



Meeting Minutes

Date: May 28, 2008

Time: 10am-12pm

Item	Description	Purpose	Notes
1	Meeting Items	<ul style="list-style-type: none"> ▪ Introductions ▪ Review agenda ▪ Past Action Items 	See updates below.
2	Violations	<ul style="list-style-type: none"> ▪ Make decision on use and programming logic of violation tab 	<p>-The control is back to the dischargers. -Business rules needed for when to enter violations on this tab.</p> <p>How to deal with questionable compliance?</p> <ol style="list-style-type: none"> 1. deal with this ahead of time by contacting case worker 2. waivers, etc.—call caseworker and discuss or handle in cover letter like current process. <p>Decision: dischargers need to be able to flag an individual data point as “questionable”. Enhancement requests were noted in the 5/28 version of the requirements document.</p>
3	Alpha Fixes -CDF Tool -Violation tab	<ul style="list-style-type: none"> ▪ Review bugs and enhancements captured during 5/14 testing 	Please see updates to 5/28 requirements document.
4	Summary	<ul style="list-style-type: none"> ▪ New action items 	<p>Next week via WebEx.</p> <ol style="list-style-type: none"> 1. Violations? 2. More Alpha Testing bugs/fixes <p><i>No June 11th face-to-face meeting. If needed, the team will hold an extended WebEx meeting to demonstrate and test functionality.</i></p>

Past Action Items:

Item #	Who	Action Item	Status/Notes
1	Ron/Don	Discharger Submission	DUE 4/16. Review Mantis issues related to “discharger screen”, “error check”, and “CDF Tool”. Postponed until beta. 4/2: Display old Mantis issues and relate to new screen 4/16: get spreadsheet out to group
2	Darrin	USEPA Upload	Policy on data transfer to USEPA. 4/2: CROMERR application now being prepared by SWRCB and monthly meetings setup with SWRCB legal dept. 4/9: no update 4/16: Meeting with legal on 4/22, wait for update 4/30: CROMERR website http://epa.gov/cromerr/ . Draft application now in development.
3	Dischargers	Mantis Accounts	4/9: Self-register for mantis accounts. http://mantis.waterboards.ca.gov/signup_page.php Don will then activate and assign to eSMR project.
4	Darrin	Potential vs. Violation	RE-OPENED. 4/16: Need decision on whether to post un-reviewed self-determined violations from dischargers as “potential” or “violation”. As currently designed, “violations” will show in public reports including re-designed SMR Summary Report. 4/30: Taking issue to “NPDES Roundtable” on 5/8 & talking to Public Reports User Group on 5/9 -student workers entering potentials w/o review by official enforcement officer, not looking at conditional statements -need official check by both discharger and enforcement officer to be copy of record for report -current workflow for Regions 3, 4, and 5 -> students enter as “potential”, staff validate and change to “violation” -“potential” violations do not show on Public Reports **-if RB staff change violation from “potential” to “violation”, send notification to discharger **-facility-at-a-glance report still shows “potential” -new violations discovered by case worker will have a status of “violation”, system will notify discharger 5/8: NPDES Roundtable recommends to MCC to have discharger self-determined violations initially set with a status of “violation”. Feedback form could be added to reports so public/discharger could question reported data. 5/21: Business rules needed on exactly when to report something as a violation for dischargers. 5/28: Issue now going to AEO meeting. Enhancements will be made to eSMR2 Alpha version to gain acceptance per discharger comments during 5/28 meeting.