams.
- Locations for vaults, utility boxes, and light standards have been planned so that they will not conflict with the facility.
- Facility protected as needed from construction-phase runoff and sediment.

#### Excavation (Certification may be required)

- Excavation conducted with materials and techniques to minimize compaction of soils within the facility area.
- Excavation is to proper area and depth.
- Slopes or side walls protect from sloughing of native soils into the facility.
- Moisture barrier, if needed, added to protect adjacent pavement or structures.
- Native soils at bottom of excavation are ripped or loosened to promote infiltration.

### Overflow Inlet/Surface Connection to Storm Drainage

- Overflow inlet is at specified elevation (typically no lower than two inches below facility rim).
- No knockouts or side inlets are in overflow riser.
- Inlet location selected to minimize surface flow velocity (near and offset from inlet recommended).
- Grating selected to exclude mulch and litter (beehive or atrium-style grates with ¼" openings recommended).
- Inlet is connected to storm drain via appropriately sized piping.
- Facility emergency overflow path designed to avoid flood damage.

### Underground Connection to Storm Drain/Outlet Orifice

- Perforated pipe underdrain (PVC SDR 35 or approved equivalent) is installed with holes facing down.
- No filter fabric is installed around the underdrain.
- Perforated pipe is connected to storm drain (treatment-only) or orifice (treatment-plus-flow-control) per plans.
- Underdrain pipe is at elevation shown in plans. In facilities allowing infiltration, preferred elevation is above native soil (but low enough to be covered at least 2 inches by Class 2 perm); in sealed planter boxes or bioretention facilities with liners, preferred elevation is as near bottom as possible.
- Cleanouts are in accessible location(s) and connected via sweeps.
- Structures (arches or large diameter pipes) for additional subsurface storage are installed as shown in plans and specifications and have the specified volume.

### Drain Rock/Subdrain

- Rock is installed as specified. Class 2 permeable, Caltrans specification 68-1.025 recommended, or 4"-6" pea gravel is installed at the top of the crushed rock layer.
- Rock is smoothed to a consistent top elevation. Depth and top elevation are as shown in plans, accounting for depth of soil mix and mulch to follow and required top reservoir depth.
- No filter fabric is placed between the subdrain and soil mix layers.

### Soil Media Mix (Certification may be required)

- Soil media mix is as specified. Quality of mix is confirmed by delivery ticket or on-site testing as appropriate to the size and complexity of the job.
- Mix is installed in lifts not exceeding 12".
- Mix is not compacted during installation but may be wetted thoroughly to encourage consolidation.
- Mix is smoothed to a consistent top elevation. Depth of mix (18" minimum) and top elevation are as shown in plans, accounting for depth of mulch to follow and required top reservoir depth.

## Irrigation

- Irrigation system is installed so it can be controlled separately from other landscaped areas. Smart irrigation controllers and drip emitters are recommended.
- Spray heads, if any, are positioned to avoid direct spray into outlet structures.

## Planting

- Plants are installed consistent with the approved planting plan.
- Any trees and large shrubs are staked securely.
- No fertilizer is added. Compost tea may be used.
- No native soil or clayey material are imported into the facility with plantings.
- 1" to 2" mulch may be applied following planting. Mulch selected to avoid floating.
- Maintain final design elevation of soil mix following planting.
- Curb openings are free of obstructions.

## Final Engineering Inspection

- Drainage Management Area(s) are free of construction sediment; landscaped areas are stabilized.
- Inlets are installed to provide smooth entry of runoff from adjoining pavement, have sufficient reveal (drop) from the adjoining pavement to the top of the mulch or soil mix, and are not blocked.
- Inflows from roof leaders and pipes are connected and operable.
- Temporary flow diversions are removed.
- Rock or other energy dissipation at piped or surface inlets is adequate.
- Overflow outlets are configured to allow the facility to flood and fill to near rim before overflow.
- Plantings are healthy and becoming established.
- Irrigation is operable.
- Facility drains rapidly; no surface ponding is evident.
- Any accumulated construction debris, trash, or sediment is removed from facility.

## Business Licenses go green

Join the growing number of Walnut Creek business owners who conduct their business license-related correspondence online. Just email [businesslicense@walnut-creek.org](mailto:businesslicense@walnut-creek.org) with your business name and/or business license number. (Please send your email by March 15 to help us get ready for the annual business license renewal program.)



## Earth Day in Open Space

Celebrate Earth Day on April 17 with Walnut Creek Open Space. Plans are under way to offer everything from birdwalks to community service projects, plus children's environmental education activities and a picnic for all ages. To find out more, go to [www.walnut-creek.org](http://www.walnut-creek.org) or follow Walnut Creek Open Space on Facebook.

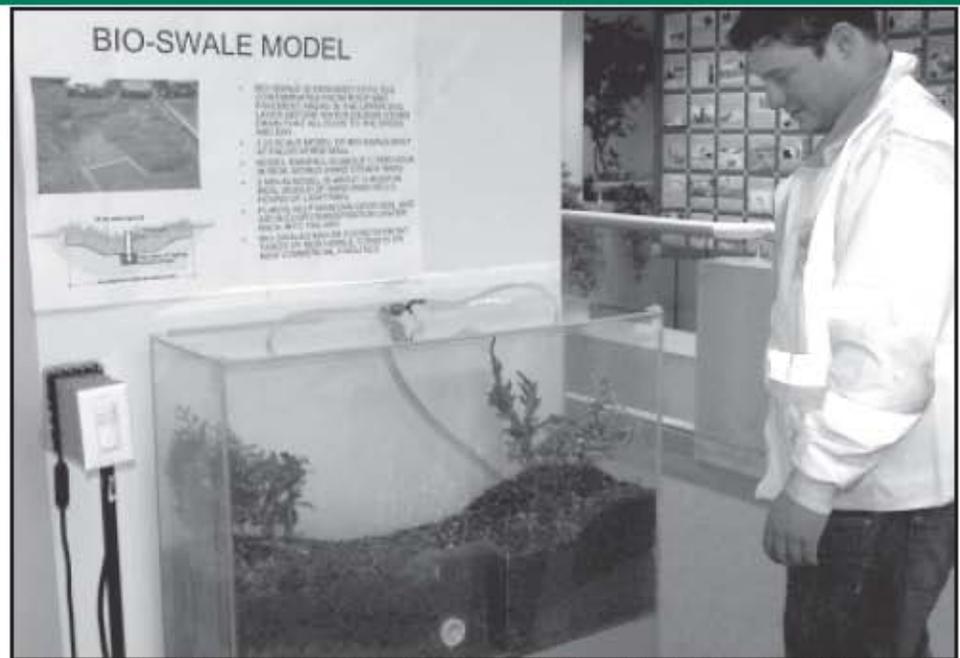
## Free Trolley ridership up

The Free Downtown Trolley (Route 4) ridership increased 3.5 percent in 2009. According to County Connection, nearly 300,000 people took advantage of the free trolley, which runs between Walnut Creek BART and Broadway Plaza. The Free Downtown Trolley continues to have the highest ridership in the County Connection network, representing more than 6 percent of passengers carried systemwide.



## Assistance League of Diablo Valley marks milestone

Operation School Bell, one of eight philanthropic programs of the Assistance League of Diablo Valley, observed its 15<sup>th</sup> Anniversary on Feb. 11 at the Community Resource Center and Annex in Walnut Creek. In 2008-09, 3,300 Contra Costa students received clothing, shoe cards and dental care kits through Operation School Bell, items that ultimately improve school attendance, citizenship and academic performance. Assistance League of Diablo Valley and schoolchildren across Contra Costa thank the community for its support.



Stephen Azzi of Shimmick Construction checks out the bio-swale model located near the Permit Counter on the second floor of City Hall. The model was built by Rinta Perkins, Walnut Creek's Clean Water program manager, and Carlton Thompson of Engineering.

## Using plants and soil to clean water

A Plexiglass case filled with plants, soil and "rain on demand" is giving City Hall visitors a fun lesson on how landscaping can stop pollution from getting into creeks and the Bay.

Visitors push a button to activate a sprinkler system simulating rain. The water soaks into the ground, seeps through plant roots and layers of soil, and eventually trickles out via a PVC pipe.

In suburban areas such as Walnut Creek, buildings, streets and pavement now cover much of the land. Rainwater runs off these hard surfaces directly into the storm drain systems, taking pollutants with it.

The runoff moves rapidly through the system into creeks, causing flooding, destabilized stream banks and destruction

of creek habitat.

Effective landscaping can be used to stop this rapid runoff. As the rain soaks into the ground, pollutants from the atmosphere are absorbed through contact with soils and vegetation.

Under the City's Clean Water permit, certain development projects are required to incorporate these landscaping "bio-swales" into their plans.

Managing runoff from a single development site may seem inconsequential, but by changing the way most sites are developed, we may be able to preserve and enhance our stream ecosystem in urbanizing areas.

— Rinta Perkins  
Clean Water Program Manager



## Reducing springtime yellowjacket stings

The Contra Costa Mosquito & Vector Control District offers a free service to eliminate ground-nesting yellowjackets.

Before calling the district for help, residents should locate the nest by spotting yellowjackets as they enter or exit in search of food. Place a clearly visible object near the nest and draw a simple map describing the location to assist the District. Contact the District at [www.ContraCostaMosquito.com](http://www.ContraCostaMosquito.com) or 925-

771-6184. A District employee will come and treat the nest with a plant-based powder insecticide.

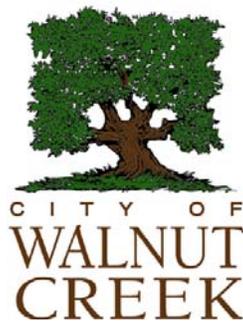
Having a picnic or barbecue? Here's a tip to keep yellowjackets away: about 15 minutes prior to the meal, place a plate with samples of everything on the menu in the furthest corner of the yard. The yellowjackets will discover the plate first, and typically remain in that area, leaving the outdoor diners alone.





# Standard Operating Procedure (SOP)

## Commercial & Industrial Facility Inspection Program



Revised: September 2009

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The City of Walnut Creek is required, under its National Pollutant Discharge Elimination System (NPDES) permit, to develop and utilize a written Inspection Plan to outline specific steps its inspector will take to conduct effective facility inspections (Performance Standard INSP-1). This Standard Operating Procedure (referred to as “Inspection Plan” or “Plan”) satisfies the performance standard and forms a basis for City of Walnut Creek (City) to conduct effective inspections within its jurisdiction.

The City of Walnut Creek’s Clean Water Program began in 1993 and has made efforts to develop a comprehensive and coordinated inspection program. This Inspection Plan describes many activities that are currently implemented.

### **1.1 Goal of the Inspection Program**

The goal of the inspection program is to reduce pollutant and non-stormwater discharges to the storm drain system from industrial and commercial businesses through facility inspections and education. To achieve this goal, a multi-faceted approach has been developed to include the following tasks:

1. Identify businesses and/or facilities with high potential to generate stormwater pollution.
2. Develop and implement a systematic inspection program.
3. Develop and distribute educational information to businesses about stormwater issues.
4. Develop an effective enforcement mechanism to achieve compliance with the local stormwater ordinance.
5. Implement a training program to create highly skilled inspectors capable of eliminating pollutants at the source.
6. Conduct focused outreach activities to targeted industrial and commercial sectors.
7. Prepare reports to document inspection activities.
8. Analyze trends and modify the Inspection Plan when necessary to improve the inspection program.

## **1.2 Inspection Program Organization**

To meet its NPDES Permit requirements, the City's Inspection program is divided into the following categories:

1. Commercial and Industrial inspections
2. Residential and callout inspections
3. Construction-related inspections (for both construction projects and permanent stormwater treatment facilities).

## 2 IMPLEMENTATION OF THE INSPECTION PLAN

---

This section provides the mechanism to implement the Inspection Plan.

### **2.1 Business/Facility Identification**

A countywide and regional analysis of businesses was conducted during the City's first NPDES permit period (1993-1998). This effort identified a base-line universe of industrial and commercial businesses with high potential to cause stormwater pollution ("Identified/Targeted Business"). In addition, the Program conducted a study and developed a report in 2004 of businesses that generate pollutants of concern. Please refer to the *Pollutants of Concern Source Assessment Report by the Contra Costa Clean Water Program, July 1, 2004*. The City of Walnut Creek is to annually review its business license database by Standard Industrial Code (SIC), and/or Publicly-Operated Treatment Waste (POTW) permitted facility databases, and/or Contra Costa County Watershed Program Clean Water Database, and/or Hazardous Materials Inspection Facility Database and Notice of Intent listings (NOI) to keep Identified/Targeted Business listings current and up-to-date. The following table lists priority facilities to be inspected annually:

- Food-service facilities (restaurants, cafeterias)
- Auto-service facilities (auto repair, body shop, radiator shop, tires)
- Auto dealerships
- Retail gas stations
- Commercial car washes
- Dry Cleanings and laundries
- Nail salons
- Supermarkets and grocery stores
- Nurseries, lumber stores
- Kennels, pet grooming services
- Notice-of-Intent (NOI) Industrial-permitted facilities (hospitals, light manufacturing)

### **2.2 Identified/Targeted Business Types and Inspection Frequency**

Business types identified as having high potential to cause stormwater pollution in the City of Walnut Creek jurisdiction include manufacturing facilities, industrial facilities, food service facilities, vehicle service facilities, retail gas outlets, and nurseries. The municipalities use the Pollutant of Concern (POC) process to assist in evaluating the types of businesses identified as

targeted for inspections under this program. Table 2-1 summarizes the business types with the potential to discharge pollutants of concern. The list of POCs are identified by the Program's *Draft Pollutants of Concern Pollution Prevention and Control Measures Plan, December 2004*. The City of Walnut Creek's goal is to inspect all Identified/Targeted Businesses within its jurisdiction at least once every five (5) years.

Table 2-2 describes specific business types that are subject to inspection at more frequent intervals based on several factors. These factors include, but are not limited to, high personnel turnover rates, facility location to sensitive water bodies, and high volume of potentially hazardous substances used on a regular basis.

### **2.3 Inspection Types**

Three types of inspections will be conducted – routine inspections, priority inspections and “call-out” inspections. “Routine” inspections are conducted at Identified/Targeted Businesses at a minimum of once every five (5) years. “Priority” inspections are conducted at businesses that require inspections annually to ensure they are operating in compliance with the City's stormwater ordinance. One example of a “priority” inspection is if a business shows evidence of active non-stormwater pollutant discharges during a routine inspection and is cited with a Notice of Violation (described in subsequent section), it is subject to “priority” inspection at least once the following year after compliance is achieved. “Call-out” inspections are conducted as needed following reported or referred non-stormwater discharge or pollutant exposure. Table 2-3 describes the types of inspection that are performed.

### **2.4 Inspection Preparation**

Inspection preparation ensures that the inspectors have the necessary tools to conduct the inspection.

#### **2.4.1 *Information Gathering and Permit Review***

The first step in preparing for an inspection is to gather the most recent information on the business/facility. A review of past inspection reports will reveal any operating deficiencies or problems. These issues should be noted so that the facility's progress toward compliance can be verified and documented. The following items are resource information:

- Facility's permit
- General facility layout (drawing file, if necessary)
- Facility contact

- Monitoring results and pollutants of concern (WWAR), if any
- Compliance history, if any (discharge violations, NOV's, self-monitoring, other enforcement action)
- Location of sample point (if any)

#### 2.4.2 *Electronic Data*

The City's Clean Water Program database contains important information for facility inspected in the past years.

#### 2.4.3 *Inspection Equipment*

The equipment requirements will depend primarily on the type of inspection. Because safety is a significant consideration, it is recommended that inspectors have the following Personal Protective Equipment (PPE) available:

- Safety glasses
- Hard hat
- Boots or safety shoes
- Acid fume/organic vapor mask
- Rubber gloves
- Ear plugs
- Rain gear
- Flashlight

The City may choose to contract this monitoring task to Central Contra Costa Sanitary District. If the City chooses to conduct the monitoring in-house, proper training will be offered to inspectors and the following additional equipment may be needed:

- Automatic sampling equipment and batteries
- Test equipment (pH paper, pH/conductivity meter, copper ampules)
- Manual sampling equipment (long handled scoop, sludge judge)
- Sample containers and lids
- Sample preservation supplies (acids, bases, dispensers, cooler, ice)
- Miscellaneous equipment (hand tools, flashlights, dye tabs, buckets, first aid supplies, antiseptic hand lotion, paper towels)

For street activities which involve traffic control, in addition to the above items, each vehicle should be equipped with the following items:

- Safety light bar
- Orange traffic vest
- Supply of traffic cones and hand held warning flags
- Manhole puller

#### 2.4.4 *Forms, Guidelines and Supplemental Information*

It is recommended that an inspector keeps a supply of forms, documents, guidelines or reference materials, and other supplemental information to assist in handling the variety of situations normally encountered in the field. The following items could each become a critical tool in certain circumstances:

- Copies of the City's Stormwater Ordinance
- Inspection Report Form
- Chain of Custody Form
- Correction Action Notice
- Local storm drainage map
- List of Local Agency contacts
- Public education brochures (various topics)

## 2.5 **Inspection**

The typical goals of an inspection are to gather or update information about a business (or facility) operation, clarify significant permit questions, and verify compliance. The topics to be discussed in this section include:

- Arrival and facility access
- Evaluating potential stormwater pollution
- Evaluating facility's operations and business practices
- Verifying and updating facility information
- Required and general inspection items
- Inspection documentation

### 2.5.1 *Arrival at the Business/Facility*

It is best to enter a facility through the main lobby or other designated point of entry. Present a business card or employee badge to the receptionist, if one is present, and ask for the designated contact. It is advisable to have more than one contact in case the primary contact is

unavailable. For facilities where no receptionist is present, use the industry's established protocol to locate the "person in charge" prior to proceeding with the inspection.

The inspector may encounter situations when they are told by a receptionist, or other company representative, that no one is available to authorize the inspection or escort you through the facility. Ask to speak with the responsible officer. Be prepared to explain the City of Walnut Creek's policy on facility inspection found in the Stormwater Ordinance (Section 9-16.09). The discussion of the inspector's right to enter should always remain professional. Denial of entry should be immediately reported to the Engineering Services Manager. The following details should be fully documented for follow-up enforcement action:

- Date and time of refusal
- Name and title of person who refused entry
- Reason for the denial

The vast majority of inspections tend to proceed without any entry issues or delays. The designated contact should be encouraged to accompany the inspector during the inspection, not only to describe the facility operations, but for safety consideration as well. If the contact declines to accompany the inspector (not unusual), then inquire about any safety procedures or established safety protocols that need to be followed.

#### *2.5.2 Required Inspection Elements*

The inspector will interview the business staff and conduct a visual inspection to evaluate the potential for stormwater pollution to occur and to determine if the operations are complying with the City of Walnut Creek's stormwater ordinance. The following areas are inspected, at a minimum:

- A. Outdoor process/manufacturing areas;
- B. Outdoor material storage areas;
- C. Outdoor waste storage and disposal areas;
- D. Outdoor vehicle and heavy equipment storage and maintenance areas;
- E. Outdoor parking areas and access roads;
- F. Outdoor wash areas;
- G. Work practices from indoor areas that can either drain to outdoor areas (e.g. hosing indoor floors) or be discharged to outside areas (e.g. dumping mopwater);
- H. Stormwater conveyance system maintenance;

- I. Emergency response practices (e.g. hazardous waste spill response); and
- J. Other areas (such as loading and unloading facilities, warehouse facilities and rooftop downspouts).

If any problems or areas of concern are identified, the inspector will notify the facility representative and discuss potential solutions. If a stormwater violation is identified, the inspector will notify the facility representative in writing using one of the enforcement documents identified below. This enforcement document will also be used to instruct the representative to take corrective action and to establish a correction schedule to solve the problem or violation. If an active discharge is observed the inspector may collect samples and have them analyzed for appropriate parameters. The inspector may also take photographs to document violations and obtain copies of documents as needed to record the compliance status of the business with the City's stormwater ordinance. An exit interview is conducted with the facility representative following each inspection. Individual inspections are documented using the Stormwater Inspection Report Form (Appendix 2-1) or its equivalent.

If applicable, the inspector should confirm the company's compliance schedule, milestones such as special permit conditions, compliance letter requirements which may include manufacturing process modification, waste characterization reports, or the installation of the required treatment equipment.

### *2.5.3 General Inspection Items*

In addition during the inspection, remember to pay attention to the following items:

- **Housekeeping.** The general condition of the facility may give the inspector an overall impression as to the adequacy of the compliance effort. Spills, leaks, contamination of process solutions can significantly contribute to effluent contamination.
- **Chemical storage.** Check for adequate containment and segregation of incompatible chemicals. Floor drains in the immediate vicinity of chemical storage areas that could convey spills to the City's storm drain system must be sealed.
- **Spill containment.** Verify that spill containment areas do not have level controlled sump pumps that can direct slug loads to the City's drainage system. Areas that will be exposed to corrosive materials such as acidic solutions should be epoxy coated. Check for incompatible chemicals (acids and cyanide) that should not be within common containment areas.

- **Review waste manifests.** The volumes of non-treatable waste streams and sludges and the frequency of off-site disposal must be inspected.
- **Suspicious conditions or activities.** Gather relevant information, if suspicious conditions or activity is observed. In this situation, the inspector may document the observation in the narrative section of the report and provide additional information in support of further enforcement action.

#### 2.5.4 *Inspection Conclusion*

At the conclusion of an inspection, it is recommended that the inspector meet with the facility representative to summarize the inspection findings in regard to the facility's compliance with the City's Stormwater Ordinance. This discussion will provide an opportunity to ask any final questions, about unresolved issues, or clarify any details that may be needed for the inspection report. It also provides an opportunity for the facility to inquire about any regulatory questions or impacts. Pass along all requested information that the inspector know to be correct. The City's intentions with regard to the facility inspection are:

- Maintain a professional, cooperative, consistent and strong regulatory presence within the community, and
- Provide a conduit for information and guidance regarding the City's Stormwater Ordinance and Pollution Prevention program.

## 2.6 **Education**

Inspectors distribute and discuss appropriate educational and BMP materials with the facility representative during an inspection. These materials will serve a dual purpose - to educate businesses and provide a narrative standard that may be utilized in cases where enforcement of ordinances is required. Distribution of educational materials is documented on the inspection form. Education of the City of Walnut Creek's stormwater management program is ongoing from the initial inspection though any potential enforcement actions.

## 2.7 **Enforcement**

There are a variety of enforcement tools available to the City of Walnut Creek and/or its representatives to achieve and maintain commercial and industrial facility compliance with local stormwater ordinances. These include a Warning Notice/Pollutant Exposure Notice (WN/PEN), issuance of a Notice of Violation (NOV), assessment of fines and referrals to other agencies of the District Attorney's office. Table 2-4 provides guidance for minimum procedures of compliance

enforcement. Generally, these enforcement procedures are applied in escalating steps, although the City of Walnut Creek may skip steps, as appropriate in egregious cases. The level of evidence available influences the level of enforcement that can be taken as a result of a particular inspection. Any enforcement documents issued shall identify the applicable ordinance section violated, the corrective actions to be taken, and should have the business submit a formal response (when applicable). Table 2-4 continues on the next page to describe general enforcement procedures in the form of a flowchart.

#### Level I Warning Notice

Pollutant exposure, evidence of a historical pollutant discharge, or a stated business practice that has a potential to pollute the stormdrain system will result in issuance of a WN/PEN. The inspector and the facility representative will discuss the WN/PEN, appropriate BMPs or facility improvements and establish a schedule to eliminate the problem. Education is used to communicate a general understanding of the stormwater program and its purpose during the inspection. The inspector may conduct one or more follow-up inspections to ensure compliance. Following compliance, the business will be scheduled for a routine inspection. If compliance is not achieved through the WN/PEN, the enforcement procedure will escalate to Level II.

#### Level II Notice of Violation

An active non-stormwater pollutant discharge that violates the local stormwater ordinance or a significant pollutant exposure that are identified during an inspection will result in issuance of Notice of Violation (NOV). The inspector and facility representative will discuss the violation and potential solutions. A written notice will be issued requiring the condition be abated immediately. If required, a remediation schedule will be approved by the inspector who will follow-up to ensure that the discharge has been terminated and the business practices that resulted in the discharge has been corrected. The inspector may also recommend implementation of appropriate Best Management Practices (BMPs). Businesses that fail to comply with Level I enforcement procedures will also receive an NOV and be subject to timely corrective action and follow-up inspection. The City of Walnut Creek or authorized representative may also employ Cease and Desist Orders, Orders to Clean and Abate, Notice to Clean or any other similar notification outlined in the stormwater ordinance that identifies a problem, requires correction or abatement but does not assess fines.

Any business receiving a NOV will then be considered a Priority Business. As a Priority Business, the facility will be inspected at least once during the following year to ensure compliance with the local stormwater ordinance. If the facility is compliant, it will then be scheduled for a routine inspection.

*Level III Formal Enforcement (Administrative Penalties, Cost Recovery)*

An egregious violation of the local stormwater ordinance that cannot be resolved through the NOV or WN/PEN enforcement actions will initiate formal enforcement of the stormwater ordinance. Formal enforcement actions will result in penalties being assessed in the form of citations, agency cost-recovery, and/or formal negotiated settlement. Such actions will be coordinated by the City of Walnut Creek Stormwater Manager.

Business practices constituting gross violation include a pattern of non-compliance after issuance of NOV with repeat violations, failure to adequately address previous violations or notices, and/or directly discharging hazardous materials to the storm drain system. The [Agency] Stormwater Manager has the discretion to include any serious violation(s) as warranting this level of enforcement so long as there is documentation and/or evidence available to support this action.

*Level IV Legal Action and/or Referral to State and Federal Agencies*

Inadequate measures taken by facility manager(s) to satisfy Level III enforcement violations will result in the City of Walnut Creek Stormwater Manager referring case to its city attorney or County District attorney. If a serious stormwater violation that poses an imminent threat to human health and the environment is identified during an inspection, the City may refer the violation to qualified emergency response personnel, the District Attorney, the Regional Water Quality Control Board (RWQCB), the California Department of Fish and Game and/or the U.S. Environmental Protection Agency.

**2.7 Inspector Training**

The City will provide training and workshops to inspectors on an on-going basis to ensure effective and consistent inspections. This training may include those provided by the Cal/EPA Inspector Academy, Contra Costa Clean Water Program, presentations by industry representatives, inspectors from sister agencies and informational updates from stormwater inspectors at various agencies. Additional training on new regulations is conducted as needed. Inspectors may also attend in house training, regional conferences, etc., as appropriate to improve their skills.

## **2.8 Industry Outreach**

The City of Walnut Creek will conduct outreach activities to target businesses that are potential stormwater polluters and educate facility owners/operators about stormwater regulations and how stormwater pollution can be minimized. Such outreach activities may be conducted for individual businesses or a group of businesses. The City may also participate in Program activities that target specific industry groups. For example, the Program works with the Green Business Program that provides certification for businesses that goes beyond compliance with stormwater and other environmental regulations.

## **2.9 Reporting and Required Information**

Every field event will require documentation that may vary depending on the particular type of inspection being conducted. All inspectors shall document and submit their activities on the established Clean Water inspection tracking database.

The narrative section of the report should be written in a manner suitable for presentation in an administrative or legal proceeding. For instances, the names and titles of all the contacts and any important discussions should be clearly reported. All written reports are due five (5) working days following the final day of the inspection.

The City of Walnut Creek will report its inspection activities on an annual basis using the reporting form provided in Appendix 2-2 or its equivalent. This report will be included in the City of Walnut Creek Annual Report, which is submitted to the RWQCB, and will also be used to periodically evaluate the inspection program.

### 3 SUMMARY

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The goal of the stormwater inspection program is to reduce pollutants and non-stormwater discharges to the storm drain system from industrial and commercial businesses through facility inspections and education. This Plan is used as a framework to implement the inspection program. If necessary, modifications to this Plan are made annually.

**Table 2-1**  
BUSINESSES TYPES WITH THE POTENTIAL TO DISCHARGE POLLUTANTS OF CONCERN

| <b>Pollutant of Concern (POCs)</b>    | <b>Businesses with the Potential to Discharge POC</b>   |
|---------------------------------------|---|
| Chlordane                             | Commercial retail, contaminated sites.  |
| Copper                                | Architectural applications, discharges from pools, spas, and fountains, copper-based pesticide applications, metal finishing and electroplating facilities, automobile brake pad debris (auto bodies), construction site soil erosion, vehicle services, mobile cleaners. |
| DDT (dichlorodiphenyltrichloroethane) | Improper disposal of unused stocks of pesticide products, contaminated sites.   |
| Diazinon                              | Improper disposal of unused stocks of pesticide products, contaminated sites.   |
| Dieldrin                              | Improper disposal of unused stocks of pesticide products, contaminated sites.   |
| Dioxin                                | Wood and trash burning facilities, refineries, current and historic medical and municipal waste incineration facilities, nurseries and other facilities that have herbicides.   |
| Mercury                               | Industrial buildings, dental offices, metal finishing and electroplating facilities, crematories, cement processing, secondary steel smelters, petroleum refineries emissions, household hazardous waste facilities.  |
| Nickel                                | Metal finishing and electroplating facilities, soil erosion from construction sites.  |
| PCBs (polychlorinated biphenyls)      | Facilities with PCB-laden materials and equipment on site.  |
| Sediment                              | Nurseries, quarries, masonries  |

**TABLE 2-2**  
INSPECTION FREQUENCY BY BUSINESS TYPE

| <b>Inspection Frequency</b>   |               |                  |                  |                |
|---|---------------|------------------|------------------|----------------|
| <u>Business Type</u>  | <u>Annual</u> | <u>1-2 Years</u> | <u>2-3 Years</u> | <u>5 Years</u> |
| Notice of Intent (NOI) Filers   |               |                  |                  |                |
| Community/Commercial Pools  |               |                  |                  |                |
| Enforcement reinspection (to ensure business maintains compliance after prior citation) |               |                  |                  |                |
| Pretreatment Permitted Facilities   |               |                  |                  |                |
| Vehicle Service Facilities (General)  |               |                  |                  |                |
| Oil Change Shops  |               |                  |                  |                |
| Auto Body Shops w/ or w/o washpad   |               |                  |                  |                |
| Fleet Operations  |               |                  |                  |                |
| Retail Car Washes   |               |                  |                  |                |
| Body Shop   |               |                  |                  |                |
| Food Service Facilities   |               |                  |                  |                |
| Fast Food Restaurants   |               |                  |                  |                |
| Full Service Food Restaurants   |               |                  |                  |                |
| Embedded Food Services (cafeteria, deli, etc.)  |               |                  |                  |                |
| Grocery Stores  |               |                  |                  |                |
| Retail Gas Outlets  |               |                  |                  |                |
| Plant Nurseries   |               |                  |                  |                |
| Golf Courses (Food/Vehicle Operations /Grounds)   |               |                  |                  |                |
| Manufacturing Facilities  |               |                  |                  |                |
| Corporation Yards   |               |                  |                  |                |
| Special Study Areas/Projects  |               |                  |                  |                |
| Other:  |               |                  |                  |                |
| Other:  |               |                  |                  |                |

**TABLE 2-3**

SUMMARY OF INSPECTION TYPES

Contra Costa Clean Water Program

| <b>Inspection Type</b> | <b>Minimum frequency</b>  |
|------------------------|---|
| "Routine" Inspection   | Once every 5 years  |
| "Priority" Inspection  | Annually (for enforcement reinspection until compliance is achieved; then once every 5 years) |
| "Call-out" Inspection  | As needed   |

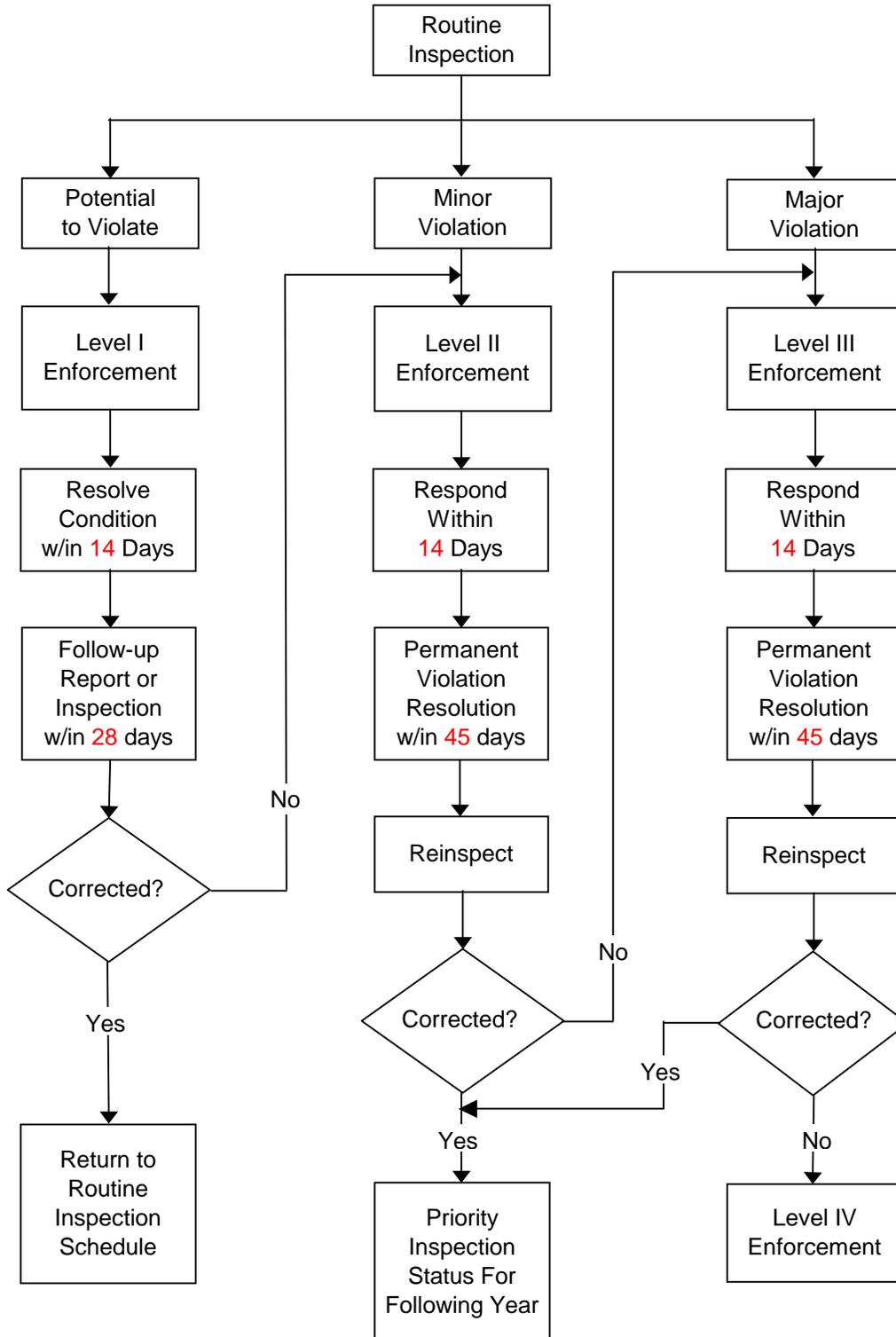
**TABLE 2-4  
MINIMUM ENFORCEMENT PROCEDURES**

| ENFORCEMENT LEVEL<br><br>VIOLATION  | <u>I</u><br>Warning<br>Notice | <u>II</u><br>Notice of<br>Violation | <u>III</u><br>Formal/<br>Penalty | <u>IV</u><br>Legal<br>Action |
|---|-------------------------------|-------------------------------------|----------------------------------|------------------------------|
| 1) Failure to effectively apply Best Management Practices (BMPs) to minimize potential exposure of raw materials, products, equipment, waste materials, and work material storage and material handling areas to stormwater | XX                            |                                     |                                  |                              |
| 2) Evidence of discharges present (stains, sludge, eroded concrete, etc.)   | XX                            |                                     |                                  |                              |
| 3) Stated practice of activity having potential to pollute stormwater system  | XX                            |                                     |                                  |                              |
| 4) Illicit connection to storm drainage system, such as a floor drain   | XX                            |                                     |                                  |                              |
| 5) First failure to correct violations 1-4  |                               | XX                                  |                                  |                              |
| 6) Failure of applicable facility to file a NOI <sup>1</sup>  |                               | XX                                  |                                  |                              |
| 7) Failure of applicable facility to have a SWPPP <sup>2</sup> , Monitoring Plan or Annual Monitoring Report  |                               | XX                                  |                                  |                              |
| 8) Discharge of pollutants that have reached the stormdrain system, creek, lagoon, marsh, or bay/delta  |                               | XX                                  |                                  |                              |
| 9) Visible pollutants present in stormwater runoff (during wet weather) such as oil sheen or litter   |                               | XX                                  |                                  |                              |
| 10) Second failure to correct violations 1-6. First failure to correct violations 7-9   |                               |                                     | XX                               |                              |
| 11) Discharge of pollutants that have reached the stormdrain system, creek, lagoon, marsh, or bay/delta in quantities that cause observed impacts   |                               |                                     | XX                               |                              |
| 12) Industrial process wastewaters or sanitary sewage discharged into storm drainage system   |                               |                                     | XX                               |                              |
| 13) Exposed hazardous waste materials including consumer products that contain hazardous materials (possibly consider another entry for discharge of hazardous waste/materials for automatic Level III response)            |                               | XX                                  |                                  |                              |
| 14) Failure to correct violations that resulted in Level III Enforcement  |                               |                                     |                                  | <b>XX</b>                    |

<sup>1</sup> Facilities required to obtain coverage under the General Permit for Discharges of Storm Water Associated with Industrial Activities

<sup>2</sup> Stormwater Pollution Prevention Plan

**Table 2-3 (cont.)  
Model Enforcement Flowchart**



**APPENDIX 2-1**

**Stormwater Inspection Report**

|                 |
|-----------------|
| Inspection date |
|                 |

|               |              |      |          |
|---------------|--------------|------|----------|
| Facility name | Site address | City | Zip code |
|               |              |      |          |

|                                |              |                |
|--------------------------------|--------------|----------------|
| Primary contact name and title | Phone number | Inspector name |
|                                |              |                |

|                                  |              |                |
|----------------------------------|--------------|----------------|
| Secondary contact name and title | Phone number | Inspector name |
|                                  |              |                |

|                |                 |      |          |
|----------------|-----------------|------|----------|
| Property owner | Mailing address | City | Zip code |
|                |                 |      |          |

|                    |                   |                    |  |
|--------------------|-------------------|--------------------|--|
| City permit number | SIC code          | Parcel #           | Stormwater facility type   |
|                    |                   |                    |  |
| # of employees     | Days of operation | Hours of operation | <input type="checkbox"/> Residential<br><input type="checkbox"/> Restaurant<br><input type="checkbox"/> Vehicle Service Facility<br><input type="checkbox"/> Other (see below) |
|                    |                   |                    |  |

|  |
|--|
| Type of business or operation / major activity |
|  |

|   |  |   |   |                   |            |  |  |
|---|--|---|---|-------------------|------------|--|--|
| Inspection type   | Enforcement action   | # | Follow-up inspection required?  |                   |            |  |  |
| <input type="checkbox"/> Routine<br><input type="checkbox"/> Investigation / call-out<br><input type="checkbox"/> Enforcement follow-up | <input type="checkbox"/> Warning Notice<br><input type="checkbox"/> Notice of Violation<br><input type="checkbox"/> Referral Notice (note referral agency):<br>_____ |   | <input type="checkbox"/> Yes <input type="checkbox"/> No  |                   |            |  |  |
|   |  |   | <table border="1"> <tr> <td>Sample collected?</td> <td>Sample no.</td> </tr> <tr> <td><input type="checkbox"/> Yes   <input type="checkbox"/> No</td> <td> </td> </tr> </table> | Sample collected? | Sample no. | <input type="checkbox"/> Yes <input type="checkbox"/> No |  |
| Sample collected?   | Sample no.   |   |   |                   |            |  |  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No  |  |   |   |                   |            |  |  |

**Site Map (optional): Sketch inspection site showing major site features, e.g.; buildings, outdoor storage areas, storm drain inlets, creeks, illicit discharge / connection location, etc.**

**Initial observations / changes since last inspection:**

**Stormwater Permit Status (choose one only):**

- Facility has filed NOI. WDID # \_\_\_\_\_  
Does the facility have a SWPPP?  
If yes: Is the SWPPP being implemented?  
Is self-monitoring being implemented?  
Has the facility self-certified no exposure?
- Facility is not covered and does not appear to need coverage.
- Facility not covered but may require coverage.
- Facility has an individual NPDES permit.

- Yes       No       Refer to RWQCB
- Yes       No
- Yes       No
- Yes       No

Permit # \_\_\_\_\_

**Stormwater Inspection:**

|   |  |
|---|--|
| <b>Illicit connections discovered? If Yes, describe under Deficiencies / Observations</b> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|---|--|

| Areas of Activity                         | N/A | BMPs          |    |                   |    | Pollutant exposure | Illicit discharge | Deficiencies / Observations<br><br>Enter code for Pollutant Type in boxes below and briefly describe. (Additional space on back page) |
|---|-----|---------------|----|-------------------|----|--------------------|-------------------|---|
|   |     | Any in place? |    | Appear Effective? |    |                    |                   |   |
|   |     | Yes           | No | Yes               | No |                    |                   |   |
| <b>INDOORS</b>                            |     |               |    |                   |    |                    |                   |   |
| a. floor cleaning                         |     |               |    |                   |    |                    |                   | <input type="checkbox"/><br><input type="checkbox"/>  |
| b. equipment cleaning                     |     |               |    |                   |    |                    |                   | <input type="checkbox"/><br><input type="checkbox"/>  |
| c. manufacturing, residues and spills     |     |               |    |                   |    |                    |                   | <input type="checkbox"/><br><input type="checkbox"/>  |
| <b>OUTDOORS</b>                           |     |               |    |                   |    |                    |                   |   |
| a. outdoor process/mfg areas              |     |               |    |                   |    |                    |                   | <input type="checkbox"/><br><input type="checkbox"/>  |
| b. outdoor material storage areas         |     |               |    |                   |    |                    |                   | <input type="checkbox"/><br><input type="checkbox"/>  |
| c. outdoor waste storage/disposal areas   |     |               |    |                   |    |                    |                   | <input type="checkbox"/><br><input type="checkbox"/>  |
| d. outdoor vehicle and heavy equipment    |     |               |    |                   |    |                    |                   | <input type="checkbox"/><br><input type="checkbox"/>  |
| e. outdoor parking areas and access roads |     |               |    |                   |    |                    |                   | <input type="checkbox"/><br><input type="checkbox"/>  |

| Areas of Activity                     | N/A | BMPs          |    |                   |    | Pollutant exposure | Illicit discharge | Deficiencies / Observations<br>Enter code for Pollutant Type in boxes below and briefly describe. (Additional space on back page) |
|---------------------------------------|-----|---------------|----|-------------------|----|--------------------|-------------------|---|
|                                       |     | Any in place? |    | Appear Effective? |    |                    |                   |   |
|                                       |     | Yes           | No | Yes               | No |                    |                   |   |
| <b>OUTDOORS (Cont.)</b>               |     |               |    |                   |    |                    |                   |   |
| f. outdoor wash areas                 |     |               |    |                   |    |                    |                   | ☐<br>☐  |
| g. outdoor drainage from indoor areas |     |               |    |                   |    |                    |                   | ☐<br>☐  |
| h. other (describe)                   |     |               |    |                   |    |                    |                   | ☐<br>☐  |

**Pollutant Type: (enter number in boxes above - use more than one code if necessary)**

- |                           |                      |                                |
|---------------------------|----------------------|--------------------------------|
| 1. Construction materials | 4. Automotive fluids | 7. Yard waste                  |
| 2. Sewage                 | 5. Fuels             | 8. Litter                      |
| 3. Food waste             | 6. Hazardous waste   | 9. Other (specify next to box) |

| Additional Deficiencies / Observations: |
|---|
|   |

| Educational materials distributed: |       |
|------------------------------------|-------|
| Quantity                           | Type  |
| _____                              | _____ |
| _____                              | _____ |
| _____                              | _____ |

**APPENDIX 2-1(cont.)**

**Instructions for completing the Contra Costa Clean Water Program  
Stormwater Inspection Report  
Revised March 31, 2005**

| <b>Inspection Report Field</b>   | <b>Instructions</b>   |
|----------------------------------|---|
| Inspection Date                  | Write the date of the inspection.   |
| Facility Name                    | Write the name of the facility.   |
| Site Address                     | Write the street address of the site.   |
| City                             | Write the city the site is located.   |
| Zip Code                         | Write the zip code of the site.   |
| Primary contact name and title   | Write the name and title of the primary contact at the site.  |
| Phone number                     | Write the phone number of the primary contact.  |
| Inspector name                   | Write the name of the inspector that met with the primary contact.  |
| Secondary contact name and title | If applicable, write the name and title of a secondary contact at the site. Secondary contact is the contact person when the primary contact is not available                       |
| Phone number                     | Write the phone number of the secondary contact.  |
| Inspector name                   | If applicable, write the name of a second inspector that met with <i>either</i> contact persons.  |
| Property owner                   | If different from the primary or secondary contact person, write the name of the property owner. OR indicate whether the property owner is either the primary or secondary contact. |
| Mailing address, City, Zip code  | Write the mailing address, city, and zip code of the property owner if different from the site address.   |
| City Permit number               | To be used by city staff to indicate a permit number such as a business license, etc.   |
| SIC code (two fields)            | Write the SIC code(s) that best describes the <i>activities</i> conducted at the site.  |
| Parcel #                         | Write the county assessor's parcel number of the site.  |
| # of employees                   | Write the total number (or range) of employees that work at the site.   |
| Days of operation                | Write the days (Sunday through Saturday) the site is in operation.  |
| Hours of operation               | Write the range of hours the site is in operation; include <i>all</i> shifts.   |
| Stormwater facility type         | Check <i>one</i> of the following boxes:  |
| Residential                      | - the site of the inspection is residential (in response to an illicit discharge investigation or call-out)   |
| Restaurant                       | - the site is a food service facility <sup>1</sup> or restaurant  |
| Vehicle Service Facility         | - the site is a vehicle service facility  |
| Other (see below)                | - the site is not one of the other three previous selections; describe the type of business in the "Type of business or operation / major activity" field below                     |

<sup>1</sup> This can include other commercial facilities that also provide food service (e.g. hotel).

**Instructions for completing the CCCWP Stormwater Inspection Report (continued)**

| Inspection Report Field                              | Instructions   |
|--|--|
| Type of business or operation / major activity       | Describe the business activity (if not residential, vehicle service, or a restaurant).   |
| Inspection type                                      | Check <i>one</i> of the following boxes:   |
| Routine  | - the inspection is the routine, regularly scheduled inspection  |
| Investigation / call-out                             | - the inspection is in response to an illicit discharge report or referral call (from the public, another agency, another department, etc.)  |
| Compliance verification                              | - the inspection is a follow-up to confirm the site's progress since the last inspection   |
| Enforcement follow-up (1-year)                       | - the inspection is the next year follow-up at a site with enforcement activities during the last inspection   |
| Enforcement action                                   | Check <i>all</i> of the boxes that apply:  |
| Warning Notice                                       | - the site is issued a Warning Notice  |
| Notice of Violation                                  | - the site is issued a Notice of Violation   |
| Referral Notice (note referral agency)               | - the inspection report or a separate referral notice should be referred to another regulatory agency (e.g., Regional Board, POTW, HazMat, Fire Department, etc.) Note the primary referral agency.  |
| #  | Indicate the number that identifies the enforcement action.  |
| Follow-up inspection required?                       | Check whether or not a follow-up inspection is required. Enforcement follow-up is documented on the Warning Notice or Notice of Violation.   |
| Sample collected?                                    | Check whether or not a sample was taken. (e.g., stormwater discharge, process discharge, an unidentified non-stormwater discharge)   |
| Sample no.   | Describe the identifying sample number for future reference.   |
| Initial observations / changes since last inspection | Indicate whether there have been any changes to the site's status of compliance since the last inspection. For example, if this is a follow-up inspection, were the BMPs effective? Were the requirements implemented? has the facility achieved compliance?<br>Write any comments, notes, observations, or recommendations. |
| Site map   | This is optional but could be used to record the map site features. Recording the location of illicit connections (if known) may be useful for follow-up inspections.  |

**Instructions for completing the CCCWP Stormwater Inspection Report (continued)**

| Inspection Report Field   | Instructions  |
|---|---|
| Stormwater Permit Status  | Check <i>one</i> of the following boxes:  |
|   | Facility has filed NOI.<br>- the site has submitted a Notice of Intent (NOI) to comply with the California Industrial General Permit<br>See <i>Additional Instructions on NOI Facilities</i> below.   |
|   | Facility is not covered and does not appear to need coverage.<br>- the facility <u>does not</u> appear to fit under one of the eleven industrial categories that must obtain coverage under a permit for stormwater discharges  |
|   | Facility is not covered but may require coverage.<br>- the facility <u>does</u> appear to fit under one of the eleven industrial categories that must obtain coverage under a permit for stormwater discharges; AND<br>- has not filed a NOI or obtained coverage under an individual permit<br>Check “Yes” in “Referral to RWQCB” below.   |
|   | Facility has an individual NPDES permit; Permit # <sup>2</sup><br>- the facility has obtained an individual stormwater permit write the permit number.  |
| Referral to RWQCB?  | Check whether or not the stormwater inspection report should be forwarded to Regional Board staff.  |
| <b>Additional Instructions on NOI Facilities<sup>3</sup> - If the facility has filed a NOI, complete the following:</b> |   |
| WDID# <sup>2</sup>  | Write the waste discharger identification number (WDID). The WDID appears at the top of all correspondence from the State or Regional Boards (e.g., annual report forms, invoice for annual permit fee).  |
| Does the facility have a SWPPP?   | Indicate whether or not the facility has developed a SWPPP.<br>If the facility does not have a SWPPP, check “Yes” in “Referral to RWQCB” below.   |
| If yes: (the facility has a SWPPP)  | Answer <i>both</i> of the following questions:  |
|   | Is the SWPPP being implemented?<br>Indicate whether or not the facility is <i>implementing</i> its SWPPP. If the facility does not implement its SWPPP, check “Yes” in “Referral to RWQCB” below.<br>Briefly describe in “Additional Observations / Notes” which portion of the SWPPP the facility does not implement.  |
|   | Is self-monitoring being implemented?<br>Indicate whether or not the facility conducts self-monitoring. Self-monitoring includes: non-stormwater discharge visual observations; stormwater visual observations; and stormwater sampling. Only check “Yes” if facility conducts <u>all three</u> parts of the self-monitoring.<br>If the facility does not conduct any part of the self-monitoring, check “Yes” in “Referral to RWQCB” below. Describe in “Additional Observations / Notes” which self-monitoring component the facility does not implement. |
| Has the facility self certified no exposure?  | Indicate whether or not the facility has applied for a stormwater sampling exemption by certifying the facility has no pollutant exposure to stormwater.  |

<sup>2</sup> The inspector can request the site contact telephone the inspector with the WDID or permit number within a certain time period.

<sup>3</sup> Note the CCCWP inspector has no legal authority to enforce the Industrial General Permit. The coordination of information between the CCCWP and Regional Board staff on NOI facilities are currently under development. These instructions provide guidance but may change at a later date.

**Instructions for completing the CCCWP Stormwater Inspection Report (continued)**

| Inspection Report Field   |                                | Instructions   |
|---|--------------------------------|--|
| Illicit connections discovered?   |                                | Check Yes or No depending on whether an illicit connection to the storm drain was discovered. Further descriptive information should be included in Deficiencies / Observations.   |
| Indoor/Outdoor Areas of Activity  |                                | Respond to each activity area listed. Either check "N/A" or complete the "BMP" and "Type of Discharge" information.  |
|   | N/A - Not Applicable           | Check box if the site does not have that activity area. Go to the next activity area. OR<br>Check box if there is no reasonable potential for pollutant discharge to the storm drains from this area. Go to the next activity area.                                    |
|   | Best Management Practice - BMP | For each activity area at the site, answer the first question ("In Place?"). Answer the second question ("Effective?") only if the answer to the first question is "Yes".  |
|   | In place?                      | - Does the facility appear to implement BMPs that prevent pollutant discharge to stormwater? Check "Yes" or "No".  |
|   | Appear effective?              | - If the facility does implement BMPs, do the BMPs appear to be effective at preventing pollutant discharge to stormwater? Check "Yes" or "No".  |
|   | Type of Discharge              | Describe the type(s) of pollutant discharge from each applicable activity area.  |
|   | Pollutant exposure             | Check if the activity may lead to a pollutant discharge to the storm drain because pollutants are exposed to stormwater runoff.  |
|   | Illicit discharge              | Check if the pollutant discharge to the storm drain is a non-stormwater discharge which is not exempted by ordinance. <sup>4</sup> Indicate under Deficiencies / Observations whether or not the non-stormwater discharge was occurring at the time of the inspection. |
| Deficiencies / Observations <i>and</i> Additional Deficiencies / Observations |                                | Continue any comments from "Initial observations / changes since last inspection" field from page 1. Write any deficiencies noted, comments, notes, observations, recommendations. Indicate the pollutant type in the box.   |
| Educational materials distributed   |                                | Indicate the quantity and type (title) of the educational materials given out during the inspection.   |

<sup>4</sup> Non-stormwater discharges which are conditionally exempted (please refer to the NPDES permit for specific criteria) include: discharges in compliance with an NPDES permit; properly managed water line flushing and other discharges from potable water sources; landscape irrigation and lawn watering; irrigation water; diverted stream flows; groundwater infiltration to storm drains; uncontaminated pumped groundwater percolation and footing drains; water from crawl space sumps; air conditioning condensate; springs; individual residential car washing; flows from riparian habitats and wetlands; dechlorinated swimming pool discharges; and flows from firefighting.

**APPENDIX 2-2  
ANNUAL INSPECTION REPORTING FORM  
Contra Costa Clean Water Program**

| Description  | Industrial/<br>NOI | Commercial  |                          |                      | Misc. <sup>(2)</sup> | Total |
|--|--------------------|-------------|--------------------------|----------------------|----------------------|-------|
|  |                    | Restaurants | Vehicle Service Facility | Other <sup>(1)</sup> |                      |       |
| <b>INSPECTION SUMMARY</b>                                    |                    |             |                          |                      |                      |       |
| Number of Facilities scheduled for Inspection                |                    |             |                          |                      |                      |       |
| Number of Facilities Inspected                               |                    |             |                          |                      |                      |       |
| Number of Routine Facility Inspections                       |                    |             |                          |                      |                      |       |
| Number of Priority Facility Inspections                      |                    |             |                          |                      |                      |       |
| Number of Call-out Inspections                               |                    |             |                          |                      |                      |       |
| Number of Follow up Inspections                              |                    |             |                          |                      |                      |       |
| <b>ENFORCEMENT</b>   |                    |             |                          |                      |                      |       |
| Total Number of Enforcement Actions                          |                    |             |                          |                      |                      |       |
| Number of Notices of Violation (NOV) Issued                  |                    |             |                          |                      |                      |       |
| Number of Warning/Pollutant Exposure Notices (WN/PEN) issued |                    |             |                          |                      |                      |       |

| Description                                 | Industrial/<br>NOI | Commercial  |                          |                      | Misc. <sup>(2)</sup> | Total |
|---|--------------------|-------------|--------------------------|----------------------|----------------------|-------|
|   |                    | Restaurants | Vehicle Service Facility | Other <sup>(1)</sup> |                      |       |
| Number of Fines Levied                      |                    |             |                          |                      |                      |       |
| Number of Referrals                         |                    |             |                          |                      |                      |       |
| <b>BUSINESS EDUCATION &amp; OUTREACH</b>    |                    |             |                          |                      |                      |       |
| Number of Educational Materials Distributed |                    |             |                          |                      |                      |       |
| <b>INSPECTOR TRAINING</b>                   |                    |             |                          |                      |                      |       |
| Number of Inspector Training Sessions       |                    |             |                          |                      |                      |       |
| Number of Inspectors Trained                |                    |             |                          |                      |                      |       |

(1) Nursery, golf course, grocery, retail gas outlet

(2) Mobile surface cleaners, corporation yards, contractor's yards, call out to residential

| Firm Name                          | Firm Address           | Phone Number | Owner LName 1                   | Owner FName 1                | Owner Address 1            | Owner Phone 1 | Owner LName 2 | Owner FName 2          | Owner Address 2          | Owner Phone 2 | Business Type Description     |
|------------------------------------|------------------------|--------------|---------------------------------|------------------------------|----------------------------|---------------|---------------|------------------------|--------------------------|---------------|-------------------------------|
| San Marco Nursing & Rehabilitation | 130 Tampico Ave        | 9259337970   | New Covenant Care Of Ca Inc     |                              | 675 Ygnacio Valley Rd B210 | 9259377400    |               |                        |                          |               | Adult Assisted Living - Large |
| Atria Valley View                  | 1228 Rossmoor Pkwy     | 9259377300   | American Retirement Villas Pro  |                              |                            |               | Jennings      | Beth                   |                          |               | Adult Assisted Living - Large |
| Atria Montego Heights              | 1400 Montego           | 9259386611   |                                 | Atria Senior Living Inc      | 401 S Fourth St 1900       | 5027794700    | Hudson        | W Bryan                | 317 Zorn Ave             | 5027794700    | Adult Assisted Living - Large |
| Heatherwood                        | 1315 Mt Pisgah Rd      | 9259392833   | Alzheimers Prog Dev Corp        |                              |                            |               | Danzig        | Dr Arthur P            | 2213 Culver Ct           | 9259441220    | Adult Assisted Living - Large |
| Tiffany Court                      | 1866 San Miguel Dr     | 9259335555   | Furman Properties L L C         |                              |                            |               | Furman        | David                  | 3326 Johnson Rd          | 9252568885    | Adult Assisted Living - Large |
| Sunrise Assisted Living Of W C     | 2175 Ygnacio Valley Rd | 9259323500   | Metro/Walnut Creek Senior       | L L                          |                            |               |               |                        |                          |               | Adult Assisted Living - Large |
| Harmony Home                       | 1621 Third Ave         | 9259348827   | Carlos Care Inc                 |                              |                            |               | Carlos        | Ritchie                | 788 Las Lomas Dr         | 9259348827    | Adult Assisted Living - Large |
| Care Center Of Rossmoor L L C      | 1224 Rossmoor Pkwy     | 9259377450   |                                 | Care Center Of Rossmoor L    | 680 S Fourth St            | 5025967300    |               | C T Corporation System | 818 W 7th St             |               | Adult Assisted Living - Large |
| Ygnacio Valley Care Center L L C   | 1449 Ygnacio Valley Rd | 9259395820   | Ygnacio Valley Care Center L L  |                              | 680 S Fourth St            | 5025967300    | Altman        | William M              |                          |               | Adult Assisted Living - Large |
| Byron Park                         | 1700 Tice Valley Blvd  | 9259371700   | Byron Park A California Limited |                              | 1000 Broadway              |               | Evans         | Arthur F               | 1000 Broadway            | 5108919004    | Adult Assisted Living - Large |
| Vintage Kensington Place           | 1580 Geary Rd          | 9259431121   | Avalon Kensington Place, L L C  |                              | 23 Corporate Plz 190       | 9497194080    | Young         | Kevin                  | 1580 Geary Rd            | 9259431121    | Adult Assisted Living - Large |
| Walnut Creek Willows               | 2015 Mt Diablo Blvd    | 9252568708   | Walnut Creek Willows            |                              | 2015 Mt Diablo Blvd        |               | Palad         | Elizabeth J            | 28450 Fox Hollow Dr      | 5109655555    | Adult Assisted Living - Large |
| Parker Robb Chevrolet              | 1750 Locust St         | 9259344481   | Chevrolet                       | Parker Robb                  |                            |               | Robb          | Dave                   |                          |               | AUTO - NEW & USED DEALERS     |
| Lawrence Volvo                     | 2791 N Main St         | 9259393333   | Son                             | Lester G Lawrence &          |                            |               | Lawrence      | Cynthia                | 979 Hawthorn Dr          | 9252835586    | AUTO - NEW & USED DEALERS     |
| Walnut Creek Honda                 | 1707 N Main St         | 9259340530   | Walnut Creek Associates 2 In    |                              |                            |               | Robb          | David A                | 6000 Grizzly Peak Blvd   | 9255471368    | AUTO - NEW & USED DEALERS     |
| Toyota Walnut Creek                | 2100 N Broadway        | 9259337440   | T W C Dealer Group Inc          |                              |                            |               |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Diablo Mazda                       | 2646 N Main St         | 9259376900   | Diablo Auto Inc                 |                              |                            |               | Benn          | Marvin S               | P O Box 4974             | 9376900       | AUTO - NEW & USED DEALERS     |
| Michael Stead Chevrolet - Cadillac | 2390 N Main St         | 9259349300   | Cadillac                        | Wayne Stead                  |                            |               | Stead         | Michael C              | 2555 N Main St           | 9252804900    | AUTO - NEW & USED DEALERS     |
| Baileys Auto Restor & Sales        | 1303 Pine St           | 9259441741   |                                 | Robert J                     | 7465 Hillsboro Ave         | 8280598       |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Cole European                      | 2103 N Main St         | 9253484200   | Cole Car Co, Inc.               |                              |                            |               | Cole          | Robert B               | 150 Lakeview Dr          | 6508514994    | AUTO - NEW & USED DEALERS     |
| Walnut Creek Ford                  | 1800 N Main St         | 9259322900   | Ford                            | Walnut Creek                 |                            |               | Stead         | Michael C              | 180 Montair Dr           | 9258373996    | AUTO - NEW & USED DEALERS     |
| Euro Motors                        | 1661 Botelho Dr 260    | 9259373828   | Shad                            | Siamack                      | 1352 Creekside Dr 306      | 2567427       |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Cole European                      | 1421 Lesnick Ln        | 9259352653   | European                        | Cole                         |                            |               | Cole          | Robert C               | 150 Lakeview Dr          |               | AUTO - NEW & USED DEALERS     |
| Michael Stead Chrysler Jeep Dodge  | 2404 N Main St         | 9259375060   | Stead Motors Inc                |                              |                            | 9259375060    | Savarani      | Sid                    | 1800 N Main St           | 9259322900    | AUTO - NEW & USED DEALERS     |
| Ujdur Enterprises                  | 2726 N Main St C       | 9259880599   | Ujdur                           | Richard                      | 520 Knollwood Ct           | 9257367564    |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Robli Auto Sales                   | 1404 Autocenter Dr     | 9259346405   | Lira                            | Robert                       | 556 Francis Dr             | 9259346400    |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Dirito Brothers W C Volkswagen     | 1840 N Main St         | 9259348224   | Dirito Brothers W C Inc         |                              |                            |               | Dirito        | Donald D               | 1291 Summit Rd           | 5109357610    | AUTO - NEW & USED DEALERS     |
| Mt Diablo Auto Broker              | 232 Dantley Way        | 9259348575   | Hamadanyan                      | Majid                        | 232 Dantley Way            | 9259445666    |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Michael Stead Porsche              | 2555 N Main St         | 9252804900   | Hutchinson Motors Inc           |                              |                            |               | Stead         | Michael C              | 6410 Horsemans Canyon Dr | 9259328645    | AUTO - NEW & USED DEALERS     |
| McGuire Harley Davidson            | 1425 Parkside Dr       | 9259456500   | Llc                             | McGuire Harley Davidson      |                            |               | Guire         | Michael P Mc           | 120 Jennifer Ct          | 9259382420    | AUTO - NEW & USED DEALERS     |
| Renforth Auto Sales                | 1411 Autocenter Dr     | 9259804261   | Robak                           | Andre                        | 3173 Manor Ave             | 9259344716    |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| K P Enterprises                    | 1266 Pine St           | 9259307178   | Keremian                        | Kegham                       | 43 Northgate Rd            | 9259309948    |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Savarani Motors                    | 1661 Botelho Dr 288    | 9256489359   | Savarani                        | Ron                          | 532 Blackhawk Club Dr      | 9256489559    |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Auto Brokers International         | 1353 Pine St Unit E    | 9259457002   | Gurson                          | Bora Can                     | 460 N Civic Dr 503         | 9259306479    |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Auto Exchange                      | 2008 Mt Diablo Blvd    | 9259321115   | Abbasogiu                       | Sevki                        | 4035 W Lake Shore          |               |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Walnut Creek Preowned Auto, Inc.   | 587 Ygnacio Valley Rd  | 9257683969   | Walnut Creek Preowned Auto      |                              |                            |               | Ahmadt        | Mohammad N             | 2496 Southview Dr        |               | AUTO - NEW & USED DEALERS     |
| Autoco Inc                         | 1959 Christina Ln      | 9259330900   | Autoco Inc                      |                              | 1959 Christina Ln          | 9259330900    | Ahmadi        | Behrooz                | 1959 Christina Ln        | 9259330900    | AUTO - NEW & USED DEALERS     |
| J A Auto Service & Smog            | 1353 Pine St A         | 9259349902   | Ahrar                           | Jafar                        | 926 Bancroft Rd            | 9259457157    |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Drivebid L L C                     | 1473 S O S Dr          | 9259325500   | Drivebid L L C                  |                              |                            |               | Salido        | Michael & Katerina     | 368 Gladys Dr            | 9256866112    | AUTO - NEW & USED DEALERS     |
| Michael Stead Porsche              | 2535 N Main St         | 9252804900   | Hutchinson Motors, Inc          |                              | 2535 N Main St             |               | Stead         | Michael C              | 6410 Horsemans Canyon Dr | 9259328645    | AUTO - NEW & USED DEALERS     |
| Mercedes Benz Of Walnut Creek      | 1301 Parkside Dr       | 9259371655   |                                 | Sonic Walnut Creek M Inc     | 1301 Parkside Dr           |               | Smith         | O Bruton               | 2259 Sharon Ln           | 7045662400    | AUTO - NEW & USED DEALERS     |
| Bay City Auto Financial            | 1924 Olmo Way          | 9259346517   | Kassem                          | Chris                        | 1924 Olmo Way              | 4083156528    | Kassem        | Omnia                  | 1924 Olmo Way            | 9259346517    | AUTO - NEW & USED DEALERS     |
| McGuire Harley Davidson L L C      | 2330 N Main St         | 9259456500   | McGuire Harley Davidson L L C   |                              | 2330 N Main St             |               | McGuire       | Michael P              | 120 Jennifer Ct          | 9259382420    | AUTO - NEW & USED DEALERS     |
| East Bay Auto Brokers, Inc         | 1280 Pine St A         | 9252628326   | East Bay Auto Brokers Inc       |                              | 3319 Vincent Rd            | 9252628326    | Martin        | Anthony                | 2030 Weaver Ct           | 9256801986    | AUTO - NEW & USED DEALERS     |
| Northstar Motors                   | 2172 N Main St         | 5105795306   |                                 | K G A Business Consultants   | 43534 Gallegos Ave         | 5105795306    | Singh         | Rnvir                  | 43534 Gallegos Ave       | 5106830969    | AUTO - NEW & USED DEALERS     |
| Auto Trust                         | 1481 S O S Dr B        | 9258902699   | Yuriy Cherkashin                | Yevgeniy Genrikh &           | 440 N Civic Dr 409         | 9259440278    | Cherkashin    | Yuriy                  | 421 Dawson Creek Dr      | 4153780973    | AUTO - NEW & USED DEALERS     |
| B & X Motors                       | 1481 S O S Dr A        | 9259880300   | Soria                           | Walter P                     | 1350 Oregon Dr             | 9253042227    |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Smart Center Walnut Creek          | 2244 N Main St         | 4155534280   | Smart Center Walnut Creek       |                              | 2244 N Main St             | 4155534268    | Zaki          | Ash                    | 789 Augusta Dr           | 4155534268    | AUTO - NEW & USED DEALERS     |
| Bay Area Auto Wholesale            | 2605 N Main St         | 9256764444   | Fahmie                          | Greg G                       | 3266 N Reliez Ct           | 5102200039    |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Specialized Autos                  | 2524 Jones Rd 1        | 2095186942   | Washington I I I                | Thornell Lamar               | 2524 Jones Rd 1            | 2095186942    |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| Nohrs Auto Sales                   | 1425 Pine St           | 5103011481   |                                 | Nohr Donner Inc              | 1425 Pine St               |               | Nohr          | Gary A                 | 124 Catherine Ct         | 5103011481    | AUTO - NEW & USED DEALERS     |
| Bayview Auto Wholesale             | 628 Sugarloaf Ct       | 5034903353   | Shahidzadeh                     | Shahram                      | 628 Sugarloaf Ct           | 5034903353    |               |                        |                          |               | AUTO - NEW & USED DEALERS     |
| M & D Auto Group L L C             | 1481 S O S Dr G        | 9253058484   | M & D Auto Group L L C          |                              | 1481 S O S Dr G            |               | Wright        | Darin L                | 5601 Moraga Rd           | 5102893700    | AUTO - NEW & USED DEALERS     |
| Dirito Brothers                    | 2051 N Main St         | 9259348224   | Dirito Brothers                 |                              | 2051 N Main St             |               | Dirito        | Donald                 | 1291 Summit Rd           | 9257655783    | AUTO - NEW & USED DEALERS     |
| Carstige Motors                    | 1300 Pine St           | 9254064886   |                                 | Luxury Auto Now Inc          | 1300 Pine St               |               | Marlowe       | Steve                  | 50 Vista Ln              | 9257666205    | AUTO - NEW & USED DEALERS     |
| A B I Group                        | 1353 Pine St           | 9259457002   |                                 | Auto Brokers International L | 1353 Pine St               |               | Gurson        | Bora                   | 1181 Danville Blvd       | 9259457002    | AUTO - NEW & USED DEALERS     |
| Contra Costa Auto Parts Co Inc     | 2560 N Main St         | 9259341414   | Contra Costa Auto Parts Co I    |                              |                            |               | Sandmann      | James                  |                          |               | AUTO - PARTS & REPAIR         |
| Morgans Machine & Marine           | 1285 Parkside Dr       | 9259397346   | Morgan                          | Timothy J                    | 85 Regency Dr              | 9256727295    |               |                        |                          |               | AUTO - PARTS & REPAIR         |
| Armands Auto Upholstery Inc        | 2660 N Main St         | 9259344373   | Armands Auto Upholstery Inc     |                              |                            |               | Jr            | Armand A Annereau      | 1236 5th Ave             | 9256853147    | AUTO - PARTS & REPAIR         |
| Richs Auto Service                 | 839 Ygnacio Valley Rd  | 9259373434   | Beltramo                        | Richard J                    | 9970 Mt Vernon             | 5308860640    |               |                        |                          |               | AUTO - PARTS & REPAIR         |
| Gilmores Auto Service              | 2151 N Broadway        | 9259399430   | Sanders                         | Phillip Randall              |                            | 9258258425    | Sanders       | Michael Wayne          |                          | 8258425       | AUTO - PARTS & REPAIR         |
| Joel Foreign Automotive, Inc.      | 2830 N Main St         | 9259380110   | Joel Foreign Automotive, Inc.   |                              |                            |               | Duvall        | Joseph R               | 1441 Charmain Ct         | 7077475344    | AUTO - PARTS & REPAIR         |
| Gem Motors                         | 1517 Second Ave        | 9259381234   | Moore                           | George                       | 1517 2nd Ave               | 9381234       |               |                        |                          |               | AUTO - PARTS & REPAIR         |
| Independent Mercedes               | 1849 Mt Diablo Blvd    | 9259324001   | Jr                              | William R Gormand            | 8 Kingswood Dr             | 9252673310    |               |                        |                          |               | AUTO - PARTS & REPAIR         |
| M Service Inc                      | 2008 Mt Diablo Blvd    | 9259328744   | M Service Inc                   |                              |                            |               | Paulazzo      | Dante                  |                          | 9259328744    | AUTO - PARTS & REPAIR         |
| Wolfgangs Foreign Car Service      | 1275 Parkside Dr       | 9259476848   | Freihofner                      | Wolfgang                     | 3272 Estero Dr             | 9258291386    |               |                        |                          |               | AUTO - PARTS & REPAIR         |
| Rite Way Wire & Wheel Spec         | 1119 Alpine Rd         | 9259334046   | Cruz                            | Jose A                       | 1119 Alpine Rd             | 9259334051    |               |                        |                          |               | AUTO - PARTS & REPAIR         |
| Walnut Creek Transmission Inc      | 2040 N Main St 1       | 9259450510   | In                              | Walnut Creek Transmission    |                            |               | Heffern       | James A                | 1954 Helen Road          | 9253495004    | AUTO - PARTS & REPAIR         |
| A 1 Brake And Tire                 | 2008 Mt Diablo Blvd    | 9259347227   | Rajeski Brake & Tire Inc        |                              |                            |               | Rajeski       | Joseph D               | 47 Tam O'Shaner Rd       | 9258385938    | AUTO - PARTS & REPAIR         |
| Import Specialties                 | 1531 Second Ave B      | 9259309359   | Hoch                            | Ralph A                      | 1801 San Luis Rd           | 9324012       |               |                        |                          |               | AUTO - PARTS & REPAIR         |
| Wheel Works West                   | 1205 Parkside Dr       | 9259457788   | Morgan Tire & Auto              |                              | 2021 Sunnydale Blvd        | 8002694424    |               |                        |                          |               | AUTO - PARTS & REPAIR         |



|                                    |                            |            |                               |                                  |                        |            |            |                |                       |             |                                 |
|------------------------------------|----------------------------|------------|-------------------------------|----------------------------------|------------------------|------------|------------|----------------|-----------------------|-------------|---------------------------------|
| Aamco                              | 1405 Autocenter Dr         | 9259451088 |                               | Tri Valley Complete Car Care Inc | 1405 Auto Center Dr    |            | Tinder     | Derek          | 748 Charlton Dr       | 9259307764  | AUTO REPAIRS                    |
| Walnut Creek Shell                 | 1790 Ygnacio Valley Blvd   | 9258554990 |                               | Danville Petroleum Inc           |                        |            | Watty      | Steve          | 105 Chadbourne Dr     | 9258554990  | AUTO REPAIRS                    |
| German Automotive West             | 634 Shadowhawk Way         | 7073733991 | German Automotive West        |                                  | 634 Shadowhawk Way     |            | Klimenko   | Witold P       | 634 Shadowhawk Way    | 7073733991  | AUTO REPAIRS                    |
| Walnut Creek Autoworks             | 2040 N Main St 25          | 9259321447 | Musante                       | Damian                           | 191 El Camino Corto    | 9259345168 |            |                |                       |             | AUTO REPAIRS                    |
| Walnut Creek Import Auto Care      | 690 Ygnacio Valley Rd      | 9259322787 | Yang                          | Sam                              | 2850 Coolidge Ave      | 5102612068 | Yang       | Wei Shen & Sam | 690 Ygnacio Valley Rd | 9259322787  | AUTO REPAIRS                    |
| Walnut Creek Auto Care             | 1611 Newell Ave            | 9259390555 | Atayolu                       | Engin B                          | 1814 Las Ramblas Dr    | 9256724779 |            |                |                       |             | AUTO REPAIRS                    |
| California Auto Repair             | 1611 Newell Ave B          | 9259395555 | Moallem                       | Mehrdad                          | 400 Greendale Way 2    |            |            |                |                       |             | AUTO REPAIRS                    |
| Mercedes Benz Of Walnut Creek      | 1360 Pine St               | 9259371655 |                               | Sonic Walnut Creek M Inc         | 1301 Parkside Dr       | 9259371655 | Smith      | Ollen B        | 2259 Sharon Lane      | 7045662400  | AUTO REPAIRS                    |
| Tran-Pro Of Walnut Creek           | 1504 3rd Ave               | 9259390321 | Tran-Pro Of Walnut Creek      |                                  | 1504 3rd Ave           |            | Gingerelli | Steve J        | 3256 Eccleston Ave    | 9259331228  | AUTO REPAIRS                    |
| A Discount Smog Check E            | 1813 Mt Diablo Blvd C      | 9255943898 | Lopez                         | Melissa                          | 6253 Dougherty Rd 7203 | 9255601438 |            |                |                       |             | AUTO REPAIRS                    |
| All Service Automotive             | 1448 Mazda Dr              | 9259529775 | Crawford                      | John                             | 914 Dartmouth Way      | 9259529775 |            |                |                       |             | AUTO REPAIRS                    |
| Jiffy Lube 2335                    | 2190 Broadway              | 9259385823 |                               | M C L L C                        | 2190 Broadway          |            | Fanticola  | Marc           | 949 S Coast Dr 420    | 7.14444E+12 | AUTO REPAIRS                    |
| Sees Candies, Inc                  | 1268 Broadway Plaza        | 9259348922 | Sees Candies, Inc             |                                  | 1268 Broadway Plz      | 9259348922 | Kinstler   | Brad           | 210 El Camino Real 44 |             | BAKERY, ICE CREAM, CANDIES, DAI |
| All In Good Taste                  | 1574 Palos Verdes Mall     | 9259450580 | Janik                         | Eva                              | 700 Savannah Cir       | 9324737    |            |                |                       |             | BAKERY, ICE CREAM, CANDIES, DAI |
| A Sweet Affair                     | 1815 Ygnacio Valley Rd F   | 9259441910 | Babcock                       | Terry                            | 24 Ray Ct              | 9259394899 |            |                |                       |             | BAKERY, ICE CREAM, CANDIES, DAI |
| Boudin Bakery                      | 67 Broadway Ln 412         | 9259354375 | Bakeries                      | Andre Boudin                     | 221 Main St 1230       | 4152871700 | Wolfgram   | David          | 221 Main St Ste 1230  | 4152871704  | BAKERY, ICE CREAM, CANDIES, DAI |
| Yogurt Park Of Broadway Plaza      | 80 Broadway Ln             | 9259445013 | Yogurt Park, Inc.             |                                  |                        |            | Piscovich  | Martin C       | 1626 Via Romero Rd    | 9256923253  | BAKERY, ICE CREAM, CANDIES, DAI |
| Auntie Annes Pretzels              | 1288 Broadway Plaza        | 9259460655 | Betmar Enterprises Inc        |                                  |                        | 9259460655 | Pottruck   | Betsy          | 15 Saratoga Ct        | 8207388     | BAKERY, ICE CREAM, CANDIES, DAI |
| Cafe Leonidas                      | 1397 N Main St             | 9259326666 | Pacific Coast Chocolates, Inc |                                  |                        |            | Kroothoep  | Lori           | 12 San Raphael Ct     | 9259326666  | BAKERY, ICE CREAM, CANDIES, DAI |
| Yogurt Castle                      | 1499 N California Blvd     | 9259431724 | Lee                           | Tai Joon                         | 1781 Tice Valley Blvd  | 9259307535 |            |                |                       |             | BAKERY, ICE CREAM, CANDIES, DAI |
| Walnut Creek Baking Company        | 1686 Locust St             | 9259889222 | Flour Power, L L C            |                                  |                        |            | Vickers    | Denise         | 172 Beverly Dr        | 9256877085  | BAKERY, ICE CREAM, CANDIES, DAI |
| Allstar Donuts                     | 2054 Treat Blvd A          | 9252566478 | Kenneth Le                    | Chien Mok &                      | 1406 20th Ave          |            | Le         | Kenneth        | 1500 Market St        | 4152529888  | BAKERY, ICE CREAM, CANDIES, DAI |
| Yogurt Station                     | 2913 Ygnacio Valley Rd     | 9259729111 | Yogurt Station                |                                  | 2913 Ygnacio Valley Rd | 9259729111 | Meyer      | Paige          | 3495 Freeman Rd       | 9257886129  | BAKERY, ICE CREAM, CANDIES, DAI |
| Cafe Leonidas                      | 1397 N Main St             | 9259326666 |                               | Sequoia Chocolate Co             | 1397 N Main St         |            | Morgan     | Scott          | 110 Caminar Way       | 9252809075  | BAKERY, ICE CREAM, CANDIES, DAI |
| Dans Bar                           | 1524 Civic Dr              | 9259321331 | Tang                          | Huann Ching                      | 1095 Bancroft Ct       | 9357869    | Tang       | Wen Ching      |                       |             | BARS, NIGHT CLUB, COCKTAI       |
| Twelve Twenty Inc                  | 1220 Pine St               | 9259384550 | Twelve Twenty Inc             |                                  |                        |            | Crovo      | Steven         | 1551 O'hara Ct        | 9259394300  | BARS, NIGHT CLUB, COCKTAI       |
| Masses Billards Sports Bar & Grill | 2721 N Main St             | 9252567665 | Paden                         | Maury                            | 15 Halten Ct           | 6861396    | Paden      | Christine      | 15 Halten Ct          |             | BARS, NIGHT CLUB, COCKTAI       |
| Arties Countrywood Lounge          | 2068 Treat Blvd B          | 9259345662 | Barbour                       | Mike                             | 2834 Rockridge Dr      | 9252299239 |            |                |                       |             | BARS, NIGHT CLUB, COCKTAI       |
| O Kearney Fun House                | 1251 Arroyo Way            | 9259472063 | O' Kearney Fun House Inc      |                                  |                        |            | Epstein    | Beverly Ann    | 1760 Sahler           | 9256870155  | BARS, NIGHT CLUB, COCKTAI       |
| Spoontonic Lounge                  | 2580 N Main St A           | 9259771888 | Mo Fun Sun Enterprises, L L C |                                  |                        |            | Sun        | Jeffrey M      | 3514 Wren Ave         |             | BARS, NIGHT CLUB, COCKTAI       |
| Casa Belicoso Inc                  | 2540 N Main St             | 9259799330 | Casa Belicoso Inc             |                                  | 244 N Augustine Dr     |            | Cherep     | Robert R       | 244 Augustine Dr      | 9254086566  | BARS, NIGHT CLUB, COCKTAI       |
| Wig Works                          | 1387 N Broadway            | 9259335852 | Hauselt                       | Patricia                         | 12 Deodora Way         | 9259441343 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Val & Co Hair Salon                | 2341 Boulevard Cir         | 9259399030 | Schoemig                      | Karl H                           | 67 St Timothy Ct       | 9258371197 | Schoemig   | Val            | 67 St Timothy Ct      |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Dauids Hairporte                   | 2054 Treat Blvd C          | 9259357711 | Thomas                        | David                            | 7327 Snake Rd          | 3390840    |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Hair Cuttery                       | 1511 Cypress St            | 9259328213 | Archuletta                    | Henry                            | 62 Mesa Vista Ct       | 9253271313 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Marci                              | 1200 Mt Diablo Blvd        | 9259323456 | Varellas                      | Marcy                            | 412 Brandywine Ln      | 9256760617 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Images Hair Design                 | 1430 Arroyo Way K          | 9259471570 | Wieser                        | Larry                            | 4455 Walnut Blvd       | 9259389570 | Wieser     | Karen Corbett  | 4455 Walnut Blvd      |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Supercuts #9903                    | 1434 N Main St             | 9259354780 | Supercuts Corp Shops Inc      |                                  | 7201 Metro Blvd        | 9529477777 | Kartarik   | Mark           |                       | 9259477777  | BEAUTY SALON,BARBER SHOP,WIG    |
| City Girls Nails                   | 1440 N Main St C & D       | 9252560118 | Giang                         | Quyen                            | 8248 Skyline Cir       | 5106324520 | Giang      | Chan Lap       | 8248 Skyline Cir      | 5106324520  | BEAUTY SALON,BARBER SHOP,WIG    |
| Styles                             | 1401 N Broadway 120        | 9259352232 | T Pepin                       | L & J Sprenger &                 | 1442 Parkhaven Dr      | 9256895212 | Sprenger   | Lupe           | 1442 Parkhaven Dr     |             | BEAUTY SALON,BARBER SHOP,WIG    |
| La Moda                            | 1372 N Main St 107         | 9259326866 | Vasilescu                     | Maria R                          | 2048 Sierra Rd 7       | 9259336952 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Nail Today T M                     | 1372 N Main St 104         | 9259889400 | Tran                          | Harry Hai                        | 2341 Lavender Dr       | 9259456773 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Salon Textures                     | 1343 Locust St 209         | 9259437099 | Gulledge                      | Richard                          | 4689 Matterhorn Way    | 9257787799 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Marias Beauty Salon                | 1570 Palos Verdes Mall     | 9259341964 | Kadir                         | Maria Z                          | 1032 Pebble Beach      | 9256721433 | Kadir      | Azmarai        |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| V I P Hair & Wigs                  | 1630 Locust St             | 9259469447 | Shaker                        | M. Katebi Kashi & S. A.          | 26 Saxton Ct           | 9259392378 | Shakeri    | Shahrokh A     | 26 Saxton Ct          | 9259392378  | BEAUTY SALON,BARBER SHOP,WIG    |
| John II                            | 1343 Locust St 210         | 9259060336 | Anderson                      | John D                           | 41 Heritage Ct         | 9252863580 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Supercuts #9305                    | 2895 Ygnacio Valley Rd     | 9256934700 | Supercuts Corp Shops Inc      |                                  | 7201 Metro Blvd        | 9529477777 | Kartarik   | Mark           | 7201 Metro Blvd       | 9529477777  | BEAUTY SALON,BARBER SHOP,WIG    |
| Posh Studio                        | 1430 Arroyo Way L          | 9259334330 | Cazet                         | Julee                            | 225 Pleasant View Dr   | 9259352976 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| The Grateful Head                  | 1389 N Main St A           | 9259420828 | Pao                           | Joe                              | 10352 Scenic Cir       | 4082559378 | Pao        | Frances        | 10352 Scenic Cir      | 4083143539  | BEAUTY SALON,BARBER SHOP,WIG    |
| Cotyledon                          | 1412 N Main St             | 9259339340 | Dadafarin                     | Afy                              | 1717 Almond Ave        | 9259339340 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Impact Hair Salon                  | 1330 N Broadway G          | 9259437521 | Malon                         | Mary T Maloney&colleen N         | 204 2nd St             | 7077479093 | Maloney    | Colleen N      | 280 E 2nd St          | 7077476608  | BEAUTY SALON,BARBER SHOP,WIG    |
| Yeddis Styles                      | 1440 N Main St A           | 9259333004 | Pintar                        | Jadranka                         | 71B Massolo Dr         | 9259355310 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Maries Beauty Salon                | 1806 Tice Valley Blvd      | 9259353588 | Tavares                       | Marie                            | 3895 Village Rd        | 5108254234 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Dimaggios Barber Shop              | 1379 N Main St             | 9259344516 | Dimaggio                      | Sal                              | 1698 Kasba St          | 5106825272 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Waterford Beauty Salon             | 1860 Tice Creek Dr 6       | 9259338130 | West                          | Susan L                          | 348 Blackleaf          | 9254328304 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Pranees Family Salon               | 1440 N Main St B           | 9252805556 | Sherbondy                     | Pranee                           | 1105 Reiner Ln         | 9259473164 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Sixteen Eighty Eight A Hair Studio | 1688 Locust St             | 9259351688 | Skinner                       | Kandace Karcher & Lisa           | 37 Clement St          | 4158311194 | Skinner    | Lisa           | 1299 Rudgear Rd       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Lelas Nails                        | 2064 Treat Blvd            | 9259345157 | Ninkovic                      | Ljiljana                         | 1025 Esther Dr         | 9259447004 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Suzannes                           | 1200 Mt Diablo Blvd        | 9259306646 | Brien                         | Suzanne O                        | 945 Camelback Rd       | 9257984623 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| John De Haven Hair Design          | 1341 N Main St F           | 9252003500 | De Haven                      | John                             | 1800 Alma Ave 109      |            | Haven      | Sara L De      | 1700 Botelho Dr 428   | 9259357373  | BEAUTY SALON,BARBER SHOP,WIG    |
| Kensington Beauty Salon            | 1580 Geary Rd              | 9259431906 | Halvorson                     | Sharon                           | 3320 Tabora Dr         | 9257549547 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Rapunzel's                         | 1226 Rossmoor Pkwy         | 9259755000 | Jellema                       | Kim T                            | 4851 Cushendall Way    | 5102370848 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Delux Cuts & Nails                 | 1516 S Main St             | 9259261070 | Gunnerson                     | Thao T                           | 3475 Teton Pl          | 9254292304 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Vesi Hair Design                   | 1626 Locust St             | 9256917417 | Popov                         | Vesselin                         | 1119 Maggie Ln         | 9256917417 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Amplify Hair Salon And Supplies    | 1343 N Main St             | 9259344310 | Batt                          | Alan                             | 85 Barbara Rd          | 9253481100 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Mika Specialty Salon Inc.          | 1325 Locust St             | 9259396452 | Finsand                       | Kalin Lael                       | 1770 San Miguel Dr 6   | 9259386452 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Turquoise Hair Makeup              | 1620 Locust St             | 9259524442 | Shewan                        | Mahwash                          | 3341 Fontana Ct 3341   | 9253601515 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Bangs                              | 1434 N Main St B           | 9252809355 | Reilly                        | Shannon                          | 211 Swan Ct            | 9256488325 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Minoo's Aesthetic Institute        | 1840 San Miguel Dr 101     | 9252568563 | Mazhabi                       | Minoo                            | 300 N Civic Dr 310     | 9256396616 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| In Style Nails                     | 1341 N Main St G           | 9259474327 | Tran                          | Steven                           | 2936 14th St           | 5102335852 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Tice Valley Hair & Nail Salon      | 1954 Tice Valley Blvd      | 9259398111 | Lucina                        | Hortensia, Maria Magana          | 4260 Clayton Rd 53     | 9256914288 | Magana     | Hortensia      | 4260 Clayton Rd 53    |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Mizon Skin In Balance              | 1656 N California Blvd 204 | 9253237703 | Mostafavi                     | Zahra                            | 3170 Oak Rd 204        | 9259470171 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |
| Tammy's Salon                      | 1998 First Ave             | 9259475589 | Le                            | Tam To                           | 1860 Third Ave         | 9259456409 |            |                |                       |             | BEAUTY SALON,BARBER SHOP,WIG    |

|  |                          |            |  |                           |                          |             |                 |                |                        |             |                                    |
|--|--------------------------|------------|--|---------------------------|--------------------------|-------------|-----------------|----------------|------------------------|-------------|------------------------------------|
| Lucky Family Hair Center                   | 2928 N Main St           | 9259336362 | Kim  | Ok Soon                   | 91 Santa Barbara Rd 4    | 9259340158  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Raymond Marc Salon                         | 1310 Mt Diablo Blvd      | 9259472800 | Salon                                      | Raymond Marc              |                          |             | Reyna           | Ray            | 875 Redwood Dr         | 9256482700  | BEAUTY SALON, BARBER SHOP, WIG     |
| From Head To Toe Salon                     | 1417 Cypress St          | 9259338606 | Tonti                                      | Lisa                      | 975 Bancroft Rd 201      | 9259431725  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Great Cuts & Beauty Supply                 | 2236 Oak Grove Rd B      | 9259335656 | Thai Tran                                  | Trang Le &                | 2908 Deer Park Dr        | 9259346957  | Tran            | Thai           | 2908 Deer Park Dr      | 9259346957  | BEAUTY SALON, BARBER SHOP, WIG     |
| Style Studio                               | 1430 Arroyo Way C        | 9252609813 | Soltau                                     | Kim                       | 2456 Walnut Blvd         | 9259420432  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| J T's Hair Studio                          | 1339 Pine St A2          | 9259460628 | Tapia                                      | Julia                     | 2142 Janice Dr           | 9256873514  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| The Nail Shop                              | 1320 Locust St           | 9259450340 | Matzke                                     | Melissa                   | 3326 Grand Ave           | 5105170905  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Salon De Silvano                           | 1601 N Main St 104       | 9259470952 | Silvano                                    | Lucy                      | 3031 Steiner St 6        | 4156715271  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Indulge Salon                              | 1432 S Main St           | 9259332220 | Wolozin                                    | Renee                     | 168 Shadowhill Cir       | 9257084884  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Michaels Hair Works                        | 1809 Ygnacio Valley Rd   | 9259323205 | Hernan                                     | John Hernan & Gloria      | 4505 Sannon Dale Dr      | 9257062067  | Hernan          | Gloria         | 4505 Sannon Dale Dr    |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Collage                                    | 1770 Bonanza St          | 9259308858 | Loeffler                                   | Irene                     | 1538 Brooks St           | 9259321517  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Suburbia Hair Studio                       | 1655 N Main St 104       | 9259394782 | Cacacho                                    | V. Elizaga & J.           |                          |             | Elizaga         | Victor J       | 100 Masters Ct 1       | 9258763218  | BEAUTY SALON, BARBER SHOP, WIG     |
| Walnut Creek Sports Barber Shop            | 1555A Palos Verdes Mall  | 9252977185 | Angel-Vella                                | Susana                    | 1418 Jeff Ct             | 9252977185  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Salon Belle Jour                           | 1528 N Main St 101       | 9259353031 | Myers                                      | Cheryl                    | 645 La Vista Rd          | 9252564469  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Clark Russell Salon                        | 1829 Mt. Diablo Blvd A   | 9259448814 | Berzoza                                    | Russell                   | 1829A Mt. Diablo Blvd    | 7076781178  | Clark           | John W         | 2120 Moore Dr          | 7076781178  | BEAUTY SALON, BARBER SHOP, WIG     |
| Beauty Source                              | 2252 Oak Grove Rd        | 9259307100 | Kim Joanne Jong                            |                           | 2252 Oak Grove Rd        | 5102928115  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Bollinger Nail Salon                       | 1661 Mt Diablo Blvd      | 9259382500 | Bollinger Nail Spa Inc                     |                           |                          |             | Nguyen          | Minh           | 2570 Derby Dr          | 9258409700  | BEAUTY SALON, BARBER SHOP, WIG     |
| Innersense Salon                           | 1625 N Broadway          | 9259460476 | Starkman                                   | Joanne                    | 1324 Yosemite Cir        | 9256722779  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Naz Hair Studio & Skincare                 | 1434 N Main St C         | 9258121434 | Mahnaz Shahverdy                           | Tara Talebzadeh &         | 60 Normandy Ln           | 9258121434  | Shaverdy        | Mahnaz         | 60 Normandy Ln         |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Great Clips                                | 1833 Ygnacio Valley Rd   | 9252100613 |  | Scrous Inc                | 21555 Foothill Blvd      | 5108818428  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Ashley Rose Salon                          | 1339 Pine St             | 9259473159 | Smith                                      | Ashley                    | 814 Mann Rd              |             |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Walnut Creek Tanning                       | 1839 Ygnacio Valley Rd A | 9259441654 | Serbul                                     | Svetlana                  | 1600 Carmel Dr 23        | 9259359164  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Walnut Creek Nails And Tan                 | 2891 Ygnacio Valley Rd   | 9259445854 | Le Duong                                   | Bep Thi Duong &           | 225 Havenwood Cir        | 9252611602  | Duong           | Le             | 32298 Crest Ln         | 5104710498  | BEAUTY SALON, BARBER SHOP, WIG     |
| Gina Khan Salon Inc                        | 1255 S Main St 203       | 8779897704 | Gina Khan Salon Inc                        |                           |                          | 9.25878E+12 | Khan            | Gina           | 5 Valley View Ln       | 9252586800  | BEAUTY SALON, BARBER SHOP, WIG     |
| Glamours Salon Care                        | 2989 N Main St           | 9252879785 | Le   | Danh                      | 110 Loch Lomond Dr 5     | 5106914182  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Olympic Nails                              | 1651 Botelho Dr 107      | 9259307878 |  | Ly Luu Inc                | 7961 Serena Ct           | 9258332652  | Vu              | Thien          | 1055 Monfredo Dr       | 9254277764  | BEAUTY SALON, BARBER SHOP, WIG     |
| Absolute Salon                             | 1532 Bonanza St          | 9259355711 | Nguyen                                     | Long Nguyen & Dustin      | 1532 Bonanza St          |             | Nguyen          | Long T         | 1166 Rising Glen Rd    | 5107246743  | BEAUTY SALON, BARBER SHOP, WIG     |
| T J Nail Spa                               | 2232 Oak Grove Rd        | 9259335858 | Trang Le                                   | Thai Tran &               | 2908 Deerpark Dr         | 9259346957  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| A Mans World Barber Shop                   | 1815 Mt Diablo Blvd A    | 9259388440 | Pizzagioni                                 | Darrell A                 | 5988 Wallace Dr          | 9256723331  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Salon Bella                                | 1504 Sunnyvale Ave       | 9252870731 | John Esetline II                           | Isabella Colla &          | 5290 Hiddencrest Ct      | 9256767942  | Esetline II     | John E         | 4080 Burbank Dr        | 9254290281  | BEAUTY SALON, BARBER SHOP, WIG     |
| Galaxy Nail Spa                            | 1671 N California Blvd   | 9259381818 | Galaxy Nail Spa                            |                           | 1671 N California Blvd   | 9259381818  | Ngoc Le         | Minh           | 972 Olive Glen Ct      | 9255869081  | BEAUTY SALON, BARBER SHOP, WIG     |
| Synchronicity Salon                        | 1339 Pine St B           | 9259391310 | Nassab                                     | Renza                     | 73 Haskins Ranch Cir     | 7023264494  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Dipietro Todd Salon                        | 1919 Mt Diablo Blvd      | 9259381919 | Ponicsan                                   | Andrew Todd & Dylan       | 881 Lorell Ave           | 4159028633  | Ponicsan        | Dylan          | 1001 Pine St 105       | 4157935283  | BEAUTY SALON, BARBER SHOP, WIG     |
| Up Stairs Hairsalon                        | 1327 N Main St 111       | 9253236445 | Chavdarov                                  | Atanas Y                  | 1450 Creekside Dr 23     | 9253236445  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Mila's Hair Salon                          | 1228 Rossmoor Pkwy       | 9257830138 | Wolf                                       | Milagros D                | 1601 Yellowstone Dr      |             | Wolf            | Thomas W       | 1601 Yellowstone Dr    |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Russell Allen Salon                        | 2363 Boulevard Cir 24    | 9259384611 | Mitchell                                   | Suzette De Winter & Jaime | 1031 W Holly Dr          | 9255881774  | Mitchell        | Jaime          | 16 Holcomb Ct          | 9253306311  | BEAUTY SALON, BARBER SHOP, WIG     |
| Elite Nails & Spa                          | 1863 Ygnacio Valley Rd   | 9259306784 | Van Le                                     | The                       | 2366 18th St             | 5106857497  |                 |                |                        |             | BEAUTY SALON, BARBER SHOP, WIG     |
| Continuing Cosmetology Academy             | 1639 N California Blvd   | 9256831888 | Continuing Cosmetology                     |                           | 1639 N California Blvd   |             | Martin Wierdsma | Troi           | 931 Redwood Dr         | 9256831888  | BEAUTY SALON, BARBER SHOP, WIG     |
| General Plumbing Supply Co                 | 1530 San Luis Rd         | 9259394622 | Rich Plumbing Supply Co                    |                           |                          |             | Amaro           | Richard        | 3143 Withers Ave       | 9259354710  | BUILDING SUPPLIES                  |
| Piedmont Lumber & Mill Inc                 | 2860 N Main St           | 9259358400 | Piedmont Lumber & Mill Co                  |                           |                          |             | Jr              | William C Myer | 395 Taylor Blvd 225    | 9256748770  | BUILDING SUPPLIES                  |
| Build Tek                                  | 1528 Second Ave          | 9259376422 | Build Tek Inc                              |                           |                          |             | Reich           | Jill           | 15 Ellery Ct           | 9259326061  | BUILDING SUPPLIES                  |
| Spring Tite                                | 2914 Saklan Indian Dr    | 9259324934 | Matthews                                   | Frances W                 | 2914 Saklan Indian Dr    | 9324934     |                 |                |                        |             | BUILDING SUPPLIES                  |
| Central Concrete Supply Co Inc             | 2770 N Main St           | 4082936272 | Central Concrete Supply Co I               |                           |                          |             | Albanese        | William T      |                        |             | BUILDING SUPPLIES                  |
| Concrete Coatings East Bay L L C           | 141 Ygnacio Ct           | 9252101142 | Concrete Coatings East Bay L L             |                           | 141 Ygnacio Ct           | 9254083846  | Ericks          | Greg           | 2290 La Mar            | 9254083846  | BUILDING SUPPLIES                  |
| Automaster Steam Car Wash & Detailin       | 2801 San Pablo Ave       | 5108930350 | Chun You                                   | Chi                       | 1089 26th St 123         |             |                 |                |                        |             | CAR WASH                           |
| Pronto Wash                                | 1275 Broadway Plz        | 5109097459 | Scott                                      | Richard                   | 26615 Call Ave           | 5109097459  |                 |                |                        |             | CAR WASH                           |
| Geronimos Professional Auto Detailing      | 1300 Pine St             | 9253607495 | Gloria Garcia                              | Geronimo De Carmen &      | 148 Sierra Dr 8          | 9253607495  | Garcia          | Gloria         | 148 Sierra Dr 8        |             | CAR WASH                           |
| Imagination Celebrations                   | 1077 Bellamy Ct          | 9254577930 | Mica & Jason Clements                      |                           | 1077 Bellamy Ct          |             | Clements        | Mica           | 1077 Bellamy Ct        | 9254577930  | CATERING, DJ'S, PARTY/WEDDING F    |
| Goodfella Djs                              | 1671 Alvarado Ave        | 9259434993 | Emeldi                                     | Marc                      | 1671 Alvarado Ave        | 9259434993  |                 |                |                        |             | CATERING, DJ'S, PARTY/WEDDING F    |
| With Style Event Planning                  | 150 Sharene Ln #209      | 9252623609 | Dancer                                     | Leah                      | 150 Sharene Ln #209      | 9252623609  |                 |                |                        |             | CATERING, DJ'S, PARTY/WEDDING F    |
| Chef Danes                                 | 2879 Ygnacio Valley Rd   | 9259392433 | East Bay Culinary Solutions L L            |                           | 239 Charter Oak Cir      | 9252091509  | Peterson        | Cindy          | 239 Charter Oak Cir    | 9259457240  | CATERING, DJ'S, PARTY/WEDDING F    |
| Kid Time Inc                               | 1547 Geary Rd            | 9259306550 | Kid Time Inc                               |                           |                          |             | Wilson          | Stephen        | 303 El Alamo           | 9257438594  | Child Day Care Center - Commercial |
| Walnut Acres Day Care Cntr Inc             | 450 Wiget Ln             | 9259320507 | Cntr I                                     | Walnut Acres Day Care     |                          |             | Noga            | Elizabeth B    | 278 El Divisadero Ave  | 9259355065  | Child Day Care Center - Commercial |
| Kindercare Learning Centers 070347         | 2521 Walnut Blvd         | 9259353276 |  | Knowledge Learning Corp   | 650 NE Holladay 1400     | 5038721300  | Yalows          | Elanna         | 650 NE Holladay 1400   | 5038721300  | Child Day Care Center - Commercial |
| Love And Care Learning Center              | 1985 Geary Rd            | 9259442880 | D & S Learning Center, Inc.                |                           |                          |             | Darabi          | Mohammad       | 1904 Playa St          | 6506380204  | Child Day Care Center - Commercial |
| My School Preschool                        | 535 Walnut Ave           | 9259471399 | O' Leary                                   | Karen                     | 24 Eastbrook Ct          | 9256727457  |                 |                |                        |             | Child Day Care Center - Commercial |
| The Buena Vista Club                       | 2372 Buena Vista Ave     | 9259300470 | The Buena Vista Childrens Cent             |                           |                          |             | Short           | Pearl Lee      | 481 Walnut Ave         | 9259547399  | Child Day Care Center - Commercial |
| Valle Verde Childrens Center               | 3275 Peachwillow Ln      | 9259445255 | Center                                     | Valle Verde Childrens     |                          |             | Muller          | Christine M    | 30 Mt Emory Ct         | 9259445255  | Child Day Care Center - Commercial |
| New World C D C Walnut Creek               | 1919 Geary Rd            | 9259391688 | L  | New World Learning Center |                          |             | Chang           | Lien - Hsin    | 20398 Via Napoli       | 4082574328  | Child Day Care Center - Commercial |
| Garden Gate Montessori School              | 63 Sandy Ln              | 9259437484 | Glan                                       | Mimi                      | 63 Sandy Ln              | 9259377446  |                 |                |                        |             | Child Day Care Center - Commercial |
| Saybrook Learning Center                   | 1355 Walden Rd           | 9259378211 | Magical Zone Corp                          |                           | 1355 Walden Rd           |             | Yang            | Chun C         | 8581 Wisteria Dr       | 5106596302  | Child Day Care Center - Commercial |
| The Creek                                  | 2775 Cedro Ln            | 9259343324 | The Creek                                  |                           | 2775 Cedro Ln            |             | Carella         | Tricia         | 2312 Cascade Dr        | 9259342633  | Child Day Care Center - Commercial |
| Wee Care Campus                            | 2210 Oak Grove Rd        | 9252101091 |  | Today Care Childrens      |                          | 9252101091  | Simpson         | Judy           | 12884 Tammy Kay Dr     | 3148490207  | Child Day Care Center - Commercial |
| Bancroft Day Care Center                   | 2200 Parish Dr           | 9254628670 |  | Dianne Adair Day Care     | 4733 Chabot Dr 206       | 9254628670  | Carbine         | Brian          | 5440 Blackbird Dr      | 9255809704  | Child Day Care Center - Commercial |
| Old Firehouse School                       | 55 Eckley Ln             | 9259341507 |  | Aristoddle Inc            | 984 Moraga Rd            | 9252844321  | Stewart         | Dorothy        | 292 Rheem Blvd         | 9253764229  | Child Day Care Center - Commercial |
| Walnut Creek Presbyterian Church Preschool | 1801 Lacassie Ave        | 9259351669 | Walnut Creek Presbyterian Church Preschool |                           | 1801 Lacassie Ave        | 9.25935E+12 | Garrett         | Suzanne        | 167 Oakvale Rd         | 9252807667  | Child Day Care Center - Commercial |
| Grace Cooperative Preschool                | 2100 Tice Valley Blvd    | 9259352100 |  | Grace Presbyterian Church | 2100 Tice Valley Blvd    | 9259352100  | Pierce          | Richard        | 839 Terra California 4 | 9259338654  | Child Day Care Center - Commercial |
| Walnut Heights Kids Club Inc               | 4064 Walnut Blvd         | 9259308458 | Walnut Heights Kids Club Inc               |                           | 4064 Walnut Blvd         |             | Passaglia       | Annette        | 3335 Geneva St         | 9252285264  | Child Day Care Center - Commercial |
| Northcreek Preschool                       | 2303 Ygnacio Valley Rd   | 9252109048 |  | Northcreek Church         | 2253 Ygnacio Valley Rd R | 9252109036  | Kalkman         | Thom           | 486 Florence           | 9252841821  | Child Day Care Center - Commercial |
| Trinity Lutheran Preschool                 | 2317 Buena Vista Ave     | 9259353362 | Trinity Lutheran Preschool                 |                           | 2317 Buena Vista Ave     |             | Schmidt         | Stephanie      |                        | 9.25935E+11 | Child Day Care Center - Commercial |
| Indian Valley Kids Only Club Inc           | 551 Marshall Dr          | 9259437957 | Indian Valley Kids Only Club Inc           |                           | 551 Marshall Dr          | 9259437957  | Marquardt       | Leslie         | 342 Marshall Dr        | 9259437957  | Child Day Care Center - Commercial |
| Contra Costa Christian Schools             | 2721 Larkey Ln           | 9259344964 | Contra Costa Christian Schools             |                           | 2721 Larkey Ln           | 9254583797  | Bergman         | Dan            | 15 Shasta Ln           | 9259309676  | Child Day Care Center - Commercial |

|   |                            |            |                                      |                           |                             |            |                 |                 |                          |            |                                    |
|---|----------------------------|------------|--------------------------------------|---------------------------|-----------------------------|------------|-----------------|-----------------|--------------------------|------------|------------------------------------|
| The Creek                               | 2425 Walnut Blvd           | 9259343324 | The Creek                            |                           | 2312 Cascade Dr             | 9259343324 | Carella         | Tricia          | 2312 Cascade Dr          | 9259342633 | Child Day Care Center - Commercial |
| Circle O Friends Drop In Childcare      | 1450 Central Rd            | 9253258512 | M Munar & I Nashashibi               |                           | 1450 Central Rd             |            | Munar           | May             | 451 Oak Crest Pl         | 9253258512 | Child Day Care Center - Commercial |
| My Spanish Village                      | 1924 Trinity Ave           | 9259529233 |                                      | Gladys                    | 2978 Putnam Blvd            | 9252864382 |                 |                 |                          |            | Child Day Care Center - Commercial |
| Manor Care Health Services Walnut Creek | 1226 Rossmoor Prkwy        | 9259755000 | Manor Care Of Walnut Creek Ca, L L C |                           | 333 N Summit St             | 4192551020 | Schmitt         | Francis J       | 4007 Thistle Hill Ct     | 4192525500 | CONVALESCENT, REST HOMES           |
| Manor Care Health Services Tice Valley  | 1975 Tice Valley Blvd      | 9259060200 | Manor Care Tice Valley Ca, L L C     |                           | 333 N Summit St             | 4192551020 | Schmitt         | Francis J       | 4007 Thistle Hill Ct     | 4192525500 | CONVALESCENT, REST HOMES           |
| Kentucky Fried Chicken                  | 1275 S California Blvd     | 9259353011 | Harman Walnut Creek Inc              |                           |                             |            | Harman          | L W             | 199 First St Ste 212     | 9415681    | EATING PLACE                       |
| Jack In The Box No 417                  | 2295 N Main St             | 9259349872 | Jack In The Box, Inc.                |                           |                             |            | Lang            | Linda           | 9330 Balboa Ave          |            | EATING PLACE                       |
| Cruchons Restaurant                     | 2599 N Main St             | 9259370682 | Kowssari                             | Nasser                    | 411 C St                    | 2292081    | Kowssari        | Hassan          | 448 Vine Hill Way        | 9253709681 | EATING PLACE                       |
| Wendys Old Fashioned Hamburger          | 2955 N Main St             | 9259377269 | Eastbay Equities Inc                 |                           | 399 Taylor Blvd Suite 103   | 9256862911 | Casto           | William G       | 49410 Mc Kenzie Hwy      |            | EATING PLACE                       |
| The Cheese Steak Shop, Inc              | 1626 Cypress St            | 9259347017 | Cheese Steak Shop Inc                |                           |                             |            | Layton          | Keith           | 3824 Hidden Spring       | 5102229335 | EATING PLACE                       |
| The Chefs Touch                         | 1293 Parkside Dr           | 9259461398 | Culinary Design & Mgmt Inc           |                           |                             | 9259461398 | Orgain          | Colleen         |                          | 9259461398 | EATING PLACE                       |
| Sunrise Bistro                          | 1559 Botelho Dr            | 9259300122 | Joroda Inc                           |                           |                             |            | Gershen         | Cindy           | 2073 Rockspring          | 9259321028 | EATING PLACE                       |
| Locust Street Deli                      | 1552 Locust St             | 9259456669 | Park                                 | Moon                      | 1683 Clark Ln               | 9256822514 | Park            | Duk H           |                          |            | EATING PLACE                       |
| Burger King 6579                        | 2855 N Main St             | 9256717970 | Scarborough                          | William                   | 508 Blackhawk Club Dr       | 9258668424 | Scarborough     | Patricia        | 508 Blackhawk Dr         |            | EATING PLACE                       |
| McDonalds Hamburgers Of W C             | 1380 N California Blvd     | 9252770563 | Mac D Walnut Creek Inc               |                           |                             |            | Goldblatt       | Howard          | 3312 Blackhawk Meadow Dr | 7365155    | EATING PLACE                       |
| Original Hot Dog Place                  | 1420 Lincoln Ave           | 9252567302 | Sherman                              | Richard                   | 368 Ballindine Dr           | 7074531288 | Sherman         | Patricia        |                          |            | EATING PLACE                       |
| Hubcaps Diner Inc                       | 1548 Bonanza St            | 9259456960 | Hubcaps Diner Inc                    |                           |                             |            | Gaben           | Mustafa         | 1717 Almond Ave          |            | EATING PLACE                       |
| Peets Coffee & Tea                      | 1835 Ygnacio Valley Rd     | 9259339596 | Peets Coffee & Tea Inc               |                           |                             |            |                 |                 |                          |            | EATING PLACE                       |
| Cafe Panini                             | 1333 N California Blvd 180 | 9259332792 | Khalil                               | Norma                     | 533 Banyan Cir              | 9259321374 | Khalil          | Charlie         | 533 Banyan Cir           | 9259321374 | EATING PLACE                       |
| Taco Bell 5725                          | 2849 Ygnacio Valley Rd     | 9259435094 | Dolan Foster Enterprises L L C       |                           |                             |            | Low             | Richard         | 444 Live Oak Dr          | 5107504861 | EATING PLACE                       |
| The Village Cupboard Delicatessen       | 1842 Tice Valley Blvd      | 9259340542 | Yang                                 | James                     | 4534 Elkhorn Way            |            | Yang            | Choong Mi       | 4534 Elkhorn Way         | 9254514370 | EATING PLACE                       |
| Plaza Deli                              | 2175 N California Blvd 204 | 9259322435 | Kim                                  | Kyong Ok                  | 201 Ryan Drive 113          | 9253635645 |                 |                 |                          |            | EATING PLACE                       |
| Deli Delight                            | 325 N Wiget Ln 100         | 9259308711 | Chow                                 | Victor                    | 351 Menlo Ct                | 9259355388 | Chow            | Mian Mian       | 351 Menlo Ct             |            | EATING PLACE                       |
| Starbucks Coffee 581                    | 1146 Broadway Plaza        | 2063188705 | Starbucks Corp                       |                           |                             |            | Schultz         | Howard          | 2401 Utah Ave S          | 2064471575 | EATING PLACE                       |
| High Tech Burrito                       | 1815 Ygnacio Valley B      | 7075855823 | High Tech Burrito Corp               |                           | 607 Martin Ave 200          |            | Maples          | Greg            | 701 Willowood Way        | 7078360886 | EATING PLACE                       |
| Caffe La Scala                          | 1655 N Main St             | 9259357779 | Gavric                               | Dragan                    | 29 Cedarbrook Ct            | 9252809063 |                 |                 |                          |            | EATING PLACE                       |
| Buttercup Grill                         | 660 Ygnacio Valley Rd      | 9259322763 | Buttercup Grill Inc                  |                           |                             |            | Shahvar         | Deborah         | 3702 Waterford Ln        | 9259450213 | EATING PLACE                       |
| Starbucks Coffee 5259                   | 716 Bancroft Rd            | 2063188705 | Starbucks Corporation                |                           |                             |            | Schultz         | Howard          | 2203 Airport Way S       | 2064471575 | EATING PLACE                       |
| Peets Coffee & Tea                      | 1343 Locust St             | 9259339580 | Peets Coffee & Tea, Inc              |                           |                             |            | Baldwin         | Gerald          | 461 2nd St T6            | 4155438395 | EATING PLACE                       |
| Genova Delicatessen                     | 2064 Treat Blvd C-D        | 9259381590 | In                                   | Johns Genova Delicatessen |                             |            | De Vincenzi Jr  | John            | 45 Wild Oak Ct           |            | EATING PLACE                       |
| Noahs New York Bagels #2169             | 730 Bancroft Rd C          | 9252568284 | Einstein And Noah Corp               |                           |                             | 3035688000 |                 |                 |                          |            | EATING PLACE                       |
| Dominos Pizza                           | 2521 N Main St             | 9256914082 | Island Pizza Inc                     |                           |                             |            | Brumleve        | Dan             | 1224 Oak Knoll Dr        | 9256914077 | EATING PLACE                       |
| Babushka Russian Deli & Cafe Inc        | 1475 Newell Ave            | 9252100779 | Cafe                                 | Babushka Russian Deli &   |                             |            | Malikov         | Leo             | 1441 Dupre Ct            | 9252100779 | EATING PLACE                       |
| Shanghai Gourmet, L L C                 | 1291 Parkside Dr           | 9256852018 | Shanghai Gourmet, L L C              |                           |                             |            | Shen            | Xu Liang        | 1657 Liana Ln            | 9256852018 | EATING PLACE                       |
| Marys Pizza Shack                       | 2246 Oak Grove Rd          | 9259384800 | Shack                                | Marys Pizza               |                             |            | Albano          | Anthony         | 130 Cavedale Rd          | 7079383408 | EATING PLACE                       |
| Yoshis Cafe                             | 2637 Shadelands Dr         | 9259881995 | White                                | Kyong Hui                 | 574 Bustos Pl               | 9254589349 |                 |                 |                          |            | EATING PLACE                       |
| House Of Bagels                         | 1331 Locust St             | 9259436499 | Lieu                                 | Yong C                    | 1756 Carmel Dr 229          | 5109398864 |                 |                 |                          |            | EATING PLACE                       |
| Fuddruckers                             | 1940 N Main St             | 9259431450 | Daratel Ltd Dba Fuddruckers          |                           |                             |            | Almeida         | George          | 2678 Whitehorse Rd       | 5308871285 | EATING PLACE                       |
| Georges Giant Hamburger                 | 1491 Newell Ave            | 9259394888 | Wayne Soo Hoo & Assoc., Inc.         |                           |                             |            | Hoo             | Shirley Soo     | 1847 27th Ave            | 4157533483 | EATING PLACE                       |
| Sakana Sushi                            | 1280 Newell Ave E          | 9259386050 | Wu                                   | Sheng Jing Wu             | 44 Lariat Ct                | 9259346399 | Wu              | Lo Li           | 44 Lariat Ct             |            | EATING PLACE                       |
| Round Table Development Co              | 1776 N Broadway            | 9259693900 | Round Table Development Co           |                           |                             |            | Fletcher        | James F         | 1320 Willow Pass Rd 600  | 9259693900 | EATING PLACE                       |
| Jamba Juice Company #93                 | 704 Bancroft Rd A          | 9259442900 | Jamba Juice Company                  |                           |                             |            | White           | James           | 6475 Christie Ave 150    | 5105960100 | EATING PLACE                       |
| Starbucks Coffee 5624                   | 1340 N Main St             | 2063188705 | Starbucks Corporation                |                           |                             |            | Schultz         | Howard          | 2401 Utah Ave            | 2064477950 | EATING PLACE                       |
| Jamba Juice Company #123                | 1425 Duncan St             | 9252801713 | Jamba Juice Company Juice            |                           |                             |            | White           | James           | 6475 Christie Ave 150    | 5105960100 | EATING PLACE                       |
| Carls Jr                                | 2280 Oak Grove Rd          | 9259388210 | Hundal Foods Inc                     |                           |                             |            | Hundal          | Daljit          | 1813 4th St              | 9254554743 | EATING PLACE                       |
| Tokyo Lobby                             | 1329 N Main St             | 9259352356 | Llc                                  | C & Y                     |                             |            | Cheung          | Ngan            | 825 N 1st St A           | 6262898989 | EATING PLACE                       |
| Skipopolis Pizza Inc                    | 1535 Giammona Dr           | 9252801100 | Skipopolis Pizza Inc                 |                           |                             |            | Ipsen           | Kent A          | 6061 Claytonview Ln      | 9256727804 | EATING PLACE                       |
| Hooked On Hotdogs                       | 301 N San Carlos Dr        | 9254739704 | Presta                               | Erik R                    | 71 Gold Crest Ct            | 9254739704 |                 |                 |                          |            | EATING PLACE                       |
| Panda Express #518                      | 2280 Oak Grove Rd          | 9259397833 | Panda Express, Inc                   |                           |                             |            | Cherng          | Andrew Jin-Chan | 1683 Walnut Grove Ave    | 6267999898 | EATING PLACE                       |
| Roccos Ristorante & Pizzeria            | 2909 Ygnacio Valley Rd     | 9259476105 | D D N Enterprises Inc                |                           |                             |            | Biale           | Rocco           | 11 Trina Ct              | 9259529234 | EATING PLACE                       |
| Starbucks Coffee #5768                  | 1544 Palos Verdes Mall 44  | 2063188709 | Starbucks Corporation                |                           |                             |            | Schultz         | Howard          | 2401 Utah Ave            | 2063188705 | EATING PLACE                       |
| Quiznos' Subs                           | 2236 Oak Grove Rd A        | 9259441231 | Shams' Enterprises, L L C            |                           |                             |            | Sham            | Jerry           | 314 Camino Arroyo East   | 9256484918 | EATING PLACE                       |
| Starbucks Coffee, #5937                 | 2292 N Main St             | 2063188705 | Starbucks Corporation                |                           |                             |            | Donald          | Jim             |                          |            | EATING PLACE                       |
| Starbucks Coffee, #5990                 | 1152 Locust St D-2         | 2063188705 | Starbucks Corporation                |                           |                             |            | Schultz         | Howard          | 2401 Utah Ave            | 2064471575 | EATING PLACE                       |
| Meribeth Farmer                         | 1606 Locust St             | 9252741606 | Farmer                               | Meribeth                  | 234 Corte De La Reina       | 9259396651 |                 |                 |                          |            | EATING PLACE                       |
| Baja Fresh Mexican Grill                | 1273 S California Blvd     | 9259470588 | Baja Fresh Westlake Village          |                           |                             |            | Walker          | James           |                          |            | EATING PLACE                       |
| Tatsu Sushi                             | 1837 Ygnacio Valley Rd     | 9252879273 | Jin                                  | Tiffany Y                 | 2303 Bollinger Crest Common | 9253621558 |                 |                 |                          |            | EATING PLACE                       |
| The Garden Deli                         | 201 N Civic Dr             | 9259345105 | Kim                                  | Michelle                  | 200 Greenmont Dr            |            |                 |                 |                          |            | EATING PLACE                       |
| Ygnacio Cafe                            | 2033 N Main St             | 9259385484 | Noh                                  | Haejin G                  | 49 Paso Nogal Ct            | 9256828792 |                 |                 |                          |            | EATING PLACE                       |
| Finish Line Cafe                        | 1600 S Main St 102         | 9259333093 | W C S I Properties                   | L Lc                      |                             |            | Watson          | Jay S           | 1961 Beacon Ridge Ct     | 9259384334 | EATING PLACE                       |
| Chipotle Mexican Grill                  | 1158 Locust St D-2A        | 9259359397 | Chipotle Mexican Grill, Inc.         |                           |                             |            | Ells            | M. Steven       |                          |            | EATING PLACE                       |
| Plearn Thai Palace                      | 1510 N Main St             | 9259377999 | Chanwattanapong                      | Kittisan                  | 1254 Camellia Ct            | 9253637733 | Chanwattanapong | Patcharapa      | 1254 Camellia Ct         | 9253637733 | EATING PLACE                       |
| Sun Mei Restaurant                      | 2932 N Main St             | 9259353233 | Chin Chin Enterprises, Inc           |                           |                             |            | Chen            | May Yun Mei     | 1132 Andrew Ln           | 9259324897 | EATING PLACE                       |
| Cactus Cafe Towers                      | 1277 Treat Blvd 100        | 9259439200 | Kim                                  | Shinja                    | 2457 Morello Heights Cir    | 9259571178 |                 |                 |                          |            | EATING PLACE                       |
| Pacific Bay Coffee Co., Inc             | 1495 Newell Ave            | 9259351709 | Pacific Bay Coffee Co., Inc          |                           |                             |            | Laird           | John P          | 584 Morning Glory Dr     | 7077510881 | EATING PLACE                       |
| Subway #26217                           | 1572 Palos Verdes Mall     | 9252560106 | Tripathi                             | Manoj                     | 1191 Crestmont Dr           | 9252841200 |                 |                 |                          |            | EATING PLACE                       |
| Papa Murphys                            | 2991 Ygnacio Valley Rd     | 9259387272 | Pizza                                | T & B                     |                             |            | Kodweis         | William         | 1935 Matzen Ranch Cir    | 7077633535 | EATING PLACE                       |
| Extreme Pizza                           | 1630 Cypress St            | 9259306100 | Maipai Inc                           |                           |                             | 9256955451 | Wright          | David M         | 1560 Arbutus Dr          | 9252801870 | EATING PLACE                       |
| Taco Bell                               | 2400 N Main St             | 4082744815 | Amzone                               |                           |                             |            | Azhar           | Salman          | 1551 Garvey Pl           | 4082744815 | EATING PLACE                       |
| Burger King #4516                       | 1799 N Broadway            | 9259375129 | Acquisiti                            | Strategic Restaurant      |                             |            | Helton          | Glen            | 1050 Timberlake Trail    |            | EATING PLACE                       |

|   |                            |            |                             |                                  |                            |            |             |             |                             |             |                       |
|---|----------------------------|------------|-----------------------------|----------------------------------|----------------------------|------------|-------------|-------------|-----------------------------|-------------|-----------------------|
| The Full Plate                            | 1810 N Broadway            | 5103380865 | Full Plate Meals Inc        |                                  | 1810 N Broadway            | 5103380865 | Alumkal     | Lisa        | 25 Villanova Ln             | 5103380865  | EATING PLACE          |
| Gelateria Naia                            | 1245 N Broadway            | 9259431905 | Gelateria Naia              |                                  | 1245 N Broadway            |            | Tan         | Christopher | 239 Panorama Dr             | 5106772091  | EATING PLACE          |
| Sodexo At Byron Park                      | 1700 Tice Valley Blvd      | 9259377143 | Sodexo Operation, L L C     |                                  | 1700 Tice Valley Blvd      |            | Chavel      | George      | 238 Ridgeview Dr            |             | EATING PLACE          |
| Jumpn Java                                | 2815 Mitchell Dr           | 9259458990 | Yousef Mostafa              | Subhia Ibrahim &                 | 3532 Centennial Dr         | 9257574492 | Mostafa     | Yousef      | 3532 Centennial Dr          | 9257574492  | EATING PLACE          |
| Dairy Queen & Orange Julius               | 32 Broadway Ln             | 9252878788 |                             | D J W Food Inc                   | 32 Broadway Ln             |            | Wang        | Jenping     | 1129 Valley Quail Cir       | 9252878788  | EATING PLACE          |
| Daphnes Greek Cafe                        | 1813 Ygnacio Valley Rd A   | 8587840811 |                             | Fili Enterprises Inc             | 1813-A Ygnacio Valley Rd   |            | Katakalis   | Geroge      | 11781 Treadwell Dr          | 8585666231  | EATING PLACE          |
| Gordos Gourmet Hamburgers                 | 1815 Ygnacio Valley Rd D   | 9259340778 | Pozos                       | Enrique                          | 1923 Pablo Vista Ave       | 5108154475 |             |             |                             |             | EATING PLACE          |
| Papa Murphys Take & Bake Pizza            | 1557 Palos Verdes Mall A   | 9259397272 | Elford                      | Ken                              | 1064 Rolling Hill Way      | 9254519361 |             |             |                             |             | EATING PLACE          |
| Quiznos Subs                              | 2914 N Main St             | 9256995137 |                             | J R M Enterprise L L C           |                            | 9256995137 | Sohal       | Manginder K | 7668 Topaz Cir              | 9256995137  | EATING PLACE          |
| Evies Hamburger                           | 2861 Ygnacio Valley Rd     | 9259344737 | Nancy Whang                 | Jason Hong &                     | 305 Hamlin Loop            | 9259351759 | Whang       | Nancy       | 305 Hamlin Loop             | 9259351759  | EATING PLACE          |
| Murphys Deli                              | 2121 N California Blvd 200 | 9259371081 | Bajis Katwan                | Najeeb Shihadeh &                | 2370 Bourbon Ct            | 4158419290 | Katwan      | Bajis       | 238 Cerrito Ave             | 6503697477  | EATING PLACE          |
| Erawan Thai Restaurant                    | 1414 N Main St             | 9259377887 | Thongurai                   | Spiphrai                         | 70 El Molino Dr            | 9253486534 |             |             |                             |             | EATING PLACE          |
| Jalisco Gourmet Burritos                  | 2228 Oak Grove Rd          | 9259349922 | Jalisco Gourmet Burritos    |                                  |                            |            | Arghandiwal | Ziaullah    | 1321 Saddle Hill Ln         | 9259349922  | EATING PLACE          |
| Fresh Choice L L C                        | 1275 S Main St             | 9259381529 | Fresh Choice L L C          |                                  | 8371 Central Ave A         | 5108571241 | Boyd        | Sandy       | 8371 Central Ave A          | 5.10857E+13 | EATING PLACE          |
| Bagel Street Cafe Walnut Creek            | 2975 Ygnacio Valley Rd     | 9259308428 | Tony Tan                    | Joanne Wong &                    | 30 Duberstein Dr           | 9258751336 | Tan         | Tony        | 30 Duberstein Dr            | 9258751336  | EATING PLACE          |
| Subway #39581                             | 1556 Newell Ave            | 9259436355 | Polipalli                   | Raj                              | 306 Shadowfalls Cir        | 9253691577 |             |             |                             |             | EATING PLACE          |
| R & J Noodle Place Corp                   | 1479 Newell Ave            | 9259456243 | R & J Noodle Place Corp     |                                  | 1479 Newell Ave            |            | Jegers      | Lien D      | 1055 Hunsaker Canyon Rd     | 9252832600  | EATING PLACE          |
| Taco Bell                                 | 1250 Newell Ave K          | 4082744815 |                             | Amzone L L C                     | 1551 Garvey Pl             | 4082744815 | Azhar       | Salman      | 1551 Garvey Pl              |             | EATING PLACE          |
| Green Tea Cafe                            | 1639 Bonanza St            | 9252805588 | Kun Hung Lin                | Kai Min Lin &                    | 3156 Oak Rd 316            | 9253706052 | Lin         | Kun Hung    | 3156 Oak Rd 316             | 9253706052  | EATING PLACE          |
| Black Bear Diner                          | 700 Bancroft Rd            | 9259410000 |                             | Sonoma B B Q Inc                 | 201 W Napa St 34           |            | Yoshimura   | Robin C     | 691 Kaumakani St            | 8084876587  | EATING PLACE          |
| Applebees Neighborhood Grill & Bar        | 2819 Ygnacio Valley Rd     | 8006533517 |                             | R & D Restaurant Enterprises Inc | 10621 Calle Lee 141        | 8006533517 | Gala        | Anand       | 18836 Jeffrey Ave           |             | EATING PLACE          |
| Marie Callenders Restaurant & Bakery #220 | 1101 S California Blvd     | 9259437100 |                             | Marie Callenders Pie Shope Inc   | 6075 Poplar Ave 800        | 9017666400 | Rojas       | Francisco   | 156 Riverview               | 9257591149  | EATING PLACE          |
| Sodexo At Kaiser Permanente               | 1425 S Main St             | 8663723035 |                             | Sodexo America L L C             | 10 Earhart Dr              |            | Macedonia   | Richard     | 12608 Maidens Bower Dr      |             | EATING PLACE          |
| Creekside Mocha                           | 1010 Stanley Dollar Dr     | 9252870840 |                             | Corporate Cuisine Inc            |                            |            | Gedeon      | Stanley S   | 2175 Canyon Oak Ln          | 9258207375  | EATING PLACE          |
| 1990 Cafe Inc                             | 1990 N California Blvd 140 | 9259431088 | 1990 Cafe Inc               |                                  | 1990 N California Blvd 140 | 9259431088 | Kaur        | Gurprit     | 2131 Knollwood Dr           | 9259431088  | EATING PLACE          |
| Casper's Hot Dogs                         | 1280 Newell Ave            | 9259309154 | Dorian                      | Paul Rustigian & Ron             |                            | 9259309154 | Rustigian   | Paul        | 5427 Carlton St             |             | EATING PLACE          |
| Sargam Indian Cuisine                     | 140 N Civic Dr             | 9259372700 | Sargam Indian Cuisine Inc   |                                  |                            | 9259372700 | Mehta       | Mannu       | 4648 Warwick Lane           |             | EATING PLACE          |
| Pizza Guy's                               | 1548 Newell Ave            | 9259345555 | Riya Luthra Corp            |                                  | 2928 Ventura Ct            |            |             |             |                             |             | EATING PLACE          |
| Saxbys Coffee                             | 1632 N Main St             | 9259392877 | G & D Coffee Co             |                                  | 160 Christen Dr            | 9259392877 | Pereyra     | Gennie      | 160 Christen Dr             |             | EATING PLACE          |
| Maria Maria La Cantina                    | 1470 N Broadway            | 9259442464 | D S E Cantina, L L C        |                                  | 1875 Olympic Blvd 105      | 9259442464 | Dudum       | Jeff        | 30 Erselia Ct               | 9252101081  | EATING PLACE          |
| Spin Ultra Lounge Gourmet Pizza           | 1411 Locust St             | 9259349490 | N J B, Inc                  |                                  | 1411 Locust St             | 9259349490 | Gryfakis    | Nick        | 5540 Banff Ct               | 9256729332  | EATING PLACE          |
| Babalous Mediterranean                    | 1645 Bonanza St            | 9259308000 |                             | Baboon Restaurant Group L        | 1645 Bonanza St            | 4155189816 | Jamshahi    | Behshad     | 1440 Jackson Way            |             | EATING PLACE          |
| Mocha Mocha                               | 1601 Ygnacio Valley Rd     | 9259475282 | Haskell                     | Janelle                          | 1684 Observation Way       | 9257770565 |             |             |                             |             | EATING PLACE          |
| 360 Degree Gourmet Burrito                | 1558 Newell Ave            | 9259350126 | Arghandiwal                 | Jawed                            | 3531 Shadow Creek Dr       |            |             |             |                             |             | EATING PLACE          |
| Kinders Meats Deli B B Q                  | 1831 Ygnacio Valley Rd     | 9259529393 | Kindustries III, Inc        |                                  | 2239 Morello Ave           | 9253637367 | Kinder      | Justin      | 107 Forest Way              | 9257653892  | EATING PLACE          |
| Western Dining Walnut Creek               | 2640 Shadelands Dr         | 9259778426 | Armistead                   | Taesoon A                        | 1130 Santa Lucia Dr        | 9257984035 |             |             |                             |             | EATING PLACE          |
| Una Mas                                   | 2054 Treat Blvd B          | 9259339500 | Kumar                       | Vijay                            | 4508 Temblor Way           | 9256423704 | Singh       | Rajinder    | 1821 Tioga Pass Way         | 9256429762  | EATING PLACE          |
| Quiznos Sub                               | 1280 Newell Ave B          | 9256995137 |                             | J R M Enterprise L L C           | 7668 Topaz Cir             | 9256995137 | Sohal       | Jurdeep     | 7668 Topaz Cir              | 9256995137  | EATING PLACE          |
| New Deli Cafe                             | 1600 Riviera Ave 140       | 9259880900 | Khanna                      | Daman                            | 2013 Tupelo Way            | 9259880990 |             |             |                             |             | EATING PLACE          |
| Cafe Duzni                                | 1981 N Broadway 110        | 9259331447 | Nepal Singh                 | Roos Pal &                       | 712 Moraga Rd              | 9253767670 | Singh       | Nepal       | 712 Moraga Rd               | 9252124645  | EATING PLACE          |
| Lettuce                                   | 1632 Locust St             | 9259335600 |                             | Risotto Pasta Inc                | 1632 Locust St             |            | Tehrani     | Bahman      | 453 Tahos Rd                |             | EATING PLACE          |
| Crepes Ooh La La                          | 1548 Locust St             | 9259445792 |                             | Yacine Inc                       | 1548 Locust St             |            | Benhammouda | Lalia       | 648 Rincon Rd               | 5102233185  | EATING PLACE          |
| Baja Fresh                                | 1273 S California Blvd     | 9259470588 | M S C Dining, Inc           |                                  | 1273 S California Blvd     |            | Chhaukar    | Sangita     | 4979 Seneca Park Loop       | 5104495327  | EATING PLACE          |
| Tutti Frutti                              | 2238 Oak Grove Rd          | 9258914889 | Ngo                         | Khanh L                          | 1776 Silver Ave            | 4153956580 |             |             |                             |             | EATING PLACE          |
| Hollywood Grill                           | 1815 Ygnacio Valley Rd D   | 9253008168 | D Raisor & P Zmijewski      |                                  | 1815 Ygnacio Valley Rd D   |            | Raisor      | Daniel      | 343 Kinross Dr              | 9259451160  | EATING PLACE          |
| Team Rib Factory                          | 55 Broadway Ln             | 9259337427 |                             | Team Rib Factory                 |                            |            | Bruks       | Keith E     | 4225 Cowell Rd              | 4155331943  | EATING PLACE          |
| La Fogata                                 | 1315 N Main St             | 9259348121 | Leon                        | Jose J & Vivian J                | 30 Sky Terrace             | 9259348121 |             |             |                             |             | EATING PLACE - LIQUOR |
| Massimos                                  | 1604 Locust St             | 9259321474 | Wolfe Enterprises Inc       |                                  |                            |            | Wolfe       | Max         | 194 Teracina Dr             | 9259321474  | EATING PLACE - LIQUOR |
| Diablo Hills Golf Assoc Inc               | 1551 Marchbanks Dr         | 9259397372 | Diablo Hills Golf Assoc Inc |                                  |                            |            | Singh       | Harden      | 1551 March Banks Dr         | 9259371270  | EATING PLACE - LIQUOR |
| Prima                                     | 1522 N Main St             | 9259357780 | Molto Bene Inc              |                                  |                            |            | Verlander   | Janet       |                             |             | EATING PLACE - LIQUOR |
| Crogans Sports Bar & Grill                | 1387 Locust St             | 9259337800 | Crogans Bar & Grill Inc     |                                  |                            |            | Wilkinson   | Patricia L  | 327 Rock Oak Rd             | 9259391394  | EATING PLACE - LIQUOR |
| Sorrentos Italian Restaurant              | 2064 Treat Blvd B          | 9259383366 | Italian                     | Sorrentos                        |                            |            | Caturegli   | Joe         | 190 Oxford Ct               | 9259307715  | EATING PLACE - LIQUOR |
| Scotts Seafood Grill & Bar                | 1333 N California Blvd     | 9259341300 | Bar                         | Scotts Seafood Grill &           |                            |            | Gallagher   | Raymond J   | 255 Third St 102            | 5103020990  | EATING PLACE - LIQUOR |
| Tullios Family Style Italian Rest         | 2065 N Broadway            | 9259383367 | Italian                     | Tullios Family Style             |                            |            | Giannini    | Tullio      | 329 South Ave               | 9258200604  | EATING PLACE - LIQUOR |
| Guckenheimer Waterford                    | 1860 Tice Creek Dr         | 9259777711 | Guckenheimer Ent Inc        |                                  | 3 Lagoon Dr Ste 325        | 6505923800 | Bowdle      | Jesse       |                             |             | EATING PLACE - LIQUOR |
| Delicious Pasta Inc                       | 2997 N Main St             | 9259307774 |                             | Delicious Pasta Inc              |                            |            | Tehrani     | Amir        |                             | 9259307770  | EATING PLACE - LIQUOR |
| New Chinatown Restaurant                  | 2064 Treat Blvd H          | 9259333278 | Chen                        | Jeff                             | 5019 Crystal Ridge Ct      | 9259333278 | Trieu       | Tien        | 7969 Phaeton Drive          |             | EATING PLACE - LIQUOR |
| Vic Stewarts Restaurant                   | 850 S Broadway             | 9259435666 | Vic Stewarts Inc            |                                  |                            |            | Herrington  | John S      | 1200 Mt Diablo Blvd Ste 111 | 9259398080  | EATING PLACE - LIQUOR |
| California Pizza Kitchen                  | 1120 Broadway Plaza        | 9259380720 | Flax                        | Larry                            |                            |            | Biema       | Doug        |                             | 6507551701  | EATING PLACE - LIQUOR |
| Mr Luckys Inc                             | 1527 Locust St             | 9259357778 | Mr Luckys Inc               |                                  |                            |            | Packard     | Walter      | 520 El Caminito             | 9256061039  | EATING PLACE - LIQUOR |
| Caffe Delle Stelle                        | 1532 N Main St             | 9259432393 | Papardelle Inc              |                                  |                            |            | Testa       | Domenico    | 26 Cumberland St            | 4152857367  | EATING PLACE - LIQUOR |
| Montecatini Ristorante                    | 1528 Civic Dr              | 9259436608 | Montecatini Ristorante Inc  |                                  |                            |            | Finn        | Kip         | 420C Canyon Woods Pl        | 8301079     | EATING PLACE - LIQUOR |
| Lark Creek Cafe                           | 1360 Locust St             | 9252561234 | Lark Creek Cafe Inc         |                                  |                            |            | Deller      | Michael     | 1 Market St 347             | 4.15778E+11 | EATING PLACE - LIQUOR |
| House Of Sake Restaurant                  | 313 N Civic Dr             | 9259308811 | Unknown                     |                                  |                            |            | Shaw        | James C M   | 304 Stanforth Ct            |             | EATING PLACE - LIQUOR |
| Salvatore Ristorante                      | 1627 N Broadway            | 9259322828 | Piccione                    | Angela Alagna & S.               | 551 Gabriel Ct             | 9259475558 | Piccione    | Salvatore   | 448 Iron Hill St            | 9259394535  | EATING PLACE - LIQUOR |
| Stanfords                                 | 1300 S Main                | 9259440895 | Restaurants Unlimited, Inc  |                                  |                            |            | Stoddard    | Steven      | 1818 N Northlake Way        |             | EATING PLACE - LIQUOR |
| Walnut Creek Yacht Club                   | 1555 Bonanza St            | 9259443474 | Sustainable Rest Devel Inc  |                                  |                            |            | Weinberg    | Kevin       | 457 Bridge Rd Rear          | 9259386998  | EATING PLACE - LIQUOR |
| Original Hick'ry Pit                      | 1495 S Main St             | 9259357450 | Gto Services Inc            |                                  |                            |            | Kavishi     | Tom         | 180 Tracy Ln                | 9258559511  | EATING PLACE - LIQUOR |
| Tomatina Red Zone Walnut Creek            | 1325 N Main St             | 9259309999 | Tomatina International      | Inc.                             |                            | 5105224046 | Dodson      | Chilton     |                             |             | EATING PLACE - LIQUOR |
| Da Lat Vietnamese Cuisine                 | 1353 Locust St             | 9259260278 | Da Lat Enterprises Inc      |                                  |                            | 5105214513 | Tran        | Hon         | 3 Brower Ct                 | 9259260278  | EATING PLACE - LIQUOR |

|                                    |                          |            |                                 |                                    |                          |             |                  |                              |                          |            |                             |
|------------------------------------|--------------------------|------------|---------------------------------|------------------------------------|--------------------------|-------------|------------------|------------------------------|--------------------------|------------|-----------------------------|
| Il Fornaio                         | 1480 Mt Diablo Blvd      | 9252960100 | Il Fornaio America Corp         |                                    |                          |             | C                | Laurence B Mindel Chairman & |                          |            | EATING PLACE - LIQUOR       |
| P F Chang's China Bistro           | 1205 Broadway Plaza      | 9259799070 | P. F. Chang's China Bistro      | In                                 |                          |             | Federico         | Richard L                    | 10927 E Windgate Pass Dr | 4808883000 | EATING PLACE - LIQUOR       |
| Dragon 2000 Restaurant             | 1651 Botelho Dr          | 9252871688 | Dragon 2000 Inc.                |                                    |                          |             | Cheng            | Sabrina                      | 139 Fig Tree Ln          | 9252288907 | EATING PLACE - LIQUOR       |
| Rossmoor Diner                     | 1908 Tice Valley Blvd A  | 9259334768 | Soan                            | Young                              | 2322 Warren Rd           | 9259327544  | Soan             | Eun                          | 2322 Warren Rd           | 9259327544 | EATING PLACE - LIQUOR       |
| Fujian Japanese Restaurant         | 1518 Bonanza St          | 9259320368 | Jin-z Inc.                      |                                    |                          |             | Hu               | Chih-chun                    | 326 Windchime Dr         | 9257368487 | EATING PLACE - LIQUOR       |
| China Village Restaurant           | 1841 Ygnacio Valley Rd   | 9259441006 | Wong                            | Kin Keung                          | 1804 Pomar Way           | 9259432233  | Wong             | Kin Wai                      | 908 Woodmoor Dr          | 9256854595 | EATING PLACE - LIQUOR       |
| Buckhorn Grill                     | 1171 Locust St A-4       | 9259457676 | Pickapple                       |                                    |                          |             | Apple            | James L                      | 50 El Gavilan            | 9252548301 | EATING PLACE - LIQUOR       |
| Havana                             | 1516 Bonanza St          | 9259394555 | Scott                           | Zachary                            | 943 Hamilton Dr          | 9259547719  |                  |                              |                          |            | EATING PLACE - LIQUOR       |
| Le Bistro                          | 1606 N Main St           | 9254078000 | French Touch, L L C             |                                    |                          |             | Peluffo          | Jean-paul                    | 3518 Torino Way          | 9254078000 | EATING PLACE - LIQUOR       |
| Green Garden Chinese Cuisine       | 1562 Palos Verdes Mall   | 9259307698 | Situ                            | Jian Guo                           | 1831 Toyon Dr            | 9256864368  |                  |                              |                          |            | EATING PLACE - LIQUOR       |
| New York Gourmet Pizzeria          | 1372 Locust St           | 9259307377 | Ehsan                           | Shafi                              | 6392 Laguna Mirage Ln    | 9259355283  |                  |                              |                          |            | EATING PLACE - LIQUOR       |
| Ruth's Chris Steak House           | 1553 Olympic Blvd E      | 9259773477 | R C S H Operations, Inc         |                                    |                          |             | Vincent          | Robert M                     |                          |            | EATING PLACE - LIQUOR       |
| Silk Road Cafe                     | 1440 N Main St           | 9259329090 | Mirmotalebisohi                 | Hossein & Neda                     | 1 Long Creek Cir         | 9256726921  |                  |                              |                          |            | EATING PLACE - LIQUOR       |
| Nama Sushi                         | 1502 Sunnyvale Ave       | 9259329540 | Shin                            | Sung Jae                           | 44 Sterling Way          | 9259309836  |                  |                              |                          |            | EATING PLACE - LIQUOR       |
| McCoveys                           | 1444 N California Blvd   | 9259449444 | Mc Coveys Inc                   |                                    |                          |             | Dudum            | Rocky                        | 250 Likely Dr            | 9255210616 | EATING PLACE - LIQUOR       |
| Saroor Indian Cuisine              | 2580 N Main St           | 9259372031 | Singh                           | Malkit                             | 354 Rapallo Ln           | 9252619235  | Singh            | Gurcharan                    | 354 Rapallo Ln           | 9252619235 | EATING PLACE - LIQUOR       |
| Va De Vi Bistro & Wine Bar         | 1511 Mt Diablo Blvd      | 9259790100 | Raaenwalz Management Group      |                                    |                          |             | Walz             | John                         | 1564 Silver Dell Rd      | 9259359270 | EATING PLACE - LIQUOR       |
| Breads Of India & Gormet Curries   | 1358 N Main St           | 5108487684 | Breads Of India, Inc            |                                    |                          |             | Singh            | Rao Rohit                    | 239 The Uplands          | 5108487684 | EATING PLACE - LIQUOR       |
| Bing Crosbys Restaurant Inc        | 1342 Broadway Plaza      | 9259392464 | Bing Crosbys Restaurant Inc     |                                    |                          |             | Dudum            | Jeff                         | 30 Erselia Ct            | 9252101081 | EATING PLACE - LIQUOR       |
| Mountain Mikes Pizza               | 1817 Ygnacio Valley Rd   | 9259374411 | Ygnacio Valley Mountain Mikes   |                                    | 4270 Rosewood Dr D       | 9258031089  | Nazmehr          | Mohmood                      | 4634 Sandyford Ct        | 9258031089 | EATING PLACE - LIQUOR       |
| Koreana Kitchen                    | 1546 Bonanza St          | 9259385959 | Yi                              | Min Kyong                          | 12 Topsail Ct            | 9256761456  |                  |                              |                          |            | EATING PLACE - LIQUOR       |
| Pomegranate Restaurant             | 1389 N Main St B         | 9259449292 | Restaurant                      | Pomegranate                        |                          |             | Miramotalebisohi | Hooshang                     | 29 Long Creek Cir        | 9256724258 | EATING PLACE - LIQUOR       |
| The Olde San Francisco Creamery Co | 1370 Locust St           | 9259260228 | San Francisco Creamery          |                                    | 1370 Locust St           |             |                  |                              |                          |            | EATING PLACE - LIQUOR       |
| Taqueria Mexican Grill             | 1359 Locust St           | 9259328987 | Jamie Escobedo                  | Lucia Escobedo, Gustavo Escobedo & | 547 Mountain Meadows Dr  | 7072070581  | Escobedo         | Gustavo                      | 732 Antiquity Dr         | 7078645036 | EATING PLACE - LIQUOR       |
| O I - C Bowl                       | 1616 N Main St           | 9252878118 | Lam                             | Linda                              | 1525 Barkley Mtn Way     | 9257558869  |                  |                              |                          |            | EATING PLACE - LIQUOR       |
| Bijan Restaurant                   | 1690 Locust St           | 9259351972 |                                 | Bijan2 L L C                       | 1690 Locust St           |             | Rahimzadeh       | Milad                        | 3607 Kendra Way          | 4085090793 | EATING PLACE - LIQUOR       |
| Katys Kreek                        | 1680 Locust St           | 9259460949 |                                 | Aris Restaurant Inc                | 1680 Locust St           |             | Georgsson        | Ari G                        | 98 Royal Ridge Ct        | 9255526040 | EATING PLACE - LIQUOR       |
| Original Mels Of Walnut Creek      | 1394 N Main St           | 9259356457 |                                 | M D R Ghaben Inc                   |                          |             | Gaben            | Mustafa                      | 1717 Almond Ave A        | 9257654756 | EATING PLACE - LIQUOR       |
| The San Franciscan                 | 1525 N Main St           | 9259344831 |                                 | Cafe Riviera                       |                          |             | Brown            | Leslie H                     | 1915 Aspenridge Ct       | 9259449017 | EATING PLACE - LIQUOR       |
| Huynh Vietnamese Cuisine           | 1512 Locust St           | 9259529898 | Huynh Restaurant Inc            |                                    | 1512 Locust St           |             | Huynh            | Kim                          | 1780 Eveleth Ave         | 5103521808 | EATING PLACE - LIQUOR       |
| Mi Casa Restaurant                 | 2195 N Broadway          | 9259378800 | J & J Maldonado & L Romero      |                                    |                          |             | Maldonado        | Jose                         | 9524 Sarazen Ct          | 2098923997 | EATING PLACE - LIQUOR       |
| Kaiwa Sushi                        | 1534 Locust St           | 9252749496 | Ngo                             | Kenneth                            | 297 Oakwood Cir          | 9259579888  |                  |                              |                          |            | EATING PLACE - LIQUOR       |
| Caffe California                   | 100 Pringle Ave 120      | 9259321675 | Cultured Palate, Inc            |                                    | 209 Castle Glen Rd       | 9252126088  | Dorrance         | Michelle                     | 209 Castle Glen Rd       | 9259330285 | EATING PLACE - LIQUOR       |
| Toyo Sushi Japanese Cusines L L C  | 2865 Ygnacio Valley Blvd | 9259474886 | Yang                            | Ya-Wen                             | 304 Rosebrook Drive      | 9252619697  | Zhang            | Jian Gangt                   | 552 Penitencia Court     | 4088879888 | EATING PLACE - LIQUOR       |
| Artisan Wine Lounge & Cafe         | 1633 Bonanza St          | 9252801633 | Artisan Wine Lounge, L L C      |                                    | 1633 Bonanza St          |             | Ng               | Kevin                        | 17 Jacqueline Ct         | 4156026880 | EATING PLACE - LIQUOR       |
| Tiki Toms                          | 1535 Olympic Blvd        | 9259329202 | Thicker Than Water              |                                    |                          | 9259329202  | Derita           | Rick                         | 549 Lariat Ln            | 9256799719 | EATING PLACE - LIQUOR       |
| Flemings Prime Steakhouse          | 1685 Mt Diablo Blvd      | 9252870297 |                                 | Outback Flemings L L C             | 2202 N West Shore Blvd   | 8132821225  |                  | The Whattoff Corp            | 3 Lycra Way              | 9497135552 | EATING PLACE - LIQUOR       |
| Le Cheval                          | 1375 N Broadway          | 9259382288 | Le Cheval, L L C                |                                    | 1007 Clay St             | 5107638495  | Tran Falk        | Nguyen                       | 112 Price Ln             |            | EATING PLACE - LIQUOR       |
| Kabob House                        | 1250 Newell Ave G        | 9259359278 | Meemari                         | Morad                              | 450 Warwick Dr           | 9259635686  |                  |                              |                          |            | EATING PLACE - LIQUOR       |
| Bombay Indian Restaurant           | 1512 N Main St           | 9259325777 | Randkawa                        | Lakhibir S                         | 5134 Black Oak           |             |                  |                              |                          |            | EATING PLACE - LIQUOR       |
| 1515 Restaurant & Lounge           | 1515 N Main St           | 9259391515 | J I J Corporation               |                                    | 1050 Brightwood Ct       | 9257657722  | Dudum            | Tony                         | 1050 Brightwood Ct       | 9259346550 | EATING PLACE - LIQUOR       |
| Yans China Bistro                  | 2929 N Main St           | 9259445968 | Li Chen                         | Alex, Sun, Susan Yan &             | 2929 N Main St           |             | Yan              | Alex                         | 5421 Hackney Ln          | 5107585883 | EATING PLACE - LIQUOR       |
| A J I S A I Japanese Grill & Sushi | 2300 N Main St           | 9259328398 | Jennifer H Mo                   | Wayne Yaorong Mo &                 | 15072 Crosby St          | 5103333031  | Mo               | Jennifer H                   | 15072 Crosby St          |            | EATING PLACE - LIQUOR       |
| Miraku                             | 2131 N Broadway          | 9259321112 |                                 | W W Corporation                    | 2131 N Broadway          |             | Wang             | Jack                         | 350 N Civic Dr 401       |            | EATING PLACE - LIQUOR       |
| The Counter                        | 1699 N California Blvd   | 8184278777 |                                 | Flippin Burgers L L C              | 26906 W Alsace Dr        | 8184278777  | Linzey           | Michael                      | 26906 W Alsace Dr        | 8188801602 | EATING PLACE - LIQUOR       |
| The Pizza Place                    | 1521 N Main St           | 9257689393 | J T S Inc                       |                                    | 1521 N Main St           |             | Dudum            | Jack                         | P O Box 979              | 9257689393 | EATING PLACE - LIQUOR       |
| Shiro                              | 1523 Giammona Dr         | 9259451400 | Tang's Brother Inc              |                                    | 1523 Giammona Dr         | 9259451400  | Tang             | Jimmy                        | 2629 Watervale Way       | 9258339062 | EATING PLACE - LIQUOR       |
| Pyramid Alehouse                   | 1410 Locust St           | 9259461520 | Independent Brewers United, Inc |                                    | 431 Pine St              | 2.06683E+12 | Kelly            | R Martin                     |                          |            | EATING PLACE - LIQUOR       |
| East Coast Pizza Bar & Grill       | 2085 N Broadway 100      | 9252100441 | Grunner                         | Jessie & Sarah                     | 1630 N Main St 50        | 5107173286  | Grunner          | Sarah                        | 1630 N Main St 163       | 4152258633 | EATING PLACE - LIQUOR       |
| The Cheesecake Factory             | 1181 Locust St           | 8188713000 | The Cheesecake Factory          |                                    | 1181 Locust St           |             | Zurzolo          | Debby R                      | 532 Van Velsir Dr        |            | EATING PLACE - LIQUOR       |
| Do Sit Thai Cuisine                | 1520 Palos Verdes Mall   | 9259333889 | Do Sit Thai Cuisine             |                                    | 1520 Palos Verdes Mall   |             | Laongsuwan       | Jakkrid                      | 1796 Camino Verde B      | 4152992397 | EATING PLACE - LIQUOR       |
| Oishi Sushi & Grill                | 1542 Newell Ave          | 9259330115 | Kim                             | Lawrence & Ann                     | 1707 San Andres Dr       | 9259151798  | Kim              | Ann                          | 1707 San Andres Dr       | 9254584135 | EATING PLACE - LIQUOR       |
| The Brass Bear Delicatessen        | 1506 N Main St           |            |                                 | Brayson Foods Inc                  | 190 Alamo Plaza E        | 9258204420  |                  |                              |                          |            | EATING PLACE - LIQUOR       |
| Jade Garden Restaurant             | 2979 Ygnacio Valley Rd   | 9259347688 | Jade Garden Enterprises         |                                    | 2979 Ygnacio Valley Rd   |             | Wang             | Chi Horng                    | 1765 Risdon Rd           | 9256893185 | EATING PLACE - LIQUOR       |
| Chef Jon Lee                       | 1250 Newell Ave J        | 9259359335 | Chef Jon Lee                    |                                    | 1250 Newell Ave J        |             | Lee              | Jonathan J                   | 830 Northgate Rd         | 9257652588 | EATING PLACE - LIQUOR       |
| The Door Restaurant                | 1448 S Main St           | 9259308088 | The Door Restaurant             |                                    | 1448 S Main St           |             | Chen             | Steven Z                     | 2065 Walnut Blvd         | 9254519279 | EATING PLACE - LIQUOR       |
| Alborz Restaurant                  | 1829 Mt Diablo Blvd      | 9259449009 | Alborz Restaurant               |                                    | 1829 Mt Diablo Blvd      |             | Dornan           | David                        | 605 Blackstone Dr        | 5105012227 | EATING PLACE - LIQUOR       |
| Eleve Restaurant                   | 1677 N Main St           | 9259791677 | Eleve Restaurant                |                                    | 1677 N Main St           |             | Nguyen           | Michele                      | 1714 Stuart St           | 5103681415 | EATING PLACE - LIQUOR       |
| Vanessas Bistro 2                  | 1329 N Main St           | 5102130866 |                                 | V J V M Inc                        | 1329 N Main St           |             | Nguyen           | Michael                      | 2982 Bella Dr            | 5102130866 | EATING PLACE - LIQUOR       |
| Floral                             | 2345 Boulevard Cir       | 9252166557 | Donley                          | Susan                              | 2175 Oakvale Rd          | 9259346877  |                  |                              |                          |            | FLORIST                     |
| J H R V Enterprises                | 1544 Newell Ave          | 9252969600 | J H R V Enterprises, Inc        |                                    | 100 N Brand Blvd Ste 210 | 4083583263  | Sarghez          | Hamlet B                     | 13131 Moorpark St 210    | 8185392234 | FLORIST                     |
| Walnut Creek Florist               | 1668 Locust St           | 9259342396 | Rohani                          | Afsaneh                            | 436 Oakshire Pl          | 9257668160  |                  |                              |                          |            | FLORIST                     |
| Freshbloom                         | 323 Pimlico Dr           | 7077046373 | Alumno                          | Karen                              | 323 Pimlico Dr           | 7077046373  |                  |                              |                          |            | FLORIST                     |
| Plaza Florist                      | 1531 Botelho Dr          | 9259309561 | Crisostomo                      | Charito                            | 140 Garrido Ct           | 7076553936  |                  |                              |                          |            | FLORIST                     |
| Genova Delicatessen Inc            | 1105 S California Blvd   | 9259393838 | Genova Delicatessen Inc         |                                    |                          |             | Devincenzi Jr    | John                         | 45 Wild Oak Ct           |            | GROCERY, SUPERMARKET, MEATS |
| 7 Eleven Food Store 17906          | 301 N Civic Dr           | 9259340622 | Letterman                       | Kathy                              | 5785 Merriewood          | 5106582003  |                  |                              |                          |            | GROCERY, SUPERMARKET, MEATS |
| Diablo Oriental Foods              | 2590 N Main St           | 9259332590 | Matsushino                      | Steve                              | 416 Pazzi Rd             | 9259307643  |                  |                              |                          |            | GROCERY, SUPERMARKET, MEATS |
| Safeway Stores Inc 697             | 1972 Tice Valley Blvd    | 9259397213 | Safeway Stores Inc              |                                    |                          |             | Roberts          | George R                     |                          |            | GROCERY, SUPERMARKET, MEATS |
| Safeway Stores Inc 1701            | 2941 Ygnacio Valley Rd   | 9259391811 | Safeway Stores Inc              |                                    |                          |             | Roberts          | George R                     |                          |            | GROCERY, SUPERMARKET, MEATS |
| Safeway Stores Inc, #917           | 600 S Broadway           | 9259359205 | Safeway Stores Inc              |                                    |                          |             | Roberts          | George R                     |                          |            | GROCERY, SUPERMARKET, MEATS |

|                                       |                            |            |  |                           |                             |             |                   |               |                                |            |                                |
|---------------------------------------|----------------------------|------------|--|---------------------------|-----------------------------|-------------|-------------------|---------------|--------------------------------|------------|--------------------------------|
| Safeway Stores Inc 936                | 710 Bancroft Rd            | 9259378537 | Safeway Stores Inc                                 |                           |                             |             | Roberts           | George R      |                                |            | GROCERY, SUPERMARKET, MEATS    |
| Nob Hill Foods, #627                  | 2270 Oak Grove Rd          | 9252567188 | Nob Hill General Store, Inc.                       |                           |                             |             | Coyne             | William J     | 500 W Capitol Ave              | 9163733333 | GROCERY, SUPERMARKET, MEATS    |
| Lunardis Market 6                     | 1600 Palos Verdes Mall     | 9259397361 | Foods  | Lunardi                   |                             |             | Lunardi           | Paul          | 12000 Greenhills Ct            | 6509412235 | GROCERY, SUPERMARKET, MEATS    |
| 7 Eleven 2365 14166E                  | 2525 N Main St             | 5109370166 | Mann   | Sonu S                    | 6633 Auburn Blvd            | 9167259803  |                   |               |                                |            | GROCERY, SUPERMARKET, MEATS    |
| Orion Pacific Traders Inc             | 554 Ygnacio Valley Rd B    | 9259432066 | Orion Pacific Traders Inc                          |                           |                             |             | Rider             | Frederick     | 407 Kingsford Dr               | 9256317930 | GROCERY, SUPERMARKET, MEATS    |
| 7-Eleven Store 2232-26083B            | 1305 S Main St             | 9259379189 | Bindal   | Bill H                    | 1011 Fallenleaf Way         | 9259379189  |                   |               |                                |            | GROCERY, SUPERMARKET, MEATS    |
| Whole Foods Market                    | 1333 E Newell Ave          | 9252749700 | Whole Foods Market Ca                              | Inc.                      |                             |             | Epidendio         | Steve L       | 1830 Regina Way                | 5104287400 | GROCERY, SUPERMARKET, MEATS    |
| India Bazar                           | 1250 Newell Ave A          | 9259445001 | Sidhu  | Baljinder Kaur            | 22 Oak Gate Pl              | 9259529725  |                   |               |                                |            | GROCERY, SUPERMARKET, MEATS    |
| Larkey Market & Deli                  | 2800 Larkey Ln             | 9259327970 | So   | Tong                      | 2215 E 32 Nd St             | 5105362961  | Tran              | Anh Ai        | 2215 E 32 Nd St                | 5105362961 | GROCERY, SUPERMARKET, MEATS    |
| Sai Ayurveda                          | 2670 N Main St             | 9259779797 | Boone  | Bryan                     | 1172 Temple Dr              | 9252026166  |                   |               |                                |            | GROCERY, SUPERMARKET, MEATS    |
| Kasra Market                          | 1270 Newell Ave C          | 9252567777 | Afkari   | Masoud                    | 780 Oak Grove Rd            | 9259894758  |                   |               |                                |            | GROCERY, SUPERMARKET, MEATS    |
| Trader Joes 123                       | 1372 S California Blvd     | 9259451674 |  | Trader Joes Company       | 800 S Shamrock Ave          | 6265993715  | Bane              | Dan           | 303 Palmetto Dr                | 6265993750 | GROCERY, SUPERMARKET, MEATS    |
| Sunnyvale Market & Deli               | 1512 Sunnyvale Ave         | 9259328404 | Mousa  | Khaled                    | 1083 Esplanade Pl           | 4252184545  |                   |               |                                |            | GROCERY, SUPERMARKET, MEATS    |
| Kelly Moore Paint Co Inc              | 2700 N Main St             | 9259394100 | Kelly Moore Paint Co Inc                           |                           |                             |             | Stritmatter       | Dan           |                                |            | HARDWARE, PAINT, FLOOR COVERI  |
| Professional Paint Center, Inc.       | 2724 N Main St             | 9259333315 | Professional Paint Center, Inc                     |                           |                             |             | Handling          | Jack          | 384 Castle Crest Rd            | 9259309353 | HARDWARE, PAINT, FLOOR COVERI  |
| Lewis & Lewis                         | 2615 N Main St             | 9259392145 | Wenrich  | Michael                   | 1451 Lydia Ln               | 9256721277  | Wenrich           | Debbie        | 1451 Lydia Ln                  | 9256721277 | HARDWARE, PAINT, FLOOR COVERI  |
| Carpet Today                          | 2029 Mt Diablo Blvd        | 9259379400 | Jr   | George A Watson           | 2106 Torrington Ct          | 9253359130  |                   |               |                                |            | HARDWARE, PAINT, FLOOR COVERI  |
| Tile & Stone Concepts                 | 2073 Mt Diablo Blvd        | 9259447800 | Concepts   | Tile & Stone              |                             |             | Stone             | Michael       | 83 Pacheco Creek Dr            | 4158838303 | HARDWARE, PAINT, FLOOR COVERI  |
| Walnut Creek Ace Hardware             | 2967 Ygnacio Valley Rd     | 9259356500 | Hardware   | Walnut Creek Ace          |                             |             | Mc Donald         | Ben           | 1036 W Holly Dr                | 9259336188 | HARDWARE, PAINT, FLOOR COVERI  |
| Diablo Valley Children's Gym          | 1400 Central Rd 2-B        | 9259445596 | Parsons  | Joy Ann                   | 500 Woodfern Ct             | 9253006494  |                   |               |                                |            | HEALTH CLUBS, DIET CENTER      |
| Walnut Creek Sports & Fitness Club    | 1908 Olympic Blvd          | 9259326400 | Beler  | Samuel K                  | 1672 Foothill Park Cir      | 9259398350  | Wattles           | Robert F      | 3080 Oakraider Dr              |            | HEALTH CLUBS, DIET CENTER      |
| Jenny Craig Weight Loss Centres       | 1760 N Broadway            | 9259327676 | Centre   | Jenny Craig Weight Loss   |                             |             | Larchet           | Patti         |                                | 7606964000 | HEALTH CLUBS, DIET CENTER      |
| 24 Hour Fitness #516                  | 2033 N Main St             | 9259307900 | 24 Hour Fitness U S A, Inc.                        |                           |                             |             | Liebert           | Carl          | 12647 Alcosta Blvd 500         | 9255433100 | HEALTH CLUBS, DIET CENTER      |
| Club Sport Valley Vista               | 3737 Valley Vista Rd       | 9259344050 | L D G Limited Partnership                          |                           |                             | 9256001966  | Steve Gilmour Ltd |               | 4019 Pons Ct                   |            | HEALTH CLUBS, DIET CENTER      |
| Turning Point Studios                 | 1840 San Miguel Dr 100     | 9259529331 | Fitness  | Turning Point             |                             |             | Leiserson         | Naomi         | 2420 Prince St                 | 5108683353 | HEALTH CLUBS, DIET CENTER      |
| Weight Watchers North America,inc.    | 2242 Oak Grove Rd          | 9259458734 | Weight Watchers North America,                     |                           |                             |             | Kirchhoff         | David         | 300 Jericho Quadrangle<br>350  |            | HEALTH CLUBS, DIET CENTER      |
| The Academy For Martial Arts          | 2086 Mt Diablo Blvd        | 9259433936 |  | Tafma Inc                 |                             |             | Park              | Hun C         | 137 Adria Dr                   | 9254134875 | HEALTH CLUBS, DIET CENTER      |
| Maximum Definition                    | 1330 N Broadway A          | 9259307560 | Leighton   | Gary                      | 2413 Twinflower Ct          | 9253359424  | Sgambati          | David         | 156 E O St                     | 7077471023 | HEALTH CLUBS, DIET CENTER      |
| Fitness 19 C A                        | 1853 Ygnacio Valley Rd     | 4082614630 | A  | Fitness 19 C              |                             |             | Morrison          | David         | 3760 Boulder Canyon Dr         | 5107288458 | HEALTH CLUBS, DIET CENTER      |
| Carbon Fitness Clinic                 | 1410 N California Blvd     | 9252000817 | Cuevas   | Christopher A             | 443 Via Royal               | 9252000817  |                   |               |                                |            | HEALTH CLUBS, DIET CENTER      |
| Ameri Cal Weight Clinic               | 2815 Mitchell Dr Suite 101 | 9259344797 | D  | Ronald T Weiland M        | 2420 Cambridge Dr           | 9257577772  |                   |               |                                |            | HEALTH CLUBS, DIET CENTER      |
| Optimal Focus Fitness                 | 2237 San Miguel Dr         | 9254970842 | Sarbaz   | Anna                      | 2237 San Miguel Dr          | 9252793356  |                   |               |                                |            | HEALTH CLUBS, DIET CENTER      |
| The Bar Method                        | 1946 Mt Diablo Blvd        | 9259331946 | Barre Belles, L L C                                |                           | 1946 Mt Diablo Blvd         |             | Glavinovich       | Chelsea       | 3501 Filmore St #105           | 4154405507 | HEALTH CLUBS, DIET CENTER      |
| Curves For Woman                      | 2092 Mt Diablo Blvd        | 9259457484 |  | Reynolds Adventures       |                             |             | Reynolds          | Tara          | 3694 Hobby Ct                  |            | HEALTH CLUBS, DIET CENTER      |
| Judy Bailey                           | 2565 Fox Cir               | 9254511211 | Bailey   | Judith F                  | 2565 Fox Cir                | 9259333565  |                   |               |                                |            | HEALTH CLUBS, DIET CENTER      |
| Solid Impact Golf                     | 1255 S California Blvd     | 9259334653 |  | S I G F A Inc             |                             |             | Woo               | Wesley        | 29 Norman Ct                   | 9259379683 | HEALTH CLUBS, DIET CENTER      |
| Qi Works                              | 1605 Terrace Rd            | 9259069534 | Diepersloot  | John                      | 1605 Terrace Rd             | 9259069534  | Vieth             | Jean M        | 1605 Terrace Rd                | 9259069534 | HEALTH CLUBS, DIET CENTER      |
| Raw Center For Strength               | 1543 Palos Verdes Mall     | 9259300519 | Pete   | Tom                       | 566 N Civic Dr A            | 9252315426  |                   |               |                                |            | HEALTH CLUBS, DIET CENTER      |
| 21 Minute Fit For Life                | 2635 N Main St             | 9252808211 | 21 Minute Fit For Life                             |                           | 2635 N Main St              | 9259379044  | Loosli            | Alvin R       | 120 La Bolsa Rd                | 9259379044 | HEALTH CLUBS, DIET CENTER      |
| Appel Fitness                         | 1872 Tice Valley Blvd      | 9253301116 | Appel  | William                   | 378 Caroni Street           | 9253301116  |                   |               |                                |            | HEALTH CLUBS, DIET CENTER      |
| All In One Fitness L L C              | 1381 Locust St             | 9259391001 | All In One Fitness L L C                           |                           | 1381 Locust St              |             | Collier           | Kara          | 4519 Walnut St                 | 5105326042 | HEALTH CLUBS, DIET CENTER      |
| Ayur Yoga Rekhi                       | 325 N Wiget Ln 130         | 9259355425 | Satyanarayana                                      | Annapoorna B              | 4410 Smoke Tree Ct          | 9255210500  |                   |               |                                |            | HEALTH CLUBS, DIET CENTER      |
| Snap Fitness Walnut Creek             | 1533A Palos Verdes Mall    | 9259388006 | Burch Hagen, Inc                                   |                           | 1655 N California Blvd #427 | 4152544471  | Burch             | Greg          | 1655 N California Blvd<br>#427 | 4152544471 | HEALTH CLUBS, DIET CENTER      |
| Laurie Koneski                        | 1908 Olympic Blvd          | 9259353597 | Koneski  | Laurie                    | 1700 Botelho Dr 428         |             |                   |               |                                |            | HEALTH CLUBS, DIET CENTER      |
| Yogaworks L L C                       | 1131 Locust St 201         | 3106646470 |  | Nor Call Whole Body L L C | 2215 Main St                | 3.10665E+12 | Abreu             | Rachelle      | 1440 Joseph Menusa Ln          | 4086160608 | HEALTH CLUBS, DIET CENTER      |
| Geoffrey Marx                         | 1620 Riviera Ave           | 9259357500 | Marx   | Geoffrey                  | 59 Carr Dr                  | 9252862087  |                   |               |                                |            | HEALTH CLUBS, DIET CENTER      |
| Forma Gym                             | 1410 N California Blvd     | 4155339006 | Forma Gym  |                           | 1410 N California Blvd      | 4155339006  | Jackson           | Robert        | 694 Charlston Ct               | 4155339006 | HEALTH CLUBS, DIET CENTER      |
| Countrywood Fitness                   | 2074 Treat Blvd            | 9259332668 | Countrywood Fitness                                |                           | 2074 Treat Blvd             | 9259332668  | Lagau             | Frank         | 721 Acorn Dr                   | 9256720231 | HEALTH CLUBS, DIET CENTER      |
| Chad Reeves Fitness                   | 675 Ygnacio Valley Rd B104 | 9257662290 | Reeves   | Chad                      | 861 Souverain Ct            | 9257662290  |                   |               |                                |            | HEALTH CLUBS, DIET CENTER      |
| Crossfit Sweat Shop                   | 1401 Autocenter Dr         | 9258181908 | Crossfit Sweat Shop                                |                           | 1401 Autocenter Dr          |             | Langkilde         | Nabil         | 2635 Contra Costa Blvd E9      |            | HEALTH CLUBS, DIET CENTER      |
| Lupoi Gym                             | 2150 N Broadway            | 9257088297 |  | Lupoi Properties          | 2150 N Broadway             |             | Lupoi Teames      | Judy Ann      | 1075 Melissa Ct                | 9257088297 | HEALTH CLUBS, DIET CENTER      |
| Forever Fit                           | 1410 N California Blvd     | 9258914314 | Burckhard  | James                     | 1480 Creekside Dr A204      | 9258914314  |                   |               |                                |            | HEALTH CLUBS, DIET CENTER      |
| L A Boxing Walnut Creek               | 1501 N Broadway 150        | 4159023249 | L A Boxing Walnut Creek                            |                           | 1501 N Broadway 150         |             | Freer             | Rodney        | 255 Berry St 321               | 4159023249 | HEALTH CLUBS, DIET CENTER      |
| Lynch Fitness                         | 1530 S Main St             | 9258488517 | Lynch Fitness                                      |                           | 1530 S Main St              |             | Lynch             | Danny         | 855 Podva Rd E                 | 9258488517 | HEALTH CLUBS, DIET CENTER      |
| Kaiser Foundation Hosp                | 1425 S Main St             | 5102715638 | Kaiser Foundation Hosp                             |                           |                             |             | Simpson           | Jim           |                                | 5102715638 | HOSPITAL - COMMUNITY           |
| John Muir Health                      | 1601 Ygnacio Valley Rd     | 9259393000 |  | John Muir Health          | 1400 Treat Blvd             | 9258377373  | Meehan            | Kenneth L     | 3436 Stone Valley Rd           | 9258387534 | HOSPITAL - COMMUNITY           |
| Center For Sports Medicine            | 1777 Botelho Dr 110        | 9259343536 | Hospital   | St Francis Memorial       |                             |             | Delimur           | Charles       | 945 Green St                   | 4747628    | HOSPITAL - COMMUNITY           |
| John Muir Physician Network           | 1340 Treat Blvd 450        | 9259522880 | Network  | John Muir/Physician       |                             |             | Sorenson          | Katherine     |                                | 9259522818 | HOSPITAL - COMMUNITY           |
| Childrens Specialty Care Walnut Creek | 2401 Shadelands Dr         | 9259794000 | Childrens Hospital & Research<br>Center At Oakland |                           | 747 52nd St                 | 5104283455  | Garman            | Jacquelyn     | 747 52nd St                    | 5104283455 | HOSPITAL - COMMUNITY           |
| C & G Dental X Ray Inc                | 1900 Olympic Blvd 201      | 9259350500 | C & G Dental X Ray Inc                             |                           |                             |             | Giacobazzi        | Anthony       | 3413 Tupelo Dr                 | 9259376636 | LABORATORIES - MEDICAL, DENTAL |
| Bay Bridges                           | 1479 Ygnacio Valley Rd 103 | 9259380740 | Yamamoto   | Gordon K                  | 211 Lake Dr                 | 5105278080  |                   |               |                                |            | LABORATORIES - MEDICAL, DENTAL |
| Village Goldsmith Inc                 | 1270 Springbrook Rd E      | 9259374900 | Village Goldsmith Inc                              |                           |                             |             | Cowell            | Kenneth L     | 637 Sherree Ct                 | 9252286221 | LABORATORIES - MEDICAL, DENTAL |
| Walnut Creek Dialysis Center          | 404 N Wiget Ln             | 9259370203 | Total Renal Care Inc                               |                           | 601 Hawaii St               | 6153416657  | Thiry             | Kent          |                                | 6153416657 | LABORATORIES - MEDICAL, DENTAL |
| Kainos Dental Lab                     | 1844 San Miguel Dr 308-B   | 9259432332 | S Corporation                                      |                           |                             |             | Nam               | Andrew Ki Hai | 505 Levant Ct                  | 9257356500 | LABORATORIES - MEDICAL, DENTAL |
| T R S Dental Technolgies              | 1372 N Main St 202         | 9259346004 | Shearer  | Ted                       | 778 Twinview Pl             | 9445685     |                   |               |                                |            | LABORATORIES - MEDICAL, DENTAL |
| Del Monte Foods                       | 205 N Wiget Ln             | 9259447300 | Foods  | Del Monte                 |                             |             | Butler            | Scott         |                                | 9259447277 | LABORATORIES - MEDICAL, DENTAL |

|  |                                  |            |                                |                       |                                  |            |                |                  |                      |            |                                |
|--|----------------------------------|------------|--------------------------------|-----------------------|----------------------------------|------------|----------------|------------------|----------------------|------------|--------------------------------|
| Millennium Dental Academy & Lab                | 2021 Ygnacio Valley Rd A-1       | 9259436100 | Kim                            | Kyung S               | 780 Oak Grove                    | 9256097822 |                |                  |                      |            | LABORATORIES - MEDICAL, DENTAL |
| Cardinal Dental Laboratory Inc                 | 1844 San Miguel Dr 315           | 9259322120 | Laboratory I                   | Cardinal Dental       |                                  |            | Paganetti      | Charles          | 7160 Marlborough Ter |            | LABORATORIES - MEDICAL, DENTAL |
| Fine Arts                                      | 1855 San Miguel Dr 17            | 9259349900 | Suh                            | Brian H               | 5223 N Foresdale Cir             | 9259349900 |                |                  |                      |            | LABORATORIES - MEDICAL, DENTAL |
| Joint Genome Institute                         | 2800 Mitchell Dr                 | 9252965712 | Turner                         | Ray                   | 2800 Mitchell Dr                 | 9252965804 | Lab            | Lawrence Berkely |                      |            | LABORATORIES - MEDICAL, DENTAL |
| Nor Cal - Open M R I Of Walnut Creek           | 710 S Broadway 203               | 4082442100 | Pacific Imaging Partners, Inc  |                       | 710 S Broadway 203               | 4089612675 | Berger         | Dr. Howard       | 3031 Tisch Way 400   | 3104452840 | LABORATORIES - MEDICAL, DENTAL |
| Proscap  | 50 El Caminito                   | 9259341146 | Lane                           | Matt                  | 50 El Caminito                   | 9259371793 | Lane           | Joan             | 50 El Caminito       | 9259371793 | LANDSCAPE, GARDENING           |
| A B Gardening Services                         | 1914 Whitecliff Ct               | 9259320236 | Sekulich                       | Angie                 | 1914 Whitecliff Ct               | 9259320236 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Fairweather Gardening Serv Inc                 | 1920 Alvarado Ave                | 9252101873 | Pennington                     | Bruce                 | 1920 Alvarado Ave                | 9252101873 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Walnut Creek Landscape                         | 69 Terrace Rd                    | 9259343508 | Landon                         | Michelle N            | 69 Terrace Rd                    | 9259343508 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Lam Gardening                                  | 1909 Parkside Dr                 | 9259326164 | Lam                            | Soc                   | 1909 Parkside Dr                 | 9259326164 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| M2A International                              | 2424 Elgin Ln                    | 9259469470 | Antkowiak                      | Margaret              | 2424 Elgin Ln                    | 9259469470 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| J Him Landscape                                | 85 Waldale Ct                    | 9252850479 | Him Jr                         | Javier                |                                  | 9259388923 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Water Wise Landscape                           | 508 Fenway Dr                    | 9259322096 | Vierra                         | Sheryl                | 508 Fenway Dr                    | 9259322096 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Ginos Services                                 | 1731 Third Ave                   | 9259389600 | Keen                           | E W                   | 1731 Third Ave                   | 9259389600 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Garcia's Landscape                             | 170 Sierra Dr #1                 | 9253249836 | Garcia                         | Nicolas S             | 170 Sierra Dr #1                 | 9253249836 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Practical Gardening Co                         | 1956 Barkley Ave                 | 9259431488 | Quartaroli                     | Wilfred Kelly         | 1956 Barkley Ave                 | 9259431488 | Quartaroli     | Suzue            | 1956 Barkley Ave     | 9259431488 | LANDSCAPE, GARDENING           |
| Roy's Garden Service                           | 3140 Hudson Ave                  | 9259377294 | Miller                         | Roy                   | 3140 Hudson Ave                  | 9259348612 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Laural Landscapes                              | 1077 Wesley Ct 2                 | 9252740782 | Roaldson                       | Laural A              | 1077 Wesley Ct 2                 | 9259880544 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| English Daisy Garden Design                    | 45 Fraser Dr                     | 9259331771 | Fant                           | Rita                  | 45 Fraser Dr                     | 9259398470 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| John Nicol & Associates, Inc                   | 1299 Newell Hill Pl 301          | 9259347140 | John Nicol & Associates, Inc   |                       |                                  |            | Nicol          | John             | 1660 Las Trampas Rd  | 9258384551 | LANDSCAPE, GARDENING           |
| Landmark                                       | 1517 N Main St 208               | 9259449655 | Badal                          | Terry A               | 1521 Brooks St                   | 9259449655 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Somerset Designs                               | 1805 Holland Dr                  | 9259373003 | Somerset                       | Shelley               | 1805 Holland Dr                  | 9259373003 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Terra Linda                                    | 2335 Westbrook Ct                | 9259391915 | Middleton                      | Linda M               | 2335 Westbrook Ct                | 9259391915 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Z M I Landscape / Maintenance Co               | 172 Greenwood Cir                | 9259325818 | Innocenti                      | Zac                   | 172 Greenwood Cir                | 9259325818 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Pro Grass Lawn Care Inc                        | 1781 Flanders Ct                 | 9256870189 | Pro Grass Lawn Care Inc        |                       | 1781 Flanders Ct                 | 9256870189 | Wade           | Dick             |                      |            | LANDSCAPE, GARDENING           |
| Mr Tree  | 20 Santa Rita Dr                 | 9259410013 | Paparelli                      | Corey                 | 20 Santa Rita Dr                 | 9252560426 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Greengo Landscaping Inc                        | 1449 S O S Dr                    | 9259374008 | Greengo Landscaping Inc        |                       | 1449 S O S Dr                    |            | Zygutis        | Jim              | 222 Wayne Ave        | 9253149598 | LANDSCAPE, GARDENING           |
| Green Castle                                   | 1517 N Main St 206               | 8668421420 | Ambro                          | Mitchell              | 3221 Hood St                     |            |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Filos Landscaping                              | 1450 Creekside Dr 60             | 9253838671 | Chavez                         | Filogonio M           | 1450 Creekside Dr                | 9253838671 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Contra Costa Tree & Landscape                  | 25 Normandy Ln                   | 9256854210 | Davis                          | Sabrina Martinez      | 25 Normandy Ln                   | 9256854210 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| La Petite Jardinier                            | 360 Winestone Ct                 | 9259566634 | Sisemore                       | Tyler                 | 2055 Sierra Rd                   |            |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Low Cost Yard Maintenance                      | 36 Kuhl Ct                       | 9254573742 | Evans                          | Christopher R         | 36 Kuhl Ct                       | 9254573742 |                |                  |                      |            | LANDSCAPE, GARDENING           |
| Stevens Brothers Ecoscapes, L L C              | 1443 Marchbanks Dr 3             | 9259151601 | Stevens Brothers Ecoscapes, L  |                       | 1443 Marchbanks Dr 3             |            | Stevens        | Jeffrey D        | 1443 Marchbanks Dr 3 | 9259151601 | LANDSCAPE, GARDENING           |
| Fashion Cleaners                               | 2064 Treat Blvd                  | 9259399580 | Mycleaners.us Inc              |                       |                                  |            | Lim            | Lawrence S       | 318 Monticello Dr    | 9255249005 | LAUNDRY/DRYCLEANER             |
| Five Star Cleaner & Brands, Ladies Consignment | 1950 Mt Diablo Blvd 2            | 9259524444 | Mostowfi                       | Mitra & Bahman        | 811 Palmer Rd                    | 9259397057 |                |                  |                      |            | LAUNDRY/DRYCLEANER             |
| Major Town Cleaners                            | 2918 N Main St                   | 9259342100 | Kim                            | Frank B               | 5502 Wilke Dr                    | 9255240303 | Kim            | Seon J           | 5502 Wilke Dr        | 9255240303 | LAUNDRY/DRYCLEANER             |
| St Paul Cleaner                                | 1381 Newell Ave                  | 9259349669 | E H J Corporation              |                       |                                  | 9259349669 | Jang           | Stacey           | 18476 Chelmsford Dr  | 4082305885 | LAUNDRY/DRYCLEANER             |
| Vogue Cleaners                                 | 1552 Newell Ave                  | 9259386969 | Tabrizi                        | Zahra                 | 1985 S Main St                   | 9252560171 |                |                  |                      |            | LAUNDRY/DRYCLEANER             |
| New Fashion Cleaners                           | 581 Ygnacio Valley Rd            | 9259336235 | Cho                            | Googhyun              | 4421 Red Maple Ct                | 9256896188 | Cho            | Woohee           | 4421 Red Maple Ct    |            | LAUNDRY/DRYCLEANER             |
| Marshall Steel Cleaners                        | 1297 Parkside Dr                 | 9259431863 | Won                            | Dongki & Jinok        | 3715 Penwood Pl                  | 9258039466 | Won            | Jinok            | 3715 Penwood Pl      | 9258039466 | LAUNDRY/DRYCLEANER             |
| Five Star Cleaners                             | 1950 Mt Diablo Blvd 2            | 9259524444 |                                | Hospitality Valet Inc | 2145 Rumrill Blvd A              |            | Stone          | Stacy            | 208 Cheval Ln        | 9253958312 | LAUNDRY/DRYCLEANER             |
| Varian Inc                                     | 2700 Mitchell Dr                 | 9259392400 | Varian Inc                     |                       |                                  |            | Johnson        | Cynthia M        |                      |            | MISCELLANEOUS - MANUFACTURIN   |
| Changs Co                                      | 1772 Sunnyvale Ave               | 9259445468 | Lai                            | Echo M                | 1772 Sunnyvale Ave               | 9259445468 | Lai            | Anna Chang       | 1772 Sunnyvale Ave   |            | MISCELLANEOUS - MANUFACTURIN   |
| Detector Engineering & Tech Inc                | 486 N Wiget Ln                   | 9259374203 | Detector Eng & Tech Inc        |                       |                                  |            | Patterson      | Paul L           | 2632 Via Verde       | 9374203    | MISCELLANEOUS - MANUFACTURIN   |
| East West Diamond Importers                    | 39 Quail Ct 2063                 | 9259470221 | Importers                      | East West Diamond     |                                  |            | Welsh          | James F          | 1948 Montclair Dr    | 9470221    | MISCELLANEOUS - MANUFACTURIN   |
| Wishnev Wine Management                        | 2125 Oak Grove Rd 120            | 9259306374 | Wishnev                        | Sanford               | 3325 Lancashire Pl               | 9256892037 |                |                  |                      |            | MISCELLANEOUS - MANUFACTURIN   |
| Cinnamon Bear Trading Co                       | 1139 Glengarry Dr                | 9259386665 | Sanchez                        | Sherre Blass&francine | 3278 Inwood Pl                   | 7074272523 | Sanchez        | Francine A       | 1139 Glengarry Dr    | 9259386665 | MISCELLANEOUS - MANUFACTURIN   |
| Nick Tutino Jewelry Mfg                        | 1383 N Broadway                  | 9259336999 | Tutino                         | Nick Paul             | 4483 Barberry Ct                 | 9256918001 |                |                  |                      |            | MISCELLANEOUS - MANUFACTURIN   |
| T H E O S Software Corporation                 | 1515 Oakland Blvd 150            | 9259351118 | T H E O S Software Corporation |                       |                                  |            | Fritz          | Robert           | 8441 Sauvignon Ct    | 9259351118 | MISCELLANEOUS - MANUFACTURIN   |
| Genova Delicatessen Factory                    | 2730 Camino Diablo               | 9259381590 | Genova Delicatessen Inc        |                       |                                  |            | De Vincenzi Jr | John             | 45 Wild Oak Ct       |            | MISCELLANEOUS - MANUFACTURIN   |
| Michael Zocchi & Associates                    | 2590 Cheyenne Ct                 | 9259451271 | Zocchi                         | Michael L             | 2590 Cheyenne Ct                 | 9259451271 |                |                  |                      |            | MISCELLANEOUS - MANUFACTURIN   |
| Nohrs Auto Brokers Inc                         | 1332 Pine St                     | 9259399590 | Nohr                           | Patrick D             | 151 Warfield Dr                  | 9253766823 |                |                  |                      |            | MISCELLANEOUS - MANUFACTURIN   |
| Fresenius Medical Care N A                     | 2637 Shadelands Dr               | 9252950200 | Fresenius Usa Inc              |                       |                                  |            | Lipps          | Ben              | 920 Winter St        | 7816999000 | MISCELLANEOUS - MANUFACTURIN   |
| Summit Technology                              | 2717 N Main St 15                | 9259441212 | Summit Technology Inc          |                       |                                  |            | Kious          | Ken              | 860 Belann Ct        | 9256020601 | MISCELLANEOUS - MANUFACTURIN   |
| Chee & Lie Chee Design Studio                  | 2363 Boulevard Cir A             | 9259337638 | Chee                           | Patrick               | 3529 Windmill Way                | 5108253607 |                |                  |                      |            | MISCELLANEOUS - MANUFACTURIN   |
| Hillcrest Produce                              | 3091 N Main St                   | 9259358280 | Arjam                          | Manocher              | 102 Masters Ct                   | 9457990    |                |                  |                      |            | MISCELLANEOUS - MANUFACTURIN   |
| Carisa Of California                           | 30 Brubaker Dr                   | 9259320490 | Lamar                          | Carolyn B             | 44 Brubaker Ct                   | 9259341739 |                |                  |                      |            | MISCELLANEOUS - MANUFACTURIN   |
| Pinnacle Abrasives                             | 150 N Wiget Ln 103               | 9252793010 | Pinnacle Industries, Inc.      |                       |                                  |            | Hollas         | David            | 2520 Ryan Rd         | 9256761602 | MISCELLANEOUS - MANUFACTURIN   |
| Valtechnologies Inc                            | 2815 Mitchell Dr 108             | 7138600400 | Valtechnologies Inc            |                       |                                  |            | Hunt           | Kevin            | 5904 Bingle          | 7138600400 | MISCELLANEOUS - MANUFACTURIN   |
| Waldeck Wright & Assoc Inc                     | 87 Bee Jay Way                   | 5306621955 | Waldeck Wright & Assoc Inc     |                       | 87 Bee Jay Way                   |            | Wright         | Jo Ann           | 400 W El Dorado Dr   | 5306621955 | MISCELLANEOUS - MANUFACTURIN   |
| R & R Card Systems Inc                         | 3000 Citrus Cir 116              | 9252101991 | R & R Card Systems Inc         |                       | 3000 Citrus Cir 116              | 9252101991 | Bertuccelli    | Randall P        | 3341 Perada Dr       | 9252101991 | MISCELLANEOUS - MANUFACTURIN   |
| Systron Donner Inertial                        | 355 Lennon Ln                    | 9259794416 | Custom Sensors And             |                       | 14501 Princeton Ave              | 8055523566 | Kim            | Maria            | 7365 Joshua Cir      | 9259794416 | MISCELLANEOUS - MANUFACTURIN   |
| Basic American Inc                             | 2121 N California Blvd 400       | 8002274050 | Basic American Inc             |                       | 2121 N California Blvd 400       | 9254724000 | Kimura         | Loren            | 6 Paseo Linares      | 9259981699 | MISCELLANEOUS - MANUFACTURIN   |
| Heritage L L C                                 | 1481 S O S Dr B                  | 9258902699 | Heritage L L C                 |                       | 1481 S O S Dr B                  |            | Genrikh        | Yevgeniy 'Gino'  | 440 N Civic Dr 409   | 9258902699 | MISCELLANEOUS - MANUFACTURIN   |
| Capsnaps Limited Inc                           | 1990 N California Blvd 8th Floor | 9259303908 | Capsnaps Limited Inc           |                       | 1990 N California Blvd 8th Floor |            | Walls          | Glen R           | 5043 Wittenmeyer Ct  | 6502802981 | MISCELLANEOUS - MANUFACTURIN   |
| Earl Fredericks Piano                          | 1715 Oro Valley Cir              | 9259326036 | Seager                         | Frederick Earl        | 1715 Oro Valley Cir              | 9259326036 |                |                  |                      |            | MISCELLANEOUS - SCHOOLS        |
| Nancy S Tong                                   | 1911 Alvarado Ave                | 9259331438 | Tong                           | Nancy Suk Ngan        | 1911 Alvarado Ave                | 9331438    |                |                  |                      |            | MISCELLANEOUS - SCHOOLS        |
| Safestway Driving School Inc                   | 1133 Bont Ln                     | 9259333181 | Safestway Driving School Inc   |                       |                                  |            | Castro         | Bill             | 564 Sherree Dr       | 9333181    | MISCELLANEOUS - SCHOOLS        |
| Berlitz School Of Languages Inc                | 1646 N California Blvd 112       | 9259351386 |                                | Berlitz Languges Inc  |                                  |            | Attardi        | Jeff             | 318 Bayberry Ct      |            | MISCELLANEOUS - SCHOOLS        |
| Springfield Montessori School, Inc.            | 2780 Mitchell Dr                 | 9259440626 | Lal                            | Shashi                | 746 Miner Rd                     | 9252543681 | Lal            | Vern             | 746 Miner Rd         |            | MISCELLANEOUS - SCHOOLS        |

|   |                           |            |   |                             |                           |            |             |                        |                            |            |                                |
|---|---------------------------|------------|---|-----------------------------|---------------------------|------------|-------------|------------------------|----------------------------|------------|--------------------------------|
| Phlebotomy Plus Of Walnut Creek                 | 1501 N Broadway 410       | 9259473594 | Mello   | Francoise                   | 2175 James How Rd         | 5038314754 |             |                        |                            |            | MISCELLANEOUS - SCHOOLS        |
| Walnut Creek North Kumon Math Center            | 2839 Ygnacio Valley Rd    | 9252560786 | Shen  | Christine                   | 485 Arbol Via             | 9259469417 |             |                        |                            |            | MISCELLANEOUS - SCHOOLS        |
| Cad Masters Inc                                 | 1111 Civic Dr 130         | 9259391378 | Cad Masters Inc                                 |                             |                           |            | Self        | Michelle               | 8 Buena Vista              | 5104276814 | MISCELLANEOUS - SCHOOLS        |
| Kangs Tae Kwon Do Academy                       | 1251 Arroyo Way           | 9259336647 | Kang  | Johnny M                    | 3617 Shukla Ct            | 9259435264 |             |                        |                            |            | MISCELLANEOUS - SCHOOLS        |
| Odyssey Volleyball Club                         | 519 Dover Dr              | 9259380208 | Bachtold  | Christine                   | 519 Dover Dr              | 9259380208 |             |                        |                            |            | MISCELLANEOUS - SCHOOLS        |
| Clean Comedy Company                            | 2363 Boulevard Cir 106    | 9256392604 | Millan  | Thomas R Mc                 | 2422 Pleasant Hill Rd 4   | 9432129    | Mertes      | Geraldine Patsy Bishop | 2422 Pleasant Hill Rd 4    |            | MISCELLANEOUS - SCHOOLS        |
| I Can't Believe I Got A Ticket                  | 2363 Boulevard Cir 106    | 9256392604 | Mertes  | Geraldine Patsy Bishop      | 2422 Pleasant Hill Rd 4   | 9259436252 | Mc Millan   | Tom                    | 2422 Pleasant Hill Rd 4    |            | MISCELLANEOUS - SCHOOLS        |
| Becker Professional Development Corporation     | 1475 Creekside Dr         | 6305717700 | Devry Inc                                       |                             |                           |            | Vucinic     | Tom                    |                            |            | MISCELLANEOUS - SCHOOLS        |
| Behavior Analysts Inc                           | 311 Lennon Ln A           | 9252109583 | Behavior Analysts, Inc.                         |                             | 311 Lennon Ln A           |            | Partington  | James W                | 115 Julian Way             | 9256828821 | MISCELLANEOUS - SCHOOLS        |
| Gateways A Learning Center                      | 1870 Olympic Blvd 125     | 9259386181 | G A L C, Inc                                    |                             |                           |            | Johnston    | Paul                   | 1324 Corte Madera          | 9259309716 | MISCELLANEOUS - SCHOOLS        |
| Alice's Montessori Learning Centers, Inc        | 3158 Putnam Blvd          | 9259470603 | Ce  | Alice's Montessori Learning |                           |            | Perez       | Alice J                | 3295 Greenhills Dr         | 9259471248 | MISCELLANEOUS - SCHOOLS        |
| Dave DeLong Golf Schools                        | 3800 Valley Vista Rd      | 9259973683 | DeLong  | David Orin                  | 2562 Walnut Blvd 93       | 9259434977 |             |                        |                            |            | MISCELLANEOUS - SCHOOLS        |
| Skills Learning Clinic                          | 1600 Orchard Ln           | 9259437086 | Johnson   | Tammy                       | 1600 Orchard Ln           |            | Johnson     | James                  |                            |            | MISCELLANEOUS - SCHOOLS        |
| Spectrum Center Northgate Campus                | 425 Castlerock Rd         | 9256859703 |   | Spectrum Center Inc         |                           |            | Claypool    | Mark                   | 4112 Brushhill Rd          | 6153614000 | MISCELLANEOUS - SCHOOLS        |
| Skill Builders                                  | 43 Quail Court 102        | 9254577771 | Blaney  | Betty M                     | 112 Glen Ct               | 9254573481 |             |                        |                            |            | MISCELLANEOUS - SCHOOLS        |
| Red House Studios Inc                           | 1667 Botelho Dr           | 9259386900 | Red House Studios Inc                           |                             |                           | 9259386900 | Singh       | Raja                   | 3210 Ameno Dr              | 9259337252 | MISCELLANEOUS - SCHOOLS        |
| American Health & Safety Training Inc           | 503 Matisse Ct            | 9259371669 | American Health & Safety Training Inc           |                             | 503 Matisse Ct            |            | Trapp       | Robert L               | 503 Matisse Ct             | 9259379804 | MISCELLANEOUS - SCHOOLS        |
| Aquatic Times Swim Academy                      | 256 Firestone Dr          | 9253817730 | Johnson   | Deborah & Gordon            | 410 N Civic Dr #407       | 9253817730 | Johnson     | Gordon                 | 410 N Civic Dr #407        | 9253817730 | MISCELLANEOUS - SCHOOLS        |
| Joyce Ridge                                     | 2921 Ptarmigan Dr 1       | 9259346857 | Ridge   | Joyce                       | 2921 Ptarmigan Dr 1       | 9259346857 |             |                        |                            |            | MISCELLANEOUS - SCHOOLS        |
| Lindamood Bell Learning Processes               | 36 Quail Ct               | 8055413836 | Lindamood Bell Learning                         |                             | 416 Higuera St            | 9055413836 | Bell        | Nanci                  | 1105 Button Sage Way       | 8055413836 | MISCELLANEOUS - SCHOOLS        |
| Huntington Learning Center                      | 1399 Ygnacio Valley Rd 8  | 9259448774 |   | Vachani Enterprises Inc     | 1399 Ygnacio Valley Rd 8  | 9259448774 | Vachani     | Mohan                  | 1 Diablo View Dr           | 9252541610 | MISCELLANEOUS - SCHOOLS        |
| Leapfrog Real Estate School                     | 1949 Whitecliff Ct        | 9252566386 | Leapfrog Real Estate School                     |                             | 1949 Whitecliff Ct        | 9252566386 | Ward        | Terry                  | 1949 Whitecliff Ct         | 9259307929 | MISCELLANEOUS - SCHOOLS        |
| W C Christian Academy & First Baptist Preschool | 2336 Buena Vista Ave      | 9259351587 | W C Christian Academy & First Baptist Preschool |                             | 2336 Buena Vista Ave      |            | McClellan   | Esther                 | 315 Liveoak Ct             | 9252282954 | MISCELLANEOUS - SCHOOLS        |
| Ace Dance Academy Inc                           | 1825 Mt Diablo Blvd       | 9259347466 | Ace Dance Academy Inc                           |                             | 1825 Mt Diablo Blvd       | 9259347466 | Hudson      | Jenny                  | 90 Cedar Pointe Loop #1511 | 9253307019 | MISCELLANEOUS - SCHOOLS        |
| Shirley Rogers Piano Studio                     | 1841 Sunnyvale Ave        | 9259436506 | Rogers  | Shirley                     | 1841 Sunnyvale Ave        | 9259436506 |             |                        |                            |            | MISCELLANEOUS - SCHOOLS        |
| Berean Christian High School                    | 245 El Divisadero Ave     | 9259456464 | Berean Christian High School                    |                             | 245 El Divisadero Ave     | 9259456464 | Noriega     | Nelson M               | 747 Santa Susanna Ct       | 9256807860 | MISCELLANEOUS - SCHOOLS        |
| St Mary Of The Immaculate Conception School     | 1158 Bont Ln              | 9259355054 | St Mary Of The Immaculate Conception School     |                             | 1158 Bont Ln              |            | Edwards     | Suzanne                | 3662 Lafayette             | 9254517297 | MISCELLANEOUS - SCHOOLS        |
| A Better Way                                    | 2760 Camino Diablo        | 9259436252 | McMillan  | Thomas                      | 370 Ocean View            | 9259436252 |             |                        |                            |            | MISCELLANEOUS - SCHOOLS        |
| Walnut Creek Krav Maga                          | 2071 Tice Valley Blvd     | 4152037091 | Shirazi   | Nina                        | 310 N Civic Dr 305        | 4152037091 |             |                        |                            |            | MISCELLANEOUS - SCHOOLS        |
| Golden Gate University                          | 1990 N California Blvd 20 | 4154427000 | Golden Gate University                          |                             | 1990 N California Blvd 20 | 9252960900 | Angel       | Dan                    | 536 Mission St             |            | MISCELLANEOUS - SCHOOLS        |
| Mathnasium                                      | 1848 Tice Valley Blvd     | 9259309400 |   | Insora Systems              | 513 Morning Glory Ct      | 9259844503 | Chakrabarti | Ara                    | 513 Morning Glory Ct       | 9259844503 | MISCELLANEOUS - SCHOOLS        |
| Musical Theatre Summer Camp                     | 3737 Valley Vista Rd      | 9258587559 | Courtney & Karen Weixel                         |                             | 3737 Valley Vista Rd      | 9254728854 | Weixel      | Courtney               | 4190 Arbolado Dr           | 9258587559 | MISCELLANEOUS - SCHOOLS        |
| Rasmussen Swimming                              | 2727 San Carlos Dr        | 9253239634 | Rasmussen                                       | Christian                   | 1588 Geary Rd             | 9253239634 |             |                        |                            |            | MISCELLANEOUS - SCHOOLS        |
| Comic Book Kids                                 | 57 Tahoe 6                | 8587445693 | Wedekind  | Dora                        | 57 Tahoe 6                | 8587745693 |             |                        |                            |            | MISCELLANEOUS - SCHOOLS        |
| Sedusa Studios                                  | 1255 S Main St F          | 4088672224 | Sedusa Studios                                  |                             | 1255 S Main St            |            | Whitsett    | Carol                  | 44 Redding Rd              | 4088672224 | MISCELLANEOUS - SCHOOLS        |
| M L D Vending                                   | 1452 Cortez Ct            | 9259435500 | Francis   | C M                         | 1452 Cortez Ct            | 9259435500 |             |                        |                            |            | MISCELLANEOUS - VENDING        |
| Countrywood Florist                             | 2054 Treat Blvd E         | 9259326110 | Hornings Florist Inc                            |                             |                           |            | Horning     | R M                    | 1867 Landana Dr            | 9253565630 | NURSERIES, FLORISTS, GARDEN SU |
| John Komisar                                    | 3113 Manor Ave            | 9259338344 | Komisar   | John A                      |                           | 9259338344 |             |                        |                            |            | NURSERIES, FLORISTS, GARDEN SU |
| Flower Bowl Florist                             | 2325 Boulevard Cir        | 9259350800 | Jr  | B B Cude                    | 3505 Citrus Ave           | 9259390169 |             |                        |                            |            | NURSERIES, FLORISTS, GARDEN SU |
| Silk Plant Design Ctr                           | 2074 Mt Diablo Blvd       | 9259457455 | Spiers  | Katherine Stewart&wendi     | 2274 Oakvale Rd           | 9259338537 | Spiers      | Wendi                  |                            |            | NURSERIES, FLORISTS, GARDEN SU |
| Forget Me Not Flowers                           | 1402 N Main St            | 9259392349 | Rohani  | Afsaneh                     | 436 Oak Shire Pl          | 9258558178 | Faraji      | M                      | 2000 Stratton Rd           | 9259323666 | NURSERIES, FLORISTS, GARDEN SU |
| Direct Pest Control                             | 1473 S O S Dr A           | 9259354719 | Roberts   | Scott                       | 2532 Lucy Ln              | 9259354719 |             |                        |                            |            | PEST CONTROL                   |
| Petco 1301                                      | 1301 S California Blvd    | 9259889370 | Petco Animal Supplies Inc                       |                             |                           |            | Devine      | Brian                  |                            | 6194537845 | PET SHOP, GROOMING             |
| East Bay Nature                                 | 1270 Newell Ave A         | 9259377333 |   | Birdware L L C              |                           |            | Smith       | Joan Rae               | 15 Glen Alpine             | 9253149032 | PET SHOP, GROOMING             |
| Animal Crackers                                 | 1541 Palos Verdes Mall    | 9259309119 | Henderson                                       | Wescott &                   |                           |            | Wescott     | Julee                  | 3507 Tanager Cir           | 9256769672 | PET SHOP, GROOMING             |
| Aussie Pet Mobile Of Walnut Creek               | 2491 Warren Ln            | 9259325559 | Osgood  | Al & Molly                  | 2491 Warren Ln            | 9259376005 | Osgood      | Molly                  | 2491 Warren Ln             | 9259376005 | PET SHOP, GROOMING             |
| Happy Go Lucky Pet Care                         | 2570 Walnut Blvd 30       | 9257088044 | Paula Rego                                      | Lisa Ronan &                | 2570 Walnut Blvd #30      | 5109144255 | Rego        | Paula                  | 2570 Walnut Blvd 30        | 9259306468 | PET SHOP, GROOMING             |
| Cats A Groomin                                  | 1829 Mt Diablo Blvd D     | 9259355177 | Ginn  | Brenda                      | 2115 Aspen Way            | 9257552561 |             |                        |                            |            | PET SHOP, GROOMING             |
| Fur Fairy Mobile Pet Grooming                   | 215 Pickering Pl          | 9254081500 | Whitcomb  | Joy                         | 215 Pickering Pl          | 9254081500 |             |                        |                            |            | PET SHOP, GROOMING             |
| Cousins Locksmith & Engraving                   | 730 Bancroft Rd D         | 9259388852 | Schroers  | Keith A                     | 3943 Mead St              | 9257548749 |             |                        |                            |            | PHOTO PRODUCTION & SUPPLIES    |
| Silver Reflections                              | 703 Cascade Ct            | 9259949306 | Shropshire                                      | Kevin L                     | 703 Cascade Ct            | 9259449306 |             |                        |                            |            | PHOTO PRODUCTION & SUPPLIES    |
| Video Data Services                             | 2223 N Main St            | 9259344366 | Howard  | Lester W                    | 2361 Walnut Blvd          | 9259347952 |             |                        |                            |            | PHOTO PRODUCTION & SUPPLIES    |
| Eastman Kodak Company                           | 101 Ygnacio Valley Rd 100 | 5857244000 | Eastman Kodak Company                           |                             |                           |            |             |                        |                            |            | PHOTO PRODUCTION & SUPPLIES    |
| James Brian Studios                             | 1727 Bonanza St           | 9259344455 | Fidelibus                                       | James                       | 110 La Bolsa Rd           | 9342495    | Fidelibus   | Diane                  |                            |            | PHOTO PRODUCTION & SUPPLIES    |
| Rising Sun Productions                          | 411 Rock Oak Rd           | 9259472847 | Howett  | Pamela M                    | 411 Rock Oak              | 9472847    |             |                        |                            |            | PHOTO PRODUCTION & SUPPLIES    |
| Custom Blue Print                               | 1944 Mt Diablo Blvd       | 9259323113 | Supply  | East Bay Blue Print &       |                           |            | Querner     | Grace Von              |                            |            | PHOTO PRODUCTION & SUPPLIES    |
| Fed Ex Office & Print Center #5141              | 1909 Mt Diablo Blvd       | 9259348254 | S   | Fed Ex Office & Print       |                           | 8009546567 | Kusin       | Gary                   |                            |            | PHOTO PRODUCTION & SUPPLIES    |
| S F I N C S                                     | 1570 Pebblebrook Ct       | 9259323664 | Shimberg  | Mikhail                     | 1570 Pebblebrook Ct       | 9259323664 |             |                        |                            |            | PHOTO PRODUCTION & SUPPLIES    |
| Pro Film Archiving                              | 1601 N Main St 204        | 9252801010 | White   | Alexander                   | 1773 Tice Valley Blvd     | 9253240358 |             |                        |                            |            | PHOTO PRODUCTION & SUPPLIES    |
| Sun Valley Pool Service                         | 2345 Boulevard Cir        | 9259388448 | Vieira  | Gary A & Kathy M            | 2248 Oakvale Rd           | 9397665    |             |                        |                            |            | POOL SUPPLIES, SERVICE         |
| Aquarius Pool & Spa Service                     | 1822 Mt Diablo Blvd       | 9259333310 | Mc Dowells Aquarius Pool & S                    |                             |                           |            | Anders      | Jeffery S              | 338 Appalachian Way        | 9325737    | POOL SUPPLIES, SERVICE         |
| Picture Perfect Pool Service                    | 154 Andrea Dr             | 9259359188 | Duncan  | Brian                       | 154 Andrea Dr             | 9351805    |             |                        |                            |            | POOL SUPPLIES, SERVICE         |
| Friendly Pool & Spa Services                    | 2064 Celeste Ave          | 9259355934 | Johnson   | Mark W                      | 2064 Celeste Ave          | 9378998    | Johnson     | Kathleen               | 2064 Celeste Ave           |            | POOL SUPPLIES, SERVICE         |
| Calypso Pool & Spa                              | 2141 Carrol Rd            | 9259397665 | Way   | David C                     | 2141 Carol Rd             | 9397665    |             |                        |                            |            | POOL SUPPLIES, SERVICE         |
| C S F Pool Service                              | 1001 Burlington Ct        | 9252603273 | Hernandez                                       | Michael                     | 1001 Burlington Ct        | 9259398526 |             |                        |                            |            | POOL SUPPLIES, SERVICE         |
| Diamond Clear Pool & Spa Service                | 275 Los Banos Ave         | 9259349276 | Jr  | James C Helms               | 275 Los Banos Ave         | 9259349276 |             |                        |                            |            | POOL SUPPLIES, SERVICE         |

|                                       |                                     |            |                                |                                   |                          |            |                           |                  |                         |            |                              |
|---------------------------------------|-------------------------------------|------------|--------------------------------|-----------------------------------|--------------------------|------------|---------------------------|------------------|-------------------------|------------|------------------------------|
| Quality Pool Service & Repair         | 1610 Cayucos Dr                     | 9252023268 | Anthony                        | Brian                             | 1610 Cayucos Dr          | 9259332038 |                           |                  |                         |            | POOL SUPPLIES, SERVICE       |
| A & A Pools                           | 1588 San Luis Rd 17                 | 9259457820 | Arthur                         | Bill                              | 1588 San Luis Rd 17      | 9259457820 |                           |                  |                         |            | POOL SUPPLIES, SERVICE       |
| Azzurro Pools                         | 33 Sutters Mill Ct                  | 9257656205 | Rossoni                        | Thomas                            | 33 Sutters Mill Ct       | 9257656205 |                           |                  |                         |            | POOL SUPPLIES, SERVICE       |
| Majestic Blue                         | 123 Los Altos Ave                   | 9256395656 | Kavakos                        | Ted                               | 123 Los Altos Ave        | 9256395656 |                           |                  |                         |            | POOL SUPPLIES, SERVICE       |
| Matty & Sue's Pool Service            | 1761 Carmel Dr 204                  | 9257057649 | Dobbert                        | Matthew                           | 1761 Carmel Dr 204       | 9255504093 | Rogers                    | Susan            | 1761 Carmel Dr 204      | 9255504093 | POOL SUPPLIES, SERVICE       |
| Studio Blue Reprographics             | 1323 Locust St                      | 9259394477 | Reprographics                  | Studio Blue                       |                          | 9257664941 | Morrison                  | Donald W         | 372 Cordell Dr          | 8374692    | PRINTERS,PUBLISHING,ENGRA    |
| Walnut Creek Super Print, Inc.        | 1770 N Broadway                     | 9259341613 | Condon                         | Lawrence                          | 8 Hanford Ave            | 9256099060 |                           |                  |                         |            | PRINTERS,PUBLISHING,ENGRA    |
| Diablo Country Magazine               | 2520 Camino Diablo                  | 9259431111 | Diablo Country Magazine Inc    |                                   |                          |            | Rivera                    | Steven J         | 3225 Soda Canyon Rd     | 7072243767 | PRINTERS,PUBLISHING,ENGRA    |
| Express Copy                          | 2263 N Main St                      | 9259337396 | Stephen R Orth Enterprises I   |                                   |                          |            | Orth                      | Stephen          | 2671 Overlook Dr        |            | PRINTERS,PUBLISHING,ENGRA    |
| Dan Ventanilla Photography            | 1721 Holland Dr                     | 9252566403 | Ventanilla                     | Dan                               | 1721 Holland Dr          | 9252566403 |                           |                  |                         |            | PRINTERS,PUBLISHING,ENGRA    |
| Brown Printing Company                | 1801 Oakland Blvd 340               | 9252951640 | Gruner & Jahr Printing & Publi |                                   |                          |            |                           |                  |                         |            | PRINTERS,PUBLISHING,ENGRA    |
| Natural Visions                       | 111 Northcreek Circle               | 9259320985 | Warwick                        | Michael R                         | 111 Northcreek Cir       | 9259320985 |                           |                  |                         |            | PRINTERS,PUBLISHING,ENGRA    |
| Andrew Fuller                         | 440 N Civic Dr 206                  | 9259339329 | Fuller                         | Andrew                            | 440 N Civic Dr 206       | 9339329    |                           |                  |                         |            | PRINTERS,PUBLISHING,ENGRA    |
| Copy Mat Walnut Creek Inc             | 1655 N Main St 106                  | 9259342993 | Shamloo                        | Shahrokh                          | 11 Carrie Ct             | 9259880765 |                           |                  |                         |            | PRINTERS,PUBLISHING,ENGRA    |
| Wrodents                              | 1878 San Miguel Dr                  | 5105830680 | Borde                          | Lance A                           |                          | 5105830680 |                           |                  |                         |            | PRINTERS,PUBLISHING,ENGRA    |
| Stop Down Photography                 | 1857 Lamplight Ct                   | 9259321268 | Tyrrell                        | Jay                               | 1857 Lamplight Ct        | 5109321268 |                           |                  |                         |            | PRINTERS,PUBLISHING,ENGRA    |
| The Engravers Corner                  | 3067 Naranja Dr                     | 9252807220 | Plante                         | Peter C                           | 3067 Naranja Dr          | 9252802589 |                           |                  |                         |            | PRINTERS,PUBLISHING,ENGRA    |
| Alphagraphics                         | 2085 N Broadway 200                 | 9259374700 | Sge Enterprises Inc            |                                   |                          |            | Ernst                     | Greg             | 48 Mariposa Way         | 9259450281 | PRINTERS,PUBLISHING,ENGRA    |
| Curry Marketing Group, Inc            | 190 N Wiget Ln 280                  | 9252741140 | Curry                          | Jeff                              | 630 8th St 6             | 9252741140 |                           |                  |                         |            | PRINTERS,PUBLISHING,ENGRA    |
| Minuteman Press                       | 1500 Sunnyvale Ave                  | 9252566444 | C & P Corporation              |                                   |                          |            | Coffman                   | Theresa          | 2705 Presidio           | 9255165773 | PRINTERS,PUBLISHING,ENGRA    |
| Compton Editorial Services            | 1576 First Ave                      | 9252568794 |                                | James A. Compton                  | 1576 First Ave           | 9252568794 |                           |                  |                         |            | PRINTERS,PUBLISHING,ENGRA    |
| Komenar Publishing                    | 1756 Lacassie Ave 202               | 9259470705 | Komenar Publishing L L C       |                                   | 1756 Lacassie Ave 202    |            | Kaplan                    | Marc P           | 3450 Shangrila Rd       | 9259320330 | PRINTERS,PUBLISHING,ENGRA    |
| H & M Publishing                      | 1840 Tice Creek Dr 2128             | 9252871343 | Heaney                         | Frank                             | 1840 Tice Creek Dr 2128  | 9252871343 |                           |                  |                         |            | PRINTERS,PUBLISHING,ENGRA    |
| The Copy Place                        | 1250 Pine St 300                    | 9259325933 |                                | J M Document Pro                  | 1250 Pine St             |            | Leung                     | Michael          | 1863 Donner Ave         | 9259325933 | PRINTERS,PUBLISHING,ENGRA    |
| Lloyd J Parenti                       | 2019 Alvarado Ave                   | 9252804967 | Parenti                        | Lloyd J                           | 2019 Alvarado Ave        | 9254518775 |                           |                  |                         |            | PRINTERS,PUBLISHING,ENGRA    |
| Quivx                                 | 1539 Third Ave C                    | 9254788222 | Quivx                          |                                   | 1539 Third Ave C         |            | Elgazzar                  | Clement          | 1413 Hillside Pl        | 6197786161 | PRINTERS,PUBLISHING,ENGRA    |
| California Country Calendar           | 1692 Countrywood Ct                 | 9259355995 | Jr                             | Ernest C Wheeler                  | 1692 Countrywood Ct      | 9259355995 |                           |                  |                         |            | PUBLICATION, NEWSPAPERS      |
| Baptist Journal                       | 1365 Mt Pisgah Rd 22                | 9259376825 | Goncharov                      | Ludmila                           | 1365 Mt Pisgah Rd 22     | 9259376825 | Goncharov                 | Stanislav        | 1365 Mt Pisgah Rd 22    | 9259376825 | PUBLICATION, NEWSPAPERS      |
| Parlay International                  | 545 Wimbledon Rd                    | 9259393286 | Parlay International           |                                   | 545 Wimbledon Rd         |            | Lester                    | Robert E         | 545 Wimbledon Rd        | 9259393286 | PUBLICATION, NEWSPAPERS      |
| Bay Area News Group East Bay          | 2640 Shadelands Dr                  | 9253021416 |                                | California Newspapers Partnership | 2527 Camino Ramon 300    | 9253021617 | Armstrong                 | John             | 817 Meadow Creek Ct     | 9259321588 | PUBLICATION, NEWSPAPERS      |
| Three Clover Press                    | 25 Alegra Ct                        | 9253485142 | Lofthouse                      | Lloyd                             | 25 Alegra Ct             | 9253485142 |                           |                  |                         |            | PUBLICATION, NEWSPAPERS      |
| Toddling Around Mount Diablo          | 1948 La Salle Ct                    | 9252870438 | B Shafizadeh & S Becker        |                                   | 1948 La Salle Ct         |            | Shafizadeh                | Brenna           | 1948 La Salle Ct        | 9252870438 | PUBLICATION, NEWSPAPERS      |
| Geocal Associates                     | 3100 Tice Creek Dr 2                | 9259381227 | Britz                          | Gordon                            | 3100 Tice Creek Dr 2     | 9259381227 |                           |                  |                         |            | PUBLICATION, NEWSPAPERS      |
| Valley Waste Management               | 2658 N Main St                      | 9259350178 | Ameri                          | Waste Management Of No            |                          |            | Gavin                     | Patrick          |                         |            | RECYCLE                      |
| R W Recycling                         | 1889 Countrywood Ct                 | 9254578785 | R W Recycling                  |                                   | 1889 Countrywood Ct      | 9254578988 | Wiesel                    | Eran             | 1889 Countrywood Ct     | 9252567899 | RECYCLE                      |
| Blue Dog Events                       | 740 Laurel Drive                    | 9253300061 | Bautista                       | Donald                            | 740 Laurel Drive         | 9253300061 |                           |                  |                         |            | RENTALS - EQUIPMENT          |
| Cresco Equipment Rentals              | 1300 Pine St                        | 9259610130 | Norcal Rental Group L L C      |                                   | 1300 Pine St             | 9259610130 | Smith                     | Chris            | 318 Stealth Ct          | 9259610130 | RENTALS - EQUIPMENT          |
| Walnut Creek Motor Lodge              | 1960 N Main St                      | 9259322811 | Cudd                           | Dr Harold Arbon & Nena            |                          |            | Cudd                      | Nena             |                         |            | RENTALS - MOTEL, HOTEL       |
| Motel 6 #019                          | 2389 N Main St                      | 9723605546 | Motel 6 Operating L P          |                                   | 4001 International Pkwy  | 9723605546 | Accor North America, Inc. |                  | 4001 International Pkwy | 9723605546 | RENTALS - MOTEL, HOTEL       |
| Marriott Hotel                        | 2355 N Main St                      | 9259342000 | L                              | Nesbit Partners Wc Venture        |                          |            | Nesbitt                   | Patrick M        | 273 S Glenroy Ave       | 3104762364 | RENTALS - MOTEL, HOTEL       |
| Diablo Mountain Inn                   | 2079 Mt Diablo Blvd                 | 9259375050 | Kartik Inc                     |                                   |                          |            | Patel                     | Prabhaben        | 668 Funston Ave         | 4157511035 | RENTALS - MOTEL, HOTEL       |
| Holiday Inn Walnut Creek              | 2730 N Main St                      | 9259323332 | C R P Bahp Walnut Creek L L C  |                                   | 2730 N Main St           | 9259323332 | Bailey                    | John D           | 329 Meadowood Ln        | 9724621247 | RENTALS - MOTEL, HOTEL       |
| Phyxx                                 | 1555 Riviera Ave A                  | 9259393112 | Humphreys                      | Vicki                             | 289 Turnview Dr          | 9257877778 |                           |                  |                         |            | SALON/SPA                    |
| European Wax Center                   | 1815 Ygnacio Valley Rd A            | 9259799392 |                                | A E I E B Inc                     | 1815 Ygnacio Valley Rd A |            | Oliver                    | Shawnee          | 1739 Portola Ct         | 9254259750 | SALON/SPA                    |
| Pure Bliss Wellness Spa               | 2363 Boulevard Cir 104              | 9254789333 | Franco                         | Silvia                            | 1554 Arbutus Dr          |            |                           |                  |                         |            | SALON/SPA                    |
| Brite Smile Brite Skin Spas           | 21 Broadway Ln B32                  | 9259524094 | Omnicare Medical Consulting    |                                   | 1 Daniel Burnham Ct 368C |            | Wolfendin                 | William J        | 46391 E Eldorado Dr     | 4154419565 | SALON/SPA                    |
| Delicate Nails & Spa                  | 1622 Locust St                      | 9259441629 | Nguyen                         | My Duyen                          | 18391 Carlton Ave        | 5103684794 | Nguyen                    | Lieu Thi Nhu     | 3833 Redding St         | 5102190171 | SALON/SPA                    |
| Changes Salon & Day Spa, Inc.         | 1475 N Broadway 195                 | 9259471814 | Changes Salon & Day Spa, Inc.  |                                   |                          |            | Waters                    | Bonnie           | 9 La Fond Ln            | 9252530475 | SALON/SPA w/MASSAGE SERVICES |
| Miracullum Jolanta European Skin Care | 1355 N Main St                      | 9259436146 | Omski                          | Jolanta                           | 27 Oak Knoll Loop        | 9252564611 |                           |                  |                         |            | SALON/SPA w/MASSAGE SERVICES |
| Kathys Hair Design Inc                | 1430 Arroyo Way A                   | 9259345151 | Kathys Hair Design Inc         |                                   |                          |            | Barber                    | Stephen R        | 10 Meadow Lake Dr       | 9257362036 | SALON/SPA w/MASSAGE SERVICES |
| Salon Amour                           | 1467 Newell Ave                     | 9252569914 | Falcon                         | Susan                             | 179 Hazel Dr             | 9255885025 |                           |                  |                         |            | SALON/SPA w/MASSAGE SERVICES |
| Skinsations For The Face & Body       | 1372 N Main St 203                  | 9259334771 | Wolozin                        | Renee                             | 985 Griffith Dr          | 9257084884 |                           |                  |                         |            | SALON/SPA w/MASSAGE SERVICES |
| Venus & Mars Salon & Day Spa, Inc.    | 2033 N Broadway                     | 9252959626 | Spa                            | Venus&Mars Salon&Day              | 1538 Richardson St       | 9252959626 | Alcaraz                   | Alicia Christine | 1538 Richardson St      | 9252959626 | SALON/SPA w/MASSAGE SERVICES |
| Colorz Hair Gallery                   | 1815 Mount Diablo Blvd B            | 9259332888 | Renner                         | Denise                            | 280 Keats Cir            | 9259308271 |                           |                  |                         |            | SALON/SPA w/MASSAGE SERVICES |
| Phoenix Salon & Day Spa               | 1613 N Main St                      | 9259434944 | Spa                            | Phoenix Salon & Day               |                          |            | Brun                      | Julie            | 3468 Monroe Ave         | 9252839537 | SALON/SPA w/MASSAGE SERVICES |
| Marsha Tobias Salon                   | 1605 Locust St                      | 9259396633 | Tobias                         | Marsha                            | 5081 Wagon Wheel Way     | 9257558409 |                           |                  |                         |            | SALON/SPA w/MASSAGE SERVICES |
| Thirteen Ensemble L L C               | 1525 Locust St                      | 9259322242 | Thirteen Ensemble L L C        |                                   |                          |            | Jamieson                  | Connie           | 146 Ardmore Way         | 7077505244 | SALON/SPA w/MASSAGE SERVICES |
| Soft Touch Skin Care By Farnaz        | 1401 Cypress St                     | 9257858877 | Vahdat                         | Farnaz                            | 1790 Billings Rd         | 9256096373 |                           |                  |                         |            | SALON/SPA w/MASSAGE SERVICES |
| Visage Salon                          | 1250 Newell Ave F                   | 9252567799 | Zeller                         | Hiromi                            | 2009 Mangrove Way        | 9259444944 |                           |                  |                         |            | SALON/SPA w/MASSAGE SERVICES |
| Creekside Spa & Salon                 | 1377 Newell Ave                     | 9259456812 | Jiaxing Wilson                 | Kenny Dong &                      | 2000 Walnut Ave B103     | 5108181234 | Wilson                    | Jiaxing          | 15067 Hesperian Blvd 16 |            | SALON/SPA w/MASSAGE SERVICES |
| 2GORJIS Integrated Health & Wellness  | 2065 Ygnacio Valley Rd              | 9259328602 | Evans                          | Kim M                             | 116 Parklake Cir A       | 9254355699 |                           |                  |                         |            | SALON/SPA w/MASSAGE SERVICES |
| The Ballet School                     | 1357 N Main St                      | 9259342133 | Fender                         | Lareen                            | 741 Solana Dr            | 2844751    |                           |                  |                         |            | SCHOOLS - BUSINESS, DANCING  |
| Contra Costa Ballet Centre            | 2040 N Broadway                     | 9259357984 | Cammack                        | Richard L                         | 36 Underhill Rd          | 9256727573 | Cammack                   | Zola             | 1844 Stratton Cir       | 9259358523 | SCHOOLS - BUSINESS, DANCING  |
| Jazzercise                            | 2055 Tice Valley Blvd/T V Gymnasium | 9259346383 | Gossage                        | Susan E                           | 131 La Bolsa Rd          | 9259346383 |                           |                  |                         |            | SCHOOLS - BUSINESS, DANCING  |
| Dance World                           | 15 Sage Ct                          | 9259381434 | Magid                          | Anna                              | 15 Sage Ct               | 9257877777 |                           |                  |                         |            | SCHOOLS - BUSINESS, DANCING  |
| Funkmode                              | 58 Tahoe Ct 7                       | 8883865663 | Anthony Young                  | Caroline Young &                  | 58 Tahoe Ct #7           | 9253480321 | Young                     | Anthony G        | 58 Tahoe Ct #7          | 5108164378 | SCHOOLS - BUSINESS, DANCING  |
| Dance Fusion Company                  | 1277 Boulevard Way                  | 9258312882 | Boyd                           | Debra                             | 4695 Reinhardt Dr        | 5103328177 |                           |                  |                         |            | SCHOOLS - BUSINESS, DANCING  |
| Chevron                               | 1980 N Main St                      | 9259373150 | Xtra Oil Co                    |                                   | 2307 Pacific Ave         |            | Simas                     | Carol L          |                         | 5108659503 | SERVICE STATION              |

|                                      |                        |             |                                  |                           |                          |            |           |                |                        |            |                             |
|--------------------------------------|------------------------|-------------|----------------------------------|---------------------------|--------------------------|------------|-----------|----------------|------------------------|------------|-----------------------------|
| Texxoil                              | 1599 Newell Ave        | 9252567087  | Hamzeh                           | Mehrzad                   | 111 Quintus Ln           | 9252567087 |           |                |                        |            | SERVICE STATION             |
| Lil Bear Service No 1                | 604 Ygnacio Valley Rd  | 9259339290  | Timmerman                        | Ed Haber & Don            | 220 Hookston Rd          | 9353800    | Timmerman | Don            | 2316 Welsh Ct          | 9259355935 | SERVICE STATION             |
| North Main Shell                     | 2900 N Main St         | 5106579150  | D Devi Oil Inc                   |                           |                          |            | Goyal     | Krishan        | 4000 Canyon Crest West | 8667015    | SERVICE STATION             |
| K Ygnacio Valley Service             | 690 Ygnacio Valley Rd  | 9259451158  | Darakar Inc                      |                           |                          |            | Khorasani | Kazem          | 4303 Quail Run Lane    | 7368890    | SERVICE STATION             |
| Roesbery Car Care                    | 2411 Oak Grove Rd      | 9259394848  | Michael C Roesbery Inc           |                           |                          |            | Roesbery  | Micahel C      | 611 Rock Rose Ln       | 9257361966 | SERVICE STATION             |
| Walnut Creek Valero                  | 605 Ygnacio Valley Rd  | 9259320725  | Ishaq Trading Corporation        |                           |                          |            | Ishaq     | Samer          | 613 Goldenrod Ct       | 7072086881 | SERVICE STATION             |
| Chevron Stations, Inc. #1729         | 2895 N Main St         | 9259385640  | Chevron Stations, Inc.           |                           |                          |            | Roden     | P D            | 650 Quail Crest Dr     | 4158420839 | SERVICE STATION             |
| M & P Enterprises                    | 1611 Newell Ave        | 9259342201  | Amankwah                         | Michael                   | 150 Crestmont Dr         | 5105307712 | Amankwah  | Patricia       | 150 Crestmont Dr       | 5105307712 | SERVICE STATION             |
| Diablo Mountain Valley Smog          | 699 Ygnacio Valley Rd  | 9259380440  | Diablo Mountain Valley, Inc      |                           |                          |            | Dhillon   | Devinder Singh | 4593 Pheasant Ct       | 9258726404 | SERVICE STATION             |
| United Brothers Enterprise Inc       | 2501 N Main St         | 9259476628  | United Brothers Enterprise Inc   |                           |                          |            | Liu       | Delong         | 498 Freitas Rd         | 9259476628 | SERVICE STATION             |
| Rossmoor Chevron Autocare            | 1998 Tice Valley Blvd  | 9259440899  |                                  | Tice Valley Petroleum Inc | 1998 Tice Valley Blvd    |            | Statner   | Layne          | 42 Shandelin Ct        | 9253628996 | SERVICE STATION             |
| Ideal Miles Plus Gasoline            | 699 Ygnacio Valley Rd  | 9259380465  | Ideal Miles Plus Gasoline, Inc   |                           |                          |            | Dhillon   | Devinder Singh | 4593 Pheasant Ct       | 9258726404 | SERVICE STATION             |
| Coastal Gas                          | 1387 S California Blvd | 9259338380  | Mirza                            | Munir A                   | 324 Waterview Pl         | 9254582799 |           |                |                        |            | SERVICE STATION             |
| Tesoro West Coast Company, L L C     | 265 Ygnacio Valley Rd  | 9259473440  | Tesoro West Coast Company, L L C |                           | 3450 S 344th Way Ste 201 |            | Porter    | Daniel J       | 24910 Parview Cir      |            | SERVICE STATION             |
| Tesoro West Coast Company, L L C     | 2098 Mt Diablo Blvd    | 9259344315  | Tesoro West Coast Company, L L C |                           | 3450 S 344th Way Ste 201 | 2538968700 | Porter    | Daniel J       | 24910 Parview Cir      |            | SERVICE STATION             |
| Oak Grove Valero                     | 2411 Oak Grove Rd      | 9259346965  | Petroleum And Convenience        |                           | 158 Emerson Ave          | 9259346965 | Barekzai  | Ahmad S        | 158 Emerson Ave        | 4158833635 | SERVICE STATION             |
| North Main Chevron                   | 2329 N Main St         | 9259322342  | Amiri                            | Haleh                     | 25 Francisca Dr          | 9256874480 |           |                |                        |            | SERVICE STATION             |
| Varella Cleaners                     | 2857 Ygnacio Valley Rd | 9259395081  | Lee                              | Woo C                     | 65 Las Quebradas Ln      | 9258203737 | Lee       | Hyang R        |                        |            | TAILOR,DRESSMAKING,DRYCLEAN |
| Dutch Girl Cleaners                  | 2094 Mt Diablo Blvd    | 9259437058  | Cleaners                         | Dutch Girl                |                          |            | Depper    | Steve          | 1900 Arkeu Rd          | 9259343479 | TAILOR,DRESSMAKING,DRYCLEAN |
| Hosanna 1 Hr Cleaners                | 1280 Newell Ave C      | 9259337723  | Yim                              | Pyong Tong                | 3497 East Ave            | 5104495245 | Yim       | Bomi           | 3497 East Ave          |            | TAILOR,DRESSMAKING,DRYCLEAN |
| The Stitch Wizard                    | 1896 Second Ave        | 9259352475  | Turnage                          | Johnna                    | 1896 Second Ave          | 9259352475 |           |                |                        |            | TAILOR,DRESSMAKING,DRYCLEAN |
| Classic Cleaning                     | 1350 Mt Diablo Blvd    | 9252564175  | Kwon                             | Young Ki                  | 5935 Lantana Way         | 5108864234 |           |                |                        |            | TAILOR,DRESSMAKING,DRYCLEAN |
| Arachnes Thimble                     | 1487 Newell Ave        | 9259385251  | Downing                          | Dana                      | 839 Kingston St          | 5106551157 | Unknown   |                |                        |            | TAILOR,DRESSMAKING,DRYCLEAN |
| Premium Cleaners                     | 1865 Ygnacio Valley Rd | 9259379999  | Yoon                             | Kathy                     | 562 Cesar Ct             | 9252567566 |           |                |                        |            | TAILOR,DRESSMAKING,DRYCLEAN |
| Village Oaks Cleaners                | 1345 Newell Ave B      | 9259471527  | Kim                              | Sunny                     | 1413 Hollenbeck Ave      | 4087300452 | Kim       | Jung Chul      | 1413 Hollenbeck Ave    |            | TAILOR,DRESSMAKING,DRYCLEAN |
| Vogue Cleaners                       | 2226 Oak Grove Rd      | 9259339696  | Shahnam                          | Mahnaz                    | 3 Via Barcelon           | 9253379414 |           |                |                        |            | TAILOR,DRESSMAKING,DRYCLEAN |
| Choices In Fashion                   | 1128 Leisure Ln 2      | 9259456242  | Blue                             | Claire J                  | 1128 Leisure Ln 2        | 9259456242 |           |                |                        |            | TAILOR,DRESSMAKING,DRYCLEAN |
| Alamo One Hour Cleaners              | 2515 N Main St         | 9258209454  | Yoon & Young, Inc                |                           |                          |            | Oh        | Daniel Y       | 7617 Kirwin Ln         | 4084465184 | TAILOR,DRESSMAKING,DRYCLEAN |
| Irina's Sewing Shop                  | 1372 N Main St 200     | 9259435040  | Krylova                          | Irina                     | 456 Yellowstone Dr.      | 6505988005 |           |                |                        |            | TAILOR,DRESSMAKING,DRYCLEAN |
| Glamour Cleaners                     | 2985 N Main St         | 9259457447  | Sik                              | Lim Sam                   | 111 Alta Mesa Ct         | 9256871310 | Lim       | Ja Kyung       | 111 Alta Mesa Ct       | 9256871310 | TAILOR,DRESSMAKING,DRYCLEAN |
| Heralds Cleaners Inc                 | 1525 Cypress St        | 9259343238  | Herald's Cleaners Inc            |                           |                          |            | Kim       | Young Bok      | 4492 River Ash Ct      | 9253634401 | TAILOR,DRESSMAKING,DRYCLEAN |
| Vogue Cleaners                       | 1256 Civic Dr          | 9259306969  | Esfahani                         | Nadereh                   | 4393 N Striped Maple Ct  | 9256811017 |           |                |                        |            | TAILOR,DRESSMAKING,DRYCLEAN |
| Suns Couture                         | 1521 Cypress St        | 9259461997  | Thu Enterprises L L C            |                           |                          |            | Wight     | Chris          | 1460 Arbor Ln          | 4153501430 | TAILOR,DRESSMAKING,DRYCLEAN |
| Americlean                           | 1545 Palos Verdes Mall | 9259355720  | Hong                             | Michael S                 | 4747 Cunningham St       | 9259355720 | Hong      | Judith Y       | 4747 Cunningham St     | 5103399659 | TAILOR,DRESSMAKING,DRYCLEAN |
| Min's Cleaners                       | 1661 Botelho Dr 160    | 9259382118  | Hwang                            | Min J                     | 1987 Olympic Blvd        | 9252950766 |           |                |                        |            | TAILOR,DRESSMAKING,DRYCLEAN |
| La Seine                             | 1508 S Main St         | 9259470884  | Chow                             | Selina M                  | 1308 Walden Rd #36       | 9259387884 |           |                |                        |            | TAILOR,DRESSMAKING,DRYCLEAN |
| House Of Couture Custom Tailoring    | 1812 Tice Valley Blvd  | 9259431505  | Raouf                            | Ghezal                    | 126 Sand Point Ln        | 9258994470 |           |                |                        |            | TAILOR,DRESSMAKING,DRYCLEAN |
| W B Window Treatments & Tailoring    | 14 Sierra Ln           | 9259345272  | Bojanowska                       | Wioletta                  | 14 Sierra Ln             | 9259345272 |           |                |                        |            | TAILOR,DRESSMAKING,DRYCLEAN |
| Century 14 Downtown Walnut Creek     | 1201 Locust St         | 4154488573  | Century Theater, Inc             |                           |                          |            | Synfy     | Joseph E       | 45 Deer Run            | 4153830644 | THEATER                     |
| Diablo Actors Ensemble Inc           | 1345 Locust St         | 9254825110  | Diablo Actors Ensemble Inc       |                           | 1235 Temple Dr           | 9254825110 | Fryer     | Scott          | 1235 Temple Dr         |            | THEATER                     |
| Sodexo America L L C                 | 2785 Mitchell Dr       | 9.25408E+12 | Sodexo America L L C             |                           | 2785 Mitchell Dr         |            | Macedonia | Richard        | 12608 Maidens Bower Dr | 3013803100 | VENDING/SERVICE MACHINES    |
| Uncle Ralphs Vending Service         | 1054 Sheppard Rd       | 9259342125  | Mann                             | Ralph E                   | 1054 Sheppard Rd         | 9259342125 |           |                |                        |            | VENDING/SERVICE MACHINES    |
| Zoom Systems                         | 1301 Broadway Plaza    | 4158648100  |                                  | New Zoom Inc              | 625 Second St            | 4158648100 | Smith     | Gower          | 12 Reno Pl             | 4153959594 | VENDING/SERVICE MACHINES    |
| Lovatonis Vending Co                 | 1776 Lacassie Ave 3    | 9.25889E+12 | Lazarte                          | Paul                      | 1776 Lacassie Ave 3      |            |           |                |                        |            | VENDING/SERVICE MACHINES    |
| Roger C Kuhn Dvm                     | 1780 Ygnacio Valley Rd | 9259322420  | Kuhn                             | Lynn R                    | 445 E Strawberry Dr      | 4153835799 | Kuhn      | Roger C        | 445 E Strawberry Dr    | 4153835799 | VETERINARIAN/ANIMAL CARE    |
| Encina Veterinary Clinic             | 2803 Ygnacio Valley Rd | 9259375000  | Dvm                              | Roger K Johnson           | 402 Kit Fox Ct           | 9259375000 |           |                |                        |            | VETERINARIAN/ANIMAL CARE    |
| Geary Veterinary Hospital            | 1514 Palos Verdes Mall | 9259388010  | Bjork                            | David P                   | 920 Vista Del Diablo     | 9252288749 |           |                |                        |            | VETERINARIAN/ANIMAL CARE    |
| Civic Feline Clinic                  | 2030 N Broadway        | 9259309226  | Thompson                         | Josephine                 | 3825 Arbolado Dr         | 6804581    |           |                |                        |            | VETERINARIAN/ANIMAL CARE    |
| Ygnacio Animal Hospital              | 941 Ygnacio Valley Rd  | 9259354880  | Dvm                              | April M Ervin             | 314 Twin Bridge Cir      | 9259354880 |           |                |                        |            | VETERINARIAN/ANIMAL CARE    |
| Bay Area Veterinary Dental Svcs, Inc | 2803 Ygnacio Valley Rd | 9259375000  | Bay Area Veterinary Dental Svc   |                           |                          |            | Essoe     | Katrina C      | 125 Sunpeak Dr         | 9257099933 | VETERINARIAN/ANIMAL CARE    |
| New Happy Horse & Hound              | 628 Tarrytown Ct       | 6505757974  | Tugwell                          | Victoria                  | 628 Tarrytown Ct         | 9252969674 |           |                |                        |            | VETERINARIAN/ANIMAL CARE    |

## List of Businesses Scheduled to be Inspected (FY 2010-2011)

| <u>FIRM_NM</u>                   |              | <u>ADDRESS</u>                | <u>SUITE</u> | <u>ADD_CTY</u> | <u>ADD_ST</u> | <u>ADD_ZIP</u> | <u>PNUMBER</u> | <u>APN</u> | <u>VIOLATIONS</u> |
|----------------------------------|--------------|-------------------------------|--------------|----------------|---------------|----------------|----------------|------------|-------------------|
| BAYVIEW AUTO WHOLESAL            | Auto Service | 628 Sugarloaf Ct              | 0            | WALNUT CREEK   | CA            | 94596          | 503-490-3353   | 187020083  |                   |
| COLE EUROPEAN                    | Auto Service | 2103 N Main St                | 0            | WALNUT CREEK   | CA            | 94596          | 925-348-4200   | 174172012  |                   |
| DIRITO BROTHERS W C VOLKSWAGEN   | Auto Service | 1840 N Main St                | 0            | WALNUT CREEK   | CA            | 94596          | 925-934-8224   | 178330001  |                   |
| LAWRENCE VOLVO                   | Auto Service | 2791 N Main St                | 0            | WALNUT CREEK   | CA            | 94597          | 925-939-3333   | 171062057  |                   |
| RENFORTH AUTO SALES              | Auto Service | 1411 Autocenter Dr            | 0            | WALNUT CREEK   | CA            | 94596          | 925-980-4261   | 171080058  |                   |
| ROBLI AUTO SALES                 | Auto Service | 712 Bancroft Rd 503           | 0            | WALNUT CREEK   | CA            | 94596          | 925-934-6405   | 171080054  |                   |
| ROSSMOOR CHEVRON AUTOCARE        | Gas Station  | 1998 Tice Valley Blvd         | 0            | WALNUT CREEK   | CA            | 94595          | 925-944-0899   | 189040013  |                   |
| FUR FAIRY MOBILE PET GROOMING    | Pet          | 215 Pickering Pl              | 0            | WALNUT CREEK   | CA            | 94598          | 925-408-1500   | 140031016  |                   |
| 1990 CAFE INC                    | Restaurant   | 1990 N California Blvd 140    | 140          | WALNUT CREEK   | CA            | 94596          | 925-943-1088   | 174171035  |                   |
| 360 DEGREE GOURMET BURRITO       | Restaurant   | 1558 Newell Ave               | 0            | WALNUT CREEK   | CA            | 94596          | 925-935-0126   | 184070016  |                   |
| APPLEBEES NEIGHBORHOOD GRILL     | Restaurant   | 10621 Calle Lee 141           | 0            | WALNUT CREEK   | CA            | 94598          | 800-653-3517   | 142210028  |                   |
| ARTISAN WINE LOUNGE & CAFE       | Restaurant   | 1633 Bonanza St               | 0            | WALNUT CREEK   | CA            | 94596          | 925-280-1633   | 178171012  |                   |
| BABALOUS MEDITERRANEAN           | Restaurant   | 1645 Bonanza St               | 0            | WALNUT CREEK   | CA            | 94596          | 925-930-8000   | 178171012  |                   |
| BABUSHKA RUSSIAN DELI & CAFE INC | Restaurant   | 1475 Newell Ave               | 0            | WALNUT CREEK   | CA            | 94596          | 925-210-0779   | 183030029  |                   |
| BAGEL STREET CAFE WALNUT CREEK   | Restaurant   | 2975 Ygnacio Valley Rd        | 0            | WALNUT CREEK   | CA            | 94598          | 925-930-8428   | 142210028  |                   |
| BAJA FRESH MEXICAN GRILL         | Restaurant   | 5900 Katella A101             | 0            | WALNUT CREEK   | CA            | 94596          | 925-947-0588   | 184092026  |                   |
| BIJAN RESTAURANT                 | Restaurant   | 1690 Locust St                | 0            | WALNUT CREEK   | CA            | 94596          | 925-935-1972   | 178180007  |                   |
| BING CROSBYS RESTAURANT INC      | Restaurant   | 1875 Olympic Blvd 105         | 0            | WALNUT CREEK   | CA            | 94596          | 925-939-2464   | 183020009  |                   |
| BLACK BEAR DINER                 | Restaurant   | P O Box 1870                  | 0            | WALNUT CREEK   | CA            | 94598          | 925-941-0000   | 145270010  |                   |
| BOMBAY INDIAN RESTAURANT         | Restaurant   | 1512 N Main St                | 0            | WALNUT CREEK   | CA            | 94596          | 925-932-5777   | 178220036  |                   |
| BREADS OF INDIA & GORMET CURRIES | Restaurant   | 1358 N Main St                | 0            | WALNUT CREEK   | CA            | 94596          | 510-848-7684   | 178240015  |                   |
| BUCKHORN GRILL                   | Restaurant   | 10 Main St                    | 0            | WALNUT CREEK   | CA            | 94596          | 925-945-7676   | 184440021  |                   |
| BURGER KING #4516                | Restaurant   | P O Box 781719                | 0            | WALNUT CREEK   | CA            | 94596          | 925-937-5129   | 178320020  |                   |
| CACTUS CAFE TOWERS               | Restaurant   | 1277 Treat Blvd 100           | 100          | WALNUT CREEK   | CA            | 94596          | 925-943-9200   | 148470002  |                   |
| CAFE DUZNI                       | Restaurant   | 712 Moraga Rd                 | 110          | WALNUT CREEK   | CA            | 94595          | 925-933-1447   | 178411010  |                   |
| CAFE LEONIDAS                    | Restaurant   | 1397 N Main St                | 0            | WALNUT CREEK   | CA            | 94596          | 925-932-6666   | 178230026  |                   |
| CAFE PANINI                      | Restaurant   | 1333 N California Blvd 180    | 180          | WALNUT CREEK   | CA            | 94596          | 925-933-2792   | 178230009  |                   |
| CAFFE CALIFORNIA                 | Restaurant   | 100 Pringle Ave 120           | 120          | WALNUT CREEK   | CA            | 94596          | 925-932-1675   | 174160029  |                   |
| CAFFE DELLE STELLE               | Restaurant   | 1532 N Main St                | 0            | WALNUT CREEK   | CA            | 94596          | 925-943-2393   | 178250009  |                   |
| CAFFE LA SCALA                   | Restaurant   | 1655 N Main St                | 0            | WALNUT CREEK   | CA            | 94596          | 925-935-7779   | 178220028  |                   |
| CALIFORNIA PIZZA KITCHEN         | Restaurant   | 6053 W Century Blvd 11th Fl   | 0            | WALNUT CREEK   | CA            | 94596          | 925-938-0720   | 183011025  |                   |
| CASPER'S HOT DOGS                | Restaurant   | 1280 Newell Ave               | 0            | WALNUT CREEK   | CA            | 94596          | 925-930-9154   | 183270047  |                   |
| CHEF JON LEE                     | Restaurant   | 1250 Newell Ave J             | 0            | WALNUT CREEK   | CA            | 94597          | 925-935-9335   | 183270047  |                   |
| CHINA VILLAGE RESTAURANT         | Restaurant   | 1841 Ygnacio Valley Rd        | 0            | WALNUT CREEK   | CA            | 94598          | 925-944-1006   | 140330006  |                   |
| CHIPOTLE MEXICAN GRILL           | Restaurant   | 1401 Wynkoop St 500           | 0            | WALNUT CREEK   | CA            | 94596          | 925-935-9397   | 184440022  |                   |
| CREEKSIDE MOCHA                  | Restaurant   | 696 San Ramon Valley Blvd 317 | 0            | WALNUT CREEK   | CA            | 94595          | 925-287-0840   | 189170012  |                   |
| DA LAT VIETNAMESE CUISINE        | Restaurant   | 1353 Locust St                | 0            | WALNUT CREEK   | CA            | 94596          | 925-926-0278   | 178160004  |                   |
| DAIRY QUEEN & ORANGE JULIUS      | Restaurant   | 20789 Lost Ranch Rd           | 0            | WALNUT CREEK   | CA            | 94596          | 925-287-8788   | 183380002  |                   |
| DAPHNES GREEK CAFE               | Restaurant   | 6125 Cornerstone Ct E #100    | 0            | WALNUT CREEK   | CA            | 94598          | 858-784-0811   | 140330006  |                   |
| DELI DELIGHT                     | Restaurant   | 325 N Wiget Ln 100            | 100          | WALNUT CREEK   | CA            | 94598          | 925-930-8711   | 143140001  |                   |
| DRAGON 2000 RESTAURANT           | Restaurant   | 1651 Botelho Dr               | 0            | WALNUT CREEK   | CA            | 94596          | 925-287-1688   | 184080034  |                   |

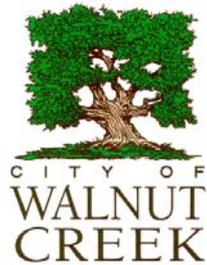
List of Businesses Scheduled to be Inspected (FY 2010-2011)

|                                 |            |                                  |     |              |    |       |              |           |
|---------------------------------|------------|----------------------------------|-----|--------------|----|-------|--------------|-----------|
| EPHESUS - KEBAB LOUNGE          | Restaurant | 124 Lancaster Rd                 | 0   | WALNUT CREEK | CA | 94596 | 925-945-8082 | 178160017 |
| EVIES HAMBURGER                 | Restaurant | 2861 Ygnacio Valley Rd           | 0   | WALNUT CREEK | CA | 94598 | 925-934-4737 | 142210028 |
| FINISH LINE CAFE                | Restaurant | 1600 S Main St 102               | 102 | WALNUT CREEK | CA | 94596 | 925-933-3093 | 183050022 |
| FLEMINGS PRIME STEAKHOUSE       | Restaurant | 2002 N West Shore Blvd 5th Floor | 0   | WALNUT CREEK | CA | 94596 | 925-287-0297 | 184430030 |
| FRESH CHOICE L L C              | Restaurant | 8371 Central Ave A               | 0   | WALNUT CREEK | CA | 94596 | 925-938-1529 | 184070013 |
| GENOVA DELICATESSEN             | Restaurant | 2064 Treat Blvd C-D              | 0   | WALNUT CREEK | CA | 94598 | 925-938-1590 | 145270003 |
| GEORGES GIANT HAMBURGER         | Restaurant | 1491 Newell Ave                  | 0   | WALNUT CREEK | CA | 94596 | 925-939-4888 | 183030016 |
| GORDOS GOURMET HAMBURGERS       | Restaurant | 1815 Ygnacio Valley Rd D         | 0   | WALNUT CREEK | CA | 94598 | 925-934-0778 | 140330006 |
| HIGH TECH BURRITO               | Restaurant | 607 Martin Ave 200               | 0   | WALNUT CREEK | CA | 94598 | 707-585-5823 | 140330006 |
| HOOKED ON HOTDOGS               | Restaurant | 71 Gold Crest Ct                 | 0   | WALNUT CREEK | CA | 94598 | 925-473-9704 | 144050018 |
| HOUSE OF BAGELS                 | Restaurant | 1331 Locust St                   | 0   | WALNUT CREEK | CA | 94596 | 925-943-6499 | 178160013 |
| HUYNH VIETNAMESE CUISINE        | Restaurant | 1512 Locust St                   | 0   | WALNUT CREEK | CA | 94596 | 925-952-9898 | 178220036 |
| IL FORNAIO                      | Restaurant | 770 Tamalpais Dr Ste 400         | 0   | WALNUT CREEK | CA | 94596 | 925-296-0100 | 178421007 |
| JADE GARDEN RESTAURANT          | Restaurant | 2979 Ygnacio Valley Rd           | 0   | WALNUT CREEK | CA | 94598 | 925-934-7688 | 142210028 |
| JAMBA JUICE COMPANY #93         | Restaurant | 6475 Christie Ave 150            | 0   | WALNUT CREEK | CA | 94598 | 925-944-2900 | 145270009 |
| JUMPN JAVA                      | Restaurant | 2815 Mitchell Dr                 | 0   | WALNUT CREEK | CA | 94596 | 925-945-8990 | 143040099 |
| KABOB HOUSE                     | Restaurant | 1250 Newell Ave G                | 0   | WALNUT CREEK | CA | 94596 | 925-935-9278 | 183270047 |
| KAIWA SUSHI                     | Restaurant | 297 Oakwood Cir                  | 0   | WALNUT CREEK | CA | 94596 | 925-274-9496 | 178220015 |
| KATYS KREEK                     | Restaurant | 98 Royal Ridge Ct                | 0   | WALNUT CREEK | CA | 94596 | 925-946-0949 | 178191003 |
| KENTUCKY FRIED CHICKEN          | Restaurant | P O Box 572530                   | 0   | WALNUT CREEK | CA | 94596 | 925-935-3011 | 184092026 |
| KINDERS MEATS DELI B B Q        | Restaurant | 2239 Morello Ave                 | 0   | WALNUT CREEK | CA | 94598 | 925-952-9393 | 140330006 |
| KOREANA KITCHEN                 | Restaurant | 1546 Bonanza St                  | 0   | WALNUT CREEK | CA | 94596 | 925-938-5959 | 178220037 |
| LA FOGATA                       | Restaurant | 1315 N Main St                   | 0   | WALNUT CREEK | CA | 94596 | 925-934-8121 | 178230012 |
| LARK CREEK CAFE                 | Restaurant | One Market Pl 347                | 0   | WALNUT CREEK | CA | 94596 | 925-256-1234 | 178230030 |
| MARIE CALLENDERS RESTAURANT &   | Restaurant | 6075 Poplar Ave 800              | 0   | WALNUT CREEK | CA | 94596 | 925-943-7100 | 184050065 |
| MOCHA MOCHA                     | Restaurant | 1684 Observation Way             | 0   | WALNUT CREEK | CA | 94598 | 925-947-5282 | 140120016 |
| MOUNTAIN MIKES PIZZA            | Restaurant | 1817 Ygnacio Valley Rd           | 0   | WALNUT CREEK | CA | 94598 | 925-937-4411 | 140330006 |
| NEW CHINATOWN RESTAURANT        | Restaurant | 2064 Treat Blvd H                | 0   | WALNUT CREEK | CA | 94598 | 925-933-3278 | 145270003 |
| SODEXO AT BYRON PARK            | Restaurant | P O Box 352                      | 0   | WALNUT CREEK | CA | 94595 | 925-937-7143 | 184462020 |
| SODEXO AT KAISER PERMANENTE     | Restaurant | P O Box 352                      | 0   | WALNUT CREEK | CA | 94596 | 866-372-3035 | 184220032 |
| STANFORDS                       | Restaurant | 1818 N Northlake Way             | 0   | WALNUT CREEK | CA | 94596 | 925-944-0895 | 183011019 |
| STARBUCKS COFFEE 5624           | Restaurant | P O Box 34442 S-Tax2             | 0   | WALNUT CREEK | CA | 94596 | 206-318-8705 | 178421007 |
| SUBWAY                          | Restaurant | 4460 Lonetree Way                | 0   | WALNUT CREEK | CA | 94598 | 925-250-3872 | 140330006 |
| TAQUERIA MEXICAN GRILL          | Restaurant | 1359 Locust St                   | 0   | WALNUT CREEK | CA | 94596 | 925-932-8987 | 178160004 |
| TATSU SUSHI                     | Restaurant | 1837 Ygnacio Valley Rd           | 0   | WALNUT CREEK | CA | 94598 | 925-287-9273 | 140330006 |
| THE FULL PLATE                  | Restaurant | 2220 Mountain Blvd 130           | 0   | WALNUT CREEK | CA | 94596 | 510-338-0865 | 178340020 |
| THE OLDE SAN FRANCISCO CREAMERY | Restaurant | 1370 Locust St                   | 0   | WALNUT CREEK | CA | 94596 | 925-926-0228 | 178230022 |
| THE VILLAGE CUPBOARD            | Restaurant | 1842 Tice Valley Blvd            | 0   | WALNUT CREEK | CA | 94595 | 925-934-0542 | 189040058 |
| DE;OCATESSEN                    | Restaurant | 1329 N Main St                   | 0   | WALNUT CREEK | CA | 94596 | 925-935-2356 | 178230010 |
| TOKYO LOBBY                     | Restaurant | 1329 N Main St                   | 0   | WALNUT CREEK | CA | 94596 | 925-935-2356 | 178230010 |
| TOMATINA RED ZONE WALNUT CREEK  | Restaurant | 1050 Marina Village Pkwy 201     | 0   | WALNUT CREEK | CA | 94596 | 925-930-9999 | 178230011 |
| VA DE VI BISTRO & WINE BAR      | Restaurant | 1511 Mt Diablo Blvd              | 0   | WALNUT CREEK | CA | 94596 | 925-979-0100 | 184060018 |
| YGNACIO CAFE                    | Restaurant | 49 Paso Nogal Ct                 | 0   | WALNUT CREEK | CA | 94596 | 925-938-5484 | 174171032 |

List of Businesses Scheduled to be Inspected (FY 2010-2011)

|                               |             |                           |     |              |    |       |              |           |
|-------------------------------|-------------|---------------------------|-----|--------------|----|-------|--------------|-----------|
| ELITE NAILS & SPA             | Salon       | 2366 18th St              | 0   | WALNUT CREEK | CA | 94598 | 925-930-6784 | 140330006 |
| GLAMOURS SALON CARE           | Salon       | 2989 N Main St            | 0   | WALNUT CREEK | CA | 94597 | 925-287-9785 | 170280033 |
| GREAT CLIPS                   | Salon       | 21555 Foothill Blvd       | 0   | WALNUT CREEK | CA | 94598 | 925-210-0613 | 140330006 |
| IMAGES HAIR DESIGN            | Salon       | 1430 Arroyo Way K         | 0   | WALNUT CREEK | CA | 94596 | 925-947-1570 | 178550006 |
| MARIES BEAUTY SALON           | Salon       | 3895 Village Rd           | 0   | WALNUT CREEK | CA | 94595 | 925-935-3588 | 189040058 |
| MICHAELS HAIR WORKS           | Salon       | 1809 Ygnacio Valley Rd    | 0   | WALNUT CREEK | CA | 94598 | 925-932-3205 | 140330006 |
| MILA'S HAIR SALON             | Salon       | 1601 Yellowstone Dr       | 0   | WALNUT CREEK | CA | 94595 | 925-783-0138 | 189040045 |
| MONTEGO HEIGHTS BEAUTY SALON  | Salon       | 2150 Tice Valley Blvd 126 | 0   | WALNUT CREEK | CA | 94598 | 925-938-6991 | 140250023 |
| POSH STUDIO                   | Salon       | 225 Pleasant View Dr      | 0   | WALNUT CREEK | CA | 94596 | 925-933-4330 | 178550006 |
| RAPUNZEL'S                    | Salon       | 4851 Cushendall Way       | 0   | WALNUT CREEK | CA | 94595 | 925-975-5000 | 189040059 |
| TICE VALLEY HAIR & NAIL SALON | Salon       | 1954 Tice Valley Blvd     | 0   | WALNUT CREEK | CA | 94595 | 925-939-8111 | 189040010 |
| WALNUT CREEK TANNING          | Salon       | 1839 Ygnacio Valley Rd A  | 0   | WALNUT CREEK | CA | 94598 | 925-944-1654 | 140330006 |
| DIABLO HILLS GOLF ASSOC INC   | Golf Course | 1551 Marchbanks Dr        | 0   | WALNUT CREEK | CA | 94598 | 925-939-7372 | 144082011 |
| ROSSMOOR CORP. YARD           | NOI         | 800 Rockview Dr           | 0   | WALNUT CREEK | CA | 94598 | 925-988-7648 | 189051019 |
| US POSTAL SERVICE             | NOI         | 2070 N Broadway           | Vmf | WALNUT CREEK | CA | 94596 | 925-934-5810 | 173142002 |
| CENTRAL CC SANITARY DISTRICT  | NOI         | 1250 Springbrook Rd       | 0   | WALNUT CREEK | CA | 94596 | 925-229-7157 | 177270027 |
| VALLEY WASTE MANAGEMENT       | NOI         | 2658 N Main St            | 0   | WALNUT CREEK | CA | 94596 | 925-941-1213 | 171080011 |
| VARIAN CHROMATOGRAPHY SYSTEMS | NOI         | 2700 Mitchell Dr          | 0   | WALNUT CREEK | CA | 94598 | 925-939-2400 | 143040077 |

|                |          |
|----------------|----------|
| Auto Service   | 6        |
| Restaurant     | 75       |
| Salon          | 12       |
| Golf Course    | 1        |
| Pet            | 1        |
| Gas Station    | 1        |
| NOI Facilities | <u>5</u> |



# Enforcement Response Plan (ERP)

March 2010

Prepared by:

City of Walnut Creek  
Clean Water Program  
1666 North Main Street  
Walnut Creek, California 94553  
(925) 256-3511 (Phone)  
(925) 256-3550 (Fax)

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Table 1 Flowchart of Tiered Enforcement Response

## List of Appendixes

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Appendix A Database of Enforcement Actions and Incidents

Appendix B Municipal Regional Permit (MRP) Provisions C.4, C.5, and C.6

# Acronyms and Abbreviations

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|       |   |
|-------|---|
| BMP   | Best Management Practice                        |
| CCCSD | Central Contra Costa Sanitary District          |
| CCCWP | Contra Costa Clean Water Program                |
| CCWD  | Contra Costa Water District                     |
| CWA   | Clean Water Act                                 |
| DDSD  | Delta Diablo Sanitary District                  |
| EBMUD | East Bay Municipal Utility District             |
| EPA   | Environmental Protection Agency                 |
| ERP   | Enforcement Response Plan                       |
| MRP   | Municipal Regional Permit                       |
| MS4   | Municipal Separate Storm Sewer                  |
| NOI   | Notice of Intent                                |
| NOV   | Notice of Violation                             |
| NPDES | National Pollutant Discharge Elimination System |
| RWQCB | Regional Water Quality Control Board            |
| SWPPP | Stormwater Pollution Prevention Plan            |
| WN    | Warning Notice                                  |

# Definitions

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## Cease and Desist

**Order** A cease and desist (also called C & D) is an order or request to halt an activity, or else face legal action. The recipient of the cease-and-desist may be an individual or an organization

**Construction Site** Any project, including projects requiring coverage under the General Construction Permit, that involves soil disturbing activities including, but not limited to, clearing, grading, paving, disturbances to ground such as stockpiling, and excavation. Construction sites are all sites with disturbed or graded land area not protected by vegetation, or pavement, that are subject to a building or grading permit

**Erosion** The diminishing or wearing away of land due to wind, or water. Often the eroded debris (silt or sediment) becomes a pollutant via stormwater runoff. Erosion occurs naturally, but can be intensified by land disturbing and grading activities such as farming, development, road building, and timber harvesting

**General Permits** Waste Discharge Requirements or NPDES Permits containing requirements that is applicable to a class or category of dischargers. The State of California has general stormwater permits for construction sites that disturb soil of 1 acre or more; industrial facilities; `Phase II smaller municipalities (including nontraditional Small MS4s, which are governmental facilities, such as military bases, public campuses, and prison and hospital complexes); and small linear underground/overhead projects disturbing at least 1 acre, but less than 5 acres (including trenching and staging areas)

**Grading** The cutting and/or filling of the land surface to a slope or elevation

**Illicit Discharge** Any discharge to a municipal separate storm sewer (storm drain) system (MS4) that is prohibited under local, state, or federal statutes, ordinances, codes, or regulations. The term *illicit discharge* includes all non-stormwater discharges not composed entirely of stormwater and discharges that are identified under Section A. (Discharge Prohibitions) of the MRP (please refer to Provision C.5.a.ii of the MRP for a list of discharges). The term illicit discharge does not include discharges that are regulated by an NPDES permit (other than the NPDES permit for discharges from the MS4) or authorized by the Regional Water Board Executive Officer

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|---|---|
| MS4   | A system of conveyances that include catch basins, curbs, gutters, ditches, man-made channels, pipes, tunnels, or storm drains that discharge into waters of the United States.   |
| National Pollutant Discharge Elimination System (NPDES) | A national program for issuing, modifying, revoking and reissuing, terminating, monitoring and enforcing permits, and imposing and enforcing pretreatment requirements, under sections 307, 402, 318, and 405 of the Clean Water Act (CWA), 33 U.S.C. § 1251 <i>et seq.</i>   |
| Notice of Intent (NOI)                                  | The application form by which dischargers seek coverage under General Permits, unless the General Permit requires otherwise   |
| Stop Work Order   | Used for construction site control; an inspector issues a Stop Work Order when construction work creates an active non-point source or non-stormwater pollutant discharge that violates the local stormwater ordinance, and is identified during an inspection and is not abated. The contractor will be in violation of the building permit if work is continued before the stormwater issue is addressed. |
| SWPPP   | Stormwater Pollution Prevention Plan used for facilities or sites documenting their site-specific stormwater pollution prevention BMPs and any other stormwater regulation requirements issued by State General Permits if said permit is required.   |

# Section 1. Introduction

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The purpose of this Enforcement Response Plan (ERP) is to provide standard enforcement response protocol for illicit discharges and potential illicit discharges into the storm drain system. This ERP is a guidance document to outline consistent enforcement actions by the City of Walnut Creek that will reactively control illicit discharges and proactively eliminate potential illicit discharges to insure compliance with all state and local stormwater related pollution prevention laws. This ERP applies to private businesses, property owners or tenants, construction sites, and contracted mobile companies providing services to public and privately owned businesses and land. This ERP also satisfies the Municipal Regional Permit (MRP) for an ERP document in Provision C.4 Industrial and Commercial Site Controls, Provision C.5 Illicit Discharge Detection and Elimination, and Provision C.6 Construction Site Control.

## 1.1. MUNICIPAL CODE

This ERP document utilizes the City of Walnut Creek's municipal code (Title 9, Chapter 16) for stormwater regulation. In the event that stormwater regulatory law (NPDES permits or other) are more stringent regarding enforcement action against illicit discharges or potential illicit discharges, the more stringent enforcement law will be abided by the City. Any discharge that would result in or contribute to a violation of the City's NPDES permit or municipal code separately considered or when combined with other discharges, is prohibited. Liability for any such discharge shall be the responsibility of the person causing or responsible for the discharge, and such person shall defend, indemnify and hold harmless the City of Walnut Creek in any administrative or judicial enforcement action relating to such discharge.

## 1.2. COMPLIANCE WITH BEST MANAGEMENT PRACTICES

Where best management practice (BMP) guidelines or requirements have been adopted by the Federal Government, California State, MRP or NPDES permits, or the City of Walnut Creek for any activity, operation or facility which may cause or contribute to unlawful discharges, every person undertaking such activity or operation or owning or operating such facility shall comply with such guideline or requirement. Such guidelines include the California State General Industrial permit and the California State General Construction permit.

### 1.3. LEGAL AUTHORITY

The City of Walnut Creek has the legal authority to prohibit and control illicit discharges and escalate stricter enforcement to achieve expedient compliance with stormwater law and regulation. The City has the legal authority to inspect and eliminate illicit discharges to the storm drain system and illicit connections to the waters of the state including:

- Illicit connections to the waters of the state;
- Privately owned septic systems;
- Spills;
- Illegal dumping and disposal of materials other than stormwater to the storm drain;
- Discharges of wash water from exterior surfaces and pavement, equipment and facilities;
- Discharges of runoff from material storage areas, including containing chemicals, fuels, vehicle related fluids, and other potentially polluting or hazardous materials;
- Discharges of pool, spa or fountain water (including backwash water) containing chlorine, biocides, or other chemicals;
- Ongoing, large-volume landscape irrigation runoff to the storm drain system;
- Discharges of sediment, pet waste, vegetation clippings, or other landscape or construction-related wastes; and
- Discharges of food-related wastes (e.g., grease, fish processing, and restaurant kitchen mat and trash bin wash water, etc.).

The City of Walnut Creek is not required to inspect or take enforcement action against local entities with their own NPDES permit and subject to existing federal and state regulatory compliance programs including publicly owned systems. These local entities and their regulatory bodies include:

- Sanitary/Sanitation Agency:
  - Central Contra Costa Sanitary District (CCCSD) (regulated by the San Francisco Regional Water Quality Control Board)
  
- Potable Water Agencies:
  - EBMUD (regulated by the San Francisco Regional Water Quality Control Board)
  - Contra Costa Water District (CCWD) (regulated by the San Francisco Regional Water Quality Control Board)
  
- Public School Districts:
  - Mt. Diablo Unified School District
  - Walnut Creek Intermediate School District
  - Acalanes Unified School District
  
- Fire Department:
  - Contra Costa County Fire District

In addition, the City of Walnut is not required to enforce compliance requirements of the Industrial General NPDES Permit on industrial facilities that are required to file a Notice of Intent (NOI) for coverage under the Industrial General Permit; nor is the City required to enforce compliance requirements of the Construction General NPDES Permit on construction or linear projects that are required to file a NOI for coverage under the Construction General Permit. All conditions of these State General Permits are regulated by the appropriate Water Board region and are not the responsibility of the City.

The City of Walnut Creek is responsible for enforcing their own municipal code on NOI facilities, inspecting and checking construction and industrial NOIs for the presence of a SWPPP, ensuring that BMPs are properly implemented and maintained to prevent discharges in violation of the City's municipal code, checking for monitoring data to insure no polluted discharges have left the site/facility that would impact the City's stormwater system, and

notifying the appropriate Water Board region if a site/facility has not filed for coverage under a General Permit for which it is required to file for coverage.

The following unpolluted discharges are exempt from prohibition of non-stormwater discharges in the City's NPDES MRP effective December 1, 2009:

- Flows from riparian habitats or wetlands;
- Diverted stream flows;
- Flows from natural springs;
- Rising ground waters;
- Uncontaminated and unpolluted groundwater infiltration;
- Single family homes' pumped groundwater, foundation drains, and water from crawl space pumps and footing drains;
- Pumped groundwater from drinking water aquifers; and
- NPDES permitted discharges (individual or general permits).

The non-stormwater discharges listed above are exempted unless they are identified by the City of Walnut Creek or the Executive Officer of the Regional Water Quality Control Board as sources of pollutants to receiving waters.

## Section 2. Response and Enforcement Actions

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Section 2 includes response and enforcement actions and timeframes for correction of illicit discharge activities for various types and degrees of violations. This ERP provides guidelines on when to employ the range of regulatory responses from warnings, citations, cleanup and cost recovery, to administrative or criminal penalties. For further information on individual programs, BMPs, and compliance with specific requirements in the MRP provisions for illicit discharges, commercial/industrial inspections, and construction inspection programs, please refer to City's individual plans/documents/records for each program.

### 2.1. LEVELS OF ENFORCEMENT

There are a variety of enforcement tools available to address stormwater violations during inspections and surveillance of illicit discharges within the jurisdiction of the City of Walnut Creek. The City can use but is not limited to the enforcement options listed in this ERP. The enforcement options listed in this ERP include verbal warnings, a written Warning Notice (WN), Notice of Violation (NOV), Administration Citation, Stop Work Orders, Cease and Desist Orders, and referrals to other agencies. This ERP provides guidance for the minimum procedures of compliance enforcement. Generally, these enforcement procedures are applied in escalating steps or a tiered response, although City may skip steps, as appropriate in egregious cases. **Table 1** provides a flowchart of the tiered response of enforcement actions.

The minimum tiered response to stormwater violations is as follows:

#### Level I: Verbal Warning/Warning Notice/Education

Pollutant exposure, evidence of a historical pollutant discharge, or a stated business practice that has a potential to pollute the storm drain system will result in issuance of a verbal warning or WN with education in the form of verbal and material outreach. The inspector will log the incident when written WNs are used, and communicate the issue to the discharger or representative of the facility/site. The inspector and the facility/site representative will discuss the WN, appropriate BMPs, and establish a schedule to eliminate the problem. Education will be used to communicate a general understanding by the discharger or

representative of the facility/site of the stormwater program, its regulations, and its purpose. The inspector may conduct one or more follow-up inspections to ensure abatement of discharges within a ten (10) business day period and may schedule the facility or site for a routine inspection and/or require a respond from the discharger to confirm corrective actions have been implemented during a thirty (30) day period. If compliance is not achieved through education, verbal warning and/or a WN, the enforcement procedure will escalate to Level II.

### **Level II: Notice of Violation**

An active non-stormwater pollutant discharge that violates the local stormwater ordinance, and is identified during an inspection will result in issuance of a Notice of Violation (NOV). The inspector and facility/site representative will discuss the violation and potential solutions to correct the violation. A written notice will be issued and a remediation schedule will be approved by the inspector who will follow-up to ensure that the discharge has been eliminated. The inspector may also recommend implementation of appropriate BMPs. Businesses/sites that fail to comply with Level I enforcement procedures will also receive an NOV and be subject to timely corrective action and follow-up inspection. At this stage the City of Walnut Creek or authorized representative may also employ Cease and Desist Orders, Stop Work Orders, Orders to Clean and Abate, Notices to Clean or any other similar notification outlined in the stormwater ordinance that identifies an illicit discharge and requires correction or abatement but does not assess fines.

All violations will be corrected before the next rain event but no longer than ten (10) business days after the violations are discovered. If more than ten (10) business days are required for compliance, a rationale shall be recorded in the electronic database or equivalent system. Immediate correction can be temporary and short-term if a long-term, permanent correction will involve significant resources and construction time.

### **Level III: Formal Enforcement (Administrative Penalties, Cost Recovery)**

A gross violation of the local stormwater ordinance that cannot be resolved through the WN or NOV enforcement actions will trigger a formal enforcement action. Formal enforcement actions will result in penalties being assessed in the form of citations, agency cost-recovery, and/or formal negotiated settlement. Such actions will be coordinated by the City's Stormwater Representative.

Gross violations include a pattern of non-compliance after issuance of a NOV, with repeat violations, failure to adequately address previous violations or notices, and/or directly discharging hazardous materials into the storm drain system. The City's Stormwater Representative has the discretion to determine that any serious violation(s) warrants this level of enforcement so long as there is documentation and/or evidence available to support this action.

All violations will be corrected before the next rain event, but no longer than ten (10) business days after the violations are discovered. If more than ten (10) business days are required for compliance, a rationale shall be recorded in the electronic database or equivalent system. Immediate correction can be temporary and short-term if a long-term, permanent correction will involve significant resources and construction time.

#### **Level IV: Legal Action and/or Referral to State and Federal Agencies**

Inadequate measures taken by facility manager(s) to satisfy Level III enforcement violations will result in the Stormwater Representative referring the case to the City Attorney or Contra Costa County District Attorney. If a stormwater violation posing an imminent threat to human health and/or the environment is identified during an inspection, the City of Walnut Creek may refer the violation to qualified emergency response personnel, the District Attorney, the Regional Water Quality Control Board (RWQCB), the California Department of Fish and Game, and/or the U.S. Environmental Protection Agency.

## **2.2. PENALTIES**

The violation of the City's Stormwater Pollution Control Ordinances or failure to comply with any of its mandatory requirements may constitute a misdemeanor or infraction. The violator may be charged and prosecuted for an infraction or a misdemeanor or be issued an Administrative Citation per Section 1-7.104 of the Municipal Code. A conviction of an infraction of this Code shall be punishable by:

**\$100.00** for the first violation

**\$200.00** for the second violation within one year

**\$500.00** for each additional violation in one year

Any person convicted of a misdemeanor under the City's Ordinance is punishable by a fine of not more than that allowed for an infraction pursuant to Government Code Section 36900. Pursuant to Government Code Sections 36901 and 36903, the penalty for any person found guilty of a misdemeanor shall be a fine not to exceed one thousand (\$1,000) dollars and/or imprisonment in the County Jail not to exceed six (6) months. [Section 1-7.101]

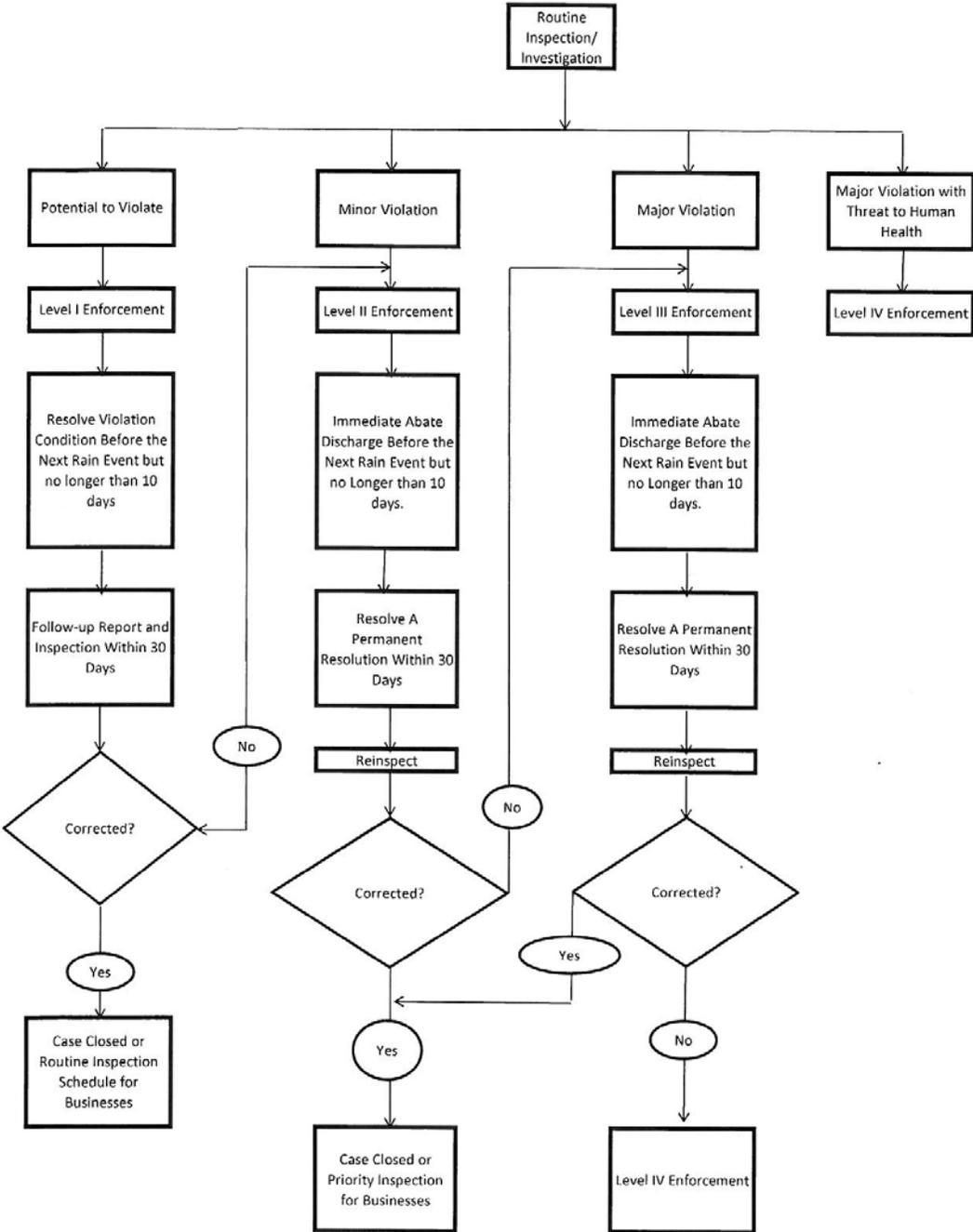
### **2.3. RECORDKEEPING**

The City of Walnut Creek will maintain a record/database of all enforcement actions, follow-up actions, and facilities/sites inspected for illicit discharges related to business inspection, construction inspection, and illicit discharge programs.

The City will include all tracking and case follow-up information in the database listed in Provisions C.4, C.5, and C.6 of the MRP. The database of enforcement actions and incidents will be included as an appendix to this ERP document.

TABLE 1:

FLOWCHART OF TIERED ENFORCEMENT RESPONSE



**APPENDIX A:**  
**DATABASE OF ENFORCEMENT ACTIONS AND INCIDENTS**

Refer to Summary Inspection Reports  
(generated by GoEnforce Database)

**APPENDIX B:**  
**MUNICIPAL REGIONAL PERMIT (MRP) PROVISIONS C.4, C.5**  
**AND C.6**

## **C.4. Industrial and Commercial Site Controls**

Each Permittee shall implement an industrial and commercial site control program at all sites which could reasonably be considered to cause or contribute to pollution of stormwater runoff, with inspections and effective follow-up and enforcement to abate actual or potential pollution sources consistent with each Permittee's respective Enforcement Response Plan (ERP), to prevent discharge of pollutants and impacts on beneficial uses of receiving waters. Inspections shall confirm implementation of appropriate and effective BMPs and other pollutant controls by industrial and commercial site operators.

### **C.4.a. Legal Authority for Effective Site Management**

- i.** Task Description – Permittees shall have sufficient legal enforcement authority to obtain effective stormwater pollutant control on industrial sites. Permittees shall have the ability to inspect and require effective stormwater pollutant control and to escalate progressively stricter enforcement to achieve expedient compliance and pollutant abatement at commercial and industrial sites within their jurisdiction.

- ii. Implementation Level**

- (1) Permittees shall have the legal authority to oversee, inspect, and require expedient compliance and pollution abatement at all industrial and commercial sites which may be reasonably considered to cause or contribute to pollution of stormwater runoff. Permittees shall have the legal authority to require implementation of appropriate BMPs at industrial and commercial to address pollutant sources associated with outdoor process and manufacturing areas, outdoor material storage areas, outdoor waste storage and disposal areas, outdoor vehicle and equipment storage and maintenance areas, outdoor parking areas and access roads, outdoor wash areas, outdoor drainage from indoor areas, rooftop equipment, and contaminated and erodible surface areas, and other sources determined by the Permittees or Water Board Executive Officer to have a reasonable potential to contribute to pollution of stormwater runoff.
- (2) Permittees shall notify the discharger of any actual or potential pollutant sources and violations and require problem correction within a reasonably short and expedient time frame commensurate with the threat to water quality. Permittees shall require timely correction of problems involving rapid temporary repair, and may allow longer time periods for implementation of more permanent solutions, if these require significant capital expenditure or construction. Violations shall be corrected prior to the next rain event or within 10 business days after the violations are noted. If more than 10 business days are required for correction, a rationale shall be given in the tabulated sheets.

**C.4.b. Industrial and Commercial Business Inspection Plan (Inspection Plan)**

- i. Task Description – Permittees shall develop and implement an inspection plan that will serve as a prioritized inspection workplan. This inspection plan will allow inspection staff to categorize the commercial and industrial sites within the Permittee’s jurisdiction by pollutant threat and inspection frequency, change inspection frequency based on site performance, and add and remove sites as businesses open and close.

The Inspection Plan shall contain the following information:

- (1) Total number and a list of industrial and commercial facilities requiring inspection, within each Permittee’s jurisdiction, to be determined on the basis of a prioritization criteria designed to assign a more frequent inspection schedule to the highest priority facilities per Section C.4.b.ii. below.
  - (2) A description of the process for prioritizing inspections and frequency of inspections. If any geographical areas are to be targeted for inspections due to high potential for stormwater pollution, these areas should be indicated in the Inspection Plan. A mechanism to include newly opened businesses that warrant inspection shall be included.
- ii. Implementation Level – Each Permittee shall annually update and maintain a list of industrial and commercial facilities in the Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff. The following are some of the functional aspects of businesses and types of businesses that shall be included in the Inspection Plans:
    - (1) Sites that include the following types of functions that may produce pollutants when exposed to stormwater include, but are not limited to:
      - (a) Outdoor process and manufacturing areas
      - (b) Outdoor material storage areas
      - (c) Outdoor waste storage and disposal areas
      - (d) Outdoor vehicle and equipment storage and maintenance areas
      - (e) Outdoor wash areas
      - (f) Outdoor drainage from indoor areas
      - (g) Rooftop equipment
      - (h) Other sources determined by the Permittee or Water Board to have a reasonable potential to contribute to pollution of stormwater runoff
    - (2) The following types of Industrial and Commercial businesses that have a reasonable likelihood to be sources of pollutants to stormwater and non-stormwater discharges:
      - (a) Industrial facilities, as defined at 40 CFR 122.26(b)(14), including those subject to the State General NPDES Permit for Stormwater Discharges Associated with Industrial Activity (hereinafter the Industrial General Permit);

- (b) Vehicle Salvage yards;
  - (c) Metal and other recycled materials collection facilities, waste transfer facilities;
  - (d) Vehicle mechanical repair, maintenance, fueling, or cleaning;
  - (e) Building trades central facilities or yards, corporation yards;
  - (f) Nurseries and greenhouses;
  - (g) Building material retailers and storage;
  - (h) Plastic manufacturers; and
  - (i) Other facilities designated by the Permittee or Water Board to have a reasonable potential to contribute to pollution of stormwater runoff.
- (3) **Prioritization of Facilities**  
Facilities of the types described in Provision 4.b.ii.(2) above and identified by the Permittees as having the reasonable potential to contribute to pollution of stormwater runoff shall be prioritized on the basis of the potential for water quality impact using criteria such as pollutant sources on site, pollutants of concern, proximity to a waterbody, violation history of the facility, and other relevant factors.
- (4) **Types/Contents of Inspections**  
Each Permittee shall conduct inspections to determine compliance with its ordinances and this Permit. Inspections shall include but not be limited to the following:
- (a) Prevention of stormwater runoff pollution or illicit discharge by implementing appropriate BMPs;
  - (b) Visual observations for evidence of unauthorized discharges, illicit connections, and potential discharge of pollutants to stormwater;
  - (c) Noncompliance with Permittee ordinances and other local requirements; and
  - (d) Verification of coverage under the Industrial General Permit, if applicable.
- (5) **Inspection Frequency** – Permittees shall establish appropriate inspection frequencies for facilities based on Provision 4.b.ii (3) priority, potential for contributing pollution to stormwater runoff, and commensurate with the threat to water quality.
- (6) **Record Keeping** – For each facility identified in Provision 4.b.ii, the Permittee shall maintain a database or equivalent of the following information at a minimum:
- (a) Name and address of the business and local business operator;
  - (b) A brief description of business activity including SIC code;
  - (c) Inspection priority and inspection frequency; and
  - (d) If coverage under the Industrial General Permit is required.
- iii. Reporting – The Permittees shall include the following in the Annual Report:

- (1) The list of facilities identified in Provision 4.b.ii in the 2010 Annual Report and revisions or updates in subsequent annual reports; and
- (2) The list of facilities scheduled for inspection during the current fiscal year.

**C.4.c. Enforcement Response Plan (ERP)**

- i. Task Description – Permittees shall develop and implement an ERP that will serve as a reference document for inspection staff to take consistent actions to achieve timely and effective compliance from all commercial and industrial site operators.
- ii. Implementation Level – The ERP shall contain the following:
  - (1) **Required enforcement actions** – including timeframes for corrections of problems – for various field violation scenarios. The ERP will provide guidance on appropriate use of the various enforcement tools, such as verbal and written notices of violation, citations, cleanup requirements, administrative and criminal penalties.
  - (2) **Timely Correction of Violations** – All violations must be corrected in a timely manner with the goal of correcting them before the next rain event but no longer than 10 business days after the violations are discovered. If more than 10 business days are required for compliance, a rationale shall be recorded in the electronic database or equivalent tabular system.  
A description of the Permittee’s procedures for follow-up inspections and enforcement actions or referral to another agency, including appropriate time periods for each level of corrective action.
  - (3) **Referral and Coordination with Water Board** – Each Permittee shall enforce its stormwater ordinances as necessary to achieve compliance at sites with observed violations. For cases in which Permittee enforcement tools are inadequate to remedy the noncompliance, the Permittee shall refer the case to the Water Board, district attorney or other relevant agencies for additional enforcement.
  - (4) **Recordkeeping** – Permittees shall maintain adequate records to demonstrate compliance and appropriate follow-up enforcement responses for facilities inspected.  
Permittees shall maintain an electronic database or equivalent tabular system that contains the following information regarding industrial commercial site inspections:
    - (a) Name of Facility/Site Inspected
    - (b) Inspection Date
    - (c) Industrial General Permit coverage required (Yes or No)
    - (d) Compliance Status
    - (e) Type of Enforcement (if applicable)
    - (f) Type of Activity or Pollutant Source

Examples: Outdoor process/manufacturing areas, Outdoor material storage areas, Outdoor waste storage/disposal areas, outdoor vehicle and equipment storage/maintenance areas, Outdoor parking areas and access roads, Outdoor wash areas, Rooftop equipment, Outdoor drainage from indoor areas

- (g) Specific Problems
- (h) Problem Resolution
- (i) Additional Comments

The electronic database or equivalent tabular system shall be made readily available to the Executive Officer and during inspections and audits by the Water Board staff or its representatives.

- (5) The ERP shall be developed and implemented by April 1, 2010.

**iii. Reporting** – Permittees shall include the following information in each Annual Report:

- (1) Number of inspections conducted, Number of violations issued (excluding verbal warnings), Percentage of sites inspected in violation, and number and percent of violations resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner;
- (2) Frequency and Types/categories of violations observed, Frequency and type of enforcement conducted;
- (3) Summary of types of violations noted by business category; and
- (4) Facilities that are required to have coverage under the Industrial General Permit, but have not filed for coverage.

**C.4.d. Staff Training**

**i. Task Description**

Permittees shall provide focused training for inspectors annually. Trainings may be Program-wide, Region-wide, or Permittee-specific.

**ii. Implementation Level**

At a minimum, train inspectors, within the 5-year term of this Permit, in the following topics:

- (1) Urban runoff pollution prevention;
- (2) Inspection procedures;
- (3) Illicit Discharge Detection, Elimination and follow-up; and
- (4) Implementation of typical BMPs at Industrial and Commercial Facilities.

Permittees, either countywide or regionally, if they have not already done so, are encouraged to create or adopt guidance for inspectors or reference existing inspector guidance including the California Association of Stormwater Quality Agencies (CASQA) Industrial BMP Handbook.

**iii. Reporting**

The Permittees shall include the following information in the Annual Report:

- (1) Dates of trainings;
- (2) Training topics that have been covered; and
- (3) Percentage of Permittee inspectors attending training.

## **C.5. Illicit Discharge Detection and Elimination**

The purpose of this provision is to implement the illicit discharge prohibition and to ensure illicit discharges are detected and controlled that are not otherwise controlled under provision C4, Industrial and Commercial Site Controls and C6, Construction Site Controls. Permittees shall develop and implement an illicit discharge program that includes an active surveillance component and a centralized complaint collection and follow-up component to target illicit discharge and non-stormwater sources. Permittees shall maintain a complaint tracking and follow-up data system as their primary accountability reporting for this provision.

### **C.5.a. Legal Authority**

- i.** Task Description – Permittees shall have the legal authority to prohibit and control illicit discharges and escalate stricter enforcement to achieve expedient compliance.
- ii. Implementation Level**
  - (1) Permittees shall have adequate legal authority to address stormwater and non-stormwater pollution associated with, but not limited to the following:
    - (a) Sewage;
    - (b) Discharges of wash water resulting from the cleaning of exterior surfaces and pavement, or the equipment and other facilities of any commercial business, or any other public or private facility;
    - (c) Discharges of runoff from material storage areas, including containing chemicals, fuels, or other potentially polluting or hazardous materials;
    - (d) Discharges of pool or fountain water containing chlorine, biocides, or other chemicals; discharges of pool or fountain filter backwash water;
    - (e) Discharges of sediment, pet waste, vegetation clippings, or other landscape or construction-related wastes; and
    - (f) Discharges of food-related wastes (e.g., grease, fish processing, and restaurant kitchen mat and trash bin wash water, etc.).
  - (2) Permittees shall have adequate legal authority to prohibit, discover through inspection and surveillance, and eliminate illicit connections and discharges to storm drains.
  - (3) Permittees shall have adequate legal authority to control the discharge of spills, dumping, or disposal of materials other than storm water to storm drains.

### **C.5.b. Enforcement Response Plan (ERP)**

- i.** Task Description – Permittees shall develop and implement an ERP that will serve as guidance for inspection staff to take consistent actions to achieve timely and effective abatement of illicit discharges.
- ii.** Implementation Level – The ERP shall contain the following:

- (1) Recommended responses and enforcement actions – including timeframes for corrections of problems – for various types and degree of violations. The ERP shall provide guidelines on when to employ the range of regulatory responses from warnings, citations and cleanup and cost recovery, to administrative or criminal penalties.
- (2) Timely Correction of Violations: All violations must be corrected in a timely manner with the goal of correcting them before the next rain event but no longer than 10 business days after the violations are discovered. If more than 10 business days are required for compliance, a rationale shall be recorded in the electronic database or equivalent tabular system. Immediate correction can be temporary and short-term if a long-term, permanent correction will involve significant resources and construction time. An example would be replumbing of a wash area to the sanitary sewer, which would involve an immediate short-term, temporary fix followed by permanent replumbing.
- (3) If corrective actions are not implemented promptly or if there are repeat violations, Permittees shall escalate responses as needed to achieve compliance, including referral to other agencies were necessary.
- (4) The ERP shall be developed and implemented by April 1, 2010.

**C.5.c. Spill and Dumping Response, Complaint Response, and Frequency of Inspections**

- i. Task Description – Permittees shall have a central contact point, including a phone number for complaints and spill reporting, and publicize this number to both internal Permittee staff and the public. If 911 is selected, also maintain and publicize a staffed, non-emergency phone number with voicemail, which is checked during normal business hours.  
  
Permittees shall develop a spill/dumping response flow chart and phone tree or contact list for internal use that shows the various responsible agencies and their contacts, who would be involved in illicit discharge incident response that goes beyond the Permittees immediate capabilities. The list shall be maintained and updated as changes occur.  
  
Permittees shall conduct reactive inspections in response to complaints and follow-up inspections as needed to ensure that corrective measures have been implemented to achieve and maintain compliance.
- ii. Implementation Level – Permittees will have the phone number and contact information available and integrated into training and outreach both to Permittee staff and the public by July 1, 2010.
- iii. Reporting – Submit the complaint and spill response phone number and spill contact list with the 2010 Annual Report and update annually if changes occur.

**C.5.d. Control of Mobile Sources**

- i. Task Description – The purpose of this section is to establish oversight and control of pollutants associated with mobile business sources.

- ii. Implementation Level – Each Permittee shall develop and implement a program to reduce the discharge of pollutants from mobile businesses.
  - (1) The program shall include the following:
    - (a) Development and implementation of minimum standards and BMPs to be required for each of the various types of mobile businesses such as automobile washing, power washing, steam cleaning, and carpet cleaning. This guidance can be developed via county-wide or regional collaboration.
    - (b) Development and implementation of an enforcement strategy which specifically addresses the unique characteristics of mobile businesses.
    - (c) Outreach to mobile businesses operating within the Permittee’s jurisdiction with minimum standards and BMP requirements and local ordinances through an outreach and education strategy.
    - (d) Inspection of mobile businesses as needed.
  - (2) Permittees should cooperate regionally in developing and implementing their programs for mobile businesses, including sharing of mobile business inventories, BMP requirements, enforcement action information, and education.
- iii. Reporting – Permittees shall report on implementation of minimum standards and BMPs for mobile business and their enforcement strategy in each Annual Report.

**C.5.e. Collection System Screening - Municipal Separate Storm Sewer System (MS4) Map Availability**

- i. Task Description – Permittees shall perform routine surveys for illicit discharges and illegal dumping in above ground check points in the collection system including elements that are typically inspected for other maintenance purposes, such as end of pipes, creeks, flood conveyances, storm drain inlets and catch basins, in coordination with public works/flood control maintenance surveys, video inspections of storm drains, and during other routine Permittee maintenance and inspection activities when Permittee staff are working in or near the MS4 system.
- ii. Implementation Level – Permittees shall develop and implement a screening program utilizing the USEPA/Center for Watershed Protection publication, “Illicit Discharge Detection and Elimination: A Guidance Manual for Program Development and Technical Assessment.” Permittees shall implement the screening program by conducting a survey of strategic collection system check points (one screening point per square mile of Permittee urban and suburban jurisdiction area, less open space) including some key major outfalls draining industrial areas as defined in 40 CFR 122.26 (b)(5) once each year in dry weather conditions meaning no significant rainfall within the past 3 weeks. Routine surveys that occur on an ongoing basis during regular conveyance system inspections may be credited toward this requirement. Make maps of the MS4 publicly available, either electronically or in hard copy by July 1, 2010. The public availability shall be through a publicized single point of contact that

is convenient for the public, such as a staffed counter or web accessible maps. The MS4 map availability shall be publicized through Permittee directories and web pages.

- iii. Reporting – Permittees shall provide a summary of their collection screening program, a summary of problems found during collection system screening, and any changes to the screening program in each Annual Report.

**C.5.f. Tracking and Case Follow-up**

- i. Task Description – All incidents or discharges reported to the complaint/spill system that might pose a threat to water quality shall be logged to track follow-up and response through problem resolution. The data collected shall be sufficient to demonstrate escalating responses for repeated problems, and inter/intra-agency coordination, where appropriate.
- ii. Implementation Level – Create and maintain a water quality spill and discharge complaint tracking and follow-up in an electronic database or equivalent tabular system by April 1, 2010.

The spill and discharge complaint tracking system shall contain the following information:

- (1) Complaint information:
  - (a) Date and time of complaint
  - (b) Type of pollutant
  - (c) Problem Status (potential or actual discharge.)
- (2) Investigation information:
  - (a) Date and time started
  - (b) Type of pollutant
  - (c) Entered storm drain and/or receiving water
  - (d) Date abated
  - (e) Type of enforcement (if applicable)
- (3) Response time (days)
  - (a) Call to investigation
  - (b) Investigation to abatement
  - (c) Call to abatement

The electronic database or equivalent tabular system shall be made available to Water Board staff as needed for review of enforcement response through problem resolution.

- iii. Reporting – Permittees shall provide the following information in the Annual Report:
  - (1) Number of discharges reported;
  - (2) Number of discharges reaching storm drains and/or receiving waters;
  - (3) Number and percentage of discharges resolved in a timely manner; and
  - (4) Summary of major types of discharges and complaints.

## **C.6. Construction Site Control**

Each Permittee shall implement a construction site inspection and control program at all construction sites, with follow-up and enforcement consistent with each Permittee's respective Enforcement Response Plan (ERP), to prevent construction site discharges of pollutants and impacts on beneficial uses of receiving waters. Inspections shall confirm implementation of appropriate and effective erosion and other construction pollutant controls by construction site operators/developers; and reporting shall demonstrate the effectiveness of this inspection and problem solution activity by the Permittees.

### **C.6.a. Legal Authority for Effective Site Management**

- i.** Task Description – Permittees shall have the ability to require effective stormwater pollutant controls, and escalate progressively stricter enforcement to achieve expedient compliance and clean up at all public and private construction sites.
- ii. Implementation Level**
  - (1) Permittees shall have the legal authority to require at all construction sites year round effective erosion control, run-on and runoff control, sediment control, active treatment systems (as appropriate), good site management, and non storm water management through all phases of construction (including but not limited to site grading, building, and finishing of lots) until the site is fully stabilized by landscaping or the installation of permanent erosion control measures.
  - (2) Permittees shall have the legal authority to oversee, inspect, and require expedient compliance and clean up at all construction sites year round.
- iii.** Reporting – Permittees shall certify adequacy of their respective legal authority in the 2010 Annual Report.

### **C.6.b. Enforcement Response Plan (ERP)**

- i.** Task Description – Permittees shall develop and implement an ERP that will serve as a reference document for inspection staff to take consistent actions to achieve timely and effective compliance from all public and private construction site owners/operators.
- ii. Implementation Level**
  - (1) The ERP shall include required enforcement actions – including timeframes for corrections of problems – for various field violation scenarios. All violations must be corrected in a timely manner with the goal of correcting them before the next rain event but no longer than 10 business days after the violations are discovered. If more than 10 business days are required for compliance, a rationale shall be recorded in the electronic database or equivalent tabular system.

- (2) If site owners/operators do not implement appropriate corrective actions in a timely manner, or if violations repeat, Permittees shall take progressively stricter responses to achieve compliance. The ERP shall include the structure for progressively stricter responses and various violation scenarios that evoke progressively stricter responses.
- (3) The ERP shall be developed and implemented by April 1, 2010.

**C.6.c. Best Management Practices Categories**

- i. Task Description – Permittees shall require all construction sites to have site specific, and seasonally- and phase-appropriate, effective Best Management Practices (BMPs) in the following six categories:
  - Erosion Control
  - Run-on and Run-off Control
  - Sediment Control
  - Active Treatment Systems (as necessary)
  - Good Site Management
  - Non Stormwater Management.

These BMP categories are listed in State General NPDES Permit for Stormwater Discharges Associated with Construction Activities (hereinafter the Construction General Permit).

**ii. Implementation Level**

The BMPs targeting specific pollutants within the six categories listed in C.6.c.i. shall be site specific. Site specific BMPs targeting specific pollutants from the six categories listed in C.6.c.i. can be a combination of BMPs from:

- California BMP Handbook, Construction, January 2003.
- Caltrans Stormwater Quality Handbooks, Construction Site Best Management Practices Manual, March 2003, and addenda.
- California Regional Water Quality Control Board, San Francisco Bay Region, Erosion and Sediment Control Field Manual, 2002.
- New BMPs available since the release of these Handbooks.

**C.6.d. Plan Approval Process**

- i. Task Description – Permittees shall review erosion control plans for consistency with local requirements, appropriateness and adequacy of proposed BMPs for each site before issuance of grading permits for projects. Permittees shall also verify that sites disturbing one acre or more of land have filed a Notice of Intent for coverage under the Construction General Permit.
- ii. Implementation Level – Before approval and issuance of local grading permits, each Permittee shall perform the following:

- (1) Review the site operator's/developer's erosion/pollution control plan or Stormwater Pollution Prevention Plan (SWPPP) to verify compliance with the Permittee's grading ordinance and other local requirements. Also review the site operator's/developer's erosion/pollution control plan or SWPPP to verify that seasonally appropriate and effective BMPs for the six categories listed in C.6.c.i. are planned;
- (2) For sites disturbing one acre or more of soil, verify that the site operators/developers have filed a Notice of Intent for permit coverage under the Construction General Permit; and
- (3) Provide construction stormwater management educational materials to site operators/developers, as appropriate.

#### **C.6.e. Inspections**

i. Task Description – Permittees shall conduct inspections to determine compliance with local ordinances (grading and stormwater) and determine the effectiveness of the BMPs in the six categories listed in C.6.c.i.; and Permittees shall require timely corrections of all actual and threatened violations of local ordinances observed.

#### **ii. Implementation Level**

##### **(1) Wet Season Notification**

By September 1st of each year, each Permittee shall remind all site developers and/or owners disturbing one acre or more of soil to prepare for the upcoming wet season.

##### **(2) Frequency of Inspections**

Inspections shall be conducted monthly during the wet season<sup>11</sup> at the following sites:

- (a) All construction sites disturbing one or more acre of land; and
- (b) **High Priority Sites** – Other sites determined by the Permittee or the Water Board as significant threats to water quality. In evaluating threat to water quality, the following factors shall be considered:
  - (i) Soil erosion potential or soil type;
  - (ii) Site slope;
  - (iii) Project size and type;
  - (iv) Sensitivity or receiving waterbodies;
  - (v) Proximity to receiving waterbodies;
  - (vi) Non-stormwater discharges; and
  - (vii) Any other relevant factors as determined by the local agency or the Water Board.

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<sup>11</sup> For the purpose of inspections, the wet season is defined as October through April, but sites need to implement seasonally appropriate BMPs in the six categories listed in C.6.c.i throughout the year.

(3) **Contents of Inspections**

Inspections shall focus on the adequacy and effectiveness of the site specific BMPs implemented for the six categories listed in C.6.c.i. Permittees shall require timely corrections of all actual and potential problems observed. Inspections of construction sites shall include, but are not limited to, the following:

- (a) Assessment of compliance with Permittee's ordinances and permits related to urban runoff, including the implementation and maintenance of the verified erosion/pollution control plan or SWPPP (from C.6.d.ii.(1));
- (b) Assessment of the adequacy and effectiveness of the site specific BMPs implemented for the six categories listed in C.6.c.i.;
- (c) Visual observations for:
  - actual discharges of sediment and/or construction related materials into stormdrains and/or waterbodies.
  - evidence of sediment and/or construction related materials discharges into stormdrains and/or waterbodies.
  - illicit connections.
  - potential illicit connections.
- (d) Education on stormwater pollution prevention, as needed.

(4) **Tracking**

All inspections must be recorded on a written or electronic inspection form. Inspectors shall follow the ERP if a violation is noted and shall require timely corrections of all actual and threatened violations of local ordinances observed. All violations must be corrected in a timely manner with the goal of correcting them before the next rain event but no longer than 10 business days after the violations are discovered. If more than 10 business days are required for compliance, a rationale shall be recorded on the inspection form.

Permittees shall track in an electronic database or tabular format all inspections. This electronic database or tabular format shall be made readily available to the Executive Officer and during inspections and audits by the Water Board staff or its representatives. This electronic database or tabular format shall record the following information for each site inspection:

- (a) Site name;
- (b) Inspection date;
- (c) Weather during inspection;
- (d) Has there been rainfall with runoff since the last inspection?;
- (e) Enforcement Response Level (Use ERP);
- (f) Problem(s) observed using Illicit Discharge and the six BMP categories listed in C.6.c.i.;

- (g) Specific Problem(s) (List the specific problem(s) within the BMP categories);
- (h) Resolution of Problems noted using the following three standardized categories: Problems Fixed, Need More Time, and Escalate Enforcement; and
- (i) Comments, which shall include all Rationales for Longer Compliance Time, all escalation in enforcement discussions, and any other information that may be relevant to that site inspection.

### iii. Reporting

- (1) In each Annual Report, each Permittee shall summarize the following information:
  - (a) Total number of active sites disturbing less than one acre of soil requiring inspection;
  - (b) Total number of active sites disturbing 1 acre or more of soil;
  - (c) Total number of inspections conducted;
  - (d) Number and percentage<sup>12</sup> of violations in each of the six categories listed in C.6.c.i.;
  - (e) Number and percentage<sup>13</sup> of each type of enforcement action taken as listed in each Permittee's ERP;
  - (f) Number of discharges, actual and those inferred through evidence, of sediment or other construction related materials;
  - (g) Number of sites with discharges, actual and those inferred through evidence, of sediment or other construction related materials;
  - (h) Number and percentage<sup>14</sup> of violations fully corrected prior to the next rain event but no longer than 10 business days after the violations are discovered or otherwise considered corrected in a timely, though longer period; and
  - (i) Number and percentage<sup>15</sup> of violations not fully corrected 30 days after the violations are discovered.
- (2) In each Annual Report, each Permittee shall evaluate its respective electronic database or tabular format and the summaries produced in C.6.e.ii.(4) above. This evaluation shall include findings on the program's strength, comparison to previous years' results, as well as areas that need

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<sup>12</sup> Percentage shall be calculated as number of violations in each category divided by total number of violations in all six categories.

<sup>13</sup> Percentage shall be calculated as number of each type of enforcement action divided by the total number of enforcement actions.

<sup>14</sup> Percentage shall be calculated as follows: number of violations fully corrected prior to the goal of the next rain event but no later than 10 business days after the violations are discovered divided by the total number of violations for the reporting year.

<sup>15</sup> Percentage shall be calculated as follows: number of violations not fully corrected 30 days after the violations are discovered divided by the total number of violations for the reporting year.

more focused education for site owners, operators, and developers the following year.

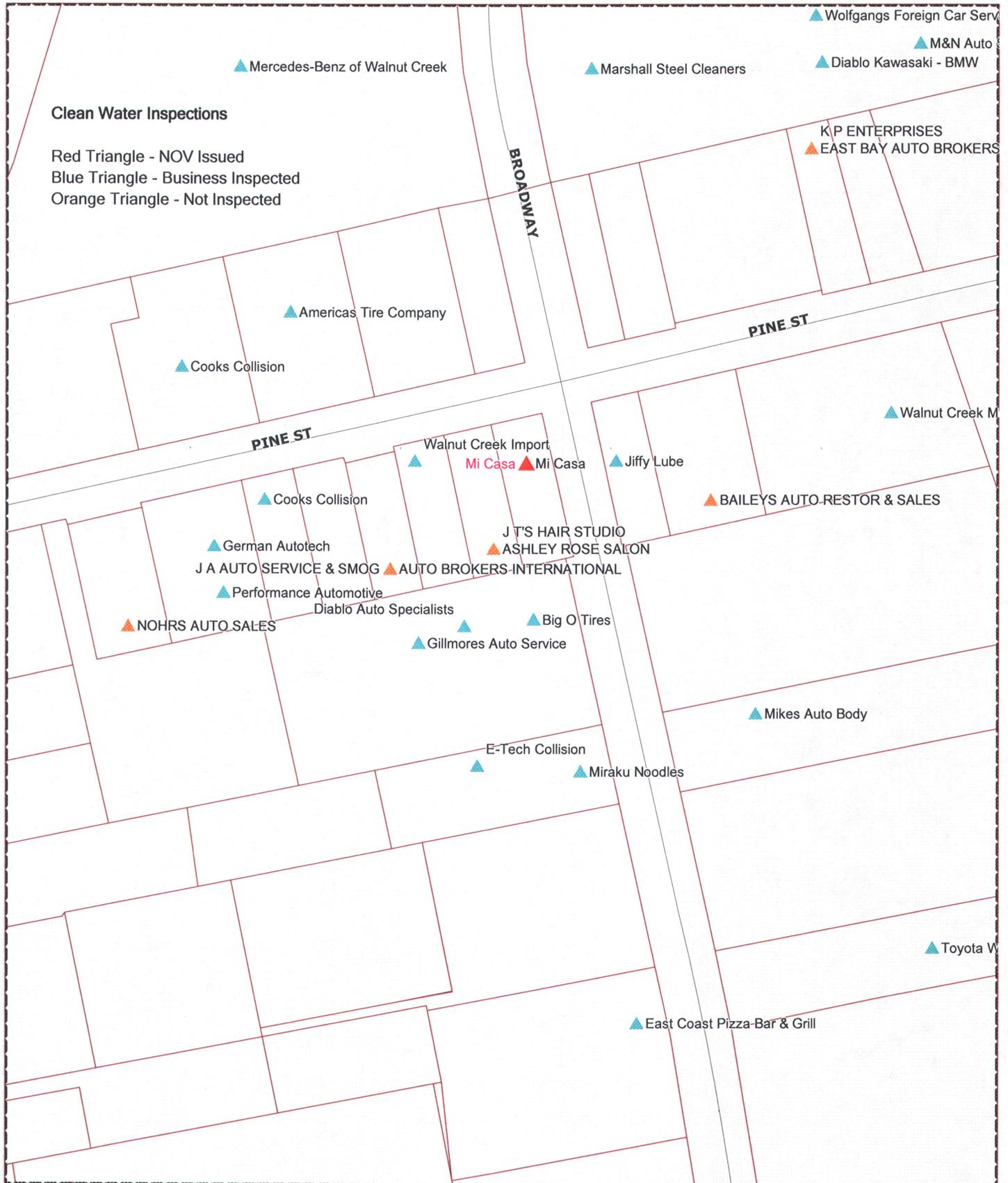
- (3) The Executive Officer may require that the information recorded and tracked by C.6.e.ii.(4) be submitted electronically or in a tabular format. Permittees shall submit the information within 10-working days of the Executive Officer's requirement. Submittal of the information in tabular form for the reporting year is not required in each Annual Report but encouraged.

**C.6.f. Staff Training**

- i. Task Description – Permittees shall provide training or access to training for staff conducting construction stormwater inspections.
- ii. Implementation Level – Permittees shall provide training at least every other year to municipal staff responsible for conducting construction site stormwater inspections. Training topics will include information on correct uses of specific BMPs, proper installation and maintenance of BMPs, Permit requirements, local requirements, and ERP.
- iii. Reporting – Permittees shall include in each Annual Report the following information: training topics covered, dates of training, and the percentage of Permittees' inspectors attending each training. If no training in that year, so state.



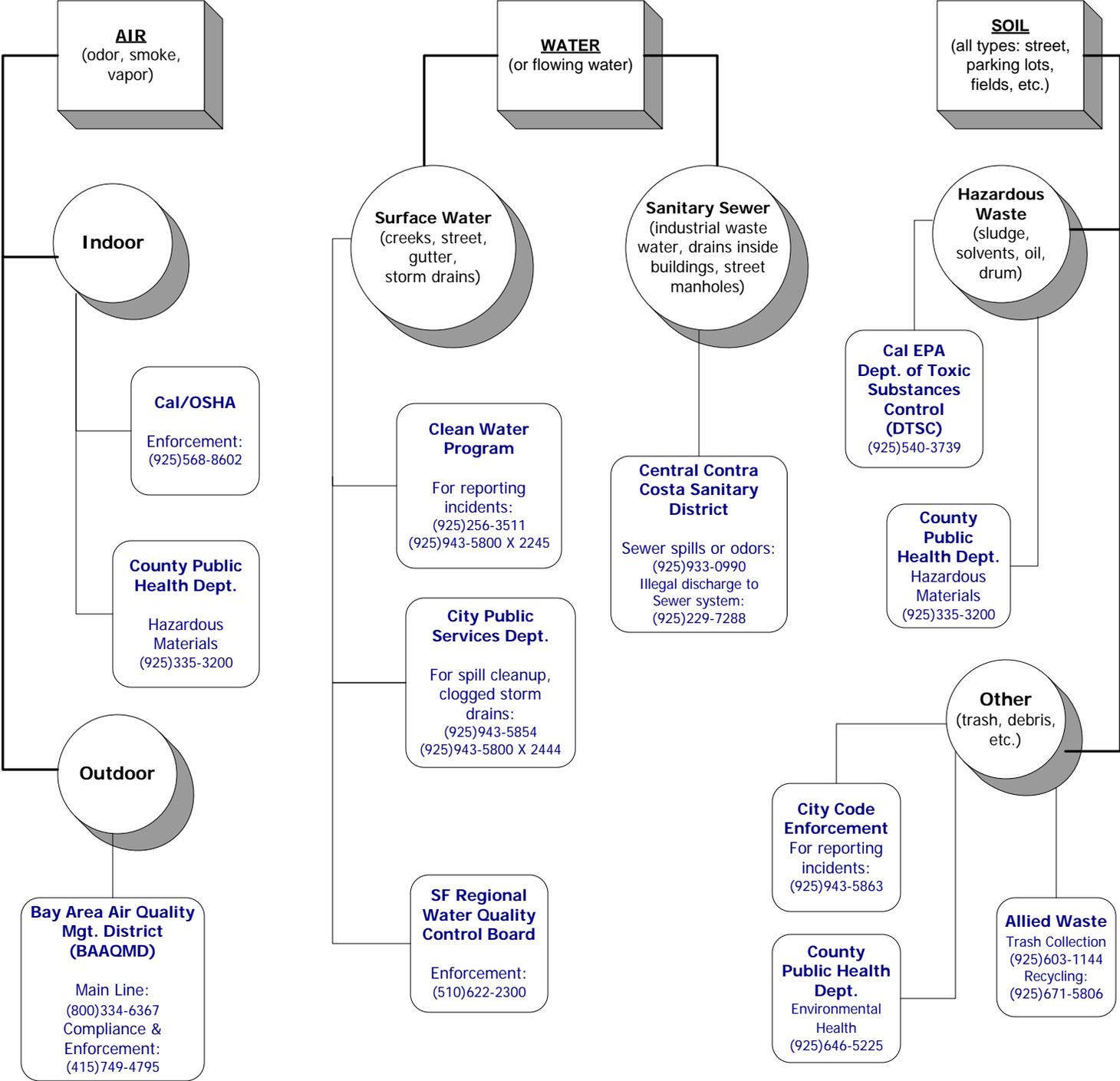
### Sample GIS Map of Inspected Businesses



# CITY OF WALNUT CREEK ENVIRONMENTAL RESPONSE PROCEDURE FLOWCHART QUICK REFERENCE

Who to call for response to spills, releases, illegal dumping of other environmental incidents:

Emergency Health & Safety Hazards - Call 911 for Police, Fire, and Medical Service (including illegal dumping or similar incidents in progress). After business hour, refer all incidents to Police Dispatch at (925) 943-5844 for non-emergency or (925) 935-6400 for emergency.



## FIELD REFERENCE CARD

Front Page

## Emergency & Environmental Phone Numbers

### Local/County/Regional Governmental

#### Contacts:

City of Walnut Creek:

Stormwater Contact 925.256.3511  
 Alternate (office) 925.943.5899 X 2245  
 Alternate (cell) 925.765.1646  
 Public Services Dept. 925.943.5854 X 2444  
 After Hours 925.943.5854  
 Walnut Creek Police  
 Dept. (Dispatch) 925.943.5844

Local Fire District 925.939.1969  
 CCC HazMat (24-Hour Emergency)  
 925.335.3200

Central Contra Costa Sanitary District  
 925.228.9500

Hazardous Waste Facility (CCCSO)  
 800.646.1430

City of Concord:  
 Stormwater Contact 925.671.3394  
 Public Works 925.671.3448

City of Lafayette:

Stormwater Contact 925.256.1864  
 Public Works 925.934.3908

City of Pleasant Hill:

Stormwater Contact 925.671.5261  
 Contra Costa County (Public Works Dept.)  
 Stormwater Contact 925.313.2236

Alternate 925.313.2281  
 Contra Costa County Flood Control  
 Stormwater Contact 925.313.2271

Sherriff Communications  
 Center 925.646.2441

CCC Environmental Health  
 Services (HazMat) 925.646.5225



1666 North Main Street  
 Walnut Creek, CA 94596  
 925.943.5800  
 Fax 925.256.3550

Back Page

### State and Federal Agencies:

Office of Emergency Services  
 Spill Line 800.852.7550

California Highway Patrol: 925.646.4980

San Francisco Bay Regional Water  
 Quality Control Board (Water Board)  
 Permit Writer 510.622.2383

Dept. of Fish & Game  
 24-Hour Dispatch Center 831.649.2801  
 FNG Warden 925.376.1274

Cal EPA—Dept. of Toxic  
 Substances Control: 510.540.3856

Cal. Occupational Safety &  
 Health Administration 925.602.6517

US Coast Guard—Marine  
 Safety Offices 510.437.3073

### Clean-up Contractors & Lab:

Roto Rooter 925.939.3100

Acu-Vac Power  
 Sweeping 925.825.0532

Valley Sweeping  
 Service 925.516.7899

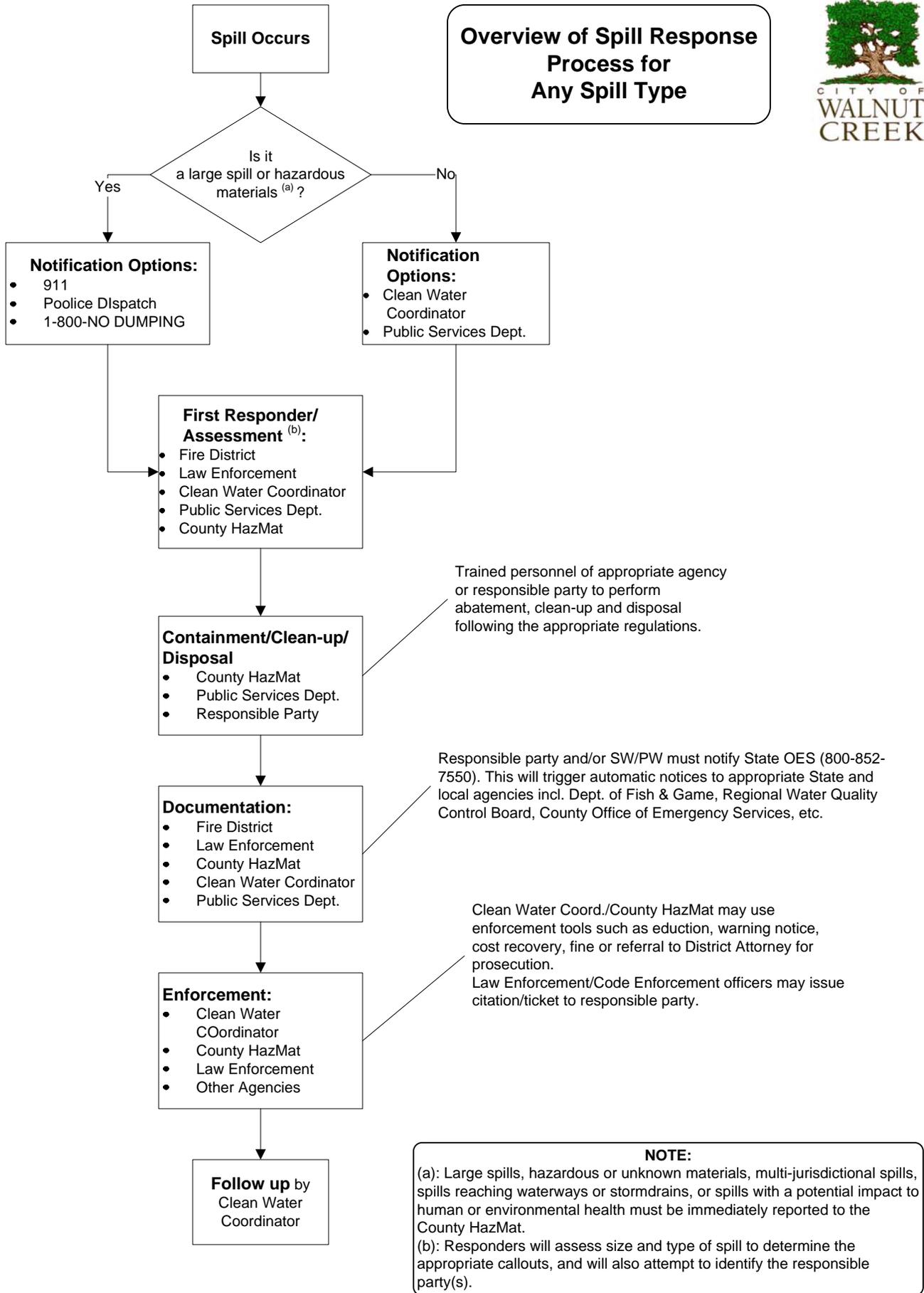
BSK Analytical  
 Lab 925.462.4000

Delta Environmental  
 Lab 800.747.6082

McCampbell Analytical  
 Lab 877.252.9262



**Overview of Spill Response Process for Any Spill Type**





# Fact Sheet: Practical Guide to Choosing Erosion & Sediment Controls

## Curb and Inlet Protection

Catch-basin inserts or curb inlet filters are a common example of filtration devices. When considering filtration systems, consider the anticipated flow rates. In wet weather, filters must be able to treat at least the first quarter inch of runoff, with a bypass for high-flow events. Filters incorporate pre-settling sediment chambers to remove sediment that can clog the filters and reduce flow rates and effectiveness.



To protect curb inlets without grates where water flow is critical, use the following inlet protection. It is designed with a 3-dimensional high flow outer layer which encloses a multi-dimensional inner layer allowing high flow volumes to continue through the filter.



## Fiber Rolls



Rice Straw Fiber Rolls are made from recycled rice straw pressure-blown into long tubular bundles.

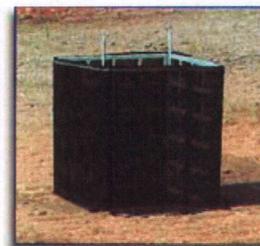


Rice Straw Fiber Rolls are used on slopes in place of cloth silt fence or straw tubes (wattles) to reduce runoff velocity and control or capture eroded sediment. They are lighter and easier to handle and install than straw bales or cloth fences.



## Reusable Drain Guard

This material can be used for drains combined with a street grate and curb opening. The heavy-duty frame forms a sturdy barricade around nearly any size inlet. The frame members are secured to each other using steel pins, which double as ground stakes to secure the assembly to the ground. A geotextile sleeve is then placed around the perimeter to



## Dewatering Bag

The bag contains sediment and oil pumped out during dewatering operations. The bag can accommodate up to 6" discharge hose. Flow rates will vary according to soil type. Sand will



**With all Best Management Practices (BMPs), regular maintenance is essential**

typically flow at the fastest rate with clay flowing the slowest. Clay can also bind over the fabric in some instances blocking flow entirely.



Clean fabric will flow at 90 gallons per square feet. Dewatering bags are normally allowed to dry in place then cut open and removed with heavy equipment.

## Resources and Reference

### Where to Get the Materials:

The following list is only sample vendors where you can purchase the materials. It is not intended as an endorsement by the City of Walnut Creek.

1. Atco Construction Product, Inc.  
4025 Nelson Avenue, Concord, CA 94520  
(925) 686-4430
2. Geo Options, Inc.  
888 Howe Road, Martinez, CA 94553  
(888) GEO-9220  
www.geooptions.com
3. White Cap Construction Supply  
(800) 944-8322  
www.whitecapdirect.com
4. The BMP Store  
(800) 644-9223  
www.thebmpstore.com

### Technical Reference:

The following websites contain good technical information on choosing the appropriate BMPs and installation guidelines.

California BMPs Guidebook:

<http://www.cabmphandbooks.com/>

Contra Costa Clean Water Program:

<http://www.cccleanwater.org/>

California Dept. of Transportation (CALTRANS)

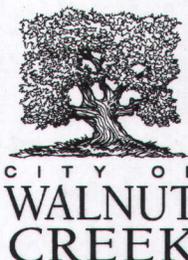
<http://www.dot.ca.gov/hq/env/stormwater/>

SF Bay Regional Water Quality Control Board:

<http://www.waterboards.ca.gov/sanfranciscobay/>

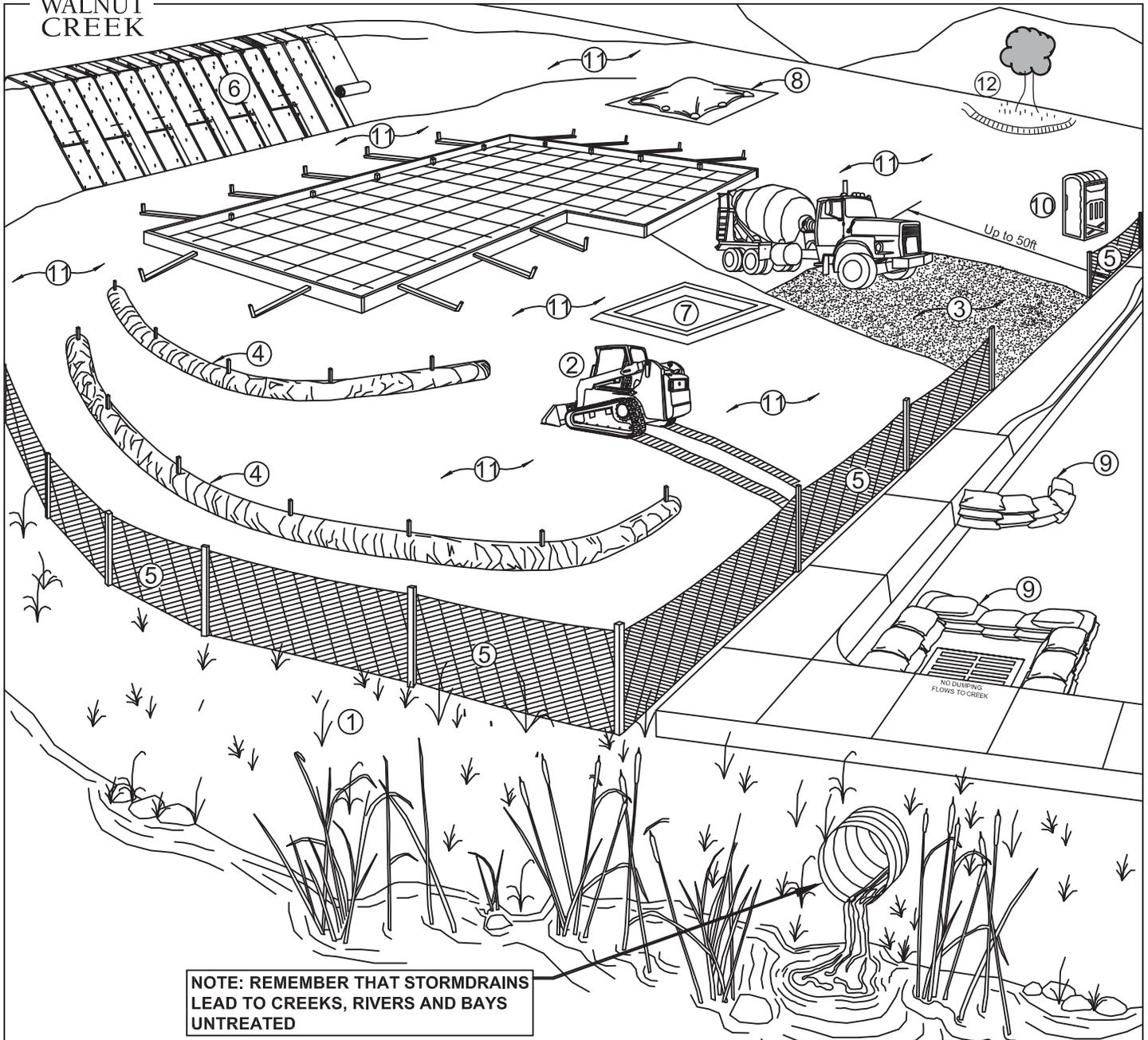
### CLEAN WATER PROGRAM

[www.walnut-creek.org](http://www.walnut-creek.org)  
1666 North Main Street, Walnut Creek  
(925) 943-5839 (General Info.)  
(925) 256-3511 (To report a Violation)





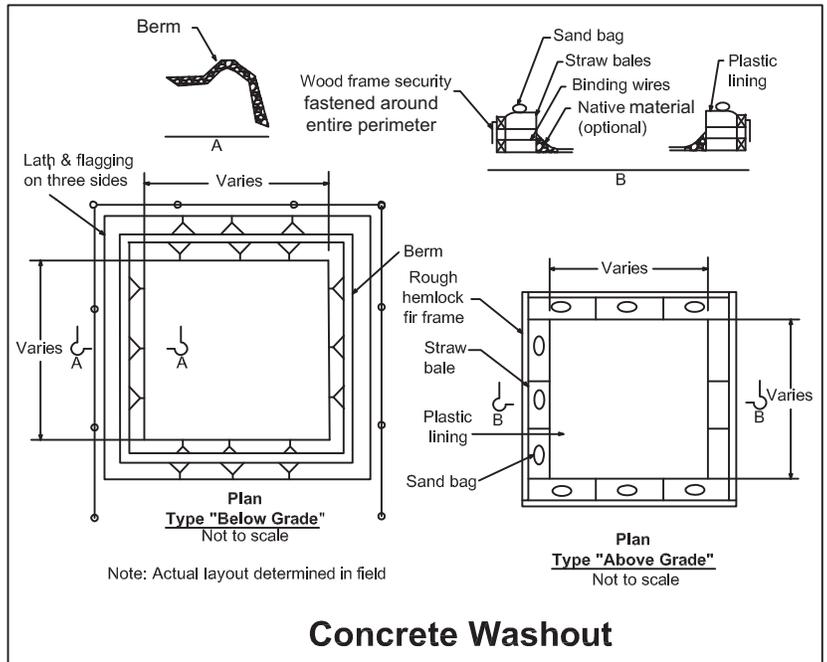
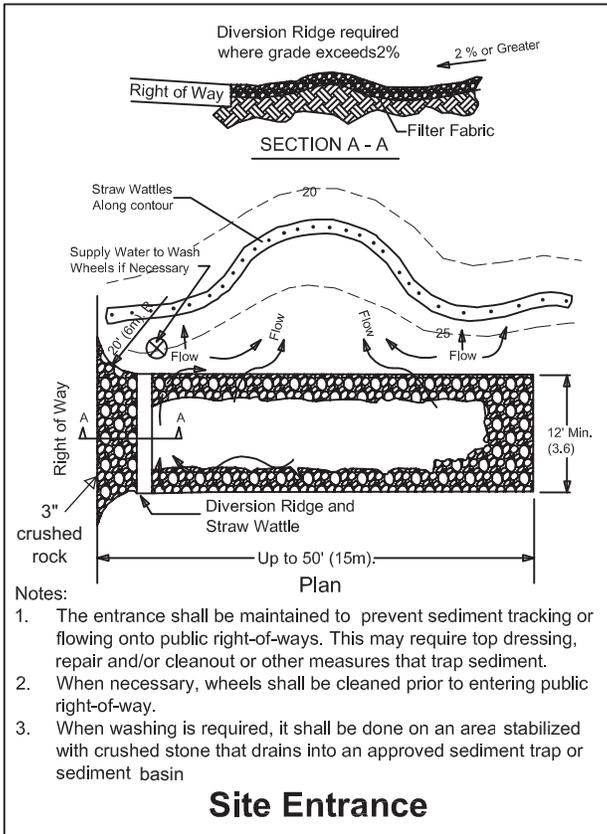
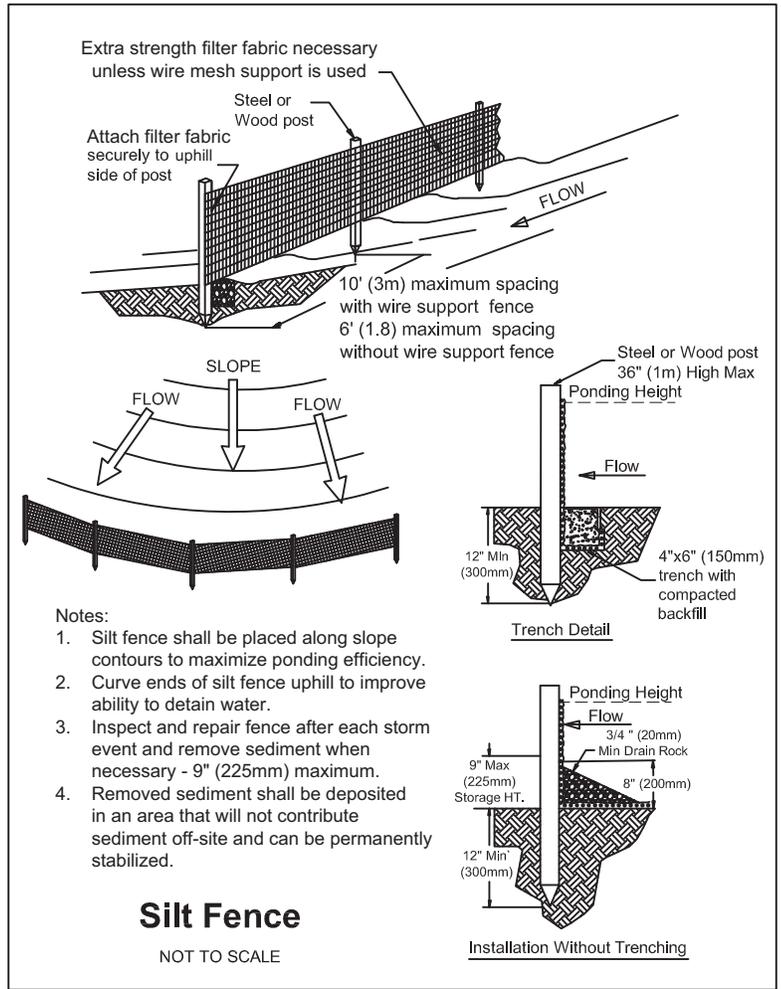
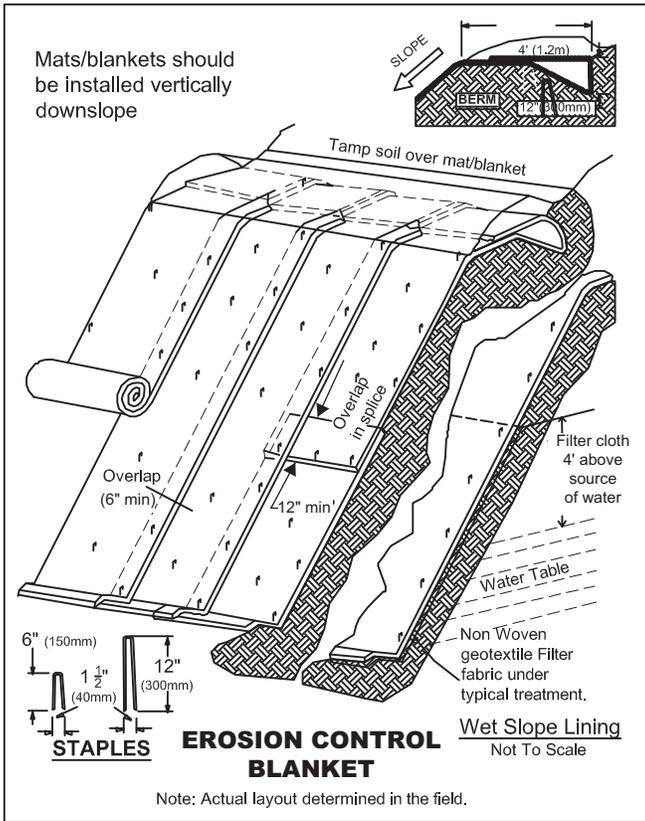
# CITY OF WALNUT CREEK MINIMUM EROSION / SEDIMENT CONTROL GUIDELINES FOR SMALL CONSTRUCTION PROJECTS



- ① Check with the City of Walnut Creek Public Services Department, Engineering Services Division for creek setback requirements. No construction or earthwork within 10' of a creek bank is ever allowed unless authorized by a County 1010 permit or a Flood Control District Permit.
- ② During grading phase, track-walk up and down slopes (not parallel to them).
- ③ \*Stabilize site entrance and temporary driveway - use 3" crushed rock up to 50' (or as far as possible) to prevent tracking soil offsite.
- ④ \*Use straw wattles along contours with 2:1 slopes or steeper, keyed into ground at least 3" deep (typically 25' to 50' apart).
- ⑤ \*Install silt fence along contours as secondary measure to keep sediment onsite and to minimize vehicle and foot traffic beyond limits of site disturbance.
- ⑥ \*Install erosion control blankets or (equivalent) on any disturbed site with 2:1 slopes or greater.
- ⑦ \*Construct a concrete washout site adjacent to stabilized entrance. Clean as needed and remove at end of project.
- ⑧ Cover all stockpiles and landscape materials. Keep behind silt fence, away from water bodies.
- ⑨ \*Use pea-gravel bags (or similar product) around drain inlets located both onsite and in gutter as a last line of defense.
- ⑩ Place port-a-potty near stabilized site entrance, behind the curb and away from storm drain inlets and water bodies.
- ⑪ Cover all exposed soil with straw or straw/tackifier.
- ⑫ Existing vegetation should be preserved as much as possible. Areas of disturbed soil/vegetation should be revegetated as soon as practical.

Note: Sediment and erosion control shall be continually maintained throughout the rainy season (October 1<sup>st</sup> - April 30<sup>th</sup>) and must remain effective through the construction and landscape phases. Inspect and maintain BMPs before and after rain events. \*See reverse side for detail drawings

# TYPICAL DETAILS



We thank the Marin County Stormwater Pollution Prevention Program and the County of Contra Costa for allowing us to adapt this guide.

# The FOCUS

**A Newsletter for  
the Employees  
of the  
City of  
Walnut Creek**



January/February 2010

## Planner credits Wellness Program with saving his life

*Editor's Note: This letter was sent to City Manager Gary Pokorny on Nov. 11 and is reprinted with permission from its author, Scott Harriman of CDD. We are happy to report that Scott is back at work.*



**Scott Harriman**

Dear Gary,

First, I would like to thank the entire City of Walnut Creek family for all of the cards, calls and emails as a result of my recent heart surgery. Discovering a serious heart condition and going through open-heart surgery has been quite an experience. The thoughts and prayers from our City family brightened each day and gave me strength and hope during the rough times following the surgery. Thankfully, I am recovering remarkably well and look forward to being back with the Community Development team in short order.

The primary reason for this letter, however, is to express my gratitude for the City's Wellness Program, which played a significant role in discovering my medical condition. During our most recent Wellness Program Health Fair in September, I casually mentioned that I was experiencing shortness of breath. They noted that my last two quarterly blood pressure checks were abnormal from my previous readings. They recommended that I see my regular doctor. I called our Wellness Program representative, Sharon Jenkins, who provided my blood pressure records for the past few years. I took this information to my

See **WELLNESS**, Page 2

## Live, from Walnut Creek, it's WCTV!

**W**e may not win any Emmys, but the City is now producing its own TV channel.

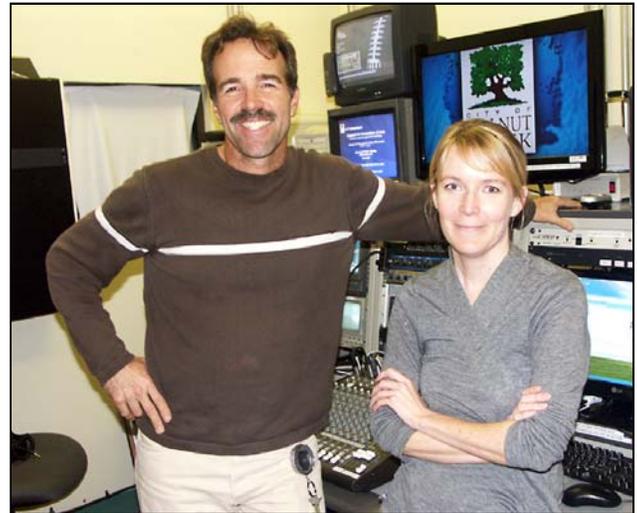
We decided to take the plunge into TV production – at least on a pilot basis — because Comcast is no longer producing government or public access channels. We wanted to continue broadcasting City Council and Planning Commission meetings, and to leverage the TV channel to promote and support our other services and programs.

Plus – and this is the important part — the government access channel is paid for out of special funding that can't be used for any other reason.

So while it may seem strange to be taking on new projects in light of our ongoing budget challenge, the opportunity to tap into this dedicated pool of money and “tell the story” of all the amazing services and people that make up the City organization was too good to turn down. (Plus, if we create something for the TV channel, we can also stream it on our website, again maximizing our resources to do the most good.)

WCTV is managed by Gayle Vassar in the City Manager's Office, and staffed by Video Production Technician Matt Bolender, who worked for Comcast for the past 17 years and knows the community well, and producer Liz Payne, whose production credits include HGTV, Discovery Channel and History Channel.

If you live in Walnut Creek, check it out on Comcast Channel 28, Astound Channel 29, or AT&T U-verse Channel 99 under



**Video Production Technician Matt Bolender, left, and Producer Liz Payne in the WCTV production headquarters (formerly known as 'the room off the Council Chamber')**

the menu option “Walnut Creek Television.” WCTV is not available in unincorporated Walnut Creek or Rossmoor, but we will soon stream programs on our website.

## Good things come in small packages ...

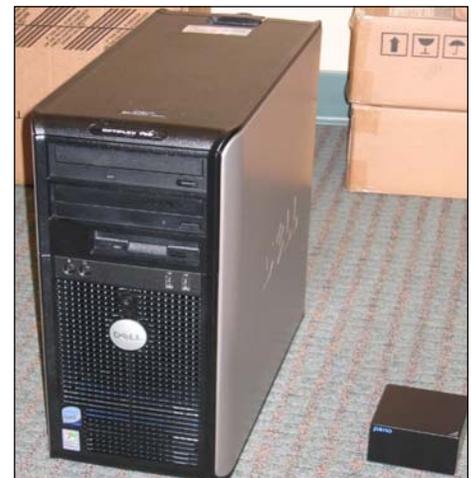


Photo by Kiet Le

**Believe it or not, the little black box on the right is a faster, greener computer than the PC on the left. Story, back page.**



Photo by David Stockbridge

The astonishingly creative Charles Wall once again won the award for the Best Individual costume at the Halloween Party sponsored by the Fun Bunch. He is "A Salt with a Deadly Weapon."

## STAFF NOTES

### Special deliveries

Jack Wakeman arrived just in time for the holidays! Baby Jack was born at 6:26 p.m. Sunday, Dec. 13 and weighed 7 pounds, 8 ounces. Congratulations to first-time parents Jennifer Wakeman (Finance) and her husband John.

Eagerly awaiting *their* turn to become first-time parents are **Pankti Clerk**

(Economic Development) and her husband Sunandan. Their baby is due Jan. 12. On Dec. 8,

Pankti's co-workers held a shower to help her prepare for Baby Clerk.



Pankti at her shower.

**Melissa Ridenour** of Civic Arts Education has two new grandchildren. Addisyn Rae Armstrong was born on Oct. 9 and James David Bell was born Oct. 27. "We feel very blessed to have 11 wonderful grandchildren," says Melissa.

### A giving group

City employees contributed 261 pounds of food in November for the Food Bank of Contra Costa and Solano. The Food Bank serves 108,000 people each month and distributes over 40,000 pounds of food every working day, notes **Sherry Cortez-Fassler** of Finance.



## January Birthdays

- 1 Paul Welge, PD
- 2 Chris Erdle, Public Services  
Simin Timuri, Public Services
- 4 Steve Bertolozzi, PD
- 5 Nena Monahan, Public Services
- 6 Tim Schultz, PD  
Lanny Edwards, PD
- 7 Darcy Smith, CDD
- 10 Evan Nice, Public Services  
Bryan Wenter, City Atty's Office
- 11 Andrew Brown, PD  
Beverly Christie, ASD
- 12 Mark Sage, Public Services
- 15 Hope Keung, ARCS  
Mike McLaughlin, PD
- 17 Pankti Clerk, CDD
- 18 Glenn Chaney, Public Services
- 20 Craig Zamolo, PD
- 21 Scott Harriman, CDD
- 22 Deborah Han, CDD
- 23 Erik Mortensen, ARCS  
Denis Brown-Bouvier, CDD
- 24 James Kiyoi, Public Services
- 25 Keith Collins, Public Services
- 26 Gwen Ho-Sing-Loy, Public Services
- 27 Michael Adams, PD  
Laura Simpson, CDD
- 28 Michelle Morgret, PD  
Chris Rhoades, ARCS
- 30 Joe Fejerang, Public Services  
Sean Conley, PD
- 31 Dave Harvey, Public Services  
Carlton Thompson, Public Services

### Bravo to Building's Tim and Craig

**Denis Brown-Bouvier** reports that two members of CDD's Building Division earned professional certifications recently. Building Inspector **Craig Johnson** got his commercial electrical certification through the International Code Council, and Plan Check Engineer **Tim Rodden** received the City's first Certified Access Specialist certification from the State Architect.

### Marathon man

**Lanny Edwards** of the PD ran the Santa Barbara International Marathon on Dec. 6, finishing in 3 hours, 55 minutes, 37 seconds. It was his fifth marathon, and second best time. The only downside, says Lanny, was that he missed seeing the record snowfall in Contra Costa because he was still in Santa Barbara.



## February Birthdays

- 1 Rebecca Doerr, PD
- 2 Joe Donleavy, PD  
Sheri Lund, ASD
- 3 Martina Cistaro, PD
- 6 Joanne Grisler, PD  
Lynne Prins, CMO  
David Pitchford, Public Services
- 7 Karen Cox, ARCS
- 8 Dan Palmer, Public Services
- 9 Joe Sadri, Public Services  
Keith Parker, PD  
Tony Keeler, PD  
Maria Zablah, PD  
Shawn Wallace, PD
- 10 Johnny Estrada, PD
- 12 Todd Trimble, ARCS  
Tom Brown, PD
- 13 Sharon Goie, CDD
- 14 Greg Thompson, PD
- 22 Gary Chan, ASD  
Veronica Maldonado, PD
- 23 Hillary Pearsall, ASD
- 25 Fidel Benedicto, Public Services
- 26 Domenick Clemente, PD  
Robert Chavez, Public Services
- 27 Tad Porter, Public Services  
Pattee Court, ASD  
Elizabeth Wallace, PD
- 30 Mike Fujita, Public Services

## Wellness

### From front page

doctor along with the Personal Wellness Profile Report, which is provided as a summary of the tests performed during our annual Wellness Fair.

Based on the information from the Wellness Program and in consultation with my regular doctor I got a chest x-ray. The results of the chest x-ray and subsequent CT scan revealed that I had a serious aortic aneurism, which required immediate surgical attention.

The regular health screenings made available to City of Walnut Creek employees through our Wellness Program revealed information that led to my seeking further medical evaluation. Ultimately, in my case, it turned out to be life saving.

I encourage all City employees to take advantage of the Wellness Program. It is a benefit and one that I strongly recommend that we maintain. I truly feel that it saved my life.

**Scott Harriman**  
Interim Assistant Planning Manager

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## Science made simple with bio-swale model

**W**hat is a bio-swale and why is there a model of one near the Permit Counter on the second floor?

**Carlton Thompson** of Engineering loves hearing those kinds of questions. With **Rinta Perkins**, he spearheaded creation of the Plexiglas model, complete with living plants and a drip system ready to 'rain' at the push of a button.

"It started out as just another hare-brained idea from me, but with Rinta's support it took shape," he says. "Once you see it work, its purpose becomes clear."

Bio-swales are a way of easing the impacts of urbanization on creeks or the Bay, explains Rinta, who manages the City's Clean Water program.

Without a bio-swale, rainwater mixes with pollutants from the streets and other impervious surfaces, flows into storm drains and then into the creeks and Bay.

Heavy rains hitting the pavement rush into the storm drains, causing unanticipated consequences like flooding, destabilized stream banks and destruction of stream habitat.

Drainage swales (such as the bio-swale) retain the run-off on site. The rain slowly seeps into the ground, and pollutants washed out from the atmosphere are absorbed through contact with soils and vegetation.

Under the City's Clean Water permit program, some projects must minimize impervious areas and incorporate methods such as a bio-swale to detain, retain or treat runoff.

## Master swimmers win land race

**T**alk about a case of "fish out of water!" Five members of the Walnut Creek Masters Swim Team, including coach Kerry O'Brien, competed in the "24 Hours of LeMons" endurance race for cars with a base value of \$500 or less (which turned out to be more like \$5,000 after all the safety installations and enhancements, says Kerry).

Out of 160 teams that started the race on Nov. 21 at Thunderhill Raceway in



Rinta Perkins and Carlton Thompson with the bio-swale demonstration model (in its temporary location during the winter holidays; the model is usually near the Permit Counter on the second floor of City Hall.)

"Managing runoff from a single development site may seem inconsequential, but by changing the way most sites are developed (and re-developed), we may be able to preserve and enhance existing stream ecosystems in urban and urbanizing areas," says Rinta.

Many staff members helped create the model, notes Carlton, including building maintenance team Steve Schmidt, Jon Minor, Keith Keller and Jeff Jolivet.

All the "dirt" or soil and rocks are from the Palos Verde Mall project and the model is loosely based on the bio-swale built for that site.

"Every day as the public comes to the permit counter; (permit tech) Jessica Manuel gets the question about what it is and how it works and if they can press the button to make it 'rain,'" says Carlton. "We're glad they try it, otherwise how would you know that it really works?"

Willows, CA., "Purple Lemon Racing" (PLR) finished a respectable 63<sup>rd</sup> in their 1969 Beetle. Even though they could only run lap speeds with a handful of cars, PLR never broke down and never was penalized. PLR was awarded the highly coveted "Index of Effluency" award, the second highest award after the "Overall Winner." The prize consisted of a one of a kind trophy fabricated from an old gear wheel, and \$1,000 in nickels.



Masters swim coach Kerry O'Brien with the Purple Lemon. Kerry and four other Masters Swim Team members competed in the "24 Hours of LeMons" endurance race.

## EXTRA MILE AWARDS

Congratulations to **Tori Maxfield** of the Police Department and **Jessica Manuel**, who works at the second floor Permit Counter, on their Extra Mile Awards.

Tori, who is Executive Assistant to the Police Chief, researched and developed a policy for the PD to allow the City to recover costs rising from responding to drunk driving accidents. The City will recoup approximately \$38,000 each year as the result of Tori's initiative.

"This type of work by Tori is not uncommon, despite the fact that it is not in her job description," said Police Chief Joel Bryden. "She went above and beyond the call of duty."

Jessica organized an employee blood drive in late October. She coordinated with the Red Cross, publicized the event to fellow employees, and even baked lemon bars to offer as part of the snacks given to donors after they gave blood.

"It is this type of genuine interest in helping the community that makes employees proud to work for the City," said City Manager Gary Pokorny.



Jessica Manuel, second from right, earned an Extra Mile Award for spearheading a Red Cross Blood Drive at City Hall in late October. Police Chief Joel Bryden and HR's Beverly Christie sport "post-donation" bandages, while Joan From of the Volunteers in Police Services team prepares to make her blood donation.



Photo by Liz Payne

Jeremy Lochirco with the new e-Lockers.

## Electronic bike lockers now at City Hall

If you ride your bike to work ... even if you just *think* about riding your bike to work, you'll be interested to know that there is now a safe, secure place to store your bicycle right in from of City Hall.

Four electronically-controlled "E-Lockers" were installed on Nov. 10. Each locker has an electronic BikeLink card reader and will only unlock with the same BikeLink card that was used when the bike was parked. The hourly use fee is automatically deducted from the card; in Walnut Creek, the hourly fee is 5 cents. To learn how to get your BikeLink card, go to [www.bikelink.org](http://www.bikelink.org) or talk to Jeremy Lochirco in Planning.

## Ebay win a matter of having 'Heart'

By Amy Ballock  
Walnut Creek PD

When Walnut Creek Police Lieutenant Steve Skinner found an Epiphone EJ-200 Acoustic Guitar signed by Ann and Nancy Wilson of "Heart" on EBay, he was determined to win.

He was even more motivated when he learned that the proceeds of the sale would benefit the charity "Guitars Not Guns," which provides guitars and lessons to needy youngsters. The auction opened at \$99 on Oct. 1, and on Oct. 11, Steve placed the winning bid for \$2,891.55.

"Guitars Not Guns" was founded by longtime foster parents Ray and Louise Nelson. Ray began asking friends and strangers for their used guitars to pass along to children in need. This became his passion, and as a result, more than 1,000 youngsters to date from across the U.S. and Canada have received guitars and lessons from qualified teachers. No child is turned away for lack of funds.



Members of "Guitars Not Guns" presented Lt. Steve Skinner with a guitar signed by Ann and Nancy Wilson of the band "Heart" on Oct. 20 at the Red House Recording Studio in Walnut Creek. Steve was thrilled to support such a great charity and his favorite band at the same time.

By providing children and teens with guitars and lessons, supporters hope to divert as many children as possible from the self-destructive behaviors of drugs, alcohol, and crime connected to gang activity.

Learn more at [www.guitarsnotguns.org](http://www.guitarsnotguns.org).

# An inspiring classroom in Laos

By Erik Mortensen  
Bedford Gallery

On a trip to Laos in October, I had the good fortune to meet Manophet Mouidouangdy, whose English Development Class is opening the door to a better life for hundreds of local youngsters.

Manophet's work on behalf of these students is particularly remarkable considering the economic and political hardships he himself has overcome. In September 1968, Manophet's home was destroyed as a result of the bombing campaign undertaken by U.S. forces. He lived with his mother in a cave for six years, separated from his father and brothers.

Today he works for the Mines Advisory Group, an international organization that clears the remnants of conflicts all over the world.

## Most bombed country in the world

Laos is the most bombed country in history, with more than 2 million tons of ordnance dropped on it between 1964-1973. It is estimated that 30 percent of that ordnance did not explode at the time; each year, 60 people in Laos are killed by unexploded ordnance.

But despite these experiences, Manophet always has believed in the possibility for a better life. He learned English working as a receptionist at a guesthouse in Phonsavan, and used that knowledge to work as a UN translator and as a tour guide.

When the tourist office needed more English speakers, Manophet began teaching his young son the language, then a friend of his son's, then another. By 2001, he was running his English Development Class. To date, 235 students have participated in the class, and 65 have gone on to win scholarships to study abroad, returning home with priceless skills and education.

Manophet runs and pays for the entire operation by himself. His students come from families living on about a dollar per day.

I learned about Manophet from John O'Kernan, a semi-retired math teacher from Western Australia traveling with his



Students at the English Development Class in Laos.

Photo/Erik Mortensen

## HOW TO HELP

To find out how to help Erik in providing the English Development Class with a copier, email: [emortensen@bedfordgallery.org](mailto:emortensen@bedfordgallery.org)

daughter Beth and her husband Rory. John had become acquainted with Manophet and his classroom during previous travels.

## The world outside their province

One evening, John assembled a group of fellow travelers to visit Manophet's classroom. We walked in to a room full of smiling faces, beaming with enthusiasm and eagerness to learn about the world outside their province. Maps of the world, which John had sent Manophet over the years, were tacked to the walls.

The room became incredibly loud with questions and chatter despite the quiet and shy tone of the individual kids. They asked questions about where we were from, and about our families, our jobs, and the divide between rich and poor. Somehow it was particularly gratifying that when I told the students that I lived in California, they didn't know quite where it was, and they didn't have a single question about Hollywood.

The short time I spent in that classroom was an incredibly moving experience, reinforcing the notion that we all share more in common as human beings than whatever differences might divide us.

When we left, we asked Manophet what he could use for the class. Besides paper and pencils and the usual day-to-day supplies, he asked for a copy ma-

chine. Currently he finds English lessons online and then makes copies for all of his kids. Having a copier in the classroom would save him a great deal of time and money.

I've started a fund to raise \$1,800 to get Manophet and his kids that copier. If we go beyond the target, the next goal will be a computer. If you're interested in contributing, even if it's just a few bucks, please stop by the Bedford Gallery with your donation, drop it in interoffice mail, or email me and I'll fill you in on how to contribute online.



The truck heaters were blasting and KOIT Christmas music was on the radio as Open Space staff headed out to take snow pictures on Dec. 7. Lime Ridge and Shell Ridge Open Space areas reported 1/2" to 3/4" of snow and even the low lands of Sugarloaf had a fine coating of white. It was a day to marvel at the seasonal wonder of nature knowing that we wouldn't be spending the winter shoveling it out of our way — the best way to enjoy a little snow!  
(Submitted by Nancy Dawson Dollard, Supervising Ranger, Open Space)

# Good – and green – things come in small packages

By Laura Peabody  
Information Technology

**IT** recently replaced the aging computers in our Training Room with Panologic “zero clients,” nicknamed “Panos.” These small devices use state-of-the-art software technology along with the hardware and software from our server replacement project to function just like a PC, but at a lower cost. The Panos made their debut during the Community Conversations Step 2 sessions, when community members allocated a ‘virtual \$500’ among various goals. You’ll get to use them the next time you attend a class in the IT Training Room, and soon we hope you’ll see Panos on some staff desks as well.

**Why is IT so excited about the Panos?** 2010 savings: The 2010 budget included funds to replace the Training Room equipment and other aging PCs. Total cost for the Pano pilot project, including all the equipment, software, implementation support, and ongoing costs, is less than the planned cost to replace with PCs.

**Ongoing energy savings:** A Pano uses less power when it’s turned on than a standard PC uses when it is plugged in but turned off. The estimated savings for the pilot project are more than \$1,500 per year.

**Long life:** The Panos have no moving parts, no fan, no disk drive, etc. That



means a Pano has an estimated life of 8 to 10 years, compared to 5 years for a typical PC, and a very low cost to maintain. Over the life of the equipment, the City will save money.

**Small size = less material to recycle:** Not only is this good for the environment; it reduces workload for both IT and the Warehouse disposing of equipment. **Reduced packaging:** Panos ship to us in small cardboard boxes, completely recyclable, with neither Styrofoam nor plastic bag to discard. Twenty-five Panos used less packaging than one of our standard Dell PCs. Not only does that reduce the amount of material going in the garbage, but the UPS truck has lots of extra room for other people’s stuff. Maybe that means one less truck on the road if enough people switch from PCs?

**Reduced IT workload:** The new technology used to make the Panos act like PCs actually reduces the time it takes IT to set up the Training Room from 8 hours per class to about 30 minutes. That’s 40 – 100 hours per year that can be spent on other tasks!

**What else should you know?** IT Training Room procedures have changed a bit because of the Panos. While we are getting used to the equipment and chasing the last few details, please give us plenty of notice. The best way to do this is to reserve the IT Training Room via Outlook meeting request so IT can make sure it’s set up for you.



The sign shop staff is in the “winter sign-maintenance mode.” The night-time sign reflectivity program is in progress, and you can expect to see all of our SCHOOL signs upgraded. Above, Dean Day and Ron Toombs squeeze in edge-line striping on one of the last warm days in December.



Photo and caption by Rafat Raie

**GREEN HISTORY IN THE MAKING** — Oliver Cheung and Yuh Na Rhee of Traffic Engineering, left, are making history putting the final touches on the contract with PG&E to install 126 LED street lights on Ygnacio Valley Road. The demonstration project will save energy and thousands of dollars every year.

*The Focus* is a bi-monthly newsletter created by employees for employees. All ideas and submittals are welcome!

**Editor:**

Gayle Vassar, ext. 189

**Publisher:**

Kathleen Wacker, Reprographics

**Contributors To This Issue:**

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Nancy Dawson Dollard, Open Space

Madeline Moran, PS - Corp Yard

Erik Mortensen, Bedford Gallery

Laura Peabody, IT

Rinta Perkins, Engineering

David Stockbridge, Sign Shop

Rafat Raie, Traffic Engineering

Carlton Thompson, Engineering

Todd Trimble, ARCS - Recreation

Summary of Event Survey

Distributed at "Create a Healthy Garden Naturally" Workshop  
The Gardens at Heather Farm Park (March 6, 2010)

| Questions  | Answer               | Percentage |
|--|----------------------|------------|
| Before attending the workshop, have you seen or heard "No Dumping – Drains to Creek?" slogan?        | Yes                  | 87%        |
|  | No                   | 13%        |
| When water goes into a storm drain, is it being treated before flowing into creeks?                  | Treated              | 3%         |
|  | Untreated            | 70%        |
|  | Don't Know           | 27%        |
| How important of an issue is storm water pollution in Walnut Creek?                                  | Extremely Important  | 70%        |
|  | Very Important       | 17%        |
|  | Somewhat Important   | 13%        |
|  | Not at all Important | 0%         |
| As a result of the event today, how likely are you to take actions to prevent storm water pollution? | Extremely Likely     | 60%        |
|  | Very Likely          | 23%        |
|  | Somewhat Likely      | 17%        |
|  | Not at all Likely    | 0%         |
| Would you like to hear about upcoming Clean Water program events or promotions?                      | Yes                  | 73%        |
|  | No                   | 27%        |

Sample a completed Event Survey



## Event Survey Card



Before attending today's event, had you ever seen or heard the slogan, "No Dumping - Drain to Creek?"  Yes  No

Name one thing you can do to help prevent storm water pollution:  
Do not use chemicals in yard

In a few words of your own, what do you think that the slogan "No Dumping - Drain to Creek" is asking you to do?  
Keep pollutants out of creeks.

Would you like to hear about upcoming Clean Water program events or promotions?  Yes  No

When water goes into the storm drains in Walnut Creek, is it being treated before flows into creeks?  
 Treated  Untreated  Don't Know

Please provide your contact information to get on our mailing list:  
 Name: Donde Robb  
 Address: 134 Hillcroft Way  
Walnut Creek, CA  
 Email: donde.robbs@gmail.com 9459

How important of an issue is storm water pollution in Walnut Creek? (Please Circle)  
 Not at all Important    Somewhat Important    Very Important    **Extremely Important**

As a result of the event today, how likely are you to take actions to prevent storm water pollution? (Please Circle)  
 Not at all Likely    Somewhat Likely    Very Likely    **Extremely Likely**

For staff use only:  
 Date: \_\_\_\_\_  
 Event/ Location: \_\_\_\_\_  
 This information is available in alternative formats upon request.



**CITY OF WALNUT CREEK**

**KIDS for the BAY**  
**Watershed Action Program Site Visit**

Monday, September 21, 2009  
8:30 am – 9:30 am  
Eagle Peak Montessori School  
800 Hutchinson Rd.  
Walnut Creek, CA 94598

Agency Representative

Rinta Perkins, Clean Water Program Manager  
Office Phone: (925) 256-3511

KIDS for the BAY Site Visit Liaison

Krista Mendelsohn, Program Director  
Cell Phone: (858) 229-1414

KIDS for the BAY Instructor

Krista Mendelsohn

Classroom Teacher

Keturah Ashfield, 4<sup>th</sup> grade

**Goal:** In the Environmental Science Classroom Presentation, students complete hands-on investigations and experiments to learn about local geography, watersheds and the ecology of the San Francisco Bay estuary, storm drain pollution and pollution prevention practices, and organisms and food chains found in the Bay.

**Environmental Science Classroom Presentation Activities:**

1. Students investigate the San Francisco Bay watershed and their local watershed using satellite maps.
2. Students discover that fresh water and salt water combine to form an estuary in the San Francisco Bay, and experiment with fresh and salt water to compare densities.
3. Students create models of the San Francisco Bay.
4. Students perform a neighborhood pollution survey and clean-up around their school neighborhood.
5. Students learn about food chains in the San Francisco Bay, and examine seaweed, Dungeness crabs and striped bass from the bay.
6. Lastly, students discuss ideas for a class-wide environmental action project to help their local watershed and educate others in their community about watershed protection.



# KIDS for the BAY

Environmental education through action

Attachment C.7.f-1

A Project of Earth Island Institute

1771 Alcatraz Avenue, Berkeley, CA 94703

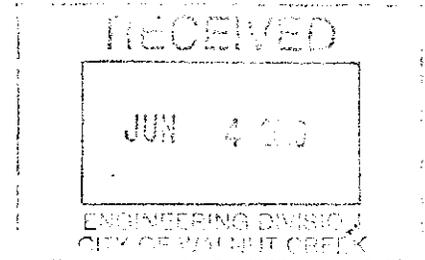
Tel: (510) 985-1602 ♦ Fax: (510) 547-4259

info@kidsforthebay.org ♦ www.kidsforthebay.org

Mandi Billinge, Executive Director/Founder

May 28, 2010

Rinta Perkins  
Clean Water Project Manager  
City of Walnut Creek  
1666 North Main St.  
Walnut Creek, CA 94596



Dear Rinta,

Please find enclosed the final report for KIDS for the BAY's Watershed Presentation and Action Program in the City of Walnut Creek. I have also enclosed:

- Pictures of our students in action; and
- Student work samples

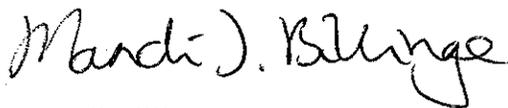
The Watershed Presentation and Action Program (WPAP) was successfully completed this school year. Both fourth grade classes at Eagle Peak Montessori School received Watershed Presentations and conducted Action Projects. As you will see in the report, we have collected highlights recounting how the program inspired the participating teacher, students and their families, and impacted the surrounding school environment.

I am excited to share with you a recent success story from the Watershed Action Program. Students from Ohlone Elementary School in Hercules who participated in the program during the 2007-08 school year learned about their local creek watershed through our classroom lessons, a water quality testing action project and a field trip to nearby Refugio Creek. Concern for the continued health of Refugio Creek motivated the students to write persuasive letters to city officials about the importance of the creek habitat and their interest in helping improve the health of their local watershed. These letters were used by the City of Hercules in a grant proposal package to Common Sense California and resulted in the City receiving a \$25,000 grant to develop the Refugio Creek Watershed Visioning Plan. The plan includes creating creek-side trails, improving creek access, implementing restoration projects and increasing education and outreach! Ariel Mercado, Redevelopment Analyst for the City of Hercules, explained to KIDS for the BAY that the letters from our students were a catalyst for the city to take this level of interest in Refugio Creek. We are proud of the students from Ohlone Elementary for becoming environmental leaders in their community. Our recent Governor's Environmental and Economic Leadership Award (GEELA) from the State of California recognizes KIDS for the BAY for the deep and lasting impact of our work, as this story illustrates.

We collaborate with teachers to inspire environmental consciousness in children and cultivate a love of learning.

We thoroughly enjoyed working with the City of Walnut Creek this school year, and look forward to continuing our partnership through the Watershed Action Program in the 2010-11 school year. If you have any questions about the enclosed report or any of the deliverables, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Mandi J. Billinge". The signature is written in a cursive style with a large, prominent initial "M".

Mandi Billinge  
Executive Director

**KIDS for the BAY**  
**Watershed Presentation and Action Program**  
**City of Walnut Creek**  
**Final Report – May 2010**

KIDS for the BAY (KftB) successfully provided the Watershed Presentation and Action Program (WPAP) in two fourth grade classes at Eagle Peak Montessori School in Walnut Creek during the 2009-10 school year. The program has been completed and we are pleased to report that the participating teacher, students and students' families were excited to have accessible hands-on environmental science experiments and activities in their school and outdoors that engaged them in their local watershed and inspired them to take action.

At Eagle Peak Montessori School, one teacher, Keturah Ashfield, and forty students in two fourth grade classes participated in the WPAP this school year. KftB Instructor Krista Mendelsohn completed the watershed presentations in both of Ms. Ashfield's fourth grade classes on September 21 and 22, 2009. The classes also conducted environmental action projects on April 13 and 15, 2010.

In this report you will find highlights from the action projects through written descriptions, photographs, samples of student work and quotes from teacher, student and family participants.

### **Action Project Highlights**

#### Water quality testing

For their environmental action projects, Ms. Ashfield's two fourth grade classes conducted water quality tests on their local creek, Pine Creek, on April 13<sup>th</sup> and 15<sup>th</sup>. On each day, Ms. Ashfield, one of her fourth grade classes and a group of parents met Ms. Mendelsohn at Castle Rock Regional Recreation Area to investigate Pine Creek by testing the water for pH, turbidity, dissolved oxygen, temperature, aquatic invertebrates and performing an overall creek health survey. During the classroom presentations, the students learned that Pine Creek was their local watershed, and drained into the delta and bay. The classes were excited to test the water quality of Pine Creek to determine its health.

After Ms. Mendelsohn gave an introduction to the action project activities, students broke into four groups and each group rotated through four test stations. At the first station, Ms. Ashfield led students in an investigation of aquatic invertebrates living in Pine Creek. Students carefully collected and used two-way microscopes to observe a variety of aquatic invertebrates, including mayflies, craneflies, flatworms and water striders. Students used their journals to create a scientific drawing of the animals and took detailed notes about one of the aquatic invertebrates they observed.

In the second and third stations, Ms. Mendelsohn and two parents conducted chemistry tests with the students to test the dissolved oxygen content, pH and turbidity of Pine Creek. In the fourth station, two other parents led students to test the creek's temperature and conduct an overall creek survey. During the creek survey, students gave the creek points based on a series of questions, such as, 'What does the water smell like?' and 'Is there trash in or near the creek?'

The response to each question was assigned a point value, and students were able to give Pine Creek an overall score on its health. Students recorded all the test results in their journals for a later review and discussion.

After the activities were completed, Ms. Mendelsohn reviewed the test results from the morning. Students were eager to share their observations and results from the water quality tests. While investigating aquatic invertebrates, the students learned that mayflies are pollution-sensitive, and can only live in high quality water, thus they determined that Pine Creek must be healthy enough to support highly sensitive aquatic invertebrates. One student, Kieran, shared, "Pine Creek is also healthy because we found high levels of oxygen in the water, enough to support a variety of animals, including fish." Lulu, another student, added, "The pH test result was between 8 and 8.5, so that was healthy too!" Lastly, a student named Shuichi explained, "I gave the creek a score of 14 for the creek survey, which was really healthy."

Mark, the father who ran the pH and turbidity test station, shared that all four groups obtained varied turbidity results. "I think it would be good for them to discuss the variety of answers they received. I think it is due to the locations they chose to collect the water samples," he suggested. Mark also explained, "The students asked me if they got the 'right' answers, and I told them that in science, the answer you get is the 'right' one, and then you get to think about why you got it."

Ms. Ashfield was pleased that her classes were so engaged during the water quality testing activities, and successfully determined that Pine Creek was healthy. She later shared, "The action project was very successful! Students and parents enjoyed themselves immensely and learned so much about their local watershed by engaging in hands-on experiments and investigations. They used real scientific tools in order to test a real hypothesis." She plans to have her students graph the turbidity test results and see the variation among groups and between the two classes. "I also want the students to make detailed drawings of the aquatic invertebrates they found," explained Ms. Ashfield. She added, "My students walked away from this program with a real sense of knowledge of their local watershed and of increased responsibility for the living organisms in and around the creek. Many of my students took their families back to the park to share their knowledge after our action project! We all had a great time learning and being out in nature."

**KIDS for the BAY**  
**Watershed Presentation and Action Program**  
**2009-10 School Year**

**Action Project – Water Quality Testing**



For their action projects, both fourth grade classes at Eagle Peak Montessori School in Walnut Creek conducted water quality tests of their local creek, Pine Creek, located in Castle Rock Regional Recreation Area.



Students carefully collected and observed aquatic invertebrates living in the creek, and learned that some aquatic invertebrates they found are pollution-sensitive.



Using two-way microscopes, students closely observed a variety of aquatic invertebrates, including mayflies, flatworms and water striders. Each student created a scientific drawing and recorded details about an aquatic invertebrate of their choice in their science journals.



Students also collected small samples of water from Pine Cr ek to test for dissolved oxygen, pH and turbidity.



Students wore protective goggles and gloves while testing for the dissolved oxygen content in Pine Creek. They were excited to discover that the creek contained high levels of oxygen.



Students worked in groups to test the pH and turbidity levels of Pine Creek. All of their test results were recorded in their journals and suggested very high levels of water quality in the creek.



Finally, students tested the temperature of Pine Creek, and conducted a general creek survey. Students walked along stretches of the creek and answered questions to give the creek an overall health score.

# KIDS for the BAY

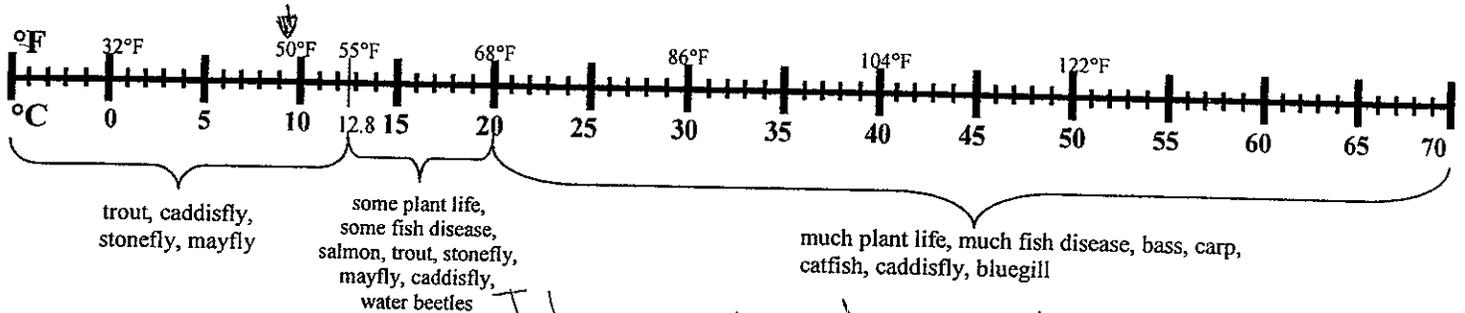
Name(s): Neha

Date: 4/13/10

## Water Quality Testing Results

NAME OF CREEK PINE CREEK

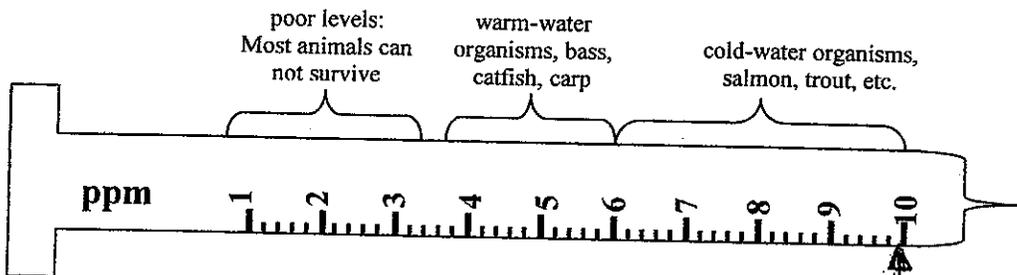
1) **Temperature:** Draw an arrow pointing towards your result on the Temperature scale below. Result: 10 C = 50 F



What does your result mean? The water is pretty healthy because it's below (60°F) trout, caddisfly, stonefly, mayfly or water in the Pine Creek.

2) **Dissolved Oxygen:** Draw an arrow pointing towards your result on the ppm scale.

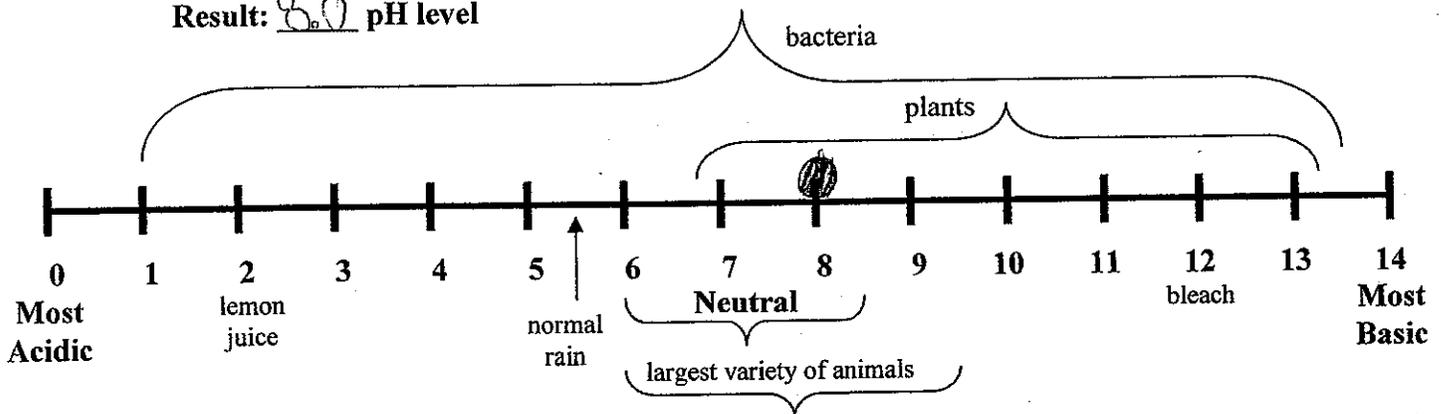
Result: 10 ppm D.O.



What does your result mean? this is a healthy creek it has good & fresh water.

3) pH: Draw an arrow pointing towards your result on the pH scale below.

Result: 8.0 pH level



What does your result mean? Its result meaning  
by pH is healthy.

4) Turbidity: Make a check mark in the "Your Result" box next to the mL amount of Standard Turbidity Reagent you added. Then use the table to record the Jackson Turbidity Units (JTU) of the creek.

| Your Result | mL of Reagent added | JTU score for the creek |
|-------------|---------------------|-------------------------|
|             | 0.5 mL              | 5 JTU                   |
|             | 1.0 mL              | 10 JTU                  |
|             | 1.5 mL              | 15 JTU                  |
|             | 2.0 mL              | 20 JTU                  |
|             | 2.5 mL              | 25 JTU                  |
|             | 3.0 mL              | 30 JTU                  |
|             | 3.5 mL              | 35 JTU                  |
|             | 4.0 mL              | 40 JTU                  |
|             | <del>4.5 mL</del>   | 45 JTU                  |
|             | 5.0 mL              | 50 JTU                  |

Turbidity of creek is good!

Water cloudiness is dangerous!

Result: 4.5 JTU

What does your result mean? a slight yellow  
color.

# Creek Survey

Date \_\_\_\_\_

Name of Creek \_\_\_\_\_

Location of survey \_\_\_\_\_

Direction of creek flow (south, north, east, west) \_\_\_\_\_

Weather \_\_\_\_\_

**Survey Directions:** Walk around and investigate the creek and its surroundings.

**Answer each survey question by giving points (0 or 1 point) for each answer.** (You can give more than 1 point for each question.) Add the points at the end of the survey. The point score of the creek will help you to determine how healthy the creek is.

## 1. What does the water look like?

Give the creek **1 point** if it is:

\_\_\_ clear

Give the creek **0 points** if it is:

\_\_\_ greenish

\_\_\_ rainbow sheen (oily)

muddy

\_\_\_ foamy

## 2. What does the water temperature feel like?

Give the creek **1 point** if it feels:

very cold  
 cool

Give the creek **0 points** if it feels:

\_\_\_ warm

\_\_\_ very warm

## 4. What does the water smell like?

Give the creek **1 point** if it has:

\_\_\_ no smell

Give the creek **0 points** if it smells:

\_\_\_ musty

\_\_\_ acidic/chemical

\_\_\_ like rotten egg (sulphur)

like chlorine (swimming pool)

## 5. How does the water move?

Give the creek **1 point** if it:

has rushing water

\_\_\_ has a waterfall

\_\_\_ has riffles (tiny waves)

\_\_\_ meanders (moves in a S-shape)

Give the creek **0 points** if it:

\_\_\_ is stagnant (doesn't move)

\_\_\_ has pools

**6. What is the creek bottom made of?**

Give the creek **1 point** if the bottom is:

- sand
- pebbles
- rocks

Give the creek **0 points** if the bottom is:

- dirt or mud
- cement
- silt
- boulders

**7. What do the banks (sides) of the creek look like?**

Give the creek **1 point** if the banks are:

- covered in plants/trees

Give the creek **0 points** if the banks are:

- sandy
- cement
- dirt or mud (no plants)

**8. Is there algae in the creek?**

Give the creek **1 point** if there is:

- no algae
- some algae

Give the creek **0 points** if there is:

- a lot of algae

**9. How much shade is there at the creek?**

Give the creek **1 point** if there is:

- a lot of shade
- some shade

Give the creek **0 points** if there is:

- very little shade
- no shade

**10. Is there garbage or trash at the creek?**

Give the creek **1 point** if there is:

- no trash at the creek
- no trash in the creek

Give the creek **0 points** if there is:

- any trash in the creek
- more than 5 pieces of trash around the creek

**What kind of garbage do you see in or around the creek?**

---

**11. Is there animal life in the creek?**

Give the creek **1 point** if you see:

- a lot of animals
- some animals

Give the creek **0 points** if you see:

- no signs of animal life

**12. Is there animal life around the creek?**

Give the creek **1 point** if you see:

Give the creek **0 points** if you see:

a lot of animals  
 some animals

no signs of animal life

**Describe the animals you have observed:**

birds the water strider  
in the water

\*\*\*\*\*

**Add up the number of points the creek has to find out the creek's score.**

**THE CREEK'S SCORE IS : \_\_\_\_\_ POINTS**

**Creek Conclusions**

Find the creek's score below. Then read what it tells us about the health of the creek!

**IF THE CREEK'S SCORE IS:**

**THEN IT MEANS:**

13 - 17 ★

The creek is very healthy! There must be a lot of shade and plenty of trees and plants around. The water is probably clear and rushing. The water temperature is most likely nice and cold. Hopefully you saw many animals in and around the creek!

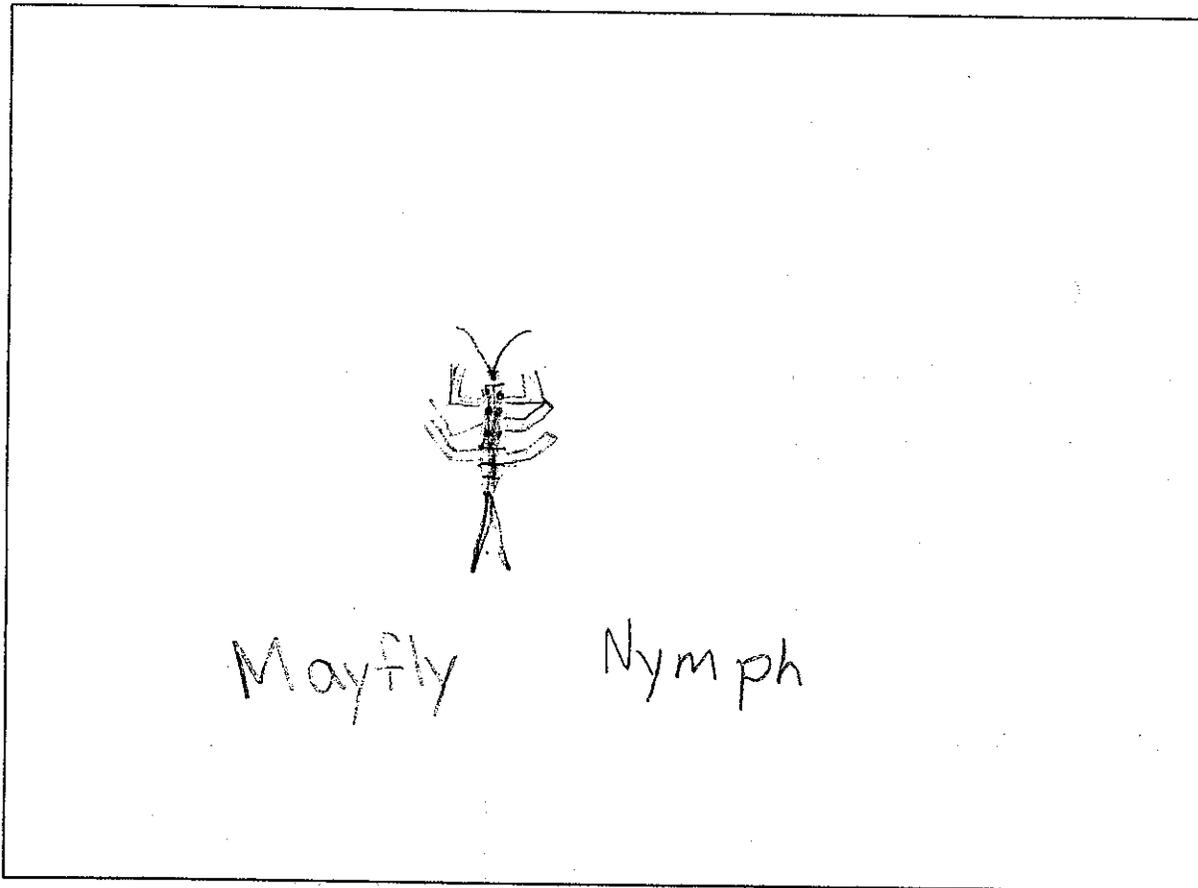
7 - 12

The creek is probably in OK health. It might have some healthy characteristics, but might also have some areas that aren't very healthy. Go over your survey to find out what made the creek healthy (1 point): is there a lot of shade? is the water cold? are there many animals in the creek? Then go over what made the creek unhealthy (0 points): is there trash in the creek? is the water warm? does it smell?

0 - 6

The creek is probably very unhealthy. There must be no shade and no trees or plants along the sides. The water must be warm and not moving at all. There must be little to no signs of life in or around the creek. The creek might have a foul smell to it.

**Aquatic Invertebrates: Make a scientific drawing of one creek organism. Label the body parts.**



**Describe in detail your creek organism.**

Mayfly: The Mayfly is brown in real life. The Mayfly has feathery gills on the sides of its lower body. The Mayfly has large hooked legs. The tails may be webbed together.

# KIDS for the BAY

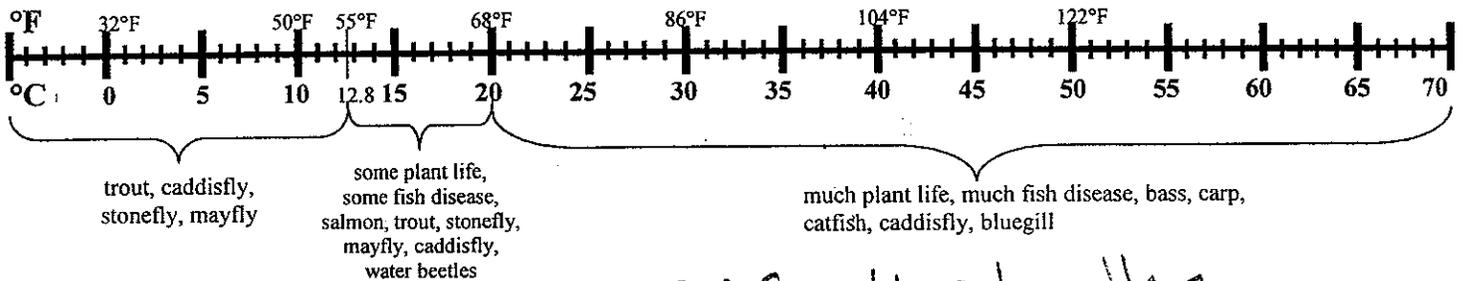
Name(s): Ruby S.

Date: 4/15/10

## Water Quality Testing Results

NAME OF CREEK Pine Creek

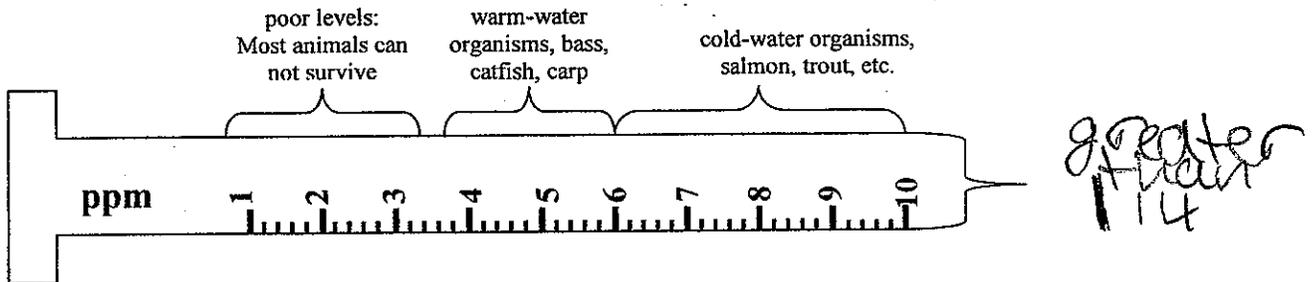
1) Temperature: Draw an arrow pointing towards your result on the Temperature scale below. Result: 10 C = 50 F



What does your result mean? It means that the sun heats the water. Trout caddisfly, stonefly and mayfly could live there

2) Dissolved Oxygen: Draw an arrow pointing towards your result on the ppm scale.

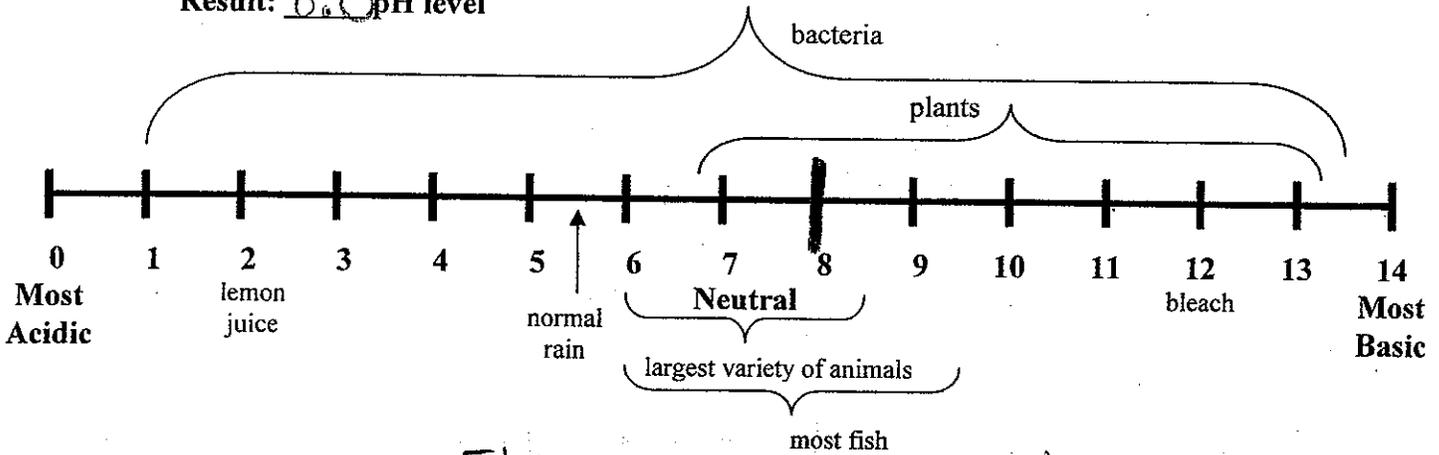
Result: \_\_\_\_\_ ppm D.O.



What does your result mean? It means there are very high oxygen levels.

3) pH: Draw an arrow pointing towards your result on the pH scale below.

Result: 8.0 pH level



What does your result mean? It's in a range that most animals and life can live in.

4) Turbidity: Make a check mark in the "Your Result" box next to the mL amount of Standard Turbidity Reagent you added. Then use the table to record the Jackson Turbidity Units (JTU) of the creek.

| Your Result                         | mL of Reagent added | JTU score for the creek |
|-------------------------------------|---------------------|-------------------------|
| <input checked="" type="checkbox"/> | 0.5 mL              | 5 JTU                   |
| <input type="checkbox"/>            | 1.0 mL              | 10 JTU                  |
| <input type="checkbox"/>            | 1.5 mL              | 15 JTU                  |
| <input type="checkbox"/>            | 2.0 mL              | 20 JTU                  |
| <input type="checkbox"/>            | 2.5 mL              | 25 JTU                  |
| <input type="checkbox"/>            | 3.0 mL              | 30 JTU                  |
| <input type="checkbox"/>            | 3.5 mL              | 35 JTU                  |
| <input type="checkbox"/>            | 4.0 mL              | 40 JTU                  |
| <input type="checkbox"/>            | 4.5 mL              | 45 JTU                  |
| <input type="checkbox"/>            | 5.0 mL              | 50 JTU                  |

Turbidity of creek is good!

Water cloudiness is dangerous!

Result: 10 JTU

What does your result mean? It means that life can be supported and the turbidity is good.

# Creek Survey

Date \_\_\_\_\_

Name of Creek \_\_\_\_\_

Location of survey \_\_\_\_\_

Direction of creek flow (south, north, east, west) \_\_\_\_\_

Weather \_\_\_\_\_

**Survey Directions:** Walk around and investigate the creek and its surroundings. **Answer each survey question by giving points (0 or 1 point) for each answer.** (You can give more than 1 point for each question.) Add the points at the end of the survey. The point score of the creek will help you to determine how healthy the creek is.

## 1. What does the water look like?

Give the creek 1 point if it is:

  1   clear

Give the creek 0 points if it is:

- greenish
- rainbow sheen (oily)
- muddy
- foamy

## 2. What does the water temperature feel like?

Give the creek 1 point if it feels:

very cold  
  1   cool

Give the creek 0 points if it feels:

- warm
- very warm

## 4. What does the water smell like?

Give the creek 1 point if has:

  1   no smell

Give the creek 0 points if it smells:

- musty
- acidic/chemical
- like rotten egg (sulphur)
- like chlorine (swimming pool)

## 5. How does the water move?

Give the creek 1 point if it:

- 1   has rushing water
- 1   has a waterfall
- 1   has riffles (tiny waves)
- 1   meanders (moves in a S-shape)

Give the creek 0 points if it:

- is stagnant (doesn't move)
- has pools

6. What is the creek bottom made of?  
Give the creek 1 point if the bottom is:

- sand
- pebbles
- rocks

Give the creek 0 points if the bottom is:

- dirt or mud
- cement
- silt
- boulders

7. What do the banks (sides) of the creek look like?  
Give the creek 1 point if the banks are:

- covered in plants/trees

Give the creek 0 points if the banks are:

- sandy
- cement
- dirt or mud (no plants)

8. Is there algae in the creek?  
Give the creek 1 point if there is:

- no algae
- some algae

Give the creek 0 points if there is:

- a lot of algae

9. How much shade is there at the creek?  
Give the creek 1 point if there is:

- a lot of shade
- some shade

Give the creek 0 points if there is:

- very little shade
- no shade

10. Is there garbage or trash at the creek?  
Give the creek 1 point if there is:

- no trash at the creek
- no trash in the creek

Give the creek 0 points if there is:

- any trash in the creek
- more than 5 pieces of trash around the creek

What kind of garbage do you see in or around the creek?

11. Is there animal life in the creek?  
Give the creek 1 point if you see:

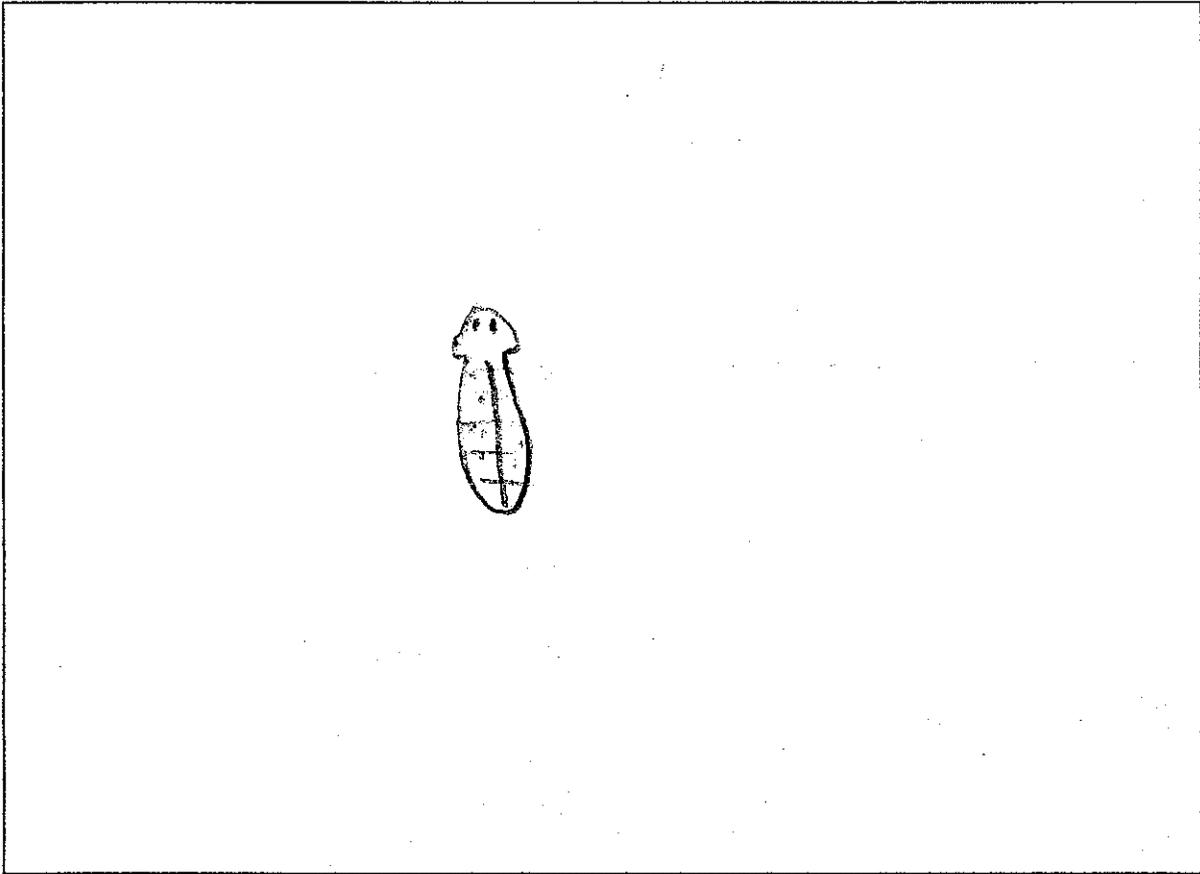
- a lot of animals
- some animals

Give the creek 0 points if you see:

- no signs of animal life



**Aquatic Invertebrates: Make a scientific drawing of one creek organism. Label the body parts.**



Describe in detail your creek organism.

my organism is a flatworm  
its brownish-red has a small  
head and a lumpy tail.  
it has a striped back.

Earth Park Institute  
800 Hetchin Rd  
Berkeley, CA  
94708  
April 23, 2010

Krista  
Kids + @ The Zoo  
1771 Alcatraz Ave  
Berkeley CA 94703

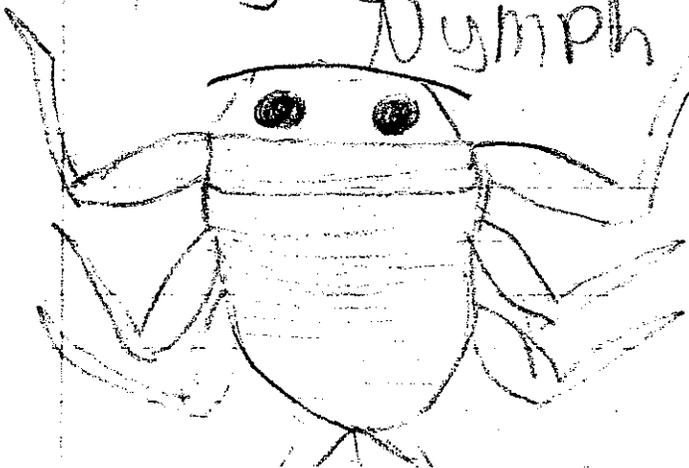
Dear Krista,

I'm just writing to tell you how much fun I had on our field trip, and of course, to thank you for having us! I think my favorite part would be catching and observing the animals. I also LOVED being outdoors! I learned that the amount of oxygen in creeks affects the animals that live there. so anyways, thank you SO much for having us!!!

Mayfly

Nymph

Sincerely,  
CASSIE



Eagle Peak Montessori  
1800 Hutchinson Rd  
Walnut Creek Ca. 94598  
4-23-10

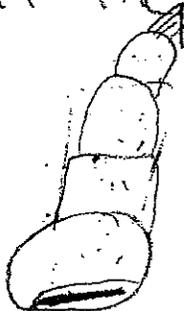
Kids for the Bay  
1771 Alcatraz Ave  
Berkeley, CA. 94703

Dear Krista:

Thank you so much for letting  
us enjoy being at castle rock. I had  
a lot of fun. I really enjoyed being  
there. I hope that another time we can  
have a field trip at a different location but  
still with Kids for the Bay. What I  
liked about going to the field trip was  
that I got to go to a new place I  
have never been to before. One thing I  
learned is that some creeks are healthy  
and some aren't. My favorite part of the  
field trip was Ms. Ashfield with the  
aquatic invertebrates.

Love,  
Sandy

P.S. This is one of the things I  
didn't see at the creek.



← Gill Net

# KIDS for the BAY

## Watershed Action Program

### Action Project, Fieldtrip, Overall Evaluation

NAME: Ket Ashfield SCHOOL: Eagle Peak Montessori

DATE: 4/13 + 4/15 2010 K&B INSTRUCTOR: Krista

Fieldtrip Site: Castle Rock Park - Pine Creek

Action Project(s): Water quality testing + creek survey

### Action Project Evaluation

1. Please describe your action project and the overall experience of implementing it for you and your students.

We went to Pine creek at Castle Rock Regional Park, a site that is less than 3 miles from Eagle Peak. We had 4 creek stations at the creek: ① Dissolved oxygen ② Aquatic Invertebrates ③ Temp. + pH ④ Creek survey - Temperature. Students were investigating + testing for overall creek health.

2. Do you feel that the class' action project was successful? Why or why not?

Yes very successful! Students and parents enjoyed themselves immensely and learned so much about their local watershed by ~~participating~~ engaging in hands-on experiments + investigations. They used real scientific tools in order to test

3. Please include any suggestions you might have to improve the action project component of the Watershed Action Program.

I thought it was wonderful - no changes needed - I only wish we had more time at the creek! Students loved exploring and couldn't believe how close to school they were!

## Fieldtrip Evaluation

1. Please describe the overall experience of the fieldtrip for you and your students.

Wonderful! As I said before, it was so great for the students to use real hands-on tools such as chemistry tests and identification charts in order to determine overall creek health. Students walked away with a real sense of gaining knowledge of their local watershed and of <sup>increased</sup> responsibility for the living organisms in and around the creek.

2. Describe one or two highlights from the fieldtrip.

They loved the real scientific tests and they loved aquatic invertebrate investigations! Many of my students took their families back the park to share their knowledge!

3. Please suggest any improvements to the fieldtrip component of the Watershed Action Program.

None. It was fantastic and Krista did such a wonderful job with the students and parents. They felt educated, and had a great time learning and being out in nature.

Please recommend any teachers that might be interested in any of KIDS for the BAY's programs:

| Name      | School    | Grade Level | Contact Info             |
|-----------|-----------|-------------|--------------------------|
| Erica Lam | Montalvin | 5           | hottiebiscatti@gmail.com |
|           |           |             |                          |

**CITY OF WALNUT CREEK  
ADMINISTRATIVE POLICY**

**Issued: April 6, 2010**

**INTEGRATED PEST MANAGEMENT (IPM)**

**POLICY**

The City of Walnut Creek will implement integrated pest management (IPM) practices, eliminate or reduce pesticide applications on public-owned and/or City-managed property to the maximum extent feasible and as required by the State and Regional Stormwater regulation to take all reasonable measures to ensure that pest control activities do not threaten environmental and human health. The City of Walnut Creek, in carrying out its pest management operations, shall focus on long term prevention or suppression of pest problems with minimum impact on human health, non-target organisms, and the environment.

**PURPOSE**

The City will implement and manage an IPM program for all City buildings, parks and facilities through the combined use of monitoring, physical, cultural, biological and chemical control methods to effectively manage pests and weeds with minimal or no risk to human and the environment. The City of Walnut Creek recognizes that pesticides are potentially hazardous to human health and the environment, and non-pesticide alternatives will be considered over toxic pesticides on public property.

**IMPLEMENTATION**

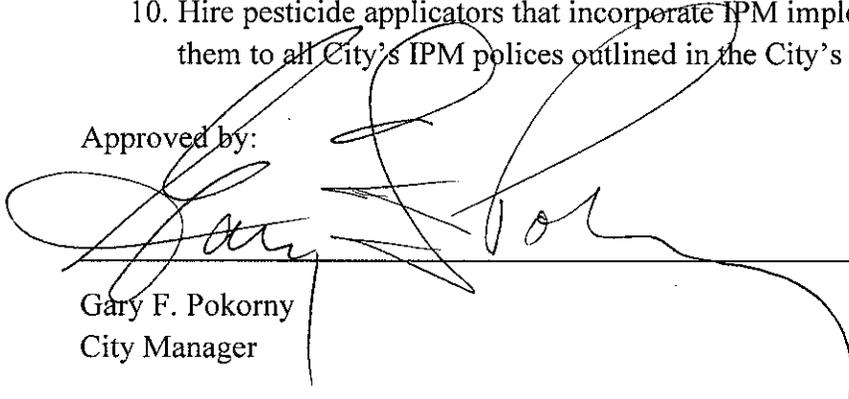
The City of Walnut Creek will develop an IPM program that will outline all the IPM activities that will be implemented to ensure that less toxic methods are used to control pests on public property.

The following elements will be included in the City of Walnut Creek's IPM program:

1. Establish inspection procedures to monitor pest population levels, perform thorough field assessments of each pest problem, and keep records of such monitoring. Monitoring should be performed by designated personnel or contractor knowledgeable in IPM methods.
2. Establish for each pest an IPM implementation plan which evaluates the biological, aesthetic, and economic loss each site can tolerate and set pest population levels at which corrective action should be taken to ensure that pests do not exceed tolerance levels.

3. Determine corrective actions when an action threshold is reached. Review and consider all available non-chemical options for acceptability and feasibility. Consider the use of chemicals only as a last resort. Select and use chemicals only in accordance with State, Federal and local law and in accordance to the pesticide selection method outlined in the City's IPM program document.
4. Identify and evaluate conditions that encourage pest problems. Modify pest ecosystems to reduce food and living space through physical and cultural practices.
5. Determine most effective treatment time, based on pest biology and other variables identified during the above mentioned inspection and monitoring efforts during the field assessments of each pest problem.
6. Establish and maintain an accurate record-keeping system to catalog monitoring information and to document and evaluate the effectiveness of pest management procedures.
7. Evaluate the effectiveness of the IPM program and make adjustments as needed.
8. Conduct an ongoing education program for City staff and members of the public.
9. Designate an IPM Coordinator and Committee to oversee that the IPM program is implemented correctly and appropriately to uphold this document's goals and objectives for IPM practices.
10. Hire pesticide applicators that incorporate IPM implementation in their services and bid them to all City's IPM polices outlined in the City's IPM program document.

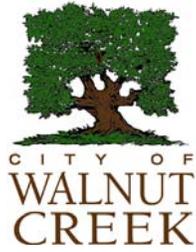
Approved by:



Gary F. Pokorny  
City Manager

4-6-'10

Date



# INTEGRATED PEST MANAGEMENT (IPM) PROGRAM

APRIL 18, 2010

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Integrated pest management is an ecosystem-based strategy that focuses on long-term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. The least toxic pesticides are used only after other methods of control have failed or were deemed unfeasible.

## I. MISSION STATEMENT

It is the mission of the City of Walnut Creek IPM Policy to promote an environmentally sensitive pest management strategy while preserving assets and protecting the health and safety of the public and our employees. All costs and impacts associated with pesticide use, including community and environmental health, will be considered. A copy of the adopted IPM Administrative Policy is attached to this document (Refer to Attachment D).

## II. DEFINITIONS

**Contract:** a binding written agreement requiring the services of an outside provider for grounds maintenance or any pest control related services.

**Contractor:** a person, firm, corporation or other entity, including a governmental entity, which enters into a contract with a department.

**Emergency:** a pest outbreak that poses an immediate threat to public health or significant economic or environmental damage.

**Exemption:** a process by which materials not on the tiered product list can temporarily be used, but only after all alternatives have been reviewed, evaluated, and/or implemented and only after the IPM Advisory Committee has authorized the use of the pesticide for the specific purpose. The application for an exemption shall be filed on a form specified by the IPM Advisory Committee and signed by the IPM Coordinator. The decision to approve an exemption will be based upon an evaluation of the failure of alternatives, and taking into consideration public health, environmental and financial risks (See Attachment A).

**Hazardous Material:** a chemical or mixture that may pose a physical hazard, health hazard, or environmental hazard and that is regulated under the law to control its harmful effects. This definition is not intended to be rigid or legalistic because all materials regulated in this manner merit special attention and consideration under this program.

**IPM Advisory Committee:** the advisory committee will be made up by a group of management staff and outside experts as deemed appropriate by each department involved in the IPM strategy implementation. This Advisory Committee shall be responsible for guiding the agency-wide implementation of the approved IPM policy. The IPM committee shall meet as needed to perform the duties outlined in this policy.

**IPM Coordinator:** individual designated for those departments that apply pesticides or contract with pesticide applicators. The Public Services Director may appoint a person to coordinate these activities on a citywide basis to serve as the primary point of contact. The IPM coordinator(s) shall be trained in the principles of low-risk IPM, safe application of pesticides and alternatives to pesticide use.

**Landscapes:** grounds that are actively managed such as parks, plantings, lawns around public buildings, right-of-ways, watersheds and open spaces.

Pest: for the purposes of this Policy, a “pest” is defined as an insect, weed, rodent or other animal, or fungus.

Pesticide definition: for the purpose of this Policy, “Pesticide” means pesticide as defined in Section 12753 of Chapter 2 of Division 7 of the California Food and Agricultural Code, but does not include antimicrobial agents as defined by Section 21F.2(a) of the Administrative Code.

Sustainable Design, Construction and Maintenance: principles, materials and techniques that conserve natural resources and improve environmental quality throughout the life cycle of the landscape and its surrounding environment. Sustainable designs for buildings and landscapes incorporate methods that reduce the potential for pest problems from the start and with long-term maintenance needs in mind.

Toxicity Category I Pesticide Product (DANGER / POISON): any pesticide product that meets U.S. EPA criteria for Toxicity Category I under Section 156.10 of Part 156 of Title 40 of the Code of Federal Regulations.

Toxicity Category II Pesticide Product (WARNING): any pesticide product that meets U.S. EPA criteria for Toxicity Category II under Section 156.10 of Part 156 of Title 40 of the Code of Federal Regulations.

### III. ROLES AND RESPONSIBILITIES

- Department Director
- IPM Advisory Committee
- IPM Coordinator

Department Director shall be responsible for:

1. Ensuring that departmental procedures, budget and staffing decisions support implementation of the IPM policy.
2. Providing training to grounds management staff in the requirements of the IPM policy.
3. Designating an Integrated Pest Management (IPM) Coordinator to ensure products used by the Department meet the standards outlined in the IPM policy and represents the Department on the IPM Advisory Committee.
4. At least annually and in conjunction with the IPM Advisory Committee, report to the City Manager and/or City Council on the Department’s implementation of the IPM Policy as appropriate.

IPM Advisory Committee is responsible for:

1. Meeting as needed to review and discuss pest management practices.
2. Develop, adopt and periodically review the Tiered Product List.
3. Review, approve and deny exemptions to the Phased-out Pesticide approved list.
4. Review emergency pest control decisions.
5. Investigate low-risk/least hazardous alternatives to conventional treatments.
6. Assist departments in implementing the IPM policy by developing educational information for staff and public users about IPM plans and programs.
7. Annually review the written IPM policy and recommend appropriate revisions to ensure the program meets the intended purpose and goals of IPM.

The Committee is comprised of representatives from City management staff and outside experts as deemed appropriate. If the Committee is disbanded or becomes inactive at any time during this policy implementation, the responsibilities of the IPM Advisory Committee will be assigned to its successor, if any, or to the discretion of the Director of the Public Services Department. The Committee's role is supportive of the IPM Coordinator(s).

The IPM Coordinator shall be responsible for:

1. Coordinating efforts across departments to adopt IPM techniques.
2. Communicating with all staff on the goals and guidelines of the program.
3. Coordinating training programs for staff.
4. Facilitating meetings with the IPM Advisory Committee.
5. Tracking all pesticide use and ensuring that the information is available to the public.
6. Preparing and presenting the IPM Annual Report.
7. Coordinating with other public agencies that are practicing IPM programs as needed.
8. Maintaining regular communications with the county agricultural commissioner's office.
9. Creating, in conjunction with the IPM Advisory Committee, written standard operating procedures for pesticide application.

Annual Report should, at a minimum:

1. Identify the types of pest problems that the Department has encountered.
2. Identify the types and quantities of pesticides used by the Department.
3. Identify the alternatives currently used for phased out pesticides.
4. Identify the alternatives proposed for adoption within the next 12 months.
5. Identify any exemptions currently in place and granted during the past year.
6. Identify planned changes to pest management practices.
7. Evaluate the effectiveness of any changes in practice implemented.

#### IV. NOTIFICATION

- a. Any department that uses any pesticide should comply with the following notification procedures:
  1. Signs should be posted at least 48 hours before application of the pesticide product and remain posted at least 48 hours after application of the pesticide.
  2. Signs should be posted at every entry point where the pesticide is applied if it is applied in an enclosed area; and in highly visible locations, signs will be posted around the perimeter of the area where the pesticide is applied.
  3. Signs shall be of standard design that is easily recognizable to the public and City employees (see Attachment B for sample sign).
  4. Signs shall contain the name and active ingredient of the pesticide product, target pest, the date of pesticide use, the toxicity category of the pesticide project, the name and contact number for the Department responsible for the application (see Attachment B for sample sign).
  5. Individual copies or photographs of posted signs shall be retained for record keeping purposes for one year.
- b. Signs are not required in right-of-way locations where public use and potential exposure is limited. Each department that uses pesticides in locations where their use is not posted will

keep records of pesticide use in these areas on file for a minimum of one (1) year and provide these records to the public upon request.

- c. The IPM Advisory Committee may authorize the application of a pesticide without providing a 48 hour advance notification in the event of a public health emergency or to comply with worker safety requirements. Signs meeting the requirement of Subsection (a)(2) through Subsection (a)(4) shall be posted at the time of application and remain posted 48 hours following the application. (See Section VI(c)).
- d. The IPM Advisory Committee may grant exemptions to the notification requirements for one-time pesticide uses and may authorize permanent changes in the way City departments notify the public about pesticide use in specific circumstances. Upon finding that good cause exists to allow an exemption pursuant to this subsection, the Department requesting the exemption shall identify specific situations in which it is not possible to comply with the notification requirements and propose alternative notification procedures. The Committee shall review and approve the alternative notification procedure.
- e. Pesticide use information shall be made available to staff and the public upon request. Each department shall maintain a list of all materials applied on a site-specific basis. The list shall be available at each department's main offices or made available to the public upon request.

#### V. TIERED PRODUCT LIST AND EXEMPTION PROCESS

The IPM Advisory Committee shall develop a tiered risk assessment of pesticides. A prioritized list of products will be developed to identify products that may be targeted for future phase-out based on review of the product's contents, precautions, need for the product, and adverse health and environmental effects. The IPM Advisory Committee will make product recommendations and establish and prioritize the Tiered Product Lists for future phase out. The list shall be submitted as part of the annual report to the City Council and Parks, Recreation and Open Space (PROS) Commission. The list may be used if determined appropriate by the IPM Advisory Committee in compliance with the emergency exemption process.

Criteria for developing products list shall be based on acute and chronic toxicity of products and chemicals known to cause cancer and known to cause reproductive toxicity. Environmental impacts of the products shall also be considered.

Products on the Tiered Product List will be divided into three classifications:

- Approved Use
- Limited Use
- Banned Used

If the use of a material that is not either Approved Use or Limited Use is deemed necessary, the IPM Coordinator may apply for an emergency exemption.

##### a. **Approved Use Products**

The IPM Coordinator shall maintain a list of all pesticides that have been approved for use by the IPM Advisory Committee, along with any restrictions for such use. This list shall be referred to as the Approved Use Products List, which shall include but not limited to:

- Insecticides, herbicides, rodenticide baits and traps
- Caulking agents and crack sealants
- Borates, silicates and diatomaceous earth

- Soap-based products
- EPA GRAS-generally recognized as safe products pursuant to Federal EPA
- Biological controls such as parasites and predators
- Physical barriers
- Glyphosate herbicides
- Sluggo slug bait
- Pheromones and attractants for traps

#### **b. Limited Use Products**

The IPM Advisory Committee may grant a recommendation that particular pesticides not classified as the Approved Use be approved for a specific purpose. Limited use products may not be a pesticide on the Banned Use Product. The request must be reviewed and approved by the IPM Advisory Committee. The Committee may grant a limited use exemption upon a finding that the requestor has:

1. Identified a compelling need to use the pesticide.
2. Made a good faith effort to find alternatives to the particular pesticide.
3. Demonstrated that effective, economic alternatives to the particular pesticide do not exist for the particular use.
4. Developed a reasonable plan for investigating alternatives to the pesticide in question during the exemption period.

#### **c. Banned Use Products**

The following high health-risk pest management products are completely banned from use on City property:

1. Pesticides linked to cancer (US EPA Class A, B and C carcinogens and chemicals known to the State of California to cause cancer under Proposition 65).
2. Pesticides that cause birth defects, reproductive or development harm (identified by the US EPA or known to the State of California under Proposition 65 as reproductive or development toxins).
3. Pesticides classified as Toxicity Category I and Category II pesticide products by the US EPA, carbonate and organophosphate pesticides.
4. Foggers, fumigants, or sprays that contain pesticides identified by the State of California as potentially hazardous to human health (CFR 6198.5).
5. Pesticides that interfere with human hormones.

#### **d. Emergency Exemption**

A department may apply to the IPM Advisory Committee for an emergency exemption in the event that an emergency pest outbreak poses an immediate threat to public health or significant economic damage will result from failure to use a pesticide that is on the Phase-Out Pesticide List. An application for an exemption shall be filed on a form specified by the IPM Advisory Committee (see Attachment A).

The IPM Advisory Committee shall respond to the application in a timely manner. If the requesting department is unable to reach the IPM Advisory Committee, the IPM Coordinator may authorize the one-time emergency use of the required pesticide. The IPM Coordinator must notify the IPM

Advisory Committee members of the determination to use the pesticide prior to its application in the event that the IPM Coordinator is unable to make the request at the IPM Advisory Committee meeting.

The IPM Advisory Committee will review the circumstances of the emergency permit issued by the IPM Coordinator at the next scheduled IPM Advisory Committee meeting. Signs shall be posted at the time of application and remain posted 48 hours following the application. The IPM Coordinator may impose additional conditions for emergency applications.

#### VI. RECORD KEEPING

Each department that uses pesticides shall keep records of all pest management activities. Each record shall include the following information:

- Target pest,
- Type and quantity of pesticide used,
- Specific location of the pesticide application,
- Date of pesticide application,
- Name of the pesticide applicator,
- Application equipment used,
- Prevention and other non-chemical methods of control used,
- Experimental efforts, if any; and
- Exemptions granted for that application.

Each department that uses pesticides shall maintain a pest management record as part of their individual department's Integrated Pest Management (IPM) policy. Pest management records shall be made readily available to the public upon request.

#### VII. IPM APPLICATIONS

Only persons specifically trained by the IPM Coordinator as Pesticide Applicators will be permitted to use pesticides on the facilities. Use of pesticides by pesticide applicators is limited to Approved Use and Limited Use Products. Pesticide applicators must follow regulations and label precautions as well as established standard operating procedures for pesticide application.

Everyone who works with or is potentially exposed to hazardous materials will receive training in Integrated Pest Management, Hazard Communication Standards and the safe use of those hazardous materials in their workplace by their supervisor or designee.

Education and training of appointed personnel is critical to the success of the IPM program. Appropriate staff will be educated on the least toxic IPM practices and procedures. Understanding the objectives of the program will be updated periodically and reviewed. Education will include formal classroom training, on-site and informal meetings for those employees responsible for providing pest control at least once per year. No pesticides may be used at City facilities except in accordance with the City's adopted IPM policy.

#### VIII. TRAINING

Increasing knowledge of City staff and contractors who design and maintain buildings and landscapes is critical to the success of the IPM Program. Consequently, providing ongoing training

and educational opportunities to City staff and contractors regarding building and landscape IPM concepts, practices and products will be a priority.

The IPM Coordinator shall invite speakers and arrange for other educational opportunities to assist implementing the IPM Program each year. IPM Coordinators shall inform employees on departmental policies and procedures relevant to this IPM Program and keep staff current with best landscape-management practices and technologies that utilize IPM. Employees shall also be involved in identifying and implementing strategies to minimize the use of pesticides and in evaluating replacements to chemicals targeted for phased-out.

All staff associated with planning, design, construction and maintenance of city owned buildings and landscapes shall receive an orientation to the IPM policy and their roles and responsibilities in implementing it in a written or verbal format.

All personnel involved in pest management activities shall receive training on:

- Orientation to the IPM policy and pesticide application standard operating procedures;
- Identification and lifecycles of typical northern California pests, weeds and beneficial insects; threshold levels for different types of landscapes; monitoring techniques; and strategies for successful management of these pests;
- Noxious weed identification, control and regulations;
- Pesticide laws and safety; and
- Specific best management practices as appropriate

Training will be provided by City/County staff, IPM consultants, IPM technical advisors and invited guest speakers. The IPM Coordinator, with assistance from the IPM Advisory Committee, will schedule training. Training and educational opportunities, both formal and informal, will also occur at landscape staff meetings. Managers and supervisors are not only expected to participate in the training, but to fully support involvement of their staff and contractors in the training.

#### **IX. PUBLIC INFORMATION**

Efforts will be made to educate the public about reduced risk pest management goals and practices implemented under this policy in the most effective manner given time and budget constraints. Various venues may be utilized for public education and information including:

- City website
- Articles in City publications (Nutshell and Focus)
- Press release (as appropriate)

#### **X. REVIEWING PLANS FOR CITY-OWNED NEW CONSTRUCTION AND LANDSCAPE PROJECTS**

Poorly planned landscape designs may require intensive maintenance and greater reliance on pesticides for pest control than landscapes created with Integrated Pest Management design specifications.

Departments participating in a City project that includes the design of new landscapes or renovation of existing landscapes shall design and construct the project consistent with IPM plans to ensure that, where possible, the design considers IPM measures.

In planning, designing and installing landscapes owned and managed by the City, site objective shall include future management and maintenance practices that protect and enhance natural ecosystem. The design should take into account parameters that will enhance the intended use of land and minimize pest problems; such as, types of uses, soil conditions, grading and slope, water

table, drainage, proximity to sensitive areas, selection of vegetation and vector control issues. Priority shall be given to IPM strategies when designing new and renovating existing landscape areas.

Applicable IPM strategies include:

- Proper soil preparation and amendment;
- Weed-free soil amendments;
- Mulches to control weeds, conserve water and build healthy, biologically diverse soils;
- Biodegradable weed control fabrics under organic mulches;
- Site adapted and pet resistant plants: “the right plant for the right place”;
- Group together plants with similar horticultural needs;
- Retain and use regionally native trees, shrubs and perennials where appropriate, preferably from genetic stock;
- Pre-plant control of noxious weeds and invasive, non-native plant species;
- Plant for erosion and weed control;
- Assess whether landscapes can still meet the intended site use objectives while modifying the aesthetic standard and/or applying less maintenance;
- Match maintenance standards to site objectives in the design stage;
- Construct walkways so as to prevent weed intrusion; and
- Plant vegetation that will encourage the presence of beneficial insects and birds.

## XI. CONTRACTORS

When a contractor is retained to apply pesticides to City property, the contractor shall be obligated to comply with all provisions of this IPM policy. In addition, the contractor shall submit to the City an IPM implementation plan that lists:

- Types and estimated quantities, to the maximum extent practicable, of pesticides that the contractor may need to apply to property during its contract;
- Outline actions the contractor will take to meet the IPM policy to the maximum extent practicable; and
- Identify the primary IPM contact for the contractor.

A contractor, or department on behalf of a contractor, may apply for any exemption authorized under the exemptions section of this Policy.

## XII. PRECAUTIONARY PRINCIPLE

It is the policy of the City to adopt, properly implement and practice low risk/least hazardous Integrated Pest Management with the goal of immediately minimizing the risk of pesticide exposure to staff, the environment and the public.

This policy is based on what is referred to as the “Precautionary Principle” of pest management. The guiding principles in this policy are based on the following:

1. No pesticide is free from risk or threat to human health,
2. All reasonable alternative measures of pest management have been attempted and have been demonstrated to be unsuccessful, and

3. Pesticides suspected of being in conflict with the mission and goals of this Policy shall not be used without exemption, or until it is determined that a specific product is safe for use around sensitive individuals (i.e. children, elderly, asthmatics, etc.).

The Precautionary Principle should guide decision-making processes when it comes to the health and safety of City staff and public. All aspects of the program will be in accordance with Federal and State laws and regulations.



INTEGRATED PEST MANAGEMENT PROGRAM

**MATERIAL EXEMPTION REQUEST  
FOR PESTICIDE APPLICATION**

Dept: \_\_\_\_\_ IPM Coordinator: \_\_\_\_\_ Phone: \_\_\_\_\_

Pesticide Applicator (Company) Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Site Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Product: \_\_\_\_\_ (Attach the product label/MSDS to this form)

Product exemption request is:

One-time exemption

Programmatic exemption

Product type:

Herbicide

Insecticide

Fungicide

Other:

Application:

Ornamental

Turf

Golf

Street Tree

Park Tree

Right-of-way

Vector Control

Vertebrate pest

Describe the management goals and objectives for this site:

Describe the pest problem:

What is the damage threshold for this pest at this site?

What monitoring of the pest and potential predators (where applicable) has been conducted and what control methods have been previously used at this site?

Describe how the product will be applied including frequency, concentration and method of application.

What non-target impacts do you anticipate?

How does the use of this product help achieve the site management goals and objectives? Note if this is curative or preventive.

How will effectiveness of this project be monitored? Include your expected results and indicators of success.

Describe the site conditions. Please note if this is a restricted access area, within 30 feet from a creek or water body, subject to runoff or in a designated "Pesticide Free Zone."

Exemption Request

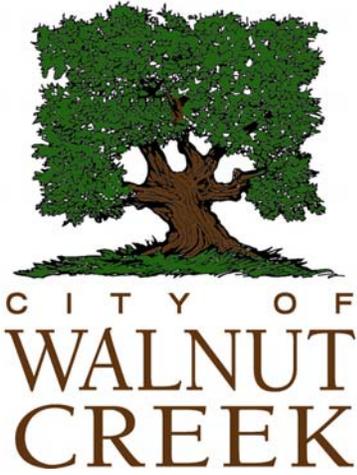
Approved

Denied

If denied, give the reason:

Signatures: \_\_\_\_\_ Date: \_\_\_\_\_

IPM Coordinator



INTEGRATED PEST MANAGEMENT PROGRAM

# NOTICE OF PESTICIDE APPLICATION

Day: \_\_\_\_\_ Date: \_\_\_\_\_

The material(s) being applied is (are): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Product Toxicity Category: \_\_\_\_\_  
(signal word)

Target Pest: \_\_\_\_\_

Area Treated: \_\_\_\_\_  
(Attach map if necessary)

\_\_\_\_\_

Signs will remain 48 hours after pesticide application.

If you have any questions, please call us:

at (925)

\_\_\_\_\_

## INTEGRATED PEST MANAGEMENT PROGRAM

## ADDITIONAL DUTIES / RESPONSIBILITIES

| Source           | Description  | Who is responsible  |
|------------------|--|---|
| Permit:<br>C.9.b | Establish written standard operating procedures for pest control. Applies to employees and contractors.  | IPM Advisory Committee,<br>IPM Coordinator (s)                    |
| Permit:<br>C.9.c | Train employees: expand current training to include larger focus on IPM strategies, expand training to include all city employees who apply pesticides, and provide an orientation of the IPM policy to all non-applicator employees and pesticide contractors operating on city owned property. | IPM Coordinator (s)<br>IPM Advisory Committee                     |
| Permit:<br>C.9.d | Hired contractors: Pesticide contractors applying pesticides on city property (hired by the city, a department, or by a third party) must either be IPM certified or follow the city's IPM policy. May include changes to existing contracts and / or lease agreements.                          | IPM Advisory Committee, Parks Supervisor, City attorney's office  |
| IPM Policy       | Review and approve contractors IPM implementation plan.  | IPM Advisory Committee,<br>IPM Coordinator (s)                    |
| IPM Policy       | Compile and create the IPM program annual report.  | IPM Coordinator (s)   |
| IPM Policy       | Create and maintain tiered product list  | IPM Advisory Committee,<br>IPM Coordinator (s)                    |
| IPM Policy       | Review and approve / reject exemption applications for limited or emergency use.   | IPM Advisory Committee,<br>IPM Coordinator (s)                    |
| IPM Policy       | Set Injury and Action Thresholds for each area/pest.   | Area lead workers,<br>Supervisors, and IPM Coordinator (s)        |
| IPM Policy       | Review of new or renovated landscape plans for city owned projects.  | IPM Coordinator (s)<br>Parks supervisors,<br>Planning supervisors |
| IPM Policy       | Record keeping: Modify and expand reporting procedures to include all city employed applicators and additional information as required by the IPM policy.  | IPM Coordinator (s)   |
| IPM Policy       | Annual IPM Program Review  | IPM Advisory Committee  |

**CITY OF WALNUT CREEK  
ADMINISTRATIVE POLICY**

**Issued: April 6, 2010**

**INTEGRATED PEST MANAGEMENT (IPM)**

**POLICY**

The City of Walnut Creek will implement integrated pest management (IPM) practices, eliminate or reduce pesticide applications on public-owned and/or City-managed property to the maximum extent feasible and as required by the State and Regional Stormwater regulation to take all reasonable measures to ensure that pest control activities do not threaten environmental and human health. The City of Walnut Creek, in carrying out its pest management operations, shall focus on long term prevention or suppression of pest problems with minimum impact on human health, non-target organisms, and the environment.

**PURPOSE**

The City will implement and manage an IPM program for all City buildings, parks and facilities through the combined use of monitoring, physical, cultural, biological and chemical control methods to effectively manage pests and weeds with minimal or no risk to human and the environment. The City of Walnut Creek recognizes that pesticides are potentially hazardous to human health and the environment, and non-pesticide alternatives will be considered over toxic pesticides on public property.

**IMPLEMENTATION**

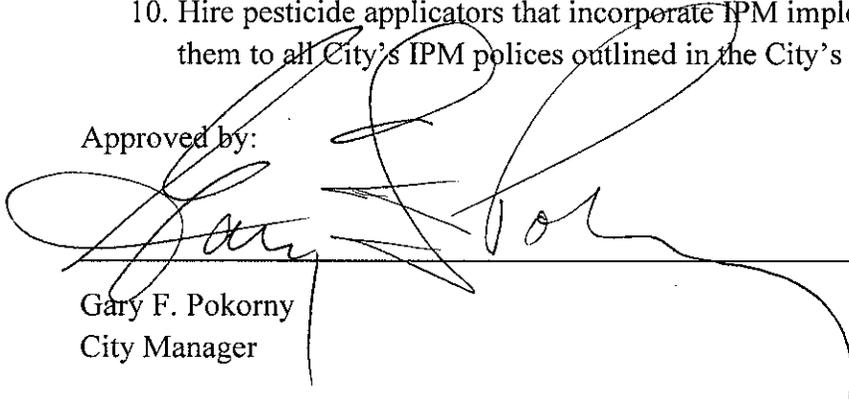
The City of Walnut Creek will develop an IPM program that will outline all the IPM activities that will be implemented to ensure that less toxic methods are used to control pests on public property.

The following elements will be included in the City of Walnut Creek's IPM program:

1. Establish inspection procedures to monitor pest population levels, perform thorough field assessments of each pest problem, and keep records of such monitoring. Monitoring should be performed by designated personnel or contractor knowledgeable in IPM methods.
2. Establish for each pest an IPM implementation plan which evaluates the biological, aesthetic, and economic loss each site can tolerate and set pest population levels at which corrective action should be taken to ensure that pests do not exceed tolerance levels.

3. Determine corrective actions when an action threshold is reached. Review and consider all available non-chemical options for acceptability and feasibility. Consider the use of chemicals only as a last resort. Select and use chemicals only in accordance with State, Federal and local law and in accordance to the pesticide selection method outlined in the City's IPM program document.
4. Identify and evaluate conditions that encourage pest problems. Modify pest ecosystems to reduce food and living space through physical and cultural practices.
5. Determine most effective treatment time, based on pest biology and other variables identified during the above mentioned inspection and monitoring efforts during the field assessments of each pest problem.
6. Establish and maintain an accurate record-keeping system to catalog monitoring information and to document and evaluate the effectiveness of pest management procedures.
7. Evaluate the effectiveness of the IPM program and make adjustments as needed.
8. Conduct an ongoing education program for City staff and members of the public.
9. Designate an IPM Coordinator and Committee to oversee that the IPM program is implemented correctly and appropriately to uphold this document's goals and objectives for IPM practices.
10. Hire pesticide applicators that incorporate IPM implementation in their services and bid them to all City's IPM polices outlined in the City's IPM program document.

Approved by:



Gary F. Pokorny  
City Manager

4-6-'10

Date

## Clean Water Program

### WATER IS LIFE. RESCUE IT.

We live in a landscape surrounded by beautiful creeks, rivers and bays - each important to our everyday life. It's up to us to make sure that we keep our water clean and healthy today and in the future.

#### DID YOU KNOW?

- Up to 80% of all stormwater pollution is the result of improper residential practices. (Ironically, most people think it's "big business" that's doing most of the polluting.)
- The used oil from one car engine can produce an 8-acre oil slick. (Unfortunately, many still dump used motor in the trash or down storm drains.)
- Leaves, branches and yard waste washed into storm drains deplete oxygen from the water as they decompose (And that kills fish and other aquatic life.)
- About 90% of the insects on your lawn are not harmful. (So why risk polluting our waterways by overusing pesticides?)



Learn what you can do to keep our water clean (click here for tips on [Best Management Practices](#)).

**NEW!** Do you want to learn how to manage pests in ways that are safe for your children, pets and environment? Click here for information on [Integrated Pest Management](#).

Click here to see the [Street Sweeping Schedule](#).



Get your own copy!

**NEW!** [A Creek Care Guide for Walnut Creek Residents brochure](#)

To view this file, you must have [Adobe Acrobat Reader](#) installed on your computer. This is a free download.



**NEW!** Planning a Car Wash fundraiser?

Charity car wash events need to include protection of the storm drain system to prevent pollution from entering creeks and our waterways. Contact Engineering Division (925) 943-5839 to borrow a car washing kit free of charge.

Click [here](#) to download [Car Wash Kit Reservation](#) form.

Click [here](#) to download [Waiver and Release Agreement](#) form.