# **SPECIAL ON-SITE ASSESSMENT WAIVER REQUEST FOR FIELDS OF ACCREDITATION CHANGED BY THE 2021 METHODS UPDATE RULE**

## Environmental Laboratory Accreditation Program

This waiver may be granted to laboratories ***seeking to amend an existing accreditation*** with the new Fields of Accreditation (FOAs) added in accordance with the request to incorporate changes made by the US EPA’s 2021 Methods Update Rule (2021 MUR). A detailed changelog of the FOAs impacted by the 2021 MUR are available on [ELAP’s MUR website](https://www.waterboards.ca.gov/drinking_water/certlic/labs/mur.html).

This Waiver must be submitted with the laboratory’s amendment application as a replacement to the on-site assessment documentation normally required with the amendment application, provided that the laboratory successfully completes and understands all parts of this document.

### **ACKNOWLEDGEMENT OF REQUIREMENTS**

*Read and Check each box:*

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| The Laboratory is physically located in California  The laboratory is using this Waiver for accredited FOAs that have a replacement, as identified on the [2021 MUR FOA changelog](https://www.waterboards.ca.gov/drinking_water/certlic/labs/docs/2023/2021mur-foachangelog.xlsx) on [ELAP’s MUR website](https://www.waterboards.ca.gov/drinking_water/certlic/labs/mur.html).  The laboratory completed this amendment application with true and correct information.  The Quality Manual submitted with this application includes any changes (if necessary) to reflect the addition of these FOAs.  The laboratory created or updated any Standard Operating Procedures affected by the addition of these FOAs.  The laboratory completed Proficiency Tests and reported them in a manner consistent with the regulatory requirements (e.g. matching the FOA requested).  The laboratory’s next on-site assessment will include assessments to the FOAs requested in this amendment application. |

### **GUIDANCE FOR FIELD OF ACCREDITATION TABLES**

Laboratories must submit the 2021 MUR FOA Tables with their amendment application. The complete FOA Table should only include a “Y” in the column for FOAs the laboratory is seeking to add to its Scope of Accreditation. The new MUR FOA Tables can be seen on [ELAP’s MUR website](https://www.waterboards.ca.gov/drinking_water/certlic/labs/mur.html).

### **GUIDANCE FOR PROFICIENCY TESTING**

This waiver does not exempt laboratories from completing the required Proficiency Test (PT) Samples, nor does it exempt laboratories from PT reporting requirements. More detail on PT reporting requirements can be found on [ELAP’s MUR website](https://www.waterboards.ca.gov/drinking_water/certlic/labs/mur.html).

### **WAIVER FOR ON-SITE ASSSESSMENT**

### Waiver

This Waiver grants a one-time on-site assessment waiver for this application only. This Waiver only applies to:

* FOAs listed in the [2021 MUR FOA changelog](https://www.waterboards.ca.gov/drinking_water/certlic/labs/docs/2023/2021mur-foachangelog.xlsx) which have a “replacement” **AND**
* The laboratory holds accreditation for the old FOA which is “replaced” by the selected FOA. Laboratories that do not hold accreditation for the old FOA cannot be granted a waiver.

### Standard Requirement

This Waiver does not apply to most FOAs. If this Amendment application has:

* any FOAs **not** identified as having a replacement in the [2021 MUR FOA changelog](https://www.waterboards.ca.gov/drinking_water/certlic/labs/docs/2023/2021mur-foachangelog.xlsx) (e.g. those with NEW or ATP as the old method) **OR**
* any FOA where the laboratory does not hold accreditation for the FOA being “replaced” **OR**
* any other FOA not identified in the [2021 MUR FOA changelog](https://www.waterboards.ca.gov/drinking_water/certlic/labs/docs/2023/2021mur-foachangelog.xlsx) **THEN**

The amendment application must be accompanied by a completed on-site assessment. The application must include electronic copies of documentation from the laboratory’s on-site assessment which comply with the requirements of CCR Section 64802.20.

### **RECIPROCITY (FOR OUT-OF-STATE LABORATORIES ONLY)**

Laboratories physically located outside of California must receive an updated certificate from their primary accreditation body. *This waiver cannot be utilized to substitute this requirement.* Laboratories who receive the updated certificate may file an amendment application which meets the standard requirements.

### **APPLICATION FEE**

*This waiver does not eliminate the amendment application fee.* However, laboratories who are **only** applying for FOAs covered by this waiver must pay a reduced nonrefundable application fee of $1,000. If your amendment application includes FOAs not covered by this waiver (i.e. the *Standard Requirement*, above), a nonrefundable application fee of $1,500 for amendment applications with 49 or fewer FOAs, and $2,500 for amendment applications with 50 or greater FOAs. Once ELAP receives and reviews this application, you will receive an invoice with instructions for payment.

### **CERTIFYING SIGNATURES**

The Technical Manager and Quality Manager below certify that the information contained in this application is true and compliant with the Environmental Laboratory Accreditation Act and its regulations (California Code of Regulations, title 22, chapter 19, articles 1 through 7):

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| **Name of Technical Manager**: |
| Signature: Date: |
| **Name of Quality Manager** *(if designated):* |
| Signature: Date: |

The owner, owner’s agent, or corporate officer authorized to act on behalf of the laboratory, is authorized to sign and submit this document and certifies that all information contained within is true and correct.

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| **Name of Representative Submitting Application**: |
| Signature: Date: |