

California Regional Water Quality Control Board
North Coast Region

CONTINGENCY PLANNING AND NOTIFICATION REQUIREMENTS
FOR ACCIDENTAL SPILLS & DISCHARGES

ORDER NO. 74-151

The California Regional Water Quality Control Board, North Coast Region, finds that:

1. Section 13225 of the Porter-Cologne Water Quality Control Act requires the Regional Board to perform general duties to assure positive water quality control.
2. The Regional Board has been advised of situations in which preparation for, and response to accidental discharges and spills have been inadequate.
3. Persons discharging waste or conveying, supplying, storing or managing wastes or hazardous materials have the primary responsibility for contingency planning, incident reporting and continuous and diligent action to abate the effects of such unintentional or accidental discharge.

THEREFORE, IT IS HEREBY ORDERED THAT:

- I. All persons who discharge wastes or convey, supply, store or otherwise manage wastes or other hazardous material shall:
 - A. Prepare and submit to this Regional Board, according to a time schedule prescribed by the Executive Officer, a contingency plan defining the following:
 - (1) potential locations and/or circumstances under which accidental discharge incidents might be expected to occur,
 - (2) possible water quality effects of accidental discharges,
 - (3) the conceptual plan for cleanup and abatement of accidental discharge incidents, including:
 - (a) the individual who will be in charge of cleanup and abatement activities, on behalf of the discharger,
 - (b) the equipment and manpower available to the discharger to implement the cleanup and abatement plans.
 - B. Immediately report to the Regional Board any accidental discharge incidents. Such notification shall be made by telephone as soon as the responsible person or his agent has knowledge of the incident.

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- C. Immediately begin diligent and continuous action to cleanup and abate the effects of any unintentional or accidental discharge. Such actions shall include temporary measures to abate the discharge prior to completing permanent repairs to damaged facilities.
 - D. Confirm the telephone notification in writing within two weeks of the telephone notification. The written notification shall include: reasons for the discharge, duration and volume of the discharge, steps taken to correct the problem, and steps being taken to prevent the problem from recurring.
- II. Upon original receipt of phone report (I.B.), the Executive Officer shall immediately notify all affected agencies and known users of waters affected by the unintentional or accidental discharge.
- III. Provide updated information to the Regional Board in the event of change of staff, size of the facility, or change of operating procedures which will affect the previously established contingency plan.
- IV. The Executive Officer or his employees shall maintain liason with the discharger and other affected agencies and persons to provide assistance in cleanup and abatement activities.
- V. The Executive Officer shall transmit copies of this order to all persons whose discharges or waste handling activities are governed by Waste Discharge Requirements or an NPDES Permit. Such transmittal shall include a current listing of telephone numbers of the Executive Officer and his key employees to facilitate compliance with Item I.A.(3)(a) of this Order.

Ordered by



David C. Joseph
Executive Officer

July 24, 1974