

Los Angeles Regional Water Quality Control Board

April 1, 2016

To Dischargers and Interested Parties

ELECTRONIC SUBMITTAL OF INFORMATION TO GEOTRACKER FOR WASTE DISCHARGE REQUIREMENTS (WDR) AND/OR WATER RECLAMATION REQUIREMENTS (WRR)

For several years, parties responsible for cleanup of leaks from underground storage tanks and other groundwater cleanup and land disposal sites have been required to electronically submit over the internet their groundwater analytical data, the surveyed locations of monitoring wells, the PDF copies of reports and certain other data to the State Water Resources Control Board's (SWRCB) GeoTracker database. The GeoTracker system currently has information submitted by responsible parties for over 10,000 groundwater cleanup sites statewide.

Effective **July 1, 2016**, Dischargers are directed to submit future correspondence and all reports required under the Waste Discharger Requirements (WDR) and/or Water Reclamation Requirements (WRR) adopted by the Regional Water Quality Control Board, including groundwater monitoring data in Electronic Data Format, well and discharge location data, and searchable pdf reports and correspondence, to the SWRCB's GeoTracker database. The electronic copy is not required to be submitted to losangeles@waterboards.ca.gov.

For submitting data and reports, dischargers or their representatives will need to setup a GeoTracker user account. Instruction to set up a GeoTracker account is found at our Electronic Submittal of Information (ESI) website:

http://www.waterboards.ca.gov/ust/electronic_submittal/index.shtml

Our ESI website also contains information that will aid your transition to electronic data and reporting submittal, such as guidelines on claiming and getting access to a facility, uploading of analytical data in specified Electronic Data Format (EDF), PDF of reports, and well survey templates. For general assistance in searching or utilizing GeoTracker, please contact GeoTracker Help Desk at (866) 480-1028 or GeoTracker@waterboards.ca.gov. For questions about using GeoTracker, please contact Mr. Hamid Foolad at (916) 341-5791 or hfoolad@waterboards.ca.gov. For regulatory requirement questions, please contact the WDR/WRR project manager assigned to each project. A site-specific amendment to each Monitoring and Reporting Program will be sent to each discharger for ESI requirements and will include project manager contact information.

Training and Outreach

A training and outreach session will be held for dischargers, consultants and the public to introduce them to the ESI requirements and its application:

Date: Tuesday, May 3, 2016
Time: 1:30pm - 4pm
Location: Regional Water Quality Control Board – Los Angeles Region
320 W. 4th Street
Pacific Ocean Conference Room (2nd floor)
Los Angeles, CA 90013

Please RSVP for the training if you plan to attend by emailing Ms. Clarita Quidilla at Clarita.Quidilla@waterboards.ca.gov.

In addition, once available we will post a recording of the training on our internet site at http://www.waterboards.ca.gov/losangeles/water_issues/programs/ground_water_permitting.shtml.

If you have any questions or need additional information, please contact Ms. Clarita Quidilla at (213) 576-6632 or email Clarita.Quidilla@waterboards.ca.gov.

Sincerely,



Samuel Unger, P.E.
Executive Officer