

Regional Water Quality Control Board
North Coast Region

Executive Officer's Summary Report
8:30 a.m., December 6, 2012
Santa Rosa

ITEM: 2a

SUBJECT : Delegation of Authority to the Acting Assistant Executive Officer

BOARD ACTION Consider adoption of a resolution delegating authority to the Acting Assistant Executive Officer.

BACKGROUND Luis G. Rivera, Assistant Executive Officer, retired on December 1, 2012. The Assistant Executive Officer is the person designated to perform the duties of the Executive Officer in his absence, and to assume other duties delegated to him by the Executive Officer.

David F. Leland has been appointed as Acting Assistant Executive Officer. He will be serving for six months in an out-of-class assignment as the region's Principal Engineer. Mr. Leland will be eligible for a permanent assignment after the completion of a competitive personnel process.

The Executive Officer will further announce the delegation of authority to the Assistant Executive Officer and Division Chiefs as outlined in the attached memorandum, last revised after Mr. Blatt was appointed as Chief of the Timber Harvest and Non-point Source Division. The document is disseminated within the Water Boards for administrative purposes.

The memorandum will be revised to reflect Mr. Leland's instant appointment and that of his successor, as that process is completed.

SUPPORTING DOCUMENTS

1. Tentative Resolution R1-2012-0117
2. Memorandum: Delegation of Authority – Signature Requirements