

Clear Lake Information Order: Items to Gather Before You Begin Report 1

In addition to the Clear Lake Information Order you received in the mail, the items listed below will help you answer Report 1 questions. Depending on your situation, you may not need or have all these items. To streamline the reporting process, we recommend that you review the [Information Required in Reports 1 and 2](#) guide to preview the Report 1 questions and gather the following items (if you have them) before you begin reporting.

For questions about groundwater wells:

- Well completion reports
- Well servicing records
- Pump or aquifer test information
- Well meter information
- If you are using water from someone else's well, the mailing address or parcel number (APN) where the water is coming from.
- If you are providing water from your well to someone else, the mailing address or parcel number (APN) where the water is going.

For questions about the location of groundwater wells:

- "Smart Devices" like cell phones, tablets, and laptops can help you find the latitude and longitude coordinates for your well.
- Well completion reports may also contain this information.
- If you don't have a smart device or well completion reports, Lake County Environmental Health may be able to help you. You can reach them at 707-263-1164.

For questions about surface water:

- Surface water right identification numbers and documents

For questions about water use:

- Property deeds or similar documents
- Contracts for water services or delivery
- Leases, easements, or other similar agreements.

For general information:

- Photos, documents, or other relevant information you wish to share

If you need additional assistance, please email ClearLakeHitch@waterboards.ca.gov or call 916-341-5535.