



Meeting Minutes

Date: June 18, 2008
Time: 10am-12pm

| Item | Description | Purpose | Notes |
|------|--|---|--|
| 1 | Meeting Items | <ul style="list-style-type: none"> ▪ Introductions ▪ Review agenda ▪ Past Action Items ▪ Roundtable | |
| | Violation Tab | <ul style="list-style-type: none"> ▪ Discussion | <p>Need to draft "Business Rules" document to address discharger concerns on use of Violation tab. Questions to address:</p> <ol style="list-style-type: none"> 1. What if I cannot get a hold of my case worker within the reporting period? 2. What do I put in my cover letter? 3. Will I be in non-compliance for not reporting violations? 4. When do I put in violations? 5. How are caseworkers going to enforce the violations entered? <p>Consistency is needed between the Regional Boards.</p> |
| 2 | Alpha Fixes -CDF Tool -Violation tab | <ul style="list-style-type: none"> ▪ Review bugs and enhancements ▪ Discuss post-production enhancements | <p><u>Calculated Tab</u> Business rules needed:</p> <ol style="list-style-type: none"> 1. What information do you enter on this tab? <p>If a discharger has a monthly max for a parameter and a daily max. New requirement captured to cleanup drop down list on calc tab. Need to determine which values are being moved to analytical tab. How is daily max going to be used?</p> <ol style="list-style-type: none"> 2. How is information going to be used by the case worker? <p>**Not capturing limits at this time because we are only capturing "results" data. Case worker will use this information upon permit renewal to determine future limits.</p> |
| 3 | Outreach and Training | <ul style="list-style-type: none"> ▪ Discharger Workbook ▪ Rollout schedule | |
| 4 | Summary | <ul style="list-style-type: none"> ▪ New action items | <p><i><u>http://water24.waterboards.ca.gov/ciwqs_test starting on Monday, 5pm, 6/23</u></i></p> |

Past Action Items:

| Item # | Who | Action Item | Status/Notes |
|--------|-------------|-------------------------|--|
| 1 | Ron/Don | Discharger Submission | DUE 4/16. Review Mantis issues related to “discharger screen”, “error check”, and “CDF Tool”. Postponed until beta. 4/2: Display old Mantis issues and relate to new screen 4/16: get spreadsheet out to group |
| 2 | Darrin | USEPA Upload | Policy on data transfer to USEPA. 4/2: CROMERR application now being prepared by SWRCB and monthly meetings setup with SWRCB legal dept. 4/9: no update 4/16: Meeting with legal on 4/22, wait for update 4/30: CROMERR website http://epa.gov/cromerr/ . Draft application now in development. |
| 3 | Dischargers | Mantis Accounts | 4/9: Self-register for mantis accounts. http://mantis.waterboards.ca.gov/signup_page.php Don will then activate and assign to eSMR project. |
| 4 | Darrin | Potential vs. Violation | RE-OPENED. 4/16: Need decision on whether to post un-reviewed self-determined violations from dischargers as “potential” or “violation”. As currently designed, “violations” will show in public reports including re-designed SMR Summary Report. 4/30: Taking issue to “NPDES Roundtable” on 5/8 & talking to Public Reports User Group on 5/9 -student workers entering potentials w/o review by official enforcement officer, not looking at conditional statements -need official check by both discharger and enforcement officer to be copy of record for report -current workflow for Regions 3, 4, and 5 -> students enter as “potential”, staff validate and change to “violation” -“potential” violations do not show on Public Reports **-if RB staff change violation from “potential” to “violation”, send notification to discharger **-facility-at-a-glance report still shows “potential” -new violations discovered by case worker will have a status of “violation”, system will notify discharger 5/8: NPDES Roundtable recommends to MCC to have discharger self-determined violations initially set with a status of “violation”. Feedback form could be added to reports so public/discharger could question reported data. 5/21: Business rules needed on exactly when to report something as a violation for dischargers. 5/28: Issue now going to AEO meeting. Enhancements will be made to eSMR2 Alpha version to gain acceptance per discharger comments during 5/28 meeting. |
| 5 | Don | Calculation Type | 6/18: Send out calculation type list to group. To be discussed at 6/25 meeting. |